

# Liberty University Testing Services Residential Institutional Challenge Examinations (ICE) Form

Name \_\_\_\_\_ ID# \_\_\_\_\_ Classification: Fr So Jr Sr Today's Date \_\_\_\_\_

LU official address \_\_\_\_\_ LU email \_\_\_\_\_@liberty.edu Phone \_\_\_\_\_

Course to be Challenged \_\_\_\_\_ Your Major \_\_\_\_\_ Projected Graduation Date\*\*\* \_\_\_\_\_

I believe I am able to successfully challenge this exam because \_\_\_\_\_

\_\_\_\_\_ (must be completed)

**\*\*\* ICE exams CANNOT be taken after classes begin during the graduation semester.**

- ICE exams may only be taken once.
- ICE exams may not be taken if the course has previously been taken or is currently being taken after drop/add period.
- ICE exams may be taken during the drop/add period.
- ICE exams must be completed within **ONE MONTH** of notification of test availability.
- ICE credits not applicable to residency hours.

- Undergraduate minimum passing score is 70%. Grad passing score is 76% or grade of "C." LU catalog will state any other grading policy.
- A max of 30 ICE credit hours will be accepted toward an undergraduate degree and the MDiv degree; MAR and MRE degrees--14 hrs max.
- The department establishes the maximum ICE credits acceptable to each major.
- The department determines and oversees test(s) composition/grading of the exam(s).
- The department chair submits tests to Testing Services for administration.

**UNDERGRADUATE**

**GRADUATE**

BIBL 105	CSCI 112*	MUSC 105	CHHI 520	OBST 591
BIBL 110	EVAN 101	MUSC 106	CHHI 525	OBST 592
BIBL 450	GREK 201	PHYS all	NBST 521	OTCL 505
BIBL 497	GREK 202	THEO 201	NBST 522	OTCL 510
CHEM 107	GREK 301	THEO 202	NGRK 500	OTCL 530
CSCI 110*	GREK 302	THEO 497	NGRK 501	THEO 525
CSCI 111*	MATH above 121		NGRK 506	THEO 530

\*Must be taken in prerequisite order

**STEP #1: Student receives designated course supervisor's approval.**

**STEP #2: Student returns registration to Bruckner Learning Center (GH 2700) and pays \$50 registration fee (cash, check, or credit card).**

**STEP #3: Testing Services contacts Registrar's Office for approval for student.**

**STEP #4: (a) Testing Services contacts student when approval is granted and test is ready to be taken.**

(b) The student has **ONE MONTH** from this date to complete the exam.

(c) **Student pays \$80 cash, check, or credit card test administration fee on day of test.**

(#1) \_\_\_\_\_ / \_\_\_\_\_ (#2) **Non-refundable registration fee** (cash, credit card, or check payable to LU): **\$50** (pass or fail) \_\_\_\_\_  
 Signature, Designated Course Supervisor Date \_\_\_\_\_ Date Registered \_\_\_\_\_  
 \*\*\*\*\*

**TESTING SERVICES USE ONLY:**

(#3) \_\_\_\_\_ (#4 a) Date Student Contacted \_\_\_\_\_ (#4 b) Exam Deadline Date \_\_\_\_\_  
 Registrar's Office Approval via Testing Services  
 (#4 c) Date \$80 Administrative Fee (Cash/Ck/CC) Pd \_\_\_\_\_ Date Exam Taken \_\_\_\_\_

\_\_\_\_\_ [Circle] **PASS** **FAIL** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
**Exam Score** **Scorer Signature** **Date** **Administrator Signature** **Date**

**REGISTRAR'S OFFICE USE ONLY:** LETTER TO STUDENT \_\_\_\_\_ DATA ENTRY CREDIT \_\_\_\_\_ Revised 8-13