

## **GI Bill® Setup | Chapters 30, 35, 1606**

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This checklist is provided to simplify the steps of setting up your GI Bill with Liberty University. This is not required to be submitted to the Office of Military Affairs, as it is only for your personal use. If you have any questions please feel free to contact us at [vabenefits@liberty.edu](mailto:vabenefits@liberty.edu). You can find more information online at [www.liberty.edu/militaryaffairs](http://www.liberty.edu/militaryaffairs).

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### **Setting Up Your GI Bill**

1. Complete the Application for VA Education Benefits
  - To begin using your GI Bill, you must apply with the Department of Veterans Affairs (VA). [www.va.gov/education/how-to-apply/](http://www.va.gov/education/how-to-apply/)
  - Make sure you select the correct form depending on which chapter/status you are using. For further guidance, contact the VA at (888) 442-4551.
2. Contact the Office of Military Affairs
  - Inform us that you wish to use your GI Bill, and we will review your enrollment for processing. Please allow 3 to 5 business days for processing.
3. Verify enrollment with the VA using WAVE (Chapters 30 and 1606 only)
  - Students using GI Bill Chapters 30 and 1606 need to verify their enrollment with the VA using WAVE (Web Automated Verification of Enrollment). To verify your enrollment, and for more information about WAVE, please go to [www.gibill.va.gov/wave](http://www.gibill.va.gov/wave).

### **Military Deferred Payment Plan**

The Military Deferred Payment Plan is a benefit offered by Liberty University to students using GI Bill Chapters 30, 35, and 1606. This plan allows you to complete Financial Check-In without having a large upfront cost in order to provide you the time needed to receive the GI Bill payments to pay for tuition and fee costs.

To take advantage of this program, simply submit a copy of your Application for VA Education Benefits to the Office of Military Affairs. You may also submit a copy of the Application for VA Education Benefits confirmation page, your Certificate of Eligibility, an Award Letter, a copy of your eBenefits page, or a screenshot of your WAVE page (for chapters 30 and 1606).

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*\*\*GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at [www.benefits.va.gov/gibill](http://www.benefits.va.gov/gibill).*

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