

**MANUAL ELEVATED WORK PLATFORM (MEWP)  
DAILY INSPECTION CHECKLIST**

Type of lift: \_\_\_\_\_  
 Manufacturer of lift: \_\_\_\_\_ Model#: \_\_\_\_\_  
 Owner/Rental Co. \_\_\_\_\_ Serial #: \_\_\_\_\_  
 Department: \_\_\_\_\_ Project #: \_\_\_\_\_

Pre-shift inspection: Before use each shift the work area must have a visual inspection and the MEWP must have a visual inspection and function test, including but not limited to the items listed below. **If deficiencies are found, DO NOT USE THE EQUIPMENT.** Tag the equipment out of service and contact your supervisor **IMMEDIATELY!**

DAY	MON		TUE		WED		THURS		FRI		SAT		SUN	
Inspectors Name:														
Employee ID #:														
Date Inspected:														
	OK	DEF	OK	DEF	OK	DEF	OK	DEF	OK	DEF	OK	DEF	OK	DEF
Holes and obstructions														
Debris														
Overhead obstructions														
Electrical Hazards														
Work Surface Stability														
Wind & Weather														
Operating Controls														
Emergency Shutdowns														
Emergency Release Valve														
Safety Devices														
Personal Protective Equip.														
Air Leaks														
Leaks – All Fluids														
Cable & Wiring Harnesses														
Loose or Missing Parts														
Wheels/Tires														
Placards/Warnings														
Control Markings														
Outriggers/Stabilizers														
Guardrail Systems														
Control Box Clean & Legible														
Lift UP/Lift Down														

Supervisor Signature: \_\_\_\_\_

Supervisor Printed Name: \_\_\_\_\_

Supervisor Employee ID #: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Complete form until end of week. Replace it with a new one in the manual holder on the MEWP. Turn into supervisor. Each inspection form must be filed and maintained for a period of 1 year in the department utilizing the lift. Operators must be familiar with the manufacturer’s manual. *The manufacturer’s rules and checklist takes precedence.***