

LIBERTY UNIVERSITY

SCHOOL of MUSIC

Congratulations on your acceptance to attend Liberty University! We pray that God directs your path and should that lead you to Liberty University, we want to set you up for success as you begin to plan your future studies. Please read below thoroughly to know how to proceed.

New Student Placement Auditions and Registration Procedures

All new students (first-year and transfer) who have been accepted into Liberty University may begin to study music as their chosen degree. However, those who plan to enroll in a degree plan in which voice is the primary instrument (vocal minors are included) **must complete a placement audition to be approved to enroll in voice lessons.** These auditions occur at all *College for a Weekend* date or can be submitted online. (Please follow this link to submit an online audition. <https://www.liberty.edu/music/auditions/>)

For information on how to prepare or submit these auditions, email Dr. Samantha Miller at somvoice@liberty.edu. **Completion of this audition qualifies you for immediate approval for registration and you may proceed with the directions below. Otherwise, you must stop and complete the audition before proceeding to register.** Please note that while students begin the registration process listed below, their requests will go into a holding portal. Most students are not approved for voice lessons until slots open in voice studios. *This usually does not happen until August, a few weeks before school starts. Some students may not even receive their studio assignments until the first week of school.* Once this process is followed, the student has successfully completed all that is necessary, and their private voice instructor will notify them once they have been moved into their section as school begins. All students will receive a placement; it takes time for faculty to know their availability.

Registration Procedures for New Students

All new students planning to be vocal primaries should check with the music advisor, Ashley Knight, before registering for voice. However, if this option is not available to you or timely, follow these steps: (click [here](#) to watch a video tutorial for this process.)

1. Select MUSC 121-001 OR MUSC/CMUS 123 from the music course options. (If you are a BS Music and Worship, BS Vocal OR BS Commercial Music major, you MUST select 123.)
2. On the right-hand side, under the blue register button, select “Restrictions” and ***Request Approval.***
3. Fill out the approval form with the following correct information in the explanation box:
 - a. Major
 - b. Number of credit hours
 - c. Any special requests (i.e., teacher requests)
 - d. Submit the form.

4. All requests will be sent to Dr. Samantha Miller for approval as studio slots become available. Please note that all voice professors have varying loads from semester to semester, and requests to study with specific professors are granted or denied based on that information.
5. If ***Request Approval*** OR Pre-requisite override is unavailable, email Dr. Samantha Miller at somvoice@liberty.edu for help.

Other Important Information

1. Lesson times are TBD and will be determined the first week of school based on the student's course schedule and the professor's availability. The assigned professor will email all students in the studio to schedule lesson times by the first week of school.
2. All students are assigned teachers based on the following criteria: openings in professor studios, students' majors, performance background, and career goals.
3. Continue to email somvoice@liberty.edu for any vocal concerns.