

Liberty University Online Student,

We are excited that you are interested in starting a Liberty University Online Club. Online Life is here to support you in this endeavor. The process to become a club is as follows:

- Complete the “Online Club Application”, which can be accessed by reaching out to [onlinestudentlife@liberty.edu](mailto:onlinestudentlife@liberty.edu).
- Once the application is complete, you can send a digital copy to [onlinestudentlife@liberty.edu](mailto:onlinestudentlife@liberty.edu) or deliver the original paperwork to Online Life, Green Hall 2822.
- The Director of Online Life will review the information provided and, if approved, will send it to the Executive Director of Student Life for final approval. Please allow 5-10 business days for your application to be reviewed.
- The club leaders and Online Life advisor will be notified via email of final approval with a document containing signatures of both the Director of Online Life and the Executive Director of Student Life.
- Upon approval, it is the responsibility of the club leaders to communicate with Online Life regarding event or meeting room reservations (on campus), etc. Please refer to the Online Life Club Handbook and reach out to [onlinestudentlife@liberty.edu](mailto:onlinestudentlife@liberty.edu) with any questions.

Sincerely,

**Brian Marker**  
*Director – Online Life*  
**Office of Student Life**