

## **GI Bill® Setup | Chapter 33 Post-9/11 and Fry Scholarship**

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This checklist is provided to simplify the steps of setting up your GI Bill with Liberty University. This is not required to be submitted to the Office of Military Affairs, as it is only for your personal use. If you have any questions please feel free to contact us at [vabenefits@liberty.edu](mailto:vabenefits@liberty.edu). You can find more information online at [www.liberty.edu/militaryaffairs](http://www.liberty.edu/militaryaffairs).

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### **Setting Up Your GI Bill**

1. Complete the Application for VA Education Benefits
  - To begin using your GI Bill, you must apply with the Department of Veterans Affairs (VA). [www.va.gov/education/how-to-apply/](http://www.va.gov/education/how-to-apply/)
  - Make sure you select the correct form depending on which chapter/status you are using. For further guidance, contact the VA at (888) 442-4551.
2. Contact the Office of Military Affairs
  - Inform us that you wish to use your GI Bill, and we will review your enrollment for processing. Please allow 3 to 5 business days for processing.
3. Await Payment from the VA
  - After we have processed your enrollment with the VA, we wait to receive payment from them to apply it to your student account. Payment is typically received after the Financial Check-In deadline, as the VA views the GI Bill as a reimbursement of funds. You must therefore complete Financial Check-In by the deadline prior to payment from the VA being received. To assist you with this process, Liberty University will post a projected credit to your account of what we are expecting the VA to pay. Please see details on this process below.

### **Projected Credit Prior to Payment from the VA**

Liberty University allows students using the Post-9/11 GI Bill or the Fry Scholarship to receive a projected credit based on percentage of eligibility and remaining entitlement, before actual payment has been received from the VA. This will enable you to complete Financial Check-In with the projected assistance of the GI Bill.

Projected credit will be processed to your account based on any documentation submitted to the Office of Military Affairs that indicates your percentage of eligibility and remaining entitlement (Certificate of Eligibility, Statement of Benefits, or screenshot from eBenefits). For students who do not yet have documentation that reflects this information, you may submit a copy of the "[Eligibility Statement](#)" document found on our website, along with a copy of your Application for VA Education Benefits, to self-report this information and receive projected credit.

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\*\*GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at [www.benefits.va.gov/gibill](http://www.benefits.va.gov/gibill).

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