

Grade 11			Year Taken:
List Full Course Title	Grade Earned	Credit Earned*	Part of Course Taken

Grade 12			Year Taken:
List Full Course Title	Grade Earned	Credit Earned*	Part of Course Taken

*For the Credit Earned section, go by the credit amount the course has earned up to where the student is currently at in the course. Examples...

- Only first quarter completed and passed for Algebra 1 - award 0.25 credit
- First semester completed and passed for Algebra 1 - award 0.5 credit
- First semester and third quarter completed and passed for Algebra 1 - award 0.75 credit
- First and second semester completed and passed for Algebra 1- award 1 credit.
- In Progress (IP) courses would apply for courses started, but not a quarter completed.

I certify the information on this transcript to be a correct and complete detail of my student's homeschool credits and grades and that it abides by my state's standards.

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Signature of Parent/Guardian/School Administrator**

Date

**** The record will be considered unofficial without signature. A typed (digital) signature is accepted.**

Important LUOA Transfer Policy Information for Homeschool Records

- High School Courses Taken in Middle School
 - Only the following high school courses taken in middle school are approved to receive transfer credit in the initial evaluation. Any other courses listed will be left off the initial evaluation. For any course that is left off the evaluation that you believe should receive high school credit, credit appeals must be submitted via the form linked below.
- Courses approved to receive credit:
 - Algebra 1 and any math course past the content level of Algebra 1 (Geometry, Algebra II, etc.)
 - World Geography course taken in 8th grade
 - Foreign languages numbered 1 and above (Spanish 1, Spanish 2, Spanish 3, etc.)
 - Listing the course as just “Spanish” or the foreign language followed by the grade level (Spanish 7, etc.) will result in the course not being awarded
- [Link to Credit Appeal Form](#)
- Nontransferable Courses
 - Pre-Algebra is a nontransferable course and will be left off of the evaluation if listed for credit.
 - Apologia Physical Science is a nontransferable course and will be left off of the evaluation if listed for credit.
 - Sports (e.g. weightlifting, football, soccer, swimming, etc.), dance, and ballet courses taken via homeschool are initially nontransferable per LUOA’s superintendent. If your student has taken any such courses and you wish to receive high school credit, [credit appeals](#) must be submitted for each course. Appeals will only be approved when a syllabus is provided demonstrating that academic content was taught. Participation in something like the high school football team alone for example would not be acceptable.
 - Volunteer work, community service, and extracurricular clubs are nontransferable. Credit appeals will not be accepted for this material.
- Dual Enrollment
 - LUOA awards dual enrollment courses using the following ratio:
 - College course worth 3-4 college credits = 0.5 high school DE credit
 - College course worth 1-2 college credits = 0.25 high school DE credit
- Helping Us Provide an Accurate Evaluation for Your Student
 - Do not list courses on this transcript that were taken at a public/private school other than your homeschool. This includes courses taken at LUOA if your student has already taken classes with us.
 - Provide the complete course title for each course. For example, if the student’s 9th grade math course was Algebra 1, type in “Algebra 1” instead of “Math.”
 - Ensure that a letter grade is provided for each course. LUOA uses grades of A, B, C, D, F, and P (Pass). If a course was graded on a Pass/Fail basis, enter either Pass or Fail in the grade earned column.