

SOC Network: Open Network  
 Degree Title: A.A.S. / Medical Office Assistant  
 Degree Length: 63 Sem.Hrs.  
 Semester Hrs.: Yes  
 Student Name:  
 L.U. ID.#:  
 City, State:

Branch of Service: ARMY  
 Rank:  
 MOS/Rating: 0  
 Mil. Installation:  
 Name of College Official:  
 Signature of College Official:



Course Prefix	Course Number	Degree Requirements Course Title	REQ	Credit Hours Awarded																TRM/GRADE	SOC #
				RES	Resident / College Transfer Credit						Military		Other Prior Learning Assessment						Left		
GENERAL EDUCATION/ CORE COMPETENCY REQUIREMENTS (36-39 hrs.)				#1	#2	#3	#4	#5	#6	CRS	MOS	CLEP	DSST	ECE	CERT.	Other					
<b>Communication (6 hrs.)<sup>1</sup></b>																					
ENGL	101	Composition & Rhetoric	3															3		EN201A	
COMS	101	Speech Communication	3															3		CM005A	
<b>Math, Science &amp; Technology (9-12 hrs.)<sup>1 6</sup></b>																					
UNIV	104	Instructional Tech. for Online Learning	3															3			
MATH	114	Quantitative Reasoning	3															3			
BIOL	101	Principles of Biology	3															3		BL001A	
BUSI	101	Introduction to Business	3															3			
<b>Information Literacy (3 hrs.)<sup>1 2</sup></b>																					
ENGL	102	Composition & Literature	3															3		EN203A	
<b>Critical Thinking (6 hrs.)<sup>1 3</sup></b>																					
PSYC	101	General Psychology	3															3			
CSTU	101	Western Culture	3															3			
<b>Christian Life &amp; Thought (12 hrs.)<sup>1 4</sup></b>																					
BIBL	104	Survey of Old & New Testament	4															4			
THEO	104	Introduction to Theology Survey	4															4			
RLGN	104	Christian Life & Biblical Worldview	4															4			
<b>Major Foundational Courses (3-12 hrs.)<sup>5</sup></b>																					
COMS	101	Speech Communication	3															3			
ENGL	103	Technical Comm. for the Professions	3															3			
HLTH	211	Applied Anatomy & Physiology I	3															3			
HLTH	212	Applied Anatomy & Physiology II	3															3			
<b>MAJOR - Medical Office Assistant Core Courses (25 hrs.)</b>																					
AMOA	203	Medical Office Systems & Procedures	3															3			
AMOA	204	Medical Office Insurance	3															3			
AMOA	206	Medical Office Billing & Bookkeeping	3															3			
AMOA	207	Medical Office Coding	3															3			
AMOA	254	Medical Office Infection Control	3															3			
AMOA	256	Medical Office Ethics & Law	3															3			
AMOA	296	Externship	3															3			
CRST	290	History of Life	3															3			
NURS	105	Medical Terminology	1															1			
<b>Totals:</b>			<b>76</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>76</b>			

\*A list of general education electives that meet this requirement are found at: [www.liberty.edu/gened](http://www.liberty.edu/gened)

Completed with Liberty University: **0**  
 Semester hours left to complete: **76**

Institution Transfer	Hrs.
#1	0
#2	0
#3	0
#4	0
#5	0
#6	0
Mltry.	0
CLEP	0
DSST	0
ECE	0
CERT.	0
Other	0
<b>Total Transfer</b>	<b>0</b>

**Graduation Requirements:**  
 -64 total hours  
 -16 hours must be taken through Liberty University  
 -2.0 overall grade point average  
 -1 course in major taken through Liberty University  
 -Grade of C minimum in upper-level courses in the major  
 -Submission of Graduation Application must be completed within the last semester of a student's anticipated graduation date

**Other Requirements:**  
 All applicable prerequisites must be met  
<sup>1</sup>Refer to the list of approved general education electives at [www.liberty.edu/gened](http://www.liberty.edu/gened) before enrolling in core competency requirements  
<sup>2</sup>Choose from the following: ENGL 103, Composition or Information Literacy Elective  
<sup>3</sup>Choose from the following: CSTU 101, 102, HLTH 212 or PHIL 201  
<sup>4</sup>Students transferring in 45 or more UG credit hours will have the requirement of RLGN 104 waived; Students transferring in 60 or more UG credit hours will also have the requirement of THEO 104 waived  
<sup>5</sup>Major Foundational Courses can also fulfill General Education/Core Competency requirements as applicable  
<sup>6</sup>UNIV 104 waived if one or more of the following is met:  
 Accredited college transcript on file indicating conferred AA degree or higher; 30 official credit hours from transfer, residential or a combination of both; Liberty Univ. Res. student who has not broken enrollment and successfully taken UNIV 101 transferring over to LUO; transferred in a non-remedial collegiate-level Math and English course.  
 All students accepted on probation or caution must take UNIV 104, not CLST 105