

**Office of the Registrar
Liberty University College of Osteopathic Medicine
Center for Medical and Health Sciences
306 Liberty View Lane
Lynchburg, VA 24502**

FERPA

In accordance with USC 438 (6) (4) (8) (The Family Educational Rights and Privacy Act of 1974) you are hereby notified that this information is provided upon the condition that you, your agents or employees, will not permit any other party access to this record without consent of the student. Alteration of this transcript may be a criminal offense.

ACCREDITATION

Liberty University® is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (SACSCOC) to award associate, bachelor, masters, specialist, and doctorate degrees. Liberty University College of Osteopathic Medicine (LUCOM) is accredited by the American Osteopathic Association's Commission on Osteopathic College Accreditation (AOA-COCA).

ACADEMIC CALENDAR

Liberty University College of Osteopathic Medicine follows a semester system with two consecutive terms of attendance. LUCOM followed a trimester system with three consecutive terms of attendance from Fall 2014-Summer 2015.

UNIT OF CREDIT

Academic credit is granted for classes successfully completed at LUCOM based on contact hours and assigned responsibilities. A minimum of 14 and a maximum of 16 hours of academic effort are required for one academic credit in any course. One hour of classroom contact or one clinical rotation hour is equivalent to one hour of academic effort. For each two hours of lab, small group, simulation, or assigned independent study, one hour of academic effort is granted.

GRADING SYSTEM

Grading is primarily based on a scale of 0 to 100*. LUCOM requires a passing grade of 70 or above for all courses; any grade below 70 is failing. Term average is calculated by multiplying the earned numerical grade for each course by the course credits assigned, resulting in course "points." The total points for all courses taken within a term are summed and divided by the total number of credits taken within the term. Cumulative average is an overall total of course points, which are divided by the overall total number of credits.

***Other Grades**

H	- Pass with Honors (90 or above)
HP	- High Pass (80-89)
S	- Satisfactory (70-79)
U	- Unsatisfactory (below 70)
FN	- Failure for Non-Attendance
P	- Pass
F	- Fail
W	- Withdrawal
WF	- Withdrawal Failing
WP	- Withdrawal Passing
I	- Incomplete
NR	- No Grade Reported (temporary grade)
R	- Repeated Course (70) – retaken to remediate prior failure
X	- Passed by remediation (70)
AU	- Audited Course

GRADUATION HONORS

"Highest Honors" is awarded to eligible students with a cumulative Average in the upper 3% of the graduating class; "Honors" is awarded to eligible students in the next 7% of the graduating class.

ACADEMIC PROBATION

A student is placed on academic probation when he or she has a cumulative grade point average less than a 70, any unremediated course failures, or a Student Progress Committee imposed sanction.

BOARD EXAMINATION REQUIREMENTS

Prior to degree conferral, a student must pass COMLEX Level 1 and both components of COMLEX Level 2 (CE and PE).

REMEDIED AND REPEATED COURSES

A student, who earns a course grade less than 70 may be given the opportunity for remediation or may be required to repeat the failed course during the next academic year. If a course is failed and subsequently passed by remediation, a grade of 70X will be recorded on the transcript indicating the course was passed by remediation. In the event a course and the remediation exam are failed or the remediation exam is not taken, the original course grade shall be recorded on the transcript. If the previously failed course is subsequently repeated and passed, a grade of 70R may indicate the course was repeated and passed. Repeated courses will be marked with an "I" (Include) indicator in the "R" (Repeat) column demonstrating inclusion in the term and cumulative average calculation, and the original-course and grade will appear on the transcript with an "E" (Exclusion) indicator in the "R" (Repeat) column demonstrating exclusion from the term and cumulative average calculation.

TRANSCRIPT VERIFICATION & AUTHENTICITY

Verification of delivered transcripts is the responsibility of each recipient. SCRIP-SAFE® deploys multiple layers of document security intended to protect the integrity of this transcript. (1) Authentic transcripts must display several translucent global icons that are visible from both sides. (2) A white official signature on a colored background must be present. (3) A latent image is present that includes the word "COPY". (4) Official paper contains chemical reactors that create a stain in the paper and fibers that fluoresce. (5) Official transcript color is blue, and a black and white transcript is NOT official. (6) Official transcripts are mailed directly to the recipient in sealed institutional envelopes. (7) When requested by the institution, official transcript paper will be verified and authenticated by SCRIP-SAFE®.