

Step Up Tutoring Virtual Tutor

Description of Position

Step Up Tutoring is a non-profit organization that drives student success in under-resourced communities by providing free virtual tutoring and mentorship to elementary school students. Step Up recruits, trains, and supports tutors to deliver virtual high-impact tutoring for students in grades 2nd-6th. Student workers will provide 1-on-1 tutoring to 2nd-6th grade students to help build fundamental math and literacy skills and to provide support and encouragement. All tutoring will take place virtually and no prior tutoring experience is needed. Student workers will be matched with a minimum of 3 students, which is 7 hours of work a week, and may tutor more students based on award amount and on schedule/total hours of availability.

The student will report to the Liberty University Federal Work Study Coordinator and the Step Up Tutoring supervisor. Students hired for this position will be employed by the Liberty University Financial Aid Office and located on-site at the center.

Liberty University
1971 University Blvd
Lynchburg, VA 24515

Step Up Tutoring
Virtual Tutoring
<https://www.stepuptutoring.org/>

Job Responsibilities

- Work virtually with a student in 2nd-6th grade, for 45 minutes, twice a week
- Tutor/Mentor a minimum of 3 students
- Focus on building fundamental math and literacy skills using evidence-based online programs

Job Qualifications

Minimum:

- Federal Work Study eligibility
- 7 to 20 hours of work availability per week
- Must provide own transportation
- Must pass various background checks, including, but not limited to, a check at the time of initial employment and subsequent checks on behalf of the Federal Work Study Community Service

Preferred:

- At least a second-year student at Liberty University in good standing (no reprimands or suspensions)
- Cumulative GPA of 2.5 or higher

Pay Rate: \$16.23 per hour

Length of Employment: Immediate start, with a minimum commitment of 3 months and lasting until the position is no longer a good fit for the student or the center. The student will be evaluated by the on-site supervisor on an annual basis at the end of the spring semester. Summer employment opportunities are also available.

Any questions regarding this position or Federal Work Study eligibility can email workstudy@liberty.edu. To apply, click here: https://liberty.wd5.myworkdayjobs.com/en-US/lu_job_board_student/job/StepUp-Tutoring-Virtual-Tutor-Work-Study_R0009163.