

Accompanying Agreement

_____ (Semester / Year)

To ensure a professional and positive experience for both parties, the following guidelines will be observed:

- The accompanist has seen or has knowledge of all music that will be prepared and performed during the semester and will prepare all music to a high standard of excellence.
- The vocalist/instrumentalist will provide clear and legible music 3-4 weeks before the first rehearsal. More time may be needed for recital preparation. Include performance tempos in the music provided.
- Rehearsals will always precede lessons and take place between lessons. Music will be learned before rehearsals.
- At least 2 lessons will be attended by the accompanist before a mid-semester performance (studio class, jury, masterclass, etc.) and a minimum of 3-4 lessons will be attended before a jury or review performance. More lessons will be attended to prepare for recitals.
- Both parties agree to prepare in advance and be punctual for all commitments. Though rare, cancellations may be necessary for unforeseen circumstances. In such cases, both parties will give 24-hours advance notice and reschedule the commitment.
- If a rehearsal is cancelled with less than 24-hours notice by the vocalist/instrumentalist, the accompanist may still charge the full rate for the planned rehearsal. The accompanist also agrees to notify the collaborator at least 24 hours in advance if a rehearsal needs to be rescheduled. If either party cancels multiple commitments with less than 24-hours notice or is absent for two or more rehearsals, the other party may be released from this agreement. Under such circumstances, concerns about payment or securing another accompanist can be directed to the School of Music Staff Accompanist, Kim Parker, at kparker48@liberty.edu
- Both parties will dress professionally and appropriately for all performances.
- Both parties will respond to communication in a timely manner (48 hours max.).

Repertoire

- Repertoire for Lessons

(Add or remove lines as needed.)

- Repertoire for Performance (title and composer)

(Add or remove lines as needed.)

Rehearsal Rate

- _____ per hour
- _____ per studio class / jury / hearing performance
- _____ per recital

Payment Due Date

Payment is due _____ (at each engagement, weekly, monthly, final performance of the semester, etc.).

Payment Method

Payment is accepted _____ (in cash, check, app payment, etc.).

Total Cost

The total cost for the semester will be \$ _____ OR a record will be kept of all rehearsals and performances with the total due at the end of the semester. Each party should keep a record to verify total amounts. (See page 3.)

Rehearsal Dates, Times, and Location

(Add or remove lines as needed.)

Lesson Dates, Times, and Location

(Add or remove lines as needed.)

Performance Dates

- Studio Class _____
- Jury / Hearing _____
- Recital _____
- Other _____

Record of Rehearsals / Performance

Date	Location	Time	Type of Rehearsal/Performance