After you have completed MyHousing Instructions – Roommate Request, follow the instructions below to select a housing assignment for you and your requested roommate.

-Log-In to your MyHousing through ASIST and under the Navigation Bar, click on Roommates/Suitmates

*Note – If Matching Request does not say “Yes” you will not be able to pull in your requested roommate.

-Once you have verified your roommate request is matching, click on Room Selection
-Search for Open Beds based on Hall Tier Level, Area of Campus, specific Hall or Floor, and click on Select Room

*Note – The number of open beds and fee associated with each bed is listed under the corresponding columns

-At Room Booking, select your name from the drop down in Bed:1 and your requested roommate from the drop down in Bed:2, then click Submit Room Selection

Note – If you do not select your requested roommates name in Bed: 2, they will not be assigned with you
-After you click Submit Room Selection, you should see the screen below confirming your assignment

After you click Submit Room Selection, you should see the screen below confirming your assignment.

-Under the Navigation Bar, select Home/Overview to verify your assignment and roommate(s)

*Note – Your Assignment and Roommates(s) should be under the My Assignments section

My Assignments

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Roommate(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>MIT 2 - 201</td>
<td>John Colton</td>
</tr>
<tr>
<td>Check-In: 08/18/2010</td>
<td>Check-Out: 12/17/2010</td>
</tr>
</tbody>
</table>

It is important to complete all of the steps as illustrated in this tutorial.

If you have any questions about how to request a specific roommate or select a housing assignment, please contact Student Housing.

Student Housing
Liberty University
housing@liberty.edu
434-592-4139