

Changing Your Room During Housing Selection

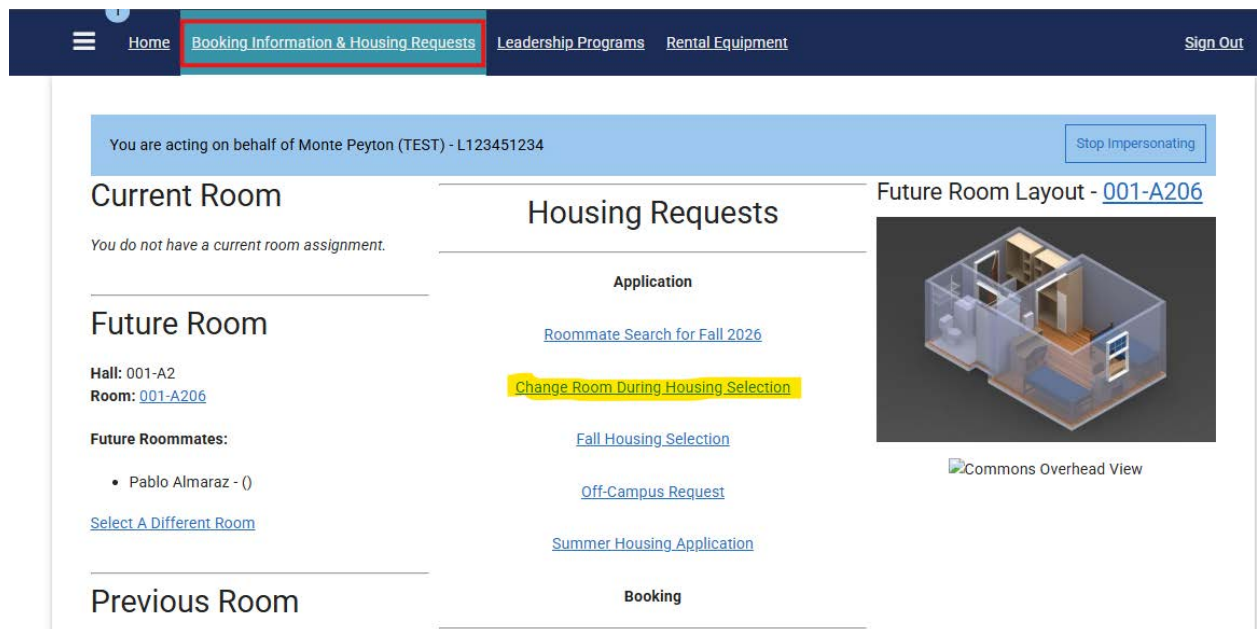


For many students, housing needs change over time. In the event you've already completed Housing Selection for the upcoming academic year, but need to change that selection after the fact, this resource is for you.

Please be aware that after choosing a new room, there will be a 30-minute cool down period before another change can be made.

Step 1 – Navigate to [StarRez](#) and use your LU username and password to log in.

Step 2 – Navigate to the **'Booking Information & Housing Requests'** tab (as seen in the red box), and select **'Change Room During Housing Selection'** (the link highlighted below).



Step 3 – Review the information noted on the next page regarding how room changes work during the housing selection period, and **select ‘Begin.’**

When you select a room, the 30 minute cooldown begins. If you change your mind, you **must** wait until the cooldown period expires.

How the cooldown works

- When you select a room, a 30 minute timer starts for your account. During this period you can't make another selection.

For questions or assistance during housing selection, please email our office at residencelife@liberty.edu.

Please select a term below to start or continue with your application.

Academic Year (2026-27) - Fall & Spring
(8/19/2026 - 5/12/2027)

Room Change application for **Academic Year (2026-27) - Fall & Spring**

. Current room reservation for **001-A206-1** .

Begin

Step 4 – The next page outlines information regarding roommate groups. Here, you will see any current roommate groups you are in, as well as important information about roommate groups in general. Once you've reviewed these details, **click ‘Continue.’**

Roommate Group Information

This page displays your current roommate group and indicates whether your roommates are eligible to be assigned.

Your Current Roommate Group

If you are part of a roommate group, the names of your roommates will appear below. Each roommate will also display whether they are assignable, based on eligibility criteria such as their classification.

No Roommates Displayed?

If no roommates appear on this page, this means **you are not currently in a roommate group**.

To be in a roommate group, you must either:

- Create a roommate group
- Accept an invitation from another student.

Once you are successfully linked, your roommate information will appear on this page.

Important Notes

- Being in a roommate group does not guarantee assignment together; all roommates must be eligible and assignable.
- Changes to classification, housing eligibility, or booking status may affect whether roommates are assignable.
- This page reflects your current roommate status only.

If you believe the information shown here is incorrect, please email the Office of Residence Life at residencelife@liberty.edu for assistance.

[Return to Homepage](#)

Continue

Step 5 — The top of the next page will display your previously selected housing budget, like the example below. Use the **'Select'** button below your desired housing, to select your area of campus. Note: *If you select an area of campus that is outside the housing tier indicated on this page, you will need to complete Financial Check-In again to secure the new housing assignment.*

Choose An Area Of Campus

You selected the following housing tier in Financial Check-In: **North Suites - \$3,575**

[View a map of campus](#)

Please select from the available options below. If nothing appears then that means nothing is available in that area.



Campus East
Apartment-style suites

Select



Circle
Traditional residence hall

Select



Commons
High-rise residence hall

Select



Hill
Traditional residence hall

Select



North Suites
Suite-style living with two-person rooms, private baths

Select



Quad Living
Apartment-style suites

Select

Step 6 — Once you have selected the area of campus where you'd like to live, a list of available rooms will populate. **Use filters** to see specific room types, buildings, and more. Once you have located the room you'd like to select, **choose 'Add to Cart,'** then **select 'Save and Continue'** at the bottom of the page.

The screenshot displays three room cards, each with a 3D rendering of the room. The first card is for room 001-A206, which has a 'Remove From Cart' button. The second and third cards are for rooms 001-A207 and 001-A210, both with 'Add To Cart' buttons. Below the cards is a pagination control with buttons for 'Previous', 'Next', and numbered pages 1 through 8, with an ellipsis between 9 and 34. A 'Save & Continue' button is highlighted with a red box. A 'Go Back' button is located in the bottom left corner.

Step 7 — Next, you'll need to secure your space in the room by **choosing any of the available beds** from the **drop-down menu**. Once this is complete, **click 'Select Bed(s)'** at the bottom of the page. *Note: If you are in a roommate group, this is the page to assign roommates with the same classification as you.*

The screenshot shows the 'Bed Selection' page for room 001-A206. It includes a 'My Room' section with a bed icon. On the right, there is a form with 'Age: 20' and 'Gender: Male'. A note states: 'The bed selector below only serves to reserve your space in the room and does not signify the reservation of any particular bed. You may choose any of the open options below.' Below this is a 'Select Bed' dropdown menu. The dropdown is open, showing '001-A206 (2 total spaces, 1 available, 1 unavailable)' and '001-A206-1' as options. The '001-A206-1' option is highlighted in blue. A 'Select Beds' button is highlighted with a red box. A 'Go Back' button is in the bottom left corner.

Step 8 — Review your room change details, and when you're ready to proceed, **click 'Save & Continue'** at the bottom of the page.

Confirmation

Please view your current booking(s) below. This will be changed with the new booking upon completion.

Current Room

Building: 001

Room: 001-A206

New Rooms

Building: 001

Room: 001-A215

Bed Assignments:

1. 001-A215-2:

[Save & Continue](#)

Step 9 – Review the room selection summary, which shows your information and any roommates you may have. Once done, **select 'Submit.'**

Room Selection Summary

Thank you for selecting your room assignment! Your room selection information is below.

Room: 001-A215

Room Type: Double

Building: 001

Bed	First Name	Last Name
001-A215-1	.	.
001-A215-2	Monte	[REDACTED]

Submit

Process Complete — You have now successfully completed your room change! We look forward to seeing you on campus in your accommodations next academic year!

Congratulations!

You have successfully completed Housing Selection for the **2026-2027 Academic Year!**

Reminder: After selecting housing, there is a **30-minute waiting period** before you are eligible to make a change by completing a room change.

[View Room Assignment](#)

If you have any questions about the upcoming semester, please email the Office of Residence Life (residencelife@liberty.edu) or visit our [website](#).

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