

1. Log into ASIST and take the following steps:

- Student
- Housing
- Update or View Housing Assignment
- Select pertinent semester

LIBERTY UNIVERSITY

HOUSING Term Select

40% SPRING 2017 Select

40% FALL 2017 Select

SPRING 2018 Select

FALL 2018 Select

Select the appropriate term to update housing preferences for the upcoming/current semester.

You will be able to select or update a number of preferences during open selections:

- Personality Preferences (used if you would like Liberty to choose your assignment for you)
- Picture
- Meal Plan
- Housing Assignment
- Roommate Requests

New students (or transfer students) will be able to make roommate requests (for eligible students) and select housing after Financial Check-in is complete for the upcoming term.*

Current students will be able to make roommate requests (for eligible students) and select housing for the upcoming semester after they have selected a class schedule (before Financial Check-In deadline) or after Financial Check-In is complete (after deadline) during their current class housing selection is open."

*For details about these processes, please visit the [Student Housing webpage](#) for a tutorial.

Version: 1.14.1-
Built on: Apr 11, 2017 09:35

Deadlines

Open Off Campus Appl... Friday, April 14	00 DAYS
Room selection open ~... Thursday, April 27	12 DAYS
Late Departure Applica... Saturday, May 13	28 DAYS
Early arrival begins Monday, June 19	65 DAYS
Open on campus applic... Tuesday, November 14	214 DAYS

Contact Student Housing

How-To Video Tutorial

▶

2. Select “Continue” beneath “On-Campus Housing” to proceed to the housing page for the selected semester.

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HOUSING

Term Select

40%
SPRING 2017
Select

40%
FALL 2017
Select

SPRING 2018
Select

FALL 2018
Select

On-Campus Housing (Fall 2017)
 In Progress—This term is still in progress
Continue

Off-Campus Living (Fall 2017)
 You have the option to apply to live off campus. It's a good idea to complete your on-campus selections as well, just in case you don't get approved to live off campus.
Apply Now

Select the appropriate term to update housing preferences for the upcoming/current semester.

You will be able to select or update a number of preferences during open selections:

- Personality Preferences (used if you would like Liberty to choose your assignment for you)
- Picture
- Meal Plan
- Housing Assignment
- Roommate Requests

New students (or transfer students) will be able to make roommate requests (for eligible students) and select housing after Financial Check-in is complete for the upcoming term.*

Current students will be able to make roommate requests (for eligible students) and select housing for the upcoming semester after they have selected a class schedule (before Financial Check-In deadline) or after Financial Check-In is complete (after deadline) during their current class housing selection is open.*

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3. After completing the Personality and Picture segments, select “Roommate.”

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HOUSING

[Fall 2017](#)
[Main Menu](#)

Profile (2 of 2 steps completed)

PERSONALITY

PICTURE

Room & Board (0 of 3 steps completed)

ROOMMATE

ROOM

EXTENDED STAY

[Term Select](#)

Select unlocked preferences in order to update. The locked preferences may not be updated by you.

If a selection is locked, it will be unavailable until requirements are met (i.e. Financial Check-In for New Students), a future date and time (i.e. Junior Housing Selection), or the upcoming term (i.e. Spring term).

If the selection is not locked, you may proceed through Housing & Dining to update the selection. Once you have updated the selection, a check mark will appear at the top right of the selections icon and the 'percentage complete' indicator will correspond to the number of selections completed.

You will be unable to complete selections that are locked.

Students are not required to complete 100% of the selections in order to receive a housing assignment.

Please contact [Student Housing](#) if you have any questions concerning this process.

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On Campus Housing Status

40% Done
 Get a checkmark on every step to finish!

Housing Budget

Contact Student Housing

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4. If no roommates are confirmed or pending, select “Add a roommate.”



5. Indicate preference of roommate by selecting the appropriate bullet and clicking “Next.”

- If you would like to be assigned randomly, choose “No Preference.”
- If you would like to search by students that match your personality profile, select “Show Matches.”

The screenshot shows the Liberty University Roommate Selection interface. At the top, there is a navigation bar with the Liberty University logo and the text "LIBERTY UNIVERSITY OFFICE of RESIDENCE LIFE". Below this, there is a "HOUSING" section with a "Fall 2017" tab and a "Roommate Search" tab. The main content area is titled "Room & Board (0 of 3 steps completed)" and features three icons: "ROOMMATE", "ROOM", and "EXTENDED STAY". Below these icons, there is a section titled "Add a roommate" with three radio button options: "No Preference" (selected), "Show Matches", and "Search". The "No Preference" option is described as "You will be assigned a roommate automatically at a later time." The "Show Matches" option is described as "Show me a list of students similar to me based on my personality profile." The "Search" option is described as "Search for a roommate by name or by Liberty email address." At the bottom of the main content area, there is a "Previous" button and a "Next" button, which is highlighted with a red rectangle. To the right of the main content area, there is a sidebar with several sections: "On Campus Housing Status" (40% Done), "Housing Budget", "Contact Student Housing", and "How-To Video Tutorial".

LIBERTY UNIVERSITY
OFFICE of RESIDENCE LIFE

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HOUSING

Fall 2017 Roommate Search

Room & Board (0 of 3 steps completed)

ROOMMATE ROOM EXTENDED STAY

Add a roommate

☐ No Preference
You will be assigned a roommate automatically at a later time.

☐ Show Matches
Show me a list of students similar to me based on my personality profile.

☒ Search
Search for a roommate by name or by Liberty email address.

Previous Next

Version: 1.14.1-
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On Campus Housing Status

40% Done
Get a checkmark on every step to finish!

Housing Budget

Contact Student Housing

How-To Video Tutorial

6. If searching for a roommate by Name or Email, type in any information pertinent to the student and click “Search.”

The screenshot shows the Liberty University Roommate Search interface. At the top, the Liberty University logo is on the left, and "Back to ASIST | Log Out" is on the right. Below the logo, a "HOUSING" banner features a house icon, with "Fall 2017" and "Roommate Search" as sub-banners. The main content area is titled "Room & Board (0 of 3 steps completed)" and includes three icons: "ROOMMATE" (selected), "ROOM", and "EXTENDED STAY". Below this is the "Roommate Search" section with input fields for "Student Name" (containing "moss") and "Student Email", separated by "or". A "Search" button is highlighted with a red rectangle. At the bottom left, there is a "Previous" button and version/build information. At the bottom right, there is a green "Done" button with a checkmark icon. The right sidebar contains sections for "On Campus Housing Status" (40% Done), "Housing Budget", "Contact Student Housing", and a "How-To Video Tutorial" with a play button icon.

LIBERTY UNIVERSITY. [Back to ASIST](#) | [Log Out](#)

HOUSING Fall 2017 Roommate Search

Room & Board (0 of 3 steps completed)

ROOMMATE ROOM EXTENDED STAY

Roommate Search

Student Name or Student Email

Version: 1.14.1- Build on: Apr 11, 2017 09:35

On Campus Housing Status 40% Done Get a checkmark on every step to finish!

Housing Budget

Contact Student Housing

How-To Video Tutorial

7. To request a roommate select the “Request Roommate” button next to the student’s name requested and select “Done”.

- If the search generates more than one result, click on the desired student by selecting the blue arrow to the left of the student’s name to view more information.

Roommate Search

Student Name

moss

or

Student Email

Search

	▼	Moss	SR	BSMG	<div>Request Roommate</div>
		<div>About Moss</div> <div>SR Age 20 BSMG Major</div> <div>Email: fake1211113@liberty.edu</div> <div>Budget:</div> <div>Not in a room</div>			
	▶	Moss	JR	NURS	<div>Request Roommate</div>
	▶	Mosset	SR	VCAG	<div>Request Roommate</div>

◀

Previous

✓

Done

8. The requested roommate will need to confirm the request to be in your roommate group.

- Once you have linked up with a roommate, you will be able to choose a room in the system that has enough available beds to accommodate you and your roommate (see Room Selection tutorial for information about how to choose a room).

Do not select undesired roommate requests.

Roommates

You do not have any confirmed roommates! [Add a Roommate](#)

Requests & Notifications

You sent a roommate request to

Moss

Withdraw

◀

Main Menu

Add a roommate

+

✓

Done