

Note:

Course content may be changed, term to term, without notice. The information below is provided as a guide for course selection and is not binding in any form, and should not be used to purchase course materials.

COURSE SYLLABUS

LEAD 699

INTERNSHIP IN PASTORAL LEADERSHIP

COURSE DESCRIPTION

In order to complete this internship, students must be currently working and/or serving in a local church. The church, mentor, and nature of involvement must be approved beforehand by the professor. Internship involves supervised work in an applied ministry setting. Students continue to apply, adapt, and improve their skills in specialized ministry situations. Students work under the supervision of a qualified pastor or deacon. Students must complete 150 hours of internship interaction with an average of 10 hours per week. (Formerly PLED 699)

RATIONALE

The supervised pastoral internship will develop students into mature and competent ministers. The student will learn to integrate his classroom work into practical ministry with special emphasis on leading, caring, winning, proclaiming, relating, and growing.

I. PREREQUISITE

For information regarding prerequisites for this course, please refer to the [Academic Course Catalog](#).

II. REQUIRED RESOURCE PURCHASE

Click on the following link to view the required resource(s) for the term in which you are registered: <http://bookstore.mbsdirect.net/liberty.htm>

III. ADDITIONAL MATERIALS FOR LEARNING

- A. Computer with basic audio/video output equipment
- B. Internet access (broadband recommended)
- C. Blackboard [recommended browsers](#)
- D. Microsoft Office

IV. MEASURABLE LEARNING OUTCOMES

Upon successful completion of this course, the student will be able to:

- A. Demonstrate ministry readiness through spiritual development, theological application, and pastoral experience.
- B. Examine his/her call and role in ministry.
- C. Apply his/her spiritual gifts and strengths.

- D. Produce examples of their personal, spiritual formation through written reflections of their daily meditation, supplication, contemplation, and devotional reading.
- E. Demonstrate his/her total theological training into the practice of ministry and evangelism.
- F. Develop ministerial goals relating to church growth, evangelistic outreach, discipleship, and world missions.

V. COURSE REQUIREMENTS AND ASSIGNMENTS

- A. Textbook readings

- B. Course Requirements Checklist

After reading the Course Syllabus and [Student Expectations](#), the student will complete the related checklist found in Module/Week 1.

- C. Discussion Board Forums (4)

Discussion boards are collaborative learning experiences. Therefore, there will be 4 Discussion Board Forums throughout this course. The student is required to provide a thread in response to the provided topic for each forum. Each thread must be at least 400 words and demonstrate course-related knowledge. In addition to the thread, the student is required to reply to 2 other classmates' threads. Each reply must be at least 200 words. (MLO: A)

- D. Application Contract

The student must find an appropriate place of ministry and a local pastor who will function as the field supervisor to the student. This arrangement will be formalized during the first module/week of the course through the submission of the "Application for LEAD 699 Internship." (MLO: B, C, D)

- E. Journal Entries (4)

During this course, the student is required to keep a journal that will be read by the instructor. In the journal, the student is invited to be honest and transparent about what is happening in his/her life and in the internship. Each journal entry will be about 500 words. (MLO: D)

- F. Sermon Manuscript (2)

The student will need to schedule and preach/teach 2 times in a church setting. Each of the 2 experiences must be prepared by drafting a sermon manuscript. Each manuscript must be 5–8 pages, double-spaced. (MLO: A, E, C)

- G. Case Study

The student will find the websites of at least 3 growing churches in America, and prepare a Case Study on them. The Case Study will be 3–5 pages. (MLO: A, E, F)

H. Sermon Evaluation (2)

The student will preach/teach 2 times in a church setting. Following the preaching/teaching the supervising pastor will critique these sermons and submit the results. Evaluation forms are provided in the course. (MLO: D)

I. Supervisor's Midterm Evaluation

The supervising pastor will prepare a Mid-Internship Evaluation on the student's progress and ministry performance and submit the results. Evaluation forms are provided in the course. (MLO: B, E)

J. Reading Analysis (2)

The student will read the selected textbooks and submit an analysis and critique for the text. Each analysis must be 5–8 pages.

K. Resume Critique

The student will create and submit a ministry resume to be critiqued by the Career Center. The student will upload the critiqued copy of the resume from the Career Center. (MLO: B, F)

L. Resume

The student will take the Resume Critique, correct the mistakes, add to, and polish the Resume based on the critique results. The student will then submit a final version of his/her resume. (MLO: B, F)

M. Evangelism Reflection Paper

The student, during the internship, will have opportunities to witness for Christ one-on-one to the unsaved. The student must give a basic overview in 1–2 pages of these opportunities and the program/methods used. (MLO: A, C, D, E)

N. End of Internship Reflection Paper

The student will give an evaluation of his/her experience and service during the internship. This paper must be 3–5 pages. (MLO: A, B, D, E)

O. Supervisor's Final Evaluation

The supervising pastor will prepare an End of Internship Evaluation on the student's progress and ministry performance then submit it at the end of the course. Evaluation forms are provided in the course. (MLO: F)

VI. COURSE GRADING AND POLICIES**A. Points**

Course Requirement Checklist	10
Discussion Board Forums (4 at 20 pts ea)	80
Application Contract	20
Journal Entries	100
Sermon Manuscripts (2 at 50 pts ea)	100
Case Study	50
Sermon Evaluation (2 at 50 pts ea)	100
Supervisor's Midterm Evaluation	50
Reading Analysis (2 at 100 pts ea)	200
Resume Critique	10
Resume	40
Evangelism Reflection Paper	50
End of Internship Reflection Paper	100
Supervisor's Final Evaluation	100
Total	1010

B. Scale

A = 940–1010 A- = 920–939 B+ = 900–919 B = 860–899 B- = 840–859
 C+ = 820–839 C = 780–819 C- = 760–779 D+ = 740–759 D = 700–739
 D- = 680–699 F = 0–679

C. Style Guidelines

All assignments for this course are to be formatted in accordance with the [LBTS Writing Guide](#) and the latest edition of the Turabian style manual (*A Manual for Writers of Research Papers, Theses, and Dissertations*). Discussion assignments and essay examinations may use the parenthetical citation style. All other written assignments should use the footnote citation style. Supplemental writing aids are available via the [Online Writing Center](#).

D. Extra Credit

No additional “for credit” assignments will be permitted beyond those given in the course requirements stated above.

E. Course Changes

Course requirements are subject to change by the administration of the University at any time with appropriate notice.

F. Attendance

The intern must notify his supervising pastor of any emergency situation which prevents him from meeting the agreed-upon schedule of assignments, and will “make up” the missed work to the supervising pastor’s satisfaction.

G. Disability Assistance

Students with a documented disability may contact Liberty University Online's Office of Disability Accommodation Support (ODAS) at LUOODAS@liberty.edu to make arrangements for academic accommodations. Further information can be found at www.liberty.edu/disabilitysupport.

If you have a complaint related to disability discrimination or an accommodation that was not provided, you may contact ODAS or the Office of Equity and Compliance by phone at (434) 592-4999 or by email at equityandcompliance@liberty.edu. Click to see a full copy of Liberty's [Discrimination, Harassment, and Sexual Misconduct Policy](#) or the [Student Disability Grievance Policy and Procedures](#).

COURSE SCHEDULE

LEAD 699

Textbooks: Bisagno, *Pastor's Handbook* (2011).
Chandler, *The Explicit Gospel* (2012).
Yancey, *Prayer: Does It Make Any Difference?* (2010).

MODULE/ WEEK	READING & STUDY	ASSIGNMENTS	POINTS
1	Bisagno: Forward and Introduction Chandler: Introduction 1 presentation	Course Requirements Checklist Class Introductions Application Contract	10 0 20
2	Bisagno: chs. 1–11 1 presentation	DB Forum 1 Pastoral Leadership Journal: Entry 1	20 25
3	Bisagno: chs. 65–77 1 presentation	Sermon Manuscript 1	50
4	Bisagno: chs. 32–48 Yancey: chs. 1–5 1 presentation	Pastoral Leadership Journal: Entry 2	25
5	Bisagno: chs. 78–91 Yancey: chs. 6–11 1 presentation	Case Study Sermon Evaluation 1	50 50
6	Bisagno: chs. 12–31 Yancey: chs. 12–15 1 presentation	DB Forum 2	20
7	Yancey: chs. 16–19 1 presentation	DB Forum 3	20
8	Yancey: chs. 20–22 1 presentation	Supervisor's Midterm Evaluation	50
9	Bisagno: chs. 49–64; 111–117 1 presentation	Reading Analysis 1	100

WEEK/ MODULE	READING & STUDY	ASSIGNMENTS	POINTS
10	Chandler: chs. 1–4 1 presentation	DB Forum 4	20
11	Chandler: chs. 5–8 1 presentation	Pastoral Leadership Journal: Entry 3 Resume Critique	25 10
12	Chandler: chs. 9–11 1 presentation	Reading Analysis 2	100
13	Bisagno: chs. 143–162 1 presentation	Sermon Manuscript 2	50
14	Bisagno: chs. 118–127 1 presentation	Pastoral Leadership Journal: Entry 4 Resume	25 40
15	Bisagno: chs. 92–110 1 presentation	Evangelism Reflection Paper Sermon Evaluation 2	50 50
16	1 presentation	End of Internship Reflection Paper Supervisor's Final Evaluation	100 100
TOTAL			1010

DB = Discussion Board

NOTE: Each course week begins on Monday morning at 12:00 a.m. (ET) and ends on Sunday night at 11:59 p.m. (ET). The final week ends at 11:59 p.m. (ET) on Friday.