

# **Liberty University**

## **Off Campus Living Guide**

### **2019-2020**

Commuter Student Life  
GH 1887  
434-592-3067

**Liberty University Off-Campus Living Guide**  
**Commuter Student Life**  
**Division of Student Affairs**

Introduction	Page 3
The Liberty Way	Page 3
<b>Commuter Student Life</b>	
• Commuter Lounge	Page 4
• Orientation	Page 4
• Commuter Community Groups	Page 4
• Contact Information	Page 4
• Social Media	Page 4
• Events for Commuters	Page 4
<b>Off-Campus Housing</b>	
• Student's Responsibility to Find Housing	Page 5
• Required Updates to Local Address	Page 5
• Read Your Lease Before Signing It	Page 5
• Safety Off Campus	Page 5
• Student Organizations and Clubs	Page 5
• Housing, Food, and Financial Needs	Page 5
<b>Church, Convocation and Campus Community</b>	
• Local Church	Page 6
• Required Convocation Attendance	Page 6
• LU Shepherds	Page 6
• Student Benevolence Fund	Page 6
<b>Campus &amp; Community Living</b>	
• Call Slips and Curfew	Page 7
• Community Safety	Page 7
• Employment	Page 7
• Food Service & Meal Plans	Page 7
• Postal Services	Page 7
• Literature Distribution	Page 7
• Lost & Found	Page 7
• Motor Vehicles	Page 7
• Outstanding Debt Policy/Bad Checks	Page 8
• Pedestrian Tunnel	Page 8
• Service and Emotional Support Animals	Page 8
• Student Health Center & Wellness Initiatives	Page 7

## **Introduction**

Liberty University defines a commuter student as one who resides in a property that is not managed by Liberty, lives within driving distance of the campus, and attends residential classes weekly during the academic year. Liberty University expects commuter students to represent the mission and values of the University in their private residence as well as in the local community through relationships with neighbors, property owners, employers, and community residents.

Living as a commuter student is an opportunity for personal growth and development essential to life after college. Students will be faced with new challenges that will allow them to make decisions, assume leadership, and be the image of Christ to non-student community members. This off-campus living guide is meant to help guide students towards available resources for this new journey.

## **Liberty Way**

All provisions of the [Liberty Way](#), which is incorporated herein by reference, are applicable to undergraduate students living off-campus, except those specifically related to on-campus living. Commuter students agree to prohibit the possession or use of alcohol or illegal drugs or substances in their residence and are otherwise responsible to ensure that the conduct of their guests or roommates is consistent with the Liberty Way. Questions about how this guidance applies to commuter students living with parents or other family members may be addressed with the [Office of Community Life](#).

Commuter students also are responsible to ensure they are respectful of neighbors by limiting noise and properly maintain the exterior of their premises. Failure to abide by these principles may be viewed as disruption to community or other provisions of the Liberty Way.

Note: Any unmarried students required to move back on campus under these terms will be responsible for room and board as well as any obligations they may have under a lease.

## **Commuter Student Life**

**Commuter Lounge:** Commuter Student Life hosts a commuter lounge in Green Hall 1875 that features a coffee and tea bar, charging stations, kitchen with microwave and refrigerator, board games, sofas, group study room, lockers, color printer, laminator, and more.

***New Commuter Orientation:*** hosted in Blackboard in a non-term course. Visit your Blackboard courses today and you should find it under your credited course listings. This orientation is meant to educate you on common challenges and resources for commuters. It is in your best interest to educate yourself so you can be successful.

**Commuter Community Groups:** Undergraduate commuters are assigned to a Commuter Community Group and are assigned a Commuter Shepherd. Commuters are encouraged to attend Campus Community on Wednesday evenings or watch a recorded session of Campus Community during the week with the assigned groups.

### **Contact Information:**

Phone: 434-592-3067

Email: [Commuter@liberty.edu](mailto:Commuter@liberty.edu)

Location: GH 1887

### **Social Media**

Facebook: <https://www.facebook.com/LUCommuterLife/>

Twitter: <https://twitter.com/LUCommuterLife>

Instagram: <https://www.instagram.com/lucommuterlife>

### **Events for Commuters**

Commuter Student Life hosts events for commuters for these purposes:

1. Connect commuters to commuters
2. Connect commuters to faculty and staff
3. Connect commuters to university events and services

Come see Commuter Student Life in GH 1887 for more information.

## Off-Campus Living

*Off-Campus Housing:* Commuter students are responsible for their own off-campus housing arrangements. Single coed living arrangements are not acceptable in keeping with Liberty's mission and values. Exceptions to this policy are for immediate family members only.

***Address & Phone Number:*** It is each student's responsibility to have their local address and telephone number updated through ASIST by the end of the first week of classes each semester. Failure to update ASIST with a local address will result in \$25.00 fine each semester. Local addresses must be maintained in ASIST.

**IMPORTANT:** Once a student signs a lease off-campus, they are accountable under the [Virginia Residential Landlord and Tenant Act](#). Liberty University cannot act as a mediator between property owners/managers and tenant disputes. **READ YOUR LEASE IN ITS ENTIRETY BEFORE SIGNING IT.**

*Safety off Campus:* Students are expected to use discernment when participating in off-campus activities. Safety laws and the Liberty Way should be observed and followed at all times. Students should act accordingly to advertised warnings regarding railroad bridges/trestles, water falls, cliff faces, etc.

*Student Organizations and Clubs:* Commuter students are encouraged to participate in Student Government Association-sponsored clubs and organizations, such as the Commuter Student Association.

*Housing, Food, and Financial Needs:* Students with housing, food, and financial needs may contact Commuter Student Life or LU Shepherd for a list of available Liberty and community resources meant to provide aid and support.

## Church, Convocation and Commuter Community Groups

### Local Church

As a dynamic institution vitally interested in the whole person, Liberty University provides for the physical, social, intellectual, and spiritual needs of commuters. To meet these needs, Liberty provides opportunities for commuter students to gather and serve as a community through convocation, campus community, and Christian/community service. Students are also highly encouraged to attend local church services where they can get plugged into community with local Lynchburg residents.

- [Convocation](#)
- [Campus Community](#)
- [Christian Service](#)

### Convocation

All undergraduate students (including off campus students) are required to attend convocation. Freshman and Sophomore Commuters will be assigned to specific residence halls to check in with RAs. Juniors and seniors are expected to attend, but are not being assigned to halls. Students on campus during the convocation timeframe should be in the Vines Center.

*[LU Shepherd](#)*: LU Shepherd exists to develop Champions for Christ by fostering holistic community through peer mentorship, pastoral care, and life-skills training. Commuters are encouraged to participate in commuter community groups hosted through LU Shepherd, campus community, and 24-Hour prayer vigils.

*Student Benevolence Fund*: Students who find themselves in need of financial assistance may contact LU Shepherd and apply for assistance through the student benevolence fund.

## **Campus & Community Living**

*Call Slips:* Official call slips are sent to students via Liberty University email when the University is trying to contact students. It is the student's responsibility to respond to the call slip within a reasonable amount of time. Failure to respond will result in four (4) points for the first offense. Continue failure to respond will result in increased disciplinary action.

*Campus Curfew:* Commuter students must be off campus by midnight unless on campus for work, computer lab use, or an approved special event. Curfew violations will result in four (4) points.

*Community Safety:* At no time should pedestrians or vehicles go around gates or fences that block access to railroad tracks. Vehicles should never attempt to cross tracks until it is obvious there is room to clear the tracks. As a safety precaution, individuals should never walk on or along any railroad tracks, bridges/trestles, or cross over/under a stopped train. Violation of this safety policy may result in disciplinary action by the University and/or arrest by railroad officials.

*Employment:* In maintaining a reputation in the marketplace consistent with the philosophy of Liberty University, employment will not be permitted where a student is required to violate the policies and principles of the University. Questions regarding employment at Liberty University, or within the community, may be directed to the Office of Community Life.

*Food Service & Meal Plans:* Commuter students may purchase meal plans from [Liberty Dining by Sodexo](#). Complete information regarding meal plans is available through the Liberty Dining website. Attempting to obtain a meal other than by proper payment is considered deception, and will result in disciplinary action.

*Liberty University Postal Services:* Commuter students may no longer continue to use Liberty University as their mailing address without registering for a post box through Postal Services. This includes packages. When mail, or packages, arrive for off-campus students who are not registered for a mailbox on campus, mail will be returned to sender.

*Literature Distribution:* Distribution of literature in the residence halls requires written approval from the Office of Residence Life. Posting of literature on campus outside of the residence halls requires written approval from the Office of Student Life.

*Lost & Found:* ID & Campus Services assists [LUPD](#) in handling lost and found items. Items are kept in inventory for 120 days. After 120 days, items not retrieved are donated to community-based organizations. Beverage containers are disposed of weekly.

*Motor Vehicles:* Operating a motor vehicle on campus is a privilege. Students should familiarize themselves with and adhere to all traffic and parking regulations. Any serious or repeated traffic safety violation will result in the loss of driving privileges as determined by [LUPD](#). All traffic and parking regulations are available from LUPD. Automobiles parked on campus must display a campus permit.

*Outstanding Debt Policy/Bad Checks:* Once notified, the Office of Community Life will provide guidance and advice to the student on budget and debt management in order to assist in restoring the relationship between the student and the community member.

*Pedestrian Tunnel:* The Wards Road Pedestrian Tunnel is only accessible by those with a Liberty University Flames Pass (Campus ID). Students, faculty, and staff are only able to enter the tunnel from the campus side; they will be allowed to return from the Wards Road side on the same day as long as their ID was used to exit from campus. Students may not park in the shopping center parking and have another student allow them entrance to campus. Violations will result in disciplinary action through LUPD, and may include having tunnel access and parking privileges revoked for the semester.

*Service and Emotional Support Animals:* Service animals are dogs that have been trained to perform a task. Emotional support animals are dogs that are permitted to live with their owner within a residence hall room. Emotional support animals are not permitted outside of their owner's residence. Commuter students are not permitted to bring emotional support animals onto campus without permission from the [Office of Disability Academic Support](#).

*[Student Health Center & Wellness Initiatives](#):* Students are provided with quality medical health services and educational programming that promotes healthy living in the university and local community.