

APPENDIX A
LADDER INSPECTION SHEET

LIBERTY UNIVERSTIY LADDER INSPECTION SHEET			
Date of Inspection:		Name of Inspector:	
Department/Shop:		Ladder Identification Number:	
Type of Ladder: <input type="checkbox"/> Extension <input type="checkbox"/> Step <input type="checkbox"/> Fixed			
Construction of Ladder: <input type="checkbox"/> Wood <input type="checkbox"/> Metal <input type="checkbox"/> Fiberglass			
MONTHLY INSPECTION			
1. Are rungs, cleats, or steps intact and free from damage?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
2. Are rails free from cracks or splitting?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
3. Is the ladder free from the accumulation of oil, gas, grease or other material that may create a slipping hazard?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
4. Is the ladder free from protruding objects that could cause injury?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
5. If ladder is equipped with safety device is the device secured and operating properly on the ladder?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
6. If ladder is equipped with locking device, is the service intact and functional?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
7. If fixed ladder is it equipped with cages and if so are cages intact and free from broken welds?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
8. Is the ladder free from any other defects that may impair its safe usage?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
9. Does ladder have the appropriate stickers in place and are they legible?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
COMMENTS: 			
Date Ladder was removed from service?		Name:	
Date Ladder was repaired and returned to service		Name:	
Date Ladder was destroyed or permanently removed from service:		Name:	