

APPLY TO LIVE OFF CAMPUS

Res Life Portal Tutorial

Follow the instructions and screenshots below to complete the off-campus application process.

Login

Click the button below to log in to the Res Life Portal.

[LIBERTY - Student SSO Login](#)

1 To sign in to the [Res Life Portal](#), click the **'Liberty – Student SSO'** button on the Login screen.

Hi Blaine!

Welcome to the Res Life Portal! Here, you will be able to complete a variety of requests and tasks related to your room assignment and student leadership opportunities. If at any time you have questions, please do not hesitate to contact us at 434-592-4139 or residencelife@liberty.edu.

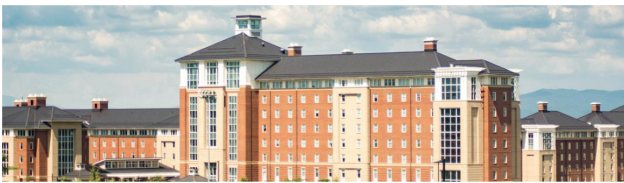
HOUSING SELECTION

Click here to select on-campus housing or request to live off-campus for Fall 2020

WANT A ROOM TO YOURSELF?

BED BUYOUT REQUESTS ARE OPEN NOW! [CLICK HERE](#)

2 Now you should see the home page of the Res Life Portal. To proceed, select **'Housing Selection.'**



Welcome to the Housing Selection process!

Here, you will be able to select your housing assignment, search for roommates, request to live off-campus and more!

For Housing Selection dates and additional information on the selection process, visit our website at Liberty.edu/HousingSelection!

If you have any questions during the process, please contact our office or visit our website at Liberty.edu/ResidenceLife.

[Jump to Housing Profile and/or Roommate Groups](#)

[View current room assignments](#)

[Get Started!](#)

3 Select **'Get Started!'**

Term Selector

Please select a term below to start or continue with your application.

Academic Year (2019-20) - Spring Only
(01/09/2020 - 05/08/2020)

Apply

Academic Year (2020-21) - Fall & Spring
(08/19/2020 - 05/12/2021)

You started your application for **Academic Year (2020-21) - Fall & Spring**

Current Reservation Details: **Circle** | 027-103

Continue

4 Select 'Continue' or 'Apply' beside the term you'd like to submit an Off-Campus request for.

Do you need to select on-campus housing or apply to live off-campus?

▼

Ⓔ

On-Campus Requirement

Liberty University requires all unmarried students under the age of 21 to live on campus. On-campus residents must be currently enrolled in a residential program and attending classes on campus.

To read more about these policies, see the [On-Campus Living Guide](#).

Save & Continue

5 Choose '**Off-Campus**' and then select 'Save & Continue.'

What would you like to do?

Submit a request or view current requests?

▼

Save & Continue

6 If you would like to **review the status** of your Off Campus request, choose 'View the status of current off-campus requests' and select 'Save & Continue.'

To **start a new request**, choose 'Submit an off-campus request' and select 'Save & Continue.'

Do you want to request to live off-campus for Fall 2020 or Spring 2021?

ⓘ

Save & Continue

7 Choose the specific semester you would like to begin living off campus and then select 'Save & Continue.'

If you are **already eligible** to live off campus, confirm your desire to do so by choosing 'yes' in the drop-down menu, checking the box agreeing with the Convocation statement, and selecting 'Continue.'

Please select yes to confirm your desire to live off-campus:

ⓘ

"I understand that though I may be approved to live off campus, I will still be required to attend Convocation. I understand I will be assigned a hall to sit with and an RA to check in with."

☐

Continue

When you have been approved, simply select 'Save & Continue' to complete the process and view any remaining next steps on the following page.

Fall 2020 - Off-Campus Application Approved
Your off-campus application has been **approved**. Please recomplete [Financial Check-in](#) to confirm this change.

Spring 2021 - Off-Campus Application Approved
Your off-campus application has been **approved**. Please recomplete [Financial Check-in](#) to confirm this change.

Save & Continue

Explain why it is necessary for you to live off-campus.


empty

ⓘ

"I understand that though I may be approved to live off campus, I will still be required to attend Convocation. I understand I will be assigned a hall to sit with and an RA to check in with."

☐

Please upload any documents that are pertinent to your request.



Choose a file, or drag it here

Enter your student number below to sign your contract:

empty

ⓘ

Print this Page

Save & Continue

8 If you are not automatically approved, **fill out the request form**: Explain why you are requesting to live off campus, check the box agreeing with the Convocation statement, upload any necessary documents, type in your LU ID number, and select 'Save & Continue.'

Fall 2020 - Application Pending

Your off-campus application has been **received**. Once it has been processed, you will be emailed with the results. You are also able to check this page for updates.

Fall 2020 - Off-Campus Application Approved

Your off-campus application has been **approved**. Please recomplete [Financial Check-in](#) to confirm this change.

9 Your off-campus application is now complete!

You will receive an email notifying you of the decision once your request has been processed, or you can check back in on your status later in the Res Life Portal.

If you have any questions, contact our office.

residencelife@liberty.edu
(434) 592-4139

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UNIVERSITY
OFFICE *of* RESIDENCE LIFE