Note:

Course content may be changed, term to term, without notice. The information below is provided as a guide for course selection and is not binding in any form, and should <u>not</u> be used to purchase course materials.

LIBERTY
U N I V E R S I T Y.

COURSE SYLLABUS

NURS 623
NURSING ADMINISTRATION I: THE ROLE OF THE NURSE ADMINISTRATOR

COURSE DESCRIPTION

The practicum course will provide the student an opportunity to explore the role of the nurse administrator within today's health care organizations. Students will examine organizational structure, management theory, professional ethics, and policy, legal and ethical and regulatory issues as a foundation to create a culture of excellence, quality and safety. Students will examine decision making and the role of the nurse administrator within the context of political and power structures, the practice, institutional and physical environments of the organization and external factors.

An educational site affiliation agreement with a student selected approved facility is secured and a practicum contract is developed and established with an approved nurse leader preceptor prior to enrollment in this course; nursing administration/leadership practicum hours are initiated in NURS 623. Students must meet all pre-practicum requirements prior to enrollment in NURS 623; refer to Graduate Nursing Handbook for pre-practicum requirements.

RATIONALE

This course provides the student an opportunity to obtain an understanding of the role of the nurse administration in health care organizations. The student will have the opportunity to participate in practicum hours in a health care setting with an approved preceptor and apply management theory and professional, legal, ethical, and regulatory guidelines to managing nursing services. The course helps meet standards of graduate-level nursing education as articulated by the American Association of Colleges of Nursing (AACN) and the American Nurses Association's Scope and Standards for Nursing Administration.

I. **PREREQUISITE**

For information regarding prerequisites for this course, please refer to the Academic Course Catalog.

II. **REQUIRED RESOURCE PURCHASE**

Click on the following link to view the required resource(s) for the term in which you are registered: http://bookstore.mbsdirect.net/liberty.htm

III.   **ADDITIONAL MATERIALS FOR LEARNING**

A.   Computer with basic audio/video output equipment

B.   Internet access (broadband recommended)

C.   Blackboard recommended browsers

D.   Microsoft Office

IV.   **MEASURABLE LEARNING OUTCOMES**

Upon successful completion of this course, the student will be able to:

A.   Demonstrate an understanding of the nurse administrator role as related to the scope and standard of practice, the nurse practice act, and the delivery of nursing services in the health care organization.

B.   Explore the role of the nurse administrator as it relates to the legal, ethical, and regulatory practices in the health care environment.

C.   Analyze the role of the nurse administrator as an integral member of the health care team in the delivery of nursing services.

D.   Discuss the Christian worldview as it relates to the nurse administrator's role.

E.   Integrate the role of the nurse administrator and the delivery of nursing and healthcare services.

V.   **COURSE REQUIREMENTS AND ASSIGNMENTS**

A.   Textbook readings and presentations

B.   Course Requirements Checklist

After reading the Course Syllabus and Student Expectations, the student will complete the related checklist found in Module/Week 1.

C.   Discussion Board Forums (3)

Discussion boards are collaborative learning experiences. Therefore, the student is required to create a thread in response to the provided topic for each forum. Each thread must be at least 500 words and demonstrate course-related knowledge. In addition to the thread, the student is required to reply to 2 other classmates' threads. Each reply must be at least 250 words. For each thread, the student must support his/her assertions with at least 2 scholarly citations in current APA format. Each reply must cite at least 1 scholarly reference in current APA format. Acceptable sources include the textbooks, the Bible, and peer-reviewed journals published within the last 5 years.

D.   Practicum Goals and Objectives

The student must create 6–8 goals and objectives during this course to support the 200 hours of practicum using the *American Nurses Association Scope and Standards of Practice for Nursing Administration* text. This project is broken into 2 assignments: a draft and a final.

1. Draft

    The student must submit 6–8 measurable goals and objectives using Bloom's Taxonomy.

2. Final

    The student must apply the instructor's feedback from the Draft assignment when submitting the Final Goals and Objectives.

E.   Practicum/Clinical Logs (3)

The Practicum/Clinical Log serves as documentation of the 200-hour practicum experience, 50 hours of which will be completed in this course. The documentation must be completed in Typhon. Instructions for setting up Typhon are found in the MSN handbook. The log must be comprehensive in details related to the experiences in the field and reflective of the American Nurses Association Scope and Standards of Practice for Nurse Administrator's competencies. The log entries must be analytical with examples of how the student has applied the ANA competencies and readings from the texts and professional literature in the practicum setting. The student is expected to work on practicum hours every week upon final approval of the Practicum Goals and Objectives.

NOTE: In addition to accruing the required number of practicum hours, there must be a passing grade for the practicum experience which includes progression with the student's established goals and objectives, an in-depth documentation of the practicum experiences as evidenced in the clinical log, and satisfactory preceptor evaluations. Failure to pass the practicum requirements will result in failure of the course; see the MSN Handbook for practicum expectations related to performance and professionalism.

F.   Professional Practice Model Paper

The student must write a 6–10-page, research-oriented paper in current APA format that focuses on a professional practice model. The paper must include at least 5 references published within the last 5 years in addition to the course textbooks and the Bible. The paper must be submitted through SafeAssign.

G.   Emotional Intelligence Paper

The student must write a 6–10-page research-oriented paper in current APA format that focuses on the role of emotional intelligence in nursing leadership. The paper must include at least 5 references published within the last 5 years in addition to the course textbooks and the Bible. The paper must be submitted through SafeAssign.

H.   Nurse Administrator Role Paper

The student will write a 6–10-page, research-oriented paper in current APA format that focuses on the Scope and Standards of Nursing Administration as set forth by the American Nurses Association. The paper must include at least 5 references published within the last 5 years in addition to the course textbooks and the Bible. The paper must be submitted through SafeAssign.

I.   Evaluations

The preceptor will complete an evaluation of the student at the end of the practicum experience. The evaluation will be sent electronically over a secured server through Typhon to the preceptor. The instructor will retain the preceptor evaluation and may review with the student upon request. Refer to the MSN Student Handbook for important detailed information.

The student will complete a self-evaluation, an evaluation of the practicum site, and an evaluation of the preceptor.

All evaluations must be completed and submitted as directed. Failure to submit any of the end-of-course evaluations will result in a final course grade of an "incomplete." The student will be unable to progress to the next practicum course until the grade of "incomplete" is resolved.

1. Self-Evaluation

    The student will complete a self-evaluation of his/her practicum experiences using the provided form (required but no point value assigned).

2. Student Evaluation of Site and Preceptor

    The student will complete an evaluation of the site and preceptor for his/her practicum experience using the form provided. This document must be shared with the preceptor (required but no point value assigned).

3. Preceptor Evaluation

    The preceptor will complete an evaluation of the student at the end of the practicum experience. The instructor will electronically send the evaluation to the preceptor via a secured server through Typhon.

VI. **COURSE GRADING AND POLICIES**

    A.   Points

Course Requirements Checklist	10
Discussion Board Forums (3 at 75 pts ea)	225
Practicum Goals and Objectives Draft	50
Practicum Goals and Objectives Final	75
Practicum/Clinical Logs (3 at 50 pts)	150
Professional Practice Model Paper	150
Emotional Intelligence Paper	150
Nurse Administrator Role Paper	200
Evaluations	
Self-Evaluation	0
Student Evaluation of Site and Preceptor	0
Preceptor Evaluation	0
Total	**1010**

    B.   Scale

A = 940–1010   A- = 920–939   B+ = 900–919   B = 860–899   B- = 840–859

C+ = 820–839   C = 780–819   C- = 760–779   D+ = 740–759   D = 700–739

D- = 680–699   F = 0–679

    C.   MSN Policies

Refer to the MSN Handbook.

    D.   Disability Assistance

Students with a documented disability may contact Liberty University Online's Office of Disability Accommodation Support (ODAS) at LUOODAS@liberty.edu to make arrangements for academic accommodations. Further information can be found at www.liberty.edu/disabilitysupport.

If you have a complaint related to disability discrimination or an accommodation that was not provided, you may contact ODAS or the Office of Equity and Compliance by phone at (434) 592-4999 or by email at equityandcompliance@liberty.edu. Click to see a full copy of Liberty's Discrimination, Harassment, and Sexual Misconduct Policy or the Student Disability Grievance Policy and Procedures.

VII. **BIBLIOGRAPHY**

American Nurses Association (2016). *Nursing administration: Scope and standards of practice*. (2nd ed.). Silver Springs, MD: American Nurses Association.

Begun, J. W., White, K. R., & Mosser, G. (2011). Interprofessional care teams: The role of the healthcare administrator. *Journal of Interprofessional Care, 25*(2), 119–123. doi:10.3109/13561820.2010.504135.

Dyess, S., Boykin, A., & Rigg, C. (2010). Integrating caring theory with nursing practice and education: Connecting with what matters. *Journal of Nursing Administration, 40*(11), 498–503. doi:10.1097/NNA.0b013e3181f88b96.

Hamric, A. B., Spross, J. A. & Hanson, C. M. (2013). *Advanced practice nursing: An integrative approach* (5th ed.)*.* St. Louis, MO: Saunders.

Morrison, E. E. (2011). *Ethics in health administration: A practical approach for decision makers* (2nd ed.)*.* Sudbury, MA: Jones and Bartlett Publishing.

Newhouse, R. P. (2009). Nursing's role in engineering a learning healthcare system. *Journal of Nursing Administration, 29*(6), 260–262. doi:10.1097/NNA.0b0 13e31 81a7293e.

Roussel, L., Thomas, P., & Harris, J. (2018). *Management and leadership for nurse administrators* (8th ed.)*.* Burlington, MA: Jones and Bartlett Publishing.

COURSE SCHEDULE

NURS 623

Textbooks: ANA, *Nursing Administration: Scope and Standards of Practice* (2016).
Roussel, *Management and Leadership for Nurse Administrators* (2018).

MODULE/ WEEK	READING & STUDY	ASSIGNMENTS	POINTS
1	ANA: Standards 1–6 4 presentations 2 websites	Course Requirements Checklist Class Introductions Practicum Goals and Objectives Draft	10 0 50
2	ANA: Standards 7–17 2 presentations 1 pdf	Practicum Goals and Objectives Final	75
3	Roussel: ch. 3 1 presentation	Professional Practice Model Paper	150
4	Roussel: ch. 6 2 presentations	DB Forum 1 Practicum/Clinical Log 1	75 50
5	Roussel: ch. 4 2 presentations	Emotional Intelligence Paper	150
6	Roussel: chs. 5, 15 2 presentations	DB Forum 2 Practicum/Clinical Log 2	75 50
7	Roussel: ch. 1–2 2 presentations	Nurse Administrator Role Paper	200
8	Roussel: ch. 7 1 presentation	DB Forum 3 Practicum/Clinical Log 3 Self-Evaluation Student Evaluation of Site and Preceptor Preceptor Evaluation	75 50 0 0 0
		TOTAL	1010

DB = Discussion Board

NOTE: Each course module/week begins on Monday morning at 12:00 a.m. (ET) and ends on Sunday night at 11:59 p.m. (ET). The final module/week ends at 11:59 p.m. (ET) on **Friday**.