How to create and sign your VTAG pdf application with a digital signature

After you have completed the application, click on the signature box. Click on the Configure Digital ID in the pop up box.

ndow Help 2021 VTAG Applica... × ? 🖂 🔍 🕐 🕹 4 / 4 🖡 🖑 🕞 🕀 125% 🕶 🗮 🕶 🐺 🔗 Sign 🛛 🔵 Next SECTION E: Certification and Signature(s) tify that the information I had Digital ID Configuration Required with supporting documenta s; to act as SCHEV's agent program, and to release re ninistration of this program, a participating institutions This signature field requires a digital signature identi nanent address changes. e access to my Departmen Would you like to configure one now? Configure Digital ID Cancel Help Date Date Signature of Parent/Legal Guardian/Spouse Referenced in Section C Above (If required to furnish parental or spousal information) Priority Application Deadline: July 31, 2021 mpleted Applications Should Be Submitted To Your Institution's Financial 4 of 4 Configure a Digital ID for signing × Select the type of Digital ID: A Digital ID is required to A Digital ID is required to create a digital signature. The most secure Digital ID are issued by trusted Certificate authorities and are based on secure devices like smart card or token. Some are based on files Use a Signature Creation Device Use a Signature Greation Server Configure a smart card or token connected to your 0 based on files. Use a Digital ID from a file Import an existing Digital ID that you have 0 You can also create a new Digital ID, but they provide a low level of identity obtained as a file assurance. Create a new Digital ID Create your self-signed Digital ID Create a new Digital ID 0

(Cancel) Continue

Select the Create a new Digital ID option if you do not have a digital signature on your computer. Click continue.

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You can save the signature on your computer or in the Windows store so that you can use it with other applications. If you save to your computer, it will automatically save in the correct folder on your machine for you. Click continue or save.

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Select the destination of the new Digital ID ×		× at	Save the self-signed D	ligital ID to a file ×	
Digital IDs are typically issued by trusted providers that assure the validity of the identity. Self-signed Digital ID may not provide the same level of assurance and may not be accepted in some use cases. Consult with your recipients if this is an acceptable form of authentication.	•	Save to File Save the Digital ID to a file in your computer Save to Windows Certificate Store Save the Digital ID to Windows Certificate Store to be shared with other applications		Add a password to protect the private key of the Digital ID. You will need this password again to use the Digital ID for signing. Save the Digital ID file in a known location so that you can copy or backup it.	Your Digital ID will be saved at the following location : C:\Users\gsx47494\AppData\Roaming\Adobe\Acrobat Browse Apply a password to protect the Digital ID: Confirm the password:
3		Back	inue	0	Back Save

Enter your information that will be used on the digital signature certificate and then click save.

Enter the identity	Name	Enter Name	
information to be used for creating the self-signed Digital ID.	Organizational Unit	Enter Organizational Unit	
Digital IDs that are self- signed by individuals do not provide the assurance that	Organization Name	Enter Organization Name	
	Email Address	Enter Email	
valid. For this reason they may not be accepted in	Country/Region	US - UNITED STATES	
some use cases.	Key Algorithm	2048-bit RSA	
	Use Digital ID for	Digital Signatures	
	Email address is not va	lid	
?		Back	Save



Add a password to protect the private key of the Digital ID. You will need this password again to use the Digital ID for signing. Save the Digital ID file in a known location so that you can copy or backup it.	Igital ID to a file × Your Digital ID will be saved at the following location : Environment C:\Users\computername\AppData\Roaming\Adobe\Acrof Browse Apply a password to protect the Digital ID: Environment Confirm the password: Environment
0	Back Save

Once you've clicked save, you will see a list of signatures you have created. Select the signature you want to use and click continue to apply it to the application.

For additional information and guidelines, please visit the acrobat website help pages at https://helpx.adobe.com/reader/using/fill-and-sign.html#sign_and_initial_form