

**The Liberty University**  
**Student Government Association**  
**House of Delegates Bylaws**

**Article I Procedure**

1. The time period during which the House of Delegates meets regularly to address legislation shall be referred to as “Session.”
2. There shall be two sessions during each calendar year. Each session will last one academic semester.
3. Session shall end with a sustained motion to adjourn sine die.
4. The House of Delegates shall use House of Delegates Parliamentary Procedures rules for discussion during meetings.
5. Per Article III, Section V, Clause 3 of the Constitution, quorum shall be  $\frac{1}{3}$  of all Delegates.

**Article II Members**

*Section 1 Delegates*

1. The House of Delegates shall consist of students of Liberty University who have applied and been approved for membership via the process outlined in the Constitution. These students shall be referred to as Delegates.
2. Delegates will be given districts to represent by the Committee on Districting and Elections

*Section 2 The Speaker*

1. The House of Delegates shall elect one member to the office of Speaker of the House. Any election of the Speaker shall be facilitated by the Chief Justice of the SGA Student Court.

2. The Speaker shall have the following privileges and responsibilities:
  - 2.1. The Speaker shall be responsible for all oversight of operations of the House of Delegates.
  - 2.2. The Speaker shall chair the Committee on Rules & Ethics.
  - 2.3. The Speaker shall be responsible for the scheduling and facilitation of Session.
  - 2.4. The Speaker shall, at his or her discretion, decide all questions not provided for in the Constitution or these bylaws. The Speaker may be overruled by two-thirds of House Leadership.
  - 2.5. The Speaker may delegate any of their responsibilities at their discretion.
  
3. The Speaker shall be elected each year during the last House of Delegates meeting of the Spring Session and shall serve the following academic year. In the event that the role of Speaker of the House is vacant:
  - 3.1. as of the Fall Session, then a special election shall be held before the first full meeting of the House and shall occur no later than the 3<sup>rd</sup> week of the Fall semester.
  - 3.2. at any time after the 3<sup>rd</sup> week of the Fall semester, a special election will be held at the next House of Delegates meeting in which a quorum is met.

### **ARTICLE III COMMITTEES**

1. As provided for in the Constitution, the House of Delegates shall establish committees. These committees will consist of Delegates. No non-Delegate shall be a member of a House committee. Senators may be members of Joint Committees established in the Constitution.
2. The House will establish the following committees: the Committee on Districting & Elections, the Committee on Rules & Ethics, the Committee on Student Wellness, Committee on Transportation, Grounds, and Dining, Committee on Student Life, the Committee on Academics and Culture, and the Joint Committee on Research and Refinement.
3. The Committees on Student Wellness, Transportation, Grounds, and Dining, Student Life, and Academics and Culture shall elect one of its members to the role of Chair. The Chair shall be

responsible for scheduling and facilitating regular meetings of the committee. Committee chair elections will be held during the last meeting of each Spring semester and shall be facilitated by the Committee on Districting and Election. The Chairs will serve until the beginning of the following year. Chairs are not permitted to speak on any legislation that comes through their own committee. A Chair should have a cosponsor speak on the legislation instead. The Chair may speak on the legislation in front of other committees, the full House of Delegates, and the Senate. If a Chair wishes to speak on legislation which falls under his/her committee's jurisdiction, he/she must instead submit the legislation to whomever the Speaker of the House deems appropriate who will send the legislation to one of the other committees.

4. The Clerk of the House shall assign legislation to the above committees based upon the below jurisdictions:

a. The Committee on Rules & Ethics shall have jurisdiction over the following: i.

Bills ii. Amendments iii. Administrative matters

b. The Committee on Student Wellness shall have jurisdiction over the following:

i. Spiritual Wellness

1. Convocation

2. OSD

3. Campus Community

4. Community Groups

5. Residential Shepherds ii. Emotional Wellness

1. Student Counseling

2. Title IX iii. Physical Wellness

1. Student Health Center

2. Community Health Emergencies
3. Student Safety
4. Student Fitness/Gyms
5. ODAS
6. Medical policies

c. The Committee on Transportation, Grounds, and Dining shall have jurisdiction over the following:

i. Transportation

1. Bus routes
2. Bus stops
3. Traffic signs/routes
4. Parking

ii. Grounds

1. Ongoing University Construction
2. Academic lawn
3. Outdoor grounds maintenance
4. Indoor & Outdoor academic building renovations, updates, or additions  
(excluding those covered by other committees)

iii. Dining

1. Vending Machines
2. Dining locations
3. Mobile ordering

4. Dining dollars
5. Swipes
6. Flames Cash Merchants
7. Menus

d. Student Life Committee shall have jurisdiction over the following:

i. Residential Life

1. Dorms
2. Residential Assistants
3. Construction projects related to dorms
4. Residential Life Policies ii. The Liberty Way iii. Academic

building hours not under other committee jurisdiction (not dining,

Library, gym, etc.)

iv. Student Life

1. Flames Passes (not including dining dollars, flames cash merchants, or swipes)
2. University websites and apps
3. Access to areas of campus
4. Small projects or purchases not related to other committee jurisdictions
5. On-campus events and activities

v. Commuters

1. Commuter activities

2. Commuter privileges and restrictions
3. Any commuter-specific issue not primarily covered by another committee

vi. All other matters not under the jurisdiction of other committees

e. The Committee on Academics and Culture shall have jurisdiction over the following:

i. Academics

1. Classes
  2. Faculty
  3. Assignments
  4. ASIST
  5. Registrar
  6. Advisors
  7. Schools
  8. Graduation
  9. Grades
- ii. Financial Aid    iii. Jerry Falwell Library    iv.

Sports teams and location policies (not concerning construction, renovation, and upkeep)

v. Camp Hydaway

vi. Clubs    vii. CSER

5. The Chair of each committee (including Joint Committees, provided that the Chairs are Delegates and not Senators) shall serve on “House Leadership”. House Leadership shall advise and assist

the Speaker in all matters concerning the House of Delegates. House Leadership shall vote on questions delegated to them in the Constitution, the Legislative bylaws, these bylaws or committee bylaws. The Speaker and House Leadership shall meet at least once a month to address the agenda of the House of Delegates and the agendas of the Committees.

6. Each committee shall have bylaws, passed by the members of the committee, and approved by a majority vote from the Committee on Rules and Ethics. Any changes to committee bylaws must be passed by two-thirds of the committee members and approved by a majority vote from the Committee on Rules and Ethics. If the Committee on Rules and Ethics votes not to approve bylaws passed by a committee, the committee in question may override the Committee on Rules and Ethics and adopt the bylaws by “nearly unanimous” vote (meaning unanimous minus 1 vote).

#### **ARTICLE IV AMENDMENTS**

1. Any Delegate may bring written amendments to these bylaws or the House of Delegates Parliamentary Procedure before the Committee on Rules and Ethics. Upon approval by the Committee on Rules and Ethics, the proposed amendments shall be voted upon by the House of Delegates. The changes shall require votes of affirmation from two-thirds of the delegates present to be enacted.
2. Amendments to, or the repeal of any set of rules governing districting shall require the approval of a two-thirds majority of the Committee on Districting and Elections and a two-thirds majority of the House of Delegates.
3. At any time, if changes are made to the Constitution, changes that affect this document will be implemented immediately. The Committee on Rules and Ethics shall have up to one week to propose reconciling amendments to these bylaws. The House of Delegates shall hear the proposed amendments at the next House meeting. If the House of Delegates chooses not to implement the recommended changes, the Committee on Rules & Ethics shall have until the next House of Delegates meeting to propose new amendments.