

# **EMPLOYMENT**

# **MARKETING STAFF:**

**SOCIAL MEDIA PLANNER** 

### **DEPARTMENT OVERVIEW**

#### **STAFF**

5 full time 3 event supervisors 15+ event staff 6 marketing staff

#### **EVENTS**

70+ each year

Coffeehouse, Block Party, Open Mic, Bingo, Trivia, movie nights, concerts, and more

# COMPETENCIES AND LEARNING OBJECTIVES

All Student Activities staff will be able to walk away from this job being able to identify and articulate one's skills, strengths, knowledge, and experiences relevant to their professional goals in order to better pursue future career opportunities. Though there is a variety of skill sets you will gain, major learning objectives include:

- Problem solving
- Communication
- Teamwork
- Professionalism
- Leadership

#### THE POSITION

15-18 hours each week

Hourly paid position, work study available

Off during university holidays and residential calendar breaks

## **SOCIAL MEDIA PLANNER**

Proficiencies: Microsoft Suite

- Develops the Social Media Plan for Student Activities
- Brainstorms innovative and creative ideas for digital and social content
- Writes engaging captions for posts
- Occasionally writes articles for the Liberty Champion



