



# Liberty University Police Department Personnel Complaint Form

## Your Information (\*required)

Full Name*		
First Name	Initial	Last Name
Date of Birth*		
Month	Day	Year
Gender	Ethnicity	
Liberty University ID#		

## Resident Hall Room Assignment or Legal Address

Resident Hall	Room	
Address Line 1		
Address Line 2		
City	State	ZIP/Postal Code

## Contact:

Phone*	Email
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## Incident Report

Incident Date*	Location of Incident* (Address if applicable)
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## Names of Involved Officers (if known)

Officer 1 Name and Badge #
Officer 2 Name and Badge #
Officer 3 Name and Badge #

## Name of Witnesses (if known)

Witness 1 Name	Witness 1 Contact Info
Witness 2 Name	Witness 2 Contact Info
Witness 3 Name	Witness 3 Contact Info



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## Summary of Incident:

## Additional Notes:

## Special Notes

- It is important that you make your complaint as soon as possible.
- If you want a complaint investigated, you may be asked to be interviewed.
- Upon completion of a formal investigation, the complainant will be notified in writing that the investigation has been completed.
- If your complaint alleges that police have assaulted you, you should seek medical attention immediately.
- If your complaint is of an alleged police assault, and there are signs of injury, you should have photographs taken as soon as possible.
- If you need assistance, arrangements can be made by an investigating officer to have photographs taken. We will provide you with transportation to the Police Department or visit your residence.
- All complaints against employees of this Department will be documented and investigated, including anonymous complaints.
- Internal investigation statistical summaries are available by contacting the Professional Standards Administrator at [\(434\) 582-8789](tel:4345828789).
- **E-mail this form to the Profession Standards Administrator at [LUPDProfessionalstandards@liberty.edu](mailto:LUPDProfessionalstandards@liberty.edu)**