myLU now has an optional feature that allows current students to provide access to files, records, etc. to family members or other designated users in the event that you pass away. The Digital Legacy Successor feature allows you to grant them access post-mortem without having to go through a normal court process.

This is an optional process that does not grant direct access to a user's account, only to specific account content in the case of a family member passing away.
Adding, Editing & Removing Successors

1. To add a new successor, modify an existing successor, or remove a successor, **log into your myLU account** at [mylu.liberty.edu](http://mylu.liberty.edu) and **click your Profile Button** in the upper-right corner.

2. In your **Profile Settings**, select **Optional Digital Legacy Successor**.
3. **Click Add Successor.**

4. **Fill in the designated successor's information. Please note that all fields marked with an asterisk are required.**
5. Once you have filled out the information for the successor, you must electronically sign the form. **Type your name and enter your LUID** (the date will be automatically added for you) and click **Save Changes**.

**Please note that the information here MUST match what is on file for your account or you will not be able to proceed.**
6. The successor will now appear in **myLU Settings** under **Optional Digital Legacy Successor**. You can add additional successors, and you can add, remove or modify an appointed successor at any time by clicking either **Edit** or **Remove Successor**.