

SAFETY ANNOUNCEMENT

March 2017

Mullion Safety

Door mullion's are the bars between two doors that provide a means for doors to lock and to remain closed in the event of a fire. When the mullion is removed to move materials into a space it presents 3 key safety and security issues:

1. Removal of the mullion prevents the door from being able to be secured thus creating a security risk to the university.
2. When a mullion is removed the door is no longer positive-latching thus, eliminating its use as a fire rated door.
3. When the mullion is removed the base plate on the floor remains causing a trip hazard.



Actions Taken/Required

- A. All mullions are being rekeyed to limit who has the ability to remove mullions.
- B. Mullions will be able to be removed but only by contacting access control or LUPD.
- C. Mullions must never be taken out for more than **1 hour at a time**. Mullions are **NEVER** to be **left out overnight**. Mullions must be **replaced IMMEDIATELY** once work is complete.
- D. Mullions **MUST** be laid flat on the floor and placed in a position that does not present a trip hazard.
- E. A safety cone must be placed over the base plate while mullions are out except when actually moving materials through the doorway.



Added Value to Liberty University

- * Re-enforces security measures to proactively protect students, faculty and staff.
- * Maintains the integrity of the fire rated doors protecting people and property.
- * Reduces trip hazard exposures that has caused injuries in the past.
- * Limits accessibility to the removal of the mullions thus providing a better means of accountability to ensure mullions are replaced immediately upon completion of work.