LIBERTY UNIVERSITY®
1971 University Boulevard
Lynchburg, VA 24515-2269
434-582-2000

GRADUATE CATALOG

2013-2014

Liberty University is accredited by the
Southern Association of Colleges and Schools Commission on Colleges
to award associate, bachelor, masters, specialist, and doctoral degrees.
Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097
or call 404-679-4500 for questions about the accreditation of Liberty University.

The University reserves the right to make necessary changes without further notice. The regulations, programs, courses, personnel, and costs listed herein are subject to change after publication of this bulletin through established procedures. In such cases, the University will attempt to communicate these changes to all students, faculty, and staff through written means. It is IMPORTANT that each student familiarize himself with the regulations set forth in this Catalog and assumes his proper responsibilities concerning them.
**UNIVERSITY CALENDAR 2013-2014**

**University Calendar 2013-2014***

**FIRST SEMESTER**

-August 5, Monday
  Faculty Return
-August 7 – 13
  Faculty Orientation
-August 13, Tuesday
  Early Residence Hall check-in begins at 6 PM for new students who have completed financial check-in
-August 14, Wednesday
  Residence Halls open for New Students
  Dining Hall opens for lunch for new students
  Financial check-in and orientation for new and transfer undergraduate students (Required)
-August 14-17, Wednesday - Saturday
  Orientation, Freshman Seminar and Registration
  Required for all new, transfer and former UG students
-August 15, Thursday
  Graduate Orientation – required for all new, transfer and former graduate students
-August 16, Friday
  Residence Halls open for returning students at 1 PM
  Meal Plans begin at lunch for returning students
  Registration for returning and former students
-August 19, Monday
  Classes begin, 7:40 AM
-August 19 – 23, Monday – Friday
  Add/Drop Week
-August 23, Friday
  Last day to add or drop a class at 4 PM
-October 3 – 4 Thursday – Friday
  Fall Break
-November 22, Friday
  Last day to withdraw from a UG class with a "W"
-November 22, Friday
  Thanksgiving Vacation begins after last class
  Dining Hall closes after dinner
-November 25 – 29, Monday – Friday
  Thanksgiving vacation
-December 4, Wednesday
  Last day of classes
  Last day to withdraw from a GR class with a "W"
-December 5, Thursday
  Reading Day
-December 6 – 13, Friday - Friday
  Final Examinations
-December 13, Friday
  Final Exam Make-up Day
  Fall semester ends
  Residence Halls close at noon
  Dining Hall closes after dinner
-December 20, Friday
  Final grades due

**SECOND SEMESTER**

-January 6, Monday
  Faculty Return
-January 8, Wednesday
  Residence Halls open for New Students
  Dining Hall opens for lunch for new students
  Financial check-in and orientation for new and transfer undergraduate students (Required)
-January 8 – 11, Wednesday – Saturday
  Orientation, Freshman Seminar and Registration
  Required for all new, transfer and former UG students
-January 9, Thursday
  Graduate Orientation – required for all new, transfer and former graduate students
-January 10, Friday
  Residence Halls open for returning students at 1 PM
  Meal Plans begin at lunch for returning students
  Registration for returning and former students
-January 13, Monday
  Classes begin, 7:40 AM
-January 13 – 17, Monday – Friday
  Add/Drop Week
-January 17, Friday
  Last day to add or drop a class at 4 PM
-March 7, Friday
  Spring Vacation begins after last class
  Dining Hall closes after dinner
-March 10 – 14, Monday – Friday
  Spring Break
  Spring Intensives
-April 9, Wednesday
  Annual Assessment Day
-April 11, Friday
  Last day to withdraw from a UG class with a "W"
-April 21, Monday
  Easter Holiday
  No Classes
-April 29, Tuesday
  Last day of classes
  Last day to withdraw from a GR class with a "W"
-April 30, Wednesday
  Final Exam Make-up Day
-May 1 – May 6, Thursday – Tuesday
  Final Examinations
-May 7, Wednesday
  Residence Halls close at noon
-May 9, Friday
  Baccalaureate Service
  Spring semester ends
-May 10, Saturday
  Commencement
  Spring semester ends
-May 16, Friday
  Final grades due
-May 21-23, Wednesday – Friday
  Faculty Workdays

**SUMMER SESSION**

-May 12 – August 15

*The University calendar is posted online at [www.liberty.edu/registrar](http://www.liberty.edu/registrar)*
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*This publication uses the masculine pronoun in the generic sense.*
In 1971, Liberty University was established with the vision of *Training Champions for Christ*; individuals who are primed and ignited in their passion to excel in a chosen career field and are spiritually grounded in their faith.

Today, with nearly 100,000 students residentially and online, Liberty is now the nation’s largest private, nonprofit, four-year university; Virginia’s largest four-year university; and most importantly, the world’s largest Christian university.

With a unique blend of academic excellence and conservative Christian values, Liberty challenges tomorrow’s leaders to defend the founding principles of our nation, to influence the course of America, and to be a *Champion for Christ*.

You have the opportunity to be part of this vision!

I invite you to join us for an educational experience that will challenge you, change you, and prepare you for the career of your dreams.

Jerry Falwell, Jr.

*President*
From the Provost

Liberty University exists today because of one of the most gifted and talented pastors and leaders of our generation. During his entire ministry Dr. Jerry Falwell demonstrated the heart of a pastor, the keen mind of a world class educator, and the courage and vision of a great citizen statesman. His greatest passion was to establish a Christian university that would be for protestant Christians what Brigham Young is for Mormons and Notre Dame is for the Roman Catholics. Today America, the world, and Christians everywhere are the beneficiaries of his vision and incredibly tenacious faith.

Safely beyond its struggles to survive during its pioneer years, and now enjoying the visionary and yet prudent leadership of Chancellor Jerry Falwell Jr., Liberty is continuing to dramatically expand its facilities, programs, and enrollments. Already it has become the largest private Christian University in the world.

Liberty faculty now number more than 3,000 full-time and part-time faculty, with over seventy percent possessing terminal degrees. Liberty University’s faculty are committed to teaching their students to explore the vital linkages between faith and learning. Liberty’s distinctively different teaching occurs in the classroom, but it occurs also via a wide range of carefully supervised and reality based experiences, including internships, externships, and cross-cultural exposures. To be clear, the Liberty educational experience can and frequently does take place through a wide variety of traditional, online, and experiential methods of instructional delivery.

Liberty continues to rapidly increase its academic offerings. Offering a wide range of degree options purposely aims at providing our students with a marvelous array of career opportunities. The addition of a College of Osteopathic Medicine, a School of Health Sciences, and a School of Music are proof that Liberty has become a full service university, offering its students a plethora of career options. But, at Liberty we do more than simply educate and train our students.

Without apology our mission is to educate Champions for Christ who are prepared to also utilize their education to become lifelong agents of cultural transformation and exponents of the Great Commission. To this end we are both grateful and proud that Liberty graduates are increasingly taking their place in positions of leadership in America and around the globe. May I invite you to enroll at Liberty and to become, regardless of your chosen career, a champion of your generation?

Ronald S. Godwin
Senior Vice President for Academic Affairs and Provost
General Information

FOUNDED
1971

LOCATION
Liberty University is located in the heart of Virginia in Lynchburg (population 72,000) on the south banks of the historic James River with the scenic Blue Ridge Mountains as a backdrop. The city is over 200 years old and is noted for its culture, beauty, and educational advantages. Lynchburg is at the crossroads of U.S. highways 29 and 460 and has adequate transportation facilities by bus, railway, and air.

CAMPUS
Liberty's campus is surrounded by beautiful mountain vistas and extends over 7,000 acres with 258 buildings that consist of over four and a half million square feet of building space including 215 classrooms.

TYPE
The University is a religiously-oriented, private, coeducational, comprehensive institution.

MOTTO
“Knowledge Aflame”

DISTINCTIVENESS
Liberty University was originally formed under the auspices of Thomas Road Baptist Church. Liberty is distinctive among Christian colleges because resident students use Thomas Road Baptist Church, other local church ministries, and community service groups as a laboratory for practical application of what they learn in the classroom. While this practice is not logistically or philosophically possible for students in the online programs, Liberty University Online uses its curriculum and advising to encourage spiritual, moral and ethical development in the student body.

SYMBOLS
The University Seal, a symbol of the administrative authority of the University, depicts Thomas Road Baptist Church aflame with the fire of the Gospel, against the background of an open Bible. The flame within the Seal depicts the motto, “Knowledge Aflame,” and evokes the University’s guiding philosophy—that knowledge has validity only when viewed in the light of Biblical Truth. The Seal’s octagonal border reflects the Jeffersonian architecture of the building which first housed the University.

The Mace is a symbol of administrative authority, a symbol of continuity as the institution pursues its enduring mission, and a witness of institutional heritage.

The Eagle symbol refers to the soaring spirit of achievement the University seeks to inspire in its students, and to the patriotic spirit of the University. The school colors are blue, red, and white. The school verse is II Corinthians 3:17, “... where the Spirit of the Lord is, there is liberty.”

The Eaglehead/Liberty University Logo is symbolic of the athletic teams of the University. The name for all male sports teams is “The Flames”; all female sports teams are referred to as “The Lady Flames.” The Flames Mascot is an eagle named “Sparky.”

DEGREES
Bachelor of Science, Bachelor of Arts, Bachelor of Music, Associate of Arts, and Associate of Applied Science degrees are offered. The College of Arts & Sciences offers the Master of Arts degree in the fields of English, History, and Philosophical Studies. The College of Osteopathic Medicine offers the Doctor of Osteopathic Medicine degree. The Alton W. & Lois H. Overton Graduate School of Business offers the Doctor of Business Administration, Master of Business Administration, Master of Arts in Management and Leadership, and the Master of Science in Accounting and Master of Science in Information Systems degrees. The School of Communication & Creative Arts offers the Master of Arts in Strategic Communication. The School of Education offers the Doctor of Education, Educational Specialist, Master of Education, Master of Arts in Teaching, and Master of Science in Sport Management degrees. Helms School of Government offers the Master of Arts in Public Policy and Master of Science in Criminal Justice degrees. The School of Health Sciences offers the Doctor of Philosophy in the field of Counseling, the Master of Arts degree in the fields of Counseling, Marriage and Family Therapy, and Human Services Counseling, the Master of Public Health, the Master of Science in Biomedical Sciences, and the Master of Science in Nursing degrees. The School of Law offers the Juris Doctorate. The School of Music offers Master of Arts degrees in Ethnomusicology, Music and Worship, and Worship Studies. Liberty University Baptist Theological Seminary offers the Master of Divinity, Master of Arts in Christian Ministry, Master of Arts in Global Studies, Master of Arts in Pastoral Counseling, Master of Arts in Religion, Master of Arts in Theological Studies, Master of Religious Education, Master of Theology, Doctor of Ministry, and Doctor of Philosophy degrees.

COLORS
Blue, red, and white

TELEPHONE
434-582-2000

WEBSITES
http://www.liberty.edu; http://www.libertyu.com; and http://www.luonline.com

ACADEMIC CALENDAR
Two semesters with a Winter Intersession and Summer Session

ACCREDITATION AND MEMBERSHIPS
The University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane; Decatur, Georgia 30033-4097; 404-679-4501) to award associate, bachelor, master, specialist and doctoral degrees. The Commission may be contacted only if there is evidence that appears to support an institution’s significant non-compliance with a requirement or standard.

The Liberty University College of Osteopathic Medicine is provisionally accredited by the by the American Osteopathic Association Commission on Osteopathic College Accreditation (AOA-COCA) in the United States.

Liberty University School of Law is fully accredited by the Council of the Section of Legal Education and Admissions to the American Bar Association.
Bar of the American Bar Association (ABA), 321 North Clark Street, Chicago, IL 60654-7598; 312-988-5000.

Many of Liberty’s programs are accredited or otherwise recognized by specialized professional and accrediting agencies.

The Bachelor of Science in Computer Engineering, the Bachelor of Science in Electrical Engineering, the Bachelor of Science in Industrial and Systems Engineering, and the Bachelor of Science in Computer Science programs are accredited by ABET.

The Bachelor of Science in Athletic Training program is accredited by the Commission on Accreditation of Athletic Training Education (CAATE).

The Bachelor of Science in Exercise Science program is accredited by the Commission on Accreditation of Allied Health Education Program (CAAHEP).

The Nursing Department is approved by the Virginia Board of Nursing (VBN) and accredited by the Commission on Collegiate Nursing Education (CCNE).

The Commonwealth of Virginia Department of Education approves the School of Education teacher preparation programs. The School of Education is accredited at the initial and advanced preparation levels by the National Council for Accreditation of Teacher Education (NCATE).

The Bachelor of Science in Sport Management program is accredited by the Commission on Sport Management Accreditation (COSMA).

Liberty University is a member of the Association of Christian Schools International (ACSI) and the Council of Independent Colleges in Virginia.

STATE CERTIFICATION

Liberty University is authorized to confer degrees by the Commonwealth of Virginia.

Pursuant to 23-276.1 - 12 of the Code of Virginia, the State Council of Higher Education for Virginia (SCHEV) is responsible for developing procedures to which certain private and all out-of-state postsecondary institutions must adhere in order to receive approval to confer degrees, certificates, or diplomas in the Commonwealth of Virginia. Certain private institutions are exempt from the requirements of certification or approval by SCHEV.

Liberty University was incorporated in the State of Virginia on January 18, 1972. It has operated under the same ownership since that time and has remained in good standing with the U.S. Department of Education and its accrediting body. Liberty University is an exempt institution.

SCHEn has limited or no regulatory authority over institutions exempt from certification. Before enrolling in any institution in the Commonwealth of Virginia, students are encouraged to determine the schools regulatory relationship with SCHEV or other state regulatory agencies. Certain consumer protection provisions required by certified schools are not present at or required by exempt institutions.

The exemption entitles Liberty University to conduct academic affairs or business without seeking or obtaining SCHEV endorsement by the Council of the institution or its programs. Authorization by the Council does not carry with it an endorsement by the Council of the institution or its programs. Any person desiring information about the requirements of the act or the applicability of those requirements to the institution may contact the Council at P.O. Box 43430, Olympia, WA 98504-3430.

Liberty University admits students of any race, color, national and ethnic origin, to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. The University does not discriminate on the basis of race, religion, color, sex, national or ethnic origin, age, or physical disability, in the administration of its educational policies, admissions policies, scholarship and loan programs, athletic and other school-administered programs.

Doctrinal Position

We affirm our belief in one God, infinite Spirit, Creator, and Sustainer of all things, who exists eternally in three persons, God the Father, God the Son, and God the Holy Spirit. These three are one in essence but distinct in person and function.

We affirm that the Father is the first person of the Trinity, and the source of all that God is and does. From Him the Son is eternally generated, and from Them, the Spirit eternally proceeds. He is the designer of creation, the speaker of revelation, the author of redemption, and the sovereign of history.

We affirm that the Lord Jesus Christ is the second person of the Trinity. Eternally begotten from the Father, He is God. He was conceived by the virgin Mary through a miracle of the Holy Spirit. He lives forever as perfect God and perfect man, two distinct natures inseparably united in one person.

We affirm that the Holy Spirit is the third person of the Trinity, proceeding from the Father and the Son, and equal in deity. He is the giver of all life, active in the creating and ordering of the universe; He is the agent of inspiration and the new birth; He restrains sin and Satan; and He indwells and sanctifies all believers.

We affirm that all things were created by God. Angels were created as ministering agents, though some, under the leadership of Satan, fell from their sinless state to become agents of evil. The universe was created in six historical days and is continuously sustained by God; thus it both reflects His glory and reveals His truth. Human beings were directly created, not evolved, in the very image of God. As reasoning moral agents, they are responsible under God for understanding and governing themselves and the world.

We affirm that the Bible, both Old and New Testaments, though written by men, was supernaturally inspired by God so that all its words are the written true revelation of God; it is therefore inerrant in the originals and authoritative in all matters. It is to be understood by all through the illumination of the Holy Spirit, its meaning determined by the historical, grammatical, and literary use of the author’s language, comparing Scripture with Scripture.

We affirm that Adam, the first man, willfully disobeyed God, bringing sin and death into the world. As a result, all persons are sinners from conception, which is evidenced in their willful acts of sin; and they are therefore subject to eternal punishment, under the just condemnation of a holy God.
We affirm that Jesus Christ offered Himself as a sacrifice by the appointment of the Father. He fulfilled the demands of God by His obedient life, died on the cross in full substitution and payment for the sins of all, was buried, and on the third day He arose physically and bodily from the dead. He ascended into heaven where He now intercedes for all believers.

We affirm that each person can be saved only through the work of Jesus Christ, through repentance of sin and by faith alone in Him as Savior. The believer is declared righteous, born again by the Holy Spirit, turned from sin, and assured of heaven.

We affirm that the Holy Spirit indwells all who are born again, conforming them to the likeness of Jesus Christ. This is a process completed only in Heaven. Every believer is responsible to live in obedience to the Word of God in separation from sin.

We affirm that a church is a local assembly of baptized believers, under the discipline of the Word of God and the lordship of Christ, organized to carry out the commission to evangelize, to teach, and to administer the ordinances of believer’s baptism and the Lord’s table. Its offices are pastors and deacons, and it is self-governing. It functions through the ministry of gifts given by the Holy Spirit to each believer.

We affirm that the return of Christ for all believers is imminent. It will be followed by seven years of great tribulation, and then the coming of Christ to establish His earthly kingdom for a thousand years. The unsaved will then be raised and judged according to their works and separated forever from God in hell. The saved, having been raised, will live forever in Heaven in fellowship with God.

**Philosophy of Education**

Liberty University is a Christian academic community in the tradition of evangelical institutions of higher education. As such, Liberty continues the philosophy of education which first gave rise to the university, and which is summarized in the following propositions.

God, the infinite source of all things, has shown us truth through scripture, nature, history, and above all, in Christ.

Persons are spiritual, rational, moral, social, and physical, created in the image of God. They are, therefore, able to know and to value themselves and other persons, the universe, and God.

Education as the process of teaching and learning, involves the whole person, by developing the knowledge, values, and skills which enable each individual to change freely. Thus it occurs most effectively when both instructor and student are properly related to God and each other through Christ.

**Statement of Mission and Purpose**

Maintaining the vision of the founder, Dr. Jerry Falwell, Liberty University develops Christ-centered men and women with the values, knowledge, and skills essential to impact the world.

Through its residential and online programs, the University educates men and women who will make important contributions to their workplaces and communities, follow their chosen vocations as callings to glorify God, and fulfill the Great Commission.

Liberty University will:

1. Emphasize excellence in teaching and learning.
2. Foster university-level competencies in communication, critical thinking, information literacy, and mathematics in all undergraduate programs.

3. Ensure competency in scholarship, research, and professional communication in all graduate programs.

4. Promote the synthesis of academic knowledge and Christian worldview in order that there might be a maturing of spiritual, intellectual, social and physical value-driven behavior.

5. Enable students to engage in a major field of study in career-focused disciplines built on a solid foundation in the liberal arts.

6. Promote an understanding of the Western tradition and the diverse elements of American cultural history, especially the importance of the individual in maintaining democratic and free market processes.

7. Contribute to a knowledge and understanding of other cultures and of international events.

8. Encourage a commitment to the Christian life, one of personal integrity, sensitivity to the needs of others, social responsibility and active communication of the Christian faith, and, as it is lived out, a life that leads people to Jesus Christ as the Lord of the universe and their own personal Savior.

Approved by the Board of Trustees, November 12, 2010

**Statement on Worldview**

Liberty University embraces a worldview that is both historically Christian and biblical, and that underlies the very concept and origins of the university. We hold that God exists and is the source of all things, all truth, all knowledge, all value, and all wisdom. We hold that God has created an orderly universe according to His design and purpose and for His glory, and that He has created human beings in His image. God is actively at work in the world and history, governing them according to His ultimate purpose. From these foundational principles, it follows that truth exists and that there is a standard of right and wrong. We hold that all of creation is fallen as a result of human sin. Finally, we hold that God has revealed Himself and His ways in the natural created order, in history, in the Bible, and supremely in Jesus Christ. God in love and through the sacrificial work of Jesus Christ is redeeming humans and the entire created order.

At Liberty University, students receive an education that integrates this Christian and biblical worldview. Students trained with this worldview perspective will be equipped with a rational framework for understanding and interpreting reality, for comprehending the meaning of life and the value of humans and things, for making decisions and engaging in meaningful action, for studying the various academic disciplines, and for understanding the interconnectedness of all knowledge.
Introduction to the Campus

AIRPORT ACADEMIC CENTER
Located 3.4 miles south of Liberty University’s campus adjacent to the Lynchburg Regional Airport, the Airport Academic Center is home to the School of Aeronautics. The Airport Academic Center is comprised of three buildings. The 45,000 square foot Flight Operations Center is where all in-flight training is conducted and all training aircraft are hungared and maintained. The 24,000 square foot Aviation Academic Center is where all aviation related academic classes are taught and all Flight Training Device lessons are flown. Additionally, the first floor is used by the Aviation Maintenance Technician School to teach the general portion of the FAA Aviation Mechanics Certificate. The third building is the 15,000 square foot Airframe and Powerplant Building used by the Aviation Maintenance Technician School to teach FAA Airframe and Powerplant related academic and practical lessons leading to FAA licensure.

A. L. WILLIAMS STADIUM
The Flames play NCAA Division I-AA Football on the FieldTurf of Williams Stadium named in honor of Art and Angela Williams, special friends of Liberty University and Flames Athletics.
In January 2010, construction began to expand the original 12,000-seat stadium, built in 1989, to increase seating capacity to 19,200. Completed for the beginning of the 2010 season, the expansion included a five-story football tower featuring a fourth-floor luxury suite concourse and a third-floor club pavilion. The Club Pavilion features an 11,000 square-foot hospitality room and outdoor club seating for 770. The new tower houses the Athletics Administrative offices and includes expanded concessions and restrooms, academic center, and media terrace. The tower stands 100-feet tall, and stretches from five-yard line to five-yard line, and is serviced by two elevator shafts.
The A. L. Williams Football Operations Center (FOC) was completed in August 2006. The three-story, 48,000-square foot building is located in the North End Zone at Williams Stadium.
The Football Operations Center houses specially-designed weight training equipment in a spacious weight area, team locker room, academic lab, equipment room and a cutting-edge athletic training facility.
The top floor of the FOC houses coaching staff and administrative offices, numerous video and conference rooms and a uniquely-designed viewing room that overlooks the North end zone.

ARTHUR S. DEMOSS LEARNING CENTER
The four-story Arthur S. DeMoss Learning Center was originally constructed as a one-story building in 1985. The building is named for Art DeMoss, a former board member and generous benefactor of Liberty University. This facility was constructed to provide for the long-range needs of the campus. It is the focal point of the campus with nearly 500,000 square feet of academic space.
A wall of names on the first floor of the DeMoss Learning Center honors more than 5,000 donors who supported the expansion of DeMoss to the four-story building, completed in 2000.
In June 2008, a fountain standing 19 feet tall and made of hand-carved marble from Italy was completed. The fountain was installed in honor of those donors who supported the expansion of DeMoss. Donors’ names will be added to the fountain which features three columns with water cascading from the tops of each.
A cast-bronze eagle, Liberty's mascot, perches atop the tallest column.

CAMP HYDAWAY
Scheduled to open fall 2013, the newly renovated Camp Hydaway on Liberty Mountain features a high and low ropes course, a zipline, new beach access for swimming, as well as, outdoor equipment rentals. Students will be able to check out items such as, canoes, kayaks, mountain bikes, ATV’s, and fishing and camping gear.
The facility will have room for group meetings and events. The Student Activities department will host multiple Outdoor Recreational events throughout the school year.

CENTER FOR CREATION STUDIES
Established in 1985, the Center for Creation Studies is an interdisciplinary education and research institute committed to the study of the origin of the universe, the earth, life, and species. This study draws upon knowledge from religion, science, philosophy, and history.
The Creation Hall Museum was dedicated in March 2010, to coincide with the 25th anniversary of Liberty’s Center for Creation Studies. Located in the back hallway of the Arthur S. DeMoss Learning Center, the Creation Hall Museum displays relics of fossils and some of the evidences for Biblical Creation.

CENTER FOR JUDAIC STUDIES
Located in DeMoss Learning Center, the Center for Judaic Studies opened in August 2008. The Executive Director of the Center, Dr. Randall Price, was invited in 2007, by Liberty’s Founder and Chancellor, the late Dr. Jerry Falwell, to establish the Center. Dr. Falwell’s vision was to continue the recognition that Israel and the Jewish people were part of God’s future program and that the Christian response to this in the spiritual and political realm was essential to God’s present blessing.
The Center houses a dedicated library of primary, secondary, and periodical sources to serve the specialized needs of students and researchers in the fields of Jewish studies and biblical archaeology.

CENTER FOR MEDICAL AND HEALTH SCIENCES
Currently under construction, this 138,000 square-foot, four-story building will house the College of Osteopathic Medicine and an expanded School of Health Sciences. It is expected to be completed by spring 2014.

COMMUNITY GARDEN
Located on Sunnymead Road, a 15-acre community garden with two greenhouses was presented as an idea in spring 2012 and came to fruition in spring 2013. Half of the crop will be used by cafeteria and the other half will be donated to local charities.

COOK TENNIS CENTER
Opened in August 2011, the Cook Tennis Center is located adjacent to the 12 NCAA-regulation championship Hershey-Esbenshade Tennis Courts which were built in 2009. The 2,500-square foot building houses two locker rooms, training and laundry rooms, a stringing room, four offices for coaches, a kitchen area, team room and a balcony that overlooks the tennis courts.
The lead gift for the Cook Tennis Center was provided by long-time University and Athletics supporters Sherwin and Lora Cook.
DAVID’S PLACE

David’s Place is dedicated to the memory of David A. DeMoss, a gentle and loving young man who died tragically in an automobile accident in January 1988. Formerly Campus East Clubhouse, David’s Place provides students with a variety of activities that include a movie theater, heated outdoor pool and deck, computer lab and printing station, billiard tables, video games, flat screen televisions, foosball table and soft seating.

DISC GOLF COURSE

Located at East Campus, an 18-hole disc golf course opened during the spring of 2010.

DOC’S DINER

Doc’s Diner, constructed in 2008, overlooks Jerry Falwell Parkway (Route 460) on East Campus. Named in honor of Dr. Jerry Falwell, it is the newest campus dining facility. Expected to be a favorite among students, faculty and staff, Doc’s Diner is also open to the general public. The menu offers classic diner specialties and a 1940s-era atmosphere that is both comfortable and fun.

EAST ATHLETIC COMPLEX

Constructed in late 2011, this facility serves as the home for the Lady Flames Lacrosse and Field Hockey teams, Men’s Volleyball and Club Sports offices, as well as an intramural facility. All three playing surfaces for field hockey, lacrosse, and intramural fields feature state of the art Shaw Sportexe® turf systems. The adjacent 12,735 square foot structure houses team and training rooms as well as lockers for athletes, visiting teams, and officials.

EAST CAMPUS VOLLEYBALL FACILITY

During the spring of 2007, the Liberty volleyball program was given a secondary practice facility. The East Campus Volleyball Facility houses the volleyball coaches’ offices, a team room, and a gymnasium for practice whenever the Vines Center or Schilling Center is unavailable.

ELMER L. TOWNS RELIGION HALL

In 2008, the building housing the B. R. Lakin School of Religion was renovated and renamed the Elmer L. Towns Religion Hall. Dr. Towns is the co-founder of Liberty University and Dean of the School of Religion Liberty Baptist Theological Seminary. The central focus of the renovation is the addition of the Towns-Alumni Lecture Hall, a 750-seat lecture hall featuring sloped floors, cushioned chairs and state-of-the-art lighting and acoustics, along with the addition of a columned main entrance. This building houses the Center for Youth Ministry and the Center for Global Ministries.

B. R. Lakin was often referred to as “my pastor” by Dr. Jerry Falwell. A display case with artifacts such as Dr. Lakin’s saddlebags and Bible from his circuit riding preacher days is a place of reflection for the students.

EQUESTRIAN CENTER

Established in fall 2011, the Equestrian Center provides students and staff with the opportunity to take part in recreational horse activities, trail rides and the boarding of personal horses. Boarders of all disciplines, breeds and experience levels are welcome.

Located off Lone Jack Road on Liberty University’s trail system, the facility includes a barn with eight 12x12 foot rubber matted stalls with private runs, grooming stalls, indoor wash rack with hot and cold water, outdoor wash rack, heated office/student lounge, tack room, feed room, utility room with washer and dryer, and men’s and women’s restrooms, 30-plus acres of small and large turnout pastures with run in sheds. Also included is a 160x300 foot outdoor arena with sand footing, jumps, cavalletti, ground poles, dressage ring, barrels, and poles, etc.

In spring 2013, the Astronomical Observatory located on Liberty Mountain at the Equestrian Center opened to students. The observatory offers a majestic, clear view of the sky and is equipped with a roll-off roof room with several Celestron CPC 8-inch Schmidt-Cassegrain telescopes. The observatory features an RC Optical Systems 20-inch Truss Ritchey-Chrétien telescope, which is a high-quality research telescope equipped with a charge-coupled device camera for exceptional photographs.

GRAND LOBBY

The Grand Lobby of DeMoss Learning Center was completed in Fall 2003. It encompasses 3,600 square feet of floor space and rises 45 feet to a ceiling highlighted by four skylights and a magnificent custom designed chandelier featuring Liberty eagle and flame emblems. Grand staircases on either side of the Lobby ascend to a balcony overlooking the main floor. A brass, inlaid Liberty University Seal adorns the center of the main floor and II Corinthians 3:17, the University verse is displayed in brass on the balcony.

MARIE F. GREEN HALL

Originally known as Campus North, the Marie F. Green Hall houses the University Chancellor’s Office, administrative offices, the Graduate School, Admissions Offices, Student Services (Student Accounts, Financial Aid, and Registrar’s Office), Center for Academic Support and Advising Services, Career Center, Bruckner Learning Center, Center for Writing and Languages, Student Affairs, the Office of Christian/Community Service, LaHaye Student Union, Tilley Student Center, Tolsma Indoor Track, the Tower Theater, Cinematic Arts–Zaki Gordon Center, Math Emporium, Post Office, Centra Health Services, Spiritual Life offices, School of Law, and Liberty University Online.

HANCOCK WELCOME CENTER

Completed in May 2012, the Hancock Welcome Center is a three-story 32,000-square foot facility which feature a impressive atrium, a large boardroom, a theatre, lounges, a banquet hall, several smaller counseling rooms, and a back patio offering a view of the Blue Ridge Mountains. It is located across from the bookstore and Williams Stadium and near the Carter-Glass Mansion and the gravesite of Liberty founder Jerry Falwell, Sr.

The Visitors Center provides prospective students and their families with the resources for campus visits as well as student-led tours. It is equipped with the latest technology, such as touchscreen monitors and interactive photo centers to enhance the visitor experience. To view campus maps, take a digital tour of campus, or schedule a visit, access the Visitors Center online at http://www.liberty.edu/admissions/visitorcenter.

HEALTH SERVICES

Liberty University Health Services is provided by the Centra Medical Group. It provides quality medical care to the University community, assisting students, staff and faculty in maintaining and optimizing their health. It is located in Green Hall near the LaHaye Student Union and the University Post Office.

IVY LAKE

Located in Bedford County, Virginia, Ivy Lake is a 112-acre lake located 15 minutes from the Liberty Campus. In 2010, the lakefront area was renovated to provide a quality beach-front area...
for students and locals to enjoy. A facility to store the boats used for the Crew club team was also constructed in 2010.

THE JERRY FALWELL LIBRARY
The Jerry Falwell Library, completed in fall 2013, is a four-story, 170,000 square-foot structure, providing the latest in technology, resources, services, and amenities for students, faculty, and staff.

The Jerry Falwell Library is the focal point of academic life at Liberty. Strategically located in the center of campus, the library supports instruction, research, productivity, community-building, individual and group study, and other activities relevant to the University’s mission. During a visit to the library, students can use computers to conduct online research or do homework; study alone or work on a group project; retrieve books and other library materials; and seek assistance from skilled library and computing staff.

The Jerry Falwell Library collects and organizes resources across a wide range of media, including books, periodicals, audio-visual resources in various formats, musical scores, curriculum, and archival materials. Its physical collections consist of approximately 368,000 volume equivalents and 638 current periodical subscriptions. Digital information resources provided by the library include over 250,000 electronic items and content from more than 75,000 unique full-text journals. The library provides access to more than 400 online research resources.

The computing resources within the library consist of 160 computers housed in a computer learning commons and at stand-up stations throughout the facility. With the exception of machines reserved for library catalog searching, all library computers are pre-loaded with a variety of software titles available for student use, including Microsoft® Office, Adobe® Creative® Suite, Mathematica, and SPSS.

All library computers have a high-speed connection to the Internet. In addition, wireless network signal is available throughout the facility, allowing laptop computer users to access the full array of network resources.

JERRY FALWELL MEMORIAL GARDEN
In May 2007, Dr. Jerry Falwell, “Godly Father, Husband, Grandfather, Pastor, Christian Educator,” as well as Co-founder, President, and Chancellor of Liberty University, went home to be with the Lord. Located in front of Montview, the Carter Glass Mansion, the oval-shaped burial garden contains an eternal flame, a fountain and sidewalks that lead to Dr. Falwell’s grave. Also located in the garden, are benches where students can study or reflect, and where visitors, who want to visit the site, can pause to reflect on the life and legacy of Dr. Falwell.

JERRY FALWELL MUSEUM
Adjacent to the Grand Lobby is the Jerry Falwell Museum, presented and dedicated to Dr. Falwell at his seventieth birthday celebration. This museum was created to preserve and highlight the life and ministry of Liberty’s Founder/Chancellor/President. The Museum contains the history of the Falwell family and includes displays and historical documents chronicling each of the ministries.

LAHAYE ICE CENTER
The LaHaye Ice Center opened in December 2005. The state-of-the-art facility is used by the Liberty University hockey team, students, and the public. Upgrades to the Ice Center in 2008 include a Chancellor’s suite and two business suites, a conference room donated by Pete and Cindy Chamberland, and a new public locker room. This facility is named in honor of Tim and Beverly LaHaye, generous supporters and members of the Liberty University Board of Trustees.

LAHAYE STUDENT UNION
The LaHaye Student Union opened in November 2004. This state-of-the-art facility houses an intercollegiate-size swimming pool, five basketball courts, fitness center, locker rooms, a food court, lounge areas, meeting rooms, and offices. This facility is named in honor of Tim and Beverly LaHaye, generous supporters and former members of the Board of Trustees.

The Multi-Purpose Center, originally constructed in 1979, was named the Earl H. Schilling Center in 1995 in honor of Earl and Anne Schilling, long-time donors to the ministry who established a multi-million dollar trust to provide scholarships for training pastors, missionaries, evangelists, and full-time Christian workers. The Schilling Center was relocated to the LaHaye Student Union in August 2012, and is used for physical education classes, and additional basketball.

The Tilley Student Center opened in September 2008. Adjacent to the LaHaye Student Union, the Student Center provides additional space for student social interaction and activities. The coffeehouse-style setting has a stage for musical performances, televisions, wireless access, comfortable seating and tables as well as a coffee bar. The Student Center was made possible in part by a donation from Thomas and Iris Tilley, long-time supporters of Liberty University and the parents of Becki Falwell, wife of the Chancellor.

The Thomas Indoor Soccer Center opened in May 2009. The Thomas Center is comprised of two turf fields partially surrounded by transparent walls and netting. The facility also features a spectator section, multiple televisions and wireless capability.

LIBERTY MOUNTAIN CONFERENCE CENTER
Located adjacent to Green Hall, the Liberty Mountain Conference Center held its grand opening in June 2011. This facility is more than 13,000-square feet, has a maximum occupancy of 400, and consists of two 125-seat rooms and six 24-seat rooms. The facility is Wi-Fi enabled and each room has monitor projection systems.

LIBERTY MOUNTAIN INTRAMURAL SPORTS COMPLEX
The newest recreational facility was completed on East Campus in fall 2012. It consists of four distinct areas. A 220,000 square foot, multi-purpose turf area is home to flag football, softball and ultimate Frisbee. A natural grass, recreational softball field sits next to the turf area. Due to the enormous popularity of the sand volleyball courts built in spring semester 2012, four additional courts were added to make a total of eight courts at Liberty University.

Also part of the complex is a sand training area known as “The Patch,” a large sand pit and training course similar to those used by Navy SEALs at the Naval Special Warfare Center in Coronado, CA.

LIBERTY MOUNTAIN SNOWFLEX® CENTRE
Snowflex® is a multi-layer, synthetic material that uses small misting devices to provide moisture that simulates the slip and grip effects of real snow, allowing maximum speed and edge control for making turns. The Liberty Mountain Snowflex Centre, opened in August 2009, consists of two main distinct ski runs. This includes a beginner slope, intermediate slope, advanced slope, terrain park, a 260-foot tubing run, and gravity park for air awareness training. The 550-foot terrain run has three jumps with
a quarter pipe at the bottom, and a 550-foot ski slope with multiple rail features for all levels.

The Barrick-Falwell Ski Lodge, incorporates the look and feel of a mountain chalet complete with a wildlife trophy collection donated by Dr. Al Barrick, houses the ticketing and rental area on the lower level. Visitors can enjoy concessions and a scenic view of the ski slope and campus from the second level. The Liberty Mountain Snowflex Centre is open year-round for University and public access.

LIBERTY UNIVERSITY BASEBALL STADIUM

Opening in February 2013, the Liberty Baseball Stadium has chair back seating for 2,500 spectators, with additional seating available on grass areas down each line. The complex features two suites, a club room, a spectator picnic area with a playground and firepit, and a modern media area. The stadium’s media space accommodates up to 40 media members, with a 24-seat press box, a television booth, visitor and home radio booths, an operations suite, and storage.

The facility has a turf playing surface, along with full-length, major-league type dugouts, and areas for concessions and ticketing. When completed, the complex will become the operations center for Liberty baseball, housing the program’s offices and team room overlooking the playing field. Four indoor batting tunnels and a weight room will also be included.

LIBERTY UNIVERSITY BOOKSTORE

Completed in May 2009, Barnes and Noble opened a free-standing campus bookstore located adjacent to Williams Stadium on University Blvd.

LIBERTY UNIVERSITY MONOGRAM

Placed high on the side of Liberty Mountain, beckoning students, alumni, and visitors to Lynchburg and Liberty University is a new landmark, the Liberty University Monogram. The monogram covers three acres, and was made using over two hundred tons of stone, white gabion and red brick chips. Twelve hundred plants are strategically placed to make up the letters. Directly above the Monogram, on top of the mountain, sits a white gazebo that offers magnificent views of the city and surrounding areas, and a place to rest after hiking, biking or running on the thirty miles of trails that cover the mountain.

LIBERTY UNIVERSITY RESIDENTIAL ANNEX

Located off Route 29 on Odd Fellows Road, two former hotel properties comprise the Liberty University Residential Annex. The Residential Annex houses students, provides conference center space for Liberty University Online intensive courses, and houses the Department of Ministry Teams. Food options available at the Residential Annex include Crave Café and the Hill City Bistro. The facility is serviced by a dedicated bus route throughout the campus, and overlooks a beautiful view of the Blue Ridge Mountains. Built in 1923, it is also known as the Carter-Glass Mansion, the home of Senator Carter Glass, Secretary of the Treasury under Woodrow Wilson, and his wife.

Following the passing of Dr. Jerry Falwell, Montview was restored to how it might have looked during the 1920s – 1940s. Dr. Falwell’s Chancellor’s Office has been left exactly as it was the day he passed away. Visitors can also see his conference room which serves as a small museum illustrating the life of Dr. Falwell.

The Senator’s home office has been restored and the upstairs bedrooms each with its own bath have been restored. Additionally first floor rooms are used for receptions, meetings and luncheons.

In Fall 2009, a marble mantle that was in the U.S. Capitol, and which was also in the Carter-Glass Mansion in the 1920s was returned to Montview. It is now at home in the Mansion’s dining room.

Montview Mansion is open to the public and tours are given daily from 8:00 AM to 5:00 PM and by appointment on the weekends. Tours can be scheduled by calling 434-582-7678.

PAINTBALL BATTLEFIELD

Located at East Campus, the complex consists of two fields with a retractable netting system made with a protective mesh.

PERFORMING ARTS HALL

As part of the center quad of classroom buildings, the Performing Arts Hall serves the music needs of the University. Several practice rooms, and a recital hall for student and faculty performances are in this building. In 2010, the Lloyd Auditorium was renovated for use by the Liberty University Marching Band. Many hours of practice take place in the band room for both vocal and instrumental ensembles. The award-winning Spirit of the Mountain Marching Band has performed before nationally televised audiences, which include an NFL football game and the Macy’s Thanksgiving Day Parade.

An annex of the Performing Arts Hall is the Telecommunications wing which houses our campus radio station (WWMC-The Light, C91) and the Rhodes TV studio.

R. C. WORLEY PRAYER CHAPEL

The R. C. Worley Prayer Chapel was built in 1981 and named in memory of Mr. Worley, a great prayer warrior, soul winner, and member of Thomas Road Baptist Church. Known for his humility, Mr. Worley often said, “I am just a clay vessel that God uses.”

A Liberty University landmark, the chapel is used daily and serves as a quiet place for prayer, ministry meetings and small weddings.
The FinishLynx timing system greatly increases the ability to host track lighting, booths, benches, new flooring and a new atrium. It features favorite cuisines including, Italian and Mexican items as well as a salads for the health conscience individual, and home-style meals just like “mom used to make”. This building includes an Executive Dining Room for administrative and faculty functions. In 2011, a wing for catering and expanded food storage was added. Bistro ‘71, a grab-and-go location was also added adjacent to the dining hall.

RIVER RIDGE FACILITY
Acquired in 2013, the River Ridge Facility was formerly the Sears building in the River Ridge Mall. The 112,000 square-foot building, with 700 parking spaces, will be used in the short term to house Liberty’s non-academic departments, such as: Liberty University Online Call Center, Financial Aid Call Center, Resident Enrollment, ROTC Indoor Drill Field, and some Information Technology departments, freeing up space for several academic departments to relocate while buildings are demolished and new facilities are built.

SCIENCE HALL
The Science Hall was the first building erected on Liberty Mountain in 1977. As connoted by its name, the Science Hall houses science classrooms and labs for biology, chemistry, family and consumer sciences, physical science, and physics.

TEACHER EDUCATION HALL
Identified by the rock in front of its doors, this building in the quad boasts of the creativity of the elementary education students. The walls are lined with creative bulletin boards bringing back memories of early childhood school days.

THE SPORTS RACKET
Donated to Liberty University in March 2011 by the Cook family, The Sports Racket gives Liberty top-notch facilities for both indoor and outdoor play just 15 minutes from campus. Located at 118 Davis Cup Road in Lynchburg, the facility has five indoor tennis courts, five racquetball courts, five outdoor tennis courts, a gym with several treadmills and weight equipment. The facility is home to the Liberty University Racquetball Team Club.

(OLD) THOMAS ROAD BAPTIST CHURCH
In 2012, Liberty University purchased the site of the former Thomas Road Baptist Church (TRBC), the original birthplace of Liberty University. Liberty University Baptist Theological Seminary and the Center for Counseling and Family Studies have been temporarily relocated to this site during campus construction projects. The Center for Curriculum Development is also located at this site. Renovations are currently taking place, including restoring four areas once used as sanctuaries, to their original state.

TOLLSMA INDOOR TRACK AND CONFERENCE CENTER
The Tolsma Indoor Track and Conference Center is located in Green Hall. The Center features a flat 200-meter Mondo surface. It has a wide radius, a four-lane oval and an eight-lane, 60-meter straightway. Located inside of the complex are two long/triple jump runways, a pole vault runway and a high jump apron, with all the apparatuses being permanent and having a Mondo surface. The FinishLynx timing system greatly increases the ability to host high level meets at the facility. The Center will also serve as a conference and convention center.

TOWER THEATER
Located in Green Hall, the Tower Theater was completed in July 2010. This contemporary-style 640-seat theater consists of balcony seating, an orchestra pit, catwalks, a fly tower, a box office and 12,000 square feet of support area that includes dressing rooms, a practice room, offices, costume shop, prop room and woodworking and scene shops.

VINES CENTER
Built in 1990, this 8,500-seat, silver-domed Lynchburg landmark, also known as “The Furnace,” became the home of the Flames basketball teams. It is also the location of weekly convocation services, and several large conference and concert events each year.
In 2012, a new center-hung video scoreboard was installed. The four-sided board contains four LED high-definition video displays, each approximately 9 feet high and 16 feet wide.

VINES PRACTICE FACILITY
A new men’s and women’s Basketball Practice Facility was completed in spring 2013. Located behind the Vines Center, this facility features three courts and sixteen goals.

WRVL VICTORY FM (88.3)
Located in the Liberty University Candler’s Mountain Shopping Center is the Radio Voice of Liberty, WRVL, a non-commercial broadcast radio station. WRVL airs the Flames Sport Network, local weather, music, and top Christian radio programs.

WTLU – THE LIBERTY CHANNEL
The Liberty channel was born as an extension of WTLU in Lynchburg, Virginia. This 24/7 commercial station broadcasts from the campus of Liberty University and has served viewers in Central Virginia since 1991.

WWMC – THE LIGHT (90.9 FM)
WWMC is a top 40 Christian, student-operated music station on the campus of Liberty University. The Light broadcasts 24 hours a day and is an affiliate of Christian Hit Radio. In addition to music programming the Light also broadcasts news and sports, including Liberty University Athletics.

MASTER PLAN
Liberty University has many ongoing and future projects underway. The Master Plan can be accessed online at http://www.liberty.edu/masterplan.

CAMPUS MAP
Liberty University’s campus can be viewed online at http://www.liberty.edu/maps.
LIBERTY UNIVERSITY ONLINE

Liberty University Online

MISSION
The mission of Liberty University Online is to provide Liberty University courses and programs through non-traditional delivery systems. While Liberty University Online and residential course offerings may differ due to distinctions in student profiles and methodologies of instruction, the residential and Liberty University Online courses and programs are comparable in range, goals and purpose.

HISTORY
Founded in 1985, as the Liberty University School of Lifelong Learning (LUSLL), the distance learning program was designed to bring an accredited University program to non-traditional learners at home, military personnel, and Christian school teachers seeking certification from the Association of Christian Schools International (ACSI). The courses were adapted from those offered on the University campus and the initial programs offered were the A.A. in Religion, B.S. in Church Ministries, and M.A. in Counseling.

Now, 28 years later, the initial goal to provide quality Christian education to students around the world has remained intact. Currently, Liberty University Online services over 80,000 students across the globe in degree programs ranging from certificate programs, diploma programs in Biblical Studies to doctoral programs in Business, Counseling, Education and the Seminary.

Using innovative methods, students can take classes without having to relocate. The same quality courses that are offered on the Lynchburg campus are made available to our Liberty University Online students in the convenience of their own homes. Courses are also offered in an intensive format a number of times throughout the year.

INSTRUCTIONAL DELIVERY METHODS
Liberty University Online offers its courses through several delivery methods. The University has adopted Blackboard®, an online software platform, as its primary delivery method. Students can access individual lessons, have interaction with other students taking the same course, utilize links to online resources, view supplemental streaming video clips, and receive direct feedback from their professors using this innovative means of delivery. Students may also be required to purchase video tapes or DVDs for select courses. Video, printed, and online learning tools help ensure that students have a learning opportunity available to them that equals or surpasses the traditional classroom model.

STRUCTURE
Currently, Liberty University Online offers courses in an eight-week format with multiple entry dates throughout the year (see academic calendar). Some courses are offered in a 14- to 17-week format (with one entry date per semester) in which students may enroll at the beginning of each term. Students will need to show consistent progress throughout their coursework in order to maintain good academic standing. Liberty provides students with tools for success. However, students must manage their time and resources to take advantage of these tools.

DEGREE PROGRAM FORMAT
With the online delivery format [distance education] courses in a program are delivered in a virtual classroom experience that is flexible, personal and challenging. Through the online format a student can earn a degree entirely online. Some programs require that a minimum number of courses be taken face-to-face on campus.

TESTING
Liberty University Online students take timed tests online and receive immediate feedback and test results. Essay exams and papers are also submitted online, graded by the course instructor and returned to the student. Portions of assigned work are used to facilitate student-to-student interaction. The interaction is often included as an element in student grading.

COURSE MATERIALS
Students purchase all course materials from MBS Direct. Purchases can be made online by accessing the web page at http://www.mbsdirect.net/liberty. Students should purchase materials after registration but prior to the sub-term start date (course activation). Liberty does not guarantee that required course materials will be available after the sub-term start date.

Course materials may be charged to the student’s account by means of the online book voucher system, if the student has a credit on their student account. Tuition does not cover the cost of course materials.

BASIC REGULATIONS
The Administration and Faculty have committed Liberty to the highest standards of moral and ethical conduct. No one will become spiritual merely by observing rules; nonetheless, the spiritual student will desire to abide by the rules, regulations, and policies. The student who is not prepared to accept instruction will never be prepared to give instruction. Liberty holds as one of its foremost goals the development of men and women of strong character. Firm moral conviction and dependable self-discipline are as important as academic competence.

All students enrolled in Liberty University Online are subject to the Liberty University Online Code of Honor and Personal Code of Honor. Please see the Academic Information and Policies – Online Programs section of this Catalog for more information.

IMPORTANT INFORMATION REGARDING LICENSURE-BASED DEGREE PROGRAMS, INTERNSHIPS AND CLINICAL PLACEMENTS
Students who are pursuing degrees leading to application for professional licensure or certification, and/or who will be participating in clinical placements, internships, or practica through their Liberty University program should be aware that a criminal background check, finger printing, or drug screening may be required by Liberty University and/or the host facility.

Internships, Practica, and Clinical Placements
In such situations, each student is responsible for obtaining and paying for the background check or other screening process and for delivering required documentation to the facility. Although the university will make reasonable efforts to place admitted students in field experiences and internship, it will be up to the host facility to determine whether a student will be allowed to work at that facility.

Licensure-Based Degree Programs
Students in licensure-based degree programs are responsible for understanding the requirements of the program by becoming thoroughly familiar with the Degree Completion Plan (DCP) and the academic school’s web page that outlines degree requirements.

Students should further be aware that a criminal record may jeopardize licensure by the State certification body. Students seeking licensure are urged to contact the relevant licensing agency to determine the licensing requirements for the jurisdiction. Successful completion of a program of study at Liberty University does not guarantee licensure, certification, or employment in the relevant occupation.
The Liberty University Online academic school year consists of three terms: fall, spring, and summer. Terms consist of three eight-week sub-terms, and one semester-long sub-term which can range from fourteen to seventeen weeks in length. View the Liberty University Online Academic Calendar at: http://www.liberty.edu/online/academic-calendar/.

### Fall Semester 2013 – 17-week and 8-week (2013-40)

*Registration for Fall 2013 opens June 5th, 2013*

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<tr>
<th>Year</th>
<th>Term</th>
<th>Sub-term</th>
<th>Acceptance Deadline</th>
<th>Registration Deadline</th>
<th>Financial Check-In Deadline</th>
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### Winter Semester 2013 – Winter Intensives (2014-10)

*Registration for Winter 2013 opens September 25th, 2013*

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<th>Year</th>
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### Spring Semester 2014 – 17-week and 8-week (2014-20)

*Registration for Spring 2014 opens September 25th, 2013*

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<th>Year</th>
<th>Term</th>
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### Summer Semester 2014 – 14-week and 8-week (2014-30)

*Registration for Summer 2014 opens February 19th, 2014*

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<th>Student Access to Course</th>
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*Please note: Only limited courses are available each semester in Terms A and C*

**Tuition Recalculation**

If a student registers full time and subsequently withdraws from one or more courses which results in their remaining enrollment being less than full-time (part-time), they will be charged the part-time tuition rate for the remaining courses in that semester. If the new tuition rate results in a balance, the student is responsible for making payment.

- Undergraduate students enrolled in less than 12 hours constitutes part time status
- Graduate students enrolled in less than 9 hours constitutes part time status
The Graduate School

Administration
Kevin Corsini, B.B.A., Th.M., Ph.D.
Administrative Dean for Graduate Programs
Associate Professor of Counseling

Douglas F. Mann, B.A., M.A., Ph.D.
Dean of the Graduate School
Associate Professor of History

Kevin Struble, B.S., M.A., Ed.S.
Administrative Chair, Graduate and Online Student Affairs

Fernando Garzon, B.A., Psy.D.
Institutional Review Board Director
Associate Professor of Counseling

G. Michelle Baker, B.S., M.A.
Institutional Review Board Coordinator

Tracy Godsey, B.S.
Associate Registrar for Graduate Studies

Craig Hammond, B.S.
Coordinator of Academic Operations

THE GRADUATE SCHOOL
The Graduate School, located in Green Hall, is the administrative hub for all graduate programs at Liberty University. It assists the departments and schools of the University in the planning and maintaining of high quality master’s and doctoral degrees across the disciplines. The Graduate School at Liberty University facilitates various faculty functions, such as the Graduate Senate and the Graduate Administrative Council. It also coordinates a variety of services to students through the Graduate Writing Center, the Graduate Administrative Council, and coordinating all graduate programs at Liberty University. The Graduate School guides the University’s schools and academic departments in developing and maintaining distinctively Christian and academically excellent graduate programs.

GOALS
1. Promote the integration of faith and learning by:
   • Fostering the development of a scholarly community with a shared Christian epistemology
   • Ensuring opportunities for dialog about integration
   • Encouraging research and scholarship that demonstrates and examines integration
2. Ensure consistently high quality in graduate programs by upholding appropriate standards for:
   • Recruitment and retention of graduate faculty
   • Graduate-level curriculum and degree requirements
   • Admission, matriculation and student conduct
3. Advocate for the University’s graduate programs and support services by:
   • Evaluating institutional and programmatic needs
   • Participating in the University’s planning process
   • Pursuing adequate resourcing
4. Contribute to the scholarly community by:
   • Mentoring students to be teacher-scholars
   • Promoting and enabling research among students and faculty
   • Recognizing and encouraging scholarly activity
5. Create a culture that fosters a dynamic relationship with Christ by:
   • Encouraging a values-sensitive environment that leads to service
   • Promoting a spiritually disciplined lifestyle
   • Offering corporate opportunities for spiritual growth

THE GRADUATE ADMINISTRATIVE COUNCIL (GAC)
The Graduate Administrative Council (GAC) is the administrative entity tasked with overseeing, planning, developing, and coordinating all graduate programs at Liberty University. The GAC is comprised of all graduate program directors and appropriate graduate-related administrators and is chaired by the Dean of the Graduate School.

THE GRADUATE SENATE
The Graduate Senate consists of faculty representatives from each graduate program and the appropriate members of the administrative staff of the Graduate School. It conducts the regular faculty business of graduate studies, academic standards and curriculum, and program requirements. The Graduate Senate meets monthly and is coordinated by an executive committee.

INSTITUTIONAL REVIEW BOARD (IRB)
Liberty University’s Institutional Review Board (IRB) is designed to protect people who take part in research studies affiliated with the University. The IRB examines each study’s design to ensure it is ethical, does not involve unnecessary risks, and includes adequate safeguards for research participants. The IRB committee consists of academicians with scientific training, clergy, medical doctors, persons without scientific training, and students. Liberty’s IRB may be reached online at irb@liberty.edu, or through its web page at http://www.liberty.edu/academics/graduate/irb.

GRADUATE WRITING CENTER
The mission of the Graduate Writing Center (GWC) is to assist graduate students and faculty of all disciplines and all levels of expertise to become the best writers they can be. In support of this mission, the GWC provides free face-to-face tutoring sessions (our core service), classroom presentations, workshops, and web resources to students, faculty, and staff. Peer tutors work with writers at all stages of the writing process, from topic selection to documentation. Services offered to students include one-on-one tutoring, consultations on thesis and dissertation projects, and conversation practice for non-native English speakers. Services offered for faculty include developing writing and teaching aids for classroom use, presenting on writing-related topics in classes, and assisting faculty with their own research and scholarship. Most services are available in both residential and online formats. More information is available at www.liberty.edu/graduatwritingcenter.
**Graduate Admissions**

**General Requirements**

Applicants to resident or online graduate programs at Liberty University are assessed according to academic background, aptitude for graduate-level work, and personal information. Professional experience may also be considered for applicants to some graduate programs. Applicants are considered without regard to race, color, gender, national or ethnic origin, age, disability, or status as a veteran or disabled veteran. The school maintains its Christian character, but does not discriminate on the basis of religion except to the extent that applicable law respects its right to act in furtherance of its religious objectives.

The mission of Liberty University is to develop Christ-centered men and women with the values, knowledge, and skills essential to impact the world. We expect that our students understand and respect our mission and purpose while enrolled at Liberty University.

Admission to Liberty University’s graduate programs is governed by policies and procedures developed by the Graduate Senate and Graduate Administrative Council. Admission to graduate programs does not constitute Degree Candidacy status in a specific graduate program. **Requirements for Degree Candidacy are outlined in the Program Specific Admission Procedures in the individual program sections of this Catalog.**

The University reserves the right to refuse admission or readmission to any prospective student or re-enrollment to any student. Any applicant who intentionally withholds pertinent information or who falsifies information may be required to withdraw from Liberty University. The regulations listed herein are subject to change after the publication of this Catalog. The University reserves the right to make necessary changes to admission requirements without notice.

Liberty University graduate programs utilize a variety of course-delivery formats, some of which are available through online instruction and/or DVDs/videos. Course delivery format options vary by degree program; programs may be offered through online or residential formats.

An overview of program format options and admissions requirements by program is provided in the **Admission Requirements Matrix** located at the end of the Graduate Admissions section.

Applicants to all graduate programs are required to have access to the Internet, e-mail service, and proficiency with word processing software.

**Program Formats**

**Residential.** With the residential delivery format, courses in a program are delivered on campus [face-to-face] and generally last the standard semester.

**Online [Distance Education].** With the online delivery format, courses in a program are delivered to students through a virtual classroom experience that is flexible, personal, and challenging. Through the online format a student can complete a program entirely online, with some exceptions in which a student is required to complete a minimum number of courses face-to-face on campus.

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**Liberty University Resident Programs**

**General Admission Procedures**

**Resident Graduate Admissions Office:**

Phone: 1-877-298-9617  
Fax: 434-522-0430  
Email: Residentgraduate@liberty.edu  
Website: www.liberty.edu/residentgraduate  
M-F: 8:00 am – 7:00 pm EST  
Mailing Address:  
Liberty University  
Office of Resident Graduate Admissions  
1971 University Blvd.  
Lynchburg, VA 24515

**Items to be Submitted**

Applicants must submit the following items to the Office of Graduate Admissions in order to be considered for admission. Admission decisions are not made until all documentation has been received and evaluated.

1. **Application for Admission**

   Application can be made online at http://www.liberty.edu/residentgraduate with credit or debit card information. To initiate an application by phone, graduate students may contact the Resident Graduate Admissions Office (1-877-298-9617). The application can also be downloaded from http://www.liberty.edu/residentgraduate and faxed or mailed to the Resident Graduate Admissions Office.

   The application fee will be waived for Liberty University Alumni; download PDF application from www.liberty.edu/residentgraduate.

2. **Application Fee** is non-refundable.

3. **Academic Records**

   Applicants to master’s-level degree programs must submit an official transcript indicating successful completion of a baccalaureate degree program from an accredited or approved unaccredited institution. Applicants to doctoral programs may be required to submit official transcripts indicating successful completion of both baccalaureate and master’s degrees. Please see program specific admission requirements for more details. In some cases, additional transcripts may be required in order for an acceptance decision to occur. In order to receive credit for both transfer courses and prerequisite courses, students must send in official transcripts from the school(s) at which the class(es) was/were taken. An “official transcript” is one that is received directly from the educational institution attended, or is sent to Liberty University (by any party) within the original, sealed, university envelope. Official transcripts should be sent to the Office of Graduate Admissions.
Unaccredited degrees will not be accepted for admission into graduate programs based on university standards.

Applicants holding a bachelor’s degree from an unaccredited institution who have also earned a master’s degree from an accredited institution will be assessed on the basis of the master’s-level degree.

Please see the Program Specific Admissions Procedures in the individual program sections of this Catalog for information regarding minimum grade-point-average requirements.

Applicants who hold a bachelor’s degree from an unaccredited institution may be admitted to some master’s degree programs on Academic Probation status. Policies regarding removal from Academic Probation status vary per degree program. The Office of Graduate Admissions reserves the right to use professional judgment when conducting admission reviews and may request additional documentation to evaluate a candidate’s record. In addition, if certain documentation is not available or does not meet admission standards, the Office of Graduate Admissions reserves the right to offer admission to students based on professional judgment.

Some applicants may be required to provide Graduate Record Examination (GRE) scores.

- Applicants who have taken the GRE should contact the College Testing Service and request that an official score report be sent to the Office of Graduate Admissions. Applicants who have not taken the GRE should contact Educational Testing Service to make arrangements to take the exam. The website address for the GRE is http://www.gre.org and the toll-free number is 1-866-473-4373. The computer-based format may be scheduled by individual appointment. Scores will be displayed on the screen at the conclusion of the test session and should be printed as a temporary score report. Please use the Liberty University code 5385 on the GRE forms in order to have test results sent directly to the University.

CONDITIONAL ENROLLMENT

Conditional enrollment is not available to applicants or programs offered in the traditional resident semester format.

SELF-CERTIFICATION FORM

Undergraduate students must complete a Self-Certification Form that they have or will have completed a bachelor’s degree by the time that they begin their master’s-level classes. Students must have met all other admission requirements for the program for which they are applying. Students under this status will be eligible for financial aid.

Resident graduate or seminary applicants must submit both a Self-Certification form and an official transcript to confirm that you are in your final term. The official preliminary transcripts must show a minimum of 105 undergraduate credit hours. Finally, in order to maintain your acceptance and be permitted to continue in your program, you must send an additional, final official transcript with a conferral date on it by the end of your first term of enrollment.

TRANSFER STUDENTS

Graduate applicants who intend to transfer to the University must be eligible for reenrollment or readmission to the graduate program at the institution they most recently attended.

TRANSFER OF CREDITS

Only courses from institutions accredited by accrediting agencies recognized by the U.S. Department of Education are eligible for transfer credit. These include regional accrediting bodies such as the Southern Association of Colleges and Schools (SACS) and other accrediting bodies such as the Association for Biblical Higher Education (ABHE), the Transnational Association of Christian Colleges and Schools (TRACS), and the Association of Theological Schools (ATS). Courses from University–approved institutions that meet regional or national accreditation equivalency will be accepted for transfer credit based on transfer credit policy. Applicants must request official transcripts be sent directly to the Office of Graduate Admissions from the registrar(s) of previously-attended schools. Transfer credit policies vary by degree program. Additional information is available in the Program Specific Admission Procedures in the individual program sections of this Catalog.

Transfer credit will not be granted from completed degrees, including those degrees awarded by Liberty University. Information regarding exceptions to this policy for specific degree programs is noted in this Catalog in the sections pertaining to those programs. Internship credit and life-experience credit are not transferable.

Please see the Transfer Credit Matrix beginning on page 22 for more information.

MULTIPLE DEGREES

Credit from a degree completed through Liberty University and Liberty University Baptist Theological Seminary may be applied toward a second degree of the same academic level (e.g., master’s) earned through Liberty. The number of credits allowed to be applied toward the second degree may not exceed the maximum number of transfer credit for that degree as listed on the Transfer Credit Matrix on pages 22 and 23.

In cases where the two degrees shared required courses in excess of the maximum amount of transfer credits allowed for the second degree, the student must take additional courses and use them as substitutions for the shared courses.

DUAL COGNATES/CONCENTRATIONS

Students may not earn a degree with two or more cognates or concentrations (e.g., a Master of Arts in Human Services Counseling with cognates in Business and Executive Leadership). While students may complete the courses in a second cognate/concentration, and they may be admitted to only a single cognate/concentration, and their transcripts and diplomas will note completion of only one cognate/concentration.

Students who have graduated with a degree may not apply for admission to pursue the same degree with a different cognate or concentration (example: a student who has earned a Master of Business Administration MBA degree with a cognate in Accounting may not apply for admission to pursue a second MBA with a cognate in Healthcare Management). Also, students who have earned a Master of Arts degree from the Seminary are not permitted to pursue a second Seminary Master of Arts may not apply for admission to the Master of Arts in Christian Ministry.

ADMISSION NOTIFICATION

When all required items have been received, applicants will be notified of an admission decision from the Office of Graduate Admissions or the appropriate academic department. Course registration information, pertinent information about financial check-in, and orientation for residential courses are included in the letter of acceptance.
READMISSION
Students must apply for readmission if they have broken enrollment. A Residential student breaks enrollment if he/she does not matriculate in either the Fall or Spring semester.

Admission status is subject to the terms of any previous academic or disciplinary probation, suspension, or dismissal. Students may be required to provide official transcripts from all educational institutions attended since enrollment at Liberty. Admission decisions for re-applicants will be based on the current admission criteria of the respective degree program at the time the re-application is submitted.

Students who break enrollment and apply for readmission will be required to follow the current degree completion plan in effect at the time of re-entry to the University.

INTERNATIONAL STUDENT ADMISSION
Those who are not citizens or legal permanent residents of the United States and who desire to be enrolled as on-campus international students must follow procedures established by the Office of International Student Admissions. Graduate applicants who will be applying for Student (F-1) Visas should submit applications for the fall semester by May 1 and for the spring semester by October 1. Applicants must submit an affidavit of financial support for themselves and any family members accompanying them before they can be admitted.

Students living abroad and foreign nationals residing in the U.S. are eligible to enroll in online classes provided they have the necessary Internet access and email service. Enrollment in online courses does not enable students to obtain Student (F-1) Visa Status.

Applicants whose native language is not English must take the Test of English as a Foreign Language (TOEFL) and earn a score of 80 (on the Internet-based exam) for seminary admission. A score of 80 is required for the Internet-based test for all graduate degree programs. An official TOEFL score report must be submitted to the University before an admission decision can be made. In addition, the Office of Graduate Admissions may require students whose native official language is English to submit TOEFL scores, if such documentation is deemed necessary. Enrollment in certain courses may be determined by the TOEFL score in conjunction with other diagnostic assessments administered after the student matriculates on campus. Information regarding the TOEFL may be obtained from: TOEFL Services; The Educational Testing Service; P.O. Box 6151; Princeton, NJ 08541; or online at http://www.toefl.org.

KOREAN LANGUAGE ASSISTANCE PROGRAM
The Korean Language Assistance Program (KLAP) has been developed for those Korean students for whom English is a second language, whose TOEFL score is less than 550, and who plan to return to Korea for ministry. For students who qualify for this program, the courses are taught in Korean, translated, assisted by a Korean-qualified reading assistant, or delivered by any method approved by the Graduate Senate to ensure comparable educational outcomes. Only Seminary courses are available in KLAP and students may take only courses designated as KLAP.

SPECIAL (NON-DEGREE-SEEKING) STUDENTS
Students who are not seeking degrees may enroll in master’s-level courses as Special (A.K.A. Non-Degree-Seeking) Students. These students may accumulate no more than 12 semester hours under this status. Doctoral-level programs do not have Special-Student status; however, Special Students may be able to take doctoral-level classes upon approval by the Associate Dean or Academic Dean.

Special Students are not eligible to receive transfer credit, including credit earned through advanced standing, ICE (Institutional Challenge Examination), and PLA (Prior Learning Assessment). Financial Aid is not available for Special Students.

DEGREE CANDIDACY
Requirements for Degree Candidacy vary by program. See the Program-Specific Admission Requirements in the individual program sections of this Catalog.

DUAL ENROLLMENT
Undergraduate students may enroll in master’s-level courses during the semester in which they have nine or fewer semester hours remaining to complete their bachelor’s degrees. Students must meet the cumulative GPA requirement for admission in good standing into a Graduate program to be eligible to register under dual enrollment for that program.

Students may be dually enrolled for a maximum of two semesters, and may enroll for a maximum of nine semester hours of Graduate course work.

Non-Liberty University undergraduate students must send in their graduate admission application, official transcripts, and a letter from their current Registrar’s Office indicating their current Grade Point Average, the specific degree they are pursuing, the estimated date of graduation, and the number of remaining credit hours for degree completion. Once these documents are received by the Office of Graduate Admissions, the student must contact the Liberty University Registrar’s Office to request approval for dual enrollment.

Currently enrolled Liberty University undergraduate students do not need to send in an application; they must contact the Registrar directly to request approval for dual enrollment.

Dual enrollment is not available to students already enrolled at the Graduate level.

GRADUATE STUDENT ASSISTANTSHIPS
Graduate Student Assistantships are available for residential students in most of the graduate programs. These involve a stipend and tuition rebate. Application is separate from the admissions process. For detailed information and the application forms consult the Graduate Student Assistant Handbook at http://www.liberty.edu/gradstudentaffairs.

ADDITIONAL INFORMATION
Additional information regarding the University’s academic and administrative policies and procedures can be found on the University web site at http://www.liberty.edu/Registrar.

PRIVACY OF STUDENT RECORDS: FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)
Liberty follows the Family Educational Rights and Privacy Act of 1974. Details regarding University policies are published online at http://www.liberty.edu/academics/ferpa. Persons desiring additional information about University policies and procedures should call or write the Director of Graduate Student Affairs.
ITEMS TO BE SUBMITTED

Applicants must submit the following items to the Liberty University Online Graduate Admissions Office in order to be considered for admission. Admission decisions are not made until all documentation has been received and evaluated.

1. Application for Admission
   Application can be made online at http://www.luonline.com/apply. To initiate an application for online programs by phone, graduate students may contact Liberty University Online Graduate Admissions Office (1-800-424-9595).

2. Application Fee
   The fee is deferred until Financial Check-in.

3. Academic Records
   Applicants to master’s-level degree programs may submit an unofficial transcript indicating successful completion of a baccalaureate degree program from an accredited or approved unaccredited institution. Unofficial transcripts will allow for acceptance and registration for one (1) semester. Unofficial transcripts will not be reviewed for transfer credit. Before submitting unofficial transcripts, please make sure they include the following:
   - School’s name or logo printed on the document
   - Cumulative GPA
   - List of completed courses and earned credit
   - Degree and date conferred
   All official college transcripts must be received in order for the student to be eligible for registration in the following term. The official transcripts must adhere to the specific program’s requirements for admission. If the official transcripts do not meet the requirements, the admissions decision may be reversed and the student could be dropped from current classes and have financial aid removed. All applicants to Liberty University must be eligible for readmission at the last institution attended.
   Applicants to doctoral programs will be required to submit official transcripts indicating successful completion of master’s degree and may be required to submit transcripts from their baccalaureate degree. Please see program specific admission requirements for more details.

   In some cases, additional transcripts may be required in order for an acceptance decision to occur. In order to receive credit for both transfer courses and prerequisite courses, students must send in official transcripts from the school(s) at which the class(es) was/were taken. An “official transcript” is one that is received directly from the educational institution attended, or is sent to Liberty University (by any party) within the original, sealed, university envelope. Official transcripts should be sent to the Liberty University Online Graduate Admissions Office.

   Unaccredited degrees will be reviewed and may be accepted for admission into some graduate programs based on university standards.

   Applicants holding a bachelor’s degree from an unaccredited institution who have also earned a master’s degree from an accredited institution will be assessed on the basis of the master’s-level degree. Students admitted on Academic Probation must take and pass GRST 500 – Introduction to Graduate Writing. The Office of Graduate Admissions reserves the right to use professional judgment when conducting admission reviews and may request additional documentation to evaluate a candidate’s record.

   In addition, if certain documentation is not available or does not meet admission standards, the Office of Graduate Admissions reserves the right to offer admission to students based on professional judgment.

4. Additional Requirements for Admission
   Please see the Program Specific Admissions Procedures in the individual program sections of this Catalog for information regarding minimum grade-point-average requirements and additional items needed for acceptance.

   Some applicants may be required to provide Graduate Record Examination (GRE) scores or Miller Analogies Test (MAT) scores.

   A. Applicants who have taken the GRE should contact the College Testing Service and request that an official score report be sent to the Office of Graduate Admissions. Applicants who have not taken the GRE should contact Educational Testing Service to make arrangements to take the exam. The website address for the GRE is http://www.gre.org and the toll-free number is 1-866-473-4373. The computer-based format may be scheduled by individual appointment. Scores will be displayed on the screen at the conclusion of the test session and should be printed as a temporary score report. Please use the Liberty University code 5385 on the GRE forms in order to have test results sent directly to the University.

   B. Applicants who have taken the Miller Analogies Exam should contact www.milleranalogies.com to request that an official score report be sent to the Office of Graduate Admissions.

Admissions and Enrollment for Army Soldier-Students:

Active Duty, Reserve, and National Guard Army soldier-students must apply for admission and enroll via the GoArmyEd portal, www.goarmyed.com. Admission and enrollment through the Army portal will allow Tuition Assistance to be approved through the enrollment process. Additional information is provided online, http://www.liberty.edu/online/military-students/army/.

CONDITIONAL ENROLLMENT

Liberty University Online students may be conditionally enrolled following the receipt of a completed application. Graduate conditionally enrolled students may enroll for up to nine semester hours of online coursework within the first semester only pending the receipt of all remaining admission documentation. Students who
GRADUATE ADMISSIONS

have not submitted the required documentation by the completion of the first semester will not be permitted to enroll in additional courses until the admission file is completed and program admission is granted.

Conditional enrollment is not a guarantee of full admission to a degree program. Federal and state financial aid is not available to students under conditional enrollment.

SELF-CERTIFICATION FORM

Undergraduate students must complete a Self-Certification Form that they have or will have completed a bachelor’s degree by the time that they begin their master’s-level classes. Students must have met all other admission requirements for the program for which they are applying. Students under this status will be eligible for financial aid.

Online students must submit official baccalaureate degree transcripts by the end of their first semester.

TRANSFER STUDENTS

Graduate applicants who intend to transfer to the University must be eligible for reenrollment or readmission to the graduate program at the institution they most recently attended.

TRANSFER OF CREDITS

Only courses from institutions accredited by accrediting agencies recognized by the U.S. Department of Education are eligible for transfer credit. These include regional accrediting bodies such as the Southern Association of Colleges and Schools (SACS) and other accrediting bodies such as the Association for Biblical Higher Education (ABHE), the Transnational Association of Christian Colleges and Schools (TRACS), and the Association of Theological Schools (ATS). Courses from University-approved institutions that meet regional or national accreditation equivalency will be accepted for transfer credit based on transfer credit policy. Applicants must request official transcripts be sent directly to the Office of Graduate Admissions from the registrar(s) of previously-attended schools. Transfer credit policies vary by degree program. Additional information is available in the Program Specific Admission Procedures in the individual program sections of this Catalog.

Transfer credit will not be granted from completed degrees awarded by other institutions. Information regarding exceptions to this policy for specific degree programs is noted in this Catalog in the sections pertaining to those programs. Internship credit and life-experience credit are not transferable.

Please see the Transfer Credit Matrix beginning on pages 22 and 23 for more information.

MULTIPLE DEGREES

Credit from a degree completed through Liberty University and Liberty University Baptist Theological Seminary may be applied toward a second degree of the same academic level (e.g., master’s) earned through Liberty. The number of credits allowed to be applied toward the second degree may not exceed the maximum amount of transfer credit for that degree as listed on the Transfer Credit Matrix on pages 22 and 23.

In cases where the two degrees share required courses in excess of the maximum amount of transfer credits allowed for the second degree, the student must take additional courses and use them as substitutions for the shared courses.

DUAL COGNATES/CONCENTRATIONS

Students may not earn a degree with two or more cognates or concentrations (e.g., a Master of Arts in Human Services Counseling with cognates in Business and Executive Leadership). While students may complete the courses in a second cognate/concentration, they may be admitted to only a single cognate/concentration, and their transcripts and diplomas will note completion of only one cognate/concentration.

Students who have graduated with a degree may not apply for admission to pursue the same degree with a different cognate or concentration (example: a student who has earned a Master of Business Administration [MBA] degree with a cognate in Accounting may not apply for admission to pursue a second MBA with a cognate in Healthcare Management). Also, students who have earned a Master of Arts degree from the Seminary are not permitted to pursue a second Seminary Master of Arts degree (example: a student who has earned a Master of Arts in Worship Studies may not apply for admission to the Master of Arts in Christian Ministry).

ADMISSION NOTIFICATION

When all required items have been received, applicants will be notified of an admission decision from the Office of Graduate Admissions or the appropriate academic department. Course registration information, pertinent information about financial check-in, and orientation for residential courses are included in the letter of acceptance.

READMISSION

Students must apply for readmission if they have broken enrollment. A Liberty University Online student breaks enrollment if he/she does not matriculate in a course at least once every fiscal year (July 1 – June 30).

Please note:

1. Students in Doctoral programs who have begun the dissertation/project/thesis phase of their degrees must maintain continual enrollment (Fall, Spring, and Summer semesters) until they complete their degrees.

2. Liberty University Online students who are pursuing Master’s degrees which require projects or theses, and who have begun the project/thesis phase of their degrees, must adhere to the Residential enrollment policy (they must be enrolled for each Fall and Spring semester) until they complete their degrees.

Admission status is subject to the terms of any previous academic or disciplinary probation, suspension, or dismissal. Students may be required to provide official transcripts from all educational institutions attended since enrollment at Liberty. Admission decisions for re-applicants will be based on the current admission criteria of the respective degree program at the time the re-application is submitted.

Students who break enrollment and apply for readmission will be required to follow the current degree completion plan in effect at the time of re-entry to the University.

SPECIAL (NON-DEGREE-SEEKING) STUDENTS

Students who are not seeking degrees may enroll in master’s-level courses as Special (A.K.A. Non-Degree-Seeking) Students. These students may accumulate no more than 12 semester hours under this status. Doctoral-level programs do not have Special-Student status; however, Special Students may be able to take doctoral-level classes upon approval by the Academic Dean.

Special Students are not eligible to receive transfer credit, including credit earned through advanced standing, ICE (Institutional Challenge Examination), and PLA (Prior Learning Assessment). Financial Aid is not available for Special Students.
ACADEMIC AMNESTY
Students Academically Dismissed from Liberty University must satisfy the subsequent guidelines for readmission:
1. The student must not have been enrolled at the University for a period of five years.
2. Eligibility for readmission must be affirmed in writing to the Graduate Registrar by the following: (1) Department of Student Accounts; (2) Department of Graduate Student Affairs; and (3) the Dean of the degree program to which the student is applying for admission/readmission. The Graduate Registrar will review for the Dean the reason for the dismissal.
3. Upon receiving a written appeal from the student, the Senate Committee on Graduate Academic and Admission Standards may approve readmission. Said request must be stated clearly and contain: (1) reason for request; (2) efforts made to improve during absence from Liberty. Such corroboration as may be deemed necessary may be requested of the student, i.e., transcripts from other institutions, etc.
4. Only the allowable number of grade repeats that were remaining at the time of Dismissal can be utilized.
5. Previously earned grades of A and B will calculate into the student’s GPA. As determined by the Graduate Senate, grades of C, D, and F are revised to Q.
6. Students in master’s-level seminary programs may retain grades of C on their records.
7. Students who have been granted Academic Amnesty are not eligible for graduation honors.

DEGREE CANDIDACY
Requirements for Degree Candidacy vary by program. See the Program-Specific Admission Requirements in the individual program sections of this Catalog.

DUAL ENROLLMENT
Undergraduate students may enroll in master’s-level courses during the semester in which they have nine or fewer semester hours remaining to complete their bachelor’s degrees. Students must meet the cumulative GPA requirement for admission in good standing into a Graduate program to be eligible to register under dual enrollment for that program.

Students may be dually enrolled for a maximum of two semesters, and may enroll for a maximum of nine semester hours of Graduate course work.

Non-Liberty University undergraduate students must send in their Graduate admission application, official transcripts, and a letter from their current Registrar’s Office indicating their current Grade Point Average, the specific degree they are pursuing, the estimated date of graduation, and the number of remaining credit hours for degree completion. Once these documents have been received by the Office of Graduate Admissions, the student must contact the Liberty University Registrar’s Office to request approval for dual enrollment.

Currently enrolled Liberty University undergraduate students do not need to send in an application; they must contact the Registrar directly to request approval for dual enrollment.

PRIVACY OF STUDENT RECORDS:
FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)
Liberty follows the Family Educational Rights and Privacy Act of 1974. Details regarding University policies are published online at www.liberty.edu/ferpa. Persons desiring additional information about University policies and procedures should call or write the Director of Graduate Student Affairs.

ADDITIONAL INFORMATION
Additional information regarding the University’s academic and administrative policies and procedures can be found on the University web site at http://www.luonline.com.

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Admissions Requirements Matrix

<table>
<thead>
<tr>
<th>Program</th>
<th>Format</th>
<th>GPA</th>
<th>GPA for Caution</th>
<th>GRE</th>
<th>Recommendations</th>
<th>Statement of Purpose Essay</th>
<th>Research/Writing Sample</th>
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<tr>
<td>Master of Arts in English (MA)</td>
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### Master’s Degree Programs

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<th>Recommendations</th>
<th>Statement of Purpose Essay</th>
<th>Research/Writing Sample</th>
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### Post-Master’s and Doctoral Degree Programs

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<th>GPA</th>
<th>GPA Probation</th>
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<th>Recommendation</th>
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<th>Research/Writing Sample</th>
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**Important Notes:**
- Y = Yes; N = No
- R = Resident Format; O = Online Format
- Resident students are required to submit the “Personal Information Questionnaire” ([http://www.liberty.edu/media/1238/FRM_Personal_Information.pdf](http://www.liberty.edu/media/1238/FRM_Personal_Information.pdf))
- TOEFL is required, if applicable
- " This program contains some online courses where a portion is completed on campus
- " M.A. in Ethnomusicology applicants are not required to submit a research paper or writing sample; however, they are required to (1) complete an audition (live, VHS, or digital); and (2) set up an interview with the Program Coordinator.
- **" A minimum score of 600 on the GMAT is required; GRE or MAT scores will not be accepted as substitutes
## Transfer Credit Matrix

<table>
<thead>
<tr>
<th>Degree Program</th>
<th>Hours in Program</th>
<th>Minimum Hours Required Through Liberty University*</th>
<th>Maximum Hours Transfer Credit Allowed**</th>
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<td>Master of Science in Biomedical Sciences (MS)</td>
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*Credits from prior degrees earned through Liberty University cannot count toward the minimum hours that must be completed through Liberty University.

**This number includes credits from prior degrees earned through Liberty University.
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<th>Degree Program</th>
<th>Hours in Program</th>
<th>Minimum Hours Required Through Liberty University*</th>
<th>Maximum Hours Transfer Credit Allowed**</th>
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<td>Master of Arts in Global Studies (MAGS)</td>
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<td>Master of Religious Education (MRE)</td>
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<td>Master of Divinity – Chaplaincy¹ (MDiv)</td>
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<td>Master of Divinity³ (MDiv)</td>
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<tr>
<td>Doctor of Philosophy in Theology and Apologetics (PhD)</td>
<td>57</td>
<td>42</td>
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</tbody>
</table>

*Credits from prior degrees earned through Liberty University cannot count toward the minimum hours that must be completed through Liberty University.*

**This number includes credits from prior degrees earned through Liberty University.*

¹ The Ed.D. degree allows the transfer of up to 24 hours from an Ed.S. degree earned through another institution, and up to 27 hours (as applicable) from an Ed.S. degree earned through Liberty University.

² Only graded course work from accredited institutions will be eligible for transfer.

³ For the Chaplaincy track, only graded course work from accredited institutions will be eligible for transfer.
Admissions – Graduate Certificates

General Requirements

Applicants to online graduate certificate programs at Liberty University are assessed according to academic background, aptitude for graduate-level work, and personal information. Professional experience may also be considered for applicants to some graduate programs. Applicants are considered without regard to race, color, gender, national or ethnic origin, age, disability, or status as a veteran or disabled veteran. The school maintains its Christian character, but does not discriminate on the basis of religion except to the extent that applicable law respects its right to act in furtherance of its religious objectives.

The mission of Liberty University is to develop Christ-centered men and women with the values, knowledge, and skills essential to impact the world. We expect that our students understand and respect our mission and purpose while enrolled at Liberty University.

Admission to Liberty University’s graduate programs is governed by policies and procedures developed by the Graduate Senate and Graduate Administrative Council. Admission to graduate programs does not constitute Certificate Candidacy status in a specific graduate program. Requirements for Certificate Candidacy are outlined in the Program Specific Admission Procedures in the individual program sections of this Catalog.

The University reserves the right to refuse admission or readmission to any prospective student or re-enrollment to any student. Any applicant who intentionally withholds pertinent information or who falsifies information may be required to withdraw from Liberty University. The regulations listed herein are subject to change after the publication of this Catalog. The University reserves the right to make necessary changes to admission requirements without notice.

Liberty University graduate certificate programs utilize a variety of course-delivery formats, some of which are available through online instruction and/or DVDs/videos. Course delivery format options vary by certificate program.

An overview of program format options and admissions requirements by program is provided in the Admission Requirements Matrix located at the end of the Graduate Admissions section.

Applicants to all graduate programs are required to have access to the Internet, e-mail service, and proficiency with word processing software.

Program Format

Online [Distance Education]. With the online delivery format, courses in a program are delivered to students through a virtual classroom experience that is flexible, personal, and challenging. Through the online format a student can complete a certificate program entirely online.

Liberty University Online
General Certificate Admission Procedures

Liberty University Online Graduate Admissions Office:
Phone: 1-800-424-9595
Fax: 1-888-301-3577
Email: LUOadmissions@liberty.edu.
Website: http://www.luonline.com
M-F: 8:00 am – 10:00 pm EST
Sat: 10:00 am – 9:00 pm EST
Mailing Address:
Liberty University Online
Graduate Admissions
1971 University Blvd.
Lynchburg, VA 24515

ITEMS TO BE SUBMITTED

Applicants must submit the following items to the Liberty University Online Graduate Admissions Office in order to be considered for admission. Admission decisions are not made until all documentation has been received and evaluated.

1. Application for Admission
   Application can be made online at http://www.luonline.com/apply. To initiate an application for online programs by phone, graduate students may contact Liberty University Online (1-800-424-9595).

2. Application Fee
   The fee is non-refundable. The fee is deferred until Financial Check-in.

3. Academic Records
   Applicants to master’s-level certificate programs may submit an unofficial transcript indicating successful completion of a baccalaureate degree program from an accredited or approved unaccredited institution. Unofficial transcripts will allow for acceptance and registration for one (1) semester. Unofficial transcripts will not be reviewed for transfer credit. Before submitting unofficial transcripts, please make sure they include the following:
   • School’s name or logo printed on the document
   • Cumulative GPA
   • List of completed courses and earned credit
   • Degree and date conferred

All official college transcripts must be received in order for the student to be eligible for registration in the following term, or to confer the certificate. The official transcripts must adhere to the specific program’s requirements for admission. If the official transcripts do not meet the requirements, the admission decision may be reversed and the student could be dropped from current classes and have financial aid removed. All applicants to Liberty University must be eligible for readmission at the last institution attended.

In some cases, additional transcripts may be required in order for an acceptance decision to occur. In order to receive credit for prerequisite courses, students must send in official transcripts from the school(s) at which the class(es) was/were taken. An “official transcript” is one that is received directly from the educational institution attended, or is sent to Liberty University (by any party) within the original, sealed, university envelope. Official transcripts should be sent to the Liberty University Online Graduate Admissions Office.

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Unaccredited degrees will be reviewed and may be accepted for admission into some graduate certificate programs based on university standards. Applicants holding a bachelor’s degree from an unaccredited institution who have also earned a master’s degree from an accredited institution will be assessed on the basis of the master’s-level degree. Students admitted on Academic Probation must take and pass GRST 500 – Introduction to Graduate Writing. The Office of Graduate Admissions reserves the right to use professional judgment when conducting admission reviews and may request additional documentation to evaluate a candidate’s record. In addition, if certain documentation is not available or does not meet admission standards, the Office of Graduate Admissions reserves the right to offer admission to students based on professional judgment.

4. Additional Requirements for Admission
   Please see the Program Specific Admissions Procedures in the individual program sections of this Catalog for information regarding minimum grade-point-average requirements and additional items needed for acceptance.

CONDITIONAL ENROLLMENT
Liberty University Online students may be conditionally enrolled following the receipt of a completed application. Graduate conditionally enrolled students may enroll for up to nine semester hours of online coursework within the first semester only pending the receipt of all remaining admission documentation. Students who have not submitted the required documentation by the completion of the first semester will not be permitted to enroll in additional courses until the admission file is completed and program admission is granted.

Conditional enrollment is not a guarantee of full admission to a certificate program. Federal and state financial aid is not available to students under conditional enrollment.

SELF-CERTIFICATION FORM
Undergraduate students must complete a Self-Certification Form that they have or will have completed a bachelor’s degree by the time that they begin their master’s-level classes. Students must have met all other admission requirements for the program for which they are applying. Students under this status will be eligible for financial aid.

Online students must submit official baccalaureate degree transcripts by the end of their first semester.

TRANSFER STUDENTS
Graduate applicants who intend to transfer to the University must be eligible for reenrollment or readmission to the graduate program at the institution they most recently attended.

TRANSFER OF CREDITS
All credits must be completed through Liberty University for a certificate program. Credits from classes taken through Liberty University for a degree or a certificate conferred after January 25, 2013 can be transferred to a certificate. Courses taken outside of Liberty University cannot transfer into a certificate program.

ADMISSION NOTIFICATION
When all required items have been received, applicants will be notified of an admission decision from the Office of Graduate Admissions or the appropriate academic department. Course registration information, pertinent information about financial check-in, and orientation for online courses are included in the letter of acceptance.

READMISSION
Students must apply for readmission if they have broken enrollment. A Liberty University Online student breaks enrollment if he/she does not matriculate in a course at least once every fiscal year (July 1 – June 30).

Admission status is subject to the terms of any previous academic or disciplinary probation, suspension, or dismissal. Students may be required to provide official transcripts from all educational institutions attended since enrollment at Liberty. Admission decisions for re-applicants will be based on the current admission criteria of the respective certificate program at the time the re-application is submitted.

Students who break enrollment and apply for readmission will be required to follow the current certificate completion plan in effect at the time of re-entry to the University.

ACADEMIC AMNESTY
Students Academically Dismissed from Liberty University must satisfy the subsequent guidelines for readmission:

1. The student must not have been enrolled at the University for a period of five years.
2. Eligibility for readmission must be affirmed in writing to the Graduate Registrar by the following: (1) Department of Student Accounts; (2) Department of Graduate Student Affairs; and (3) the Dean of the certificate program to which the student is applying for admission/readmission. The Graduate Registrar will review for the Dean the reason for the dismissal.
3. Upon receiving a written appeal from the student, the Senate Committee on Graduate Academic and Admission Standards may approve readmission. Said request must be stated clearly and contain: (1) reason for request; (2) efforts made to improve during absence from Liberty. Such corroborative may be deemed necessary may be requested of the student, i.e., transcripts from other institutions, etc.
4. Only the allowable number of grade repeats that were remaining at the time of Dismissal can be utilized.
5. Previously earned grades of A and B will calculate into the student’s GPA. As determined by the Graduate Senate, grades of C, D, and F are revised to Q.
6. Students in master’s-level seminary certificate programs may retain grades of C on their records.
7. Students who have been granted Academic Amnesty are not eligible for graduation honors.

CERTIFICATE CANDIDACY
Requirements for Certificate Candidacy vary by program. See the Program-Specific Admission Requirements Matrix located at the end of the Graduate Admissions section.

PRIVACY OF STUDENT RECORDS: FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)
Liberty follows the Family Educational Rights and Privacy Act of 1974. Details regarding University policies are published online at www.liberty.edu/ferpa. Persons desiring additional information about University policies and procedures should call or write the Director of Graduate Student Affairs.

ADDITIONAL INFORMATION
Additional information regarding the University’s academic and administrative policies and procedures can be found on the University web site at http://www.luonline.com.
# Admissions Requirements Matrix for Certificates

<table>
<thead>
<tr>
<th>Certificate</th>
<th>Format</th>
<th>GPA</th>
<th>GPA Caution</th>
<th>GRE</th>
<th>Recommendations</th>
<th>Statement of Purpose Essay</th>
<th>Questionnaire</th>
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<td>2.50</td>
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<td>Certificate in Preschool</td>
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<td>Certificate in Executive Leadership</td>
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</tbody>
</table>
ACADEMIC INFORMATION AND POLICIES

Academic Information and Policies

Larry Shackleton, B.A., M.S.  
Vice President for Administrative Information Management

Luke Gentala B.S., M.A.R.  
University Registrar

Michael Shenkle, B.S., M.B.A.  
Senior Associate Registrar

Mike Floyd, B.S., M.A.R.  
Associate Registrar for Academic Operations

Tracy Godsey, B.S.  
Associate Registrar for Graduate Studies

Brett Merritt, B.S., M.A.  
Assistant Registrar for Graduate Studies

PLEASE NOTE:
Academic information and policies recorded in this section of the Catalog that pertain to students in the Resident Program are displayed in a gray text box. Information that is specific to Liberty University Online students is displayed in a white text box. Information not marked pertains to all students.

SEMESTER CREDIT SYSTEM
The University operates on the semester system. The unit for counting credit is the semester hour. A semester hour of credit consists of the equivalent of one 50-minute period of class work for 15 weeks, with an assumption of two hours of outside preparation or two 50-minute periods of laboratory work for each semester hour.

SEMESTER LOAD
Master’s-level graduate students are considered to be full-time when enrolled nine or more hours per semester. All doctoral graduate students are considered full-time with a semester load of six or more semester hours.

Graduate students must secure permission from the appropriate Associate Dean or Program Director and from the Associate Registrar for Graduate Studies to take more than 15 hours.

For financial aid purposes, online student full-time/part-time status will be determined by the number of hours for which the student initially enrolled in the semester. For example, if a student enrolls for the first time in the semester in the third sub-term, the number of hours the student takes in that sub-term will determine full-time/part-time status. A part-time student who adds courses for subsequent sub-terms of the same semester will still be considered part-time for the entire semester.

GRADES, QUALITY POINTS, AND GPA
All work is graded by letters which are assigned quality points as indicated below:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Meaning</th>
<th>Quality Points Per Semester Hour</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Excellent</td>
<td>4.00</td>
</tr>
<tr>
<td>A-</td>
<td></td>
<td>3.67</td>
</tr>
<tr>
<td>AU</td>
<td>Audit</td>
<td>0.00</td>
</tr>
<tr>
<td>B+</td>
<td></td>
<td>3.33</td>
</tr>
<tr>
<td>B</td>
<td>Good</td>
<td>3.00</td>
</tr>
</tbody>
</table>

To determine the grade point average (GPA), the quality points earned are divided by the semester hours attempted (quality hours). A grade of B, for example, in a course bearing three semester hours of credit would be assigned nine quality points and a grade of C in that course, six quality points. Thus, if a student takes 16 semester hours of work and earns 40 quality points, his GPA is 2.50 (40 quality points divided by 16 semester hours). Only courses taken at Liberty are used in computing the GPA. Only grades of A, B, C, D, F, and FN are used in the calculation of the GPA.

STUDENT CLASSIFICATION
The classification of students at Liberty is based on their degree level and number of earned semester hours.

<table>
<thead>
<tr>
<th>Classification</th>
<th>Graduate Level</th>
<th>Semester Hours Earned</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Year Graduate</td>
<td>0—29.99</td>
<td></td>
</tr>
<tr>
<td>Second Year Graduate</td>
<td>30.00—59.99</td>
<td></td>
</tr>
<tr>
<td>Third Year Graduate</td>
<td>60.00—89.99</td>
<td></td>
</tr>
<tr>
<td>Fourth Year Graduate</td>
<td>90.00 +</td>
<td></td>
</tr>
<tr>
<td>Doctoral</td>
<td>Pursuing a doctoral degree</td>
<td></td>
</tr>
</tbody>
</table>

Each resident student will be assigned a faculty advisor upon acceptance to the University. The advisors will guide students in course selection. All questions concerning academic issues should be directed to the advisors. Students are encouraged to contact their advisors for help with any school-related problems they may encounter during the academic year.

Online students will have the Liberty University Online Academic Advising Office to assist them during their studies at the University. The office will guide students in course selection. All questions concerning academic issues should be directed to this office. Students are encouraged to contact the Liberty University Online Academic Advising Office for help with any school-related problems they may encounter during the academic year.
TRANSFER OF CREDIT
Only courses and degrees from institutions accredited by agencies recognized by the Department of Education will be evaluated for transfer credit (e.g., SACSC, TRACS, ABHE, etc.). Applicants must request official transcripts to be sent directly from the Registrar(s) of the previous school(s) to the Offices of Graduate Admissions. These transcripts must be received before an admission decision will be made.

Course work from a degree on the same academic level previously earned through Liberty University is considered transfer credit, and is subject to the same restrictions as course work completed through other institutions.

See additional information about the evaluation of graduate transfer in the Graduate Admissions Section.

Students seeking certificates are not eligible for transfer credit.

ACADEMIC AMNESTY
Students Academically Suspended or Academically Dismissed from Liberty University may appeal for readmission under Academic Amnesty per the following protocols:

1. The student must not have been enrolled at the University for a period of at least three academic years. (Example: If the student’s last enrollment was in the Spring 2012 semester, he/she would not be eligible to appeal for Academic Amnesty until after the Spring 2015 semester.)

2. The student must submit a written appeal for readmission to the Associate Registrar for Graduate Studies. The appeal should include a thorough explanation of (1) the circumstances which contributed to the academic performance which resulted in the student’s Academic Suspension or Dismissal and (2) why the student’s present circumstances are more conducive to improved academic performance if permitted to resume his/her studies.

3. Students who were Academically Dismissed because of academic dishonesty are not eligible for Academic Amnesty.

4. The Associate Registrar for Graduate Studies will confer with the Director of Graduate Student Affairs to determine whether or not there are any student-conduct-related considerations that should render the student ineligible to resume his/her studies through Liberty University.

5. If the Director of Graduate Student Affairs determines that the student is eligible to resume his/her studies from a student-conduct perspective, the Associate Registrar for Graduate Studies will then present the student’s appeal for review to the Associate Dean or Program Director over the student’s degree program.

6. If the student is determined by the Associate Dean or Program Director to be eligible for readmission, the Associate Registrar for Graduate Studies will submit the student’s appeal to the Vice Provost for review.

7. If the Vice Provost approves the student’s appeal, all grades of C, D and F (including +/- grades) will be revised to Q, and will no longer be included in the calculation of the student’s cumulative GPA. Grades of A and B (including +/- grades) will not be revised, and will continue to be included in the calculation of the student’s cumulative GPA.

8. Students in degree programs requiring a cumulative GPA of 2.0 for good academic standing and graduation will retain grades of C (and C+/-) as well.

9. If the Vice Provost denies the student’s appeal, his decision will be final. The student will not be permitted to resume the pursuit of any Graduate or Doctoral degree through Liberty University.

10. Once the approved student’s grades have been revised, he/she is eligible to apply for readmission. (He/she must meet all applicable admission requirements to gain readmission.) The student will be readmitted on Academic Caution, and will be required to take and pass GRST 500 Intro to Graduate Writing in his/her first semester (unless he/she has already passed the course).

11. The previously assigned academic standings will not change, and will remain part of the student’s academic records for the respective semesters for which they were earned.

12. Students who have been granted Academic Amnesty are not eligible for graduation honors.

ONLINE COURSE REGISTRATION, ACTIVATION, AND COMPLETION DATES
Online students may register for courses online through ASIST. A student’s enrollment period (course activation) begins the first day of the upcoming sub-term, provided the student is in good academic standing and has paid the tuition or secured financial aid approval. Students are encouraged to allow sufficient time to review their course materials before the beginning of the sub-term. Students must register and complete Financial Check-In at least 14 business days prior to the sub-term start date. See the University calendar for sub-term dates.

The student has 8 weeks from the sub-term course activation date to complete the course. Students are expected to submit tests and course work throughout the term. At the end of the first week of each sub-term, courses are reviewed to determine if the student is attending in the course. If the student has not submitted an academic assignment (such as an examination, written paper or project, class discussion or other academic event), the student will be dropped from the course roster and will not be allowed to submit further course work. The student may appeal to their instructor to remain in the course.

Students who begin a course, but at some point in the semester cease attending, and do not provide official notification to withdraw, will be assigned a grade of "FN" (Failure for Non-Attendance), dated to the student’s last date of attendance (based on the definition provided below). A grade of "FN" will be assigned when a student stops attending and/or participating in a class for a period of 21 consecutive days or longer. "FN" indicates that the student ceased attendance and failed to complete the course objectives. The student alone assumes responsibility for course work missed from non-attendance. If a student receives all FN’s in a term, he/she is subject to the Unofficial Withdrawal procedure that includes the reduction and/or return of all Financial Aid. Students are fully responsible for all resulting charges on their student account. To review the entire Financial Aid Withdrawal policy, go to www.liberty.edu/fapolicies.

Unofficial Withdrawal for Non-Attendance Appeal Process:
Students who receive a grade of "FN" may appeal to their professor to have the grade removed to allow a resumption of work in the course only if the student was incapacitated during the 21 days of inactivity. Being incapacitated means that conditions were such that it was absolutely impossible for the student to communicate with the professor or academic advisor during the 21 days of inactivity. This appeal must be communicated in written form to the faculty member within 1 week of the notification of the "FN" grade being posted.
faculty member will confer with their Associate Dean/Chair in order to review and make a determination concerning the status of the appeal. Students must complete and receive final grades for all courses in a semester before they will be allowed to enroll in the next semester. Students receiving all F’s in a term must appeal to Financial Aid to receive aid in their next term of enrollment.

Students may drop a course for a full refund, through the day prior to the sub-term begin date. Beginning on the first day of the sub-term, students may withdraw from a course for a grade of W. Failure to submit any or all of the coursework may result in a grade of F or FN.

Definition of Online Attendance
Submission of an academic assignment (such as an examination, written paper or project, discussion board post, or other academic event) or communication with the professor regarding academic content or an assignment.

ONLINE COURSE MATERIALS
Online students must purchase all course materials from MBS Direct. Materials for some practicums and intensives may be purchased from the University Bookstore. Students should purchase materials after registration but prior to the sub-term begin date (course activation). Liberty does not guarantee that required course materials will be available after the sub-term activation date. Tuition does not cover the cost of course materials.

CLASS ATTENDANCE
Regular attendance in online courses is expected throughout the length of the term. The U.S. Department of Education requires that every university monitor the attendance of their students. Liberty University uses the following definitions* in determining student attendance:

- **Resident:** Physically attending a class where there is an opportunity for direct interaction between the instructor and students, submitting an academic assignment; taking an exam, an interactive tutorial or computer-assisted instruction; attending a study group that is assigned by the school; participating in an online discussion about academic matters and initiating contact with a faculty member to ask a question about the academic subject studied in the course.

- **Online:** Submission of an academic assignment (such as an examination, written paper or project, discussion board post, or other academic event) or communication with the professor regarding academic content or an assignment.

*These definitions are based upon the delivery format of the course and not the student’s enrollment status (online versus on-campus).

Students who begin a course, but at some point in the semester cease attending, and do not provide official notification to withdraw, will be assigned a grade of "FN" (Failure for Non-Attendance), dated to the student’s last date of attendance (based on the definitions provided above). A grade of "FN" will be assigned when a student stops attending and/or participating in a class for a period of 21 consecutive days or longer. "FN" indicates that the student ceased attendance and failed to complete the course objectives.

The student alone assumes responsibility for course work missed from non-attendance. If a student receives all FN’s in a term, he/she is subject to the Unofficial Withdrawal procedure that includes the reduction and/or return of all Financial Aid. Students are fully responsible for all resulting charges on their student account. To review the entire Financial Aid Withdrawal policy, go to www.liberty.edu/fapolicies.

UNOFFICIAL WITHDRAWAL FOR NON-ATTENDANCE APPEAL PROCESS
Students who receive a grade of "FN" may appeal to their professor to have the grade removed to allow a resumption of work in the course only if the student was incapacitated during the 21 days of inactivity. Being incapacitated means that conditions were such that it was absolutely impossible for the student to communicate with the professor or academic advisor during the 21 days of inactivity. This appeal must be communicated in written form to the faculty member within 1 week of the notification of the "FN" grade being posted. The faculty member will confer with their Associate Dean/Chair in order to review and make a determination concerning the status of the appeal.

Scholastic Regulations
**Warning/Probation/Suspension/Dismissal.** Students must maintain satisfactory standing in order to remain at Liberty. Satisfactory scholastic standing for students enrolled in the graduate programs is:

- Seminary 36-hour Professional M.A. degrees 2.00
- M.A. degrees in Ethnomusicology, Global 3.00
- Apologetics and Global Studies 2.00
- M.A. in Human Services Counseling 2.50
- M.A.T. and M.Ed. 2.50
- M.A.M.L. 2.50
- All certificate programs 2.00
- All other programs 3.00

Academic standing is calculated only at the end of each semester (including the Summer).

Students failing to attain and maintain the scholastic standing required will be placed on Academic Warning.

At the end of the semester on Academic Warning, students who fail to raise their GPA to a satisfactory level will be placed on Academic Probation.

At the end of the semester on Academic Probation, students who fail to raise their GPA to the required academic level will be placed on Academic Suspension.

**Resident students** who desire to return to Liberty in the future must contact the Registrar’s Office in writing. The Associate Registrar for Graduate Studies will in turn submit the student’s appeal to the appropriate Program Director or Associate Dean for review.

**Online students** who desire to return to Liberty in the future must contact the Academic Standing Consultant Team in writing at luoacademicstanding@liberty.edu. The Academic Standing Consultant Team will in turn submit the student’s appeal to the appropriate Program Director or Associate Dean for review.

Students who are enrolled for nine or more hours and fail all courses will be Academically Suspended.

Students who are readmitted to Liberty after serving a period of Suspension and who fail to raise their GPA to the required academic level (see above) by the end of the semester will be Academically Dismissed and will not be allowed to return to Liberty unless qualifying for Academic Amnesty.

At the end of each semester, students on Academic Warning, Probation, Suspension, and Dismissal will be sent a notification by the Registrar’s Office.
COURSE SUBSTITUTIONS

Students desiring to use another course in place of a required course must complete a Request for a Course Substitution form. Course substitution forms must include a detailed rationale, explaining why the substitution is requested. Requests should be made with discretion. They should not be used merely to enable a student to graduate on time. If the course was taken at another college, provide a course description or course syllabus with the request. Requests must be submitted prior to the students last sub-term. Forms should be submitted to coursesub@liberty.edu. Forms will be reviewed by a Dean or Associate Dean within 2 weeks of submission. Course substitutions are not permitted for the certificate programs.

PROGRAM CHANGES

All requests to change degree programs, majors, and specializations must be submitted in writing to the Registrar’s Office for resident students and Liberty University Online Academic Advising for online students. The student will be placed on the Degree Completion Plan (DCP) or Certificate Completion Plan (CCP) in effect for the term for which the request is processed.

DROPPING/ADDING COURSES

Changes are discouraged after a student and advisor have arranged the student’s schedule for the semester.

Students desiring to take a Liberty University Online course must enroll in the course during the resident drop/add period. The course must be completed by the last day of the residential semester unless an extension is granted.

A 1-2 week intensive course may be dropped without a grade or tuition charges through the first day of that class up to 4:00 p.m. A 1-2 week intensive course may be dropped with a grade of W from the second day of class through noon on the last day of that class. The student will pay the tuition and fees for the course.

A summer school course (3-8 week) may be dropped without a grade or tuition charges through the third day of class up 4:00 pm. The student is responsible for tuition and fees after this deadline. A summer school course (3-8 week) may be dropped with a grade of W by 4:00 pm on the 14th business day after the first day of class.

REMEMBER: Any change in status (i.e., from full-time to part-time, etc.) may cause the reduction or cancellation of your financial aid award. In other words, your out-of-pocket expenses may increase.

A Fall/Spring course may be dropped without a grade, tuition, and fee charges within the first 7 days of the semester. From the 8th day until the end of the 10th week, a Fall/Spring course may be dropped with a grade of W. The student will be responsible for the tuition and fees for the course. All drops after the 7th day will be recorded as W. Grades of W will not be used in calculating a GPA. Courses dropped with grades of W are used in determining a student’s academic load for the semester, upon which tuition charges are based. No course can be added after the first week of classes.

Summer school tuition and fee adjustments for classes that are 3-8 weeks in length must be made by the third day of class.

Exceptions to these deadlines may be granted by the Registrar in unusual circumstances, such as extreme illness or other circumstances beyond the student’s control.

No course is considered officially added or dropped until the add/drop form is submitted to the Registrar’s Office and processed. This form requires the written approval of the instructor of the course.

DROPPING/ADDING COURSES

Online students may drop a course for a full refund, anytime prior to the sub-term begin date. Beginning on the first day of the sub-term, students may withdraw with a grade of W and no refund will be granted.

An intensive may be dropped without a grade or a tuition charge through the end of the first day of class. There is a $10 drop fee. After the close of the first day through noon of the last day, a course may be dropped for a grade of W and the student will be liable for tuition and fees.

Students who do not attend any sessions of an intensive in which they are enrolled will be dropped from the course and will be charged an administrative fee.

COURSE REPEAT POLICY

Students who want to repeat a course taken at Liberty and have the first grade removed from the cumulative GPA must satisfy each of the following guidelines:

1. Graduate students, with the exception of M.A.R., M.R.E., and M.Div. students, must petition to the Registrar’s Office to use the repeat policy.
2. The course must be taken at Liberty in order to activate the policy.
3. The second grade of A, B, C, D or F will apply toward the cumulative GPA.
4. A maximum of 15 semester hours may be repeated for those students completing the M.A.R., M.R.E., and M.Div. degrees.
5. The grade which has been deleted from the computation of the cumulative GPA will not count toward quality hours or hours earned, but will remain on the record as a course attempted.
6. This policy is retroactive to include any course taken at Liberty.
7. Use of the repeat policy for a prior semester will not affect the academic standing for that semester. Academic standing in a prior semester can be changed only because of a grade reporting error.
8. The repeat policy request must be submitted prior to graduation for the policy to be activated.
9. The repeat policy may not be applied in reverse, meaning that a student may not repeat a course, earn a lower grade for the repeat, and apply the repeat policy to remove the repeat grade from the cumulative GPA.

INDEPENDENT STUDY / DIRECTED RESEARCH

Students may request to complete an Independent Study or Directed Research project in a major field or related discipline. Permission for the Independent Study or Directed Research will be granted only upon approval by the Department Chair/Program Director, the Dean of the School, the Administrative Dean, and the Associate Registrar for Graduate Studies. Forms are available online at https://www.liberty.edu/index.cfm?PID=4849 or in the Registrar’s Office.

CLASS CANCELLATION POLICY

From time to time it may be necessary to cancel a class because of insufficient enrollment or other extenuating circumstances. The decision for such a cancellation is ultimately that of the Provost of the University. Every effort will be made to provide notice of the cancellation at least two weeks prior to the first scheduled meeting of the class. The Registrar’s Office will advise the student of the cancellation and any other options including the possible rescheduling of the class. The University does not assume responsibility for any delay in the anticipated
graduation date of individual students that might result from such class cancellations.

INCOMPLETES
Students may not do additional coursework or finish assignments after the last day of classes. Students who are unable to complete coursework by the last day of class due to unavoidable circumstances may appeal to their professor for a temporary course grade of I (Incomplete). The Dean of the school or college must also approve the grade. Approval of the reason given rests with the Registrar’s Office. The professor will establish a new deadline for completing the coursework, based on the circumstances. A maximum of four months may be allowed. If the coursework is not submitted by the new deadline, the student will receive the grade designated by the instructor at the time the Incomplete was granted.

Students who are unable to complete coursework by the last day of class due to significant illness or injury may appeal to their professor for a temporary course grade of M (Medical Incomplete). Appeals must be supported by medical documentation signed by a physician, then approved by the professor and the Dean. Medical extensions may be renewed, if the condition warrants, up to a maximum of one year from the beginning of the semester. Supporting documentation must accompany all requests for renewals. If the coursework is not submitted by the new deadline, the student will receive the grade designated by the instructor at the time the Medical Incomplete was granted.

Incomplete request forms will only be accepted during the last three weeks of classes.

LIBERTY UNIVERSITY ONLINE EXTENSIONS AND INCOMPLETE GRADES

Intensives
An online student enrolled in Intensives must appeal to his/her professor for a temporary course grade of Incomplete (I). The professor will establish a new deadline for completing the coursework, based on the circumstances. A maximum of four (4) additional months may be allowed from the end date of the course. If the coursework is not submitted by the new deadline, the student will receive a grade of zero for the incomplete assignments and a final grade will be submitted.

Liberty University Online Courses
A student enrolled in any Liberty University Online course, who is unable to complete coursework by the last day of class due to illness or injury, may appeal to his/her professor for a temporary course grade of M (Medical Incomplete). Appeals must be supported by medical documentation signed by a physician. There is no charge for a medical incomplete. Medical incompletes may be allowed, if the condition warrants, up to a maximum of four (4) months from the course start date of the course (or 2 additional months after the end of the course). If the coursework is not submitted by the new deadline, the student will receive a grade of zero for the incomplete assignments and a final grade will be submitted.

Military Incompletes
Military service members are guaranteed a military incomplete for coursework that they are unable to complete on time due to deployments, extended cruises, unit operational tempo, or other duty-related extenuating circumstances. To obtain an Incomplete, a military student must send either a current copy of official military orders (as proof of professional conflict during enrollment in the course) or a signed letter on official letterhead from the student’s commander or supervisor. The Liberty University Online Academic Advising Office staff will gather the documentation and confer with the professor to determine the new deadline for the course. A Military Incomplete cannot extend beyond two (2) months for any given course. If the student cannot finish the coursework within the two (2) additional months, he/she may request a military withdrawal with the option of a free repeat of the course. This documentation must be submitted to the Liberty University Online Academic Advising Office who will complete the appropriate forms and submit them to Liberty University’s Military Affairs Office for continued processing. Military students must notify their Military Education Office of a course Incomplete if they are receiving Tuition Assistance. Incomplete requests and supporting documents may be faxed to (434) 455-1287, scanned/e-mailed to huomilitary@liberty.edu, or mailed to:

Liberty University Online
Office of Military Affairs
1971 University Boulevard,
Lynchburg, VA 24502.

Incompletes must be secured no later than 2 weeks prior to the course end date. If the faculty member is no longer active, the course manager is responsible for handling the completion of the course.

WITHDRAWAL FROM ONLINE COURSES
Liberty University Online students requesting to withdraw from courses during the semester must submit a request to the Liberty University Online Academic Advising Office. Generally, the withdrawal date will be the date the students submitted the email to Academic Advising. A grade of W will be assigned to all courses from which the student withdraws.

Students are subject to not being refunded for withdrawn courses and/or being charged a $50 withdrawal fee based on pre-set, University criteria. Students should consult with their advisor before withdrawing from a course.

GRADUATE RESIDENTIAL GRADE APPEALS
Liberty encourages students to have open and respectful communication with their professor to resolve any concerns regarding individual course assignment grades and/or the final grade for the course.

Criteria for Appeal:
Only final posted grades may be appealed beyond the professor. Appeals are accepted only when the grade assigned conflicts with:
• The published grading rubrics for the course assignments
• Written communication (i.e. email, announcements, etc.)
• Calculation error on an assignment (resulting in a change to the final grade).

Appeals, other than those mentioned above, will not be reviewed.

The student must provide written documentation that demonstrates the occurrence of one or more of the above listed grounds for appeal. Documentation may be in the form of e-mail correspondence, graded assignments, proof of timely submission, etc.

Appeal Process:
A student wishing to appeal a final grade must submit the appeal to his/her professor and seek to resolve the situation with them. If the student wishes to appeal further he/she must follow the process outlined below:
1. Within 30 calendar days of the end of the term, the student may submit a written appeal to the Program Director/Chair. The student must include the information required above. The Program Director/Chair will consult with the instructor and review the student's written appeal. The Program Director/Chair will then notify the instructor and the student of his/her decision.

2. If the student has additional support for his/her appeal, the student may submit a written appeal to the Dean/Academic Director after receiving the decision by the Program Director/Chair. This written appeal must be received within five (5) business days of the Program Director/Chair’s email. The Dean/Academic Director will review the student's appeal, as well as any information provided by faculty member. When a decision has been reached, the Dean/Academic Director will notify the Program Director/Chair, the faculty member and the student. If the student has additional support for his/her appeal, after receiving the decision by the Dean/Academic Director, the student may submit a written appeal to the Dean of Academic Administration for the Graduate School and Online Education.

3. This written appeal must be received within 5 business days of the Dean/Academic Director’s email. The Dean of Academic Administration for the Graduate School will review the student's appeal, as well as any information provided by faculty member. When a decision has been reached, the Dean of Academic Administration for the Graduate School will notify the Dean/Academic Director, the Program Director/Chair, the faculty member, and the student. The Decision of the Dean of Academic Administration for the Graduate School is final.

**LIBERTY UNIVERSITY ONLINE GRADE APPEALS**

Liberty encourages students to have open and respectful communication with their professor to resolve any concerns regarding individual course assignment grades and/or the final grade for the course.

**Criteria for Appeal:**

Only final posted grades may be appealed beyond the professor. Appeals are accepted only when the grade assigned conflicts with:

- The published grading rubrics for the course assignments
- Written communication (i.e., email, announcements, etc.)
- Calculation error on an assignment (resulting in a change to the final grade).

Appeals, other than those mentioned above, will not be reviewed.

The student must provide written documentation that demonstrates the occurrence of one or more of the above grounds for appeal. Documentation may be in the form of email correspondence, graded assignments, proof of timely submission, etc.

**Appeal Process:**

A student wishing to appeal a final grade must submit the appeal to his/her professor and seek to resolve the situation with them. If the student wishes to appeal further he/she must follow the process outlined below:

1. Within 30 calendar days of the end of the term, the student may submit a written appeal to the Online Chair/Chair, but should do so through Liberty University Online Advising. The student must include the information required above. The Online Chair will consult with the instructor and review the student's written appeal. The Online Chair will then notify Liberty University Online Advising, the instructor and the student of his/her decision.

2. If the student has additional support for his/her appeal, the student may submit a written appeal to the Online Associate Dean, through Liberty University Online Advising after receiving the decision by the Online Chair. This written appeal must be received by Liberty University Online Advising within 5 business days of the Online Chair’s email. The Online Associate Dean will review the student's appeal, as well as any information provided by faculty member. When a decision has been reached, the Online Associate Dean will notify Liberty University Online Advising, the Online Chair, the faculty member and the student.

3. If the student has additional support for his/her appeal, after receiving the decision by the Online Associate Dean, the student may submit a written appeal to the Online Academic Dean through Liberty University Online Advising. This written appeal must be received by Liberty University Online Advising within 5 business days of the Online Associate Dean’s email. The Associate Dean will review the student's appeal, as well as any information provided by faculty member. When a decision has been reached, the Online Academic Dean will notify Liberty University Online Advising, the Online Associate Dean, the Online Chair, the faculty member, and the student. The Online Academic Dean’s decision is final.

**Withdrawal from Liberty University**

**REMEMBER:** Any change in status (i.e., from full-time to part-time, etc.) may cause the reduction or cancellation of your financial aid award. In other words, your out-of-pocket expenses may increase.

Students withdrawing from the University during the semester must meet with a representative from the Student Advocate Office for exit counseling. As a part of this process, the student must also meet with a representative from the Financial Aid Office and the Student Accounts Office (if there is an outstanding balance on the student’s account), and will be required to submit a signed statement of withdrawal. The student’s official withdrawal date is the date they begin the withdrawal process by notifying a representative from the Student Advocate Office of his/her intent to withdraw.

Students withdrawing before the semester begins must only contact the Student Advocate Office in order to initiate the withdrawal process.

Any student who withdraws from the University during the first eight weeks of classes will receive a tuition refund. (See Expenses and Financial Policy Information: Withdrawals section). This is in effect even if the student drops classes in such a way as to go below full-time status during add/drop week.

If a student withdraws from all classes in a term, the student has officially withdrawn from the University. Financial Aid Recipients are subject to the Title IV withdrawal calculation.

Students receiving all grades of FN will be considered to have unofficially withdrawn from Liberty. The withdrawal date will be determined by the Registrar’s Office and will be based upon
University information indicating the student’s last date of attendance in class. Students with Federal grants and/or Federal loans will be subject to the Title IV withdrawal calculation. The Title IV withdrawal calculation will result in the reduction and/or cancellation of all Financial Aid. Consideration will be given to students withdrawing due to circumstances beyond their control. The Registrar’s Office will determine the official withdrawal date based upon the extenuating circumstances.

An expulsion resulting from violation of the disciplinary system will result in an administrative withdrawal. A grade of W will be recorded in all courses for which the individual is officially registered.

A $50 fee will be charged for the processing of an official, unofficial, or administrative withdrawal. This fee will be deducted from any refund due on the student’s account or he/she will be responsible for payment of this fee.

Anyone who withdraws from the University is considered to be breaking enrollment. Students who break enrollment must apply for readmission and will be subject to the requirements of the catalog and degree requirements in effect at the time of his or her readmission.

A student may not withdraw after finals begin or final exam/paper has been submitted.

Unofficial Withdrawal for Non-Attendance:

The U.S. Department of Education requires that every university monitor the attendance of their students. Liberty University uses the following definitions in determining student attendance:

Resident: Physically attending a class where there is an opportunity for direct interaction between the instructor and students, submitting an academic assignment; taking an exam, an interactive tutorial or computer-assisted instruction; attending a study group that is assigned by the school; participating in an online discussion about academic matters and initiating contact with a faculty member to ask a question about the academic subject studied in the course.

Online: Submission of an academic assignment (such as an examination, written paper or project, discussion board post, or other academic event) or communication with the professor regarding academic content or an assignment.

These definitions are based upon the delivery format of the course and not the student’s enrollment status (online versus on-campus).

Students who begin a course, but at some point in the semester cease attending, and do not provide official notification to withdraw, will be assigned a grade of "FN" (Failure for Non-Attendance), dated to the student’s last date of attendance (based on the definitions provided above). A grade of "FN" will be assigned when a student stops attending and/or participating in a class for a period of 21 consecutive days or longer. "FN" indicates that the student ceased attendance and failed to complete the course objectives.

The student alone assumes responsibility for course work missed from non-attendance. If a student receives all FN’s in a term, he/she is subject to the Unofficial Withdrawal procedure that includes the reduction and/or return of all Financial Aid. Students are fully responsible for all resulting charges on their student account. To review the entire Financial Aid Withdrawal policy, go to www.liberty.edu/fapolicies.

Unofficial Withdrawal for Non-Attendance Appeal Process:

Students who receive a grade of "FN" may appeal to their professor to have the grade removed to allow a resumption of work in the course only if the student was incapacitated during the 21 days of inactivity. Being incapacitated means that conditions were such that it was absolutely impossible for the student to communicate with the professor or academic advisor during the 21 days of inactivity. This appeal must be communicated in written form to the faculty member within 1 week of the notification of the "FN" grade being posted. The faculty member will confer with their Associate Dean/Chair in order to review and make a determination concerning the status of the appeal.

Liberty University Online Withdrawal

Online students withdrawing from the University must contact Academic Advising via the student’s Liberty University email account. The withdrawal date will generally be the date the student submitted the email to - Academic Advising. If the withdrawal request is mailed or faxed to - Academic Advising, the withdrawal date will generally be the date the Withdrawal Form is received by the University or the last date of attendance. Attendance is defined as any submission to Blackboard within the enrollment dates of the course (such as examinations, written papers or projects, any discussion board posts, etc.) or initiating any communication with your professor regarding an academic subject or course materials.

The academic advisor will notify the Financial Aid Office, Student Accounts Office and Registrar’s Office.

Grades of W will be recorded for all courses from which the individual withdraws. A student may not withdraw after the last day of the course or after submission of the final exam or final required course work. Courses not completed will be assigned a grade of W. For intensive courses, a student may not withdraw after the final exam has begun. Students requesting to withdraw will be subject to the Title IV withdrawal calculation. The Title IV withdrawal calculation will result in the reduction and/or cancellation of all Financial Aid. See Financial Information section.

Students who wish to withdraw from one or more courses in a given semester must contact the Liberty University Online Academic Advising Office in writing or via their Liberty University email account. Students who withdraw from all courses in which they are enrolled will be subject to the Title IV withdrawal regulations and will be reported as withdrawn from the University. However, it will not be necessary to reapply unless the student is not enrolled in any courses during an entire academic year (from Fall to Summer). Students only withdrawing from all courses in a given semester, and not the University, will be allowed to re-enroll in the next semester. However, the student will be subject to the Satisfactory Academic Progress Policy administered by the Financial Aid Office.

UNOFFICIAL WITHDRAWAL FOR NON-ATTENDANCE:

The U.S. Department of Education requires that every university monitor the attendance of their students. Liberty University uses the following definitions in determining student attendance:

Resident: Physically attending a class where there is an opportunity for direct interaction between the instructor and students, submitting an academic assignment; taking an exam, an interactive tutorial or computer-assisted instruction; attending a study group that is assigned by the school; participating in an online discussion about academic matters and initiating contact with a faculty member to ask a question about the academic subject studied in the course.
Academic and Personal Code of Honor

Liberty University is comprised of a network of students, Alumni, faculty, staff and supporters that together form a Christian community based upon the truth of the Bible. This truth defines our foundational principles, from our Doctrinal Statement to the Code of Honor. These principles irrevocably align Liberty University’s operational procedures with the long tradition of university culture, which remains distinctively Christian, designed to preserve and advance truth. Our desire is to create a safe, comfortable environment within our community of learning, and we extend our academic and spiritual resources to all of our students with the goal of fostering academic maturity, spiritual growth and character development.

Communities are predicated on shared values and goals. The Code of Honor, an expression of the values from which our Doctrinal Statement was born, defines the fundamental principles by which our community exists. At the core of this code lie two essential concepts: a belief in the significance of all individuals, and a reliance on the existence of objective truth.

While we acknowledge that some may disagree with various elements of the Code of Honor, we maintain the expectation that our students will commit to respect and uphold the Code while enrolled at Liberty University. Adherence to the principles and concepts established within facilitates the success of our students and strengthens the Liberty community.


Theses and Dissertations

Some graduate degrees require a thesis, thesis project, or dissertation for graduation. Graduate thesis and dissertation requirements will not be considered complete until receipt of an acceptable copy of the approved thesis or dissertation is confirmed by the Jerry Falwell Library in accordance with current library deposit policies.

Certificate Completion Plans

Certificate completion plans outlining the program of study and other requirements for each graduate certificate program are available online at http://www.liberty.edu/dcps.

Degree Completion Plans

Degree completion plans outlining the program of study and other requirements for each graduate program are available online at http://www.liberty.edu/dcps.

Time Limits for Certificate Completion

Students pursuing a certificate must complete the certificate requirements within three (3) years of the date of matriculation.

Any student who does not complete coursework within the permissible time limit for any reason, including discontinued enrollment, must reapply for readmission and will be subject to the requirements of the Catalog and Certificate Completion Plan (CCP) in effect at the time of his/her readmission.

A break in enrollment occurs when the student fails to enroll in at least one course during an academic year. The academic year begins with the start of the fall semester and ends with the conclusion of the summer term. Students who break enrollment must apply for readmission and will be subject to the requirements of the Catalog and certificate requirements in effect at the time of their readmission.

Time Limits for Degree Completion

All 30-47 semester hour master’s programs have a maximum time limit of five years from the date of matriculation. All 48-60 semester hour master’s programs, doctoral programs, or degrees offered outside the regular semester have a maximum time limit of seven years from the date of matriculation. All over-60 semester hour master’s programs and doctoral programs have a maximum time limit of ten years from the date of matriculation.

Any student who does not complete coursework within the permissible time limit for any reason – including discontinued enrollment – must reapply for admission. The respective program director will determine if any previous courses are sufficiently time sensitive and must be repeated. Beginning with the date of readmission, the time limit for degree completion is determined by the number of hours remaining: less than 48 hours – five years; 48-60 hours – seven years; more than 60 hours – ten years.

Work in Residence

Online student candidates for the Master of Arts in Counseling and Master of Education degrees must complete nine hours on campus. Candidates for the Doctor of Education degree must complete 12 hours on campus. Students may satisfy this requirement by attending modular courses or attending other regularly scheduled classes at Liberty University. Modular courses are one-or-more-week intensive sessions scheduled during summer and other selected times.
GRADING POLICIES AND PROCEDURES

Liberty University Faculty members, both residential and online, must submit final grades for all students to the Registrar at the end of each term. Faculty teaching online courses should have grades submitted to the Registrar on or before the second Wednesday after the course ends. Faculty teaching residential courses should have grades submitted to the Registrar one week after the end of each semester. Liberty University Faculty members, both residential and online, are urged to promptly complete and submit final course grades. Confidentiality of student grades falls under the Family Educational Rights and Privacy Act (FERPA) of 1974. Please see the FERPA section and policies for more information.

Grading Scales:

Liberty University incorporates a standardized 1,000 point system across all undergraduate and graduate programs. The undergraduate utilizes a 100 point scale to differentiate between letter grades, while the graduate programs utilize three distinct scales: 80, 70 and 60 point scales to differentiate between letter grades. Each academic department determines the scale used within the department. The grading scale for each course will be posted within the syllabus for each course. Students are encouraged to review the syllabus for each course individually to verify the grade scale.

RECORDING OF GRADES

All grades will be recorded in the Registrar’s Office as reported by the instructors in charge of the various courses. Requests for grade changes may be submitted in writing only by the instructors.

Any extra-credit assignments that are a part of the instructor’s syllabus must be completed prior to the final exam for the course. A student may not submit an assignment for extra credit after the semester has ended and a final exam has been given.

ACADEMIC TRANSCRIPTS

Official transcripts are made only at the request of the student. No transcript will be issued for anyone who has failed to meet all financial obligations to the University. Requests for transcripts are to be made directly to the Registrar’s Office. There is a $10.00 fee for one transcript. Additional transcript requests made at the same time are $1.00 each.

GRADUATION REQUIREMENTS

The following general guidelines for graduation apply to each candidate for a graduate degree. Any additional requirements are specified in the section which describes a particular program.

1. The complete program of study for the degree, as outlined in the catalog in effect when the student is accepted as a degree candidate, must be successfully completed before graduation.
2. The student must have a cumulative GPA of 3.00 unless otherwise stated.
3. The majority of the course work for any program of study must be earned through Liberty University. The minimum number of hours which must be completed through Liberty for each degree program is noted in this Catalog in section pertaining to each program.

4. The student must submit a Graduation Application to the Registrar’s Office at the beginning of his/her final semester.

CERTIFICATE COMPLETION REQUIREMENTS

1. The complete program of study for the certificate, as outlined in the catalog in effect when the student is accepted to the certificate, must be successfully completed.
2. The student must have a cumulative GPA of at least 2.0.
3. All course work for the certificate must be completed through Liberty University
4. The student must submit a Certificate Completion Application to the Registrar’s Office at the beginning of his/her final semester.

GRADUATION APPROVAL

All candidates for graduation must be approved by the faculty and the Board of Trustees. Conditions such as transfer credit and incomplete grades should be removed by the beginning of the candidate’s last semester.

GRADUATION HONORS

Honors graduation is available for all graduate, post-graduate, and doctoral programs. Honors for graduation will be determined by the cumulative GPA earned at Liberty. Students must meet the following GPA standards to earn the corresponding academic distinction:

<table>
<thead>
<tr>
<th>GPA</th>
<th>Distinction</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.90 – 3.94</td>
<td>Graduate with distinction</td>
</tr>
<tr>
<td>3.95 – 4.00</td>
<td>Graduate with high distinction</td>
</tr>
</tbody>
</table>

The specific honor calculated on April 1 of the student’s graduation year will be printed in the commencement program and the student will wear that particular honor regalia; however, the final cumulative grade point average will be recorded and that final cumulative GPA will determine the specific honor that will be printed on the diploma and transcript. Students in certificate programs are not eligible for graduation honors.

COMMENCEMENT CEREMONY

Degrees are granted in September, January, and May of each year. All candidates for degrees may participate in the annual graduation exercises which take place in May.
Expenses and Financial Policy

Don Moon, B.S.
Chief Financial Officer
Vice President for Investment Management/Risk Manager

Jeff Ford, C.P.A.
Director of Student Accounts

Resident Program
Tuition and Fees 2013-2014

<table>
<thead>
<tr>
<th>Graduate Programs</th>
<th>Per Hour</th>
<th>Per Semester</th>
<th>Per Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master of Arts in English</td>
<td>$473</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Master of Arts in Ethnomusicology</td>
<td>473</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Master of Arts in History</td>
<td>473</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Master of Arts in Human Services Counseling</td>
<td>473</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Master of Arts in Marriage and Family Therapy</td>
<td>473</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Master of Arts in Music and Worshipship</td>
<td>473</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Master of Arts in Philosophical Studies</td>
<td>473</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Master of Arts in Professional Counseling</td>
<td>473</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Master of Arts in Strategic Communication Studies</td>
<td>473</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Master of Arts in Worship Studies</td>
<td>473</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Master of Business Administration</td>
<td>473</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Master of Public Health</td>
<td>473</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Master of Arts in Public Policy</td>
<td>473</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Master of Science in Sport Management</td>
<td>473</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Seminary Master’s Degree Programs

<table>
<thead>
<tr>
<th>Program</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accelerated Master of Divinity</td>
<td>$330</td>
</tr>
<tr>
<td>Master of Arts in Christian Ministries</td>
<td>330</td>
</tr>
<tr>
<td>Master of Arts in Global Studies</td>
<td>330</td>
</tr>
<tr>
<td>Master of Arts in Pastoral Counseling</td>
<td>330</td>
</tr>
<tr>
<td>Master of Arts in Religion</td>
<td>330</td>
</tr>
<tr>
<td>Master of Arts in Theological Studies</td>
<td>330</td>
</tr>
<tr>
<td>Master of Divinity</td>
<td>330</td>
</tr>
<tr>
<td>Master of Theology</td>
<td>330</td>
</tr>
<tr>
<td>Master of Arts in Ethnomusicology</td>
<td>490</td>
</tr>
</tbody>
</table>

Seminary Block Rate: 9 – 15 credit hours per semester

2,200

Less than 9 or more than 15 credit hours per semester

330

Ph.D. and Doctorate Programs

525

Law School

<table>
<thead>
<tr>
<th>Program</th>
<th>Per Hour</th>
<th>Per Semester</th>
<th>Per Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Juris Doctor</td>
<td>$1,519</td>
<td>$15,198</td>
<td>$30,396</td>
</tr>
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</table>

FEES

<table>
<thead>
<tr>
<th>Fee</th>
<th>One Time</th>
<th>Per Hour</th>
<th>Per Semester</th>
<th>Per Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application Fee</td>
<td>$ 50</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Audit Fee</td>
<td></td>
<td>75</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Graduate Writing Assessment</td>
<td></td>
<td>100</td>
<td></td>
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</table>

ANNUAL FEES

<table>
<thead>
<tr>
<th>Fee</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Activity Fee /Student Center Fee (All Students)</td>
<td>307 614</td>
</tr>
<tr>
<td>Additional Activity Fee – Law School</td>
<td>100 200</td>
</tr>
<tr>
<td>Additional Activity Fee – Seminary</td>
<td>44 88</td>
</tr>
<tr>
<td>Additional Activity Fee – Seminary Doctoral</td>
<td>44 88</td>
</tr>
<tr>
<td>Additional Activity Fee – Ethnomusicology</td>
<td>44 88</td>
</tr>
<tr>
<td>Technology Fee: All FT/PT students</td>
<td>334 668</td>
</tr>
<tr>
<td>Books (Estimate)</td>
<td>800 1,600</td>
</tr>
</tbody>
</table>

HOUSING/ROOM & BOARD:

<table>
<thead>
<tr>
<th>Housing Fee</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tier 1: Residential Annex</td>
<td>3,525 7,050</td>
</tr>
<tr>
<td>Tier 2: Main Campus</td>
<td>3,988 7,976</td>
</tr>
<tr>
<td>Tier 3: Campus East: 3 person</td>
<td>4,098 8,196</td>
</tr>
<tr>
<td>Tier 4: Quad Living</td>
<td>4,334 8,668</td>
</tr>
<tr>
<td>Tier 5: Campus East: 2 person</td>
<td>4,609 9,218</td>
</tr>
</tbody>
</table>

CONDITIONAL FEES:

<table>
<thead>
<tr>
<th>Fee</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vehicle Registration (max)</td>
<td>$</td>
</tr>
<tr>
<td>Late Check-in Fee</td>
<td>$125</td>
</tr>
<tr>
<td>Late Registration Fee</td>
<td>$100</td>
</tr>
<tr>
<td>Graduation Application Fee</td>
<td>$100</td>
</tr>
<tr>
<td>Replacement ID Card (Flames Pass)</td>
<td>$25</td>
</tr>
<tr>
<td>Replacement HigherOne Card</td>
<td>$15</td>
</tr>
<tr>
<td>Check Cashing (per check)</td>
<td>$1</td>
</tr>
<tr>
<td>Returned Payment Fee (per transaction)</td>
<td>$35</td>
</tr>
<tr>
<td>International Student Health Insurance (estimated)</td>
<td>$978</td>
</tr>
</tbody>
</table>

Payment Plan Fees:

<table>
<thead>
<tr>
<th>Fee</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Payment Plan Participation Fee</td>
<td>$45</td>
</tr>
<tr>
<td>Customized Payment Arrangement Fee (max)</td>
<td>$324</td>
</tr>
<tr>
<td>Payment Plan Change (per change)</td>
<td>$25</td>
</tr>
</tbody>
</table>

Online Program
Tuition and Fees 2013-2014

<table>
<thead>
<tr>
<th>Program</th>
<th>Per Hour</th>
<th>Per Part-time</th>
<th>Per Full-time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doctor of Business Administration</td>
<td>$570</td>
<td>$520</td>
<td>$520</td>
</tr>
<tr>
<td>Doctor of Philosophy in Counseling</td>
<td>570</td>
<td>520</td>
<td>520</td>
</tr>
<tr>
<td>Doctor of Philosophy in Theology and Apologetics (Ph.D.)</td>
<td>570</td>
<td>520</td>
<td></td>
</tr>
<tr>
<td>Doctor of Education (Ed.D.)</td>
<td>570</td>
<td>520</td>
<td>520</td>
</tr>
<tr>
<td>Doctor of Ministry (D.Min.)</td>
<td>570</td>
<td>520</td>
<td>520</td>
</tr>
</tbody>
</table>

Graduate Programs

<table>
<thead>
<tr>
<th>Program</th>
<th>Fee</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Specialist (Ed.S.)</td>
<td>$535</td>
<td>$490</td>
</tr>
<tr>
<td>Master of Arts in Human Services Counseling</td>
<td>535</td>
<td>490</td>
</tr>
<tr>
<td>Master of Arts in Management and Leadership</td>
<td>535</td>
<td>490</td>
</tr>
<tr>
<td>Master of Arts in Marriage and Family Therapy</td>
<td>535</td>
<td>490</td>
</tr>
<tr>
<td>Master of Arts in Professional Counseling</td>
<td>535</td>
<td>490</td>
</tr>
<tr>
<td>Master of Arts in Worship Studies</td>
<td>535</td>
<td>490</td>
</tr>
<tr>
<td>Master of Public Health</td>
<td>535</td>
<td>490</td>
</tr>
<tr>
<td>Master of Arts in Teaching</td>
<td>535</td>
<td>490</td>
</tr>
<tr>
<td>Master of Business Administration</td>
<td>535</td>
<td>490</td>
</tr>
<tr>
<td>Master of Education</td>
<td>535</td>
<td>490</td>
</tr>
<tr>
<td>Master of Science in Accounting</td>
<td>535</td>
<td>490</td>
</tr>
<tr>
<td>Master of Science in Criminal Justice</td>
<td>535</td>
<td>490</td>
</tr>
<tr>
<td>Master of Science in Information Systems</td>
<td>535</td>
<td>490</td>
</tr>
<tr>
<td>Master of Science in Nursing</td>
<td>535</td>
<td>490</td>
</tr>
<tr>
<td>Master of Science in Sport Management</td>
<td>535</td>
<td>490</td>
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</tbody>
</table>

Seminary Programs

<table>
<thead>
<tr>
<th>Program</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master of Arts in Christian Ministries*</td>
<td>320</td>
</tr>
<tr>
<td>Master of Arts in Global Studies*</td>
<td>320</td>
</tr>
</tbody>
</table>
EXPENSES AND FINANCIAL POLICY

Seminary Programs

<table>
<thead>
<tr>
<th>Program</th>
<th>Per Hour</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master of Arts in Pastoral Counseling*</td>
<td>320</td>
</tr>
<tr>
<td>Master of Arts in Religion</td>
<td>320</td>
</tr>
<tr>
<td>Master of Arts in Theological Studies</td>
<td>320</td>
</tr>
<tr>
<td>Master of Religious Education</td>
<td>320</td>
</tr>
<tr>
<td>Master of Divinity</td>
<td>320</td>
</tr>
<tr>
<td>Seminary Block Rate: 6 – 15 credit hours per semester</td>
<td>2,350</td>
</tr>
<tr>
<td>Less than 9 or more than 15 credit hours per hour</td>
<td>320</td>
</tr>
</tbody>
</table>

*Same rate applies to students enrolled in Liberty University en Español.

FEES

<table>
<thead>
<tr>
<th>Fee</th>
<th>One Time</th>
<th>Per Hour</th>
<th>Per Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application Fee</td>
<td>$50</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Readmission Application Fee</td>
<td>50</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Technology Fee: All FT/PT students*</td>
<td>175</td>
<td></td>
<td></td>
</tr>
<tr>
<td>*D.Min. students only</td>
<td>20</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Graduation Application Fee</td>
<td>100</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Enrollment Adjustment Fee</td>
<td>30</td>
<td></td>
<td></td>
</tr>
<tr>
<td>On Campus Intensive Fee – per course</td>
<td>25</td>
<td></td>
<td></td>
</tr>
<tr>
<td>D.Min. Administrative Fee</td>
<td>50</td>
<td></td>
<td></td>
</tr>
<tr>
<td>M.A. Counseling Assessment Fee</td>
<td>50</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Withdrawal Fee</td>
<td>50</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Portfolio Assessment per course</td>
<td>100</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Replacement HigherOne Card</td>
<td>15</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Financial Check-In Late Payment Fee</td>
<td>125</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Returned Payment Fee (per transaction)</td>
<td>35</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Payment Plan Participation Fee</td>
<td>45</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Customized Payment Arrangement Fee (max)</td>
<td>324</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Payment Plan Change Fee (per change)</td>
<td>25</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Institutional Challenge Exam (ICE)

<table>
<thead>
<tr>
<th>Fee</th>
<th>Per Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>All charges listed below are per test</td>
<td></td>
</tr>
<tr>
<td>Administration Fee per course</td>
<td>45</td>
</tr>
<tr>
<td>Recording Fee</td>
<td>15</td>
</tr>
</tbody>
</table>

**COURSE FEES**

Course fees and fees charged for special elective-type courses by organizations other than the University will be paid by the student in addition to normal credit hour charges. Course fees are published online on the Registrar’s web page at http://www.liberty.edu/registrar.

**CERTIFICATE PROGRAMS**

The tuition charge for each Certificate Program is the same as its corresponding Undergraduate and Graduate Degree tuition charge.

**FINANCIAL CHECK-IN (FCI)**

All students are required to complete Financial Check-In through Liberty University’s online system (ASIST). Official Financial Check-In (matriculation) occurs when a student has completed Financial Check-In located online, through ASIST. The Financial Check-In system is where ALL students complete their financial arrangements with Liberty University for all tuition and fees, to include prior, current, and/or future balances. Deadlines, specific procedures and payment options can be viewed on the Student Accounts Web Page www.liberty.edu/studentaccounts. Students that do not complete Financial Check-In by the published deadline will be subject to having their courses and housing (if applicable) dropped and will be assessed the Late Check-In Fee.

All students are required to register and complete FCI prior to arriving on campus or attending a class.

First term Residential Students: complete Financial Check-In online first, then are able to register for classes.

Returning Residential Students: register for courses during the open registration period, then complete Financial Check-In online.

All Online Students: register for courses and then complete Financial Check-In online.

Please visit the Student Accounts webpage for current information on procedures, payment options, and schedules: http://www.liberty.edu/studentaccounts.

**INITIAL PAYMENTS FOR RETURNING STUDENTS**

Once a returning student completes Financial Check-in, payments made prior to the beginning of the semester are held in deposit to secure the student’s class schedule, any institutional grants or scholarships, and campus housing, as applicable. Should the student decide not to return, the University must be notified in writing with a request for refund of the initial payments prior to the last day of drop/add. Otherwise, after drop/add, without prior written notification, the student and money on the account are subject to the conditions described in the official withdrawal policy (explained below).

**STUDENT ACCOUNT PAYMENT**

Payment on a student account can be made in the form of check, money order, cashier’s check, credit card, or on-line via the student’s ASIST account. Cash payments are received at the General Cashier’s Office in the Student Service Center in Green Hall. Students may cash checks at the cashiering windows for a fee of $1 per check.

A student’s account must be paid in full prior to registering for any future courses. The Financial Check-In system online is where students confirm their financial arrangements with Liberty University. When a student completes Financial Check-In for a future term, and then becomes delinquent in the current term, or loans are returned to the lender, the resulting balance must be resolved prior to the start of the future term. It is in the best interest of the student, in this circumstance, to consult with a Student Accounts Representative to discuss options for resolution on account.

Monthly statements are sent by email to current and former students who have an outstanding balance on their account. Statements are sent to the student’s Liberty email address.

**CHECK CASHING**

As a courtesy to our currently enrolled students, the General Cashiering Office will cash checks from the student’s personal checking account, their parent’s check, or a Liberty University payroll check. The maximum amount for cashing is $50 and can only be cashed once a week. A fee of $1 per check will be charged for each check cashed. If a check is returned to the University for any reason, the student’s account will be assessed the check amount as well as the Returned Payment Fee. After two (2) offenses, the student will lose the privilege of cashing checks with Liberty University.

**PAYMENT PLANS**

The University offers Tuition Payment Plan (TPP) options to students in the form of automatic scheduled monthly payment drafts for student account balances. A non-refundable Payment Plan Participation Fee is charged for each semester that the student participates in the Tuition Payment Plan. The installments are automatically processed on the scheduled draft date (1) from a bank account; or (2) from a debit/credit card account. No interest is charged on the outstanding balance while in a Tuition Payment Plan. Those students who enter a Tuition Payment Plan and later withdraw from the plan are still subject to the Payment Plan Participation Fee. While the system will accommodate online
adjusted to an account as additional credits or debits change the balance due, changes to a TPP requiring University staff intervention are subject to a Payment Plan Change Fee.

It is the responsibility of the student, and person financially responsible for the student’s account, to maintain current bank or credit card information and to ensure that the account has sufficient funds at the time of the scheduled draft under the TPP agreement. When using a card, check with the bank or credit card company to be sure the daily spending limit is set to avoid declined payment(s) and resulting fees. The bank or credit card account must be from an institution that participates in automatic draft/debit programs. Liberty University cannot draft payments from non-U.S. bank accounts, money market, trust, home equity, or savings accounts.

**Payment Plan options will vary depending upon when Financial Check-In is completed.**

**CHARGEBACK FEE**

If a chargeback is initiated by a student, and the Merchant findings are in favor of the University, the student’s account will be charged a chargeback fee. The fee amount is dependent on the current credit card processors fee to the University.

**RETURNED PAYMENT FEE**

A student will be charged a Returned Payment Fee for any returned or declined payment made via check, automatic draft or declined credit card draft(s). After two returned or declined payments, all transactions for the remainder of the academic year can only be made by cash, money order, or certified check. Repeat offenders are subject to losing the privilege of utilizing the check payment option, and monthly payment plan options. Any future payment options will be at the discretion of the Director of Student Accounts. If a student provides invalid checking or credit card account information for their Tuition Payment Plan, the student’s account will also be subject to the Returned Payment Fee.

**ONLINE CLASS ATTENDANCE**

Regular attendance in online courses is expected throughout the length of the term. Online students who do not attend within the first week of a sub-term by submitting an academic assignment (such as the Course Requirements Checklist, an examination, written paper or project, discussion board post, or other academic event) will be dropped from the course roster and will not be allowed to submit further course work. The student may appeal to their instructor to remain in the course.

The online student alone assumes responsibility for course work missed due to non-attendance. A student who presents the instructor with an adequate and documented reason for absence may be given an opportunity to make up the work missed.

Online students who begin attendance by submitting an academic assignment then eventually cease progressing toward the completion of the course will be assigned a grade of FN during the semester.

**HOUSING FEE**

A student living in University housing is required to pay the applicable housing fee each semester depending on location and amenities. This fee covers room, and the basic resident board plan in the University dining hall.

If a student moves into the hall at check-in, and then withdraws or is allowed to move off campus (see regulations in Student Affairs section of this publication) during the first three weeks of the semester, they will be charged as follows:

- **Main Campus** - $220 per week for any part of a week in which they reside in the residence hall.
- **Quads Living** - $235 per week for any part of a week in which they reside in the residence hall.
- **Campus East** - $275 per week for any part of a week in which they reside in the residence hall.

There will be no adjustment made for the room portion of the housing fee if they move off campus after the three-week period; however, the meals portion will be rebated at a flat rate of $40 per week for the unused portion of the semester. The three-week adjustment period begins on the first official day of classes.

New and transfer students who attend orientation, live in university housing prior to the first week of classes, and who then withdraw at any time during that week, will be charged $150 for their stay.

**BOOKS AND SUPPLIES**

Tuition does not cover the cost of course materials. Costs will vary according to the student’s course of study and the availability of used books. The cost of textbooks and supplies will average $700 per semester. Students should purchase materials after registration but prior to the sub-term begin date (course activation). Liberty does not guarantee that required course materials will be available after the sub-term activation date.

**Resident Students:** The following funds may be used by resident students when purchasing textbooks:

- **Book Dollars:** awarded to new first term students upon completion of Financial Check-In. Amount of award will be determined according to the date FCI has been completed.
- **Book Vouchers:** students can include funds through Financial Check-In, to be transferred to the book store as a book voucher, for the purchase of their books.
- **Flames Cash:** funds can be applied to a Flames Cash Account and used at the University bookstore, as well as other approved participating merchants. Current information can be accessed at http://www.liberty.edu/index.cfm?pid=21106

**Online Students:** All course materials are available through MBS Direct. Purchases are made online through MBS Direct at http://www.mbsdirect.net/liberty. If a student has a credit on their Liberty University student account, course materials may be charged to the student’s account by means of the online book voucher system.

**PERSONAL NEEDS**

Laundry, cleaning, spending money, items related to personal grooming, towels, sheets, pillow, off-campus transportation, etc., vary by individual and are the student’s responsibility.

**TECHNOLOGY FEE**

All students, regardless of on-campus, off-campus, full- or part-time status, are required to pay a Technology Fee each semester to help provide for the operation and modernization of Liberty University’s technological capabilities. These capabilities offer direct and indirect benefits to our students. These funds contribute to improving educational and classroom facilities, information services accessible both on and off campus, student services, and administration.

**ALL students taking an intensive course on campus will be charged a technology fee. If a student has already paid the semester technology fee in which the intensive is taken, an additional technology fee will not be charged.**
ACTIVITY FEE
All resident students are required to pay an Activity Fee each semester (Fall and Spring). This fee provides access to Liberty University activities, admission to athletic events, access to the LaHaye Student Union recreational facilities, and to help offset the cost of other resources dedicated to student activities. Regardless of residence status, all students are subject to this fee. This fee is not pro-rated for part-time students.

UNPAID ACCOUNTS
Tuition, the housing fee (applicable to on-campus students only), and all other costs for the full semester are payable prior to, or at the time of Financial Check-in. Students who do not make payment on their account within a reasonable amount of time will be denied access to the cafeteria, printing services, and library until such arrangements are made. If a student is 10 or more days delinquent on his account, the student may be removed from classes. Failure to make financial arrangements could ultimately result in removal from university housing and administrative withdrawal.

Students with unpaid accounts will not be eligible to register for subsequent terms. They will also be ineligible to receive an official transcript or diploma until the account is paid in full. The student will be responsible for any collection fees incurred in collecting the account. A 1% finance charge (12% APR) may be assessed each month on outstanding balances.

WITHDRAWAL FEE
A fee of $50 will be charged for the processing of an official, unofficial, or administrative withdrawal or ceasing attendance from the University.

STUDENT ACCOUNTS APPEAL POLICY
A written appeal may be submitted to the department that assessed the charge. If the disputed charge cannot be reconciled with the assessing department, a written appeal with all supporting documentation can be submitted to the Liberty University Student Accounts Office within 30 business days of the billing/notification.

1. All pertinent information will be obtained and compiled by the Student Accounts Office.
2. The disputed charge will be reviewed by authorized Student Accounts Representatives.
3. A decision will be made by the authorized Representatives and the student notified.
4. If necessary, an appeal may be reviewed by a manager and/or associate director to render a final decision.

All appeals are to be submitted online at http://www.liberty.edu/index.cfm?PID=20659. All appeals will receive a response within 30 days after the written appeal has been received.

OFFICIAL WITHDRAWAL POLICY
Liberty University is committed to the success of every student and will work with each student to determine the best option to alleviate financial and academic challenges and get students back on track in their studies. Withdrawals from Liberty University fall under different categories: academic, administrative, medical or personal.

PLEASE NOTE: Students who must withdraw due to military deployment are required to meet with the SAO with a copy of their orders. They will then be referred to Military Affairs.

- Resident Student:
  - Withdrawing from individual courses, while maintaining enrollment in others, does not constitute a total withdrawal.
  - Students requesting to withdraw from courses during the semester must submit a Withdrawal Form to the Registrar. Generally, the withdrawal date will be the date the student submitted the form to the Registrar.
  - No refund will be issued for a student who withdraws from a residential course, and all billing hours will remain on the student’s account.
  - Intensives & Summer School

A resident student who withdraws from an on-campus intensive or summer class will be assigned a grade of “W” for that class and will...
be responsible for all tuition and fees. For more information please visit http://www.liberty.edu/index.cfm?PID=25048

- Online Student:
  - Withdrawal from individual courses in a sub-term (including overlapping 16-week sub-terms) does not constitute a total withdrawal until that student has withdrawn from all courses in that sub-term (including overlapping 16-week sub-terms).
  - A student withdrawing from a sub-term, when registered for course(s) within a future sub-term, must submit a letter of intent regarding any future sub-terms within the semester of withdrawal. If no letter of intent is received at time of withdrawal, the student will be automatically dropped from the future sub-terms, resulting in a total withdrawal from the semester.
  - Students requesting to withdraw must submit the Intent to Withdraw Form to their academic advisor. This will constitute a withdrawal. Generally, the withdrawal date will be the date the Intent to Withdraw Form is received in advising.

Title IV Withdrawal Policy

When students withdraw from all classes in a given term, they will be subject to a proration of all federal, state and institutional aid. This proration takes into account the total number of days that the student was enrolled. For instance, if there are 100 days in a term, and a student withdraws on day 20, that student has earned 20% of his federal, state and institutional aid. All remaining aid is unearned, and unearned portions of federal funds are required by law to be sent back to the federal government (34 CFR 668.22). Please note that Liberty University institutional aid will be prorated according to the same schedule as Title IV federal student aid. Because of these provisions, please be aware that having enough financial aid to cover your charges at the beginning of the semester does not ensure that your financial aid will completely cover your charges at the time of withdrawal.

To begin the withdrawal process: Resident Students must contact their Student Advocate; Online students must contact their Academic Advisor. For more information on the financial repercussions of withdrawing, please contact Liberty University’s Financial Aid Office at: 1-888-583-5704

Withdrawal Refund Policy

Resident students are considered ‘withdrawn from the University’ if they withdraw from all courses for the semester.

- Any resident student who withdraws from the University and completes the official withdrawal procedure will receive a refund of tuition and fees as follows:
  1. 100% will be credited if the student withdraws within the first week of the class but before submission of the first assignment (first assignment includes the Course Requirements Checklist).
  2. 75% tuition and fees will be credited if the student withdraws after submitting their first assignment and through the end of the second week of classes.
  3. 50% tuition and fees will be credited if the student withdraws after the second week of classes and before the end of the fourth week of classes.
  4. 25% tuition and fees will be credited if the student withdraws after the fourth week of classes but before the seventh week of classes.
  5. No tuition or fees will be credited after the sixth week of classes.

Intensives: A week is defined as Monday morning at 12:00 a.m. through Sunday night at 11:59 p.m. This may not align with the posted deadlines.

1. One- and Two-Week Intensives (tuition and fees credit)
   - 100% - Start of class to close of the first day
   - 50% - Start of class to close of the second day
   - 0% - After the close of the second day, the student is liable for ALL tuition and fees

2. Three-Week Intensive (tuition and fees credit)
   - 100% - Start of class to close of the first day
   - 50% - Start of class to close of the third day
   - 25% - Start of class to close of the fifth day
   - 0% - After the close of the fifth day, the student is liable for ALL tuition and fees

3. Four-Week Intensive (tuition and fees credit)
   - 100% - Start of class to close of the first day (End of drop/add period)
   - 50% - Start of class to close of the fourth day
   - 25% - Start of class to close of the seventh day
   - 0% - After the close of the seventh day, the student is liable for ALL tuition and fees

Higher One Card

Higher One is the banking partner that disburses refunds for the University. Every Liberty University student is issued a Higher One card as a tool for receiving refunds. After completing Financial Check-In, your card is sent to the address on file in your ASIST account. There is a charge of $15 to replace a lost card.

Additional Information

Additional information about the Flames Pass, Flames Cash, and the Higher One Card can be found online at http://www.liberty.edu/cardservices.
Financial Aid Information and Policies

Robert Ritz, B.S., M.Ed., Ph.D.
Vice President for Financial Aid

The Financial Aid Office administers the financial aid programs for the University and provides financial assistance to students who have a financial need and would otherwise be unable to attend Liberty University. Primarily the student is responsible for the cost of higher education. A student who needs financial assistance is expected to contribute by working or borrowing a reasonable portion of the funds needed for educational expenses.

Financial aid is available to eligible students to help meet education-related expenses. The types of financial aid available include grants, loans, scholarships, and employment. Grants and scholarships are “gift aid” and need not be repaid. Loans must be repaid to the lender over an extended period, typically after the student leaves school. Employment offered as a type of financial aid is paid at a pre-determined rate for work actually performed.

All applicants for financial aid are required to:

1. Apply for admission to the University;
2. Be degree candidates. Student auditors, dually enrolled high school students and special non-degree students are not eligible for federal financial aid; and
3. Complete, electronically sign, and submit a Free Application for Federal Student Aid (FAFSA) with the United States Department of Education by the priority deadline date of March 1 each year in which financial aid is desired. Students are urged to apply early for optimum financial aid benefits. Complete the FAFSA on the web at http://www.fafsa.ed.gov. The school code for Liberty University must be entered on the FAFSA for the institution to receive a Student Aid Report. The school code for Liberty University is 010392. Use the IRS Data Retrieval Tool when completing the FAFSA, when eligible.

For new students entering in the Spring semester, the priority deadline date to file the FAFSA is by October 1.

4. Complete verification when required.

Once the completed FAFSA is received by the United States Department of Education, information provided by the student on the FAFSA is used to produce a Student Aid Report (SAR). The SAR calculates the Expected Family Contribution (EFC), which is used to determine the student’s financial need.

The student’s financial need is the difference between the Cost of Attendance and the EFC. The Cost of Attendance may include the educational expenses of:

1. Tuition;
2. Room and board (for students living on and off campus);
3. Required fees;
4. Books and supplies;
5. Transportation; and
6. Miscellaneous expenses.

The amounts for these six educational expenses are the student’s estimated Cost of Attendance at Liberty University, and they become the student’s budget for financial aid purposes. Only the actual tuition, fees, and room and board (for resident students) are provided on the student’s University bill.

Financial aid recipients are selected on the basis of demonstrated financial need (as stated earlier) and academic achievement. Each financial aid recipient is provided an Award Notification Letter, which is the University’s official offer of estimated financial aid. Students do not need to respond to the Award Notification Letter unless they are:

1. Requesting a decreased loan amount;
2. Declining the loans or other aid offered; or
3. Receiving additional financial aid.

Students who want to reduce or decline federal loans that are automatically awarded to eligible students can complete a Federal Direct Student Loan Change Form in ASIST. In order for a Liberty University student to continue to receive Institutional Or Federal Financial Aid, The Student Must Maintain Financial Aid Satisfactory Academic Progress. Liberty University’s policy for determining satisfactory academic progress is stated below.

For more information on financial aid, visit the Financial Aid Office, located in the Student Services Center at Green Hall or find us on the Internet web site at http://www.liberty.edu/financialaid.

Financial Aid
Satisfactory Academic Progress Policy

The Financial Aid Office of Liberty University administers student financial aid programs from federal, state, and institutional, sources. Institutional sources include scholarships, grants, discounts and Continuing Education and Dependent Grant-In-Aid benefits. The U.S. Department of Education requires schools to develop and implement policies by which academic progress is evaluated and monitored for all students, even those who did not receive financial aid in prior terms at Liberty University.

Students must meet Financial Aid Satisfactory Academic Progress (SAP) requirements to receive federal Title IV aid; that includes Federal Pell Grants, Federal Supplemental Educational Opportunity Grants, Federal Work Study, Federal TEACH Grants, and Federal Direct Education Loans (Student, Parent PLUS and Graduate PLUS). Liberty University also applies the SAP requirements to monitor eligibility for all institutional aid. The Virginia Commonwealth programs are administered under the guidelines from the State Council of Higher Education for Virginia (SCHEV).

This policy describes the Financial Aid Satisfactory Academic Progress requirements and is in addition to and operates separately from the Academic Satisfactory Progress requirements for each academic program and department/division.

Evaluating Satisfactory Academic Progress:

The standards against which all students are measured include Qualitative, Quantitative, Maximum Time Frame, and “All Unearned Credits” standards. The academic record of all students is reviewed after the end of each term. The academic record review is cumulative and includes all courses taken at the student’s current academic level. After the evaluation, letters will be sent to all students who have insufficient academic progress and are being placed on Financial Aid Warning, or Suspension as a result.

Students must have a minimum cumulative GPA of 2.0 to graduate from any program at Liberty University. Some programs, as outlined below in this policy, require a higher minimum cumulative GPA to graduate.

Qualitative Standard
Cumulative GPA is composed of all coursework at the current academic level and is calculated by the Registrar’s Office. To meet
the qualitative standards students must meet the minimum cumulative GPA as determined by their classification and program.

<table>
<thead>
<tr>
<th>Student Classification</th>
<th>Required Minimum Cumulative GPA for Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>All Diploma and Certificate Programs, M.A. (Christian Ministry, Global Studies, Worship Studies)</td>
<td>2.00</td>
</tr>
<tr>
<td>M.A. (Human Services Counseling), M.A.T., M.Ed., M.A.M.L.</td>
<td>3.00</td>
</tr>
</tbody>
</table>

Additional academic progress criteria may exist for certain financial aid programs. For example, some private scholarships and Commonwealth of Virginia programs require a higher cumulative grade point average than those listed above. **Once a transfer student has grades for a payment period at Liberty University for coursework taken toward the eligible program, Liberty University will use the cumulative GPA calculated from those grades only.**

### Quantitative Standard

In order to meet the quantitative standard students must complete 67% of attempted coursework at the current level. Withdrawals, incompletes, repeated courses, failure grades, and transfer hours will count as attempted coursework. Please note: completion rates are not rounded up to meet progress. If a student has a completion rate of 66.666%, they are not meeting the minimum 67% federal requirement for financial aid satisfactory academic progress.

### Maximum Time Frame

A student may not exceed a maximum number of attempted coursework hours in any program even if aid was not received during that term or prior terms. Once the student reaches the maximum timeframe they will not be permitted to receive financial aid in their next term. **Grades that do not count as earned toward completion of the academic program:** Because some grades are NOT counted as earned credits toward the completion of a degree program, they are not counted as successfully completed credits toward the minimum financial aid satisfactory academic progress standards. Examples include, but are not limited to: AU, BU, CR, CU, F, FN, FW, I, IP, M, N, NP, U, W, WF, WP, WU, X, Z.

### Break in Enrollment

When a student has a break in enrollment and is readmitted, the SAP status for prior terms will apply. For example, if a student is placed on financial aid suspension at the end of the Spring term, does not return in the Fall term, and is readmitted the next Spring term, the student will continue in a financial aid suspension status for that term.

### Federally Defined Leaves of Absence (FLOA)

Liberty University does not grant federally defined Leaves of Absence for Financial Aid purposes. Instead of utilizing a federally defined Leave of Absence, the University assists students by:

- Making tutoring available
- Allowing students to work with faculty to finish incomplete coursework
- Allowing an official appeal of the Financial Aid Refund calculation based on unusual circumstances
- Allowing students to “stop-out” for one or more semesters
- Allowing students to drop courses with a “W” rather than an “F” during specific time-frames
- Allowing students to submit a Special Considerations Form (even during the period of enrollment) to reconsider the calculation of need-based financial aid eligibility
- Allowing students to appeal a determination of insufficient satisfactory academic progress under the Financial Aid Satisfactory Academic Progress Policy requirements.

The “**Federally Defined Leave of Absence**” policy listed above is for student financial aid purposes only and does not address University policy for employees (i.e. FMLA regulations).

### Terms/Parts-of-Term/Summer Sessions

A traditional semester is referred to as a standard term (e.g. Fall, Spring, and Summer). Standard terms, as defined by Liberty University, are comprised of a combination of smaller “sub-terms” (e.g. sub-term B, sub-term C, etc.). Satisfactory Academic Progress requirements are calculated based on the combined sub-terms as defined by Liberty University. Intercession credits from classes occurring during approximately the final two weeks of December and/or the first two weeks of January will be added to the Spring Term. Any other intensive courses will fall within a standard term (and be attributed to only that specific standard term). Summer sub-terms, for the purpose of credit hour load and measurement of progress, are combined together into the Summer term. The Summer term is considered a “trailer” at Liberty University. This means that aid processed for the Summer term will be based on the FAFSA from the prior year.

### Delay or Changes with Future Aid

Every institution offering federal aid must check for satisfactory academic progress (SAP) at the conclusion of each term. In some cases, the grades are submitted on dates close to or during the subsequent term. This will delay the SAP review.

### All Unearned Credits

Students attempting at least half-time level credits who earn no credits for the term will be placed on financial aid suspension and will not be permitted to receive financial aid in their next term.
process and may affect aid in subsequent terms for some students. Students who are affected will see their financial aid satisfactory academic progress as “Waiting” status in ASIST until grades are submitted and SAP is reviewed.

Withdrawals and Incomplete
Courses from which a student withdraws or receives a grade of incomplete will not be considered as satisfactorily completed. The courses, which will be considered courses attempted but not completed, may negatively affect eligibility for the next term. Additionally, they will factor into the measurement for the maximum time frame.

Repeated Courses
Repeated courses are considered in the maximum time frame requirement. The course/s will be considered as attempted each time the course is taken. Repeating the same course during the same term is not allowed as this would inflate the student’s enrollment level requiring the elimination of related financial aid. Additionally, a course that is repeated during the same term would cause an incorrect calculation of the completion rate (Quantitative Standard) listed above.

New federal regulations limit the amount of federal aid that can be used when repeating a course that has previously been passed with a grade of ‘D’ or higher. If a student earns a ‘W’ or ‘F’ in a course, the student can continue to repeat the course paid with federal aid so long as they are meeting minimum Financial Aid Satisfactory Academic Progress requirements. Once a grade of ‘D’ or higher is earned for a course, students can only repeat the course one more time and use federal aid to pay for the course. Three or more repeats of the passed course will not be counted towards federal aid eligibility or be eligible to use federal aid to pay for the course. Examples follow:

<table>
<thead>
<tr>
<th>Grades Earned</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>D, C</td>
<td>Repeat is not eligible for federal aid</td>
</tr>
<tr>
<td>F, F, D, W, B</td>
<td>Repeat is not eligible for federal aid</td>
</tr>
<tr>
<td>F, F, D, B</td>
<td>Repeat is not eligible for federal aid</td>
</tr>
<tr>
<td>F, D, W, F</td>
<td>Repeat is not eligible for federal aid</td>
</tr>
</tbody>
</table>

If a student repeats a course that is not eligible for federal aid, a recalculation of aid is completed to exclude the credits for the repeated course.

This rule applies whether or not the student received aid for earlier enrollments in the course.

All repeated courses affect Financial Aid Satisfactory Academic Progress calculations. A repeated course, along with the original attempt, must be counted as attempted credit hours. All students must successfully complete 67% (66.669% will not be rounded) of cumulative attempted hours by the end of each term.

The University will maintain compliance with the regulatory stipulations surrounding repeat courses and how they should be handled during a review of satisfactory academic progress.

Transfer Courses
Transfer courses are not considered in determining eligibility under the quantitative measure but are considered in the quantitative and maximum time frame measurements. Transfer students are awarded as first-year students without regard to grade or warning status at the prior post-secondary institution. The Financial Aid SAP requirements would then be used to measure the transfer student’s continued status. Transfer credits must be evaluated and a grade-level established before any educational loans are processed.

Consortium Agreements
The number of credits earned under an approved consortium agreement is integrated into the student’s record upon completion of the course. **Note:** Courses must first be approved for transfer by the Liberty University Registrar’s Office. The Consortium Agreement is also subject to approval by both the home and host institution’s authorized financial aid staff. Failure to complete the course/s could negatively reflect in the SAP evaluation. Financial Aid staff from the home school will request information from the host school during the enrolled term to confirm continued enrollment and (at the end of the term) satisfactory academic progress. Failure to complete the course/s or completing a course/s in a manner that does not comply with University’s transfer standards will result in financial aid suspension and future requests for a consortium agreement will not be considered. If a SAP appeal is approved, unearned hours under the consortium agreement will not be calculated when future progress reviews occur.

Remedial/Developmental Course work:
Financial aid is not available for non-credit remedial courses. Remedial/Developmental courses carrying regular college credit are considered in determining the qualitative, quantitative and maximum time frame requirements for SAP. These courses are counted in enrollment for financial aid eligibility since they meet the following federally defined requirements:

1. They are not a prerequisite that would hinder admission into an eligible degree program at Liberty University.
2. They are less than one year in length.
3. They offer instruction above the 5th Grade Elementary level.
4. They are not used to satisfy high school graduation requirements.

ESL Courses
Financial aid, including Dependent Grant in Aid (DGIA) and Continuing Education (CE) benefits, is not available for students enrolled in the ESL/ELIL program. ESL courses taken as part of an undergraduate program are non credit courses. ESL/ELIL courses are not included in the calculation of satisfactory academic progress.

Special Student Status
Special Students are not eligible for federal and state aid. Some Special Students qualify for certain institutional aid programs. For this reason, the Quantitative Standard Rule, Maximum Timeframe Rule and All Unearned Credits Rule of the Financial Aid Satisfactory Progress Policy apply to Special Students. The minimum cumulative grade point average requirement for Special Students is 2.00 for Graduate, Doctoral and Law programs.

Change in Major / Additional Degrees
When a student changes their major or seeks an additional degree, the student may appeal to the Financial Aid Office to have courses attempted and earned that do not count toward the student’s new major or degree excluded from the Maximum Time Frame calculation of a student’s SAP standing.

Changed Grades
If a grade is changed, the student is required to notify the Financial Aid Office immediately. The Financial Aid Office will then initiate a review of the effect of the grade change on academic progress within 30 days of notification. A grade change late in or after the term in question, or failure to notify the Financial Aid Office may result in the loss of financial aid eligibility because
regulations may limit the time within which aid may be re-awarded or disbursed.

The Liberty School of Law adheres to a schedule which allows for grades to be submitted after the end of the term. Because of this, Liberty School of Law students evaluated after grade submissions may have their aid eligibility recalcuated – and may need to adjust their payment arrangements through Financial Check-In later than non-law students.

**Academic Amnesty Program**

Federal regulations require that the student’s complete academic history be included in the evaluation of Financial Aid Satisfactory Academic Progress. Therefore, the Academic Amnesty Program at Liberty University cannot alter the academic history reviewed for Financial Aid Satisfactory Academic Progress.

**Failure to Make Satisfactory Academic Progress**

Students who fail to meet the qualitative and/or quantitative standards at the end of a term (based upon the student’s enrollment) will be placed on financial aid “warning” status and will remain eligible for financial aid while on a warning status. Students on financial aid warning status must meet the qualitative and quantitative requirements by the next term’s measurement of progress. Students not meeting the requirements at the next term’s measurement of progress will be placed on financial aid suspension and considered ineligible for future financial aid until the deficiencies are resolved.

**Re-establishing Eligibility**

Students may re-establish eligibility for financial aid by taking appropriate action that brings the student into compliance with the standards. Readmission to Liberty University after &Academic& suspension or approval of an &Academic& suspension appeal does not automatically reinstate &financial aid& eligibility after a &Financial Aid& suspension. Reinstatement of aid eligibility is not retroactive and will only affect current or future enrollment periods. Additionally, enrolling for future courses and paying for those courses out of pocket or by other means does not remove or change a student’s academic progress. For example, if a student is on financial aid suspension and pays for the next term of enrollment out of pocket, they will continue to be on financial aid suspension until they have adequately re-established eligibility under SAP policy guidelines.

**Exemption of Certain Institutional Funds**

Some specific institutionally funded sources of financial aid are excluded from the minimum requirements under the Financial Aid Satisfactory Academic Progress Policy. These funds are:

- The Liberty University Online Program Alumni Scholarship
- The Liberty University Online Military Tech Fee Waiver
- The Founder’s Memorial Scholarship Programs (including associated funds formerly known as “Jerry Falwell Ministries - JFM” or “Jerry Falwell Scholarship - JFS”).
- Discounts processed through Student Accounts (that are not listed as an aid fund) but as a resource.
- Liberty University employees who are not enrolled in a degree program –and- not receiving any other type of financial aid covered under this policy, are exempt from the 150% rule requirement.

**PLEASE NOTE:** The Dependent Grant in Aid (DGIA) program does require the student to be enrolled in a degree program and therefore DGIA recipients are subject to the 150% rule and other requirements within this policy.

- The Liberty University VTAG Institutional Fund
- The WWMC Radio Scholarship Fund
- The Liberty University Online Promotional Fresh Start Award
- The Liberty University Endurance Program
- The Liberty University Online Promotional Tech Fee Waiver
- The Liberty University Online Promotional Book Dollar Award

**Appeals**

A student who is placed on financial aid suspension may appeal this decision. To appeal the financial aid suspension, a student must submit to the Vice President for Financial Aid a signed and dated letter of appeal explaining why s/he should not be suspended along with the Satisfactory Academic Progress Appeal Form and any supporting documentation from an objective third party professional (e.g. physician, counselor, lawyer, social worker, teacher, religious leader, death certificate, divorce decree, etc.). Family members of the student, friends, and Liberty University employees are not considered an acceptable third party. After the committee reviews the submitted appeal, the student will be notified of the decision in writing. All financial aid awards remain cancelled until the student follows these appeal procedures and receives a written notification of reinstatement. If a reinstatement is approved, the reinstatement will last from the date of the appeal approval until the next term measurement event.

Students on financial aid warning status are not required to submit a letter of appeal since their financial aid eligibility will continue during the warning status. In the cases of those students receiving financial aid in the form of subsidized employment, the student’s worksite supervisor/s will be notified of the reinstatement.

Students who submit an appeal to the Financial Aid Office very late in a term or after the term has ended may lose financial aid eligibility because regulations may limit the time within which aid may be re-awarded and/or disbursed.

During the period of an approved appeal, students must satisfactorily fulfill the requirements in the Financial Aid academic plan and are on Financial Aid Probation. This academic plan requires every student to have a cumulative completion rate of 75% and a GPA requirement reflecting a quarter point (.25) above for that regular program for the term of the approved appeal. This will ensure progress in making up the previous deficiency.

**Student Should Monitor Progress**

Students are responsible to review their grades (when midterm and end-of-term grades are available) and compare their progress to the standards set forth in the Financial Aid Satisfactory Academic Policy to ensure that they are aware of their standing. As they review their academic information, students are encouraged to proactively seek assistance. For example, students could pursue additional academic advising, arrange tutoring, or regularly discuss their academic work with their instructor/s. The student’s responsibility to monitor their own academic progress is important especially as the evaluation may immediately affect their financial aid eligibility for the next term. For example, failure to meet standards while on financial aid probation in the Spring term will immediately affect aid eligibility for the Summer term.
Financial Aid probation is the period in which a student is eligible to receive financial aid based on a granted Financial Aid appeal.

**PLEASE NOTE:** Since a financial aid suspension that is caused from one term’s grades could immediately affect the next term’s aid, even after the student begins attendance of that term, all students are encouraged to monitor their own progress very closely.

**Consumer Information Statements**

Liberty University, as permitted by federal regulation, now uses electronic means to disseminate required student consumer and “Right-To-Know” Act information. Anyone signing or processing financial aid forms, seeking financial aid information or assistance, or seeking consumer information at Liberty University must read, understand, and comply with the requirements disclosed which are available 24 hours a day at www.liberty.edu/financialaid.

**Student Rights and Responsibilities**

**STUDENT RIGHTS**

Every student has the right to know:

- The financial aid that is available (including information on all federal, state, and institutional financial aid programs);
- The deadlines for submitting applications for each of the financial aid programs;
- The cost of attendance, and the policies regarding refunds to students who drop out of school;
- The criteria used to select financial aid recipients;
- How financial need is determined (including the consideration of costs for tuition, room and board, fees, books and supplies, transportation, and miscellaneous expenses);
- The resources (such as parental contribution, assets, other financial aid, etc.) that are considered in the calculation of need;
- The details regarding various programs in the financial aid award package (the student may request reconsideration of the award which was offered should he/she believe he/she was treated unfairly);
- The portion of the financial aid received which must be repaid, and the portion which is grant aid;
- The interest rate, total amount to be repaid, when repayments must begin, and the length of time allowed to repay loan funds;
- Terms and conditions of any employment that is a part of the financial aid package;
- How the University distributes financial aid among students;
- How and when financial aid is disbursed;
- The University’s refund policy and order of financial aid refund distribution;
- How the school determines whether a student is making satisfactory progress, the consequences of not meeting those standards, and how to reestablish satisfactory academic progress;
- The academic programs offered by the University;
- The office designated for providing financial aid information and for administering financial aid programs or general institutional issues;
- University retention and completion rates;
- Information regarding accreditation and licensing organizations;

- Special facilities and services available to disabled students;
- About University facilities;
- University faculty and other instructional personnel;
- About campus security from an annual campus security report also upon request from the University’s Police Department;
- Actions taken by the University for any violation (and to prevent violation) of the provision of the Drug-Free Workplace Act of 1988;
- Data for the general student body, and data related to the awarding of athletically related student aid;
- Information made available under the Equity in Athletics Disclosure Act;
- Program participation agreement (PPA) requirements; and
- Students’ rights and responsibilities as financial aid recipients.

**STUDENT RESPONSIBILITIES**

It is the student’s responsibility to:

- Complete all applications for student financial aid carefully and accurately, and to submit these applications to the appropriate agency or office prior to the deadline. Errors may delay the receipt of financial aid. Intentional misreporting of information on the application for aid forms is a violation of law and is considered a criminal offense subject to penalties under the U.S. Criminal code;
- Return and submit all additional documentation, verification, corrections, and/or information requested by the Financial Aid Office or other agency in a timely manner;
- Read, understand, and keep copies of all forms that are submitted;
- Accept responsibility for all agreements signed;
- Keep the Financial Aid Office and the lender informed of any changes in address, name, marital status, financial situation, or any change in enrollment or student status;
- Report to the Financial Aid Office any additional assistance from non-University sources such as scholarships, loans, fellowships, and educational benefits;
- Maintain satisfactory academic progress;
- Read Liberty University email and ASIST messages for communication from the Financial Aid Office;
- Complete Exit Counseling upon graduation, withdrawing, when a break in enrollment occurs, and when dropping below half time;
- Re-apply for financial aid each academic year;
- Complete the online loan application and entrance counseling when receiving a Federal Student Loan for the first time at Liberty University.

If the student borrower disputes the terms of the loan in writing and the institution does not resolve the dispute, the student may contact the Student Loan Ombudsman’s Office. The United States Department of Education’s Ombudsman Office can propose solutions that may help you and other parties come to a final agreement. Before you call, make sure you have good records of people you have talked to and what they have said. Remember, too, that an ombudsman cannot reverse a decision or take sides. You may reach the Ombudsman at: 1-877-557-2575 or www.ombudsman.ed.gov.
Federal Title IV Student Aid Programs

ELIGIBILITY FOR FEDERAL AID
To receive federal aid, a student must:

- Be a United States citizen or eligible non-citizen;
- Demonstrate financial need (except for certain loans);
- Have a high school diploma or a General Education Development (GED) certificate;
- Be enrolled or accepted for enrollment as a regular student working toward a degree or certificate in an eligible program;
- Certify that you are not in default on a federal student loan and do not owe money on a federal student grant;
- Have a valid Social Security Number;
- Register with the Selective Service if required. You can use the paper or electronic FAFSASM to register, you can register at www.sss.gov, or you can call 1-847-688-6888. (TTY users can call 1-847-688-2567.);
- Maintain satisfactory academic progress once in school;
- Certify that you will use federal student aid only for educational purposes.

FEDERAL STUDENT LOANS
Federal Student Loans are low interest loans available to students who are enrolled at least half-time. Students who do not have sufficient demonstrated need may be eligible for unsubsidized funds in which the student pays the interest. The student has the option to capitalize the interest (add it to the principal) while in school. Repayment begins six (6) months after students graduate, withdraw, break enrollment, or drop below half-time status.

FEDERAL GRADUATE PLUS LOAN
A federal loan program, the Federal Graduate PLUS Loan is a low interest, federally backed student loan, guaranteed by the U.S. Government. The Federal Grad PLUS Loan is a credit based loan, unlike the Federal Direct Student Loans. Additionally, the Grad PLUS can cover educational expenses up to the cost of attendance, less other financial aid.

A Federal Graduate PLUS Loan allows graduate students to borrow the total cost of graduate education including tuition, room and board, supplies, lab expenses, and travel, less any other aid.

- These student loans are non-need based. PLUS Loans are based on your credit history.
- The FAFSA (Free Application for Federal Student Aid) is required.
- Graduate PLUS Loans require no collateral (like other types of loans – including home equity).
- Interest may be tax deductible.
- Grad PLUS loans can be deferred while you are in school.

FEDERAL TEACH GRANT SUMMARY
The Federal TEACH grant program is the first federal grant program that requires a service agreement and has the potential of converting to a loan. The Federal TEACH Grant makes up to $4,000/year available for full-time students on both the undergraduate and graduate levels. Amounts are prorated for lower enrollment levels. The maximum aggregate amount an undergraduate student can receive is $16,000. The maximum a graduate student can receive is $8,000. These funds can only be used for the student’s first bachelors or first graduate degree. This program is not available for students in doctoral programs.

Service Agreement
In exchange for receiving a Federal TEACH Grant, students must agree to serve as a full-time teacher in a high-need field in a public or private elementary or secondary school that serves low-income students (see below for more information on high-need fields and schools serving low-income students). As a recipient of a Federal TEACH Grant, the student must teach for at least four academic years within eight calendar years of completing the program of study for which the student received a Federal TEACH Grant.

IMPORTANT: If the student fails to complete this service obligation, the United States Department of Education will convert all Federal TEACH Grants funds that the student received to a Federal Direct Unsubsidized Stafford Loan. The student must then repay this loan to the United States Department of Education. You will be charged interest from the date the grant(s) disbursed.

Student Eligibility Requirements
- Complete the Free Application for Federal Student Aid (FAFSA), although you do not have to demonstrate financial need.
- Be a United States citizen or eligible non-citizen.
- Be enrolled in an eligible program
- Be enrolled as an undergraduate, post-baccalaureate, or graduate student in a postsecondary educational institution that has chosen to participate in the Federal TEACH Grant Program.
- Be enrolled in coursework that is necessary to begin a career in teaching or plan to complete such coursework. Meet certain academic achievement requirements (generally, scoring above the 75th percentile on a college admissions test or maintaining a cumulative GPA of at least 3.25).
- Sign a Federal TEACH Grant Agreement to Serve
- High Needs Fields: Bilingual Education and English Language Acquisition, Foreign Language, Mathematics, Reading Specialist, Science, Special Education

Eligible Degree Programs at Liberty University
For a list of eligible degrees, please visit this link: http://www.liberty.edu/index.cfm/PID=18416.

FEDERAL WORK STUDY (FWS)
The Federal Work Study program provides employment opportunities for students who have a demonstrated financial need based on the FAFSA. Students are paid on an hourly basis; pay will be at least the current federal minimum wage. The total amount of aid a student receives from both federal and non-federal sources cannot exceed financial need. The $4,000 Federal Work Study cannot be applied toward initial Financial Check-In.

Virginia Student Aid Programs
TUITION ASSISTANCE GRANT PROGRAM (VTAG)
Established in 1972, the Tuition Assistance Grant Program (VTAG) is designed to assist Virginia residents who attend accredited private, non-profit colleges and universities in Virginia for other than religious training or theological education. The VTAG is authorized in Chapter 4.1 Section 23-38.11 through 18 of the Code of Virginia as the Tuition Assistance Grant Act.

Applications must be submitted to the Financial Aid Office before the published annual deadline in order to be considered for the maximum award amount.
Full-time students enrolled in an approved program of study, who have been Virginia domiciliary residents for at least 12 consecutive months by the beginning of the fall term for the current academic year, may be eligible for an award. A student who is in Virginia solely to attend college is not considered to be a domiciled resident. Applicants must also be a citizen or permanent resident of the United States. The Tuition Assistance Grant award may be received for no more than eight (8) semesters for undergraduate and six (6) semesters for graduate students.

Students pursuing a degree in religious training or theological education may not receive VTAG. Students pursuing the Worship and Music Studies, Intercultural Studies, or the Pastoral Leadership and Biblical Exposition majors are not eligible for VTAG.

Beginning in 2009-10, eligible graduate programs are limited to those in a health-related professional program. At Liberty University, the Masters of Science in Nursing (M.S.N.) program and the Master of Public Health (M.P.H.) program with cognates in Nutrition or Health Promotion are eligible for VTAG.

Department of Veterans Affairs (VA) Educational Assistance

Students may receive benefits under one of the following programs:
- Selected Reserve Educational Assistance Program;
- Post-Vietnam Era Veterans’ Educational Assistance Program (VEAP);
- Active Duty Educational Assistance Program;
- GI Bill;
- Vocational Rehabilitation; and
- Dependent’s Educational Assistance (Chapter 35).

For further information, contact the nearest Veteran Affairs regional office or the Military Affairs Office at Liberty University.

SCHOOL CLASSIFICATION

The VA classifies the Liberty University Online Program as an Independent Study Program, not a correspondence school. Please be sure to check the box on the VA application indicating that the school is Independent Study. VA awards payment at the full rate (as if taking courses on campus).

CERTIFICATION

Certification to the VA will be submitted on a VA 22-1999 after the drop period for the sub-term in which the student is enrolled. All discounts and scholarships applied to the student’s account will be subtracted from the tuition and fees submitted to the VA. Any changes during the semester (hours and tuition) will be reported to the VA for adjustment.

PAYMENT

The VA will send payment directly to the student in a lump sum or a monthly check. If payment has not been received within a reasonable amount of time after certification, it is the student’s responsibility to contact the VA directly to determine the cause. Questions concerning the amount of payment should also be directed to the VA. The VA may be contacted by phone at 888-442-4551 (888-GI BILL1) or by email at buffrpo@vba.va.gov. The VA’s Web site is http://www.va.gov.

APPLYING FOR VA BENEFITS

Students who have previously used their VA educational benefits should complete a VA 22-1995 (Request for Change of Program or Place of Training form) and submit it to Liberty’s Military Education Office. Students who have never used VA educational benefits should complete a VA 22-1990 (Application for Education Benefits form). Both forms may be obtained from any local VA office, printed from the VA website, or they can be mailed from the University upon request.

Reservists under Chapter 1606 (New GI Bill for Selected Reservists) should obtain an approved DD 2384 and submit it to Liberty with the VA 22-1999. The DD 2384 may be obtained from the unit commander or the unit education counselor. Active duty personnel may obtain these forms from the Education Services Officer on base.

A certificate of eligibility from the VA will be mailed to the student approximately 6-8 weeks after the application has been processed. The student should then forward copies of the certificates to Liberty’s Military Affairs Office. The VA will notify the student in writing if the student is not eligible for benefits.

Tuition Assistance Program Eligibility for Active Duty Military, National Guard, and Reservists

Active duty military and reservists interested in obtaining Tuition Assistance must check with their Education Services Officer to determine whether they are eligible. Students are encouraged to visit their Education Office at least 30 days prior to their anticipated enrollment date.

Students in the Army, Navy, or National Guard who are deemed ineligible for Up-Front Tuition Assistance may be eligible for DANTES reimbursement.

UP-FRONT TUITION ASSISTANCE (TA)

Students requesting Up-Front Tuition Assistance must request an application from their base Education Office. If the application is approved, the student must submit to Liberty University’s Military Education Office the original copy of the official TA form and all other forms required by the base. All required original signatures must be on the TA forms. Students are encouraged to keep copies of all forms for their records.

Students who are eligible for Up-Front Tuition Assistance are required to pay the portion of their tuition that is not covered by TA. An invoice for the amount approved on the TA form will be sent to the student’s Education Office 21 days after the student enrolls in a course. The Education Office should send payment directly to the University.

TA generally covers 75% of tuition, although some branches of the military may pay a different percentage. Payment is applied to tuition only.

A grade report will be submitted to the base Education Office after the student completes the course(s). Students consent to the release of their grade(s) by signing the Tuition Assistance form.

RESERVIST’S ELIGIBILITY

The student must contact the employee’s Personnel Office for information concerning continuing education benefits.

Corporate Tuition Assistance

FORMS

All Tuition Assistance application forms must be obtained from the student’s employer. The Liberty University Online Program will invoice the employer for tuition payments upon receipt of an original approval certificate or letter. Corporate Tuition Assistance must be paid at the time of registration to the University to be used towards payment of the student’s account. Corporate Tuition Assistance paid upon completion of courses will not be used towards payment of the student’s account.
REIMBURSEMENTS
Students who receive tuition benefits after they have completed their courses should request a receipt from the Liberty University Online Student Accounts Office at the end of the semester.

Appeal and Complaint Policies
Policies and processes for residential and online students who wish to file a complaint or appeal their financial aid awards are published online at http://www.liberty.edu/index.cfm?PID=19260.

FINANCIAL AID SATISFACTORY ACADEMIC PROGRESS APPEAL PROCESS
A student who is placed on Financial Aid Suspension may appeal this decision by submitting a Satisfactory Academic Progress (SAP) Appeal Form with objective third party supporting documentation to be reviewed by the SAP Appeal Committee. The appeal statement should explain why the student did not meet the SAP requirements with a plan of action on how to maintain satisfactory academic progress in future terms. Additionally, the objective third party documentation cannot come from family members of the student, friends, or Liberty University employees. The Committee consists of the Assistant Director of Financial Aid for Advising, one Financial Aid Advisor and one Compliance Analyst.

After the Financial Aid SAP Appeals Committee reviews the submitted appeal, the student will be notified of the decision in writing. All financial aid awards remain cancelled until the student follows these appeal procedures and receives a written notification of reinstatement. If a reinstatement is approved, the reinstatement will last from the date of the appeal approval until the next annual measurement event (SAP evaluations are completed at the close of fall, spring, and summer terms). In cases where a student receives financial aid in the form of subsidized employment, the student's worksite supervisor(s) will be notified of the reinstatement.

Financial aid eligibility will continue for students on financial aid warning status, so they are not required to submit a letter.

Students who submit an appeal to the Financial Aid Office very late in a term or after the term has ended may lose financial aid eligibility because regulations may limit the time when aid may be re-awarded and/or disbursed.

Appeals may be submitted to:
- Financial Aid SAP Appeal Committee
  Liberty University Financial Aid Office
  1971 University Blvd.
  Lynchburg, VA 24515
  Fax: (434) 582-2053
  Email: financialaid@liberty.edu

INSTITUTIONAL SCHOLARSHIP APPEAL PROCESS
A student may appeal the decision to cancel eligibility for a scholarship by sending a detailed, signed letter stating any mitigating circumstances to be considered. The Financial Aid Scholarship Appeals Committee reviews the submitted appeal and supporting documentation. Within 30 days, the student will be notified of the decision in writing.

Appeals may be submitted to:
- Financial Aid Scholarship Appeals Committee
  Liberty University Financial Aid Office
  1971 University Blvd.
  Lynchburg, VA 24515
  Fax: (434) 582-2053

FINANCIAL AID GENERAL APPEAL FOR ASSISTANCE
The Resident and Liberty University Online Student Advocate Offices assist students who have gone through all the customary operating procedures but have not been able to resolve particular challenges related to financial aid. The primary function of these offices is to answer students’ questions and resolve problems.

For Liberty University Online students, appeals and General Complaint forms may be submitted to:
- Online Advocate Office
  Liberty University
  1971 University Blvd.
  Lynchburg, VA 24515
  Fax: (800) 628-7977

For Resident students, appeals may be submitted to:
- Resident Advocate Office
  Liberty University
  1971 University Blvd
  Lynchburg, VA 24515
  434-582-7200
  studentadvocate@liberty.edu
  www.liberty.edu/SAO

VIRGINIA STATE GRANT APPEAL PROCESS
A formal appeal concerning the decision to deny approval for state grant eligibility may be filed by contacting the State Grants Coordinator in the Liberty University Financial Aid Office. If the appeal is denied, the State Grants Coordinator will notify the student within 30 days.

State Grant Appeals to the State Grants Coordinator may be submitted to:
- State Grants Coordinator, Appeal
  Liberty University Financial Aid Office
  1971 University Blvd.
  Lynchburg, VA 24515
  Fax: (434) 582-2053

If the student disputes the decision made by the State Grants Coordinator, the student may appeal the State Council of Higher Education (SHEV). The student must submit a copy of the appeal and supporting documentation.

State Grant Appeals to the State Council of Higher Education (SHEV) may be submitted to:
- State Council of Higher Education for Virginia
  Office of Student Financial Aid
  2011-12 TAGP Appeals Committee
  James Monroe Building
  101 N 14th St.
  Richmond, VA 23219

The state office will then request any additional information that is need. The office will also contact the school and request any documentation the school may have received and an explanation of the denial. They will ask for the school to fax the following:
1. Copy of the VTAG application
2. Date student's application was received
3. Date the student started school
4. Date the student moved to Virginia
5. Dates of enrollment and number of attempted hours for each semester
6. Copy of denial letter
7. Any other documentation that pertains to decision
The student may also submit a second appeal if they are denied by the first SCHEV Council at the state level. The state may also ask student for copy of:
1. Letter explaining case for approval
2. Driver’s license, car registration, voter registration
3. Letter from employer, missionary agency, social workers, school officials, etc.
4. Copy of Virginia resident income taxes for parents, spouse, or student
5. Copy of federal taxes
6. Legal guardian documents
7. Ward of court documents
8. Custody documents
9. Copy of DD-214, LES, or Home of Record
10. Any other supporting documentation

FEDERAL STUDENT LOAN APPEAL PROCESS
Students who dispute how a federal student loan was processed or a decision regarding eligibility may contact the Federal Student Aid (FSA) Ombudsman. The FSA Ombudsman resolves disputes from a neutral, independent viewpoint. The Federal Student Aid (FSA) Ombudsman will informally conduct impartial fact-finding about student complaints. The Ombudsman will recommend solutions, but does not have the authority to reverse decisions. The Ombudsman will also work to bring about changes that will help prevent future problems for other student loan borrowers. This free service is provided by the United States Department of Education.

The Ombudsman will research the problem and determine whether the student has been treated fairly. If the student loan complaint is justified, the Ombudsman will work with the student and the office, agency, or company involved in the problem. On the student’s behalf, the Ombudsman will contact other offices within the United States Department of Education, his or her private lender, his or her loan guaranty agency, and the servicing agency or firm collecting the loan.

If the student’s complaint is not justified, the Ombudsman will take the time to explain how the United States Department of Education reached this conclusion. The Ombudsman may be contacted as follows:
U.S. Department of Education
FSA Ombudsman
830 First St., NE, Mail Stop 5144
Washington, DC 20202-5144
Phone: (877) 557-2575
Fax: (202) 275-0549

APPEAL PROCESS TO THE OFFICE OF THE INSPECTOR GENERAL
Anyone suspecting fraud, waste or abuse involving United States Department of Education funds or programs should contact the Inspector General’s Hotline by:
1. Emailing oig.hotline@ed.gov
2. Calling the OIG Hotline - (800) MIS-USED. The Hotline’s operating hours are Monday, Wednesday and Friday 9-11 a.m., ET; Tuesday and Thursday, 1-3 p.m., ET - closed holidays.
3. Completing and submit a Complaint Form

To ensure complete anonymity, download a hardcopy of the special Complaint Form at http://www.ed.gov/about/offices/oig/oighotline.doc, complete, and mail to:
Inspector General’s Hotline
Office of Inspector General
U.S. Department of Education

400 Maryland Ave., SW
Washington, DC 20202-1500

Your report may be made anonymously or in confidence. To report suspected fraud, waste or abuse involving other Inspector General agencies, click this link for a directory:

ATHLETIC SCHOLARSHIP APPEAL
If a student-athlete wishes to appeal a scholarship decision and remain enrolled at Liberty, he or she has the right to a hearing by a body outside of athletics in accordance with NCAA Bylaw 15.3.2.4. Upon written notification of the intent to remove the scholarship, the student-athlete must request a hearing in writing to the Athletics Financial Aid Liaison within 14 calendar days of receiving the notification.

Liberty University
Financial Aid Office
Athletics Financial Aid Liaison – Appeal
1971 University Blvd.
Lynchburg, VA 24515

If a hearing is requested, the Athletics Financial Aid Liaison will organize a hearing at the earliest availability of the appellate committee. The committee shall consist of the following: Senior Vice President for Student Affairs, University Registrar, Faculty Athletics’ Representative, Vice President for Financial Aid, and Assistant Director of Financial Aid – Student Services. If a committee member is unavailable to attend, a replacement will be selected by the Faculty Athletics Representative.

CONTINUING EDUCATION (CE) APPEAL
Employees who are not eligible to receive a portion of their CE benefits (due to simultaneous coursework crossing the enrollment beginning or ending dates of a sub-term or due to the desire to take additional coursework that exceeds the 18 credit hour maximum per academic year requirement) may appeal the denial of their eligibility. The employee must submit an explanation of mitigating circumstances and additional pertinent documentation. Additionally, to appeal the denial of CE benefits due to simultaneous enrollment, the employee must submit the CE Application Form with an explanation of mitigating circumstances and additional pertinent documentation to:
Liberty University
Office of Human Resources
1971 University Blvd.
Lynchburg, VA 24515

STATE CONSUMER COMPLAINT CONTACT INFORMATION
In accordance with requirements issued by the U.S. Department of Education, Liberty University is “providing its students or prospective students with contact information for filing complaints with its accreditor and with its state approval or licensing entity and any other relevant State official or agency that would appropriately handle a student’s complaint.” This information is now part of the standard Consumer Information and annual disclosure procedure of Liberty University. It is subject to revision. [34 CFR 668.43(a)(12)(iv)(b), p.66954, vol. 75, no. 209, 10/29/10]
• As required by regulations, the full URL is available here:
http://www.liberty.edu/financeadmin/financialaid/index.cfm?PID=19260
ORIENTATION
In an effort to assist new students in adjusting to academic life at the graduate level, orientation programming will be provided within the first month of each term. Information can be found on the Graduate School website at http://www.liberty.edu/graduate.

BASIC REGULATIONS
The Administration and Faculty have committed Liberty to the highest standards of moral and ethical conduct. Liberty holds as one of its foremost goals the development of men and women of strong character. Firm moral conviction and dependable self-discipline are as important to the mission of the university as academic aptitude.

Students are expected to conduct themselves according to the rules of the University at all times. The specific rules, regulations, and policies that govern student behavior are outlined both in this catalog and in the Code of Honor, which is available on the Graduate Student Affairs website at http://www.liberty.edu/thegraduateschool.

Students enrolled in the Liberty University Graduate School and Liberty University Online are subject to the Liberty University Code of Honor as well as the Liberty Way (if living on campus). This information is available online at http://www.liberty.edu/thegraduateschool as well as this Catalog.

Students enrolled in the School of Law are subject to the Liberty University School of Law Academic Honor Code and Personal Code of Honor. This information is available on the School of Law website at http://www.liberty.edu/law/.

GENERAL COMPLAINT POLICY FOR RESIDENT GRADUATE STUDENTS
Complaints not specifically addressed by policies in any portion of this catalog should be directed to the Office of Graduate Student Affairs by completing the student complaint form which can be found on this website: http://www.liberty.edu/academics/graduate/index.cfm?PID=19407. The Office of Graduate Student Affairs will assess the nature of the complaint and coordinate with appropriate university personnel to work towards a satisfactory resolution.

1. Complete the student complaint form and including all pertinent information and documentation.
2. Submit the completed form with documentation by email to gradstudentaffairs@liberty.edu or by mail to:
   Liberty University
   Office of Graduate Student Affairs
   1971 University Blvd.
   Lynchburg, VA 24515
3. Within three (3) business days of receipt of the complaint, the Office of Graduate Student Affairs will assess the nature of the complaint and coordinate with appropriate university personnel to work towards a satisfactory resolution.

Online Student Advocate
Jason Byrd, B.S., M.B.A.
Director of Student Advocate Office
The Liberty University Online Student Advocate Office is committed to making the student’s experience at Liberty University both positive and life changing by assisting students in taking advantage of every opportunity to succeed and overcome obstacles on the journey from enrollment through graduation.

The Student Advocate Office is located in Green Hall, Room 2500. For more information visit the website at http://www.liberty.edu/index.cfm?PID=14289.

Campus Pastors Office
The Campus Pastors Office functions as an integral aspect of student life on Liberty’s campus. The staff is appointed based on the specific needs of the student body, seeking to encourage spiritual growth on Liberty’s dynamic campus. For additional information, visit the Campus Pastors Office webpage at http://www.liberty.edu/index.cfm?PID=13451.

OFF-CAMPUS HOUSING
The off campus living policy states that single students must be 21 years of age or older or be living with an immediate family member who is 21 years of age or older. No student who is 30 years or older may live in the residence hall. For specific information regarding the off-campus living policy, contact the Office of Commuter Affairs.

While the University has no housing facilities for married students, the Office of Commuter Affairs provides an online “Apartment Finder” that lists apartments, houses, rooms, etc., which are available for rent or sale in the Lynchburg area. This information can be found on the Office of Commuter Affairs website at http://www.liberty.edu/apartmentfinder. Rental fees generally range from $500 to $800 per month.

SOCIAL LIFE
Social life at Liberty is designed to encourage students to develop their potentials in accordance with the general offerings of the University. Students are encouraged to accept every legitimate opportunity to engage in social functions. The Faculty and Administration emphasize the value of growth through well-directed social activities. The social life includes a full-service student center, attendance at intercollegiate athletic events, intramural sports, concerts, plays, and many other activities. All social functions are subject to the rules and regulations of the University.

STUDENT GOVERNMENT ASSOCIATION (SEMINARY)
The Seminary Student Government Association (SSGA) is a student lead group that seeks to strengthen the unity of purpose among the students. Each year the student body votes for three individuals to serve as President, Vice President and Secretary/Treasurer. These students assist in communication between the student body and administration. SSGA promotes not
only the cultivation of excellence within the classroom but seeks to provide opportunities and support in putting classroom instruction to work within the community. SSGA ultimately seeks to serve our Savior through every activity with which it is involved.

THE AMERICAN ASSOCIATION OF CHRISTIAN COUNSELORS STUDENT CHAPTER (AACC)

The student chapter of the American Association of Christian counselors seeks to foster the spiritual and professional development of students interested in the counseling or pastoral care fields. Monthly meetings focus on topics integrating Christianity and psychology, and clinical training workshops sponsored by the Liberty University AACC chapter also occur. The chapter has a Facebook site under American Association of Christian Counselors at Liberty. No membership fee is required to attend meetings. For further information, join us on Facebook or contact Dr. Fernando Garzon at fgarzon@liberty.edu.

Career Center

The Career Center provides services that equip students with the professional development skills to combine with their academic training in preparation for their career goals. Many services are also available to alumni, including resume critiques, job searching information, and other services to further career advancement or career change.

CAREER SERVICES

Website: http://www.liberty.edu/career
Career Assessment Test – Focus 2 (Free to Students)
Career Counseling
Local and Regional Career Fairs
Online Job Database – LUnetWORK for full-time and part-time opportunities
Career Workshops and Professional Skills Development
Resume and Cover Letter Workshops and Critiques
Job Search and Research
Mock Interviews
Graduate School Preparation
Internships and Externships
Washington Semester Fellowship Internship
Virtual Career Center
Washington Fellowship

The Career Center has recently expanded its office to a highly visible and easily accessible location that includes state-of-the-art meeting facilities, interview rooms, computer lab, and resource library. The Focus 2 assessment combined with career counseling is available to assist students in determining career goals and implementing appropriate educational plans. Through the website, online job listings, career resource library, and a computerized interest assessment, students are encouraged to explore various occupational fields, develop job-hunting skills, and research graduate education programs. Staff, alumni, and local employers conduct training workshops on topics such as resume writing, interviewing techniques, and job search strategies. Further networking opportunities are provided through Career Fairs and on-campus interviewing. Students are also encouraged to participate in experiential education programs, such as externships and internships, including the Washington Fellowship, which provide practical work experience and complement their formal education.

For more information on any of the stated topics, please visit the Career Center website at http://www.liberty.edu/career.

INTERNSHIP PROGRAM

All students are encouraged to complete an internship to assist with career planning and gain practical experience within their chosen field of study. Approximately sixty-percent of all interns receive a full-time job offer. Students may earn from one to six (in some cases nine) semester hours of credit. Many majors require at least three credits.

Students are also encouraged to consider participating in Liberty University’s Washington Fellowship. This program allows students, from all majors, to be placed in an internship in Washington, DC. Students are required to register for a six credit internship and take at least six credits through online courses, thus maintaining their full-time residential status as Liberty University students. On-site housing is required for all students participating in the Washington Fellowship. For more information, contact washing@liberty.edu or visit http://www.liberty.edu/washington.
Rev. Johnnie Moore, Jr., B.S., M.A.R.
Vice President for Communications
University Spokesperson

Convocation and Campus Church
Liberty University is interested in meeting the physical, social, intellectual, and spiritual needs of the Liberty community. To meet these needs, Liberty provides opportunities for students to gather and serve as a community through convocations, campus church services and Christian/Community Service.

CONVOCATION
Convocation is a thrice-weekly assembly of the University community for the purposes of building unity within the community, disseminating information, and providing forums for the socio-political issues of the day and other educational topics of diverse interest for the benefit of students, faculty and staff. Each year more than 80 guest speakers from the worlds of business, politics, education, the sciences and religion, talented faculty and staff members, music and timely messages from our Chancellor help make convocation a refreshing and challenging time. All students are required to attend all convocations.

CAMPUS CHURCH SERVICES
The Wednesday campus church services are designed to meet the spiritual needs of students. Complementing the instruction provided in the classroom is the spiritual exhortation provided in campus services, which is primarily concerned with the application of truth to life. Students are encouraged to attend Wednesday evening campus services.

Center for Global Engagement
Tom Nylander, B.S., M.A.R.
Director, Center for Global Engagement
The Center for Global Engagement, located in Green Hall 2500, offers dozens of short term mission opportunities for college students, hosts Global Focus Week each semester, and sponsors Next Steps mentoring retreats for students interested in cross-cultural careers. Contact by phone at 434-592-4127, email cge@liberty.edu or visit the website at http://www.liberty.edu/academics/globalengagement for more information.

DEPARTMENT OF GLOBAL STUDIES
Melody Harper, B.S., M.S.W., M.A.
Chair, Department of Global Studies
The Global Studies major and minor provide an academic foundation that equips students to live, work, and serve in a global context. Courses are designed to develop cultural intelligence skills that will enable students to excel as individuals, professionals, and followers of Christ as they engage a diverse world. For more information on the Global Studies major or minor go to http://www.liberty.edu/academics/globalengagement.

LIGHT
Light is the collegiate short term missions arm of the Center for Global Engagement. Light organizes and leads international mission teams for Liberty University students during each major school breaks. In over 20 years, Light has conducted more than 250 evangelistic campaigns involving over 8,000 students in over 100 nations. More than three million people have heard the gospel through Liberty University students serving with Light.

LIGHT INTERNSHIPS
Light Internships offer students the opportunity to fulfill internship requirements for most majors in an international context. Interns serve with international organizations involved in their field of study and give students an opportunity to live out their faith in a cross-cultural setting. Students learn language and culture, live in context, and complete assignments and projects related to their major. This unique experience allows students to apply classroom knowledge and training while having an impact on individuals and communities around the globe.
Campus Recreation

Lee Beaumont, B.S., M.S.
Vice President for Auxiliary Services
Kirk Handy, B.S.
Senior Director of Campus Recreation

The Department of Campus Recreation provides a variety of options for resident and online students to interact socially through state of the art indoor and outdoor recreation facilities as well as programs and services that provide entertainment and physical fitness.

Campus Recreation helps to connect students to all that Liberty University has to offer beyond the classroom. By offering dozens of sporting options through the Intramural Sports and Club Sports departments, Campus Recreation gives every student an opportunity to participate in a competitive sport. In order to assist in the social atmosphere on campus, the Student Activities department plans weekly entertainment events. Several different fitness facilities are available for student use to stay physically fit, or they can relax with friends at one of the different lounge areas on campus. With all of these options, Campus Recreation offers something for everyone.

Student Activities

Chris Misiano, B.S., M.A.R., M.R.E.
Director of Campus Recreation

The Student Activities Office is committed to the service of the students of Liberty University by providing a variety of culturally-relevant events and recreational activities throughout each semester, giving students a full calendar of social occasions to interact with one another and enhance their overall experience.

Student Activities provides an extensive variety of entertainment opportunities, both on and off-campus, usually free or at an exclusive Liberty University student discount price. Options include everything from concerts featuring the biggest names in Christian music (Switchfoot, Toby Mac, David Crowder Band, Casting Crowns) to Open Mic Nights, movie nights, and outdoor recreation (whitewater rafting, skiing, horseback riding, hiking) Student Activities offers something for everyone. For detailed information call 434-592-3061 or access the Student Activities website at http://www.liberty.edu/SA.

Recreation Facilities

Campus Recreation offers multiple opportunities for meeting the recreational, fitness, and wellness needs of the University family. These facilities include the LaHaye Student Union (which includes the LaHaye Recreation and Fitness Center, Tilley Student Center, and Thomas Indoor Soccer Center) as well as the Campus East Clubhouse. More information is available online at http://www.liberty.edu/lahayestudentunion or by calling 434-592-3221.

LAHAYE RECREATION AND FITNESS CENTER

The LaHaye Recreation and Fitness Center offers students a variety of co-curricular environments that provide vital social outlets for the development of a well-rounded collegiate experience. This includes five basketball courts, a fitness center, aquatic center, aerobics, and more. In the Fitness Center students can work out with the assistance of a personal trainer, take fitness classes, use the work out equipment or climb the rock wall.

The Aquatic Center has a 25 yard, six-lane pool with a maximum depth of 12 feet for lap swimming and recreational use. The aquatic facility includes two spas, and a one meter diving board. Aquatic equipment such as training fins, training paddles, flexible kickboards, jogger weight belts, hand bar exercisers, pull buoys, and water polo equipment is accessible for use.

TILLEY STUDENT CENTER

The Tilley Student Center is a student recreational and lounge facility designed specifically for students. The facility features a coffee bar, game tables, couches, chairs and six flat screen televisions. There is also a billiard hall within the facility featuring pool tables and ping pong tables as well as three flat screen television gaming stations.

THOMAS INDOOR SOCCER CENTER

A part of the LaHaye Student Union, the Thomas Indoor Soccer Center is comprised of two turf fields partially surrounded by transparent walls and netting. The facility also features a spectator section, multiple televisions and wireless capability.

DAVID'S PLACE

David’s Place is dedicated to the memory of David A. DeMoss, a gentle and loving young man who died tragically in an automobile accident in January 1988. Formerly Campus East Clubhouse, David’s Place is a recreational center that offers billiards, a theatre (featuring a blu-ray player with a surround sound system), video gaming room (with X-Box, Playstation 3), and a heated outdoor pool. New food service options will be available in fall 2013.

SCHILLING CENTER

The Schilling Center was recently relocated and is now a part of the LaHaye Student Union. It includes two basketball courts and up to four volleyball courts for intramural sports, club sports, and general recreation.

EQUESTRIAN CENTER

The Equestrian Center includes a newly constructed barn with eight 12’x12’ rubber matted stalls with attached runs, grooming stalls, indoor wash rack with hot and cold water, outdoor wash rack, heated office/student lounge and tack room with washer and dryer, feed room, and men’s and women’s restrooms. More than thirty acres of small and large turnout pastures are available, as well as a small quarantine facility to accommodate incoming horses. The outdoor arena is a 160’x150’ with sand mix footing. The arena includes a variety of tools to allow students to train and school in a variety of disciplines.

CAMP HYDAWAY

The newly renovated Camp Hydaway (coming fall 2013) features a high and low ropes course, a zipline, new beach access for swimming, as well as, outdoor equipment rentals. Students will be able to check out items such as, canoes, kayaks, mountain bikes, ATV’s, and fishing and camping gear.

The facility will have room for group meetings and events. The Student Activities department will host multiple Outdoor Recreational events throughout the school year.

LAHAYE ICE CENTER

This LaHaye Ice Center is the home of the Flames and Lady Flames hockey teams. During non-practice hours, students can enjoy ice skating, hockey and broomball. The LaHaye Ice Center also offers figure skating and Learn to Skate sessions. Additional
information on programs and scheduling is available by calling 434-592-3953 or online at http://www.lahayeicecenter.net/.

Outdoor Recreation
SAND VOLLEYBALL COMPLEX
The Sand Volleyball Complex was completed in March 2012. Consisting of four courts, this facility is a premiere venue in the area. Lights provide the opportunity for evening play. The complex is the home for Liberty’s men’s and women’s club sports teams and coed intramural sports leagues. It is also available for pick up play for the Liberty University community.

EAST CAMPUS INTRAMURAL SPORTS AND ATHLETIC COMPLEX
The Intramural Sports and Athletics Complex was completed in August 2011. Two fields are surfaced with an in-filled synthetic turf that is the home of men's and women’s lacrosse teams. A third astro turf field is the home of the women’s field hockey team. All three fields are used for intramural sports play that includes soccer, flag football and ultimate Frisbee. A fieldhouse with offices, team rooms and locker rooms is also located at the complex.

LIBERTY MOUNTAIN INTRAMURAL SPORTS COMPLEX
The newest recreational facility was completed on East Campus in fall 2012. It consists of four distinct areas. A 220,000 square foot, multi-purpose turf area is the home to flag football, softball and ultimate Frisbee. A natural grass, recreational softball field sits next to the turf area. Due to the enormous popularity of the sand volleyball courts built in spring semester 2012, four additional courts were added to make a total of eight courts at Liberty University.

Also part of the complex is a sand training area known as “The Patch,” a large sand pit and training course similar to those used by Navy SEALs at the Naval Special Warfare Center in Coronado, CA. It allows individuals to utilize a “functional” training method, using body weight instead of free weights as resistance. The Patch offers not only functional strength training but also jump training, sand pit training, balance, stabilization training, and core training. The individual is able to develop many planes of training that could not be done in any other standardized training method of working out. For the student looking for a total body work out, the Patch is the perfect training facility.

LIBERTY MOUNTAIN TRAIL SYSTEM
The Liberty Mountain Trail System consists of over 65 miles of single and double track trails and logging roads that spans approximately 5,000 acres. The mountain rises to over 1,360 feet and offers something for all difficulty levels, from a leisurely stroll to the Liberty University Monogram, to cross country and gravity-fed trails for both hiking and mountain biking. A trail map and additional information is available online at http://www.liberty.edu/ campusrec/studentunion/index.cfm?PID=17523.

LIBERTY MOUNTAIN SNOWFLEX® CENTRE
Drew Sherwood, B.S.
General Manager
Liberty Mountain Snowflex® Centre, located off Candler’s Mountain Road, consists of two main distinct ski runs. This includes a beginner slope, intermediate slope, advanced slope, terrain park, a 260-foot tubing run, and gravity park for air awareness training. The 550-foot terrain run has three jumps with a quarter pipe at the bottom, and a 550-foot ski slope with multiple rail features for all levels.

The ski lodge is an 8,000 square foot facility at the base of the ski runs. This building houses the ticket office, ski school, event scheduling, and rental area on the first floor with a seating and concession area on the second floor with a full view of the ski slope, amazing view of the campus and the Blue Ridge Mountains. The Snowflex Centre is a great venue for birthday parties, business meetings, classes, and events. It hosts multiple ski and snowboard summer camps along with fun activities all summer long. The Liberty Mountain Snowflex Centre is open all year round for Liberty University students and public access.

SKATE PARK
The Liberty Mountain Skate Park is located in the Candler’s Mountain Shopping Center. The Skate Park is an indoor facility which allows students and the community to skate board, BMX, or inline skate all year round. The Park has various features for beginners through advanced, such as: three mini ramps, quarter pipe, hubba box, hand rails, foam pit, and a bowl.

IVY LAKE
Ivy Lake, located about 25 minutes from Liberty’s campus in Forest, VA, spans 112 acres with a 6,000 square foot beach. It is available for a variety of activities for Liberty University students, faculty and staff. This is a great spot for fishing, canoeing, or just having a picnic with friends. Before going to Ivy Lake, students must complete a permission form and drop it off at the front desk of the LaHaye Student Union. Ivy Lake is the home of the Liberty Crew team.

THE SPORTS RACQUET
The Sports Racquet facility houses five indoor tennis courts, five hardwood racquetball courts, and a small fitness area. It is also the home of the Liberty University Racquetball Team. During non-member hours, students can enjoy playing indoor tennis, racquetball and wallyball. Private lessons are also available. This facility is located approximately seven miles from campus at 118 Davis Cup Drive in Lynchburg.

PAINTBALL FIELDS
Liberty University’s Paintball Team now has a place on campus to prepare for competitions. The paintball complex consists of two fields with a retractable netting system made with a protective mesh. Students may watch the team behind the safety of the netting during practices. These fields are open for intramurals, special events, and recruitment events.

DISC GOLF COURSE
The Disc Golf Course is located on East Campus just past the intramural football fields. Disc golf is similar to traditional golf in that players tee off and attempt to reach a particular hole in the fewest number of strokes. Unlike normal golf, however, players throw discs, and the “holes” are actually elevated baskets made of metal. The 18-hole course includes tee pads for beginners and experts alike. Usage will vary from intramural sports leagues, to open recreational play among students.

MOTOCROSS/ATV TRACK AND TRAIL SYSTEM
Nestled in Liberty University’s Jack Mountain property, the mile-long wooded arena features numerous doubles, table tops, loops and off-camber turns. Encompassing the track is a trail system giving riders even more room to roam. New trails maintain the land’s natural elements while offering ATV riders of all skill levels a place to enhance their technique.
To complement the ATV trail system, the University has purchased several ATV’s for student use free of charge. To use the University-owned ATV’s, students must enroll and pass an ATV safety course. A safety range has been constructed to ensure that the maximum number of students can pass the class and enjoy the ATV Trail System.

3-D ARCHERY RANGE

Located on Liberty Mountain, is a 3-D Archery Range nestled in 10 acres for the Liberty Archery Club. The range consists of 20 life-like animal targets as well as several practice target bags. In order to qualify as a potential state qualifier site, the range is setup to comply with Archery Shooters Association (ASA) standards. The Archery Club has access to shoot and hold tournaments on the 3-D Archery Range.

Hunting on Liberty Mountain

Students have the opportunity to bow hunt on Liberty’s Jack Mountain property through membership in the Liberty Archery Club. In order to qualify, students must provide proof that they have completed a Hunter’s Safety Course and also pass a hunting proficiency test which is provided by the Archery Club. Students who meet these requirements will be permitted to bow hunt fall and spring seasons on Liberty’s Jack Mountain.

Club Sports

A Club Sport is an organization recognized by Liberty University comprised of individuals who have an interest in competing in a particular sport. The club provides the opportunity for teams to compete against other colleges and universities with the same interests.

Our goal is to provide the availability to participate in a sport within the campus of Liberty University as well as develop values in leadership, fellowship and social skills.

Information on club sports offerings is available at http://www.liberty.edu/campusrec/clubsports/

MEN’S CLUB SPORTS

Archery
Beach Volleyball
Crew
Disc Golf
Gymnastics
Ice Hockey
Lacrosse
Paintball

WOMEN’S CLUB SPORTS

Archery
Beach Volleyball
Crew
Disc Golf
Equestrian
Figure Skating
Gymnastics

Intramural Sports

Ed Barnhouse, B.S.
Director of Intramural Sports

The University believes that sports, both inter-collegiate and intramural, have definite educational value, and that few other agencies offer so much that is potentially good for character building in American youth.

Intramural Sports are organized recreational sports leagues that allow students at Liberty to participate in a variety of team and individual sports. Competition exists, but the real focus of intramural sports is health and exercise, social interaction, stress reduction, sportsmanship, and teamwork.

During the fall and spring semester, a program of competitive intramural sports is sponsored that opens the way for wide participation on the part of both men and women. Information on intramural sports is available at http://www.liberty.edu/ims.

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| Men’s Beach Volleyball | Men’s Dodgeball |
| Coed Beach Volleyball | Men’s Softball |
| Men’s Softball | Men’s Dodgeball |
| Men’s Indoor Soccer | Coed Dodgeball |
| Men’s 3-point Shootout | Racquetball |
| Men’s Beach | Women’s Beach |
| Men’s Flag Football | Women’s Beach Volleyball |
| Men’s 4 v 4 Flag Football | Women’s Broomball |
| Men’s 3-point Shootout | Coed Broomball |
| Men’s Beach Volleyball | Coed Ultimate Frisbee |
| Men’s Flag Football | Open Paintball |
| Coed Beach Volleyball | Women’s Broomball |
| Men’s Softball | Men’s Broomball |
| Women’s Softball | Men’s Outdoor Soccer |
| Men’s Dodgeball | Women’s 3-point Shootout |
| Women’s Dodgeball | Men’s Broomball |
| Coed Dodgeball | Women’s Broomball |
| Racquetball | Men’s Broomball |
Intercollegiate Athletics

Jeff Barber, B.S.
Director of Athletics

Mickey Guridy, B.S., M.B.A.
Senior Associate Athletics Director, Internal Operations

Erin McKeown, B.S., M.B.A.
Associate Athletics Director, Senior Woman Administrator

Title IX Coordinator

Kristie Beitz, B.S., M.S., Ed.S.
Associate Athletics Director for Academic Affairs

Bob Good, B.S., M.B.A.
Associate Athletics Director for Development

Executive Director, Flames Club

Bert Locklin, B.S., M.A.
Associate Athletics Director for Compliance

Mike Minyard, B.S.
Associate Athletics Director for Sales and Promotions

Todd Wetmore, B.S.
Associate Athletics Director for Communications

Anna Whitehurst, B.S.
Assistant Athletics Director, Ticket Operations

ATHLETIC PROGRAMS

Intercollegiate athletic programs are an integral part of American college life. At Liberty, athletics constitutes a vital segment of the area of physical education and an integral part of the total University program.

Liberty offers 20 NCAA Division I athletics programs, giving student-athletes the opportunity to compete at the highest level of intercollegiate athletics. The Flames have been a NCAA Division I program since 1988 and a dominant member of the Big South Conference since 1991, winning 11 Big South Sasser Cups (top team annually in the conference) and more than 100 conference titles since joining the league.

The men’s and women’s programs offer scholarship aid according to NCAA Division I standards. All interested students are encouraged to contact the head coach of the athletics program of interest. For more information, visit the official Flames website at http://www.LibertyFlames.com.

MEN

Baseball
Basketball
Cross Country
Football
Golf

Soccer
Tennis
Track and Field
(Indoor and Outdoor)

WOMEN

Basketball
Cross Country
Field Hockey
Lacrosse
Soccer
Softball

Swimming
Tennis
Track and Field
(Indoor and Outdoor)
Volleyball

ACADEMIC AFFAIRS FOR ATHLETICS

The primary mission of Academic Affairs for Athletics at Liberty University is to provide continuous academic, athletic, social, and spiritual development for each student athlete. Utilizing the expertise of our staff in collaboration with institutional programs at Liberty University, our student-athletes receive professional advising, career and academic skill development, tutoring, and mentoring services. Our program assists student-athletes in finding and maintaining a balance between the demands of athletics and academics while preparing them as socially responsible individuals for life after athletics.

CHEERLEADING

Jenny Sydnor, Head Coach

Mission and Philosophy

The mission of the Liberty University Cheerleading team is first and foremost to glorify the Lord Jesus in everything we do. We strive to maintain a positive image and be ambassadors for the University by upholding the values and expectations of the cheerleading program and the University. While on the Liberty University Cheerleading team, athletes are encouraged and guided spiritually, academically, socially, emotionally and physically. It is the goal of the program to help minister to the athletes and to help coach them not only in cheerleading, but in life, helping to shape them into confident and capable adults. Further, the purpose of the Liberty University Cheerleading team is to provide positive support for athletics teams, participate in various Liberty and community events, and participate in fundraising activities as appropriate to support the program.

Program Structure and Basic Information

Liberty University’s cheerleading program is composed of two coed squads, the Red Squad and the White Squad. The Red Squad will consist of 16 to 20 members and will cheer at all home football games and most of the Men’s basketball games. The Red Squad will also compete at UCA College Nationals. The White Squad will consist of 16 to 20 members and will cheer at all home football games and most of the women’s basketball games. There may or may not be alternates for each squad. The Red Squad and most of the White Squad is chosen at the spring tryout. There will be a fall tryout to fill any additional places for the White Squad.

Cheerleaders practice on average three times per week for 2-3 hours each and have required weight room workouts two times per week. In addition to practices there are various community and University events the cheerleaders take part in.

For more information on the program or the application process, tryout procedures and scholarship aid, please visit us online at http://www.LibertyFlames.com.

STUDENT FLAMES CLUB

Founded in 2006, the Student Flames Club (SFC) exists to promote school spirit, enhance the Game Day atmosphere at Liberty athletics events, and to give the student body an avenue to identify with the University’s athletics programs. SFC Membership is $25 for the entire school year. Membership benefits include an Exclusive Red SFC T-shirt and Drawstring Bag, discounts at the Liberty University Bookstore and local restaurants, and invitations to exclusive SFC events. The SFC also provides participating members priority premium tailgating for all football home games and ticketing for away games and postseason events. The SFC membership package is valued at $50. For more information, visit the Athletics Marketing office on the Second floor of the Williams Stadium Tower, call 434-582-4450, email at SFC@liberty.edu, or visit the official Flames website at http://www.LibertyFlames.com.
University Services

Liberty University Police Department
Col. Richard D. Hinkley, B.S.
Chief of Police

Liberty University Police Department (LUPD), located in the southwest corner of the Green Hall, provides 24/7 patrol protection by police, emergency services and medical service personnel to the campus, parking lots, residence halls and other properties owned or controlled by the University. Liberty University Police Officers are duly sworn with full law enforcement powers and responsibilities, similar to the local police and sheriff’s department. The officers are trained at Central Virginia Criminal Justice Academy and receive additional in-service and specialized training in first aid, firearms, defensive tactics, legal updates, human relations, sensitivity issues and criminal investigations.

University Police share concurrent jurisdiction with the Lynchburg Police Department for properties owned or controlled by the University and other properties agreed upon. University Police offer assistance to the city Police when requested according to an established mutual aid agreement. University Police Officers are responsible for a full range of public safety services, including all crime reports, investigations, medical emergencies, traffic accidents, enforcement of laws about underage drinking, controlled substances, firearms and other weapons and all other incidents requiring police assistance. In an effort to assist in combating crime, University Police share information on arrests and serious crimes with all surrounding police agencies.

LUPD can be contacted by phone at 434-592-7641 (non-emergencies) or 434-592-3911 (emergencies). Additional information is available online at http://www.liberty.edu/lupd.

PUBLIC SAFETY SERVICES

The LUPD provides several service-oriented functions to the University community consisting of more than 14,000 students, faculty, staff and visitors on campus during any given day. Officers are equipped with two-way radios as they patrol campus in marked and unmarked vehicles. University Police responsibilities range from responding to medical and fire emergencies, criminal investigations to providing an on-campus escort service during hours when the campus transit system is not running.

In conjunction with Student Affairs, the University Police help students engrave an identification number on personal property items kept on campus, such as bikes, computers, radios, and stereo systems. Operation Identification is a nationally recognized identification system which has shown to facilitate the recovery of stolen items.

The University Police, upon appointment, also provide Fingerprinting Services for Liberty University students, employees and their families for a small fee. Classes are also offered to students, free of charge, in firearms and range safety as well as RAD (Rape Aggression Defense – basic defense for women).

Extensive efforts are made to create a campus environment that fosters personal safety, property security, and learning for all members of the University community. All criminal actions or suspicious behavior should be reported immediately so University Police can take prompt action.

EMERGENCY NOTIFICATION SYSTEM

In conjunction with AtHoc, Liberty University has implemented the Campus Alerting System. This system allows all University constituents to receive notification when an emergency situation occurs on campus. Messages can be transmitted to a cell phone, home phone, work phone or email address. Specific notification for emergency road closures, fires, school closings and severe weather are also features of this system.

Register your contact information online at http://www.liberty.edu/lupd.

CAMPUS CRIME REPORT

Liberty University abides by the Student Right-to-Know, the Campus Security Act of 1990 and the Higher Education Act Reauthorization of 2008. The University makes information concerning campus crime statistics available to the campus community online at http://www.liberty.edu/lupd. This information is also available to prospective Liberty University employees and students upon request.

AUTOMOBILE REGISTRATION

Any vehicle owned or operated on campus must have a current Liberty University Parking Decal properly displayed on that vehicle. Liberty University Parking Decals are only issued by the Liberty University Police Department.

The following documents are required to register a vehicle:
1. Valid Vehicle Registration, issued by a Department of Motor Vehicles.
2. Valid Driver’s License of person registering the vehicle.
3. Complete a form online, print it, and bring it with you to the LUPD office. The link to the form is on the LUPD home page.

Visitors must obtain a parking pass to park on campus. Passes are available at the Hancock Welcome Center.

For additional information on Traffic and Parking Regulations see http://www.liberty.edu/lupd.

Liberty University Transit Services

Liberty University Transit Services operates a comprehensive transportation system that is designed to make the campus and the surrounding community accessible to students, faculty, and staff, while reducing the dependency on single occupancy vehicles. This is accomplished through an efficient intra-campus transit system, a complete carpool program with park and ride and satellite parking programs, airport/train and bus station shuttle services, as well as partnerships with apartment communities to bring improved transportation service options to commuters.

Intra Campus Service

During the semester, service is available on weekdays from 4:30 AM–2:00 AM and weekends from 8:00 AM–2:00 AM. Intra Campus service is provided by five primary routes. Service frequency is every 20 minutes but can be as frequent as every five minutes depending on the time of day.

Off Campus Services

Service to various local apartments is available through two routes operating from 7:00 AM–9:00 PM Monday-Friday during school days. Students are also eligible to receive free bus passes good for use on the local public transit service provided through the Greater Lynchburg Transit Company (GLTC). Shuttle service to and from the Lynchburg Regional Airport, Kemper Street...
AMTRAK/Greyhound Station, and Roanoke Regional Airport is available through web reservation.

**Charter Services**
A charter bus fleet of six mini buses, three mid-size 32-seat coaches, three full-size 52-seat motor coaches, and one 22-seat motorhome coach provides the University community with short to long range charter services. Buses and coaches are proudly branded with Liberty University marks and mid/full-size coaches feature onboard satellite TV and wireless Internet services. Power outlets are available on full-size coaches.

For more details regarding Liberty University Transit Services see [http://www.liberty.edu/transit](http://www.liberty.edu/transit).

**Flames Pass (Campus ID)**
The Flames Pass is the official Liberty University ID card. It provides access to meal plans, Flames Cash, events and activities campus wide. The Flames Pass is valid as long as a student is actively enrolled and financially checked-in. Students can pick up their Flames Pass from Card Services in Green Hall with a valid government issued photo ID or driver’s license.

For more information, contact the Card Services Office at 434-582-7771 or access the web page at [http://www.liberty.edu/cardservices](http://www.liberty.edu/cardservices).

**Student Service Center**
The Student Service Center (SSC), located in Green Hall, houses the offices of Financial Aid, Student Accounts, and the Registrar. The purpose of the SSC is to provide accurate information and direct you to the appropriate staff members within these offices for assistance.

The Student Service Center Lobby is open from 8:00 AM – 5:00 PM, Monday through Friday. During Convocation, the SSC is closed from 10:00 – 11:00 AM Monday and Friday, and 9:30 – 11:30 Am on Wednesday. Contact the SSC by email at studentservicecenter@liberty.edu or call 434-592-5100; additional resources and information is available online at [http://www.liberty.edu/studentservicecenter](http://www.liberty.edu/studentservicecenter).

**Student Advocate Office**
The resident Student Advocate Office is committed to making the student’s experience at Liberty University both positive and life changing by assisting students in taking advantage of every opportunity to succeed and overcome obstacles on the journey from enrollment through graduation.

The Student Advocate Office is located in DeMoss Hall, Room 2247. For more information call 434-582-7200 or visit the website at [http://www.liberty.edu/ssa](http://www.liberty.edu/ssa).

**International Student Center**
William Wegert, B.S., M.S., M.Div., D.Min.
Dean, International Student Programs

The C. Daniel Kim International Student Center (ISC) opened its doors in the spring of 2004 to meet the needs of the growing body of international students at Liberty University. Since that time, the ISC staff has sponsored more than 20 year-round events to celebrate international students and their cultures.

The International Student Center is the primary location for information and activities for current international students. Foreign Student Advisors, the International Student Advocate, the International Student Program Coordinator and international student health insurance office are all housed in the International Student Center. More information regarding the ISC is located at [http://www.liberty.edu/undergrad/index.cfm?PID=22798](http://www.liberty.edu/undergrad/index.cfm?PID=22798).

Additional information for international students is provided at [http://www.liberty.edu/index.cfm?PID=6452](http://www.liberty.edu/index.cfm?PID=6452).

**Liberty University Bookstore**
Located at the entrance to Main Campus, the Liberty University Campus Bookstore is a two-story, 20,000 square foot, free standing brick facility that features a Barnes and Noble Café serving Starbucks® coffee and outdoor patio area. In addition to textbooks, the bookstore also sells leisure books, University apparel and more. For more information on the products and services available including hours of operation, access the webpage at [http://liberty.bncollege.com](http://liberty.bncollege.com).

**Career Center**
The Career Center provides professional resources in career planning and employment services to Liberty University men and women, equipping them with the ability to obtain a position that will utilize their God-given talents to impact the world for Christ.

Our purpose is to facilitate Christ-centered, positive partnerships and engagement opportunities among students, alumni, faculty, staff and employers locally, nationally and worldwide.

We assist all students, and alumni with:
- Planning and implementing career objectives focusing on their development and identity formation through assessments, cover letter and resume review, and interview critiques.
- Identifying internship and post-graduate employment opportunities meeting their post graduate career goals.

We assist employers in:
- Establishing and maintaining a relationship with Liberty University and its various departments, students and Alumni
- Meeting their staffing needs for internships and employment (both entry level and seasoned professionals) locally, nationally and worldwide.
- Organizing on-site, off-site and on-line introductions and informational sessions with the Liberty community.

**Information Technology Services**
Matthew Zealand, B.S.
Chief Information Officer

**IT HELPDESK**
The IT HelpDesk assists students with computer problems by phone, remote assistance, or walk –in service. HelpDesk hours and other resources such as the Liberty University Knowledge Base (Ask L.U.K.E.) are published online at [http://www.liberty.edu/helpdesk](http://www.liberty.edu/helpdesk). The HelpDesk is located at Green Hall Room 1539; to contact by phone call 866-447-2869 or 434-592-7800.

**ON-CAMPUS WIRELESS INTERNET**
Information Technology has implemented a 95% campus-wide wireless network. This network allows students to access the internet and other network resources while in range of one of our many wireless access points.

**ONLINE LEARNING PLATFORM**
Liberty provides students with an online learning platform called Blackboard®. Blackboard serves a variety of purposes, allowing professors to make announcements, post assignments, and interact with students. Students will use Blackboard to submit...
coursework, complete online tests, and interact with their classmates.

**ADMINISTRATIVE SOFTWARE APPLICATION**

Liberty uses a web application called Banner to house all Liberty user account information. Banner is accessible to all Liberty staff, faculty, alumni, and students and is used to manage accounts information such as financial aid, accounts receivable, finance, and etc. Students access Banner (ASIST) from the main Liberty website and use ASIST to register for courses, complete financial check-in, view academic records, review applications, and update personal information.

**IT TESTING AND TRAINING**

IT Testing and Training provides IT-related training to faculty and staff. Testing services are also offered to the University, students, and the general public for certification fields of expertise including Cisco®, Microsoft®, and Oracle®. For more information, visit [www.liberty.edu/training](http://www.liberty.edu/training) or to contact by phone call 434-592-7820 or 434-592-4600.

**IT MARKETPLACE**

The IT Marketplace is a one stop shop for recommended computers, software, and computer peripherals at educational pricing. The IT Marketplace place can be visited at [http://www.liberty.edu/ITMarketplace](http://www.liberty.edu/ITMarketplace).

**MOBILE APPLICATIONS**

LUIT provides all Liberty users with three Liberty specific applications for mobile devices.

- **Bb Mobile Learn** is a free application that allows students and faculty to connect to their Blackboard courses. Currently Available for: Palm, Android, Blackberry, iPad, iPhone, and iPod touch devices.
- **MyLibertyU** is a free suite of applications that includes on-demand access to Liberty news, athletic updates, scores and schedules, access to your courses through Blackboard Learn, a campus map with an interactive locator, access to Liberty images, videos, the course catalogue, and easy access to important phone numbers. Currently available for: Palm, Android, Blackberry, iPad, iPhone, and iPod touch devices.
- **LU Today** is a free application that houses access to numerous Liberty focused media and news channels including Liberty News, Liberty TV Channel, Liberty Journal, Victory FM Radio and others. Currently available for: Palm, Android, Blackberry, iPad, iPhone, and iPod touch devices.

Additional information, including how to download Liberty mobile applications, can be found at [http://www.liberty.edu/gomobile](http://www.liberty.edu/gomobile).

IPTV allows students to watch 19 television channels anywhere on campus on their personal computer through Liberty’s wireless internet connection. IPTV can be accessed at [http://www.IPTV.liberty.edu](http://www.IPTV.liberty.edu).

**MYLU PORTAL**

The MyLU portal is a customizable website that allows students to access a wide variety of Liberty information. It features widgets (small software programs) that display a specific piece of information such as Blackboard, Flames Cash, Liberty news, class schedule, Liberty announcements, financial aid information, and more. The portal can be located at [http://www.MyLU.liberty.edu](http://www.MyLU.liberty.edu).

**NETWORK PRINTING**

Multiple network print stations are provided for students at Main Campus and Green Hall. A printer account is provided to every student and print costs are charged to their student account.

**ONLINE WEB PRESENCE**

Liberty provides an official webpage that can be used to access all Liberty information and major services such as Webmail, Banner (ASIST), Blackboard, Official Announcements, University Calendar, and Financial Aid. Liberty’s official webpage can be viewed at [https://www.liberty.edu](https://www.liberty.edu)

**Office of Disability Academic Support (ODAS)**

Mr. Denny McHaney, B.S., M.Ed.
Director, Office of Disability Academic Support
Associate Professor of Education

Under the umbrella of the Center for Academic Support and Advising Services (CASAS), the Office of Disability Academic Support was created to coordinate academic support services for Liberty University students who have documented disabilities.

Section 504 of the Rehabilitation Act of 1973 prohibits discrimination on the basis of disability against students in institutions of higher education. Section 504 mandates “reasonable” accommodations to provide equal program access to all students with disabilities. Faculty must provide accommodations that meet the special needs of each student with a disability.

The University has an obligation to make reasonable accommodations in policies, practices or procedures when accommodations are needed to prevent discrimination on the basis of disability unless making the accommodations would fundamentally alter the nature of the service, program or activity, or would result in undue financial and administrative burdens.

A student who requests accommodations is required to sign a request form each semester giving Disability Support Advisors permission to the requests for accommodations. Then each student is instructed to individually seek a private meeting with professors to discuss any accommodations that may be necessary. Professors only need to arrange for those accommodations which have been identified.

Students with documented disabilities may be eligible for some of the following services:

- Extended time for testing
- Testing in a quiet environment
- Note-taking help
- Priority pre-registration
- Interpreters
- Assistive technology lab
  - Kurzweil 1000 – scanning and reading software for the visually impaired
  - JAWS for Windows – screen reading software for the visually impaired
  - Kurzweil 3000 – scanning and reading software for students with reading disabilities
  - Dragon Naturally Speaking – speech recognition software which can turn speech into print
  - Inspiration – software which helps students learn visually and streamline projects
  - CCTV – magnification hardware for the visually impaired
Hands of Liberty, Deaf and Hard of Hearing Services

Coordinator, Deaf and Hard of Hearing Services
Assistant Professor American Sign Language and Interpreting

Housed within the Office of Disability Academic Support (ODAS), Deaf and Hard of Hearing Services provides accommodations for students who are d/Deaf or hard of hearing. These services may include but not limited to, the provision of qualified Sign Language interpreters for academic classes and related events, cultural mediation, note takers, academic advising, priority classroom seating, and priority pre-registration. Our office is located on the second floor of Green Hall in room 2668.

Health Services

Liberty University Health Services located in Green Hall near the LaHaye Student Union is a service of Centra Medical Group, providing quality medical care to the university community, assisting students, staff and faculty in maintaining and optimizing their health. Payment for services rendered is the patient's responsibility. Liberty does not charge a universal health fee and allows students to choose their own healthcare provider.

Office hours are Monday – Friday, 8:00 AM to 6:00 PM. To schedule an appointment, please call (434) 200-6370. Additional information is provided on the Health Services web page at http://www.liberty.edu/index.cfm?PID=451.

Liberty University Dining Services

Liberty University Dining Services are offered at several locations throughout the campus. Reber-Thomas Dining Hall, the main campus dining facility, offers four dining sessions during the fall and spring semesters: breakfast, lunch, dinner, and late night.

Students residing on campus may select from a variety of meal plans and meal plan points which are added to the Flames Pass. Commuter students purchase meal plans and points on a semester basis.

To assist with special dietary needs, a registered dietician works alongside the culinary team to ensure compliance with health food standards, make dietary restriction accommodations, and to help facilitate general nutritional education with the students.

Liberty University Postal Services

The Liberty University Post Office is located in Green Hall and maintains hours of operation from 8:30 AM to 5:00 PM Monday-Friday, during the fall and spring semesters.

Each on campus student is assigned a Liberty MSC box number based on their dorm location to the nearest mail kiosk. Students can locate their Liberty University box number by logging onto ASIST and accessing the information through “My Housing and Dining”. Some boxes have combinations and some have keys. If there is no combination listed, please come by the Post Office with a photo ID to pick up your key.

Mail Delivery

Mail is delivered to the mail kiosks Monday through Friday. All mail received is inserted into the boxes the same business day it is received.

Restricted mail, such as registered, certified, insured, and express mail is held at the Post Office. If a student receives restricted mail, they will be notified by email to their Liberty email account. Notifications are sent only to Liberty email accounts. Our system will not send out emails to anything other than a Liberty email address.

Packages

Packages that are sent through UPS, FedEx, DHL or any other third party carrier will be held at the Post Office. If a student receives a package from one of these carriers, they will be notified by email to their Liberty email account.

The Post Office does student box and package room checks every two weeks. Any mail or packages left over from this two week period is then Returned to Sender (RTS).

For more information related to Liberty University Postal Services, please see http://www.liberty.edu/postalservices.
University Services – Online Program

Online Advising
Carissa Kregenow, B.S., M.B.A.
Director of Academic Advising

Each student has access to professional Academic Advisors who will assist the student with choosing and scheduling courses. Academic Advisors are available to answer any questions the student may have or to help solve unexpected problems. In addition, every course is managed by a faculty member who is available to answer course-related and academic questions.

New students will need to contact an Admissions Specialist who will guide students in course selection for the first semester and assist in all other preparations until the first day of class. On the first day of the first sub-term in which students are enrolled, all questions concerning academic issues should be directed to the Academic Advising Department. Students are encouraged to contact the Academic Advising Department for help with any school-related problems they may encounter during the academic year.

Online services include Webmail and ASIST (Automated Student Information Services Tool). Webmail serves as the primary means of communication between the University and the student. Students are each assigned a personal webmail account, which they are advised to check on a weekly basis.

Using ASIST, students may register and drop courses, access and update their personal information, view their account balances, make online payments, view individual test and final course grades, email professors, view and calculate GPA, and apply for financial aid.

Informational Webinars
The Academic Advising Office provides informational webinars to new and current students via web conferencing. Topics include:
- New Student Orientation,
- Fundamentals of Blackboard®
- Institute of Military Resilience
- Introduction to the Online Library

For more information about webinar offerings, or to register for a webinar event, visit the webpage at http://www.liberty.edu/online/index.cfm?PID=16740.

Liberty University Bookstore
Students purchase all course materials from MBS Direct. Purchases can be made online by accessing the web page at http://www.mbsdirect.net/liberty. Students should purchase materials after registration but prior to the sub-term start date (course activation). Liberty does not guarantee that required course materials will be available after the sub-term start date.

Materials for practica and required intensives can be purchased from MBS Direct.
Tuition does not cover the cost of course materials.

Intensives
Intensive course schedules, enrollment procedures, tuition and fees, transportation and lodging information are accessible online at http://www.luonline.com/index.cfm?pid=14244.

Liberty University Online Library Services
Jeffrey M. Dull, B.S., M.S.L.S.
Liberty University Online Librarian

The Liberty University Jerry Falwell Library functions are organized and serviced through a well-qualified faculty and staff. The library provides a broad range of services to help students and faculty use information resources and technology effectively. These services include classroom-based instruction, personalized research assistance, and software support.

The library provides many of its services and resources to students in the Liberty University Online programs. Online students can access virtually all database resources through a proxy login system. In addition, they have direct toll-free telephone and email access to a librarian specializing in online support. The library is committed to being the primary source for Liberty University Online students by offering timely personal contact and document delivery in order to meet their specific needs. This includes the delivery of books and journal articles as well as research and reference services. Fees are assessed for copying, mailing, and faxing.
Liberty University Online students can contact the library by email research@liberty.edu or phone 434-582-2821.

Disability Support
The Liberty University Online Office of Disability Academic Support (LU ODAS) exists to coordinate support services for online students with a documented disability. Under Section 504 of the Rehabilitation Act of 1973, we seek to provide “reasonable” accommodations and create equal program access to all students. Our office works in conjunction with students and faculty to ensure that reasonable accommodations are made for students with documented disabilities. For more information, visit the ODAS web page https://www.liberty.edu/index.cfm?PID=25507 (login required) or contact the Liberty University Online ODAS staff at luoodas@liberty.edu.

Career Center
The Career Center strives to assist students in realizing their God-given potential through developing career and education decisions that are rooted in their faith and values. They provide services and resources to help students utilize their academic training in preparation for their professional development. Through the Virtual Career Center, residential and online students, as well as alumni, have access to career services without closing hours.

CAREER SERVICES
Website: http://www.liberty.edu/career
Career Assessment Test – Focus 2 (Free to Students)
Local and Regional Industry Specific Career Fairs
Online Job Database – LUNETWORK for internships, fulltime and part-time opportunities all over the country.
Resume and Cover Letter Workshops and Critiques
Job Search and Research
Graduate School Preparation
Internships and Externships
Washington Semester Fellowship Internship
Virtual Career Center

Several programs are available to assist students in determining career goals and implementing appropriate
educational plans. Through the Virtual Career Center, online job listings, career counseling, and a computerized career assessment, students are encouraged to explore various occupational fields, develop job-hunting skills, and research graduate education programs. Students are also encouraged to participate in externships and internships, which provide practical work experience and complement their formal education.

For more information on any of the stated topics, please visit the Career Center website at http://www.liberty.edu/career.

LUNETWORK – JOB DATABASE

Liberty University’s exclusive employer relationship database, LUNETWORK, is the on-line database that has thousands of employers looking for Liberty students, recent graduates, and alumni. Employers from all over the country (and world) are purposefully posting positions looking for Liberty talent. Postings include internships and full time positions for both new graduates and seasoned professionals. Students and alumni can post their resume and search the database for positions all over the world. Residential and Online Students and Alumni are eligible to utilize LUNETWORK for life.

INTERNSHIP PROGRAM

All students are encouraged to complete an internship to assist with career planning and gain practical experience within their chosen field of study. Approximately sixty-percent of all interns receive a full-time job offer. Students may earn from one to six (in some cases nine) semester hours of credit. Many majors require at least three credits. All applicants for credit internships, which are listed in the University’s Catalog, are processed through the Liberty University Career Center.

Completed applications must be submitted to the Career Center by the appropriate deadline (NO EXCEPTIONS).

The Career Center also provides a special internship opportunity through the Washington Semester Fellowship (WSF). This program allows students to live and work in Washington D.C. where they are placed in internships relevant to their career or academic interests. Students in the WSF earn six credits of internship while taking six online credits. Additional leadership and professional development training are also available to participants.

IMPORTANT INFORMATION REGARDING LICENSURE-BASED DEGREE PROGRAMS, INTERNSHIPS AND CLINICAL PLACEMENTS

Students who are pursuing degrees leading to application for professional licensure or certification, and/or who will be participating in clinical placements, internships, or practica through their Liberty University program should be aware that a criminal background check, finger printing, or drug screening may be required by Liberty University and/or the host facility.

Internships, Practica, and Clinical Placements

In such situations, each student is responsible for obtaining and paying for the background check or other screening process and for delivering required documentation to the facility. Although the university will make reasonable efforts to place admitted students in field experiences and internship, it will be up to the host facility to determine whether a student will be allowed to work at that facility.

Licensure-Based Degree Programs

Students in licensure-based degree programs are responsible for understanding the requirements of the program by becoming thoroughly familiar with the Degree Completion Plan (DCP) and the academic school’s web page that outlines degree requirements.

Students should further be aware that a criminal record may jeopardize licensure by the State certification body. Students seeking licensure are urged to contact the relevant licensing agency to determine the licensing requirements for the jurisdiction. Successful completion of a program of study at Liberty University does not guarantee licensure, certification, or employment in the relevant occupation.

Online Advocate Office

Jason Byrd, B.S., M.B.A.
Director of Online Advocate Office

The Liberty University Online Advocate Office is committed to making the student’s experience at Liberty University both positive and life changing. The Online Advocate Office works directly with advisors as well as university support offices to help students overcome obstacles on the journey from enrollment through graduation.

Additional information is available online at http://www.liberty.edu/online/student-advocate-office/.

Liberty Online Communities

Liberty University Online Communities exists to engage our students and be a source of spiritual encouragement. Various online resources are offered including:

- Live church sermons
- Chat with other viewers
- View a schedule of events
- Submit a prayer request
- Find a church


Convocation and Campus Church

Rev. Johnnie Moore, Jr., B.S., M.A.R.
Vice President for Communications

As a dynamic institution vitally interested in the whole person, Liberty provides for physical, social, intellectual, and spiritual needs of the Liberty community. To meet these needs, Liberty provides opportunities for students to gather and serve as a community through convocations and campus church services. Liberty University Online students are encouraged to attend church services as well as convocation when completing on campus intensives.
The Jerry Falwell Library

A collection of approximately 65,000 highly used and recently published titles is available for browsing. An automated storage and retrieval system allows the library to conserve space for student use. With over thirty group study rooms, seven learning commons, outside terraces, and a spacious atrium, the library has spaces to support the needs of all students. The library is open across a wide range of hours each week during the academic term.

INSTRUCTIONAL RESOURCES

The Jerry Falwell library has state-of-the-art technology, including an interactive classroom where classes are offered in finding and using information. It also houses pixel tables, a media wall and self-serve kiosks.

The computing resources within the library consist of 160 computers housed in a computer learning commons and stand-up stations throughout the facility. With the exception of machines reserved for library catalog searching, all library computers are pre-loaded with a variety of software titles available for student use, including Microsoft® Office, Adobe® Creative® Suite, Mathematica, and SPSS.

All library computers have a high-speed connection to the Internet. In addition, wireless network signal is available throughout the facility, allowing laptop computer users to access the full array of network resources.

COLLECTIONS

The library is an integral part of the educational process, providing digital and traditional information resources to support the University curriculum and mission. The Jerry Falwell Library collects and organizes resources across a wide range of media, including books, periodicals, audio-visual resources in various formats, musical scores, curriculum, and archival materials. Its physical collections consist of approximately 368,000 volume equivalents and 638 current periodical subscriptions.

While the Jerry Falwell Library expects to collect print resources for the foreseeable future, it has shifted to a significant degree from physical ownership to electronic access—a model that serves both residential and distance students. Digital information resources provided by the library include over 250,000 electronic items and content from more than 69,000 unique full-text journals. The library provides access to more than 400 online research resources from companies such as Dow Jones, EBSCO, JSTOR, LexisNexis, OCLC, ProQuest, the American Psychological Association, Elsevier, Standard and Poor’s, and Gale Cengage. A large majority of these print and electronic resources are now available by searching a single discovery tool, Summon. Resources can be accessed directly from this one source or users are able to make a request for materials not currently owned by our library.

Students and faculty can request materials from libraries across the United States through the interlibrary loan service. Books and media borrowed from local and in-state libraries are often available in less than three days. Copies of periodical articles are typically delivered in digital form, often within two days or less.

The Jerry Falwell Library bears responsibility for collecting and providing access to academic publications and historical records created by members of the Liberty University community through their online repository known as the Digital Commons. Physical resources related to the history of the institution are housed in the Archive department.
CURRICULUM LIBRARY

The Curriculum Library, housed in the DeMoss building, supports the School of Education at Liberty University by providing access to a variety of instructional resources. Offerings include textbooks and teaching materials for pre-school through grade twelve as well as standardized tests. Educational games, manipulatives, and models enhance the collection.

An extensive selection of juvenile titles provides reinforcement for classes in Children’s Literature and Adolescent Literature in addition to classes in curriculum development. Materials related to educational theory and research can be found on the shelves of the main collection of the Jerry Falwell Library.

SERVICES

The Jerry Falwell Library functions are organized and serviced through a well-qualified faculty and staff. A broad range of services is provided to help students and faculty use information resources and technology effectively. These services include classroom-based instruction, topic-specific workshops, personalized research assistance, and software support. The Customer Service Center on the main floor of the library serves as a starting point for help with borrowing services, research questions, and basic computer assistance.

The Jerry Falwell Library provides many of its library services and resources to students in the Liberty University Online programs. Online students can access virtually all database resources through a proxy login system. In addition, online students have direct toll-free telephone and email access through the library’s Online Call Center, which provides access to a librarian specializing in online support. A Customer Service Center, staffed with librarians and specially trained research support specialists, is available during all hours the library is open. The Jerry Falwell Library is committed to being the primary library for Liberty University Online students by offering timely personal contact and document delivery in order to meet their special needs. This includes the delivery of books and journal articles as well as research and reference services. Fees are assessed for copying, mailing, and faxing.

MEMBERSHIPS

Academic libraries are undergoing significant changes as they adapt to the terms of a new information economy. Not only are information and technology resources in unprecedented demand, but they must be configured to support teaching, learning, and research regardless of the end user’s location. In this context, the Jerry Falwell Library benefits from collaboration with other agencies and professionals through membership in the Christian Library Consortium, the Consortium of College and University Media Centers, Lyrasis, VICULA (Virginia Independent College and University Library Association), VIVA (the Virtual Library of Virginia), the Center for Research Libraries, and other information services organizations.
Center for Writing and Languages

Tess R. Stockslager, B.A., M.A.
Director, Center for Writing and Languages
Director, Graduate Writing Center
Assistant Professor of English

Sheelah Simpson, B.S., M.A.R., M.A.
Director, Online Writing Center
Assistant Professor of English

Alisha P. Castroñeda, B.A.S., M.A.
Director, Foreign Language Lab, Online Foreign Language Lab, and Spanish Writing Center
Instructor of English

The Center for Writing and Languages (CWL), formerly known as the University Writing Program (UWP), was established in 2006 as part of Liberty’s efforts to improve graduate student writing. In support of Liberty University’s mission, the CWL provides quality academic support in the areas of writing and language acquisition by offering free writing and language tutoring services to the academic community, including students, staff, and faculty. The CWL is committed to fostering and facilitating university-wide excellence in communication in a variety of languages and mediums.

To fulfill this purpose and to serve the largest number of persons possible, the CWL is composed of multiple areas, each of which specializes in its own subject and audience. These areas are the Graduate Writing Center, Undergraduate Writing Center, Online Writing Center, Spanish Writing Center, Foreign Language Lab, and Online Foreign Language Lab, which collectively provide a supportive learning atmosphere, well-trained peer and professional tutors, classes and workshops designed to address specific student needs, and a wealth of writing and language resources available in both hard copy and online at the CWL web page (http://www.liberty.edu/universitywritingprogram).

The Directors of the CWL are available to faculty for classroom presentations or for help in developing teaching aids, rubrics, or assignments. CWL staff members routinely make presentations on topics such as documentation, common grammar errors, plagiarism, and many other writing-related skills in classrooms and in faculty workshops.

Currently, all CWL services are free of charge to Liberty University students and faculty. Faculty may download any CWL-produced online materials for use in their classes.

GRADUATE WRITING CENTER

The mission of the Graduate Writing Center (GWC) is to assist graduate students and faculty of all disciplines and all levels of expertise to become the best writers they can be. In support of this mission, the GWC provides free face-to-face tutoring sessions (our core service), classroom presentations, workshops, and web resources to students, faculty, and staff. Peer tutors work with writers at all stages of the writing process, from topic selection to documentation.

The GWC is located in the CWL suite behind Jazzman’s on the second floor of the Integrated Learning Resource Center in DeMoss Hall. Students or faculty may contact the GWC by emailing graduatewriting@liberty.edu, or calling (434) 592-4727.

ONLINE WRITING CENTER

In support of the University mission, Liberty’s Online Writing Center (OWC) helps online students at any level of written English proficiency identify, understand, and improve their academic writing strengths and weaknesses. To this end, the OWC offers synchronous and asynchronous tutoring by a wide variety of trained tutors with insider experience in the various degree programs offered by Liberty Online. Without editing, OWC tutors provide comprehensive written feedback on drafts with direct links to web resources and writing aids specific to each student’s writing needs or speak with students via Skype to discuss projects at any stage of the writing process. Through the OWC, online students may also access a wide variety of resources—handouts, worksheets, and presentations—to research writing concerns and improve their academic writing skills.

Through the Online Writing Center web page (http://www.liberty.edu/onlinewritingcenter), online students can submit drafts of upcoming assignments to receive tutor feedback, schedule appointments to speak online with a tutor, e-mail quick questions to tutors, or offer suggestions for further online writing aids that the OWC should consider developing. Students may contact the OWC by emailing onlinewriting@liberty.edu but should not submit drafts for review to this email address. All drafts must be submitted using the submission link on the web page.

FOREIGN LANGUAGE LAB

In addition to the writing centers, the Center for Writing and Languages offers foreign language tutoring services through the Foreign Language Lab. The primary purpose of the Foreign Language Lab is to provide one-on-one and group tutoring sessions for students studying American Sign Language, Chinese, French, German, and Spanish. However, tutoring for students who are learning English as a second language (ESL) is also provided.

The Foreign Language Lab employs advanced undergraduate students who have native speaking ability in the offered foreign languages and advanced knowledge of the grammar and writing skills correlated to those languages. Individuals can schedule a tutoring session ahead of time with the tutor or come for a walk-in appointment. They will receive personalized instruction on all areas related to language acquisition, including grammar, vocabulary, appropriate writing style, and oral and auditory practice and development.

In addition to providing foreign language and ESL tutoring, the Foreign Language Lab offers conversation groups in each language, including English conversation groups for non-native speakers. Conversation groups help language learners practice their listening and speaking skills in a relaxed and open setting.

The Director of the Foreign Language Lab is available to faculty for classroom presentations or for help in developing teaching aids, rubrics, or assignments. In addition, all foreign language faculty are welcome to make the lab part of their students’ classroom experience, either by holding classes in the lab or requiring students to visit for tutoring services.

Persons interested in utilizing the services offered by the Foreign Language Lab may contact the lab by emailing foreignlanguage@liberty.edu, calling (434) 592-3175, or visiting http://www.liberty.edu/foreignlanguage@lab. The Foreign Language Lab is located in the CWL suite behind Jazzman’s on the second floor of the Integrated Learning Resource Center in DeMoss Hall.
ONLINE FOREIGN LANGUAGE LAB

In August 2012, the Center for Writing and Languages (CWL) opened the Online Foreign Language Lab (OFLL). While the residential Foreign Language Lab (FLL) offers customized foreign language tutoring services for residential students, the OFLL reaches out to Liberty University’s online population. The OFLL provides free one-on-one tutoring sessions for students studying German, Spanish, and English as a second language (ESL) through the Liberty University Online conversational language courses.

The OFLL employs highly qualified individuals with native-speaking ability who not only meet the language standards but are also skilled in effectively tutoring and teaching essential language skills. These tutors provide personalized instruction in all areas related to language acquisition, including grammar, vocabulary, appropriate writing style, and oral and auditory practice and development. Considering the long-distance nature of online learning, students will meet with tutors via Skype and MSN Messenger and can find out more information about this center and scheduling an appointment:

Website: http://www.liberty.edu/onlineforeignlanguagelab
Email: onlinefll@liberty.edu
Phone: (434) 592-3175

SPANISH WRITING CENTER: CENTRO DE ESCRITURA EN ESPAÑOL

In May of 2012, the Center for Writing and Languages (CWL) opened The Spanish Writing Center (SWC), or Centro de Escritura en Español (CEE), to provide writing tutoring services for Liberty University en Español (LUE) students. The SWC aims to improve LUE’s undergraduate and graduate student populations’ writing skills by providing written and live feedback on essays and other written assignments, administering writing skills development exercises, and developing flyers and presentations with quick reference information regarding grammar, formal/academic writing standards, writing styles (MLA, APA, and Turabian), and more. By providing these free services, the SWC improves the students’ chances for academic success.

While other universities have Spanish writing centers geared toward tutoring students learning the Spanish language, Liberty University’s SWC is a unique and innovative center that assists Spanish-speaking students who are writing in their native language. For more information, please visit the SWC at:

Website: http://www.liberty.edu/spanishwritingcenter
Email: spanishwritingcenter@liberty.edu
Phone: (434) 592-3175
Liberty University offers graduate degree programs of study in two formats:
• **Residential.** With the residential delivery format, courses in a program are delivered on campus [face-to-face] and generally last the standard semester.
• **Online.** With the online [distance education] delivery format, courses in a program are delivered to students through a virtual classroom experience that is flexible, personal and challenging. Through the online format a student can complete a program entirely online, with some exceptions in which a student is required to complete a minimum number of courses face-to-face on campus.

Regardless of format, the majority of the course work for any program of study must be earned at Liberty University. The requirements for graduation for all programs are listed in this Catalog and on degree completion plans, which are available online at [http://www.liberty.edu](http://www.liberty.edu).

Graduate degree programs with concentrations or cognates are listed below.

<table>
<thead>
<tr>
<th>College/School</th>
<th>Degree</th>
<th>Concentration(s) / Cognate(s)</th>
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<td></td>
<td>Doctor of Ministry (D.Min.) ¹</td>
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<td><strong>MASTER’S DEGREES</strong></td>
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<td>Master of Science in Biomedical Sciences (M.S.)</td>
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<td>Master of Science in Nursing (M.S.N.)</td>
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<td>Master of Arts in Ethnomusicology (M.A.)¹</td>
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<td>Master of Arts in Music Education (M.A.)</td>
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<td></td>
<td>Master of Arts in Music and Worship (M.A.)</td>
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<td>Master of Arts in Worship Studies (M.A.)</td>
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<td>Church History</td>
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<td>Discipleship and Church Ministry</td>
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<td>Evangelism and Church Planting</td>
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<td>Marketplace Chaplaincy</td>
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<td>Pastoral Counseling</td>
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<td>Pastoral Ministry</td>
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<td>Theology</td>
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<td>Worship</td>
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<td>Master of Divinity (M.Div.) Academic/Pre-Ph.D. (Thesis) (93 hr)</td>
<td>Chaplaincy (72 hr or 93 hr)</td>
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<td>Global Studies</td>
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<td>Degree</td>
<td>Concentration(s) / Cognate(s)</td>
<td>Online</td>
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<td><em><strong>Accelerated Master of Divinity</strong></em>&lt;br&gt;(Non-Thesis) (75-hr)</td>
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<td><em><strong>Master of Arts in Christian Ministry</strong></em>&lt;br&gt;(M.A.C.M.) ³</td>
<td>Discipleship and Church Ministry&lt;br&gt;Evangelism and Church Planting&lt;br&gt;Global Studies&lt;br&gt;Homiletics&lt;br&gt;Leadership&lt;br&gt;Marketplace Chaplaincy&lt;br&gt;Pastoral Counseling&lt;br&gt;Pastoral Ministry&lt;br&gt;Theology&lt;br&gt;Worship</td>
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<td><em><strong>Master of Arts in Pastoral Counseling</strong></em>&lt;br&gt;(M.A.)³</td>
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<td><em><strong>Master of Arts in Theological Studies</strong></em>&lt;br&gt;(M.A.T.S.)</td>
<td>Biblical Studies&lt;br&gt;Church History&lt;br&gt;Theology</td>
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<td>✓</td>
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<tr>
<td><em><strong>Master of Arts in Religion</strong></em>&lt;br&gt;(M.A.R.)&lt;br&gt;(60 hrs)</td>
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<tr>
<td><em><strong>Graduate Certificates</strong></em></td>
<td>Biblical Studies&lt;br&gt;Christian Ministry&lt;br&gt;Executive Leadership&lt;br&gt;Global Studies&lt;br&gt;Pastoral Counseling&lt;br&gt;Theological Studies</td>
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</table>

¹ These programs may require a student to complete a minimum number of courses face-to-face on campus
² Concentrations or Cognates in Law Studies are open to currently enrolled Liberty University School of Law J.D. students or Liberty University School of Law alumni. Please see the School of Law section of this Catalog.
³ The Master of Arts in Christian Ministry and the Master of Arts in Pastoral Counseling are also available online through Liberty University en Español. Additional information is available at http://www.liberty.edu/online/lue-inicio/.
### Course Numbering and Identification

Each course is identified by a four-letter prefix and a three-digit number. The letters represent the disciplinary area.

#### Course Numbering

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<tr>
<th>Number</th>
<th>Level</th>
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<tr>
<td>500</td>
<td>Basic Master’s Level</td>
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<tr>
<td>600</td>
<td>Advanced Master’s Level</td>
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<td>700</td>
<td>Special Master’s Level and Doctoral Level</td>
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<tr>
<td>800</td>
<td>Doctoral Level</td>
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<tr>
<td>900</td>
<td>Advanced Doctoral Level</td>
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#### Course Prefixes

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<td>Apologetics</td>
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<td>BCHM</td>
<td>Biochemistry</td>
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<td>Biology</td>
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<td>BIOM</td>
<td>Biomedical</td>
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<td>BMAL</td>
<td>Business Management and Leadership</td>
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<tr>
<td>CHHI</td>
<td>Church History</td>
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<td>CHPL</td>
<td>Chaplaincy Ministry</td>
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<td>CJUS</td>
<td>Criminal Justice</td>
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<td>CLED</td>
<td>Christian Leadership</td>
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<td>CMIN</td>
<td>Children’s Ministry</td>
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<td>COMS</td>
<td>Communication Studies</td>
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<tr>
<td>COUC</td>
<td>Counseling (Ph.D. students only)</td>
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<td>Counseling</td>
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<td>DISS</td>
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<td>Old Testament Cognate Languages</td>
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<td>PLED</td>
<td>Pastoral Leadership</td>
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<td>PPOG</td>
<td>Public Policy – Government</td>
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<td>Public Policy – Law</td>
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<td>RTCH</td>
<td>Research Methods and Teaching</td>
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<td>SEMI</td>
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<td>SMGT</td>
<td>Sport Management</td>
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<td>THEK</td>
<td>Theological English for Korean Students</td>
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<td>THEO</td>
<td>Theology</td>
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<td>TOUR</td>
<td>Tourism</td>
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<td>Worship Music</td>
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<td>WRSP</td>
<td>Worship Studies</td>
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<tr>
<td>YOUT</td>
<td>Youth Ministries</td>
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</tbody>
</table>
College of Arts and Sciences

Administration
Roger Schultz, B.A., M.A., Ph.D.
Dean, College of Arts and Sciences
Professor of History

Carey Roberts, B.A., M.A., Ph.D.
Associate Dean, College of Arts and Sciences
Chair, Department of History
Professor of History

PURPOSE
The purpose of the College of Arts and Sciences is to develop Christ-centered lifelong learners who think critically, live morally, and act skillfully to make contributions in their workplaces, communities, and around the world. They will be equipped with the essential knowledge, values, and skills in disciplines focused on philosophical, cultural, and scientific achievements. Graduates from the College of Arts and Sciences will be able to apply, communicate, and expand the knowledge they have gained as they seek to glorify God in fulfilling the Great Commission.

Departments of the College include English and Modern Languages, Family and Consumer Sciences, Mathematics, History, and Philosophy. The College offers learning opportunities in American Sign Language, family and consumer sciences, fashion merchandising, child development, interior design, Chinese, English, French, Spanish, Teaching English as a Second/Foreign Language, geography, history, humanities, linguistics, mathematics, military science, philosophy, physical science, physics, and social sciences.

DEGREE COMPLETION PLANS (DCP)
Degree Completion Plans for graduate programs offered by the College of Arts and Sciences are available online from the Registrar’s webpage at http://www.liberty.edu/dcps.

Department of English and Modern Languages
Matthew D. Towles, B.A., M.A., Ph.D.
Chair, Department of English and Modern Languages
Associate Professor of English

Mark R. Harris, B.A., M.A., Ph.D.
Director, Master of Arts in English Program
Associate Professor of English

Faculty
RESIDENTIAL – FULL-TIME
Professor
Adu-Gyamfi; Ayres; Gribbin; Heady; McClelland; Nutter; Prior; Schmidt; Woodard
Associate Professor
Baggett; Curtis; Harris; Müller; Towles, M.
Assistant Professor
Kim, J.

Master of Arts in English (M.A.)

PURPOSE
The Master of Arts in English is a 36-hour, graduate-level degree in English language and literature, practical in its reading and writing about a broad spectrum of texts in English, theoretical in its observation of texts through the diverse critical lenses of current literary theory, philosophical in its investigation of the meaning of literary texts in the human experience, professional in its preparation for further work in the academic disciplines as well as to a wide variety of professional disciplines to which a studied understanding of the human experience is valuable. The purpose of the program is to equip students, within a Christian, biblical worldview, to pursue further studies in English language arts at the doctoral level, as well as to prepare for careers related to the field. The M.A. in English will provide students with the opportunity to study the texts of literature in English and the western tradition, the critical tradition pertaining to these texts, and critical approaches to interpreting texts, as well as a background in research methods and the practice of writing and in the linguistic characteristics of English throughout its history, offered in advanced degree programs in English.

PROGRAM LEARNING OUTCOMES
The student will be able to:
1. Discuss English language and literature and critical theory in a manner appropriate to the field.
2. Produce in-depth research using appropriate scholarly methods and resources.
3. Write in a professional and scholarly manner.
4. Evaluate the relationships between literary works and their contexts.
5. Analyze literary texts, theory, and history through a Christian worldview.

PROGRAM SPECIFIC ADMISSION PROCEDURES
In addition to the general admission requirements, specific admission procedures to the M.A. in English are as follows:
1. Earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.)
2. Applicants should hold a 3.00 GPA for undergraduate study. Applicants close to the requirement may be considered for enrollment in the program on a cautionary basis but will not qualify for Graduate Assistantship positions. These students must take and pass GRST 500 – Introduction to Graduate Writing in their first semester.
3. Applicants must have completed a bachelor’s degree, with the completion of at least 15-18 hours in upper-division English by the end of their second semester of enrollment.
4. Applicants are required to submit current GRE scores.
5. Applicants must submit a writing sample explaining why they wish to pursue an advanced degree in English.
6. Applicants must submit two professional letters of recommendation.
7. An 8-10 page academic writing sample.
8. TOEFL (if applicable)
TRANSFER CREDIT
Students may transfer up to two graduate-level courses (total of 6 credit hours) from an accredited institution subject to department approval. In order to transfer credit, students must have earned the minimum grade of B; and courses must have been completed within 10 years of the start date of the program. Credits from a prior degree on the same academic level earned through Liberty University are considered transfer credits.

GRADUATION REQUIREMENTS
In addition to other regulations governing graduation as state in the Liberty University catalog, M.A. in English graduates must meet the following requirements:
- Complete 36 total hours.
- A minimum of 30 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty.
- A maximum of six (6) hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
- Maintain a minimum cumulative GPA of 3.00.
- No more than two grades of C may be applied to the degree (includes grades of C+ & C-).
- No grades of D may be applied to the degree (includes grades of D+ & D-).
- Possess reading proficiency in a language other than English.
- Complete the M.A. in English within five years.
- All Resident students are required to enroll in and pass GRST 500 in their first semester.
- Complete the thesis or non-thesis track within the M.A. in English.
- Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

Program of Study

Master of Arts in English (M.A.) (36 hrs)

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<td><strong>Core Courses (12 hrs)</strong></td>
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<td>ENGL 501</td>
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<td>ENGL 503</td>
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<td>ENGL 505</td>
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<tr>
<td><strong>Choose one course from:</strong></td>
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<td>ENGL 5071</td>
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<tr>
<td>ENGL 5541</td>
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<tr>
<td><strong>Literature Courses (12 hrs)</strong></td>
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<tr>
<td><strong>Choose four courses from:</strong></td>
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<td>ENGL 510</td>
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<td>ENGL 511</td>
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<tr>
<td>ENGL 512</td>
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<td>ENGL 5952</td>
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<td>ENGL 613</td>
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<tr>
<td>ENGL 656</td>
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<tr>
<td><strong>Elective Courses (6 hrs)</strong></td>
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</table>

Choose two courses from the following list or substitute any courses not already taken:
- ENGL 513 Linguistics 3
- ENGL 533 Advanced Grammar 3
- ENGL 550 Nonfiction Writing 3
- ENGL 551 Poetry Writing 3
- ENGL 552 Fiction Writing 3
- ENGL 562 Text Analysis 3
- ENGL 564 English as a Global Language 3

Thesis or Elective Courses (6 hrs)
- ENGL 689 Thesis Proposal and Research 3
- ENGL 690 Thesis Defense 3

1 GSAs take ENGL 507 while non-GSAs take ENGL 554.
2 Approval of program director required for ENGL 595.
3 Students may take ENGL electives instead of ENGL 689 & 690.
4 Any thesis student who is not ready for enrollment in ENGL 690 after completing ENGL 689 may be required, as determined by the student’s thesis chair, to repeat ENGL 689 until deemed ready for enrollment in ENGL 690.

Department of History

Samuel C. Smith, B.A., M.A., Ph.D.
Director, History Graduate Program
Professor of History

Carey Roberts, B.A., M.A., Ph.D.
Associate Dean, College of Arts and Sciences
Chair, Department of History
Professor of History

Faculty

RESIDENTIAL – FULL-TIME
Professor
- Roberts; Schultz; Snead; Smith, S. C.
Associate Professor
- Davis; Mann; Melton; Saxon
Assistant Professor
- Smith, C.

Master of Arts in History (M.A.)

PURPOSE
This program complies with regional accreditation standards, and is designed to promote superior academic scholarship and professionalism for those students continuing their education or entering vocations in the field of history. It seeks to prepare students to understand history's place in God's plan and to meet the challenges posed by history vocations.

PROGRAM LEARNING OUTCOMES
The student will be able to:
1. Apply a Christian worldview in their study of history;
2. Demonstrate knowledge in research methodology;
3. Analyze historiographical positions at a graduate level;
4. Communicate effectively in written and oral form.

PROGRAM SPECIFIC ADMISSION PROCEDURES
In addition to the general admission requirements, specific admission procedures to the Master of Arts in History program are as follows:
1. Applicants should apply at least one semester in advance of enrollment. Students interested in being considered for a Graduate Assistantship starting in the Fall semester...
should apply by February 15 and for those starting in the Spring semester by November 15.

2. Official transcripts indicating successful completion of a baccalaureate degree program from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.) must be mailed directly from the Registrar of the college(s) attended to the Office of Graduate Admissions.

3. Applicants should hold a cumulative GPA of 3.00 on a scale of 4.00 for undergraduate study. Applicants who do not meet this requirement may be considered for enrollment in the program on a cautionary basis but may not qualify for assistantship positions until a 3.00 average is earned in graduate study. These students are required to take and pass GRST 500 – Introduction to Graduate Writing in their first semester.

4. The Department of History will give preference to applicants who have completed a B.S. or B.A. in History or a related discipline before their first semester of enrollment. However, the Department will also consider students with degrees from other disciplines.

5. Applicants should have at least 30 semester hours in undergraduate history courses. Applicants with between 18 and 29 hours in undergraduate history courses may have to take additional history courses beyond those required for the M.A. degree. Those with less than 18 semester hours must take additional history courses beyond those required for the M.A.

6. Applicants are required to submit current GRE scores. Generally, applicants are expected to score at least a 155 (verbal/quantitative) and 3.5 (analytical writing).

7. Applicants must submit a 10-12 page typed sample of a research paper with their application. The paper should use the Turabian (Chicago Manual) Style for citations and formatting.

8. Applicants must submit a 300- to 500-word statement as to why they want to pursue a M.A. in History at Liberty University.

COURSE REQUIREMENTS

The Master of Arts in History offers two tracks, thesis or non-thesis. Students pursuing the thesis track will take eight graduate courses (24 hours) and then write a thesis (6 hours). Students pursuing the non-thesis track will take twelve courses (36 hours). Regardless of track, all students will take 12 hours of core courses as part of their total hours.

TRANSFER CREDIT

Students may transfer up to two graduate-level courses (total of 6 credit hours) from an accredited institution subject to department approval. In order to transfer credit, students must have earned the minimum grade of B-, and courses must have been completed within 10 years of the start date of the program. No core courses can be transferred from another institution. Credits from a prior degree on the same academic level earned through Liberty University are considered transfer credits.

GRADUATION REQUIREMENTS

1. Satisfactory completion of all course and/or thesis requirements in either the thesis (30 hours) or non-thesis (36 hours) tracks. Students must complete all courses with a 3.00 or higher cumulative grade point average.

2. Thesis Option program: A minimum of 24 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty.

3. Non-Thesis Option program: A minimum of 30 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty.

4. For each option, a maximum of six (6) hours of transfer credit, including credit from a degree one the same academic level previously earned through Liberty, may be applied to the degree subject to department approval.

5. Students must receive at least a B in each of the program’s core courses (includes grades of B+ & B-).

6. No more than two grades of C may be applied to the degree (includes grades of C+ & C-).

7. No grade of D may be applied to the degree (includes grades of D+ & D-).

8. Students pursuing an M.A. in History (thesis-track) with a European emphasis must have completed the equivalent of 12 hours at the undergraduate level in one language other than English or demonstrate a reading competency in a non-English language.

9. Degree must be completed within five years.

10. All Resident students are required to enroll in and pass GRST 500 in their first semester.

11. Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

Programs of Study

Master of Arts in History (M.A.) (30 hrs)

Thesis Track

<table>
<thead>
<tr>
<th>Program Option: Resident Format Only</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIST 501 Historical Methods and Interpretation</td>
</tr>
<tr>
<td>HIST 520 Teaching History in College</td>
</tr>
<tr>
<td>HIST 550 Readings in American History</td>
</tr>
<tr>
<td>HIST 551 Readings in Modern European History</td>
</tr>
<tr>
<td>History Elective Courses (9 hrs)¹</td>
</tr>
<tr>
<td>Choose three 500-600 level courses</td>
</tr>
<tr>
<td>HIST/HIEU/HIUS/HIWD</td>
</tr>
<tr>
<td>Graduate Elective Course (3 hrs)²</td>
</tr>
<tr>
<td>Choose one 500-600 level graduate course, including</td>
</tr>
<tr>
<td>History electives not already taken</td>
</tr>
<tr>
<td>Thesis Courses (6 hrs)</td>
</tr>
<tr>
<td>HIST 689 Thesis Proposal and Research</td>
</tr>
<tr>
<td>HIST 690 Thesis Defense</td>
</tr>
</tbody>
</table>

NOTE: GSA’s are required to take HIST 520 in the first semester. Please refer to Course Sequence on DCP.

¹ Students who have obtained or are pursuing a J.D. through Liberty University may substitute a history elective and a graduate elective with six credit hours from the following courses: LAW 501, 502, 531, 532, 581 or 585.

² Any student who is not ready for enrollment in HIST 690 after completing HIST 689 may be required, as determined by the student’s thesis chair, to repeat HIST 689 until deemed ready for enrollment in HIST 690.

³ While HIST 689 may be taken more than once, only one enrollment in the course will be permitted to count toward degree requirements.

Master of Arts in History (M.A.) (36 hrs)

Non-Thesis Track

<table>
<thead>
<tr>
<th>Program Options: Resident Format Only</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIST 501 Historical Methods and Interpretation</td>
</tr>
<tr>
<td>HIST 520 Teaching History in College</td>
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<tr>
<td>HIST 550 Readings in American History</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Program Option: Resident Format Only</th>
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</thead>
<tbody>
<tr>
<td>HIST 501 Historical Methods and Interpretation</td>
</tr>
<tr>
<td>HIST 520 Teaching History in College</td>
</tr>
<tr>
<td>HIST 550 Readings in American History</td>
</tr>
</tbody>
</table>
HIST 551  Readings in Modern European History  

History Elective Courses (18 hrs)\textsuperscript{1}\&\textsuperscript{2}  
Choose six 500-600 level courses:  
HIST/HIEU/HIUS/HIWD  

Graduate Elective Courses (6 hrs)\textsuperscript{1}\&\textsuperscript{2}  
Choose two 500-600 level graduate course, including  
History electives not already taken  

NOTE: GSA's are required to take HIST 520 in the first semester. Please refer to Course Sequence on DCP.  

\textsuperscript{1} Students who have obtained or are pursuing a J.D. through Liberty University may substitute two history electives and two graduate electives with twelve credit hours from the following courses: LAW 501, 502, 531, 532, 581 or 585.  

\textsuperscript{2} Students who switch from the thesis track to the non-thesis track are permitted to use one enrollment in HIST 689 toward degree requirements.  


\begin{center}  
\large{Department of Philosophy}  
\end{center}  

Gary R., Habermas, B.R.E., M.A., Ph.D.  
Chair, Department of Philosophy  
Distinguished Research Professor of Apologetics and Philosophy  

Edward N. Martin, B.A., M.A., Ph.D.  
Co-Chair, Department of Philosophy  
Director, Master of Arts in Philosophical Studies  
Professor of Philosophy and Theology  

Faculty  

RESIDENTIAL – FULL-TIME  
Distinguished Research Professor  
Habermas  

Professor  
Baggett; Beck; Foreman; Hinkson; Martin, E.; Provenzola  

Associate Professor  
Jones, M.  

Master of Arts in Philosophical Studies (M.A.P.S)  

\textbf{PURPOSE}  

C. S. Lewis held that good philosophy must be maintained and furthered carefully, for at least one very important reason: to answer bad philosophy. If ideas have consequences, and really bad ideas have really bad consequences—which is certainly born out in all periods of time, including our own—then we seem justified in holding that good ideas can have really good consequences. Providing a Christ-centered program in Philosophy and Christian Philosophy will further the mission of our University, in teaching the skills, knowledge, and values (all three critically important classical philosophical terms) to students to positively impact today's world. The impact on our world will be seen in the graduate's skills to apply the proper philosophy of technology, work and life; the graduate's knowledge of the nature of key philosophical concepts in metaphysics, epistemology, aesthetics and ethics, right and wrong, beautiful and ugly, sacred and profane, being spiritually grounded individuals who relate well with others, eager to understand and work against injustices in the world of people and against the world itself; and, finally, the graduate's values of the dignity and respect due to persons by dint of our being forged in the image of the true Lord of our souls and our very lives. \textit{Soli Deo gloria!}  

The Master of Arts in Philosophical Studies is a residential-only program designed for persons desiring a graduate-level education in Philosophy, Christian Thought/Apologetics, and studies in the Christian worldview. It provides an excellent basis for graduate work at the doctoral level, and offers advanced study for personal enrichment in one or more of these areas of research. For the pastor serving in a local church, these programs are suitable for advanced continuing education. However, they are not designed for pastoral training.  

\textbf{PROGRAM LEARNING OUTCOMES}  
The student will be able to:  

1. Evaluate major Christian options in classical and contemporary philosophy.  

2. Produce research using appropriate scholarly methods and resources.  

3. Appraise the value of classical and contemporary philosophical arguments for Christian theories of reality, knowledge, and value.  

\textbf{PROGRAM SPECIFIC ADMISSION REQUIREMENTS}  

In addition to the general admission procedures, the following regulations will govern admission into the Master of Arts in Philosophical Studies program:  

1. Minimum cumulative undergraduate GPA of 3.00 on a scale of 4.00.  

2. The applicant must have a minimum score of 300 (a combination of the Verbal and Quantitative scores) on the Graduate Record Examination (GRE) and 3.5 on the analytic writing portion, or have successfully completed 12 credit hours of graduate-level coursework.  

3. The applicant must have an undergraduate major or minor in philosophy, religious studies, the humanities, or a related field.  

4. A 300-450 word Statement of Purpose (in which the applicant expresses reasons for pursuing the degree).  

An applicant who fails to meet the requirements listed above may be admitted on Cautionary status. Students admitted on Academic Caution must take and pass GRST 500 — \textit{Introduction to Graduate Writing} their first semester. The deficiencies in prior training may then be satisfied with undergraduate courses. After satisfying admissions requirements and after having completed no more than nine hours toward graduation, the student may then apply for degree candidacy.  

\textbf{TRANSFER CREDIT}  

Students may transfer up to two graduate-level courses (total of 6 credit hours) from an accredited institution subject to department approval. In order to transfer credit, students must have earned the minimum grade of B-, and courses must have been completed within 10 years of the start date of the program. Credits from a prior degree on the same academic level earned through Liberty University are considered transfer credits.  

\textbf{COURSE REQUIREMENTS}  

When possible, students should strive to take PHIL 680 during the first spring semester of their program. Seminars (PHIL 597, 697) are offered frequently, and on a rotating basis with various topics, and can be taken multiple times for this reason. The program director can advise you of upcoming courses to be offered and help you determine times and dates of various phases of one’s program. It should be noted that the MAPS program includes a thesis that normally takes two semesters or more to complete.
FOREIGN LANGUAGE REQUIREMENT
Master of Arts in Philosophical Studies students may meet the foreign language requirement in one of the following three manners:
1. Successfully complete 12 undergraduate hours or nine graduate hours of one foreign language with an overall average of B;
2. Successfully perform in a translation examination, with test and score determined by the appropriate department; and
3. Successfully complete a Foreign Language Reading Competency Test developed by the Educational Testing Services of Princeton, NJ.

GRADUATE STUDIES HANDBOOK
Each Master of Arts in Philosophical Studies (MAPS) student is required to obtain a copy of the Graduate Studies Handbook. This publication gives policies and procedures that are unique to the M.A. program, outlines steps to be followed in securing the mentor for the thesis, as well as deadlines for this process, and provides other information that will assist the MAPS student.

COMPREHENSIVE EXAM
The Master of Arts in Philosophical Studies program requires a comprehensive exam over the area of concentration.
Four testing times have been established for comprehensive exams. They are:
1. January (one week prior to first day of second semester)
2. Week following spring vacation
3. August (one week prior to first day of first semester)
4. Week following fall break of Thanksgiving break
The comprehensive exam must be taken no less than one month prior to the month of anticipated graduation.

GRADUATION REQUIREMENTS
In addition to general regulations governing graduation, Master of Arts in Philosophical Studies (MAPS) graduates must meet the following requirements:
1. Must complete 36 semester hours and have a cumulative grade point average of 3.00 in M.A. work.
2. A minimum of 30 semester hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty University, not to include credits from a prior degree earned through Liberty.
3. A maximum of six (6) hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
4. No more than two (2) grades of C may be applied to the degree (includes grades of C+ & C-).
5. No grade of D may be applied to the degree (includes grades of D+ & D-).
6. Proficiency in one foreign language for research.
7. Must pass a major comprehensive exam over the area of concentration.
8. Must successfully complete a thesis in the area of concentration which demonstrates research ability with a minimum grade of B (includes grades of B+ & B-).
9. Degree must be completed within five years.
10. All Resident students are required to enroll in and pass GRST 500 in their first semester.
11. Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

PROGRAM OF STUDY
A program of study in the Master of Arts in Philosophical Studies may be constructed by the student in consultation with the appropriate Program Director and the approval of the Academic Dean. The program of study must be developed before the student matriculates, but modifications may be made afterward with the approval of the Program Director. The program of study may be focused entirely on one cognate area or may be a program that integrates different areas. There are two cognates: Philosophy or Christian Thought. Christian Thought in this context is usually taken to mean Christian Apologetics, but for those needing a core of courses in other related fields (such as biblical studies, church history, and/or theology), contact the Program Director.

Program of Study

<table>
<thead>
<tr>
<th>Master of Arts in Philosophical Studies (M.A.P.S.) (36 hrs)</th>
<th>Thesis Track</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Program Option: Resident Format Only</strong></td>
<td></td>
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<tr>
<td><strong>Foundation Courses (15 hrs)</strong></td>
<td></td>
</tr>
<tr>
<td>APOL 500 Introduction to Apologetics</td>
<td>3</td>
</tr>
<tr>
<td>APOL 610 Miracles</td>
<td>3</td>
</tr>
<tr>
<td>PHIL 550 Introduction to Philosophy of Religion</td>
<td>3</td>
</tr>
<tr>
<td>PHIL 565 Modern Philosophy</td>
<td>3</td>
</tr>
<tr>
<td>PHIL 575 Contemporary Philosophy</td>
<td>3</td>
</tr>
<tr>
<td><strong>Philosophy Requirement Courses (6 hrs)</strong></td>
<td>6</td>
</tr>
<tr>
<td><strong>Choose one of the following courses:</strong></td>
<td></td>
</tr>
<tr>
<td>PHIL 605 The Existence of God</td>
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<tr>
<td>PHIL 615 The Problem of Evil</td>
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<tr>
<td><strong>Choose one of the following courses:</strong></td>
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<tr>
<td>PHIL 620 Philosophy of Language</td>
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<tr>
<td>PHIL 625 Classic &amp; Religious Epistemology</td>
<td></td>
</tr>
<tr>
<td><strong>Cognate Courses (9 hrs)</strong></td>
<td>9</td>
</tr>
<tr>
<td><strong>Choose Philosophy or Christian Thought</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Thesis Courses (6 hrs)</strong></td>
<td></td>
</tr>
<tr>
<td>PHIL 680 Research Methods</td>
<td>3</td>
</tr>
<tr>
<td>PHIL 690 Thesis Defense</td>
<td>3</td>
</tr>
</tbody>
</table>

**NOTE:** All course selections in this program must be pre-approved by the Program Director and by the Academic Dean of the Department of Philosophy.

1 The program of study may be focused entirely on one area or may be a unified program utilizing course work in several related fields. The two cognate areas of study are Philosophy and Christian Thought.
2 Any student who is not ready for enrollment in PHIL 690 after completing PHIL 680 may be required, as determined by the student’s thesis chair, to take PHIL 689 Thesis Proposal and Research, and may be required to repeat PHIL 689 until deemed ready for enrollment in PHIL 690.
College of Osteopathic Medicine

Administration
Ronnie B. Martin, PharmD, D.O., FACOFP-dist
Dean, College of Osteopathic Medicine
Professor of Family Medicine

Eric E. Gish, D.O., FHP
Associate Dean for Clinical Affairs
Chair and Associate Professor, Department of Manipulative Medicine

Timothy O. Leonard, M.D., Ph.D., FCAP
Associate Dean for Biomedical Affairs and Research
Associate Professor of Pathology, Department of Specialty Medicine

Joseph F. Smoley, M.M., Ph.D.
Associate Dean for Academic Affairs
Associate Professor, Department of Primary Care

Sherri L. Martin, A.A., B.S.
Affiliations, Credentialing, and Accreditation

R. James Cook, B.S.
Director of Admissions and Student Services

Meesha Hickson, B.A.
Director of Administration and Finance

Departments and Faculty

DEPARTMENT OF PRIMARY CARE

Division of Emergency Medicine
Thomson, Chris M.; B.S., M.S., M.D.
Chair, Division of Emergency Medicine
Associate Professor, Department of Primary Care

Weigner, Michael; B.A., M.D.
Assistant Professor of Emergency Medicine
Department of Specialist Medicine

Division of Family Medicine
Michael Hueber, B.S., M.Sc., D.O.
Assistant Professor, Division of Family Medicine

Linda Mintle, B.A., M.S.W., Ph.D.
Associate Professor of Behavioral Health

DEPARTMENT OF ANATOMICAL SCIENCES

Robert J. Swanson, B.S.N., M.S., Ph.D.
Chair and Professor of Anatomical Sciences

Jason E. Wells, B.S., Ph.D.
Chair, Division of Neurosciences and Vice-Chair
Associate Professor of Neurosciences

DEPARTMENT OF INTEGRATIVE PHYSIOLOGY & PHARMACOLOGY

Kenneth J. Dormer, M.S., Ph.D., FAHA
Chair and Professor of Physiology

C. David Ianuzzo, B.Sc., M.Sc., Ph.D.
Professor of Physiology

Eugene Patterson, B.S., Ph.D.
Professor of Pharmacology

DEPARTMENT OF SPECIALTY MEDICINE

Division of Internal Medicine
Carl R. Hoegerl, B.S., M.Sc., D.O.
Chair and Assistant Professor of Neurology

DEPARTMENT OF MOLECULAR & CELLULAR SCIENCES

Joseph W. Brewer, B.S., Ph.D.
Chair and Professor of Molecular and Cellular Sciences

Mark E. Hemric, B.S., Ph.D.
Professor of Biochemistry

Yingguang Liu, B.M., M.M., Ph.D.
Associate Professor of Microbiology

Matthew K. Pelletier, B.S., Ph.D.
Associate Professor of Human Genetics

DEPARTMENT OF OSTEOPATHIC MANIPULATIVE MEDICINE /OSTEOPATHIC PRINCIPLES & PRACTICES

James W. Kribs, B.A., D.O.
Chair and Associate Professor

ACCREDITATION
The College of Osteopathic Medicine is provisionally accredited by the American Osteopathic Association Commission on Osteopathic College Accreditation (AOA-COCA) in the United States.

PURPOSE
Liberty University College of Osteopathic Medicine [LUCOM] exists to educate osteopathic physicians in a Christian environment. LUCOM prepares physicians who dedicate themselves to excellence in the practice of osteopathic medicine through service toward their fellow man, life-long learning, and the advancement of medical knowledge. Instilling the Christian values of integrity and professionalism, LUCOM trains physicians who will provide ethical, compassionate, competent, and patient-centered osteopathic medical care.

GOALS
1. To recruit and graduate osteopathic medical students who have a servant’s heart and are committed to providing care to underserved and underrepresented patients in Virginia, Southeastern United States, across the United States of America and the globe.

2. To recruit a diverse student body that has a desire to serve disadvantaged urban and rural underserved populations.

3. To place an emphasis on recruitment of students from Virginia and the Southeastern United States who share our mission, vision and values and are likely to practice in the region and help advance its health and economic status.

4. To honor and preserve the history and philosophy along with the art and science of osteopathic medicine through the teaching of historical principles and practices and the incorporation of up to date scientific knowledge, research, clinical and biomedical sciences.
5. To provide an osteopathic medical education that is holistic, evidence based, community focused, and patient-centered with excellence as its expected standard.

6. To teach students by design, example and mentorship the treatment of the patient as an integrated whole; incorporating the mind, body and spirit.

7. To develop graduates who are qualified to enter any medical discipline upon graduation yet dominantly enter primary care, preventive and community based practices in our service area. This will be accomplished through the design of the curriculum, the type and location of the clinical educational opportunities provided and the leadership of the faculty role models that are provided by the COM.

8. To advance the careers, knowledge, skills and personal lives of the faculty and staff of the COM through support for scholarly activity, research, faculty development, a positive environment and respect.

9. To contribute to the advancement of medical knowledge and advance the quality of health care for society through educational, scientific and clinical research, promotion of effective health policy and other scholarly activity.

10. To be a contributing member of the greater Liberty University, Lynchburg, and Virginia communities by contributions to educational, professional, societal affairs and through works of service.

11. To support and advance osteopathic and other professional medical associations through leadership, support, contributions of service, development of policies, expansion of knowledge, and collaborative efforts.

12. To develop clinical education opportunities in rural and underserved areas of Virginia, local as well as distant regions of the United States and globally, to provide quality clinical educational opportunities for LUCOM students and residents.

13. To develop clinical opportunities in rural and underserved areas of Virginia that will provide expanded access for patients’ healthcare through the efforts of LUCOM faculty, students and residents.

14. To develop and maintain national and international medical outreach and mission programs to train clinicians to serve in underserved areas of Virginia, the United States and the developing world.

15. To collaborate with our affiliated hospitals and clinical partners to develop graduate medical education programs for osteopathic and other health professions graduates, provide educational opportunities for health care professionals at the same time the programs provide healthcare and educational services to our region.

**CURRICULUM**

The curriculum is built around a trimester schedule utilizing an integrated, interdisciplinary, systems-based model with an emphasis on active learning. It combines lecture demonstration with active learning techniques including team learning activities, interactive classroom learning, case-based education, a strong emphasis on utilization of simulation, and standardized patient events. It emphasizes biomedical and clinical interdisciplinary collaboration, guiding students to develop a holistic, and importantly, an osteopathic approach to medicine. We continually correlate basic scientific information and methodology with fundamental clinical application.

After an introductory foundations course during the first 6 weeks of the curriculum, the remainder of the first year consists of a system-based look at normal structure and function – from the molecular level to the whole-person level – as well as general pathological processes that affect human health. During the second year of the student’s education, a second pass through the system-organized courses places more emphasis on the pathological conditions common to humans that detract from human health during the second year of the student’s education. Throughout the first two years, students have an active introduction to and interaction with challenges related to the professional, ethical, moral, humanitarian, and business aspects of the life and work of a physician. Additionally, students examine the dynamic nature of national and global health policy and health care delivery.

Students have extensive lab based active learning opportunities during the first two years designed to develop problem solving, osteopathic principles and manipulative techniques, diagnostic and clinical skills. Students have extensive anatomy education with cadaveric education encountered across the first two years of the curriculum.

Students begin clinical exposure in their first trimester, with shadowing experiences, standardized patients, simulation encounters and patient care opportunities that give them exposure to and prepare them for the “real world” of medicine.

Each student’s clinical exposure expands in the second year. Students have increased opportunity to interact with standardized patients and high fidelity simulators on campus as well as being involved, under physician supervision, with real patients in the office and hospital setting.

Students are assigned to one of LUCOM’s core clinical education centers for their entire third year of medical school. Clinical rotation experiences are supplemented with an on-line, computer based module curriculum based on best practices established by each core discipline provided by the faculty of the COM. This foundational clinical education ensures quality, consistency and coordination of the students’ clinical education as well as preparation for graduate medical education (GME) and board examinations. In the fourth year of medical school, each student has ample opportunity to explore GME training opportunities through four elective rotations. During the hospital based sub-internships - consisting of four core selective rotations in medicine, emergency medicine and surgery - students are expected to develop the knowledge and skills required to be a resident in their desired GME training program.

Our core curriculum is designed to fulfill our mission of training students who are competent and ready to enter graduate medical education in any medical discipline, with an emphasis on preparing students to become community based and primary care physicians.

A notable aspect of the clinical program is a required month long rotation in a rural practice setting. In community health centers, rural clinics and hospitals throughout the state of Virginia, our students participate in providing health care to medically underserved and indigent patients. Our students learn to treat various patients whose lifestyles, practices, and attitudes toward health care differ from those seen in more traditional training sites. This enriching educational experience is one that cannot be taught in the classroom.

LUCOM students have the opportunity to perform clinical rotations globally during their OMS-3 and OMS-4 year, as well as the opportunity to participate in medical outreach events during break times beginning near the end of the first year of education. Liberty University has clinical affiliations with institutions in...
Africa, Asia, and Europe as well as Central, North and South America.

PROGRAM LEARNING OUTCOMES
Upon successful completion of the Doctor of Osteopathic Medicine, the student will be able to:

1. Demonstrate the medical knowledge, skills as well as competency in the seven core competencies established by the osteopathic profession at a level consistent with a graduate osteopathic physician.

2. Demonstrate the ability to apply inductive and deductive reasoning to problem solve for the advancement of the patient’s health and wellbeing.

3. Demonstrate their preparation for entry into graduate medical education programs leading to specialization in their medical practice discipline of choice.

4. Demonstrate the ethical and professional standards and the servant’s heart expected of an osteopathic physician by the public, the profession, the faculty and the University.

5. Demonstrate the capacity and skills required to advance medical knowledge as well as personal and professional life-long learning.

6. Demonstrate that they are patient-centered, holistic, evidence-based, community focused physicians with excellence in practice as their standard.

ADDITIONAL INFORMATION
To learn more about the College of Osteopathic Medicine, please visit the website at http://www.liberty.edu/lucom/.
Alton W. and Lois H. Overton Graduate School of Business

Administration
Scott Hicks, B.S., M.B.A., Ph.D.
Dean, School of Business
Associate Professor of Business
Anita Satterlee, B.S., M.A., Ed.D.
Associate Dean, School of Business
Professor of Business
Earl Smith, B.S., M.B.A.
Associate Dean, School of Business
Assistant Professor of Business
Michael J. Hart, B.S., M.S., M.A.R., Ed.D.
Chair, Business Management Information Systems
Associate Professor of Business Management Information Systems
Gene Sullivan, B.S., M.S., M.R.E., Ph.D., C.P.A.
Co-Chair, Department of Accounting, Finance, and Economics
Professor of Accounting
Eric Richardson, B.S., M.B.A., Ph.D.
Chair, Department of Human Resources, International Business, Management, Project Management
Associate Professor of Business
David Calland, B.S., M.B.A., Ph.D.
Chair, School of Business
Associate Professor of Business
Terrence Conner, B.S., M.A.
Chair, School of Business
Assistant Professor of Business
David Duby, B.S., M.S., Ph.D., PMP
Chair, School of Business
Associate Professor of Business
Emily Knowles, B.S., M.A.
Chair, School of Business
Assistant Professor of Business
Brian Satterlee, B.S., M.S., Ed.D., D.B.A.
Doctor of Business Administration, Program Director
Professor of Business
Melanie Hicks, B.S., M.B.A., D.B.A.
Co-Chair, Department of Accounting, Finance, and Economics
Director of Accreditation
Professor of Accounting

Faculty

RESIDENTIAL – FULL-TIME
Professor
George; Hicks, M.; Light, A.; Moore; Preacher; Satterlee, A.;
Satterlee, B.; Shelton; Sones, Sullivan, G.
Associate Professor
Brunson; Calland; Duby; Hart, M.; Hicks, S.; McLaughlin;
Richardson; Young, G.; Young, P.

DISTANCE EDUCATION – FULL-TIME
Assistant Professor
Anthony; Boyce; Corum; Erickson; Hinton; Johnson, D.;
Jose; Karaffa; Kippenhan; Maddox; Marin; Matthews, A.;
McCarty; McChesney; McFaul; Perry; Poirier; Quigg; Rauch;
Richmond; Saez; Saunders; Schultz, J.; Sette-Roach; Smith,
G.; Smylie; Spotts; Sullivan, A.; Waldo; White, D.; White,
W.; Willert; Wilson

PURPOSE
To educate our business students with the values, knowledge, and skills they need in the development of the whole person to enable them to impact their world.

Inherent in this mission are the following fundamental imperatives:
1. That all teaching be given within a distinctly Christian worldview.
2. That the Word of God be honored as the final authority for life and practice.
3. That justice and ethics be exalted within a context of limited government and a free market system in a global economy.
4. That all of life’s tasks are sacred and are to be done as unto the Lord.
5. That the education process be a collaboration with faculty and staff, helping to transform students into self-sufficient, lifelong learners.
6. That course of instruction be designed and delivered to provide our graduates with a competitive advantage as they pursue their chosen careers.

TRANSFER OF CREDIT
Applicants may transfer coursework based on the program to which they are applying. Please refer to the transfer section of this Catalog for specific hour amounts. In order for a transferred course to replace a Liberty University core course, the following requirements must be met:
1. The school at which the course was taken must be appropriately accredited.
2. The course credit must be at least three semester hours or five quarter hours.
3. The student must have earned a grade of B- or better in the course.
4. The course must overlap one of Liberty’s core courses by at least 80%.
5. The course(s) to be transferred must have been completed within seven years of the start date of the student’s program at Liberty University. For the Master of Science in Information Systems (M.S.I.S.), courses must have been completed within five years of the start date of the student’s program at Liberty University.
6. Credits from a prior degree on the same academic level earned through Liberty University are considered transfer credits.

Courses related to business administration that meet all but criterion #4 above may be transferred in as elective courses. Transfer credit for BUSI 690 – Policy and Strategy in Global Competition will not be given. Courses from an earned master’s degree will not transfer.

Master of Arts in Management and Leadership (M.A.M.L.)

PURPOSE
The Master of Arts in Management and Leadership is a 30-hour graduate program that will provide students with a foundation in business, leadership and management and is for those from any
 academic background. The goal is to develop management, leadership and business knowledge within the Christian worldview. In pursuit of this purpose, the M.A. in Management and Leadership degree faculty seeks the following student learning outcomes:

PROGRAM LEARNING OUTCOMES
The student will be able to:
1. Incorporate Christian worldview perspectives when solving management and leadership ethical dilemmas.
2. Evaluate and present scholarship relevant to management and leadership contexts.
3. Solve complex management and leadership issues within various contexts.
4. Examine effective management and leadership practices.

PROGRAM SPECIFIC ADMISSIONS REQUIREMENTS
In addition to the general admission requirements, admission to candidacy in the M.A. in Management and Leadership program requires:
1. Earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.)
2. An undergraduate cumulative GPA of 2.50 or above (on a 4.00 scale)
3. Technology Questionnaire: Computer access and literacy for word processing, Internet, and e-mail are required for all graduate students. This form is available online.
4. TOEFL (if applicable)
   Students who do not meet the minimum GPA requirement may be admitted on Academic Caution status; these students must take and pass GRST 500 – Introduction to Graduate Writing in their first semester. Students who have less than an undergraduate 2.00 GPA will not be admitted to the program.

GRADUATION REQUIREMENTS
In addition to other regulations governing graduation, as stated in the Liberty University Catalog, M.A. in Management and Leadership students must meet the following requirements:
1. Complete 30 total hours.
2. A minimum of 24 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty.
3. A maximum of six (6) hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
4. Maintain a 2.50 GPA to remain in the program. While all course grades are averaged into the GPA, credit toward degree completion is not granted for a grade of D (or D+/D-) or F.
5. All Online students admitted on Academic Caution are required to enroll in and pass GRST 500 in their first semester.
6. Degree must be completed within five years from the date of admission.
7. Liberty University credits earned towards a degree must have been earned within the past seven years of the completion date, or students will be required to retake the course.
8. Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

Program of Study

<table>
<thead>
<tr>
<th>Master of Arts in Management and Leadership (M.A.M.L.) (30 hrs)</th>
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<tbody>
<tr>
<td>Program Option: Online Format</td>
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<tr>
<td>BMAL 500 Organizational Behavior</td>
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<td>BMAL 501 Executive Leadership and Management</td>
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<tr>
<td>BMAL 530 Accounting for Non-financial Managers</td>
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<td>BMAL 550 Effective Executive Communication</td>
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<td>BMAL 560 Corporate Responsibility</td>
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<td>BMAL 602 Nonprofit Management</td>
</tr>
<tr>
<td>BMAL 604 Managing and Leading Across Cultures</td>
</tr>
<tr>
<td>BUSI 520 Strategic Marketing Management</td>
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<tr>
<td>BUSI 561 Legal Issues in Business</td>
</tr>
<tr>
<td>Choose one:</td>
</tr>
<tr>
<td>BMAL 590 Business Common Professional Components – OR</td>
</tr>
<tr>
<td>BMAL 603 Entrepreneurship</td>
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</tbody>
</table>

Master of Business Administration (M.B.A.)

PURPOSE
The Master of Business Administration is a 36-hour program that provides master’s level training to prepare persons for business leadership. In addition, an additional 9 hours may be gained where students are able to specialize in one of ten key business areas: Accounting, Criminal Justice Administration, Healthcare Management, Human Resource Management, International Business, Leadership, Marketing, Project Management, Public Administration, and Public Relations. Alternatively, a student may choose to pursue the general program. In accordance with the mission of Liberty University, the graduate faculty seeks to educate the whole person, developing the values, knowledge, and skills individuals need to impact their business world. The context for all instruction is the Christian worldview. In pursuit of this purpose, the M.B.A. faculty seeks the following program learning outcomes for both the 36-hour and the 45-hour MBA program:

PROGRAM LEARNING OUTCOMES
The student will be able to:
1. Incorporate Christian worldview perspectives when solving management and leadership ethical dilemmas.
2. Evaluate and present scholarship relevant to management and leadership contexts.
3. Solve complex management and leadership issues within various contexts.

Accounting Cognate
The student will be able to:
- Evaluate the decision-making process from an accounting perspective in the organizational environment.

Criminal Justice Administration Cognate
The student will be able to:
- Analyze contemporary criminal justice administration issues based on established public safety theories and current law enforcement practices.

Healthcare Management Cognate
The student will be able to:
- Evaluate policy and ethical issues in healthcare settings, including the creation of a process for administering and monitoring grant funding projects.
Human Resources Cognate
The student will be able to:
- Evaluate the key human resource management support issues in organizational environments.

International Business Cognate
The student will be able to:
- Evaluate the risks and opportunities associated with the decision to enter and compete in global markets.

Leadership Cognate
The student will be able to:
- Justify the professional practice of leadership across various organizational levels.

Marketing Cognate
The student will be able to:
- Gather and analyze strategic environmental data in order to make executive-level marketing decisions.

Project Management Cognate
The student will be able to:
- Analyze decisions based on project-based solutions.

Public Administration Cognate
The student will be able to:
- Analyze the sources, characteristics, and influence of particular philosophies and ideas on public administration.

Public Relations Cognate
The student will be able to:
- Demonstrate competency in using modern media technologies in a public relations plan.

PROGRAM SPECIFIC ADMISSIONS REQUIREMENTS
In addition to the general admission requirements, admission to candidacy in the M.B.A. program requires:
1. Earned baccalaureate degree in a business discipline or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.)
2. An undergraduate cumulative GPA of 3.00 or above (on a 4.00 scale)
3. Technology Questionnaire: Computer access and literacy for word processing, Internet, and e-mail are required for all graduate students. This form is available online.
4. TOEFL (if applicable)
5. Fifteen hours of upper-level undergraduate business courses from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.)

Students who do not meet the minimum GPA requirement may be admitted on Academic Caution status; these students must take and pass GRST 500 – Introduction to Graduate Writing in their first semester. Students who do not have the 15 hours of upper level undergraduate business courses, but meet the 3.00 GPA requirements will be denied admission and automatically moved to the M.A. in Management and Leadership program. Once the student has successfully passed all portions of BMAL 590, he/she may request admission to the M.B.A. program.

Additional prerequisites for admission to the Master of Business Administration – Accounting program include:
- ACCT 211 Principles of Accounting I
- ACCT 212 Principles of Accounting II
- ACCT 301 Intermediate Accounting I
- ACCT 302 Intermediate Accounting II

ACCT 311 Cost Accounting I
ACCT 404 Auditing
ACCT 401 Taxation I
OR
ACCT 412 Taxation II

Students without an accounting undergraduate degree are recommended to take ACCT 403 Advanced Accounting II in order to meet the governmental accounting course requirement for the CPA exam.

GRADUATION REQUIREMENTS
In addition to other regulations governing graduation, as stated in the Liberty University Catalog, M.B.A. students must meet the following requirements:

45-hour MBA Program:
1. Complete 45 total hours.
2. A minimum of 33 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty.
   - A maximum of 12 hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty, may be applied to the degree.

36-hour MBA Program:
1. Complete 36 total hours
2. A minimum of 30 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty
3. A maximum of 6 hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty, may be applied to the degree.

In a cooperative agreement with the Liberty University School of Law, the School of Business will accept the transfer of six (6) hours of approved Law courses to allow currently enrolled Liberty University School of Law J.D. students or Liberty University School of Law alumni to earn the 36-hour M.B.A. degree. Please see the School of Law section of this Catalog for more information.

Both MBA Programs:
- Maintain a 3.00 GPA to remain in the program, with no more than two C’s permitted (includes grades of C+ & C-). While all course grades are averaged into the GPA, credit toward degree completion is not granted for a grade of D (+/D-) or F. Students may petition the School of Business to repeat up to two courses in which a C+/C/C- or below was earned. The most recent grade will be calculated into the GPA.
- Degree must be completed within 5 years
- All Resident students are required to enroll in and pass GRST 500 in their first semester
- All Online students admitted on Academic Caution are required to enroll in and pass GRST 500 in their first semester
- Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester
Program of Study

Master of Business Administration (M.B.A.) (45 hrs)

Program Options: Online or Resident Format

Core Courses (33 hrs)
- BUSI 520 Strategic Marketing Management 3
- BUSI 530 Managerial Finance 3
- BUSI 561 Legal Issues in Business 3
- BUSI 600 Business Research Methods 3
- BUSI 601 Accounting for Decision Making 3
- BUSI 604 International Business 3
- BUSI 610 Organizational Design and Structure 3
- BUSI 620 Global Economic Environment 3
- BUSI 642 Contemporary Issues in Human Resource Management 3
- BUSI 650 Operations Management 3
- BUSI 690 Policy and Strategy in Global Competition 3

Cognate Courses – Select from the following options: 12

Elective

ACCOUNTING COGNATE
- ACCT 521 Advanced Cost Accounting 3
- ACCT 531 Accounting Information Systems 3
- ACCT 612 Tax Research and Jurisprudence 3

Choose one of the following courses: 3
- ACCT 622 Advanced Auditing – OR
- ACCT 632 Advanced Financial Accounting Theory

CRIMINAL JUSTICE ADMINISTRATION COGNATE
- CJUS 500 Criminal Justice Integration 3
- CJUS 520 Administration of Justice Organizations 3
- CJUS 550 Topics and Trends in Criminal Justice 3

Elective

Choose one of the following courses for which prerequisites have been met: BUSI 502, 503, 504, 605, 606, 607, 612, 613, 614, 643, 644, 645, 680, 681, 682; COMS 532, 560 or 658

HEALTHCARE MANAGEMENT COGNATE
- HLTH 551 Christian Ethics and Health Behavior 3
- HLTH 553 Grant Acquisition and Management 3
- HLTH 556 Politics and Health Policy 3

Elective

Choose one of the following courses for which prerequisites have been met: BUSI 502, 503, 504, 605, 606, 607, 612, 613, 614, 643, 644, 645, 680, 681, 682; COMS 532, 560 or 658

HUMAN RESOURCES COGNATE
- BUSI 643 Workforce Planning and Employment 3
- BUSI 644 Human Resource Development 3
- BUSI 645 Compensation Management 3

Elective

Select one course from the following for which prerequisites have been met: BUSI 502, 503, 504, 605, 606, 607, 612, 613, 614, 680, 681, 682; COMS 532, 560, 658

INTERNATIONAL BUSINESS COGNATE
- BUSI 605 Environment of International Business 3
- BUSI 606 Global Finance Markets 3
- BUSI 607 Developing Global Markets 3

Elective

Select one course from the following for which prerequisites have been met: BUSI 502, 503, 504, 605, 606, 607, 612, 613, 614, 643, 644, 645, 680, 681, 682; COMS 532, 560, 658

LEADERSHIP COGNATE
- BUSI 502 Servant Leadership 3
- BUSI 503 Leadership Theory 3
- BUSI 504 Leading Organizational Change 3

Elective

Choose one of the following courses for which prerequisites have been met: BUSI 605, 606, 607, 612, 613, 614, 643, 644, 645, 680, 681, 682; COMS 532, 560 or 658.

MARKETING COGNATE
- BUSI 612 Marketing Promotions 3
- BUSI 613 Supply Chain Management 3
- BUSI 614 Marketing Research 3

Elective

Choose one of the following courses for which prerequisites have been met: BUSI 502, 503, 504, 605, 606, 607, 612, 613, 614, 643, 644, 645, 680, 681, 682; COMS 532, 560 or 658.

PROJECT MANAGEMENT COGNATE
- BUSI 680 Advanced Project Management I 3
- BUSI 681 Advanced Project Management II 3
- BUSI 682 Global Project Management 3

Elective

Choose one of the following courses for which prerequisites have been met: BUSI 502, 503, 504, 605, 606, 607, 612, 613, 614, 643, 644, 645, 680, 681, 682; COMS 532, 560 or 658.

PUBLIC ADMINISTRATION COGNATE
- PADM 501 Fundamentals of Public Administration 3
- PADM 530 Politics, Strategies, and Initiatives of Community Economic Development 3
- PADM 550 Public Policy Analysis 3

Elective

Choose one of the following courses for which prerequisites have been met: BUSI 502, 503, 504, 605, 606, 607, 612, 613, 614, 643, 644, 645, 680, 681, 682; COMS 532, 560 or 658.

PUBLIC RELATIONS COGNATE
- COMS 532 Media Technologies and Communication Strategies 3
- COMS 560 Conflict and Communication 3
- COMS 658 Strategic Communication Campaigns for the Digital Age 3

Elective

Choose one of the following courses for which prerequisites have been met: BUSI 502, 503, 504, 605, 606, 607, 612, 613, 614, 643, 644, 645, 680, 681, 682.
Program of Study

Master of Business Administration (M.B.A.) (36 hrs)

<table>
<thead>
<tr>
<th>Program Options: Online or Resident Format</th>
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<tbody>
<tr>
<td>Core Courses (33 hrs)</td>
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<tr>
<td>BUSI 520 Strategic Marketing Management</td>
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<tr>
<td>BUSI 530 Managerial Finance</td>
</tr>
<tr>
<td>BUSI 561 Legal Issues in Business</td>
</tr>
<tr>
<td>BUSI 600 Business Research Methods</td>
</tr>
<tr>
<td>BUSI 601 Accounting for Decision Making</td>
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<tr>
<td>BUSI 604 International Business</td>
</tr>
<tr>
<td>BUSI 610 Organizational Design and Structure</td>
</tr>
<tr>
<td>BUSI 620 Global Economic Environment</td>
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<tr>
<td>BUSI 642 Contemporary Issues in Human Resource Management</td>
</tr>
<tr>
<td>BUSI 650 Operations Management</td>
</tr>
<tr>
<td>BUSI 690 Policy and Strategy in Global Competition</td>
</tr>
</tbody>
</table>

Elective
Select one course from the following for which prerequisites have been met:
ACCT 531, 612, 622, 632, 642; BUSI 502, 503, 504, 605, 606, 607, 612, 613, 614, 643, 644, 645, 680, 681, 682

Master of Science in Accounting (M.S.)

PURPOSE
The Master of Science in Accounting is a 30-hour graduate program that, in accordance with the mission of Liberty University, serves to educate the whole person, developing the values, knowledge, and skills individuals need to impact their business world. The goal is to develop accounting knowledge and expertise, within the Christian worldview, essential for functioning in a variety of accounting and business contexts.

PROGRAM LEARNING OUTCOMES
The student will be able to:
1. Incorporate Christian worldview perspectives with the profession’s established code of professional conduct, when solving accounting ethical dilemmas.
2. Evaluate and present scholarship relevant to accounting contexts.
3. Solve complex accounting issues within various contexts.

PROGRAM SPECIFIC ADMISSIONS REQUIREMENTS
In addition to the general admission requirements, graduation from the M.S. in Accounting requires:
1. Earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.)
2. An undergraduate cumulative GPA of 3.00 or above (on a 4.00 scale)
3. Technology Questionnaire: Computer access and literacy for word processing, Internet, and e-mail are required for all graduate students. This form is available online.
4. TOEFL (if applicable)

Students who do not meet the minimum GPA requirements may be admitted on Academic Caution status; these students must take and pass GRST 500 – Introduction to Graduate Writing in their first semester. Students who do not have course work in accounting, or do not have a Bachelor’s degree in accounting, will be required to take up to 21 credits of undergraduate prerequisites before beginning graduate level accounting course work.

PREREQUISITES FOR ADMISSION
Prerequisites for admission to the Master of Science in Accounting program are:
- ACCT 211 Principles of Accounting I
- ACCT 212 Principles of Accounting II
- ACCT 301 Intermediate Accounting I
- ACCT 302 Intermediate Accounting II
- ACCT 311 Cost Accounting I
- ACCT 404 Auditing
- ACCT 401 Taxation I
- OR
- ACCT 412 Taxation II

Students without an accounting undergraduate degree are recommended to take ACCT 403 Advanced Accounting II in order to meet the governmental accounting course requirement for the CPA exam.

GRADUATION REQUIREMENTS
In addition to other regulations governing graduation, as stated in the Liberty University Catalog, M.S. in Accounting students must meet the following requirements:
1. Complete 30 total hours.
2. A minimum of 24 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty.
3. A maximum of six (6) hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
4. Maintain a 3.00 GPA to remain in the program, with no more than two C’s permitted (includes grades of C+ & C-). While all course grades are averaged into the GPA, credit toward degree completion is not granted for a grade of D (or D+/D-) or F. Students may petition the School of Business to repeat up to two courses in which a C+/C/C- or below was earned. The most recent grade will be calculated into the GPA.
5. Additional requirements, beyond those listed on the degree completion plan, may be necessary depending upon the student’s academic background, and the degree being pursued (i.e. course prerequisites at the undergraduate level may be required before enrollment in graduate course work can take place).
6. All Online students admitted on Academic Caution are required to enroll in and pass GRST 500 in their first semester.
7. Degree must be completed within five years from the date of admission.
8. Liberty University credits earned towards a degree must have been earned within the past seven years of the completion date, or students will be required to retake the course.
9. Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

Program of Study

Master of Science in Accounting (M.S.) (30 hrs)

<table>
<thead>
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<th>Program Option: Online Format</th>
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<tr>
<td>Core Courses</td>
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<tr>
<td>ACCT 511 Advanced Business Law for Accountants</td>
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<tr>
<td>ACCT 521 Advanced Cost Accounting</td>
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<tr>
<td>ACCT 531 Accounting Information Systems</td>
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</table>
Master of Science in Information Systems (M.S.I.S.)

PURPOSE
The purpose of the Master of Science in Information Systems addresses the growing importance of “information” as a critical business resource. The 36-hour program is designed to provide students with a broad perspective of information-related issues, and examine knowledge as a critical organizational resource. The overall focus of the program is on improving the student’s understanding of, and the ability to manage information/knowledge in today’s dynamic information technology and global business environments.

PROGRAM LEARNING OUTCOMES
The student will be able to:
1. Incorporate Christian worldview perspectives when solving managerial level information systems dilemmas.
2. Evaluate and present knowledge relevant to management of information systems in diverse business environments.
3. Solve complex information systems challenges within various contexts.

PROGRAM SPECIFIC ADMISSIONS REQUIREMENTS
In addition to the general admission requirements, admission to candidacy in the M.S. in Information Systems program requires:
1. Earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.)
2. An undergraduate cumulative GPA of 3.00 or above (on a 4.00 scale)
3. Technology Questionnaire: Computer access and literacy for word processing, Internet, and e-mail are required for all graduate students. This form is available online.
4. TOEFL (if applicable)
5. Students must have at least 3 hours in programming courses (C, C#, C++, or Java), 3 hours in algebra (MATH 121 or higher), 3 hours in statistics (MATH 201/BUSI 230), and 27 hours in Business-related courses (ACCT, BUSI, ECON). If the student does not have the business related courses, they can enroll in BMIS 590.

Students who do not meet the minimum GPA requirement may be admitted on Academic Caution status; these students must take and pass GRST 500 – Introduction to Graduate Writing in their first semester. Students who have less than an undergraduate 2.00 GPA will not be admitted to the program.

GRADUATION REQUIREMENTS
1. Complete 36 total hours.
2. A minimum of 30 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty University.

A maximum of six (6) hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty, may be applied to the degree.

4. Maintain 3.00 GPA to remain in the program.
5. No more than two (2) grades of C may be applied to the degree (includes grades of C+ & C-).
6. No grade of D may be applied to the degree (includes grades of D+ & D-).
7. The degree must be completed within 5 years.
8. All Online students admitted on Academic Caution are required to enroll in and pass GRST 500 in their first semester.
9. Submit a graduation Application to the Registrar’s Office at the beginning of the final semester.

Program of Study

Master of Science in Information Systems (M.S.I.S.) (36 hrs)

Program Option: Online Format

Core Courses (24 hrs)
BMIS 501 Executive Leadership and Management 3
BMIS 510 Enterprise Models 3
BMIS 520 IT Infrastructure 3
BMIS 530 Systems Analysis, Modeling, and Design 3
BMIS 570 Ethics and Legal Issues 3
BMIS 580 Human Computer Interaction and Emerging Technology 3
BMIS 650 Operations Management 3
BMIS 690 Information Systems Integrated Capstone 3

Cognate Courses
Select either Information Assurance or Technology Management

INFORMATION ASSURANCE COGNATE
BMIS 662 Telecommunications and Network Security 3
BMIS 663 Secure Enterprise Design and Development 3
BMIS 664 Information Forensics, Compliance and Risk Management 3
BMIS 665 Information Operations and Security 3

TECHNOLOGY MANAGEMENT COGNATE
BMIS 601 Decision Making and Executive Information Systems 3
BMIS 603 Business Simulation and Modeling 3
BMIS 680 Advanced Project Management I 3
BMIS 681 Advanced Project Management II 3

Doctor of Business Administration (D.B.A.)

PURPOSE
The purpose of the Doctor of Business Administration is to improve the student’s understanding of, the ability to provide data necessary for decision-making, and the ability to make decisions on relevant data supplied. This 60-hour program is designed for individuals pursuing careers as consultants and/or academia, and provides training in all of the core areas of business needed at the doctoral level.

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PROGRAM LEARNING OUTCOMES
The student will be able to:
1. Integrate qualitative and quantitative tools to perform effective business analysis.
2. Evaluate advanced theoretical and applied research in business administration.
3. Evaluate programs for the improvements of business and organizational practice.
4. Integrate the Christian worldview in all business and management decisions.

Accounting Cognate
The student will be able to implement qualitative and quantitative decision-making techniques for the allocation of financial resources.

ADMISSIONS AND GRADUATION REQUIREMENTS
Program policies follow the current approved matrices set forth for post-master’s and doctoral degree programs:
1. Earned Master of Business Administration degree with Graduate GPA of 3.25
2. GMAT score of 600
3. Residential Orientation course (1 week intensive), 2 other mandatory 1-week intensives
4. No Cautionary admission
5. 15 hours of course work (cognates) may be transferred in (5-year age limit)
6. Repeat policy may be used for 3 credit hours
7. No grades lower than a “B-” allowed for graduation
8. The degree must be completed within five years
9. Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester

Program of Study
Doctor of Business Administration (D.B.A.) (60 hrs)

<table>
<thead>
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<th>Program Option: Online or Resident¹ Format</th>
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<td>Core Courses (48 hrs)</td>
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<td>BUSI 700</td>
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<td>BUSI 710</td>
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<td>BUSI 720</td>
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<td>BUSI 730</td>
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<td>BUSI 988</td>
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<tr>
<td>BUSI 989</td>
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<tr>
<td>BUSI 990</td>
</tr>
<tr>
<td>Cognate Courses – Select from the following options:</td>
</tr>
<tr>
<td>Accounting, Human Resources, International Business, Leadership, Marketing, Project Management</td>
</tr>
</tbody>
</table>

¹ Mandatory Intensive
² Students may not register for BUSI 988 unless they have passed the comprehensive exam and completed all coursework prior to BUSI 785.
³ BUSI 990 is a 16 week course with a 1 week intensive built into the course.

ACCOUNTING COGNATE
BUSI 601 Accounting for Decision Making 3
Choose three of the following courses (9 hrs) for which prerequisites have been met:
ACCT 612 Tax Research and Jurisprudence
ACCT 622 Advanced Auditing
ACCT 632 Advanced Financial Accounting Theory
ACCT 642 Accounting Ethics

HUMAN RESOURCES COGNATE
BUSI 642 Contemporary Issues in HR Management 3
BUSI 643 Workforce Planning and Employment 3
BUSI 644 Human Resource Development 3
BUSI 645 Compensation Management 3

INTERNATIONAL BUSINESS COGNATE
BUSI 604 International Business 3
BUSI 605 Environment of International Business 3
BUSI 606 Global Finance Markets 3
BUSI 607 Developing Global Markets 3

LEADERSHIP COGNATE
BUSI 502 Servant Leadership 3
BUSI 503 Leadership Theory 3
BUSI 504 Leading Organizational Change 3
BUSI 610 Organizational Design and Structure 3

MARKETING COGNATE
BUSI 520 Strategic Marketing Management 3
BUSI 612 Marketing Promotions 3
BUSI 613 Supply Chain Management 3
BUSI 614 Marketing Research 3

PROJECT MANAGEMENT COGNATE
BUSI 650 Operations Management 3
BUSI 680 Advanced Project Management I 3
BUSI 681 Advanced Project Management II 3
BUSI 682 Global Project Management 3

DEGREE COMPLETION PLANS (DCP)
The Degree Completion Plans for the graduate programs in the School of Business are available online at http://www.liberty.edu/index.cfm?PID=27639.
Graduate Certificates

The Overton Graduate School of Business offers graduate certificates in several areas of study through Liberty University Online.

ADMISSION REQUIREMENTS
Please refer to the Admissions Requirements Matrix for Certificates in the Graduate Admissions section of this Catalog.

CERTIFICATE COMPLETION REQUIREMENTS
1. 9 total hours
2. All courses must be completed through Liberty University
3. 2.00 GPA
4. No grade of D (includes grades of D+ & D-) may be applied to the degree
5. Degree must be completed within 3 years
6. Submit a Certificate Completion Application to the Registrar’s Office at the beginning of the final semester

Note: Students who want to apply certificate courses to a graduate or seminary degree program will have to abide by the GPA and grade requirements of that degree program.

CERTIFICATE COMPLETION PLANS
Certificate Completion Plans (CCP) can be accessed online at http://www.liberty.edu/index.cfm?PID=27910

<table>
<thead>
<tr>
<th>Graduate Certificate in General Business (9 hrs)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Program Options: Online Format</strong></td>
</tr>
<tr>
<td>BUSI 520  Strategic Marketing Management</td>
</tr>
<tr>
<td>BUSI 561  Legal Issues in Business</td>
</tr>
<tr>
<td>BUSI 604  International Business</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Graduate Certificate in Management and Leadership (9 hrs)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Program Options: Online Format</strong></td>
</tr>
<tr>
<td>BUSI 500  Organizational Behavior¹</td>
</tr>
<tr>
<td>BUSI 501  Executive Leadership and Management</td>
</tr>
<tr>
<td>BUSI 550  Effective Executive Communication</td>
</tr>
</tbody>
</table>

¹ BUSI 561 and 604 or ACCT 511 are prerequisites for BMAL 500

<table>
<thead>
<tr>
<th>Graduate Certificate in Marketing (9 hrs)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Program Options: Online Format</strong></td>
</tr>
<tr>
<td>BUSI 520  Strategic Marketing Management</td>
</tr>
<tr>
<td>BUSI 612  Marketing Promotions</td>
</tr>
<tr>
<td>BUSI 614  Marketing Research</td>
</tr>
</tbody>
</table>
School of Communication & Creative Arts

Administration

Norman C. Mintle, B.A., M.A., Ph.D.
Dean, School of Communication & Creative Arts
Associate Professor

Scott M. Hayes, B.F.A., M.F.A.
Associate Dean, School of Communication & Creative Arts
Associate Professor of Theatre Arts

Cecil V. Kramer, Jr., B.S., M.A., M.Div., D.Min.
Director, Master of Arts in Strategic Communication
Professor of Communication Studies

Faculty

RESIDENTIAL – FULL-TIME

Professor
Kelly, C.; Kramer; Martin, C.; Mullen, F.; Mullen, W.; Pruitt; Schwartz; Smith, A.T.

Associate Professor
Allison; Beavers, L.; Mintle, N.; Widgeon

Master of Arts in Strategic Communication (M.A.)

PURPOSE
The Master of Arts in Strategic Communication, a 36 hour program, is an advanced communication degree that invites students to study and practice context-specific communication competencies, communication theory, and research that will enhance their individual communication abilities as they participate in leadership roles in media, ministry, business and education, while also preparing them for further graduate work in communication and related disciplines. The goal is to develop communication knowledge and expertise within the Christian worldview essential for functioning in a variety of communication contexts.

PROGRAM LEARNING OUTCOMES
The student will be able to:
1. Integrate communication theory and practice with a Christian worldview;
2. Critically analyze and apply communication theory and scholarship; and
3. Conduct and present communication research using appropriate methods and scholarly writing.

PROGRAM SPECIFIC ADMISSION PROCEDURES
In addition to the general admission requirements, specific admission procedures to the M.A. in Strategic Communication are as follows:
1. Earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.)
2. Applicants should hold a 3.00 GPA for undergraduate study. Applicants close to the requirement may be considered for enrollment in the program on a Cautionary basis but will not qualify for Graduate Assistantship positions. These students are required to take and pass GRST 500 – Introduction to Graduate Writing in their first semester.
3. Applicants are required to submit one faculty recommendation.
4. Applicants must submit a “Written Statement of Purpose”, a one-page summary explaining why an advanced degree in communication is desired.
5. Applicants must submit a personal information questionnaire.

TRANSFER CREDIT
Students may transfer up to six (6) credit hours of graduate-level courses from an accredited institution subject to department approval. In order to transfer credit, students must have earned the minimum grade of B (or B-); and courses must have been completed within 10 years of the start date of the program. Credits from a prior degree on the same academic level earned through Liberty University are considered transfer credits.

GRADUATION REQUIREMENTS
In addition to other regulations governing graduation as stated in this Catalog, M.A. in Strategic Communication graduates must:
• Complete 36 total hours.
• A minimum of 30 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty.
• A maximum of six (6) hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty University, may be applied to the degree.
• Coursework includes 15 hours concentration in contextual communication studies, 15 hours of electives in communication strategies, and 6 hours in research.
• Maintain a minimum cumulative GPA of 3.00. Students may repeat up to six hours of coursework under the repeat policy.
• No more than two grades of C may be applied to the degree (includes grades of C+ & C-).
• No grades of D may be applied to the degree (includes grades of D+ & D-).
• Thesis or Thesis Project is required.
• Students must complete all work for the degree within five years of initial enrollment of the program.
• All Resident students are required to enroll in and pass GRST 500 in their first semester.
• Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

The faculty may change the requirements for the receipt of the M.A. in Strategic Communication, as well as the courses offered, at any time. A student will be subject to the graduation requirements of the Catalog at the time of the student’s enrollment. A student who is not enrolled for a semester and who is later permitted to continue coursework will be subject to the graduation requirements of the Catalog at the time of the student’s re-enrollment or resumption of classes.

DEGREE COMPLETION PLANS (DCP)
Degree Completion Plans for programs offered by the School of Communication & Creative Arts are available online at http://www.liberty.edu/dcps.
**Master of Arts in Strategic Communication (M.A.)**

**Programs of Study**

<table>
<thead>
<tr>
<th>Master of Arts in Strategic Communication (M.A.) (36 hrs)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Program Options:</strong> Resident and Online Formats</td>
</tr>
<tr>
<td><strong>Core Courses (15 hrs):</strong></td>
</tr>
<tr>
<td>COMS 520 Communication Theory 3</td>
</tr>
<tr>
<td>COMS 532 Media Technologies and Communication Strategies 3</td>
</tr>
<tr>
<td>COMS 552 Leadership Communication 3</td>
</tr>
<tr>
<td>COMS 554 Strategies and Tactics of Persuasion 3</td>
</tr>
<tr>
<td>COMS 622 Organizational Communication 3</td>
</tr>
<tr>
<td><strong>Choose a Cognate (15 hrs):</strong></td>
</tr>
<tr>
<td><strong>Professional Cognate</strong></td>
</tr>
<tr>
<td>Teaching, Academic and Professional Cognate</td>
</tr>
<tr>
<td>Thesis or Project Courses (6 hrs)</td>
</tr>
<tr>
<td>COMS 680 Communication Research Design (^1) 3</td>
</tr>
<tr>
<td><strong>Choose one of the following courses:</strong></td>
</tr>
<tr>
<td>COMS 690 Thesis Defense 3</td>
</tr>
<tr>
<td>COMS 691 Project 3</td>
</tr>
</tbody>
</table>

\(^1\) Any thesis student who is not ready for enrollment in COMS 690 or 691 after completing COMS 680 may be required, as determined by the student’s thesis chair or project chair, to take COMS 689 Thesis Proposal and Research, and may be required to repeat COMS 689 until deemed ready for enrollment in COMS 690 or 691.

**Professional Cognate**

**PURPOSE**

The M.A. in Strategic Communication with a cognate in Professional Communication prepares students for a career as a communication professional within a business or an organization, or enhances their current career within a business or an organization. Students are free to choose from a variety of course offerings to create the degree that best helps them meet their career goals.

**PROFESSIONAL COGNATE**

<table>
<thead>
<tr>
<th>Cognate Courses (15 hrs)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Choose five of the following courses:</td>
</tr>
<tr>
<td>COMS 522 Interpersonal Communication 3</td>
</tr>
<tr>
<td>COMS 523 Strategic Media Analysis 3</td>
</tr>
<tr>
<td>COMS 542 Communication in Christian Ministry 3</td>
</tr>
<tr>
<td>COMS 546 Effective Social Media 3</td>
</tr>
<tr>
<td>COMS 558 Listening and Nonverbal Communication 3</td>
</tr>
<tr>
<td>COMS 560 Communication and Conflict 3</td>
</tr>
<tr>
<td>COMS 566 Web Strategies for Growth 3</td>
</tr>
<tr>
<td>COMS 568 Strategic Communication Campaigns for the Digital Age 3</td>
</tr>
<tr>
<td>COMS 570 The Transmedia Organization 3</td>
</tr>
<tr>
<td>COMS 638 Using and Nonverbal Communication 3</td>
</tr>
<tr>
<td>COMS 660 Communication and Conflict 3</td>
</tr>
<tr>
<td>COMS 664 Intercultural Communication 3</td>
</tr>
<tr>
<td>COMS 666 Web Strategies for Growth 3</td>
</tr>
<tr>
<td>COMS 668 Strategic Communication Campaigns for the Digital Age 3</td>
</tr>
<tr>
<td>COMS 520 Communication Theory 3</td>
</tr>
<tr>
<td>COMS 532 Media Technologies and Communication Strategies 3</td>
</tr>
</tbody>
</table>

**Teaching, Academic & Professional Cognate**

**PURPOSE**

The M.A. in Strategic Communication with a cognate in Teaching, Academic and Professional Communication allows students to tailor their graduate studies to meet their particular career goals. This cognate prepares students for further education at the doctoral level and a career in academia or for a career as a professional. Although students must take two (2) directed electives, they are free to choose their remaining courses from a variety of offerings to create the degree that best helps them meet their academic and career goals.
Graduate Certificates

The School of Communication & Creative Arts offers graduate certificates in several areas of study through Liberty University Online.

ADMISSION REQUIREMENTS
Please refer to the Admissions Requirements Matrix for Certificates in the Graduate Admissions section of this Catalog.

CERTIFICATE COMPLETION REQUIREMENTS
1. 9 total hours
2. All courses must be completed through Liberty University
3. 2.00 GPA
4. No grade of D (includes grades of D+ & D-) may be applied to the degree
5. Degree must be completed within 3 years
6. Submit a Certificate Completion Application to the Registrar’s Office at the beginning of the final semester

Note: Students who want to apply certificate courses to a graduate or seminary degree program will have to abide by the GPA and grade requirements of that degree program.

CERTIFICATE COMPLETION PLANS
Certificate Completion Plans (CCP) can be accessed online at http://www.liberty.edu/index.cfm?PID=27910

Graduate Certificate in Applied Communication Studies (9 hrs)
Program Option: Online Format

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMS 532</td>
<td>Media Technologies and Communication</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Strategies</td>
<td></td>
</tr>
<tr>
<td>COMS 542</td>
<td>Communication in Christian Ministry</td>
<td>3</td>
</tr>
<tr>
<td>COMS 622</td>
<td>Organizational Communication</td>
<td>3</td>
</tr>
</tbody>
</table>

Graduate Certificate in Communications and Business Administration (9 hrs)
Program Option: Online Format

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMS 532</td>
<td>Media Technologies and Communication</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Strategies</td>
<td></td>
</tr>
<tr>
<td>COMS 560</td>
<td>Communication and Conflict</td>
<td>3</td>
</tr>
<tr>
<td>COMS 658</td>
<td>Strategic Communication Campaigns for the</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Digital Age</td>
<td></td>
</tr>
</tbody>
</table>

Graduate Certificate in Communications and Human Services (9 hrs)
Program Option: Online Format

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMS 520</td>
<td>Communication Theory</td>
<td>3</td>
</tr>
<tr>
<td>COMS 542</td>
<td>Communication in Christian Ministry</td>
<td>3</td>
</tr>
<tr>
<td>COMS 622</td>
<td>Organizational Communication</td>
<td>3</td>
</tr>
</tbody>
</table>

Graduate Certificate in Organizational Communication (9 hrs)
Program Option: Online Format

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMS 520</td>
<td>Communication Theory</td>
<td>3</td>
</tr>
<tr>
<td>COMS 560</td>
<td>Communication and Conflict</td>
<td>3</td>
</tr>
<tr>
<td>COMS 622</td>
<td>Organizational Communication</td>
<td>3</td>
</tr>
</tbody>
</table>
School of Education

Administration

Karen Parker, B.A., M.S., Ed.D.
Dean, School of Education
Professor of Education

Beth Ackerman, B.S., M.Ed., Ed.D.
Associate Dean, School of Education
Professor of Education

Scott Watson, B.A., M.A., Ph.D.
Associate Dean, Advanced Programs
Professor of Education

Michelle Goodwin, B.S., M.Ed., Ed.D.
Associate Dean, Licensure Programs
Associate Professor of Education

Chair, School of Education
Assistant Professor of Education

Constance Pearson, B.A., M.S.E., Ed.D.
Chair, School of Education
Professor of Education

Amanda Rockinson-Szapkiw, B.S., M.A., Ed.D.
Chair, Doctoral Research
Assistant Professor of Education

Randall Dunn, B.A., M.Ed., Ed.D.
Director, Educational Technology
Assistant Professor of Education

Andrea Beam, B.S., M.A.T., Ed.S., Ed.D.
Director, Secondary Education
Associate Professor of Education

Director, Special Education
Associate Professor of Education

Connie L. McDonald, A.A., B.S., M.Ed., Ed.S., Ph.D.
Director, Program Specialist
Associate Professor of Education

Rita Schellenberg, B.S., M.Ed., Ph.D.
Director, School Counselor Program
Associate Professor of Education

Samuel J. Smith, B.A., M.A., Ed.D.
Director, M.Ed. in Administration and Supervision
Professor of Education

RESIDENTIAL – FULL-TIME

Faculty

Ackerman; Black; Morgan; Pantana; Parker, K.; Parker, L.; Pearson; Smith, S. J.; Watson
Associate Professor

Beam; Goodwin; Keith; McDonald; Michael; Milacci; Schellenberg; Swezey; Yocum
Assistant Professor

Claxton; DeWitt, K.; Dunn; Holder; Rockinson-Szapkiw; Spaulding

DISTANCE EDUCATION – FULL-TIME

Professor

Holland

Associate Professor

McCreight, Nichols

Assistant Professor

Angle, M.; Ascencio; Baer, D.; Bailey, C.; Bartlett; Battige; Benders; Bigham; Blankenship; Booth, P.; Bragg; Brittain; Burton, R.; Collins; Conner, F.; Cox, J.; Crawford; Crites, L.; Dorr; Duryea; Evans; Fauber; Fontanella, J.; Fowler, R.; Gable; Giles; Goodgame; Gossett; Greiner; Grogan; Haas; Harrison, R.; Hervey; Hibbert; Holcomb; Holman; Holubz; Hutter; Jones, V.; Joy; Kimball, G.; Kimball, R.; Kinniburgh; Kuhne; Lampert; Lannom; Lester, K.; Lovik; Marino; McCastle; McClendon; McKemore; Michael-Chadwell; Montoya; Mullinix; Nelson, D.; Patrick, M.; Pritchard, T.; Puga; Reason, C.; Reason, L.; Rector; Sandlin; Savage; Schneider; Scott, W.; Shoemaker; Sims, V.; Smith, A.; Smith, C.; Smith, G.; Stanley, S.; Stanton, T.; Stiles; Swafford; Talada; Tapper; Taylor, C.; Thomas, S.; Tierece; Jordan-White, B.; Williams, M.; Woodbridge, J.; Woods, G.; Woolard

PURPOSE

The School of Education (SOE) is committed to providing the highest quality Christian education based on the principles of God’s Word. Our school, by virtue of its commitment to strengthening the mind, body, and soul, educates the whole person as God created us. The school offers programs to prepare graduate students for careers in teaching, school administration, and school counseling.

Excellent teachers and leaders are an invaluable asset to the home, church, community, and nation. The Teacher Licensure Program at Liberty is designed to provide a program of study and pre-service experiences that will foster teaching excellence and stimulate improvements in teaching practices in Christian, public, and private schools. The program is designed for teacher candidates who are preparing to teach kindergarten, elementary, middle school, and high school, as well as high school and college students. Those wishing to pursue careers in middle school or high school teaching may do so in the following areas: biology, business, computer science, English, family and consumer sciences, history/social sciences, and mathematics. Comprehensive licensure may be completed in the following areas: music (vocal or instrumental), health/physical education, Spanish, special education, and teaching English as a second language.

Master of Arts in Teaching (M.A.T.)

The Master of Arts in Teaching degree program is designed for the purpose of initial teacher licensure.

PURPOSE

Liberty University strives to produce educators who model high academic, moral, and spiritual standards before their peers, and who have dedicated their lives to educational leadership. Concurrent with this goal, the graduate program offered by the School of Education is designed to prepare students for effective educational leadership in Christian, public, and private schools.

PROGRAM LEARNING OUTCOMES

A graduate of the Initial Licensure Master of Arts in Teaching program:
A. **Knows** Christian values, moral dimensions, and ethical implications synthesized with academic knowledge
   1. Demonstrates a broad base of professional and general knowledge.
   2. Demonstrates knowledge of content in the endorsement area.
B. **Implements** skills as a gift from God, because teaching is a calling from God
   3. Integrates skills in speaking, writing, reading, and listening for effective classroom communication, peer leadership, and professional involvement.
   4. Designs and selects a variety of instructional strategies based on the developmental levels and individual needs of the learner.
   5. Applies knowledge of content areas and curriculum goals to design and supervise appropriate instruction.
   6. Enhances the success of all diverse learners, providing for special needs and diverse backgrounds.
   7. Manages classroom climate and procedures to motivate students and maximize learning.
   8. Integrates a variety of assessment strategies to improve student learning.
   9. Integrates appropriate technology and resources to support instruction and to facilitate professional development opportunities.
   10. Provides evidence of student learning at the grade level and content appropriate for the endorsement.
C. **Believes and practices** personal integrity, social responsibility, sensitivity to the needs of others, and the betterment of humanity consistent with our mission to prepare competent professionals with a biblical worldview for Christian, public, and private schools
   11. Models personal integrity and sensitivity to human needs.
   12. Demonstrates behaviors of a reflective practitioner and seeks opportunities for collaboration and professional development.

## PROGRAM SPECIFIC ADMISSION REQUIREMENTS

### Programs that Lead to Initial Licensure

In addition to the general admission procedures, specific admission requirements for the **Master of Arts in Teaching (M.A.T.)** program are:

1. Earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.)
2. GPA of at least a 3.00 on a 4.00 scale (cautionary admission is an option if the student has at least a 2.50).

Students admitted on Academic Caution must take and pass GRST 500 – *Introduction to Graduate Writing* in their first semester.

3. **TOEFL** (if applicable)

### TRANSFER OF CREDIT

All graduate transfer credits are subject to the approval of the School of Education (SOE) Graduate Committee. Such courses must carry a grade of at least a B and be comparable to Liberty University graduate courses. Transfer credit will only be considered from institutions or schools accredited by an accrediting agency recognized by the U.S. Department of Education. With approval, up to six semester hours may be transferred into the M.Ed. and M.A.T. programs (up to 12 hours may be transferred into the M.Ed./School Counselor). It is the responsibility of each applicant to supply official transcripts along with a written request to have credit applied to the degree program.

Transfer credits must have been completed within the previous five years. Courses used in the completion of an undergraduate or master’s degree cannot be approved as a part of the coursework for the M.Ed. or M.A.T. Credit for life experience and for correspondence courses will not be awarded at the graduate level. Credits from a prior degree on the same academic level earned through Liberty University are considered transfer credits.

## GRADUATION REQUIREMENTS

In addition to other regulations governing graduation as stated in the Liberty University Catalog, M.A.T. students must meet the following requirements:

1. Complete a minimum of 36 semester hours for the M.A.T.
2. A minimum of 30 hours must be completed through Liberty, not to include credits from a prior degree earned through Liberty.
3. A maximum of six (6) hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
4. Maintain a 2.50 GPA to remain in the program with no more than two C’s permitted (includes grades of C+ & C-).

Students with more than two grades of C+/C/C- (or lower) will be dismissed from the program or required to switch to the Master of Education (M.Ed.) in Teaching and Learning.

While all course grades are averaged into the GPA, course credit toward degree completion will not be granted for a grade of D (or D+/D-) or F. Students may petition the SOE Graduate Committee to repeat one course in which a C+/C/C- or below was received. The most recent grade will be calculated into the GPA. Any additional use of the repeat policy for a repeated course must be approved by the School of Education.

Additional requirements may be necessary depending upon the student’s academic background. All contracts made between the SOE Program Director and the student upon acceptance into the degree program must be satisfied before the degree will be awarded.

6. Three courses (9 semester hours) must be completed on campus for the M.A.T. One course must be completed in residency within the first year.
7. The M.A.T. must be completed within five years.
8. All Online students admitted on Academic Caution are required to enroll in and pass GRST 500 in their first semester.
9. Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

## LICENSURE GUIDELINES

The Teacher Licensure Program is designed to meet licensure requirements of the Commonwealth of Virginia in the student’s approved specialization. In addition, students who complete the Teacher Licensure Program are eligible for the Association of Christian Schools International certificate.

The Teacher Licensure Program has been officially approved by the Virginia Department of Education and the National Council for Accreditation of Teacher Education (NCATE). Approved programs include all initial licensure M.A.T. programs in Elementary, Secondary, or Special Education. Students entering the M.A.T. program must indicate their intention to pursue Virginia licensure when they apply for candidacy in the graduate program. Each concentration has licensure requirements beyond the master’s degree. Upon completion of all requirements, the student must submit the licensure application and fee to Liberty’s Teacher Licensure Office. Liberty’s Coordinator of Teacher
Licensure in Other States

Time Limit for School Licensure

Every applicant for teacher licensure in Virginia is required to answer two questions:
1. Have you ever been convicted of a felony?
2. Have you ever had a teaching license revoked/ suspended in another state?

Initial Elementary, Secondary, and Special Education

The student must:
1. Hold a bachelor’s degree in a liberal arts area (or equivalent) from an institution that is accredited by an agency that is recognized by the U.S. Department of Education. Secondary licensure requires a major (or equivalent) in the endorsement area and the successful completion of the Praxis II content exam for the area of endorsement;
2. Successfully complete Liberty’s M.A.T. in Elementary, Secondary, or Special Education;
3. Obtain passing scores on all tests required for Virginia licensure; and
4. Complete a student teaching experience in the endorsement area or submit documentation of one year of successful full-time teaching experience in the endorsement area in any accredited public or nonpublic K-12 school.

Time Limit for School Licensure

1. Students must have completed all requirements necessary for school licensure within 5 years after completion of the graduate degree;
2. Students who have completed Liberty’s M.A.T. and wish to return to Liberty University to complete the student teaching or internship required for licensure will be subject to the same five-year timeframe; and
3. Each case will be evaluated on an individual basis according to transcripts, program changes, time elapsed from completion of coursework, and recent experiences in the field of education.

Licensure in Other States

Students who have completed Liberty’s M.A.T. may be eligible for licensure in other states by interstate agreement. Verification that the student has completed a state-approved program may be required for reciprocity with other states; therefore, it may be necessary for the student to complete the additional requirements listed above for Virginia licensure in order to qualify for reciprocity. Liberty’s Teacher Licensure Office has addresses for the licensing agencies in other states and will assist in completing the appropriate forms. Some states require a state-specific course or test but will grant a provisional license so that the applicant can be employed while completing the additional requirements. It is the student’s responsibility to obtain the appropriate forms from other states to submit to LU’s Licensure Office.

For further licensure information, contact the Coordinator of Teacher Licensure Records (phone 1-800-522-6255, extension 2632 or 434-582-2632; e-mail: teacher@liberty.edu; fax 434-582-2468).

SCHEDULING RESIDENTIAL COURSES

Residential graduate classes are scheduled as one or two-week intensives during the summer, and in December and January. Weekend classes may be offered during fall and spring. Pre-class and post-class assignments are required for all intensive courses.

MASTER OF ARTS IN TEACHING (M.A.T.) COGNATES

- Elementary Education
- Secondary Education
- Special Education

COURSE REQUIREMENTS

<table>
<thead>
<tr>
<th>Course Type</th>
<th>Semester Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Core Courses</td>
<td>12</td>
</tr>
<tr>
<td>Cognate Courses</td>
<td>12</td>
</tr>
<tr>
<td>Professional Courses</td>
<td>12</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>36</strong></td>
</tr>
</tbody>
</table>

*Additional hours may be required for Virginia Licensure

Programs of Study

Master of Arts in Teaching (M.A.T.) (36 hrs)

**ELEMENTARY EDUCATION COGNATE**

**Program Option: Online Format**

**Note:** Upon completion of this program plan and passing the required Virginia assessments, you will be eligible for a Virginia license in this program’s area of endorsement. Refer to www.liberty.edu/advisingguide.

**Initial Education Core Courses (12 hrs)**

EDUC 500 Advanced Educational Psychology 3
EDUC 504 Historical and Philosophical Foundations of Education 3
EDUC 606 Tests and Measurements 3
EDUC 521 Foundations of Exceptionality 3

**Cognate Courses (12 hrs)**

EDUC 530 Teaching Mathematics 3
EDUC 531 Teaching the Natural and Social Sciences 3
EDUC 554 Reading and Language Acquisition 3
EDUC 632 Language Acquisition and Instruction 3

**Professional Courses (12 hrs)**

EDUC 556 Teaching Content Area Reading 3
EDUC 623 Principles of Behavior Management 3
EDUC 571 Curriculum Fundamentals 3
EDUC 590, 591, 592 or 593 Student Teaching 3

**Notes:** Refer to the Elementary/Middle Content Competency Chart. Competencies must be met prior to student teaching. EDUC 673 or 676 may be added for Middle School endorsement.

- Course offered in Residence (EDUC 504, 623, 632)
- International candidates seeking a “student visa” to study in the U.S. may use EDUC 571 and 590 to count as part of their residency requirement.
- EDUC 571 to be taken the semester directly before or during student teaching.
- Students will be assigned either EDUC 590, 591, 592 or 593. Course and section number will be designated during Gate 3 Application.

**Master of Arts in Teaching (M.A.T.) (36 hrs)**

**MIDDLE GRADES COGNATE**

**Program Option: Online Format**

**Note:** Upon completion of this program plan and passing the required Virginia assessments, you will be eligible for a Virginia license in this program’s area of endorsement. Refer to www.liberty.edu/advisingguide.

**Core Courses (12 hrs)**

EDUC 500 Advanced Educational Psychology 3
EDUC 504 Historical and Philosophical Foundations of Education 3
EDUC 606 Tests and Measurements 3
EDUC 521 Foundations of Exceptionality 3

**Middle Grades Education Cognate (12 hrs)**

EDUC 504 Secondary Education 3
EDUC 554 Elementary Education 3
SCHOOL OF EDUCATION

Master of Arts in Teaching (M.A.T.) (36 hrs)
SECONDARY EDUCATION COGNATE

(6-12 or Pre-K-12 Subject Endorsement)

Program Option: Online Format

Note: Upon completion of this program plan and passing the required Virginia assessments, you will be eligible for a Virginia license in this program’s area of endorsement. Refer to www.liberty.edu/advisingguide.

Initial Education Core Courses (12 hrs)
EDUC 500 Advanced Educational Psychology
EDUC 501 Historical and Philosophical Foundations
EDUC 504 Principles of Education
EDUC 506 Tests and Measurements
EDUC 521 Foundations of Exceptionality
EDUC 539 Current Issues in Content Areas
EDUC 621 Principles of Behavior Management
EDUC 671 Curriculum and Methods for Middle School

Choose one:
EDUC 504 Educational Assessment and Intervention
ENGL 564 Teaching Writing Across the Curriculum
MLAN 519 World Language Acquisition, Instructional Approaches, and Assessment

Professional Courses (12 hrs)
EDUC 553 Instructional Procedures in Content Areas
EDUC 571 Curriculum Fundamentals
EDUC 59 Student Teaching

Choose one:
EDUC 554 Reading and language Acquisition
EDUC 556 Teaching Content Area Reading

SPECIAL EDUCATION COGNATE

Master of Arts in Teaching (M.A.T.) (36 hrs)

Program Option: Online Format

Note: Candidates seeking licensure as secondary teachers should have completed a bachelor’s degree with a major in the intended endorsement area, or a degree in a related field with courses similar to that required for a bachelor’s degree in the field of study. Any deficiencies in course requirements must be addressed prior to student teaching. [See Content Competencies for subject area.] In addition, candidates must successfully complete the appropriate Praxis II content exam in the area of endorsement prior to student teaching.

Candidates seeking licensure at the middle school level should have completed a bachelor’s degree with a strong background in one or more of the following four subject areas: English, History/Social Science, Mathematics, or Science. Any deficiencies in course requirements must be addressed prior to student teaching. [See Content Competencies for elementary/middle education.] In addition, candidates must successfully complete the appropriate Praxis II middle school content exam in the area(s) of endorsement prior to student teaching.

Initial Education Core Courses (12 hrs)
EDUC 500 Advanced Educational Psychology
EDUC 501 Historical and Philosophical Foundations
EDUC 504 Principles of Education
EDUC 506 Tests and Measurements
EDUC 521 Foundations of Exceptionality
EDUC 539 Current Issues in Content Areas
EDUC 621 Principles of Behavior Management
EDUC 671 Curriculum and Methods for Middle School

Choose one:
EDUC 504 Educational Assessment and Intervention
ENGL 564 Teaching Writing Across the Curriculum
MLAN 519 World Language Acquisition, Instructional Approaches, and Assessment

Professional Courses (12 hrs)
EDUC 553 Instructional Procedures in Content Areas
EDUC 571 Curriculum Fundamentals
EDUC 59 Student Teaching

Choose one:
EDUC 554 Reading and language Acquisition
EDUC 556 Teaching Content Area Reading

1 Note: Candidates seeking licensure as secondary teachers should have completed a bachelor’s degree with a major in the intended endorsement area, or a degree in a related field with courses similar to that required for a bachelor’s degree in the field of study. Any deficiencies in course requirements must be addressed prior to student teaching. [See Content Competencies for subject area.] In addition, candidates must successfully complete the appropriate Praxis II content exam in the area of endorsement prior to student teaching.

2 Candidates seeking licensure at the middle school level should have completed a bachelor’s degree with a strong background in one or more of the following four subject areas: English, History/Social Science, Mathematics, or Science. Any deficiencies in course requirements must be addressed prior to student teaching. [See Content Competencies for elementary/middle education.] In addition, candidates must successfully complete the appropriate Praxis II middle school content exam in the area(s) of endorsement prior to student teaching.

EDUC 601 Professional Development in Middle Grades Education
EDUC 602 Young Adolescents, Schools and Communities
EDUC 673 Curriculum and Methods for Middle School

Choose one of the following courses:
EDUC 668 Teaching Mathematics in the Middle School
EDUC 669 Teaching Literacy in the Middle School
EDUC 635 Teaching Science in the Middle School
EDUC 637 Teaching Social Studies in the Middle School

Professional Courses (12 hrs)
EDUC 554 Reading and language Acquisition
EDUC 556 Teaching Content Area Reading
EDUC 623 Principles of Behavior Management
EDUC 59 Student Teaching

Notes: Refer to the Middle School Content Competency Chart.

Competencies must be met prior to student teaching.

1 Note: Must be a 500-600 level course.
2 International candidates seeking a “student visa” to study in residence in the U.S. may use EDUC 554 and 590 to count as part of their residency requirement.
3 Students will be assigned either EDUC 590, 591, 592 or 593. Course and section number will be designated during Gate 3 Application.
4 Students will be assigned either EDUC 623, 622, 621
5 International candidates seeking a “student visa” to study in residence in the U.S. may use EDUC 571 and 590 to count as part of their residency requirement.
6 Students will be assigned either EDUC 590, 591, 592 or 593. Course and section number will be designated during Gate 3 Application.

EDUC 504, 623, 673
Master of Education (M.Ed.)

PURPOSE

Liberty University strives to produce educators who model high academic, moral, and spiritual standards before their peers, and who have dedicated their lives to educational leadership. Concurrent with this goal, the graduate program offered by the School of Education is designed to prepare students for effective educational leadership in Christian, public, and private schools.

PROGRAM LEARNING OUTCOMES

A graduate of the Master of Education program:

A. Knows Christian values, moral dimensions, and ethical implications synthesized with academic knowledge
1. Demonstrates a broad base of professional and general knowledge.
2. Conceptualizes a broad spectrum of educational precepts, generalizations, practices, dispositions, points of view, and resources.

B. Implements skills as a gift from God, because teaching/leadership is a calling from God
3. Integrates skills in speaking, writing, reading, and listening for effective classroom communication, peer leadership, and professional involvement.
4. Designs and selects a variety of instructional strategies based on the developmental levels and individual needs of the learner.
5. Applies knowledge of content areas and curriculum goals to design and supervise appropriate instruction.
6. Manages classroom climate and procedures to motivate students and maximize learning.
7. Integrates a variety of assessment strategies to improve student learning.
8. Integrates appropriate technology and resources to support instruction and to facilitate professional development opportunities.
9. Demonstrates competence as a consumer of research findings and other information technology resources.
10. Demonstrates skill in critical thinking, problem solving, decision making, and interpersonal skills.

C. Believes and practices personal integrity, social responsibility, sensitivity to the needs of others, and the betterment of humanity consistent with our mission to prepare competent professionals with a biblical worldview for Christian, public, and private schools
11. Models personal integrity and sensitivity to human needs.
12. Enhances the success of all diverse learners, providing for special needs and diverse backgrounds.
13. Demonstrates behaviors of a reflective practitioner and seeks opportunities for collaboration and professional development.
14. Exerts confident leadership as well as accepts responsibility in the broad field of education.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS

M.Ed. in Administration/Supervision, School Counselor, or Program Specialist

Required for Programs that Lead to Licensure:
1. Earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.)
2. GPA of at least a 3.00 on a 4.00 scale (cautionary admission is an option if the student has at least a 2.50).

Required for Programs that do not lead to licensure:
1. Earned baccalaureate degree or its equivalent from an accredited or approved unaccredited institution.
2. GPA of at least a 3.00 on a 4.00 scale (cautionary admission is an option if the student has at least a 2.50).

TOEFL (if applicable)

TRANSFER OF CREDIT

All graduate transfer credits are subject to the approval of the School of Education (SOE) Graduate Committee. Such courses must carry a grade of at least a B- and be comparable to Liberty University graduate courses. Transfer credit will only be considered from institutions or schools accredited by an accrediting agency recognized by the U.S. Department of Education. With approval, up to six semester hours may be transferred into the M.Ed. and M.A.T. programs (up to 12 hours for the M.Ed./School Counselor). It is the responsibility of each applicant to supply official transcripts along with a written request to have credit applied to the degree program. Transfer credits must have been completed within the previous five years. Courses used in the completion of an undergraduate or master’s degree cannot be approved as a part of the coursework for the M.Ed. or M.A.T.

Credit for life experience and for correspondence courses will not be awarded at the graduate level. Credits from a prior degree on the same academic level earned through Liberty University are considered transfer credits.

GRADUATION REQUIREMENTS

In addition to other regulations governing graduation as stated in the Liberty University Catalog, M.Ed. students must meet the following requirements:
1. Complete a minimum of 36 semester hours for M.Ed. (48 semester hours required for the School Counselor cognate);
2. A minimum of 30 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty (36 hours for the School Counselor cognate);
3. A maximum of six (6) hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty, may be applied to the degree (a maximum of 12 hours for the School Counselor cognate);
4. Maintain a 2.50 GPA to remain in the program, with no more than two C’s permitted (includes grades of C+ & C-). For students in licensure programs, more than two C grades of C+/C/C- (or lower) will result in dismissal from the program or a requirement to switch to the Master of Education (MED) in Teaching and Learning. While all course grades are averaged into the GPA, course credit toward degree completion will not be granted for a grade of D (or D+/D-) or F. Students may petition the SOE...
Graduate Committee to repeat one course in which a C+/C/C- or below was received. The most recent grade will be calculated into the GPA.

5. Additional requirements may be necessary depending upon the student’s academic background. All contracts made between the Program Director and the student upon acceptance into the degree program must be satisfied before the degree will be awarded.

6. Three courses (9 semester hours) must be completed on campus for the M.Ed. programs in Administration/Supervision, Program Specialist, and School Counseling. One course must be completed in residency within the first year. Thirty hours of coursework must be taken through Liberty.

7. No residence courses are required for the M.Ed. in Teaching and Learning.

8. All Online students admitted on Academic Caution are required to enroll in and pass GRST 500 in their first semester.

9. Time limits for degree completion:
   a. M.Ed. School Counseling degree must be completed within 7 years
   b. M.Ed. degree programs in Administration/Supervision and Program Specialist must be completed within 5 years.

10. Submit a Graduate Application to the Registrar’s Office at the beginning of the final semester.

**LICENSURE GUIDELINES**

The Teacher Licensure Program is designed to meet licensure requirements of the Commonwealth of Virginia in the student’s approved specialization. In addition, students who complete the Teacher Licensure Program are eligible for the Association of Christian Schools International certificate. The Teacher Licensure Program has been officially approved by the Virginia Department of Education and the National Council for Accreditation of Teacher Education (NCATE). Approved programs for licensure for support personnel may be earned in the program through Administration/Supervision, Program Specialist, and School Counseling. Students entering the Master of Education program must indicate their intention to pursue Virginia licensure when they apply for candidacy in the graduate program. Each concentration has licensure requirements beyond the master’s degree. Upon completion of all requirements, the student must submit the licensure application and fee to Liberty’s Teacher Licensure Office. Liberty’s Coordinator of Teacher Licensure Records will submit the student’s application packet to the Virginia Department of Education.

**NOTE:** The M.Ed. program in Teaching and Learning is not a licensure program. It is meant for individuals who are already licensed, or for those who are not pursuing licensure.

**Additional Requirements for Virginia Licensure**

Every applicant for teacher licensure in Virginia is required to answer two questions:

1. Have you ever been convicted of a felony?
2. Have you ever had a teaching license revoked/suspended in another state?

**Administration and Supervision**

The student must:

1. Complete three years of successful full-time experience as a classroom teacher in an accredited nonpublic or public school. (Work experience form required);
2. Successfully complete Liberty’s M.Ed. in Administration/Supervision;

3. Complete an internship as a school principal or submit documentation of one year of successful full-time experience as a principal or assistant principal in an accredited public or nonpublic school; and
4. Obtain a passing score on all tests required for Virginia licensure.

**Program Specialist**

The student must:

1. Complete three years of successful classroom teaching in which the teaching in the specialty area was/is an important responsibility. (Work experience form required); and
2. Successfully complete Liberty’s M.Ed. for Reading or Math Specialists which includes an internship.
3. Obtain passing scores on all tests required for Virginia licensure.

**School Counselor**

The student must:

1. Complete two years of successful full-time teaching or two years of successful experience in guidance and counseling. (Work experience form required); and
2. Successfully complete Liberty’s M.Ed. in School Counseling which includes an internship in preK-6 and grades 7-12).

**Time Limit for School Licensure**

1. Students must have completed all requirements necessary for school licensure within 5 years after completion of the graduate degree;
2. Students who have completed Liberty’s M.Ed. and wish to return to Liberty University to complete the student teaching or internship required for licensure will be subject to the same five-year timeframe; and
3. Each case will be evaluated on an individual basis according to transcripts, program changes, time elapsed from completion of coursework, and recent experiences in the field of education.

**Licensure in Other States**

Students who have completed Liberty’s M.Ed. may be eligible for licensure in other states by interstate agreement. Verification that the student has completed a state-approved program may be required for reciprocity with other states; therefore, it may be necessary for the student to complete the additional requirements listed above for Virginia licensure in order to qualify for reciprocity. Liberty’s Teacher Licensure Office has addresses for the licensing agencies in other states and will assist in completing the appropriate forms. Some states require a state-specific course or test but will grant a provisional license so that the applicant can be employed while completing the additional requirements. It is the student’s responsibility to obtain the appropriate forms from other states to submit to Liberty University’s Licensure Office.

For further licensure information, contact the Coordinator of Teacher Licensure Records (phone 1-800-522-6255, extension 2632 or 434-582-2632; e-mail: teacher@liberty.edu; fax 434-582-2468).

**Master of Education (M.Ed.)**

**PROGRAMS OF STUDY:**

- Administration/Supervision Cognate
- Math Specialist Endorsement Cognate
- Reading Specialist Endorsement Cognate
- School Counselor Concentration
## COURSE REQUIREMENTS

<table>
<thead>
<tr>
<th>COURSE REQUIREMENTS</th>
<th>SEMESTER HOURS</th>
<th>SCHOOL COUNSELOR</th>
<th>OTHER SPECIALIZATIONS</th>
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<tbody>
<tr>
<td>Core Courses</td>
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<tr>
<td>Concentration/Cognate Courses</td>
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<td>Professional Courses</td>
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<td>TOTAL</td>
<td>48</td>
<td>36*</td>
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</table>

*Additional hours may be required for Virginia Licensure

## Programs of Study

### Master of Education (M.Ed.) (36 hrs)

#### ADMINISTRATION AND SUPERVISION COGNATE

<table>
<thead>
<tr>
<th>Program Option: Online Format</th>
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<tbody>
<tr>
<td><strong>Advanced Education Core Courses (15 hrs)</strong></td>
</tr>
<tr>
<td>EDUC 500 Advanced Educational Psychology 3</td>
</tr>
<tr>
<td>EDUC 518 Understanding Educational Research and Assessment 3</td>
</tr>
<tr>
<td>EDUC 521 Foundations of Exceptionality 3</td>
</tr>
<tr>
<td>EDUC 645¹ Foundations for Educational Leaders 3</td>
</tr>
<tr>
<td>EDUC 672 Curriculum Development 3</td>
</tr>
<tr>
<td><strong>Cognate Courses (12 hrs)</strong></td>
</tr>
<tr>
<td>EDUC 640 School Administration 3</td>
</tr>
<tr>
<td>EDUC 646 School Community Relations 3</td>
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<tr>
<td>EDUC 647 School Law 3</td>
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<tr>
<td>EDUC 648 School Finance and Management 3</td>
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<tr>
<td><strong>Professional Courses (9 hrs)</strong></td>
</tr>
<tr>
<td>EDUC 641¹ Supervision of Instruction 3</td>
</tr>
<tr>
<td>EDUC 699 A-01 Internship 3</td>
</tr>
<tr>
<td><strong>Choose One:</strong></td>
</tr>
<tr>
<td>EDUC 623 Principles of Behavior Management³ 3</td>
</tr>
<tr>
<td>EDUC 673 Curriculum and Methods for the Middle School³ 3</td>
</tr>
</tbody>
</table>

¹ Course offered in Residence (EDUC 622, 641, 645)
² Students will be registered for EDUC 699-A03
³ Course offered in Residence (EDUC 622, 641, 645)

**Note:** Upon completion of this program plan and passing the required Virginia assessments, you will be eligible for a Virginia license in this program’s area of endorsement. Refer to www.liberty.edu/advisingguide.

### Reading Specialist Endorsement Cognate

<table>
<thead>
<tr>
<th>Program Option: Online Format</th>
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<tbody>
<tr>
<td><strong>Advanced Education Core Courses (15 hrs)</strong></td>
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<tr>
<td>EDUC 500 Advanced Educational Psychology 3</td>
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<td>EDUC 518 Understanding Educational Research and Assessment 3</td>
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<tr>
<td>EDUC 521 Foundations of Exceptionality 3</td>
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<td>EDUC 645¹ Foundations for Educational Leadership 3</td>
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<td>EDUC 672 Curriculum Development 3</td>
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<tr>
<td><strong>Cognate Courses (12 hrs)</strong></td>
</tr>
<tr>
<td>EDUC 622¹ Educational Assessment and Intervention 3</td>
</tr>
<tr>
<td>EDUC 650² Specialists for Reading/Math Programs 3</td>
</tr>
<tr>
<td>EDUC 652² Current Issues in Reading/Math Programs 3</td>
</tr>
<tr>
<td>EDUC 554 Reading and Language Acquisition 3</td>
</tr>
<tr>
<td><strong>Professional Courses (9 hrs)</strong></td>
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<tr>
<td>EDUC 556 Teaching Content Area Reading 3</td>
</tr>
<tr>
<td>EDUC 641¹ Supervision of Instruction 3</td>
</tr>
<tr>
<td>EDUC 699 A-03 Internship 3</td>
</tr>
</tbody>
</table>

¹ Course offered in Residence (EDUC 622, 641, 645)
² Students will be registered for EDUC 699-A03

**Note:** Upon completion of this program plan and passing the required Virginia assessments, you will be eligible for a Virginia license in this program’s area of endorsement. Refer to www.liberty.edu/advisingguide.

### Math Specialist Endorsement Cognate

<table>
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<tr>
<td><strong>Advanced Education Core Courses (15 hrs)</strong></td>
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<tr>
<td>EDUC 500 Advanced Educational Psychology 3</td>
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<tr>
<td>EDUC 518 Understanding Educational Research and Assessment 3</td>
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<tr>
<td>EDUC 521 Foundations of Exceptionality 3</td>
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<tr>
<td>EDUC 645¹ Foundations for Educational Leadership 3</td>
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<tr>
<td>EDUC 672 Curriculum Development 3</td>
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<tr>
<td><strong>Cognate Courses (12 hrs)</strong></td>
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<tr>
<td>EDUC 622¹ Educational Assessment and Intervention 3</td>
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<tr>
<td>EDUC 650² Specialists for Reading/Math Programs 3</td>
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<tr>
<td>EDUC 652² Current Issues in Reading/Math Programs 3</td>
</tr>
<tr>
<td>EDUC 530 Teaching Mathematics 3</td>
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<tr>
<td><strong>Professional Courses (9 hrs)</strong></td>
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<tr>
<td>EDUC 641¹ Supervision of Instruction 3</td>
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<td>EDUC 699 A-03 Internship 3</td>
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<tr>
<td><strong>Choose One:</strong></td>
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<tr>
<td>EDUC 630 Technology Practices for Instructional Improvement 3</td>
</tr>
</tbody>
</table>

¹ Course offered in Residence (EDUC 622, 641, 645)
² Students will be registered for EDUC 699-A03

**Note:** Upon completion of this program plan and passing the required Virginia assessments, you will be eligible for a Virginia license in this program’s area of endorsement. Refer to www.liberty.edu/advisingguide.

### School Counselor Concentration

<table>
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<tbody>
<tr>
<td><strong>Advanced Education Core Courses (15 hrs)</strong></td>
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<tr>
<td>EDUC 518 Understanding Educational Research and Assessment 3</td>
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<td>EDUC 521 Foundations of Exceptionality 3</td>
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<td>EDUC 600 Human Development Across the Lifespan 3</td>
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<td>EDUC 604 Foundations of Education 3</td>
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<tr>
<td>EDUC 622 Educational Assessment and Intervention³</td>
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<td><strong>Concentration Courses (27 hrs)</strong></td>
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<tr>
<td>EDCE 500 School Counseling Program Orientation 3</td>
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<tr>
<td>EDCE 501 Professional, Ethical and Legal Issues in School Counseling 3</td>
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<tr>
<td>EDCE 504 Social and Cultural Foundations in Counseling 3</td>
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<tr>
<td>EDCE 505¹ Counseling Theories and Techniques 3</td>
</tr>
<tr>
<td>EDCE 512¹ Structured Groups 3</td>
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<tr>
<td>EDCE 522 Career Guidance and Counseling 3</td>
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<tr>
<td>EDCE 611 Child and Adolescent Counseling in the Schools 3</td>
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<td>EDUC 660 Principles of School Counseling 3</td>
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<tr>
<td>EDUC 661¹ School Counseling Program Development and Evaluation 3</td>
</tr>
</tbody>
</table>

¹ Course offered in Residence (EDUC 622, 641, 645)
³ Students will be registered for EDUC 699-A03

**Note:** Upon completion of this program plan and passing the required Virginia assessments, you will be eligible for a Virginia license in this program’s area of endorsement. Refer to www.liberty.edu/advisingguide.
**Programs of Study – Non Licensure**

### Master of Education (M.Ed.)

**Teaching and Learning Cognates**  
(Non-Licensure):

- Early Childhood Education
- Educational Law – Open to currently enrolled Liberty
  University School of Law students and Liberty
  University School of Law alumni only. Please see the
  School of Law Dual Degree section of this Catalog.
- Educational Technology and Online Instruction
- Elementary Education
- English
- General Education
- Gifted Education
- History
- Leadership
- Middle Grades Education
- Special Education

### Early Childhood Education Cognate

#### Master of Education (M.Ed.) (36 hrs)

**Teaching and Learning**

**EDUCATIONAL TECHNOLOGY AND ONLINE INSTRUCTION COGNATE**

**Program Option: Online Format**

**Advanced Education Core Courses (15 hrs)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>EDUC 500</td>
<td>Advanced Educational Psychology</td>
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<td>Understanding Educational Research and Assessment</td>
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<td>EDUC 521</td>
<td>Foundations of Exceptionality</td>
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<td>EDUC 604</td>
<td>Foundations of Education</td>
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<tr>
<td>EDUC 672</td>
<td>Curriculum Development</td>
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**Cognate Courses (15 hrs)**

<table>
<thead>
<tr>
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<th>Course Title</th>
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<tbody>
<tr>
<td>EDUC 629</td>
<td>Technology and Diversity</td>
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<tr>
<td>EDUC 631</td>
<td>Foundations of Educational Technology and Online Learning</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 633</td>
<td>Principles of Design and Management in Online Learning</td>
<td>3</td>
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<tr>
<td>EDUC 638</td>
<td>Leadership in Educational Technology</td>
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</tr>
<tr>
<td>EDUC 639</td>
<td>Trends and Issues in Educational Technology</td>
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</table>

**Professional Courses (6 hrs)**

**Choose One:**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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<tbody>
<tr>
<td>EDUC 696</td>
<td>Current Issues in Education</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 698¹</td>
<td>Directed Practicum</td>
<td>3</td>
</tr>
</tbody>
</table>

**Note:**  
This is a non-licensure program.  
Refer to www.liberty.edu/advisingguide  
No residency required for non-licensure  
¹ EDUC 698 is required for ACSI certificate

---

### Early Childhood Education Cognate

#### Master of Education (M.Ed.) (36 hrs)

**Teaching and Learning**

**EDUCATIONAL TECHNOLOGY AND ONLINE INSTRUCTION COGNATE**

**Program Option: Online Format**

**Advanced Education Core Courses (15 hrs)**

<table>
<thead>
<tr>
<th>Course Code</th>
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<tbody>
<tr>
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</tr>
<tr>
<td>EDUC 521</td>
<td>Foundations of Exceptionality</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 604</td>
<td>Foundations of Education</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 672</td>
<td>Curriculum Development</td>
<td>3</td>
</tr>
</tbody>
</table>

**Cognate Courses (15 hrs)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 629</td>
<td>Technology and Diversity</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 631</td>
<td>Foundations of Educational Technology and Online Learning</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 633</td>
<td>Principles of Design and Management in Online Learning</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 638</td>
<td>Leadership in Educational Technology</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 639</td>
<td>Trends and Issues in Educational Technology</td>
<td>3</td>
</tr>
</tbody>
</table>

**Professional Courses (6 hrs)**

**Choose One:**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 696</td>
<td>Current Issues in Education</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 698¹</td>
<td>Directed Practicum</td>
<td>3</td>
</tr>
</tbody>
</table>

**Note:**  
This is a non-licensure program.  
Refer to www.liberty.edu/advisingguide  
No residency required for non-licensure  
¹ EDUC 698 is required for ACSI certificate

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### Early Childhood Education Cognate

#### Master of Education (M.Ed.) (36 hrs)

**Teaching and Learning**

**EDUCATIONAL TECHNOLOGY AND ONLINE INSTRUCTION COGNATE**

**Program Option: Online Format**

**Advanced Education Core Courses (15 hrs)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 500</td>
<td>Advanced Educational Psychology</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 518</td>
<td>Understanding Educational Research and Assessment</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 521</td>
<td>Foundations of Exceptionality</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 604</td>
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<td>3</td>
</tr>
<tr>
<td>EDUC 672</td>
<td>Curriculum Development</td>
<td>3</td>
</tr>
</tbody>
</table>

**Cognate Courses (15 hrs)**

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</thead>
<tbody>
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<td>EDUC 638</td>
<td>Leadership in Educational Technology</td>
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<td>EDUC 639</td>
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<td>3</td>
</tr>
</tbody>
</table>

**Professional Courses (6 hrs)**

**Choose One:**

<table>
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<tr>
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<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 696</td>
<td>Current Issues in Education</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 698¹</td>
<td>Directed Practicum</td>
<td>3</td>
</tr>
</tbody>
</table>

**Note:**  
This is a non-licensure program.  
Refer to www.liberty.edu/advisingguide  
No residency required for non-licensure  
¹ EDUC 698 is required for ACSI certificate
### Master of Education (M.Ed.) (36 hrs)
#### Teaching and Learning

**ENGLISH COGNATE**

**Program Option: Online Format**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 500</td>
<td>Advanced Educational Psychology</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 518</td>
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<td>EDUC 521</td>
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<td>3</td>
</tr>
</tbody>
</table>

**Cognate Courses (15 hrs)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 607</td>
<td>Composition Studies</td>
</tr>
<tr>
<td>ENGL 633</td>
<td>Advanced English Grammar</td>
</tr>
<tr>
<td>ENGL 637</td>
<td>Studies in African-American Literature</td>
</tr>
<tr>
<td>ENGL 656</td>
<td>Studies in World Literature</td>
</tr>
<tr>
<td>ENGL 664</td>
<td>English as a World Language</td>
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</table>

**Professional Courses (6 hrs)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 654</td>
<td>Methods of Teaching Writing Across the Curriculum</td>
<td>3</td>
</tr>
</tbody>
</table>

**Choose One:**

- EDUC 624 Classroom Management | 3
- EDUC 642 Leadership and Supervision in Education | 3

**Note:** This is a non-licensure program. Refer to www.liberty.edu/advisingguide.

No residency required for non-licensure.

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### Master of Education (M.Ed.) (36 hrs)
#### Teaching and Learning

**GIFTED EDUCATION COGNATE**

**Program Option: Online Format**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>EDUC 500</td>
<td>Advanced Educational Psychology</td>
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</tr>
<tr>
<td>EDUC 604</td>
<td>Foundations of Education</td>
<td>3</td>
</tr>
</tbody>
</table>

**Choose One:**

- EDUC 675 Elementary Curriculum and Methods – OR | 3
- EDUC 676 Middle Grades Curriculum and Methods | 3

**Cognate Courses (12 hrs)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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</thead>
<tbody>
<tr>
<td>EDUC 676</td>
<td>Middle Grades Curriculum and Methods</td>
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**Professional Courses (9 hrs)**

<table>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 624</td>
<td>Classroom Management</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 642</td>
<td>Leadership and Supervision in Education</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 698</td>
<td>Directed Practicum</td>
<td>3</td>
</tr>
</tbody>
</table>

**Note:** Upon completion of this program, candidates with initial license are eligible for Gifted Education (add-on endorsement). Refer to www.liberty.edu/advisingguide.

No residency required for add-on endorsement.

Choose any 500-600 level EDUC course

EDUC 698 is required for add-on endorsement or ACSI certificate.

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### Master of Education (M.Ed.) (36 hrs)
#### Teaching and Learning

**HISTORY COGNATE**

**Program Option: Online Format**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 500</td>
<td>Advanced Educational Psychology</td>
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<td>Foundations of Education</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 672</td>
<td>Curriculum Development</td>
<td>3</td>
</tr>
</tbody>
</table>

**Cognate Courses (15 hrs)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIUS 510</td>
<td>American Colonial History</td>
</tr>
<tr>
<td>HIUS 512</td>
<td>American Revolution</td>
</tr>
<tr>
<td>HIUS 542</td>
<td>American Political Parties since 1896</td>
</tr>
<tr>
<td>HIWD 555</td>
<td>World War II</td>
</tr>
<tr>
<td>HIWD 560</td>
<td>History of the Atlantic World</td>
</tr>
</tbody>
</table>

**Professional Courses (6 hrs)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIUS 530</td>
<td>American Christian Heritage</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 624</td>
<td>Classroom Management</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 642</td>
<td>Leadership and Supervision in Education</td>
<td>3</td>
</tr>
</tbody>
</table>

**Note:** This program is a non-licensure program. Refer to www.liberty.edu/advisingguide.

No residency required for non-licensure.
### Master of Education (M.Ed.) (36 hrs)  
**Teaching and Learning**

#### LEADERSHIP COGNATE

**Program Option: Online Format**

**Advanced Education Core Courses (15 hrs)**
- EDUC 500 *Advanced Educational Psychology* 3
- EDUC 518 *Understanding Educational Research and Assessment* 3
- EDUC 521 *Foundations of Exceptionality* 3
- EDUC 604 *Foundations of Education* 3

**Choose One:**
- EDUC 675 *Elementary Curriculum and Methods – OR* 3
- EDUC 676 *Middle Grades Curriculum and Methods* 3

**Cognate Courses (12 hrs)**
- EDUC 638 *Leadership in Educational Technology* 3
- EDUC 642 *Leadership and Supervision in Education* 3
- EDUC 643 *Contemporary Issues in Education Policy* 3
- EDUC 644 *School Leadership in Diverse Settings* 3

**Professional Courses (9 hrs)**
- EDUC 631 *Foundations of Education Technology and Online Learning* 3

**Choose One:**
- EDUC 624 *Classroom Management* 3
- EDUC 630 *Technology Practices for Instructional Improvement* 3

**Choose One:**
- EDUC 696 *Current Issues in Education* 3
- EDUC 698 *Directed Practicum* 3

**Note:** No residency required for non-licensure

EDUC 698 is required for add-on endorsement or ACSI certificate

### Master of Education (M.Ed.) (36 hrs)  
**Teaching and Learning**

#### MIDDLE GRADES COGNATE

**Program Option: Online Format**

**Advanced Education Core Courses (15 hrs)**
- EDUC 500 *Advanced Educational Psychology* 3
- EDUC 518 *Understanding Educational Research and Assessment* 3
- EDUC 521 *Foundations of Exceptionality* 3
- EDUC 604 *Foundations of Education* 3

**Choose One:**
- EDUC 675 *Elementary Curriculum and Methods – OR* 3
- EDUC 676 *Middle Grades Curriculum and Methods* 3

**Cognate Courses (12 hrs)**
- EDUC 638 *Leadership in Educational Technology* 3
- EDUC 642 *Leadership and Supervision in Education* 3
- EDUC 643 *Contemporary Issues in Education Policy* 3
- EDUC 644 *School Leadership in Diverse Settings* 3

**Professional Courses (9 hrs)**
- EDUC 631 *Foundations of Education Technology and Online Learning* 3

**Choose One:**
- EDUC 624 *Classroom Management* 3
- EDUC 630 *Technology Practices for Instructional Improvement* 3

**Choose One:**
- EDUC 696 *Current Issues in Education* 3
- EDUC 698 *Directed Practicum* 3

**Note:** This is a non-licensure program. Refer to www.liberty.edu/advisingguide

EDUC 698 is required for add-on endorsement or ACSI certificate

### Education Specialist (Ed.S.)

**PURPOSE**

The Education Specialist degrees with concentrations in Educational Law, Educational Leadership, and Curriculum and Instruction are designed to prepare competent effective leaders with a biblical worldview who will model high standards and assume a leadership role in the field of education. Leaders in the field of education are seen as those who assume a facilitating role in accomplishing the goals and objectives of an education system whether it is as a teacher, superintendent, principal, curriculum director, instructional supervisor, college instructor, or university administrator.

**PROGRAM LEARNING OUTCOMES**

A graduate of the Educational Specialist (Ed.S.) program:

- **Knows** research competencies synthesized with Christian values, moral dimensions, and ethical implications.
  1. Makes broad distinctions between research philosophies and approaches.
  2. Demonstrates an understanding of the practices that inform site-based research by interpreting and designing research.
  3. Interprets how practitioners carry out inquiry and the issues faced, and can make inferences about research implications.

- **Implements** leadership, teaching and learning competencies as a gift from God because teaching/learning is a calling from God
  4. Integrates skills in speaking, writing, reading, and listening for effective communication in educational settings.
5. Models citizenship through moral leadership and sensitivity to human needs.
6. Collaborates with various educational stakeholders in a variety of settings.
7. Selects appropriate technology and resources to support educational goals.
8. Utilizes highly effective educational strategies based on individual needs.
9. Uses a variety of assessment strategies to improve student learning.

C. Believes foundation competencies consistent with our mission to prepare competent professionals with a biblical worldview for Christian, public, and private schools
10. Upholds high standards of competence and integrity, exercises sound judgment in the practice of the profession, and participates in activities of professional organizations relevant to their field.

REQUIREMENTS
Ed.S. students have the option of completing cognates in the areas of Educational Leadership, Educational Law* or Curriculum and Instruction. General requirements are as follows:

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Semester Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Foundation of Education Core</td>
<td>9</td>
</tr>
<tr>
<td>Research and Evaluation Core</td>
<td>6</td>
</tr>
<tr>
<td>Cognate Courses</td>
<td>15</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>30</strong></td>
</tr>
</tbody>
</table>

*The Educational Law Cognate is open to currently enrolled Liberty University School of Law students and Liberty University School of Law alumni only. Please see the School of Law Dual Degree section of this Catalog for more information.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS
In addition to the general admission procedures, specific admission requirements for the Ed.S. are listed below. The following items must be submitted to the Office of Graduate Admissions prior to registering for any graduate courses. Where noted, forms are available online at www.luonline.com.

1. **Recommendations for Graduate Program.** This should be obtained from the one individual best qualified to answer questions concerning the applicant’s professional, technical, and personal qualifications for graduate studies in education. The form is available online.

2. **Academic Records.** Applicants must submit an official transcript indicating successful completion of a master’s degree program from an institution accredited by an accrediting agency recognized by the U.S. Department of Education. Transcripts should be sent directly to the Office of Graduate Admissions from all schools previously attended.
   - A master’s degree in education (or a related area) is required before enrolling in 700 or higher level coursework.
   - Applicants with a non-educational master’s degree may be required to complete M.Ed. core courses (up to 12 additional hours) before taking any Ed.S. coursework.
   - Ed.S. applicants must have a cumulative GPA of 3.00 or above on graduate degree required for entrance to the program.

3. **Professional Vita.** Include degrees earned, educational experience, and career goals.

4. **Technology Questionnaire (available online).** Computer access and literacy in word processing, Internet, and e-mail are required for all graduate education students.

5. **The Test of English as a Foreign Language (TOEFL).** Liberty University is authorized under federal regulations to enroll non-immigrant alien students. Any person who is not a citizen or permanent resident of the United States and who desires to be admitted to the University must contact the Office of Admissions. Applicants must take the Test of English as a Foreign Language (TOEFL) if English is not their national language. An official score report must be forwarded to Liberty University before an admission decision will be made. The minimum acceptable score for admission is 600. Information regarding the TOEFL may be obtained from: Educational Testing Services; TOEFL Services; P.O. Box 6151; Princeton, NJ 08541, USA.

TRANSFER OF CREDIT
All graduate transfer credits are subject to the approval of the School of Education (SOE) Graduate Committee. Such courses must carry a grade of at least a B and be comparable to Liberty University graduate courses. Transfer credit will only be considered from institutions or schools accredited by an accrediting agency recognized by the U.S. Department of Education. With approval, up to six hours may be transferred into the Ed.S. program. It is the responsibility of each applicant to supply official transcripts along with a written request to have credit applied to the degree program. Transfer credits must have been completed within the previous five years. Courses from a completed degree will not be accepted as transfer (see exception below). Credit for life experience and for correspondence courses will not be awarded at the graduate level.

GRADUATION REQUIREMENTS
In addition to other regulations governing graduation, as stated in the Liberty University Catalog, Ed.S. graduates must:

1. Complete a minimum of 30 semester hours beyond the Master’s degree.
2. Complete a minimum of 24 semester hours through Liberty, not to include credits from a prior degree earned through Liberty.
3. A maximum of six (6) hours of transfer credit may be applied to the degree.
4. Maintain a 3.00 GPA to remain in the program, with no more than one C permitted in program courses (includes grades of C+/C and C-). Students earning more than one grade of C+/C/C or lower will be dismissed from the program. While all course grades are averaged in the GPA, course credit toward degree completion is not granted for a grade of D (or D+/D-) or F. A student may repeat one course in which a C+/C/C or lower was received with the most recent grade to be calculated in the GPA. Any additional use of the repeat policy for a repeated course must have the approval of the School of Education.
5. Certain additional requirements may be necessary depending upon the student’s academic background. Any and all contracts made between the SOE Graduate Committee and the student at the time of acceptance into the degree program must be satisfied before the degree will be awarded.
6. Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

There are no on-campus residency requirements for the Ed.S. degree. However, students interested in pursuing the Ed.D. degree after completion of the Ed.S. should complete the residence course options, where available (EDUC 741 and 730 for the Teaching and
Learning concentration and EDUC 741 and 747 for the Educational Leadership concentration). For students who choose the residence course options, EDUC 741 must be completed within the first year in the program with a minimum grade of “B”.

**Note:** For students who plan to continue with the Ed.D. program beyond the Ed.S. Although one C is permitted toward completion of the Ed.S. program, Grades lower than B will not count toward completion of the Ed.D.

**TIME LIMITS FOR DEGREE COMPLETION**

The time limit for completing the degree from the date of admission to the program is five years. Only in unusual circumstances may the student be granted an extension. Granting of an extension of time will usually result in additional requirements.

Any student who does not complete coursework within the permissible time limit for any reason, including discontinued enrollment, must reapply for admission. A student may reapply only once, and will be subject to the current standards and curriculum if readmitted. The SOE Graduate Committee will determine if any previous courses are sufficiently time sensitive and must be repeated. Beginning with the date of readmission, the student’s time limit for degree completion is determined by the number of hours remaining.

**Programs of Study**

### Education Specialist (Ed.S.) (30 hrs)

**CURRICULUM AND INSTRUCTION COGNATE**

**Program Option: Online Format**

<table>
<thead>
<tr>
<th>Foundation of Education Core (9 hrs)</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 701 Theory and Research in Educational Psychology</td>
</tr>
<tr>
<td>EDUC 740 Leadership Principles and Ethics</td>
</tr>
<tr>
<td>Choose one:</td>
</tr>
<tr>
<td>EDUC 703 Theories of Historical and Social Foundations of Education</td>
</tr>
<tr>
<td>EDUC 741¹ Theories of Educational Leadership</td>
</tr>
</tbody>
</table>

**Research and Evaluation Core (6 hrs)**

| EDUC 606 Tests and Measurement | 3 |
| EDUC 798² Advanced Research and Writing | 3 |

**Cognate Courses (15 hrs)**

| EDUC 721 Issues and Trends in Exceptionality | 3 |
| EDUC 771 Curriculum Theory | 3 |
| EDUC 743 600-700 level elective course | 3 |
| EDUC 746 600-700 level elective course | 3 |
| Choose one: |
| EDUC 730¹ Technology Practices for School Improvement | 3 |
| EDUC 746 Conflict Resolution | 3 |

**Note:** Licensure Option – Upon completion of this program plan including courses noted below¹, initial licensure/experience, and passing the required Virginia assessments, you will be eligible for a Virginia license in this program’s area of endorsement. Refer to www.liberty.edu/advisingguide.

¹ No residence is required for the non-licensure program. Residence is required for licensure and is strongly recommended for those who plan to complete the Ed.D. after the Ed.S.
² Course offered in Residence (EDUC 741, 747)
³ Must be admitted to the Ed.D. program and have completed the equivalent to EDUC 518 as a prerequisite.
⁴ Choose any 600-700 level course
⁵ 600 level courses are K-12 focus and may require field experience. Additional courses required for licensure may be taken for 600-700 level elective.

### Doctor of Education (Ed.D.)

**PURPOSE**

The Doctor of Education degrees with concentrations in Educational Law*, Educational Leadership, and Curriculum and Instruction are designed to prepare competent effective leaders with a biblical world view who will model high standards and assume a leadership role in the field of education. Leaders in the field of education are seen as those who assume a facilitating role in accomplishing the goals and objectives of an education system whether it be as a superintendent, principal, curriculum director, instructional supervisor, college instructor, teacher, or university administrator.

**PROGRAM LEARNING OUTCOMES**

A graduate of the Doctor of Education (Ed.D.) program:

A. Knows research competencies synthesized with Christian values, moral dimensions, and ethical implications.

1. Makes broad distinctions between research philosophies and approaches.
2. Demonstrates an understanding of the practices that inform site-based research by interpreting and designing research.
3. Interprets how practitioners carry out inquiry and the issues faced, and can make inferences about research implications.

B. **Implements** leadership, teaching and learning competencies as a gift from God because teaching/learning is a calling from God
4. Integrates skills in speaking, writing, reading, and listening for effective communication in educational settings.
5. Models citizenship through moral leadership and sensitivity to human needs.
6. Collaborates with various educational stakeholders in a variety of settings.
7. Selects appropriate technology and resources to support educational goals.
8. Utilizes highly effective educational strategies based on individual needs.
9. Uses a variety of assessment strategies to improve student learning.

C. **Believes** foundational competencies consistent with our mission to prepare competent professionals with a biblical worldview for Christian, public, and private schools

10. Upholds high standards of competence and integrity, exercises sound judgment in the practice of the profession, and participates in activities of professional organizations relevant to their field.

**COURSE REQUIREMENTS**

Ed.D. students have the option of completing concentrations in the areas of Educational Law*, Educational Leadership or Curriculum and Instruction. General requirements are as follows:

<table>
<thead>
<tr>
<th>Semester Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leadership Core</td>
</tr>
<tr>
<td>Research and Evaluation Core</td>
</tr>
<tr>
<td>Concentration Area</td>
</tr>
<tr>
<td>Dissertation</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
</tr>
</tbody>
</table>

*Note: A prerequisite graduate research course equivalent to EDUC 518 is required if not completed previously.

*The Educational Law Concentration is open to currently enrolled Liberty University School of Law students and Liberty University School of Law alumni only. Please see the School of Law Dual Degree section of this Catalog for more information.

**PROGRAM SPECIFIC ADMISSION REQUIREMENTS**

In addition to the general admission requirements, specific admission procedures for the Ed.D. are listed below. Submit the following items to the Office of Graduate Admissions prior to registering for any graduate courses. Where noted, forms are available online at: [http://www.liberty.edu/apply](http://www.liberty.edu/apply).

A. **Recommendations for Graduate Program.** These should be obtained from two individuals best qualified to answer questions concerning the applicant’s professional, technical, and personal qualifications for graduate studies in education. The form is available online.

B. **Graduate Record Examination (GRE) Score Report or a Miller Analogies Test (MAT) Score Report.**

a. A minimum GRE score of 300 or above (combination of verbal and quantitative scores) and a 4.0 on the analytical writing component is expected.

b. A minimum score of 400 or better on the MAT may be used instead of the GRE.

C. **Academic Records.** Applicants must submit an official transcript indicating successful completion of a master’s degree program from an institution accredited by an accrediting agency recognized by the U.S. Department of Education. Transcripts should be sent directly to the Office of Graduate Admissions from all schools previously attended.

D. A master’s degree in education (or a related area) is required before enrolling in doctoral-level coursework.

E. Applicants with a non-educational master’s degree may be required to complete M.Ed. core courses (up to 12 additional hours) before taking any Ed.D. coursework.

F. Ed.D. applicants must have a cumulative GPA of 3.00 or above on graduate degree required for entrance to the program.

G. **Professional Vita.** Include degrees earned, educational experience, and career goals.

H. **Technology Questionnaire (available online).** Computer access and literacy in word processing, Internet, and e-mail are required for all graduate education students.

I. **The Test of English as a Foreign Language (TOEFL).** Liberty University is authorized under federal regulations to enroll non-immigrant alien students. Any person who is not a citizen or permanent resident of the United States and who desires to be admitted to the University must contact the Office of Admissions. Applicants must take the Test of English as a Foreign Language (TOEFL) if English is not their national language. An official score report must be forwarded to Liberty University before an admission decision will be made. The minimum acceptable score for admission is 600. Information regarding the TOEFL may be obtained from: Educational Testing Services; TOEFL Services; P.O. Box 6151; Princeton, NJ 08541, USA.

**TRANSFER OF CREDIT**

All graduate transfer credits are subject to the approval of the School of Education (SOE) Graduate Committee. Such courses must carry a grade of at least a B and be comparable to Liberty University graduate courses. Transfer credit will only be considered from institutions or schools accredited by an accrediting agency recognized by the U.S. Department of Education. With approval, up to six hours may be transferred into the Ed.S. program and up to 15 semester hours may be transferred into the Ed.D. program. It is the responsibility of each applicant to supply official transcripts along with a written request to have credit applied to the degree program. Transfer credits must have been completed within the previous five years. Courses from a completed degree will not be accepted as transfer (see exception below). Credit for life experience and for correspondence courses will not be awarded at the graduate level.

Applicants who have previously completed an Educational Specialist (Ed.S.) or equivalent degree from an institution or school accredited by an agency recognized by the U.S. Department of Education will be considered for advanced standing in the Ed.D. program. This may include credit for up to 24 hours of actual coursework toward satisfaction of Ed.D. requirements. Where previous courses from an Ed.S. degree are appropriate, this entails credit for up to half of the actual courses required for the Ed.D.
GRADUATION REQUIREMENTS

In addition to other regulations governing graduation, as stated in the Liberty University catalog, Ed.D. students must meet the following requirements:

In addition to other regulations governing graduation, as stated in the Liberty University catalog, Ed.D. students must meet the following requirements:

1. Complete a minimum of 60 semester hours beyond the master’s degree for Ed.D. (including dissertation).
2. A minimum of 45 semester hours of coursework must be taken through Liberty.
   - Applicants who have previous completed an Education Specialist (Ed.S.) or equivalent degree from an institution accredited by an agency recognized by the U.S. Department of Education will be considered for advanced standing (up to 24 hours) in the Ed.D. program.
3. Maintain a 3.00 GPA to remain in the program, with no grade lower than B (includes grades of B+ & B-). Students earning a letter grade lower than B+/B/B- (or two NP grades) may be dismissed from the program or required to shift to an EdS program. While all course grades are averaged into the GPA, course credit toward degree completion is not granted for a grade of C, D or F (includes +/- grades). Students may repeat one course in which a C+/C/C- or below was received. The most recent grade will be calculated into the GPA. Any additional use of the repeat policy for a repeated course must have the approval of the School of Education.
4. Satisfy all contracts made between the SOE Graduate Committee and the student upon acceptance into the degree program must be satisfied before the degree will be awarded.
5. Complete a minimum of 12 semester hours in residency; EDUC 741 must be completed in residency within the first year in the program with a minimum grade of “B”. Ed.D. candidates must pass an on-campus comprehensive examination upon completion of the course requirements for the program of study.
6. Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

COMPREHENSIVE EXAM

A comprehensive examination must be successfully completed prior to submission of the dissertation proposal. The exam process is taken with EDUC 919, the final residential course. Students may have no more than two attempts at passing the comprehensive exam.

DISSERTATION

Before beginning the dissertation research, the doctoral dissertation committee must approve the research proposal. The dissertation is expected to exhibit scholarship, reflect mastery of technique, and make a distinctive contribution to the field of knowledge in which the candidate has specialized. A faculty committee of at least three (3) members, comprised of a chair and at least two (2) other approved members is responsible for the general supervision of the doctoral dissertation. An on-campus defense of the dissertation is required for final approval.

Once students enter the dissertation phase of their degree, they must maintain continuous enrollment (Fall, Spring, and Summer semesters) until they complete all degree requirements. If they do not, they will break enrollment, and they will be required to apply for readmission if/when they wish to resume the pursuit of their degree. They will have to complete their degree under the Degree Completion Plan (DCP) in effect at the time of their readmission.

TIME LIMITS FOR DEGREE COMPLETION

The time limit for completing the degree from the date of admission to the program is seven years for the Ed.D. Only in unusual circumstances may the student be granted an extension. Granting of an extension of time will usually result in additional requirements. Any student who does not complete coursework within the permissible time limit, for any reason including discontinued enrollment, must reapply for admission. A student may reapply only once, and will be subject to the current standards and curriculum. The SOE Graduate Committee will determine if any previous courses are sufficiently time sensitive and must be repeated. Beginning with the date of readmission, the student’s time limit for degree completion is determined by the number of hours remaining.

SCHEDULING RESIDENTIAL COURSES

Residential graduate classes are scheduled as one week intensives during the summer, in December and January and weekend classes in fall and spring. Pre-class and post-class assignments are required for intensive courses and for many of the weekend courses. Required residential classes include EDUC 741, 730 and 919 for the Ed.D. with a concentration in Curriculum and Instruction, and EDUC 741, 747, and 919 for the Ed.D. with a concentration in Educational Leadership. EDUC 919 must be taken as the final residential course (along with EDUC 970).

Programs of Study

Doctor of Education (Ed.D.)

Curriculum and Instruction Concentration (60 hrs)

Program Option: Online Format

<table>
<thead>
<tr>
<th>Leadership Core (12 hrs)</th>
<th>Research and Evaluation Core (12 hrs)3</th>
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</thead>
<tbody>
<tr>
<td>EDUC 701 Theories and Research in Educational Psychology</td>
<td>EDUC 812 Advanced Education Statistics</td>
</tr>
<tr>
<td>EDUC 703 Theories of Historical and Social Foundations</td>
<td>EDUC 815 Quantitative Methods of Research</td>
</tr>
<tr>
<td>EDUC 740 Leadership Principles and Ethics</td>
<td>EDUC 817 Qualitative Methods of Research</td>
</tr>
<tr>
<td>EDUC 741,2 Theories of Educational Leadership</td>
<td>EDUC 919,4 Professional Writing for Publication</td>
</tr>
</tbody>
</table>

Concentration Area Courses (24 hrs)

| EDUC 721 Issues and Trends in Exceptionality | EDUC 730 Technology Practices for Instructional Improvement |
| EDUC 746 Conflict Resolution | EDUC 771 Curriculum Theory |
| EDUC 871 Investigations in Curriculum Change | EDUC 600-800 level elective course |
| EDUC 600-800 level elective course | EDUC 817 Issues and Trends in Exceptionality |
| Choose one: | EDUC 735 Teaching the College Student (Higher Education) |

Choose one:

| EDUC 915 Quantitative Analysis | EDUC 917 Quantitative Analysis |
| EDUC 970 Comprehensive Exam | |

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Liberty University Graduate Catalog – 2013-2014

1. Incorporate moral leadership and ethical decision-making within the sport management workplace in the context of a Christian worldview.
2. Aspiring sport leaders will design programs and procedures that meet the needs of employees in a variety of sport management settings.
3. Aspiring sport leaders will develop an understanding of the professional role and responsibilities in a variety of sport management settings.
4. Aspiring sport leaders will demonstrate an understanding of the role and responsibilities of sport management as a profession.
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EDUC 980: Dissertation Prospectus 3
EDUC 989: Dissertation Proposal and Research 6
EDUC 990: Dissertation Defense 3

Note: Licensure Option: Upon completion of this program plan including courses noted below, initial license/experience, and passing the required Virginia assessments, you will be eligible for a Virginia license in this program’s area of endorsement. Refer to www.liberty.edu/advisingguide

1. Course offered in Residence (EDUC 741, 747, 915, 917, 919)
2. EDUC 741 must be earned with a grade of B or higher.
3. An educational research course equivalent to EDUC 518 is a prerequisite to the Research and Evaluation Core.
4. EDUC 919 should be one of the final courses in the program; must be taken after completing EDUC 815 & 817.
5. Choose any 600-800 level course except EDUC 798 which may not be used as an elective in the Ed.D.
6. 600-level courses are K-12 focus and may require field experience. Additional courses required for licensure are listed on the following page and may be taken for 600-800 level elective.
7. Once the student enters the Dissertation phase, he/she must maintain continuous enrollment (Fall, Spring and Summer semesters) until all degree requirements are completed.
8. EDUC 989 must be taken a minimum of two times. Any student who is not ready for enrollment in EDUC 990 after completing the second enrollment in EDUC 989 may be required, as determined by the student’s dissertation chair, to repeat EDUC 989 until deemed ready for enrollment in EDUC 990.
9. EDUC 990 (dissertation defense) must be completed on campus; does not count toward residency requirements.

DEGREE COMPLETION PLANS (DCP)
The Degree Completion Plans for the graduate programs in the School of Education are available online at http://www.liberty.edu/dcps.

Department of Sport Management

Vicky-Lynn Martin, B.S., M.S., D.S.M.
Chair, Department of Sport Management
Associate Professor of Sport Management

Clark T. W. Zealand, B.S., M.A., Ph.D.
Director, Graduate Programs in Sport Management
Associate Professor of Sport Management

Faculty

RESIDENTIAL – FULL-TIME

Professor

Martin, V.
Associate Professor

Blosser; Heisey; Zealand

Master of Science in Sport Management (M.S.)

PURPOSE

The Master of Science degree is designed to prepare competent and effective leaders with a biblical worldview who will model high standards and assume a leadership role in the sport industry. Leaders in the field of sport management are seen as those who assume a facilitating role in accomplishing the goals and objectives of a business based administrative position in sport.

PROGRAM LEARNING OUTCOMES

The student will be able to:
1. Incorporate moral leadership and ethical decision-making within the sport management workplace in the context of a Christian worldview.

EDUC 9809: Dissertation Proposal and Research 6
EDUC 9909: Dissertation Defense 3

Note: Licensure Option: Upon completion of this program plan including courses noted below, initial license/experience, and passing the required Virginia assessments, you will be eligible for a Virginia license in this program’s area of endorsement. Refer to www.liberty.edu/advisingguide

1. Course offered in Residence (EDUC 741, 747, 915, 917, 919)
2. EDUC 741 must be earned with a grade of B or higher.
3. An educational research course equivalent to EDUC 518 is a prerequisite to the Research and Evaluation Core.
4. EDUC 919 should be one of the final courses in the program; must be taken after completing EDUC 815 & 817.
5. Choose any 600-800 level course except EDUC 798 which may not be used as an elective in the Ed.D.
6. 600-level courses are K-12 focus and may require field experience. Additional courses required for licensure are listed on the following page and may be taken for 600-800 level elective.
7. Once the student enters the Dissertation phase, he/she must maintain continuous enrollment (Fall, Spring and Summer semesters) until all degree requirements are completed.
8. EDUC 989 must be taken a minimum of two times. Any student who is not ready for enrollment in EDUC 990 after completing the second enrollment in EDUC 989 may be required, as determined by the student’s dissertation chair, to repeat EDUC 989 until deemed ready for enrollment in EDUC 990.
9. EDUC 990 (dissertation defense) must be completed on campus; does not count toward residency requirements.
2. Demonstrate critical thinking skills in evaluating economic, environmental, cultural, and social impacts on sport management issues.
3. Integrate theoretical knowledge with practical skills necessary for advanced career positions in sport management.
4. Demonstrate research skills in the area of sport management.
5. Demonstrate professional communication skills in written, oral, and technological venues.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS
In addition to the general admission procedures, specific admission requirements for the M.S. in Sport Management are listed below. The following items must be submitted to the Office of Graduate Admissions prior to registering for any graduate courses. Where noted, forms are available online at http://www.luonline.com.

1. Applicants should hold a 3.00 grade point average for undergraduate study. Applicants who do not meet this requirement may be considered for admission to the program on Academic Caution, but will be required to take GRST 500 – Introduction to Graduate Writing. This course is designed to give students the skills they need to complete successful written projects in Graduate level courses.

2. Curriculum and General Requirements. Students must choose either a thesis (36-hour) or non-thesis (internship) (36-hour) track.
   A. Thesis track: students have the following requirements (15 hours) beyond the core courses:
      - Cognate – students must select either the Sport Administration, Outdoor Adventure Sport, or Tourism Cognate after consulting with the Graduate Program Director.
      - SMGT 689 – Thesis Proposal and Research (pass/fail) (3 hours)
      - SMGT 690 – Thesis Defense (3 hours)
   B. Non-Thesis (Internship) track – students have the following requirements (15 hours) beyond core courses:
      - Students whose primary interest lies in a career in the sport or recreation management may begin their internship upon completion of at least 21 hours of coursework.
      - The internship must consist of at least one full academic unit or 400 hours at a designated internship site.
      - SMGT 699 – Internship (6 hours).

TRANSFER CREDIT
Students may transfer up to two graduate-level courses (total of 6 credit hours). Such courses must carry a grade of at least a B- and be comparable to Liberty University graduate courses. Transfer credit will only be considered from institutions or schools accredited by an accrediting agency recognized by the U.S. Department of Education. It is the responsibility of each applicant to supply official transcripts along with a written request to have credit applied to the degree program. Transfer credits must have been completed within the previous five years. Courses used in the completion of an undergraduate or master’s degree cannot be approved as part of the coursework for the M.S. degree.

Credit for life experience and for correspondence courses will be considered transfer credits. Credit for life experience and for correspondence courses will be approved as a part of the coursework for the M.S. degree.

Credit for life experience and for correspondence courses will not be awarded at the graduate level. Credits from a prior degree on the same academic level earned through Liberty University are considered transfer credits.

GRADUATION REQUIREMENTS
In addition to other regulations governing graduation, as stated in the Liberty University Catalog, M.S. candidates must:

1. Complete 36 semester hours for the M.S. in Sport Management.
2. Complete a minimum of 30 semester hours through Liberty, not to include credits from a prior degree earned through Liberty.
3. A maximum of six (6) hours of transfer credit, including credits from a degree on the same academic level previously earned through Liberty University, may be applied to the degree.
4. Successfully complete a comprehensive exam at the conclusion of all Sport Management core courses and before enrolling in the culminating activity. The comprehensive exam will be made available after 21 hours have been completed. Comprehensive examinations are administered online in the fall, spring, and summer.
5. May register for SMGT 699 after the successful completion of 21 hours, and successfully passing the comprehensive exam.
6. Students must maintain a 3.00 GPA to remain in the program, with no more than two Cs permitted (includes grades of C+ & C-). While all course grades are averaged into the GPA, course credit toward degree completion is not granted for a grade of D (or D+/D-) or F. Students may repeat one course in which a C+/C/C- or below was received. The most recent grade will be calculated into the GPA. Any additional use of the repeat policy for a repeated course must have the approval of the School of Education.
7. All Resident students are required to enroll in and pass GRST 500 in their first semester.
8. All Online students admitted on Academic Caution are required to enroll in and pass GRST 500 in their first semester.

Programs of Study

Master of Science in Sport Management (M.S.) (36 hrs)

GENERAL STUDIES NON-THESIS COGNATE

Program Options: Online and Residential Formats

Core Courses
SMGT 501 Social Issues in Sport Management 3
SMGT 502 Sport Marketing and Public Relations 3
SMGT 503 Ethics in Sport 3
SMGT 504 Foundations of Sport Ministry 3
SMGT 505 Legal Issues in Sports 3
SMGT 506 Economics and Financial Management of Sport 3
SMGT 518 Understanding Educational Research and Assessment 3

Cognate Courses (15 hrs)

Elective Courses (9 hrs)
SMGT ___ Electives 9

Internship (6 hrs)
SMGT 699 Internship 6

1 May register for SMGT 699 after the successful completion of 21 hours and passing the comprehensive exam.
2 May register for SMGT 699 after successfully completing 21 hours and passing the Comprehensive Exam.
### Master of Science in Sport Management (M.S.) (36 hrs)

**OUTDOOR ADVENTURE SPORT COGNATE (NON-THESIS)**

**Program Options: Online and Residential Formats**

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<td>SMGT 699(^1) Internship</td>
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### Master of Science in Sport Management (M.S.) (36 hrs)

**OUTDOOR ADVENTURE SPORT COGNATE (THESIS)**

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### Master of Science in Sport Management (M.S.) (36 hrs)

**SPORT ADMINISTRATION COGNATE (THESIS)**

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### Master of Science in Sport Management (M.S.) (36 hrs)

**SPORT ADMINISTRATION COGNATE (THESIS)**

**Program Options: Online and Residential Formats**

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### Master of Science in Sport Management (M.S.) (36 hrs)

**OUTDOOR ADVENTURE SPORT COGNATE (NON-THESIS)**

**Program Options: Online and Residential Formats**

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### Master of Science in Sport Management (M.S.) (36 hrs)

**SPORT ADMINISTRATION COGNATE (THESIS)**

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<td>SMGT 504 Foundations of Sport Ministry</td>
<td>3</td>
</tr>
<tr>
<td>SMGT 505 Legal Issues in Sports</td>
<td>3</td>
</tr>
<tr>
<td>SMGT 506 Economics and Financial Management of Sport</td>
<td>3</td>
</tr>
<tr>
<td>SMGT 518 Understanding Educational Research and Assessment</td>
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</table>

<table>
<thead>
<tr>
<th>Cognate Courses (15 hrs)</th>
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</thead>
<tbody>
<tr>
<td>SMGT 511 Foundations of Outdoor Adventure Sport</td>
<td>3</td>
</tr>
<tr>
<td>SMGT 512 Outdoor Adventure Programming</td>
<td>3</td>
</tr>
<tr>
<td>SMGT 513 Leadership and Administration of Outdoor Adventure Sport</td>
<td>3</td>
</tr>
<tr>
<td>SMGT 689(^1) Thesis Proposal and Research</td>
<td>3</td>
</tr>
<tr>
<td>SMGT 690 Thesis Defense</td>
<td>3</td>
</tr>
</tbody>
</table>

\(^1\) May register for SMGT 689 after successfully completing 21 hours and passing the Comprehensive Exam.

### Master of Science in Sport Management (M.S.) (36 hrs)

**SPORT ADMINISTRATION COGNATE (NON-THESIS)**

**Program Options: Online and Residential Formats**

<table>
<thead>
<tr>
<th>Core Courses (21 hrs)</th>
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<tbody>
<tr>
<td>SMGT 501 Social Issues in Sport Management</td>
<td>3</td>
</tr>
<tr>
<td>SMGT 502 Sport Marketing and Public Relations</td>
<td>3</td>
</tr>
<tr>
<td>SMGT 503 Ethics in Sport</td>
<td>3</td>
</tr>
<tr>
<td>SMGT 504 Foundations of Sport Ministry</td>
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<tr>
<td>SMGT 690 Thesis Defense</td>
<td>3</td>
</tr>
</tbody>
</table>

\(^1\) Any student who is not ready for enrollment in SMGT 690 after completing SMGT 689 may be required, as determined by the student’s thesis chair, to repeat SMGT 689 until deemed ready for enrollment in SMGT 690.

### Master of Science in Sport Management (M.S.) (36 hrs)

**SPORT ADMINISTRATION COGNATE (THESIS)**

**Program Options: Online and Residential Formats**

<table>
<thead>
<tr>
<th>Core Courses (21 hrs)</th>
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</tr>
</thead>
<tbody>
<tr>
<td>SMGT 501 Social Issues in Sport Management</td>
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<tr>
<td>SMGT 518 Understanding Educational Research and Assessment</td>
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</tbody>
</table>

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<th>Cognate Courses (15 hrs)</th>
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<tbody>
<tr>
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<tr>
<td>SMGT 612 Outdoor Adventure Programming</td>
<td>3</td>
</tr>
<tr>
<td>SMGT 613 Leadership and Administration of Outdoor Adventure Sport</td>
<td>3</td>
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<tr>
<td>SMGT 689(^1) Thesis Proposal and Research</td>
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</tr>
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</tr>
</tbody>
</table>

\(^1\) May register for SMGT 689 after successfully completing 21 hours and passing the Comprehensive Exam.
Master of Science in Sport Management (M.S.) (36 hrs)

TOURISM COGNATE (THESES)

Program Option: Online and Residential Formats

Core Courses (21 hrs)

- SMGT 501 Social Issues in Sport Management 3
- SMGT 502 Sport Marketing and Public Relations 3
- SMGT 503 Ethics in Sport 3
- SMGT 504 Foundations of Sport Ministry 3
- SMGT 505 Legal Issues in Sports 3
- SMGT 506 Economics and Financial Management of Sport 3
- SMGT 518 Understanding Educational Research and Assessment 3

Cognate Courses (15 hrs)

- TOUR 601 Current Issues and Theories for Hospitality and Tourism 3
- TOUR 602 Hospitality and Tourism Marketing Strategy 3
- TOUR 603 Sport and Event Tourism Planning and Impacts 3
- SMGT 689 Thesis Proposal and Research 3
- SMGT 690 Thesis Defense 3

1 Any student who is not ready for enrollment in SMGT 690 after completing SMGT 689 may be required, as determined by the student's thesis chair, to repeat SMGT 689 until deemed ready for enrollment in SMGT 690.

Graduate Certificates

The School of Education offers graduate certificates in several areas of study through Liberty University Online.

ADMISSION REQUIREMENTS

Please refer to the Admissions Requirements Matrix for Certificates in the Graduate Admissions section of this Catalog.

CERTIFICATE COMPLETION REQUIREMENTS

1. 9 total hours
2. All courses must be completed through Liberty University
3. 2.00 GPA
4. No grade of D (includes grades of D+ & D-) may be applied to the degree
5. Degree must be completed within 3 years
6. Submit a Certificate Completion Application to the Registrar’s Office at the beginning of the final semester

Note: Students who want to apply certificate courses to a graduate or seminary degree program will have to abide by the GPA and grade requirements of that degree program.

Graduate Certificates

Graduate Certificate in Autism Education (9 hrs)

Program Options: Online Format

- EDUC 527 Characteristics of Autism Spectrum Disorder and Assessment 3
- EDUC 528 Communication, Language and Sensory Aspects for Autism 3
- EDUC 624 Classroom Management 3

Graduate Certificate in Educational Technology and Online Instruction (9 hrs)

Program Options: Online Format

- EDUC 629 Technology and Diversity 3
- EDUC 631 Foundations of Educational Technology and Online Learning 3
- EDUC 633 Principles of Design and Management in Educational Technology and Online Learning 3

1 EDUC 500, 518, 521, 604 and 672 are prerequisites for EDUC 629 and 631

Graduate Certificate in Gifted Education (12 hrs)

Program Options: Online Format

- EDUC 526 Principles and Practices in Gifted Education 3
- EDUC 620 Organization and Design of Gifted Ed Programs 3
- EDUC 621 Educational Assessment for Special Needs 3
- EDUC 627 Readings and Research in Gifted Education 3

1 EDUC 500 or 501 is a prerequisite for EDUC 526
2 EDUC 500, 518 and 521 is a prerequisite for EDUC 621

Graduate Certificate in Middle Grades (9 hrs)

Program Options: Online Format

- EDUC 601 Professional Development in Middle Grades Education 3
- EDUC 602 Young Adolescents, Schools, and Communities 3

Choose one:

- EDUC 635 Teaching Science in the Middle School – OR
- EDUC 637 Teaching Social Studies in the Middle School
### Graduate Certificate in Outdoor and Adventure Sport (9 hrs)

**Program Options: Online Format**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SMGT 611</td>
<td>Foundations of Outdoor Adventure Sport</td>
<td>3</td>
</tr>
<tr>
<td>SMGT 612</td>
<td>Outdoor Adventure Programming</td>
<td>3</td>
</tr>
<tr>
<td>SMGT 613</td>
<td>Leadership and Administration of Outdoor Adventure Sport</td>
<td>3</td>
</tr>
</tbody>
</table>

### Graduate Certificate in Preschool (9 hrs)

**Program Options: Online Format**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 501</td>
<td>Advanced Child Development</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 653</td>
<td>Current Issues in Early Childhood Education</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 670</td>
<td>Curriculum and Methods for Early Childhood</td>
<td>3</td>
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</tbody>
</table>

### Graduate Certificate in School Leadership (9 hrs)

**Program Options: Online Format**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 642</td>
<td>Leadership &amp; Supervision in Education</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 643</td>
<td>Contemporary Issues in Educational Policy</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 644</td>
<td>School Leadership in Diverse Settings</td>
<td>3</td>
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</table>

### Graduate Certificate in Sport Management (9 hrs)

**Program Options: Online Format**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SMGT 502</td>
<td>Sport Marketing &amp; Public Relations</td>
<td>3</td>
</tr>
<tr>
<td>SMGT 504</td>
<td>Foundations of Sport Ministry</td>
<td>3</td>
</tr>
<tr>
<td>SMGT 633</td>
<td>Management and Leadership in Sport Organizations</td>
<td>3</td>
</tr>
</tbody>
</table>

**CERTIFICATE COMPLETION PLANS**

Certificate Completion Plans (CCP) can be accessed online at [http://www.liberty.edu/index.cfm?PID=27910](http://www.liberty.edu/index.cfm?PID=27910).
Administration
Shawn D. Akers, B.A., M.A., J.D.
Dean, Helms School of Government
Associate Professor of Government
Stephen M. Parke, B.S., J.D., LL.M.
Associate Dean, Helms School of Government
Associate Professor of Criminal Justice
Ronald Miller, B.A., M.S.
Associate Dean, Helms School of Government
Assistant Professor of Government

Faculty
RESIDENTIAL – FULL-TIME
Professor
- Bowers; Buzzy; Murphy; Samson
Associate Professor
- Akers; Ferdon; Metallo; Parke
Assistant Professor
- Cox; Martin

DISTANCE EDUCATION – FULL-TIME
Associate Professor
- Fischer
Assistant Professor
- Chupp; Cloonan; McDonald; Mitchell; Naus; Ojo; Orr; Pang; Prentice; VanHeemst; Watson; Wells

Master of Arts in Public Policy (M.A.P.P.)

PURPOSE
The Master of Arts in Public Policy (MAPP) is a joint venture of Liberty University School of Law and Liberty University’s Helms School of Government. Graduate level training pointedly designed to “impact the world” by training Christ-centered statesmen, leaders, scholars and policy makers, the MAPP will train its graduate to effectively shape policy in governmental, legislative, political, communications, managerial, academic, and international relations areas. The Master of Arts in Public Policy provides access to faculty who are statesmen, leaders and policy makers and embody a Christ-centered philosophy that Liberty University ascribes to an imparts to a world in need of Christ’s directed influence.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS
In addition to the general admission requirements, specific requirements for admission to the Master of Arts in Public Policy (MAPP) are as follows:

1. Earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.).
2. An undergraduate cumulative GPA of 3.00 or above (on a 4.00 scale).
3. TOEFL (if applicable).

Students who do not meet the minimum GPA requirement may be admitted on Academic Caution status; these students must take and pass GRST 500 – Introduction to Graduate Writing in their first semester.

TRANSFER CREDIT
Students may transfer up to nine (9) hours of graduate-level credit from an accredited institution. In order to transfer credit, students must have earned the minimum grade of B-, and courses must have been completed within 10 years of the start date of the student’s program at Liberty University. Credits from a prior degree on the same academic level earned through Liberty University are considered transfer credits.

PROGRAM LEARNING OUTCOMES
The student will be able to:
1. Analyze, plan, and develop public policies and/or public policy initiatives for national, state, and local governmental organizations, international organizations, private entities, and/or non-governmental agencies.
2. Conduct quantitative and qualitative research on issues affecting federal, state and/or local legislative bodies.
3. Analyze impact of existing or proposed public policies on individuals, institutions, American society and/or international relations.
4. Analyze structure and operations of governments, corporations, for-profit, non-profit entities and the judiciary as they relate to public policy.
5. Apply appropriate analysis skills.

PROGRAM FORMAT
The Master of Arts in Public Policy (MAPP) will be offered entirely online with a few optional residential intensive sessions typically during times when the Liberty University School of Law is not in session, such as during the breaks or summer months.

GRADUATION REQUIREMENTS
In addition to other regulations governing graduation as stated in this Catalog, M.A. in Public Policy graduates must:
In addition to other regulations governing graduation as stated in this Catalog, Master of Arts in Public Policy (MAPP) graduates must:
- Complete 39 total hours
- A minimum of 30 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty.
- A maximum of nine (9) hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
- Maintain a minimum cumulative GPA of 3.00
- No more than two (2) grades of C may be applied to the degree (includes grades of C+ & C-)
- No grades of D may be applied to the degree (includes grades of D+ & D-)
- Students must complete all work for the degree within five years of initial enrollment of the program.
- All Online students admitted on Academic Caution are required to enroll in and pass GRST 500 in their first semester.
- Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester

The faculty may change the requirements for the receipt of the Master of Arts in Public Policy (MAPP), as well as the courses offered, at any time. A student will be subject to the graduation requirements of the Catalog at the time of the student’s enrollment.
To maintain enrollment, students must enroll in at least one course during the academic year (from Fall to Summer).

The faculty may change the requirements for the receipt of the M.A. in Public Policy, as well as the courses offered, at any time. A student will be subject to the graduation requirements of the Catalog at the time of the student’s enrollment. To maintain enrollment, students must enroll in at least one course during the academic year (from Fall to Summer).

Program of Study

Master of Arts in Public Policy (M.A.P.P.) (39 hrs)

Program Option: Online Format

Core Courses (21 hrs)
- PPOG 500 Introduction to Writing, Research and Turabian 3
- PPOL 501 Foundations of American Governance: An Introduction to Public Policy 3
- PPOG 502 Economics and Public Policy 3
- PPOG 503 Political Philosophy 3
- PPOG 504 Leadership, Statesmanship, and Governance1
- PPOL 505 Applied Public Policy Research Methods1 3
- PPOG 506 Introduction to Geopolitics1 3

Elective Courses (18 hrs)2,3
Choose from the selected disciplines:
- BMAL 500, 501, 550, 602; BUSI 520, 604, 605, 606, 607, 620; COMS 520, 560, 622; EDUC 500, 518, 604, 631; PADM 501, 530, 550, PPOG 624, 635, 640, 641; PPOG 630, 631, 650 and 652

1 Students who have obtained or are pursuing a J.D. through Liberty University may substitute electives with up to nine credit hours from the following courses: LAW 501, 502, 531, 532, 581, 585, 601, 605, 610, 645, 720, 721, 725, 741, 743, 745, 755, 760, 761 and 765

2 Students are strongly encouraged to take PPOL 501, PPOG 502, and PPOG 503 before this course. The content of these courses will help set a foundation for the remaining Public Policy coursework.

3 Non-Liberty students pursuing a J.D. or have a completed J.D. may be able to use up to 9 hours of Law Credit towards this degree pending review and approval by the LU School of Law

<table>
<thead>
<tr>
<th>CAMPAIGNS AND ELECTIONS COGNATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cognate Courses (12 hrs)</td>
</tr>
<tr>
<td>PPOG 624 Presidential Leadership</td>
</tr>
<tr>
<td>PPOG 635 Speech Writing for Candidates and Officeholders</td>
</tr>
<tr>
<td>PPOL 630 Campaign Tactics, Strategies and Management</td>
</tr>
<tr>
<td>PPOL 631 Media, Message and Political Communications</td>
</tr>
</tbody>
</table>

Elective Courses (6 hrs)2,3
Choose two of the following courses for which prerequisites have been met: BMAL 500, 501, 550, 602, BUSI 520, 604, 605, 606, 607, 620; COMS 520, 560, 622; EDUC 500, 518, 604, 631, PADM 501, 530, 550, PPOG 640, 641, PPOL 650 and 652

<table>
<thead>
<tr>
<th>INTERNATIONAL AFFAIRS COGNATE</th>
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<tbody>
<tr>
<td>Cognate Courses (12 hrs)</td>
</tr>
<tr>
<td>PPOG 640 Middle East Laws and Policy</td>
</tr>
<tr>
<td>PPOG 641 U.S. Middle East Foreign Policy</td>
</tr>
<tr>
<td>PPOL 650 International Law, Policy and Politics</td>
</tr>
<tr>
<td>PPOL 652 U.S. Foreign Policy and Sovereignty Issues</td>
</tr>
</tbody>
</table>

Elective Courses (6 hrs)2,3
Choose two of the following courses for which prerequisites have been met: BMAL 500, 501, 550, 602, BUSI 520, 604, 605, 606, 607, 620; COMS 520, 560, 622; EDUC 500, 518, 604, 631, PADM 501, 530, 550, PPOG 624, 635, PPOL 630 & 631

<table>
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<th>MIDDLE EAST AFFAIRS COGNATE</th>
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</thead>
<tbody>
<tr>
<td>Cognate Courses (12 hrs)</td>
</tr>
<tr>
<td>PPOG 640 Middle East Laws and Policy</td>
</tr>
<tr>
<td>PPOG 641 U.S. Middle East Foreign Policy</td>
</tr>
<tr>
<td>PPOL 631 Media, Message and Political Communications</td>
</tr>
</tbody>
</table>

Elective Courses (6 hrs)2,3
Choose two of the following courses for which prerequisites have been met: BMAL 500, 501, 550, 602, BUSI 520, 604, 605, 606, 607, 620; COMS 520, 560, 622; EDUC 500, 518, 604, 631, PADM 501, 530, 550, PPOG 624, 635, PPOL 630 & 631

<table>
<thead>
<tr>
<th>PUBLIC ADMINISTRATION COGNATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cognate Courses (9 hrs)</td>
</tr>
<tr>
<td>PADM 501 Fundamentals of Public Administration 3</td>
</tr>
<tr>
<td>PADM 530 Politics, Strategies and Initiatives of Community Economic Development 3</td>
</tr>
<tr>
<td>PADM 550 Public Policy Analysis 3</td>
</tr>
</tbody>
</table>

Elective Courses (9 hrs)1,2
Choose three of the following courses for which prerequisites have been met: BMAL 500, 501, 550, 602, BUSI 520, 604, 605, 606, 607, 620; COMS 520, 560, 622; EDUC 500, 518, 604, 631, PPOG 624, 635, 640, 641, PPOL 630, 631, 650 and 652
Master of Science in Criminal Justice (M.S.)

PURPOSE

The purpose of this Master’s degree is to offer Criminal Justice professionals an advanced degree which focuses on both the Criminal Justice context and professional administration therein. The online context will allow these professionals to advance their careers by completing the degree while still working fulltime. Additionally, those students who seek a terminal degree in Criminal Justice or Public Administration will find this Master’s degree to be a helpful stepping stone.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS

In addition to the general admission requirements, specific requirements for admission to the Master of Science in Criminal Justice (M.S.) are as follows:

1. Earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.).
2. An undergraduate cumulative GPA of 3.00 or above (on a 4.00 scale).
3. TOEFL (if applicable). Students who do not meet the minimum GPA requirement may be admitted on Academic Caution status; these students must take and pass GRST 500 – Introduction to Graduate Writing in their first semester.

TRANSFER CREDIT

Students may transfer up to six (6) hours of graduate-level credit from an accredited institution. In order to transfer credit, students must have earned the minimum grade of B-, and courses must have been completed within 10 years of the start date of the student’s program at Liberty University. Credits from a prior degree on the same academic level earned through Liberty University are considered transfer credits.

PROGRAM LEARNING OUTCOMES

The student will be able to:

2. Integrate solid Christian World view principles into ethical and legal decision making in a criminal justice context.
3. Apply solutions to leadership challenges in the justice organization context.

GRADUATION REQUIREMENTS

In addition to other regulations governing graduation as stated in this Catalog, M.S. in Criminal Justice graduates must:

- Complete 36 total hours
- A minimum of 30 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty.
- A maximum of 6 hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
- Maintain a cumulative GPA of 3.00
- No more than two (2) grades of C may be applied to the degree (includes grades of C+ & C-).
- No Grade of D may be applied to the degree (includes grades of D+ & D-).
- Students must complete all work for the degree within five years of initial enrollment in the program.

- All online students admitted on Academic Caution are required to enroll in and pass GRST 500 in their first semester.
- Submit Graduation Application at the beginning of the final semester.

Program of Study

<table>
<thead>
<tr>
<th>Master of Science in Criminal Justice (M.S.) (36 hrs)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Program Option: Online Format</strong></td>
</tr>
<tr>
<td><strong>Core Courses (18 hrs)</strong></td>
</tr>
<tr>
<td>CJUS 500</td>
</tr>
<tr>
<td>CJUS 501</td>
</tr>
<tr>
<td>CJUS 510</td>
</tr>
<tr>
<td>CJUS 520</td>
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<tr>
<td>CJUS 530</td>
</tr>
<tr>
<td>CJUS 550</td>
</tr>
<tr>
<td><strong>Cognate Courses (12 hrs)</strong></td>
</tr>
<tr>
<td>PADM 501</td>
</tr>
<tr>
<td>PADM 530</td>
</tr>
<tr>
<td>PADM 550</td>
</tr>
<tr>
<td>COMS 560</td>
</tr>
<tr>
<td><strong>Electives (6 hrs)</strong></td>
</tr>
<tr>
<td>Choose two electives from the following for which the prerequisites have been met; BMAL 500, 501, BUSI 502, BUSI 503, BUSI 504, LEAD 620, PPROG 504 or PPOL 501. (^1)</td>
</tr>
</tbody>
</table>

1. Course must be taken through Liberty University

DEGREE COMPLETION PLANS (DCP)

The Degree Completion Plans for the Helms School of Government are available online at [http://www.liberty.edu/index.cfm?PID=2981](http://www.liberty.edu/index.cfm?PID=2981).
Graduate Certificates

The Helms School of Government offers a graduate certificate in several areas of study through Liberty University Online.

ADMISSION REQUIREMENTS
Please refer to the Admissions Requirements Matrix for Certificates in the Graduate Admissions section of this Catalog.

CERTIFICATE COMPLETION REQUIREMENTS
1. 9 total hours
2. All courses must be completed through Liberty University
3. 2.00 GPA
4. No grade of D (includes grades of D+ & D-) may be applied to the degree
5. Degree must be completed within 3 years
6. Submit a Certificate Completion Application to the Registrar’s Office at the beginning of the final semester

Note: Students who want to apply certificate courses to a graduate or seminary degree program will have to abide by the GPA and grade requirements of that degree program.

Graduate Certificate in Criminal Justice (9 hrs)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CJUS 500</td>
<td>Criminal Justice Integration</td>
<td>3</td>
</tr>
<tr>
<td>CJUS 520</td>
<td>Administration of Justice Organizations</td>
<td>3</td>
</tr>
<tr>
<td>CJUS 550</td>
<td>Topics and Trends in Criminal Justice</td>
<td>3</td>
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</tbody>
</table>

Graduate Certificate in Public Administration (9 hrs)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PADM 501</td>
<td>Fundamentals of Public Administration</td>
<td>3</td>
</tr>
<tr>
<td>PADM 530</td>
<td>Politics, Strategies and Initiatives of Community Economic Development</td>
<td>3</td>
</tr>
<tr>
<td>PADM 550</td>
<td>Public Policy Analysis</td>
<td>3</td>
</tr>
</tbody>
</table>

Graduate Certificate in Public Policy (9 hrs)

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<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
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</thead>
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<tr>
<td>PPOL 501</td>
<td>Foundations of American Governance</td>
<td>3</td>
</tr>
<tr>
<td>PPOL 502</td>
<td>Economics and Public Policy</td>
<td>3</td>
</tr>
<tr>
<td>PPOL 503</td>
<td>Political Philosophy</td>
<td>3</td>
</tr>
</tbody>
</table>

CERTIFICATE COMPLETION PLANS
Certificate Completion Plans (CCP) can be accessed online at http://www.liberty.edu/index.cfm?PID=27910.
School of Health Sciences

Administration

Dean, School of Health Sciences
Professor of Health Professions

Associate Dean, School of Health Sciences
Professor of Health Professions

Steve E. Warren, B.S., M.A.
Associate Dean, School of Health Sciences
Assistant Professor of Counseling

PURPOSE

The School of Health Sciences provides students graduate education and skill development opportunities in Counseling, Family Studies, Nursing and Public Health with an emphasis on the Christian worldview.

Department of Biology & Chemistry

David A. DeWitt, Ph.D.
Chair, Department of Biology & Chemistry
Professor of Biology

Faculty

RESIDENTIAL – FULL-TIME

Professor
Blais, M.; DeWitt, D.A.; Howell, L.D.; Hubbard, R.; McClintock, T.; Sharp,
Assistant Professor
Isaacs; Kalu; Mitchell, K.; Robinette

DISTANCE EDUCATION – FULL-TIME

Assistant Professor
Griffioen

Master of Science in Biomedical Sciences (M.S.)

PURPOSE

The Master of Science in Biomedical Sciences is a 39-hour graduate level program that serves primarily as a post-baccalaureate academic enhancement program to improve students’ academic record and increase their chances for admission to medical school and other professional programs. The program has three delivery formats: a one-year residential format, a two-year residential format and a two-year online format scheduled to begin in spring 2015. The online format will include residential intensive labs. Courses are taught from a biblical worldview and the program includes a required course in biomedical ethics.

PROGRAM LEARNING OUTCOMES

The student will be able to:
1. Apply scientific knowledge to problem solving in the biomedical sciences.
2. Synthesize and interpret information from the biomedical science literature.
3. Defend ethical decisions in biomedicine based on biblical principles.

PROGRAM SPECIFIC ADMISSION PROCEDURES

In addition to the General Admission Procedures outlined in this Catalog, applicants to the Master of Science in Biomedical Sciences program must have:
1. An earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.);
2. Official college transcript documenting the minimum GPA requirement and course prerequisites should be submitted. Minimum GPA for the one-year program is 3.00 and the minimum GPA for the two-year program is 2.75.

Prerequisite courses include:
• one year of general chemistry with lab
• one year of biology with lab
• one semester organic chemistry with residential lab (2 semesters recommended)
• one semester physics with residential lab (2 semesters recommended)
• one year human anatomy/physiology with residential lab or one semester histology with residential lab
• The following additional courses are recommended but not required prerequisites:
  o Genetics, Microbiology, Statistics
  o One semester cell biology or one semester biochemistry

3. Students must submit one of the following tests with a minimum score
• MCAT 20 for the one-year program or MCAT 18 for the two-year program. No score below 6; or
• GRE Verbal 140, Quantitative 145; or
• DAT 14.5 average
• PCAT 70 or higher (No score below 18 except speaking must be 16+)

4. Three faculty letters of recommendation are required (must be on university or company letterhead with signature.) These should document the candidate’s potential for medical/professional school and how the M.S. in Biomedical Sciences program would be beneficial and the candidate’s aptitude for graduate level work.

TRANSFER CREDIT

Students may transfer up to 15 hours of graduate course work from an accredited institution. In order to be eligible for transfer, course work must have a minimum grade of B-, and must have been completed in the past five (5) years. Credits from a prior degree on the same academic level earned through Liberty University are considered transfer credits.

GRADUATION REQUIREMENTS

1. Satisfactory completion of 39 hours
2. A minimum of 33 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty
3. A maximum of 15 hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty, may be applied to the degree
4. 3.00 GPA
5. No grades of C or D (including +/- grades) may be applied to the degree
6. Students may earn one grade of C+/C/-, which must be repeated for a grade of B- or higher
7. Students who earn more than one grade of C+/C/-, or any grade of D+ and lower, will be administratively dismissed from the program
8. Degree must be completed within 5 years
9. All Resident students are required to enroll in and pass GRST 500 in their first semester
10. Submit Graduation Application to the Registrar’s Office at the beginning of the final semester

Program of Study

Master of Science in Biomedical Science (M.S.) (39 hrs)

Program Option: Resident Formats

Core Courses (39 hrs)

<table>
<thead>
<tr>
<th>Course</th>
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<th>Hours</th>
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<tr>
<td>HLTH 501</td>
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</tr>
<tr>
<td>BCHM 551</td>
<td>Biochemistry</td>
<td>4</td>
</tr>
<tr>
<td>BIOM 503</td>
<td>Human Genetics</td>
<td>3</td>
</tr>
<tr>
<td>BIOM 513</td>
<td>Human Gross Anatomy</td>
<td>5</td>
</tr>
<tr>
<td>BIOM 515</td>
<td>Human Physiology</td>
<td>5</td>
</tr>
<tr>
<td>BIOM 600</td>
<td>Biomedical Ethics</td>
<td>3</td>
</tr>
<tr>
<td>BIOM 610</td>
<td>Human Neurology and Neuroanatomy</td>
<td>3</td>
</tr>
<tr>
<td>BIOM 615</td>
<td>Advanced Cell Biology</td>
<td>4</td>
</tr>
<tr>
<td>BIOM 620</td>
<td>Advanced Immunology</td>
<td>3</td>
</tr>
<tr>
<td>BIOM 625</td>
<td>Microbial Pathogenesis and Virology</td>
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</tr>
<tr>
<td>BIOM 630</td>
<td>Principles of Pathology</td>
<td>3</td>
</tr>
</tbody>
</table>

Center for Counseling and Family Studies

Tim Clinton, B.S., M.A., Ed.S., Ed.D., LPC
Executive Director, Center for Counseling and Family Studies
Professor of Counseling and Practical Theology

Patricia A. Hinkley, B.S., M.A., Ed.D.
Chair, Center for Counseling and Family Studies
Associate Professor of Counseling and Psychology

Allen Meyer, B.A., M.A., Ph.D.
Chair, Center for Counseling and Family Studies
Associate Professor of Counseling

Mark J. Myers, B.S., M.A.R., M.R.E., Ph.D.
Chair, Center for Counseling and Family Studies
Assistant Professor of Counseling

Elias S. L. Moitinho, B.S., M.R.E., M.A., Ph.D., LPC-S, LMFT, BCPCC
Director, MA Counseling Licensure Program
Director, Clinical Training
Associate Professor of Counseling

Director, Master of Arts in Human Services Counseling
Associate Professor of Counseling

Gary Sibcy, B.S., M.A., Ph.D., LP, LPC, LMFT
Director, Ph.D. Program in Counseling
Director, Center for Research and Evaluation
Professor of Counseling

Lisa S. Sosin, B.S., M.A., Ph.D., LLP, LPC
Associate Director, Ph.D. Program in Counseling
Associate Professor of Counseling

Faculty

RESIDENTIAL – FULL-TIME

Professor
Barker, E.; Clinton; Garzon; Hawkins, R.; Hinson; Sibcy; Thomas, J.; Wheeler, W.; Volk

Associate Professor
Brooks; Corsini; Daniel; Hawkins, S.; Hinkley; Jenkins; Meyer; Moitinho; O’Hare; Peters; Pride; Sosin

Assistant Professor
Deacon; Knight; Shaler

DISTANCE EDUCATION – FULL-TIME

Assistant Professor
Anders; Appleby; Bender Long; Bjerke; Breazeale; Brooks, S.; Burchard; Byars; Chara; Combs; Cooper, M. E.; Coy; Cross; Davis, J. L.; Deel; Dumont; Dunn, G.; Evans, A.; Evans, T.; Farwell; Ferreira, C.; Ferreira, J.; Fisher; Fox; Garcia; Gates; Gho; Giannatto; Gilliland; Gorbett; Grice; Gulley; Heck; Hickman; Hill, A.; Hobbs; Holland, W.; Hollis; Hull; Huson; Jackson, D.; Jenkins, C.; Johnson, S. G.; Johnson, S. A.; Joyce; Katz; Kilian; Kim, J. D.; Kitzmiller; Laatsch; Lane, D.; Larimore; Lewis, S. R.; McCreary; McIvor, D.; Mills, M.; Mooney; Moore, R. L.; Mosholder; Myers, J. K.; Niebuhr; Pace; Pangle; Parker, F.; Pawlowski; Pinkston; Powell; Rackley, Rice, D.; Roberts, W.; Robinson, S.; Rolen; Sadik; Sanders, K.; Small, D.; Smith, A. W.; Smith, R. P.; Smylie; Snodgrass; Stanley; Staten; Stille; Taylor, R.; Tetrault; Thomas, C. N.; Vareene-Thomas; Verga; Warren, J.; Washington; Welch; West; Westmeier; Winamaki; Williams, C.; Wilson, J.; Wilson, W.; Wright, J.; Zapf

PURPOSE

The Center for Counseling and Family Studies provides graduate education and training to prepare individuals for service as professionals within both the Christian and secular communities. Both the master’s and doctoral programs are offered to prepare students to work as counselor educators, supervisors, and advanced practitioners in academic, ministry, and clinical settings, as well as prepare them for leadership roles in other various human service fields. The M.A. programs also provide foundational studies that equip students to pursue doctoral studies and careers in community mental health and human service agencies, educational institutions, private practice, government, and business and industrial settings.

The Graduate Counseling Program, launched in 1981, is committed to providing quality professional training for healing human hurts from a perspective permeated by Christian faith. Our training in theory and practice of counseling is designed for those seeking career opportunities in mental health agencies, hospital programs, private practices, church-related counseling centers, and other public and private facilities.

Both the master’s and doctoral program are offered to prepare students to work as counselor educators, supervisors, and advanced practitioners in academic ministry, and clinical settings. The M.A. program provides foundational studies that equip students for licensure, to pursue doctoral students and careers in community mental health and human service agencies, educational institutions, private practice, government, and business and industrial settings.
### Master of Arts in Professional Counseling
#### Master of Arts in Marriage and Family Therapy

Students wishing to pursue professional counseling licensure should contact the appropriate state licensing board for more information. The Professional Counseling and/or Marriage and Family Therapy licensure program(s) at Liberty University/Liberty University Online may not fulfill licensure requirements for the states of Arkansas, Illinois, Kansas, Missouri, and New Hampshire.

The states of Mississippi and Louisiana do not accept the Master of Arts in Marriage and Family Therapy degree earned through Liberty University Online for licensure purposes. Additional information on problem states can be found at: [http://www.liberty.edu/academics/healthsciences/counseling/index.cfm?PID=6010](http://www.liberty.edu/academics/healthsciences/counseling/index.cfm?PID=6010)

### PROGRAM SPECIFIC ADMISSION PROCEDURES

In addition to the General Admission Procedures outlined in this Catalog, Master’s applicants to any of our Counseling programs must have *(variations in italics)*:

1. An earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.);
2. An undergraduate cumulative GPA of at least 3.00 (on a 4.00 scale);
3. Successfully completed a minimum of six semester hours of coursework in psychology or a closely related field of study (e.g., sociology, human services) and three hours of statistics.

Applicants must submit each of the items listed in the General Admissions Procedures to the Office of Graduate Admissions before being considered for acceptance to the program.

Applicants who have not successfully completed six hours of psychology or related studies and three hours of statistics for the Master’s in Professional Counseling or Marriage and Family Therapy may be admitted with the provision that they must complete the undergraduate coursework within the first two semesters of study. Applicants who do not meet the minimum GPA requirement may be considered for admission on Academic Caution status. Students admitted on Academic Caution must take and pass GRST 500 – *Introduction to Graduate Writing* in their first semester.

The applicant’s character, integrity, and general fitness to practice counseling may also be considered in the admission process. In addition, limited resources may indicate a need for limited enrollments, requiring the Center for Counseling and Family Studies to restrict admissions and to entertain special admissions only under exceptional circumstances.

To enable our students to be successful, the Center for Counseling and Family Studies have implemented admissions protocol for students wanting to enter the licensure track programs, but have less than the minimum 3.00 GPA.

### NOTIFICATION OF ADMISSION

Admission decisions normally are made within a few weeks following the receipt of *all* of the student’s documentation. Official notification of admission, and of any conditions attached to that admission, is sent by letter to the applicant by the Office of Graduate Admissions. Correspondence or notification from other sources does not constitute official notice of admission. The term for which the applicant is admitted is stated in the official admission letter from the Office of Graduate Admissions.

### TRANSFER OF CREDIT

Students may transfer up to 6 semester hours of coursework into the non-licensure 30-hour Human Services Counseling program, up to 12 hours of coursework into the 48-hour Professional Counseling program, and up to 15 hours of coursework into the 60-hour Professional Counseling and Marriage and Family Therapy programs. For a transferred course to replace a Liberty University course, the following requirements must be met:

1. The school at which the course was taken must be appropriately accredited.
2. The course credit must be at least three semester hours or five quarter hours.
3. The student must have earned a grade of B or better in the course.
4. The course must overlap one of Liberty’s courses by at least 80%.

Courses related to psychology and counseling that meet all but the last criterion may be transferred in as elective courses. Course work must have been completed within the previous eight years. Transfer credits will not be accepted for the following courses: COUN 500, 501, 505, 506, 507, 512, 598, 667, 698, and 699. Courses from an earned degree will not be accepted for transfer credit. Credit will not be awarded for life experience or continuing education workshops.

Students in the 48- and 60-hour Professional Counseling program are required to take COUN 505, 512, and 667 in residence (on campus). Students in the 60-hour Marriage and Family Therapy program are required to take COUN 505, 512, 610, and 667 in residence (on campus).

Credits from a prior degree on the same academic level earned through Liberty University are considered transfer credits. Liberty University course work that is more than seven (7) years old must be repeated.

### LICENSURE

Liberty University’s Center for Counseling and Family Studies provides academic course work in all areas required by the Virginia Board of Professional Counselors and Marriage and Family Therapists for licensure. The 60-hour M.A. degree program has been designed to meet licensure requirements for LPC in Virginia. With 12 additional hours of coursework, Liberty University’s M.A. degree (48-hour degree program) is acceptable to meet academic education and degree requirements established by the Virginia Board of Professional Counselors and Marriage and Family Therapists for licensure as a Licensed Professional Counselor, and a Marriage and Family Therapist. Students interested in licensure in other states are required to contact the licensing boards of those states to obtain copies of their licensing laws and regulations. These will help students ensure they take all courses necessary for licensure in those states.

The 30-hour Master of Arts in Human Services Counseling does not meet the requirements for state licensure in any state.

### EVALUATION AND RETENTION

Students are responsible for meeting the academic and professional standards of Liberty University and the counseling profession. The following requirements apply to all students:

1. Students are expected to use the American Counseling Association “Code of Ethics and Standards of Practice,” the American Association of Christian Counselors “Code of Ethics,” this Catalog, the Student Handbook, and the Liberty Way as guides for their behavior throughout their program. Each of these documents is available for reading and downloading from the respective organizational web sites. Students will undergo periodic evaluation by the
Counseling faculty for suitability as students and prospective counselors.
2. Students must remain in good academic standing, are required to maintain high ethical standards, and must demonstrate evidence of functional competency in fulfilling the professional roles required by the discipline.
3. Students (other than non-licensure 30-hour M.A. students) must pass a comprehensive examination that requires an ability to deal with more than individual course content. Satisfactory completion of comprehensive examination requires analysis, synthesis, and integration of the content within the counseling discipline.
4. Doctoral students must also develop, complete, and defend an acceptable dissertation following guidelines developed by the Graduate Administrative Council and approved by the Graduate Senate. Consult specific program sections of this catalog for additional requirements.

PROGRAM LEARNING OUTCOMES
The student will be able to:
1. Illustrate appropriate knowledge in all core curricular areas of counseling in preparation for certification and taking licensure exams and in procuring employment in the mental health field.
2. Demonstrate appropriate research and report writing skills including the use of APA format and computer technology.
3. Integrate biblical principles and secular theories in a responsibly eclectic manner.
4. Incorporate ethical and legal standards in the counseling arena.
5. Assess, diagnose and treat clients with a broad array of presenting problems and mental disorders using multiple counseling skills in established best practices.

Marriage and Family Therapy
The student will be able to evaluate child, adolescent, and marriage and family clients in order to effectively determine a treatment.

Licensure Programs in Counseling
The student will be able to evaluate diverse individual, group and family populations in order to effectively determine a treatment for client(s).

COURSE REQUIREMENTS
The two M.A. in Professional Counseling programs consist of a minimum of 48 and 60 hours of counseling courses that provide students with a thorough background in the areas of integration of faith and practice; individual and group counseling theories and skills; clinical practice; ethical, professional, and legal issues in counseling; social and cultural factors in counseling; human development across the lifespan; work, leisure, and career development theories and interventions; appraisal and assessment issues in counseling; and the application of research methodology and statistics to understand mental health issues. These degrees prepare individuals for licensure and national certification and careers in mental health agencies, hospital programs, private practices, ministry-related counseling centers, and other public and private facilities.

The M.A. in Marriage and Family Therapy consists of a minimum of 60 hours; 48 hours of course work from the Professional Counseling program, plus four additional courses: COUN 602, Marriage and Family Counseling II or COUN 611, Counseling Children and Their Families; COUN 603, Pre-Marital and Marital Counseling; COUN 610, Human Sexuality; and COUN 620, Counseling Adolescents and Their Families. Students’ internship experiences must consist of work with couples, families, and individuals from a systems perspective, with the majority of the direct service clock hours occurring with couples and family units. This concentration is appropriate for those seeking licensure as Marriage and Family Therapists (MFT).

5. Assess, diagnose and treat clients with a broad array of presenting problems and mental disorders using multiple counseling skills in established best practices.

6. No grades of D (includes grades of D+ & D-) may be applied to the degrees.

7. A student may retake a course in which he or she received a grade of C- or below. The most recent grade will be recorded on the transcript. Students may apply the repeat policy for nine hours.

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8. Liberty course work that is more than seven (7) years old must be repeated.
9. The degrees must be completed within seven (7) years.
10. All Resident students are required to enroll in and pass GRST 500 in their first semester.
11. All Online students admitted on Academic Caution are required to enroll in and pass GRST 500 in their first semester.
12. Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

Programs of Study

Master of Arts in Professional Counseling (M.A.)
(48-hr track)

Program Options: Online and Resident Formats

Core Courses (48 hrs)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>COUN 500</td>
<td>Orientation to Counselors Professional Identity and Function</td>
<td>3</td>
</tr>
<tr>
<td>COUN 501</td>
<td>Ethical and Legal Issues in Counseling</td>
<td>3</td>
</tr>
<tr>
<td>COUN 502</td>
<td>Human Growth and Development</td>
<td>3</td>
</tr>
<tr>
<td>COUN 503</td>
<td>Research and Program Evaluation</td>
<td>3</td>
</tr>
<tr>
<td>COUN 504</td>
<td>Social and Cultural Foundations in Counseling</td>
<td>3</td>
</tr>
<tr>
<td>COUN 505*</td>
<td>Counseling Techniques and the Helping Relationship</td>
<td>3</td>
</tr>
<tr>
<td>COUN 506</td>
<td>Integration of Psychology and Theology</td>
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<tr>
<td>COUN 510*</td>
<td>Theories of Counseling</td>
<td>3</td>
</tr>
<tr>
<td>COUN 512*</td>
<td>Group Process</td>
<td>3</td>
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<td>COUN 521</td>
<td>Individual Appraisal</td>
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<tr>
<td>COUN 522</td>
<td>Career Development and Counseling</td>
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<tr>
<td>COUN 598</td>
<td>Counseling Practicum</td>
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<tr>
<td>COUN 601</td>
<td>Marriage and Family Counseling I</td>
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<tr>
<td>COUN 646</td>
<td>Psychopathology and Counseling</td>
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<tr>
<td>COUN 667*</td>
<td>Clinical Diagnosis and Treatment Planning</td>
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<td>COUN 671*</td>
<td>Comprehensive Exam-Integration</td>
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<tr>
<td>COUN 699*</td>
<td>Counseling Internship</td>
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</table>

* Students must successfully complete six hours of undergraduate coursework in psychology or related study and three hours in statistics. For those who did not complete these courses in their undergraduate programs, they may fulfill these prerequisite requirements during the first two semesters of the program.

Program Options: Online and Resident Formats

Core Courses (51 hrs)

<table>
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<tbody>
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<td>COUN 500</td>
<td>Orientation to Counselors Professional Identity and Function</td>
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<td>COUN 501</td>
<td>Ethical and Legal Issues in Counseling</td>
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<td>COUN 502</td>
<td>Human Growth and Development</td>
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<tr>
<td>COUN 503</td>
<td>Research and Program Evaluation</td>
<td>3</td>
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<tr>
<td>COUN 504</td>
<td>Social and Cultural Foundations in Counseling</td>
<td>3</td>
</tr>
<tr>
<td>COUN 505*</td>
<td>Counseling Techniques and the Helping Relationship</td>
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<tr>
<td>COUN 506*</td>
<td>Integration of Psychology and Theology</td>
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<tr>
<td>COUN 510</td>
<td>Theories of Counseling</td>
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<td>COUN 512*</td>
<td>Group Process</td>
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<tr>
<td>COUN 521</td>
<td>Individual Appraisal</td>
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<tr>
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<td>Career Development and Counseling</td>
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Marriage and Family Therapy (M.A.) (60 hrs)

Program Options: Online and Resident Formats

Core Courses (60 hrs)

<table>
<thead>
<tr>
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<td>Orientation to Counselors Professional Identity and Function</td>
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<td>COUN 502</td>
<td>Human Growth and Development</td>
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<td>COUN 504</td>
<td>Social and Cultural Foundations in Counseling</td>
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<tr>
<td>COUN 505*</td>
<td>Counseling Techniques and the Helping Relationship</td>
<td>3</td>
</tr>
<tr>
<td>COUN 506*</td>
<td>Integration of Psychology and Theology</td>
<td>3</td>
</tr>
<tr>
<td>COUN 510</td>
<td>Theories of Counseling</td>
<td>3</td>
</tr>
<tr>
<td>COUN 512*</td>
<td>Group Process</td>
<td>3</td>
</tr>
<tr>
<td>COUN 521</td>
<td>Individual Appraisal</td>
<td>3</td>
</tr>
<tr>
<td>COUN 522</td>
<td>Career Development and Counseling</td>
<td>3</td>
</tr>
</tbody>
</table>

COUN 598    Counseling Practicum       3
COUN 601    Marriage and Family Counseling I 3
COUN 646    Psychopathology and Counseling 3
COUN 667*   Clinical Diagnosis and Treatment Planning 3
COUN 670*   Comprehensive Exam-CPCE 0
COUN 671*   Comprehensive Exam-Integration 0
COUN 699*   Counseling Internship (may be repeated) 3
COUN 711    Diagnosis and Treatment of Addictive Behaviors 3

Elective Courses (9 hrs)

Choose three 500-700 level electives from the following disciplines for which prerequisites have been met:
COUN 3, CRIS, LIFC & SUBS

1. Course offered as an Intensive
3. May be repeated


Marriage and Family Counseling Children and Their Families 3
Marriage and Family Counseling II OR 3
Marriage and Family Counseling Children and Their Families 3

Students must successfully complete six hours of undergraduate coursework in psychology or related study and three hours in statistics. For those who did not complete these courses in their undergraduate programs, they may fulfill these prerequisite requirements during the first two semesters of the program.

Course offered as an Intensive

May be repeated
Master of Arts in Human Services Counseling

PROGRAM LEARNING OUTCOMES

The student will be able to:

1. Illustrate appropriate knowledge in all core curricular areas of counseling in preparation for certification and taking licensure exams and in procuring employment in the mental health field.
2. Demonstrate appropriate research and report writing skills including the use of APA format and computer technology.
3. Integrate biblical principles and secular theories in a responsibly eclectic manner.
4. Incorporate ethical and legal standards in the counseling arena.
5. Assess, diagnose and treat clients with a broad array of presenting problems and mental disorders using multiple counseling skills in established best practices.

PROGRAM SPECIFIC ADMISSION PROCEDURES

In addition to the General Admission Procedures outlined in this Catalog, applicants to the Master of Arts in Human Services Counseling must have:

1. An earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.);
2. An undergraduate cumulative GPA of at least 2.00 (on a 4.00 scale).
3. Applicants for the non-licensure 30-hour M.A. in Human Services Counseling are not required to complete prerequisite work.

Applicants must submit each of the items listed in the General Admissions Procedures to the Office of Graduate Admissions before being considered for acceptance to the program.

Applicants who do not meet the minimum GPA requirement may be considered for admission on Academic Caution status. Students admitted on Academic Caution must take and pass GRST 500 – Introduction to Graduate Writing in their first semester.

NOTIFICATION OF ADMISSION

Admission decisions normally are made within a few weeks following the receipt of all of the student’s documentation. Official notification of admission, and of any conditions attached to that admission, is sent by letter to the applicant by the Office of Graduate Admissions. Correspondence or notification from other sources does not constitute official notice of admission. The term for which the applicant is admitted is stated in the official admission letter from the Office of Graduate Admissions.

TRANSFER OF CREDIT

Students may transfer up to 6 semester hours of coursework into the non-licensure 30-hour Human Services Counseling program. For a transferred course to replace a Liberty University course, the following requirements must be met:

1. The school at which the course was taken must be appropriately accredited.
2. The course credit must be at least three semester hours or five quarter hours.
3. The student must have earned a grade of B or better in the course.
4. The course must overlap one of Liberty’s courses by at least 80%.

Courses related to psychology and counseling that meet all but the last criterion may be transferred in as elective courses. Course work must have been completed within the previous eight years. Transfer credits will not be accepted for the following courses:

COUN 501 and 506. Courses from an earned degree will not be accepted for transfer credit. Credit will not be awarded for life experience or continuing education workshops.

Credits from a prior degree on the same academic level earned through Liberty University are considered transfer credits. Liberty University course work that is more than seven (7) years old must be repeated.

COURSE REQUIREMENTS

The Center for Counseling and Family Studies offers four master’s-level degree programs. The non-licensure M.A. in Human Services Counseling is designed for professionals from all walks of life dedicated not only to career advancement, but impacting tomorrow’s world and the well-being of others in the spirit of Christian services. The degree is grounded in a core of courses developed through the Center for Counseling and Family Studies; a core reflective of the University’s mission statement and designed to provide the values, knowledge, and skills needed for effective work in the vast field of human services. This degree consists of 18 hours of human services counseling courses and a 12 hour cognate from such graduate level academic disciplines as Marriage and Family; Crisis Response and Trauma; Addictions and Recovery; Military Resilience and varied human services fields.

GRADUATION REQUIREMENTS

To graduate, students in the M.A. in Human Services Counseling programs must:

1. Complete minimum of 24 credit hours through Liberty University, not to include credits from a prior degree earned through Liberty.
2. A maximum of six (6) hours of transfer credits, including credits from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
3. Have completed their required curriculum with a cumulative GPA of 2.50 or better
4. No grades of D (includes grades of D+ & D-) may be applied to the Human Services Counseling degree. A student may petition the department for permission to retake a course in which he or she received a grade of C+ or below. The most recent grade will be recorded on the transcript. Students may apply the repeat policy for six hours of repeated courses.
5. The degree must be completed within five (5) years.
6. Submit a Graduation Application to the Registrar’s Office in the beginning of the final semester.
7. All Resident students are required to enroll in and pass GRST 500 in their first semester.
8. All Online students admitted on Academic Caution are required to enroll in and pass GRST 500 in their first semester.

Program of Study

<table>
<thead>
<tr>
<th>Human Services Counseling (M.A.) (30 hrs)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Program Options: Online and Resident Formats</strong></td>
</tr>
<tr>
<td><strong>Core Courses (18 hrs)</strong></td>
</tr>
<tr>
<td>COUN 502</td>
</tr>
<tr>
<td>COUN 506</td>
</tr>
<tr>
<td>HSCO 500</td>
</tr>
<tr>
<td>HSCO 508</td>
</tr>
<tr>
<td>HSCO 509</td>
</tr>
<tr>
<td>HSCO 511</td>
</tr>
</tbody>
</table>
### COGNATE COURSES –

Select from the following options:

- Addictions and Recovery
- Business
- Christian Ministries
- Criminal Justice
- Crisis Response and Trauma
- Executive Leadership
- Health and Wellness
- Life Coaching
- Marriage and Family
- Military Resilience

### ADDICTIONS AND RECOVERY COGNATE

Choose four of the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SUBS 505</td>
<td>Addictions and the Recovery Process</td>
<td>3</td>
</tr>
<tr>
<td>SUBS 606</td>
<td>Biological Aspects of Addiction and Recovery</td>
<td>3</td>
</tr>
<tr>
<td>SUBS 607</td>
<td>Treatment and the Recovery Process</td>
<td>3</td>
</tr>
<tr>
<td>SUBS 608</td>
<td>Diagnosis and Treatment of Sexual Addiction</td>
<td>3</td>
</tr>
<tr>
<td>SUBS 609</td>
<td>Healthy Sexuality</td>
<td>3</td>
</tr>
</tbody>
</table>

### BUSINESS COGNATE

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BMAL 530</td>
<td>Accounting for Non-Financial Managers</td>
<td>3</td>
</tr>
<tr>
<td>BMAL 560</td>
<td>Corporate Responsibility</td>
<td>3</td>
</tr>
<tr>
<td>BUSI 520</td>
<td>Strategic Marketing Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSI 561</td>
<td>Legal Issues in Business</td>
<td>3</td>
</tr>
</tbody>
</table>

### CHRISTIAN MINISTRIES COGNATE

Choose three of the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMS 542</td>
<td>Communication in Christian Ministry</td>
<td>3</td>
</tr>
<tr>
<td>HOMI 601</td>
<td>Ministry of Teaching</td>
<td>3</td>
</tr>
<tr>
<td>LEAD 620</td>
<td>Mission, Vision &amp; Strategic Planning</td>
<td>3</td>
</tr>
<tr>
<td>YOUT 510</td>
<td>Developing a Philosophy of Youth Ministry</td>
<td>3</td>
</tr>
<tr>
<td>YOUT 520</td>
<td>Organizing Youth Ministries</td>
<td>3</td>
</tr>
<tr>
<td>YOUT 615</td>
<td>The Role of the Youth Leader</td>
<td>3</td>
</tr>
<tr>
<td>YOUT 630</td>
<td>Cont. of Evangelism and Discipleship in Youth Ministry</td>
<td>3</td>
</tr>
</tbody>
</table>

### CRIMINAL JUSTICE COGNATE

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CJUS 500</td>
<td>Criminal Justice Integration</td>
<td>3</td>
</tr>
<tr>
<td>CJUS 520</td>
<td>Administration of Justice Organizations</td>
<td>3</td>
</tr>
<tr>
<td>CJUS 530</td>
<td>Human Resource Management in Criminal Justice Organizations</td>
<td>3</td>
</tr>
<tr>
<td>CJUS 550</td>
<td>Topics and Trends in Criminal Justice</td>
<td>3</td>
</tr>
</tbody>
</table>

### CRISIS RESPONSE AND TRAUMA COGNATE

Choose four of the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CRIS 605</td>
<td>Crisis and First Responder Training; Skills and Techniques</td>
<td>3</td>
</tr>
<tr>
<td>CRIS 606</td>
<td>Acute Stress, Grief, and Trauma</td>
<td>3</td>
</tr>
<tr>
<td>CRIS 607</td>
<td>PTSD and Combat-Related Trauma</td>
<td>3</td>
</tr>
<tr>
<td>CRIS 608</td>
<td>Trauma Assessment and Interventions</td>
<td>3</td>
</tr>
<tr>
<td>CRIS 609</td>
<td>Complex Trauma and Disasters: Offering Emotional and Spiritual Care</td>
<td>3</td>
</tr>
</tbody>
</table>

### EXECUTIVE LEADERSHIP COGNATE

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>LEAD 510</td>
<td>Biblical Foundations of Christian Leadership</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose three of the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>LEAD 505</td>
<td>Church Administration</td>
<td>3</td>
</tr>
<tr>
<td>LEAD 520</td>
<td>The Life of Leaders</td>
<td>3</td>
</tr>
<tr>
<td>LEAD 610</td>
<td>Team Leadership and Conflict Resolution</td>
<td>3</td>
</tr>
<tr>
<td>LEAD 620</td>
<td>Vision and Strategic Planning</td>
<td>3</td>
</tr>
<tr>
<td>LEAD 625</td>
<td>Ministry Matters: Preventing Ministry Failure</td>
<td>3</td>
</tr>
<tr>
<td>LEAD 630</td>
<td>The Art of Developing Leaders</td>
<td>3</td>
</tr>
</tbody>
</table>

### HEALTH AND WELLNESS COGNATE

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 501</td>
<td>Health Policy and Ethics</td>
<td>3</td>
</tr>
<tr>
<td>NURS 503</td>
<td>Managing Population Health</td>
<td>3</td>
</tr>
<tr>
<td>NURS 519</td>
<td>Strategies for End of Life Care</td>
<td>3</td>
</tr>
<tr>
<td>NURS 668</td>
<td>Health and Wellness Capstone Project</td>
<td>3</td>
</tr>
</tbody>
</table>

### LIFE COACHING COGNATE

Choose four of the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>LIFC 501</td>
<td>Introduction to Life Coaching</td>
<td>3</td>
</tr>
<tr>
<td>LIFC 502</td>
<td>Advanced Life Coaching Skills</td>
<td>3</td>
</tr>
<tr>
<td>LIFC 601</td>
<td>Health and Wellness Coaching</td>
<td>3</td>
</tr>
<tr>
<td>LIFC 602</td>
<td>Marriage Coaching</td>
<td>3</td>
</tr>
<tr>
<td>LIFC 603</td>
<td>Financial Life Coaching</td>
<td>3</td>
</tr>
<tr>
<td>LIFC 604</td>
<td>Leadership Professional Life Coaching</td>
<td>3</td>
</tr>
</tbody>
</table>

### MARRIAGE AND FAMILY COGNATE

Choose three of the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COUN 601</td>
<td>Marriage and Family Counseling I</td>
<td>3</td>
</tr>
<tr>
<td>COUN 602</td>
<td>Marriage and Family Counseling II</td>
<td>3</td>
</tr>
<tr>
<td>COUN 603</td>
<td>Premarital and Marital Counseling</td>
<td>3</td>
</tr>
<tr>
<td>COUN 611</td>
<td>Counseling Children and their Families</td>
<td>3</td>
</tr>
<tr>
<td>COUN 620</td>
<td>Counseling Adolescents and their Families</td>
<td>3</td>
</tr>
<tr>
<td>COUN 687</td>
<td>Counseling Women</td>
<td>3</td>
</tr>
</tbody>
</table>

### MILITARY RESILIENCE COGNATE

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MILT 525</td>
<td>Advanced Resilience for Leaders and Caregivers</td>
<td>3</td>
</tr>
<tr>
<td>MILT 575</td>
<td>Resilient Marriage and Family</td>
<td>3</td>
</tr>
<tr>
<td>MILT 625</td>
<td>Military Career and Community Transition</td>
<td>3</td>
</tr>
<tr>
<td>MILT 675</td>
<td>Advanced Military Mental and Behavioral Health</td>
<td>3</td>
</tr>
</tbody>
</table>

The non-licensure Master of Arts in Human Services Counseling program is available with a Cognate in Children, Families, and the Law. This cognate is open only to currently enrolled Liberty University School of Law J.D. students or Liberty University School of Law Alumni. For more information on this cognate please see the Liberty University School of Law section of this Catalog.

### DEGREE COMPLETION PLANS (DCP)

The Degree Completion Plans for programs offered by the Center for Counseling and Family Studies are available online at [http://www.liberty.edu/index.cfm?PID=27639](http://www.liberty.edu/index.cfm?PID=27639).
Doctor of Philosophy in Counseling (Ph.D.)

PURPOSE

The terminal Ph.D. in Counseling allows the University to prepare professionals for clinical practice, education, and ministry who demonstrate the highest level of clinical competence and scholarship in their approach to their vocation. Students who enroll in the Ph.D. program are professionals who see their work as a calling to serve God by facilitating bio-psycho-social-spiritual wholeness and healing.

The Ph.D. in counseling is distinctive in its integration of the Christian worldview with the science and practice of contemporary behavioral sciences. The program aims to achieve a threefold integration of (a) spiritual and theological understandings; (b) clinical theory and practice; and (c) empirical research methodology. Programmatic emphasis on the use of empirical research in addressing bio-psycho-social-spiritual issues offers an innovative approach to understanding the experience and behavior of persons in an increasingly complex society. Such an integrated approach is of special interest to individuals who wish to enhance the Christian perspective with contemporary scientific methodology and clinical techniques of the helping professions.

PROGRAM LEARNING OUTCOMES

The student will be able to:
1. Synthesize and apply a wide array of counseling theories from within an integrated Christian worldview.
2. Evaluate and incorporate ethical and legal standards in the counseling field.
3. Assess, diagnose, and treat clients with a broad array of presenting problems and mental disorders using multiple counseling skills.
4. Appraise theories in all core curricular areas of counseling utilizing a biblical worldview and an awareness of industry best practices.
5. Design, conduct and critically evaluate scientific research studies and translate them to clinical and applied settings.
6. Evaluate child, adolescent and marriage and family clients in order to effectively determine a treatment in accordance with a distinctly biblical worldview and established best practices.
7. Evaluate diverse individual, group and family populations within a developmental systems context in order to effectively determine appropriate treatments.

PROGRAM SPECIFIC ADMISSION PROCEDURES

In addition to the General Admission Procedures outlined in this catalog, doctoral applicants to the Counseling program must have:
1. An earned master’s degree or its equivalent from an appropriately accredited seminary or graduate school in counseling or a related field.
2. A cumulative GPA of at least 3.25 or above (on a 4.00 scale) in all previous graduate course work.
3. GRE or MAT scores: GRE: Total verbal and quantitative score of 900, as well as a 4.0 or better on the analytical writing section (for tests taken before August 2011) or a total verbal and quantitative score of 300, as well as a 4.0 or better on the analytical writing section (for tests taken after August 2011). MAT: Total score of 400 or better (for tests taken in or after October 2004) or a total score of 50 or better (for tests taken before October 2004).
4. A TOEFL score with a minimum of 600 or 250 on the computer test (if applicable).

5. Two Letters of Recommendation: One should be from a pastor and one from a professor or a clinical supervisor.
6. A 300-word Letter of Intent specifying the applicant’s purpose and goals for entering the Ph.D. Program.
7. A Professional Vita including degrees earned, ministry and/or counseling experience, and career goals.
8. Demonstration of Writing Competency in proper APA format (latest edition). Applicants must respond to a case study describing the manner in which they would handle the case. The case study (vignette) is available online.
9. A Graduate Status Record (available online).

The above are minimum academic requirements for admission to the Ph.D. in Counseling. The applicant’s character, integrity, and general fitness to practice a particular profession will also be considered in the admission process.

ADMISSIONS COMMITTEE

Once all of the admissions materials are received, the Graduate Admissions Office will send the student’s file to the Center for Counseling and Family Studies for the Ph.D. Admissions Committee to review. Admission to the program requires the approval of the Ph.D. Admissions Committee, who may also request additional actions prior to admittance, if deemed necessary (e.g., an admissions interview; additional writing sample, etc.).

NOTIFICATION OF ADMISSION

The Center for Counseling and Family Studies Ph.D. Admission Committee determines admission status within two weeks following the receipt of the completed Ph.D. application file. Official notification of admission, and of any conditions attached to that admission, is made in a letter sent to the applicant by the Ph.D. Admission Committee. Correspondence or notification from other sources does not constitute official notice of admission.

A student must be admitted at least 120 days prior to the start of an academic term in order for the admission to be effective for that term. If the admission process is completed after that deadline, whether because the file was not completed or because admissions action was not taken earlier, the admission will be effective for the following academic term.

TRANSFER OF CREDIT

Students may transfer up to 15 semester hours of Ph.D. coursework. For a transferred course to replace a Liberty University Ph.D. course, the following requirements must be met:
1. The school at which the course was taken must be appropriately accredited;
2. The course credit must be at least three semester hours or five quarter hours;
3. The student must have earned a grade of B or better in the course; and
4. The course must overlap one of Liberty’s courses by at least 80%.

Transfer credits must have been completed as post-master’s course work (700-900 level) within the previous five years to be accepted. Coursework cannot be transferred from a completed degree. Courses with a recorded grade of C or below will not be accepted. Correspondence studies or life experiences will not be accepted for transfer credit. Credits from a prior degree earned through Liberty University are considered transfer credits.
ADMISSION TO Ph.D. CANDIDACY
Students are admitted to candidacy upon recommendation of the Center for Counseling and Family Studies and successful completion of the following:
1. The Core Curriculum
2. The Ph.D. Qualifying Examination
3. Area of Concentration, Practicum and Internship
4. The Ph.D. Candidacy Examination
If for any reason the student successfully completes the core curriculum, but is unable to complete the other requirements for candidacy, a Certificate of Advanced Graduate Studies will be awarded.

ADVISEMENT
Advisement is given regarding coursework, the Qualifying and Comprehensive Examinations, and other academic requirements by the core doctoral faculty and the appointed advisement staff. Students needing advisement may e-mail the administrator (phdcounseling@liberty.edu) to be directed to the proper advisor. It is always the responsibility of the student to be aware of University policies and regulations and state licensing requirements affecting his or her program.

COURSE REQUIREMENTS
The Ph.D. requires completion of a minimum of 63 hours of post-master’s Ph.D. level coursework. Students must complete 15 hours of qualifying coursework, beginning with COUC 740, pass The Qualifying Examination, complete the post Qualifying Examination core courses and electives, complete a practicum and internship, pass The Candidacy Examination, and complete dissertation related coursework and research.

The Ph.D. Concentration in Professional Counseling (24 hours, including nine hours of clinical instruction) is distinctive in its integration of graduate-level studies in biblical exegesis and theological studies with the science and practice of contemporary behavioral sciences, clinical theory and practice, and empirical research methodology. These emphases are of special interest to professional practitioners who seek to address the total spectrum of issues for which persons seek professional therapy with the added training required to service clients seeking assistance in the area of spirituality.

The Ph.D. Concentration in Pastoral Care and Counseling (24 hours, including nine hours of clinical instruction) is distinctive in its integration of the Christian worldview with the science and practice of contemporary behavioral sciences. The program functions in cooperation with Liberty Baptist Theological Seminary.

Both concentrations aim to achieve a threefold integration of:

a) Spiritual and theological understandings
b) Clinical theory and practice
c) Empirical research methodology

Programmatic emphasis on the use of empirical research in addressing psycho-theological issues offers an innovative approach to a more complete understanding of the experience and behavior of persons in an increasingly complex society. Such an integrated approach is of special interest to individuals who wish to enhance the Christian perspective with contemporary scientific methodology and clinical techniques of the helping professions.

CLINICAL PREREQUISITES AND FOUNDATIONAL COMPETENCIES
The Ph.D. in Counseling requires that students demonstrate professional competence with transcript evidence of having the following graduate-level clinical prerequisites representing 27 hours:

- Professional Identity, Function and Ethics (COUN 501)
- Human Development (COUN 502)
- Research and Statistics (COUN 503)
- Techniques and the Helping Profession (COUN 505)
- Counseling Theories (COUN 510)
- Group Process (COUN 512)
- Individual Appraisal (COUN 521)
- Psychopathology (COUN 646)
- Diagnosis and Treatment Planning (COUN 667)

The Foundational Competencies (9 hours) focus on theology. It is imperative that students have proper theological instruction in order to integrate effectively. Students must demonstrate transcript evidence of the following graduate-level courses:

- Systematic Theology I (THEO 525)
- Systematic Theology II (THEO 530)
- Hermeneutics (NBST 652)

CLINICAL INSTRUCTION
Approved Practicum and Internship experiences are required for all students enrolled in the Concentration in Professional Counseling or the Concentration in Pastoral Care and Counseling. Both are planned in consultation with the Center’s Coordinator of Practicum and Internship.

EXAMINATIONS
All doctoral students in Counseling are required to take two examinations prior to proceeding into different stages of the doctoral experience.

After the completion of all Foundational Competencies and Qualifying Coursework, the student will be required to pass The Qualifying Exam. This exam builds upon knowledge gleaned from prerequisite courses and qualifying coursework. Areas include: Integration, Theories and Clinical Practice, and Research and Statistics. The Qualifying Examination is a proctored exam that can be taken without coming to campus. It consists of three essay questions that students are given a total of eight hours to complete. Students have two attempts to pass each of the three content areas. Once a student passes a content area they are not required to retake that portion if another area is failed. Failure to pass this exam will lead to dismissal from the program.

The other exam students are required to pass is the Candidacy Examination. This exam is completed in conjunction with the Dissertation Chair and is designed to enable students to demonstrate that they have developed excellence in research methodology and readiness for dissertation research.

DISSERTATION
The dissertation is expected to represent the results of original and significant research written in a scholarly manner and worthy of publication. It is the culmination of the doctoral program.

The student’s dissertation committee (chair and two additional members) will guide him or her through the research process. All members must meet the standards for appointment as graduate faculty.

Once students enter the dissertation phase of their degree, they must maintain continuous enrollment (Fall, Spring, and Summer semesters) until they complete all degree requirements. If they do not, they will break enrollment, and they will be required to apply for readmission if/when they wish to resume the pursuit of their degree. They will have to complete their degree under the Degree Completion Plan (DCP) in effect at the time of their readmission.

GRADUATION REQUIREMENTS
To graduate, students in the Ph.D. program must:
1. Pass the Qualifying Exam.
2. Complete a minimum of 63 hours, with at least 48 hours completed through Liberty University.
3. Complete the degree within 10 years.
4. Complete their required curriculum with a cumulative GPA of 3.00 or better. Any coursework taken toward fulfilling the requirements of the Doctor of Philosophy degree or required by the student’s advisor or committee with a recorded grade below B (includes grades of B+ & B-) will not count toward the degree and may result in dismissal from the program.
5. Pass the Candidacy Examination.
6. Successfully write and defend their dissertation research.
7. Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

A student may petition the Center for Counseling and Family Studies for permission to retake one course in which he/she received a grade of C (includes grades of C+ & C-). No further coursework can be completed until the grade of C+/C/C- is replaced on the student’s transcript. If a student receives a grade of C (includes grades of C+ & C-), No further coursework can be completed until the grade of C+/C/C- is replaced on the student’s transcript. If a student receives a grade of C (includes grades of C+ & C-), No further coursework can be completed until the grade of C+/C/C- is replaced on the student’s transcript.

Program of Study

Doctor of Philosophy in Counseling (Ph.D.) (63 hrs)

Professional Counseling Concentration

Program Option: Online Format

Clinical Prerequisites
Conductor Professional Identify, Function, and Ethics
Human Growth and Development
Research and Program Evaluation
Techniques and the Helping Profession
Theories of Counseling
Group Process
Individual Appraisal
Psychopathology and Counseling
Clinical Diagnosis and Treatment Planning

Foundational Competencies
Systematic Theology I
Systematic Theology II
Hermeneutics

Statistics Competency
Core Courses (33 hrs)
COUC 715 Applied Counseling Theories1 3
COUC 730 Issues in Integration1 3
COUC 740 Advanced Research Design1 3
COUC 745 Intermediate Statistics and Quantitative Research1 3

Qualifying Examination
COUC 710 Advanced Group Counseling 3
COUC 720 Family Development 3
COUC 735 Spirituality and Identity 3
COUC 815 Empirically Supported Treatments 3
COUC 820 Empirically Supported Treatments for children and adolescents 3
COUC 800 Personality Testing 3
COUC 805 Advanced Psychopathology and its Treatment 3

Concentration Courses (18 hrs)
COUN Electives 9
COUN 998 Practicum 3
COUN 999 Internship 6

Candidacy Examination
Dissertation1
COUC 969 Qualifying Exam 0

COUC 870 Quantitative Research and Advanced Statistics Seminar 3
COUC 871 Qualitative Research Seminar 3
COUN 989 Dissertation Proposal and Research1 3
COUN 989 Dissertation Proposal and Research1 3
COUN 990 Dissertation Defense 3

Must be completed before taking the qualifying exam
1 May take an elective approved by the PhD Directors in place of COUC 705
2 COUN 989 must be taken a minimum of two times. Any student who is not ready for enrollment in COUN 990 after completing the second enrollment in COUN 989 may be required, as determined by the student’s dissertation chair, to repeat COUN 989 until deemed ready for enrollment in COUN 990.
3 Once the student enters the Dissertation phase, he/she must maintain continuous enrollment until all degree requirements are completed.

Doctor of Philosophy in Counseling (Ph.D.) (63 hrs)
Pastoral Care and Counseling Concentration

Clinical Prerequisites
Conductor Professional Identify, Function, and Ethics
Human Growth and Development
Research and Program Evaluation
Techniques and the Helping Profession
Theories of Counseling
Group Process
Individual Appraisal
Psychopathology and Counseling
Clinical Diagnosis and Treatment Planning

Foundational Competencies
Systematic Theology I
Systematic Theology II
Hermeneutics

Core Courses (30 hrs)
COUC 715 Applied Counseling Theories1 3
COUC 730 Issues in Integration1 3
COUC 740 Advanced Research Design1 3
COUC 745 Intermediate Statistics and Quantitative Research1 3

Qualifying Examination
COUC 710 Advanced Group Counseling 3
COUC 720 Family Development 3
COUC 725 Counseling Religious Clients 3
COUC 735 Spirituality and Identity 3
COUC 815 Empirically Supported Treatments 3
COUC 820 Empirically Supported treatments for children and adolescents 3

Pastoral Care and Counseling Concentration (21 hrs)
Electives 12
COUN 998 Practicum 3
COUN 999 Internship 6

Candidacy Examination
Dissertation (12 hrs)4
COUC 969 Qualifying Exam 0
COUC 870 Quantitative Research and Advanced OR Statistics Seminar 3
COUC 871 Qualitative Research Seminar 3
PACO 989 Dissertation Proposal and Research1 3
PACO 989 Dissertation Proposal and Research1 3
PACO 990 Dissertation Defense 3

1 Must be completed before taking the qualifying exam
2 May take an elective approved by the PhD Directors in place of COUC 705
3 Once the student enters the Dissertation phase, he/she must maintain continuous enrollment until all degree requirements are completed.
4
The Master of Public Health program is for individuals wishing to impact the world for Christ through the ministry of health. The degree can enhance the professional preparedness of a recent college graduate or the seasoned professional. Physicians, nurses, health educators, lawyers and social workers are among the many professionals who have benefitted by augmenting their knowledge and skill base with a MPH degree.

PROGRAM LEARNING OUTCOMES
The student will be able to:
1. Design, develop, implement and evaluate strategies to improve individual and community health.
2. Interact with diverse individuals and communities to produce an intended public health outcome.
3. Create and communicate a shared vision for changing a public health outcome and propose solutions to organizational and community challenges.
4. Recognize system level properties and how they affect relationships among individuals, groups, organizations, communities, and environments.
5. Articulate and/or demonstrate the Christian worldview regarding ethical choices, values and professional practices in public health decisions.

Global Health Concentration
The student will be able to apply public and community health strategies in cross-cultural and global settings.

Health Promotion Concentration
The student will be able to assess, plan, implement, and evaluate health programming in community settings as well as administer health programs, serve as a resource person, and advocate for health and health education.

Nutrition Concentration
The student will be able to apply the principles of and incorporate best practices in human nutrition as they relate to public health, disease prevention and improved quality of life among various populations.

CO  URE REQUIREMENTS
The Master of Public Health is a 42 hour program that offers three concentrations: Global Health, Health Promotion and Nutrition. Students complete 18 core hours in five disciplines: biostatistics, epidemiology, environmental health sciences, health policy and management, and social and behavioral sciences. These classes are combined with 24 credit hours in one of three concentrations: Nutrition, Health Promotion, and Global Health.

PROGRAM SPECIFIC ADMISSION PROCEDURES
In addition to the general admission requirements, admission to candidacy in the Master of Public Health program requires:
1. Earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.)
2. An undergraduate cumulative GPA of 2.50 or above (on a 4.00 scale)
3. Technology Questionnaire: Computer access and literacy for word processing, Internet, and e-mail are required for all graduate students. This form is available online.
4. TOEFL (if applicable)

Students who do not meet all of the above requirements may be admitted on a provisional basis for nine hours of graduate coursework. Students who do not meet the minimum GPA requirement may be admitted on Academic Caution status; these students must take and pass GRST 500 – Introduction to Graduate Writing in their first semester. Students who have less than an undergraduate 2.00 GPA will not be admitted to the program.

TRANSFER CREDIT
Students may transfer up to nine (9) graduate credit hours from an accredited institution subject to department approval. In order to transfer credit, students must have earned the minimum grade of B-, and courses must have been completed within 10 years of the start date of the program. Credits from a prior degree on the same academic level earned through Liberty University are considered transfer credits.
GRADUATION REQUIREMENTS
1. Satisfactory completion of 42 total hours.
2. A minimum of 33 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty.
3. A maximum of nine (9) hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
4. Students must complete all courses with a 3.00 or higher cumulative grade point average.
5. No more than two grades of “C” may be applied to the degree (includes grades of C+ & C-).
6. No grades of “D” may be applied to the degree (includes grades of D+ & D-).
7. Degree must be completed within five years.
8. All Resident students are required to enroll in and pass GRST 500 in their first semester.
9. All Online students admitted on Academic Caution are required to enroll in and pass GRST 500 in their first semester.
10. Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

Program of Study

Master of Public Health (M.P.H.) (42 hrs)

<table>
<thead>
<tr>
<th>Program Options: Online and Resident Formats</th>
</tr>
</thead>
<tbody>
<tr>
<td>Core Courses (18 hrs)</td>
</tr>
<tr>
<td>HLTH 501 Biostatistics 3</td>
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<tr>
<td>HLTH 503 Principles of Epidemiology 3</td>
</tr>
<tr>
<td>HLTH 505 Principles of Environmental Health 3</td>
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<tr>
<td>HLTH 507 Public Health Administration 3</td>
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<tr>
<td>HLTH 509 Social and Behavioral Theory 3</td>
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<tr>
<td>Applications in Public Health 3</td>
</tr>
<tr>
<td>HLTH 511 Research Methods in Public Health 3</td>
</tr>
<tr>
<td>Concentration Courses (24 hrs)</td>
</tr>
<tr>
<td>Nutrition Concentration</td>
</tr>
<tr>
<td>HLTH 640 Principles of Nutrition 3</td>
</tr>
<tr>
<td>HLTH 642 Food-borne Illness Prevention 3</td>
</tr>
<tr>
<td>HLTH 643 Nutrition and Chronic Disease 3</td>
</tr>
<tr>
<td>HLTH 644 Diabetes, Obesity and Eating Disorders 3</td>
</tr>
<tr>
<td>HLTH 645 Performance Nutrition for the Physically Active 3</td>
</tr>
<tr>
<td>Elective Courses (6 hrs) 6</td>
</tr>
</tbody>
</table>

| Approved electives include: BMAL 500, 501, BUSI 642; CLED 610; COMS 532; HLTH 550, 551, 552, 553, 554,556 , 656, 636, 637

Global Health Concentration

| HLTH 620 Introduction to Global Health 3 |
| HLTH 622 Primary Healthcare in Developing Countries 3 |
| HLTH 623 Cultural Aspects of Health Behavior 3 |
| HLTH 624 Sanitation in Developing Countries 3 |
| HLTH 625 Prevention and Control of Infectious Disease 3 |
| HLTH 698 Practicum 3 |

Elective Courses (6 hrs) 6

| Approved electives include: BMAL 500, 501, BUSI 642; CLED 610; COMS 532; HLTH 550, 551, 552, 553, 554,556 , 656, 636, 637

Health Promotion Concentration

| HLTH 630 Principles of Community Health 3 |
| HLTH 632 Health Program Planning 3 |
| HLTH 633 Health Program Evaluation 3 |
| HLTH 634 Health Communication and Advocacy 3 |
| HLTH 635 Health Agency Management 3 |
| HLTH 698 Practicum 3 |

Elective Courses (6 hrs) 6

| Approved electives include: BMAL 500, 501, BUSI 642; CLED 610; COMS 532; HLTH 550, 551, 552, 553, 554,556 , 656, 636, 637

DEGREE COMPLETION PLANS (DCP)
Degree Completion Plans for the Master of Public Health program are available online from the Registrar’s webpage at http://www.liberty.edu/dcps.

Department of Nursing

Deanna C. Britt, R.N., B.S.N., M.S.N., Ph.D.
Chair, Department of Nursing
Professor of Nursing

Sharon J. Kopis, R.N., B.S.N., M.S., Ed.D., CNE
Director of Doctoral Programs of Nursing
Associate Professor of Nursing

Kimberly Little; R.N., B.S.N., M.S.N., Ph.D., CNE
Director of MSN Program
Associate Professor of Nursing

Faculty

RESIDENTIAL – FULL-TIME
Professor
Britt; Goodrich

Associate Professor
Kopis; Little; Sanders

Assistant Professor
Brickhill; Giese; Miller, L.; Robinette

DISTANCE EDUCATION – FULL-TIME
Assistant Professor
Brickhill; Giese; Miller, L.; Salladay

Master of Science in Nursing (M.S.N.)
PURPOSE
Liberty University’s Master of Science in Nursing program is founded on a Christian worldview and designed to prepare competent men and women in the field of nursing education and nursing administration. The program prepares students as nurse educators and faculty members in schools of nursing, and nurse administration/leaders. Graduates are equipped with the critical thinking skills, leadership, and knowledge needed to promote the profession of nursing through clinical practice, teaching, research, program development and implementation, and scholarship

PROGRAM LEARNING OUTCOMES
The student will be able to:
1. Integrate research and scholarship into advanced nursing practice (AACN/CCNE I, IV, NLN 7, ANA-Admin. 10, 13, 15)
2. Influence nursing practice by integrating policy criteria and advocacy skills (AACN/CCNE VI, NLN 8, ANA-Admin. 16)
3. Employ quality improvement, safety standards, and outcomes management to support best practices in nursing (AACN/CCNE III, IX, NLN 6, ANA-Admin. 7)
4. Collaborate with members of interprofessional teams to promote culturally competent population health care and clinical prevention in a variety of settings (AACN/CCNE VII, VIII, ANA-Admin 5h, 10, 11)
5. Utilize innovative health care technologies in a variety of practice settings (AACN/CCNE V, NLN1, ANA-Admin. 14)
6. Apply Christian Worldview and ethical decision making to Advanced Nursing Practice (LU mission, AACN/CCNE IX, NLN 6, ANA-Admin 12)
7. Demonstrate leadership in a variety of professional practice and educational settings (AACN/CCNE II, IX, NLN 5, 8, ANA-Admin. 3, 15)

Nursing Administration Concentration
The student will be able to:
1. Demonstrate consultation and collaboration with interdisciplinary teams to direct health care systems delivery of nursing services and professional practice (ANA-Admin. 5c, 11, 10)
2. Provide health care systems management utilizing the nursing process to perform strategic planning, fiscal and resource management and evaluation of outcomes (ANA-Admin. 1-6, 14)
3. Utilize evidence to create a culture of safety and quality based on nursing values, advocacy, current nursing practice, legal ethical and regulatory compliance (ANA-Admin. 7, 8, 9, 12)
   *Assessment, diagnosis/data analysis, outcomes identification, planning, implementation, and outcomes evaluation.

Nurse Educator Concentration
The student will be able to:
1. Design nursing curricula that reflects student learning needs, innovative teaching strategies, assessment and evaluation of learning outcomes that support a positive learning environment (NLN competencies 3 and 4)
2. Construct a learning environment based on educational theory and evidence based practice which promotes individual learner needs (NLN competency 1)
3. Demonstrates the knowledge, skills, and abilities in creating a learning environment that supports individual goals and diverse student needs (NLN competency 2)

ACCREDITATION
The Master of Science in Nursing program is accredited by the Commission on Collegiate Nursing Education (CCNE).

CERTIFICATION
The Master of Science in Nursing – Nurse Educator Concentration may meet the educational requirements of the National League of Nursing’s Nurse Educator Certification. The Nurse Administration concentration may meet the educational requirements of the American Nurse Credentialing Center’s Nurse Executive/ Nurse Executive Advanced Certification.

Note: Certification and eligibility requirements are changed periodically by credentialing bodies and are out of the control of the academic institution. Credentialing bodies such as the National League of Nursing and the American Nurse Credentialing Center make the final determination to sit for any exams they may offer.

PROGRAM SPECIFIC ADMISSION PROCEDURES
All policies and procedures for admission to graduate programs as stated in this Catalog apply unless otherwise stated. The following criteria are established to encourage applications from qualified students who are highly motivated, self-directed, and academically competent to ensure selection of individuals who possess abilities that will enable them to successfully pursue graduate study in nursing. Each applicant must submit documentation to the Office of Graduate Admissions [gradadmissions@ liberty.edu] that addresses the following criteria:

1. Graduate of a nationally accredited nursing program/school or its equivalent. Accrediting bodies include: Commission on Collegiate Nursing Education (CCNE).
2. Bachelor of Science in Nursing (B.S.N.) or a bachelor’s degree in another discipline. Non-B.S.N. applicants with an RN license may be admitted to the M.S.N. program but must satisfy requirements for the following undergraduate bridge courses: NURS 225, Research in Nursing; NURS 440, Strategies for Community Health; NURS 445 Population Health NURS 490, Leadership/Management in Nursing and NURS 491 Nursing Management. Bridge courses are not a prerequisite to admission into the M.S.N. program, but must be completed within the first year of admission to the M.S.N. program.
3. Introductory statistics course (math preferred) and an undergraduate course in health assessment are required. For those who did not complete these courses in their undergraduate programs, they may fulfill these requirements during the first two semesters of the M.S.N. program and must complete a undergraduate statistics course and an undergraduate nursing research course prior enrollment in NURS 500, Research; the undergraduate course for health assessment must be fulfilled prior to enrollment in NURS 505, Advanced Health/Physical Assessment.
4. Minimum cumulative undergraduate GPA of 3.00 on a scale of 4.00.
5. Nurses educated outside of the United States must submit the following documentation in order to be considered for admission:
   a. Proof of valid and current RN licensure based on review by the Commission on Graduates for Foreign Nursing Schools (CGFNS) International [1(215) 222-8454)] (must hold a valid registered nurse license issued in one of the fifty States. See 
   b. Pass the NCLEX Readiness Exam (offered by the CGFNS)
   c. Undergraduate transcript evaluation report from the World Education System (WES) or the National Association of Credential Evaluation Services (NACES). This evaluation is required to determine equivalency of the applicant’s nursing and baccalaureate degrees to nursing education programs offered by schools in the U.S.
   d. TOEFL Scores.
   Note: TOEFL is not required for students who obtained a baccalaureate degree in the United States or Canada.
6. Current registered nurse license in good standing without any sanctions or restrictions, actual or pending issued in one of the fifty United States.
8. Must have one year of nursing practice as a registered nurse.
9. All students must be fully admitted into the MSN program to enroll in classes.
10. Nurse Educator: NURS 617, 618, 619, 620; and Nursing Administration: NURS 623, 624, 625, 626 require a practicum, which must be completed within the United States.

**EVALUATION OF TRANSFER CREDITS**

With approval from the Department of Nursing Graduate Faculty Committee, students may transfer up to two graduate-level courses (total of six credit hours) from an appropriately accredited institution. In order to transfer credit hours, the student must have earned the minimum grade of B-, and the courses must have been completed within five years of the start date of the program. Students may receive transfer credit for graduate courses that were required for another completed master’s degree. No correspondence or life experience study will be accepted for credit in the M.S.N. program. Credits from a prior degree on the same academic level earned through Liberty University are considered transfer credits.

**COURSE REQUIREMENTS**

The Master of Science in Nursing offers nurse educator and nursing administration concentrations. With faculty guidance students develop a program of study and practicum that reflects their nursing education or administrative interests. Full and part-time options are available. Each student should obtain an up-to-date copy of the Graduate Nursing Student Handbook (available online at Liberty University’s M.S.N. website), for information about matriculation and progression in the M.S.N. program. The application information and forms are also available online.

**PHYSICAL EXAMINATION/INSURANCE PRACTICUM REQUIREMENTS**

Documentation that verifies professional malpractice insurance, current American Heart Association CPR card status, current physical examination, immunization status (i.e., measles, mumps and rubella (MMR), tuberculosis (TB) testing, Varicella titer or immunity, Hepatitis B), HIPAA and OSHA education verification and a Criminal Background Check must be submitted once students enroll in courses that include a practicum component. Additional requirements may be requested by the student-selected practicum facility sites. Students are responsible to assume all costs associated with practicum requirements.

**GRADUATION REQUIREMENTS**

1. Satisfactory completion of all course and clinical requirements (minimum grade of B); total of 42 credit hours with a 3.00 or higher cumulative grade point average.
2. A minimum of 36 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty.
3. A maximum of six (6) hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
4. Course repeat policy applied to one course only. Students will have the option to repeat one course if they earn a grade of C (or C+/C-). To successfully complete the program, students must earn a minimum grade of B for all graduate courses.
5. Students who receive more than one C+/C- are automatically dropped from the program. Any D (or D+/D-) grade or below results in dismissal from program without option to repeat course.
6. Degree must be completed within five years.
7. All Online students admitted on Academic Caution are required to enroll in and pass GRST 500 in their first semester.
8. Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

**DEGREE COMPLETION PLANS (DCP)**

Degree Completion Plans for the Master of Science in Nursing program are available online from the Registrar’s webpage at [http://www.liberty.edu/dcps](http://www.liberty.edu/dcps).

**Programs of Study**

**Master of Science in Nursing (M.S.N.) (42 hrs)**

<table>
<thead>
<tr>
<th>Nursing Administration Concentration</th>
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</thead>
<tbody>
<tr>
<td><strong>Program Option: Online Format</strong></td>
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<tr>
<td><strong>Core Curriculum (15 hrs)</strong></td>
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<tr>
<td>NURS 500 Research</td>
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<tr>
<td>NURS 501 Health Policy and Ethics</td>
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<tr>
<td>NURS 502 Nursing Theory and Advanced Practice</td>
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<tr>
<td>NURS 503 Managing Population Health</td>
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<tr>
<td>NURS 521 Nursing Issues, Informatics and Technology</td>
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<tr>
<td><strong>Concentration Courses (24 hrs)</strong></td>
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<tr>
<td>NURS 523 Financial and Resource Management for</td>
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<tr>
<td>NURS 524 Systems Management and Leadership for</td>
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<tr>
<td>NURS 623 Nursing Administration I3</td>
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<td>NURS 624 Nursing Administration II3</td>
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<td>NURS 625 Nursing Administration III3</td>
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<tr>
<td>NURS 626 Nursing Administration IV Advanced Practicum</td>
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<tr>
<td>BUSI 610 Organizational Design and Structure</td>
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<tr>
<td>BUSI 642 Contemporary Issues in Human Resources</td>
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<tr>
<td><strong>Elective Course (3 hrs)</strong></td>
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<tr>
<td>Elective 4</td>
</tr>
</tbody>
</table>

1. Students with RN license and bachelor’s degree in a discipline other than Nursing must take NURS 225, 440, and 490 within the first year of the program.
2. Introductory statistics course (math preferred) and an undergraduate course in health assessment are required. For those who did not complete these courses in their undergraduate programs, they may fulfill these requirements during the first two semesters of the M.S.N. program. Students must complete the statistics course and an undergraduate nursing research course prior to enrollment in NURS 500 and a undergraduate health assessment course prior to enrollment in NURS 505.
3. NURS 623, 624, 625, & 626 involve practicum hours [Nurse Administration track-200 hours]. Students must obtain a practicum site contract along with an approved MSN or doctorally prepared nurse leader preceptor. Students must also complete pre-practicum requirements prior to enrollment in any practicum course.
4. Electives may include NURS 508, 509, 519, 520, or any 500-600 level graduate courses from the disciplines of Nursing, Accounting, Business, Counseling, Education, Human Services, Seminary. Please note pre-requisite requirements prior to enrolling in elective courses.
# Master of Science in Nursing (M.S.N.) (42 hrs)

## Nurse Educator Concentration

**Program Option: Online Format**

### Core Curriculum (15 hrs)\(^1\)

1. **NURS 500** Research \(^2\) 3
2. **NURS 501** Health Policy and Ethics 3
3. **NURS 502** Nursing Theory and Advanced Practice 3
4. **NURS 503** Managing Population Health 3
5. **NURS 521** Nursing Issues, Informatics and Technology 3

### Advanced Practice Core (9 hrs)

1. **NURS 504** Advanced Pharmacology 3
2. **NURS 505** Advanced Health/Physical Assessment \(^2&3\) 3
3. **NURS 506** Advanced Physiology and Pathophysiology 3

### Nurse Educator Concentration Courses (18 hrs)

1. **EDUC 500** Advanced Educational Psychology 3
2. **NURS 617** Advanced Clinical Applications for Nurse Educators 3
3. **NURS 618** Nursing Education I: Teaching Strategies and Evaluation \(^4\) 3
4. **NURS 619** Nursing Education II: Curriculum Development \(^4\) 3
5. **NURS 620** Nursing Education III: Advanced Practicum \(^4\) 3
6. **Elective Course (3 hrs)**
   - Elective \(^5\) 3

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\(^1\) Students with RN license and bachelor’s degree in a discipline other than Nursing must take NURS 225, 440, 445 490 and 491 within the first year of the program.

\(^2\) Introductory statistics course (math preferred) undergraduate nursing research course and an undergraduate course in health assessment are required. For those who did not complete these courses in their undergraduate programs, they may fulfill these requirements during the first two semesters of the M.S.N. program. Students must complete the statistics course prior to enrollment in NURS 500 and the health assessment prior to enrollment in NURS 505.

\(^3\) NURS 505 requires a faculty approved MSN prepared preceptor who will proctor the final head-to-toe physical exam.

\(^4\) NURS 617, 618, 619, & 620 [Nurse Educator track-200 hours] and NURS 623, 624, 625, & 626 [Nurse Administration track 200 hours] involve practicum hours. Students must obtain a practicum site contract which must be approved along with an approved MSN or doctorally prepared nurse educator preceptor. Students must also complete pre-practicum requirements prior to enrollment in any practicum course.

\(^5\) Electives may include NURS 508, 509, 519, 520, or any 500-600 level graduate courses from the disciplines of Nursing, Accounting, Business, Counseling, Education, Human Services, Seminary.

## Graduate Certificates

The School of Health Sciences offers graduate certificates in several areas of study through Liberty University Online.

### Certificate Completion Requirements

1. 9 total hours
2. All courses must be completed through Liberty University
3. 2.0 GPA
4. No grade of D (includes grades of D+ & D-) may be applied to the degree
5. Degree must be completed within 3 years
6. Submit a Certificate Completion Application to the Registrar’s Office at the beginning of the final semester

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### Graduate Certificate in Healthcare Management (9 hrs)

**Program Options: Online Format**

- **HLTH 551** Christian Ethics and Health Behavior 3
- **HLTH 553** Grant Acquisition and Management 3
- **HLTH 556** Politics and Health Policy 3

### Graduate Certificate in Military Resilience

**Purpose**

The Certification in Military Resilience is designed to train and assist those who wish to work with the active military family or veterans or those who already work in this area. The course work addresses unique issues that military families and individuals face. This certification will enhance various degrees, such as M.R.E., M.Div., or even an undergraduate degree such as psychology. This certification will not lead to licensure.

**Program Learning Outcomes**

The student will be able to:
1. Evaluate the impacts of military and civilian culture on families.
2. Create ethical and legal treatment plans consistent with a sound theoretical orientation.

### Graduate Certificate in Military Resilience (18 hrs)

**Program Option: Online Format**

- **MILT 525** Advanced Resilience for Leaders 3
- **MILT 575** Resilient Marriage and Family 3
- **MILT 625** Career and Community Transition 3
- **MILT 675** Military Mental and Behavioral Health 3
- **CRIS 605** Crisis and First Responder Training 3

**Choose one:**
- **COUN 504** Social and Cultural Foundations in Counseling 3
- **COUN 687** Counseling Women 3

**Graduation Requirements**

1. 18 total hours
2. Maintain 2.00 GPA or higher
3. No grade of D will be transferred to any Master’s degree (includes grades of D+ & D-)
4. No transfer credits will be accepted

**Certificate Completion Plans**

Certificate Completion Plans (CCP) can be accessed online at [http://www.liberty.edu/index.cfm?PID=27907](http://www.liberty.edu/index.cfm?PID=27907).
School of Law

Administration
Mathew D. Staver, B.A., M.A., J.D.
Vice President, Liberty University
Dean, School of Law
Director, Liberty Center for Law and Policy
Professor of Law

Rena M. Lindevaldsen, B.A., J.D.
Associate Dean for Academic Affairs, School of Law
Associate Director, Liberty Center for Law and Policy
Professor of Law

Joseph M. Wiegand, B.A., M.A., J.D., LL.M.
Associate Dean for Internal Affairs and Online Programs, School of Law
Director, Master of Arts in Public Policy Program
Director, Paralegal Studies Program
Adjunct Assistant Professor of Law

J. Matt Barber, B.S., M.A., J.D.
Associate Dean for Career and Professional Development, School of Law
Adjunct Assistant Professor of Law

Suzanne Caruso, B.S., M.B.A., J.D.
Associate Dean for External Affairs, School of Law
Assistant Field Instructor

Faculty

RESIDENTIAL – FULL-TIME
Professor
- Chrisman; Hesch; Lindevaldsen; Manns; Staver; Thompson;
  Tuomal
Visiting Professor
- Blackwell; Bligh; Reisman
Associate Professor
- Bell; Harp; Mantilla; Rice; Spinden; Tchividjian;
  Tompkins
Visiting Associate Professor
- Thomas
Assistant Professor
- Kline; Martins; Mouly; Sandez; Todd; Udobong
Instructor
- Caruso; Rost
Research Fellow
- Klukowski

PURPOSE
Liberty University School of Law exists to equip future leaders in law with a superior legal education in fidelity to the Christian faith expressed through the Holy Scriptures.
- Equip future leaders in law. Inspiring students and preparing them to excel and lead in their profession.
- With a superior legal education. Constructing and implementing an education characterized by excellence.
- In fidelity to the Christian faith. Adhering to the perspective that shaped the Western legal tradition.
- Expressed through the Holy Scriptures. Pursuing truth in a context of free thought and expression informed by a standard.

DISTINCTIVES
- An emphasis on mastery of foundational legal subjects and skills. The objective of the School of Law is to equip and prepare students for success as legal professionals. Thus, there is an expectation by administration and faculty that students devote themselves with particular diligence to the subjects and skills identified as critical to professional excellence.
- An emphasis on a rigorous and well-rounded intellectual life. Students are challenged intellectually at Liberty, not only with the technical aspects of law, but with a comprehensive and interdisciplinary approach to education and knowledge rooted in the Christian intellectual tradition. We firmly believe an educated lawyer should be thoroughly acquainted with the great thinkers and shapers of Western civilization and the Western legal tradition. Liberty University School of Law trains students to think analytically, a skill that can be developed properly only through an interdisciplinary approach to analyzing ideas.
- An emphasis on understanding the significance of constitutional government with a special emphasis on the history and meaning of the United States Constitution and other foundational organic documents.
- An emphasis on clear and persuasive writing. Liberty University School of Law is the only law school in the country requiring lawyering skills each semester of a student’s law school career. Liberty graduates must excel in writing— one of the lawyer’s most powerful skills.
- An emphasis on influential oral advocacy skills. A lawyer must be able to communicate effectively using the spoken word whether or not a litigation practice is an ultimate goal. Leaders in the legal profession know how to convincingly communicate with an audience. At Liberty, students focus on advocacy in many contexts and take part in demanding lawyering skills courses designed to develop oral communication skills.
- An emphasis on teaching/mentoring. Liberty is a teaching law school. Members of the faculty are expected to display the highest degree of professional proficiency and scholarly research while prioritizing the teaching/mentoring role. Proficiency in teaching students is the Liberty law professor’s first priority.

ACCREDITATION
Liberty University School of Law is fully accredited by the Council of the Section of Legal Education and Admissions to the Bar of the American Bar Association; 321 North Clark Street; Chicago, IL 60654-7598; 312.988.5000.

The American Bar Association (ABA) approval process is a thorough and careful process intended to ensure that law schools awarded approval meet all of the requirements set by the ABA to ensure a quality legal education.

Liberty University School of Law opened in August 2004 and completed the required full academic year to be eligible to apply for provisional approval by the ABA. On February 13, 2006, provisional approval was awarded. In March 2009, following the required two year provisional approval time frame, Liberty applied for full approval. On August 5, 2010, Liberty University School of Law was awarded full accreditation by the ABA.

Liberty University School of Law is one of only 200 ABA provisionally or fully approved law schools in the United States.

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CURRICULUM GOALS

The overarching goal of the faculty in designing and adopting the curriculum is to further the Mission of the School of Law, that is to “equip future leaders in law with a superior legal education in fidelity to the Christian faith expressed through the Holy Scriptures.”

The particular goals of the faculty in designing and adopting the curriculum are to:

1. Reflect the fundamental values upon which our legal system is based:
   a. that there is a corpus juris, a body of law, in which courses are related to one another as a logically consistent, comprehensive whole;
   b. that a government of laws is possible only where law reflects the truths that God has revealed to man and to which man is accountable; and
   c. that the preservation of the rule of law requires skillful and committed legal practitioners who are much more than mere technicians.
2. Require courses that develop the body of knowledge, set of skills and professional values in which every lawyer must be grounded.
3. Offer a range of electives that allows students to gain an introduction to various areas of law or to develop particular areas of competence.
4. Prepare leaders for success in the two main phases of their professional lives, the study of law, and the practice of law.
5. Prepare students to pass bar examinations in the states of their choice.

Juris Doctor (J.D.)

PROGRAM LEARNING OUTCOMES

The student will be able to:

1. Demonstrate mastery of foundational legal subjects.
2. Demonstrate proficiency in written skills required for legal practice.
3. Demonstrate proficiency in oral advocacy and communication skills required for legal practice.
4. Critically analyze and resolve legal issues.
5. Demonstrate an understanding of the significance of constitutional government, including the U.S. Constitution and other foundational organic documents.
6. Demonstrate professional behavior grounded in the biblical worldview in accordance with accepted legal standards.
7. Critically analyze legal issues from a distinctively Christian worldview.

SPECIFIC ADMISSION REQUIREMENTS

Admission to the Juris Doctor program at Liberty University School of Law is explained under separate cover in the Law School’s viewbook/catalog, which can be requested through law@liberty.edu and is also located online at http://law.liberty.edu.

GRADUATION REQUIREMENTS

The faculty may change the requirements for receipt of the Juris Doctor (J.D.) degree, as well as the courses offered, at any time. A student will be subject to the credit hours of course work requirement in force at the time of the student’s enrollment or re-enrollment.

The law school confers the J.D. degree upon its graduates. The J.D. degree has not been conferred on a student until the law school has issued a final transcript marked “Degree Awarded.” Students shall graduate upon satisfying the following requirements, which are not subject to variance or waiver unless otherwise provided in the Academic Policies and Procedures Statement:

1. The successful completion of 90 semester hours of course work, which shall include successful completion of all required courses and satisfaction of the rigorous writing requirements;
2. The maintenance of a cumulative grade point average of at least 2.00; and
3. The completion of six semesters in residence (or equivalent) as a full-time student. For purposes of the Policies and Procedures “semester” excludes both summer and interterm sessions.
4. The maximum period of time for a full-time law student to complete the requirements for the J.D. degree shall be 84 months.
5. Of the 90 credits required for graduation, no more than 12 credits may be acquired through independent studies, clinics, externships, and co-curricular activities.

There shall be no unresolved report of violation of the Academic Honor Code or Personal Code of Honor, no pending conduct review committee proceedings, and no unremedied violation of the Academic Honor Code or Personal Code of Honor.

Program of Study

<table>
<thead>
<tr>
<th>Juris Doctor (J.D.) (90 hrs)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Option: Resident Format</td>
</tr>
<tr>
<td>LAW 501 Foundations of Law I</td>
</tr>
<tr>
<td>LAW 502 Foundations of Law II</td>
</tr>
<tr>
<td>LAW 505 Contracts I</td>
</tr>
<tr>
<td>LAW 506 Contracts II</td>
</tr>
<tr>
<td>LAW 511 Torts I</td>
</tr>
<tr>
<td>LAW 512 Torts II</td>
</tr>
<tr>
<td>LAW 515 Property I</td>
</tr>
<tr>
<td>LAW 516 Property II</td>
</tr>
<tr>
<td>LAW 521 Civil Procedure I</td>
</tr>
<tr>
<td>LAW 522 Civil Procedure II</td>
</tr>
<tr>
<td>LAW 525 Lawyering Skills I</td>
</tr>
<tr>
<td>LAW 526 Lawyering Skills II</td>
</tr>
<tr>
<td>LAW 531 Constitutional Law I</td>
</tr>
<tr>
<td>LAW 532 Constitutional Law II</td>
</tr>
<tr>
<td>LAW 535 Criminal Law</td>
</tr>
<tr>
<td>LAW 541 Criminal Procedure</td>
</tr>
<tr>
<td>LAW 545 Evidence</td>
</tr>
<tr>
<td>LAW 561 Business Associations</td>
</tr>
<tr>
<td>LAW 565 Professional Responsibility</td>
</tr>
<tr>
<td>LAW 571 Lawyering Skills III</td>
</tr>
<tr>
<td>LAW 572 Lawyering Skills IV</td>
</tr>
<tr>
<td>LAW 575 Wills, Trusts, and Estates</td>
</tr>
<tr>
<td>LAW 591 Taxation of Individuals</td>
</tr>
<tr>
<td>LAW 595 Lawyering Skills V</td>
</tr>
<tr>
<td>LAW __ Lawyering Skills VI</td>
</tr>
<tr>
<td>LAW Electives</td>
</tr>
</tbody>
</table>

Note: All Course Requirements subject to change.
Joint Degree Program with Helms School of Government

Shawn D. Akers, B.A., M.A., J.D.
Dean, Helms School of Government
Associate Professor of Government

Stephen M. Parke, B.S., J.D., LL.M.
Associate Dean, Helms School of Government
Associate Professor of Criminal Justice

Mathew D. Staver, B.A., M.A., J.D.
Vice President, Liberty University
Dean, School of Law
Director, Master of Arts in Public Policy Program
Professor of Law

Joseph M. Wiegand, B.A., M.A., J.D., L.L.M.
Associate Dean for Internal Affairs and Online Programs
Director, Master of Arts in Public Policy Program
Director, Paralegal Studies Program
Adjunct Assistant Professor of Law

Master of Arts in Public Policy (M.A.P.P.)

PURPOSE
The Master of Arts in Public Policy (MAPP) is a joint venture of Liberty University School of Law and Liberty University’s Helms School of Government.

Graduate level training pointedly designed to “impact the world” by training Christ-centered statesmen, leaders, scholars and policy makers, the MAPP will train its graduate to effectively shape policy in governmental, legislative, political, communications, managerial, academic, and international relations areas.

The Master of Arts in Public Policy provides access to faculty who are statesmen, leaders and policy makers and embody a Christ-centered philosophy that Liberty University ascribes to an imparts to a world in need of Christ’s directed influence.

PROGRAM LEARNING OUTCOMES
The student will be able to:

1. Analyze, plan, and develop public policies and/or public policy initiatives for national, state, and local governmental organizations, international organizations, private entities, and/or non-governmental agencies.
2. Conduct quantitative and qualitative research on issues affecting federal, state and/or local legislative bodies.
3. Analyze impact of existing or proposed public policies on individuals, institutions, American society and/or international relations.
4. Analyze structure and operations of governments, corporations, for-profit, non-profit entities and the judiciary as they relate to public policy.
5. Apply appropriate analysis skills.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS
In addition to the general admission requirements, specific requirements for admission to the Master of Arts in Public Policy (MAPP) are as follows:

1. Earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.).
2. An undergraduate cumulative GPA of 3.00 or above (on a 4.00 scale).
3. TOEFL (if applicable).

Students who do not meet the minimum GPA requirement may be admitted on Academic Caution status; these students must take and pass GRST 500 – Introduction to Graduate Writing in their first semester.

TRANSFER CREDIT
Students may transfer up to nine (9) hours of graduate-level credit from an accredited institution. In order to transfer credit, students must have earned the minimum grade of B (or B-), and courses must have been completed within 10 years of the start date of the student’s program at Liberty University. Credits from a prior degree on the same academic level earned through Liberty University are considered transfer credits.

GRADUATION REQUIREMENTS
In addition to other regulations governing graduation as stated in this Catalog, M.A. in Public Policy graduates must:

- Complete 39 total hours
- A minimum of 30 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty
- A maximum of nine (9) hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty, may be applied to the degree
- Maintain a minimum cumulative GPA of 3.00
- No more than two (2) grades of C may be applied to the degree (includes grades of C+ & C-)
- No grades of D may be applied to the degree (includes grades of D+ & D-)
- Students must complete all work for the degree within five years of initial enrollment of the program
- All Online students admitted on Academic Caution are required to enroll in and pass GRST 500 in their first semester
- Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester

The faculty may change the requirements for the receipt of the M.A. in Public Policy, as well as the courses offered, at any time. A student will be subject to the graduation requirements of the Catalog at the time of the student’s enrollment. To maintain enrollment, students must enroll in at least one course during the academic year (from Fall to Summer).

PROGRAM FORMAT
The M.A. in Public Policy will be offered entirely online with a few optional residential intensive sessions typically during times when the Liberty University School of Law is not in session, such as during the breaks or summer months.

Program of Study

<table>
<thead>
<tr>
<th>Master of Arts in Public Policy (M.A.P.P.) (39 hrs)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Program Option: Online Format</strong></td>
</tr>
<tr>
<td><strong>Core Courses (21 hrs)</strong></td>
</tr>
<tr>
<td>PPOG 500 Introduction to Writing, Research and Turabian</td>
</tr>
<tr>
<td>PPOL 501 Foundations of American Governance: An Introduction to Public Policy</td>
</tr>
</tbody>
</table>

Liberty University Graduate Catalog 2013-2014
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PPOG 502</td>
<td>Economics and Public Policy</td>
<td>3</td>
</tr>
<tr>
<td>PPOG 503</td>
<td>Political Philosophy</td>
<td>3</td>
</tr>
<tr>
<td>PPOG 504</td>
<td>Leadership, Statesmanship, and Governance¹</td>
<td>3</td>
</tr>
<tr>
<td>PPOL 505</td>
<td>Applied Public Policy Research Methods¹</td>
<td>3</td>
</tr>
<tr>
<td>PPOG 506</td>
<td>Introduction to Geopolitics¹</td>
<td>3</td>
</tr>
</tbody>
</table>

**Elective Courses: (18 hrs):**

Choose one:

- Campaigns And Elections Cognate
- International Affairs Cognate
- Public Administration Cognate

Notes:

1. Students are strongly encouraged to take PPOG 500, 502, 503 and PPOL 501 before this course. The content of these courses will help set a foundation for the remaining Public Policy coursework.

2. Choose two of the following courses for which prerequisites have been met: BMAL 500, 501, 550, 602, BUSI 520, 604, 605, 606, 607, 620, COMS 520, 560, 622, EDUC 500, 518, 604, 631, PADM 501, 530, 550, PPOG 640, 641, PPOL 650 or 652.

3. Students who have obtained or are pursuing a J.D. through Liberty University may substitute electives with up to six credit hours from the following courses: LAW 501, 502, 531, 532, 581, 585, 601, 605, 610, 645, 720, 721, 725, 741, 743, 745, 755, 760, 761 or 765.

4. Non-Liberty students pursuing a J.D. or have a completed J.D. may be able to use up to 6 hours of Law Credit towards this degree pending review and approval by the LU School of Law.

**CAMPAIGNS AND ELECTIONS COGNATE**

<table>
<thead>
<tr>
<th>Cognate Courses (12 hrs)</th>
</tr>
</thead>
<tbody>
<tr>
<td>PPOG 624</td>
</tr>
<tr>
<td>PPOG 635</td>
</tr>
<tr>
<td>PPOL 630</td>
</tr>
<tr>
<td>PPOL 631</td>
</tr>
</tbody>
</table>

**INTERNATIONAL AFFAIRS COGNATE**

<table>
<thead>
<tr>
<th>Cognate Courses (12 hrs)</th>
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<tbody>
<tr>
<td>PPOG 640</td>
</tr>
<tr>
<td>PPOG 641</td>
</tr>
<tr>
<td>PPOL 650</td>
</tr>
<tr>
<td>PPOL 652</td>
</tr>
</tbody>
</table>

**Elective Courses (6 hrs) ²&³**

**MIDDLE EAST AFFAIRS COGNATE**

<table>
<thead>
<tr>
<th>Cognate Courses (12 hrs)</th>
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<tbody>
<tr>
<td>PPOG 640</td>
</tr>
<tr>
<td>PPOG 641</td>
</tr>
<tr>
<td>PPOL 631</td>
</tr>
<tr>
<td>PPOL 650</td>
</tr>
</tbody>
</table>

**Elective Courses (6 hrs) ²&³**

**PUBLIC ADMINISTRATION COGNATE**

<table>
<thead>
<tr>
<th>Cognate Courses (9 hrs)</th>
</tr>
</thead>
<tbody>
<tr>
<td>PADM 501</td>
</tr>
<tr>
<td>PADM 530</td>
</tr>
<tr>
<td>PADM 550</td>
</tr>
</tbody>
</table>

**Elective Courses (6 hrs) ²&³**

**DEGREE COMPLETION PLANS (DCP)**

The Degree Completion Plans for the M.A. in Public Policy is available online at [http://www.liberty.edu/index.cfm?PID=27639](http://www.liberty.edu/index.cfm?PID=27639).
Dual Degree Programs

PURPOSE
Liberty University School of Law exists to equip future leaders in law with a superior legal education in fidelity to the Christian faith expressed through the Holy Scriptures. The dual degree programs with Liberty University prepare students for desired specializations that are natural corollaries to the study of law. This enhances the law graduate’s ability to integrate their gifts, skills and interests into an expanding world.

DUAL DEGREE PROGRAMS
The following degree programs are available for dual enrollment to qualified applicants who are students pursuing the J.D. program at Liberty University School of Law or alumni of the Liberty University School of Law. The master’s level programs will recognize, under certain circumstances, advanced standing or will accept select law school courses to meet certain academic requirements. See the section below on Admission Requirements for more information.

College of Arts and Sciences
Department of History
- Master of Arts in History (M.A.), Thesis or Non-Thesis

Alton W. and Lois H. Overton Graduate School of Business
- Master of Business Administration (M.B.A.)

School of Education
- Masters of Education in Teaching and Learning (M.Ed.)
  Educational Law Cognate
- Education Specialist (Ed.S.) Educational Law Cognate
- Doctor of Education (Ed.D.) Educational Law Concentration

School of Health Sciences
Center for Counseling and Family Studies
- Master of Arts in Human Services Counseling (M.A.)
  Children, Families, and the Law Cognate

Department of Health Professions
- Master of Public Health

Liberty University Baptist Theological Seminary
- Master of Arts in Religion (M.A.R.) Law Studies Cognate
- Master of Divinity (M.Div.) Law Studies Concentration

SCHOOL OF LAW DEGREE SEQUENCING
To pursue non-law courses in the dual degree programs during fall and spring semesters requires approval of the School of Law’s Registrar and the Associate Dean for Academic Affairs.

A Liberty Law student is able to pursue the non-J.D. courses in a dual degree during Liberty University’s winter sessions and summer sessions.

First-year law students are not permitted to take non-JD courses. It is the purview of the administration to limit a dual-degree participant’s academic load while actively pursuing a J.D. if the current course load hinders the participant’s course of study in the J.D. For further questions about the sequencing of a dual degree program see the School of Law’s Registrar and the Associate Dean for Academic Affairs.

ADMISSIONS REQUIREMENTS
The dual degree programs are available for enrollment to students pursuing the J.D. program in the Liberty University School of Law or alumni of the Liberty University School of Law. The applicant must apply to and be accepted by the appropriate Liberty University Graduate School entity having met all that school’s admission requirements for the non-J.D. degree. As each department will have a distinct set of admission requirements, consult the School of Law’s Registrar for details on specific criteria. The applicant makes application for a particular dual-degree through the School of Law’s Registrar.

PROGRAM COSTS
Current Liberty University School of Law students pay a flat fee for fall and spring semester classes. This currently includes non-J.D. courses taken in one of the dual-degree programs up to an 18 hour cap. Taking non-J.D. courses during a fall and/or spring semester requires approval from the School of Law’s Registrar and the Associate Dean for Academic Affairs.

Students enrolled in non-J.D. courses during the winter and/or summer terms will pay the tuition rate for the non-J.D. dual-degree program as published in the Expenses and Financial Policy section of this Catalog. Courses taken during the winter and/or summer terms are not covered by the School of Law tuition rate.

Dual Degree Programs of Study
College of Arts and Sciences

Master of Arts in History (30 hrs)

<table>
<thead>
<tr>
<th>Thesis Option</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Option: Resident Format Only</td>
</tr>
<tr>
<td>Core Courses (12 hrs)</td>
</tr>
<tr>
<td>HIST 500</td>
</tr>
<tr>
<td>HIST 501</td>
</tr>
<tr>
<td>HIST 550</td>
</tr>
<tr>
<td>HIST 551</td>
</tr>
<tr>
<td>History Elective Courses ¹</td>
</tr>
<tr>
<td>Choose three (3) 500-600 level courses from HIST/HIEU/HIUS/HIWD</td>
</tr>
<tr>
<td>Graduate Elective Course ¹</td>
</tr>
<tr>
<td>Choose one 500-600 level graduate course including History electives not already taken above.</td>
</tr>
<tr>
<td>LAW COURSES</td>
</tr>
<tr>
<td>Select any combination from the following courses:</td>
</tr>
<tr>
<td>LAW 501</td>
</tr>
<tr>
<td>LAW 502</td>
</tr>
<tr>
<td>LAW 531</td>
</tr>
<tr>
<td>LAW 532</td>
</tr>
<tr>
<td>LAW 581</td>
</tr>
<tr>
<td>LAW 585</td>
</tr>
<tr>
<td>Thesis Option (6 hrs)</td>
</tr>
<tr>
<td>HIST 689</td>
</tr>
<tr>
<td>HIST 690</td>
</tr>
</tbody>
</table>

¹ Students who have obtained or are pursuing a J.D. through Liberty University may substitute a history elective and a graduate elective with six credit hours from the following courses: LAW 501, 502, 531, 532, 581, 585
² Any student who is not ready for enrollment in HIST 690 after completing HIST 689 may be required, as determined by the
### Master of Arts in History (36 hrs)

**Non-Thesis Option**

#### Program Option: Resident Format Only

<table>
<thead>
<tr>
<th>Core Courses (12 hrs)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>HIST 500 Historical Methods</td>
<td>3</td>
</tr>
<tr>
<td>HIST 501 Historiography</td>
<td>3</td>
</tr>
<tr>
<td>HIST 550 Reading Seminar in American History</td>
<td>3</td>
</tr>
<tr>
<td>HIST 551 Reading Seminar in European History</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>History Elective Courses</th>
<th>18 hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Choose six (6) 500-600 level courses from</td>
<td></td>
</tr>
<tr>
<td>HIST/HIEU/HIUS/HIWD</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Graduate Elective Courses</th>
<th>6 hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Choose two 500-600 level graduate courses including History electives not already taken above.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>LAW COURSES</th>
<th>12 hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Select any combination from the following courses:</td>
<td></td>
</tr>
<tr>
<td>LAW 501 Foundations of Law I</td>
<td>2</td>
</tr>
<tr>
<td>LAW 502 Foundations of Law II</td>
<td>2</td>
</tr>
<tr>
<td>LAW 531 Constitutional Law</td>
<td>4</td>
</tr>
<tr>
<td>LAW 532 Constitutional Law II</td>
<td>2</td>
</tr>
<tr>
<td>LAW 581 Jurisprudence</td>
<td>3</td>
</tr>
<tr>
<td>LAW 585 Legal History</td>
<td>3</td>
</tr>
</tbody>
</table>

*Students who have obtained or are pursuing a J.D. through Liberty University may substitute a history elective and a graduate elective with six credit hours from the following courses: LAW 501, 502, 531, 532, 581, 585.

**Graduation Requirements:**

- 36 total hours
- A min. of 30 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty University
- A max. of 6 hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty, may be applied to the degree
- 3.0 GPA or higher
- Grades of “C” are not permitted in the Core area (includes grades of C+ & C-)
- No more than two (2) grades of “C” may be applied to the degree (includes grades of C+ & C)
- No grade of “D” may be applied to the degree (includes grades of D+ & D-)
- Degree must be completed within 5 years
- All Resident students are required to enroll in and pass GRST 500 in their first semester
- Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester

### Master of Business Administration (M.B.A.) (36 hrs)

**Program Options: Online and Resident Format**

<table>
<thead>
<tr>
<th>Core Courses (36 hrs)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSI 520 Strategic Marketing Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSI 530 Managerial Finance</td>
<td>3</td>
</tr>
<tr>
<td>BUSI 561 Legal Issues in Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSI 600 Business Research Methods</td>
<td>3</td>
</tr>
<tr>
<td>BUSI 601 Accounting for Decision Making</td>
<td>3</td>
</tr>
<tr>
<td>BUSI 604 International Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSI 610 Organizational Design and Structure</td>
<td>3</td>
</tr>
<tr>
<td>BUSI 620 Global Economic Environment</td>
<td>3</td>
</tr>
<tr>
<td>BUSI 642 Contemporary Issues in Human Resource Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSI 650 Operations Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSI 690 Policy and Strategy in Global Competition</td>
<td>3</td>
</tr>
<tr>
<td>BUSI Select Elective 1 &amp; 2</td>
<td>3</td>
</tr>
</tbody>
</table>

**Elective Courses for those pursuing a J.D. with, or hold a completed J.D. from, Liberty University School of Law**

Select 3 hrs from the following LAW courses:

- LAW 615 Taxation of Estates and Gifts | 3 |
- LAW 621 Estate Planning | 3 |
- LAW 637 Basic Uniform Commercial Code | 3 |
- LAW 641 Taxation of Businesses | 3 |
- LAW 643 Mergers and Acquisitions | 2 |
- LAW 644 Securities Regulation | 3 |
- LAW 645 Business Planning | 3 |
- LAW 648 Law of Nonprofits | 2 |
- LAW 651 Real Estate Transactions and Development | 3 |
- LAW 655 Bankruptcy | 3 |
- LAW 661 Intellectual Property | 3 |
- LAW 745 International Business Transactions | 2 |
- LAW 781 Employment Law | 3 |

1. Elective may be chosen from any of the following for which prerequisites have been met: ACCT 531, 612, 622, 632, 642, BUSI 502, 503, 504, 605, 606, 607, 612, 613, 614, 643, 644, 645, 680, 681, 682, CJUS 500, 520, 550, HILTH 551, 553, 556, PADM 501, 530, 550, COMS 532, 560, 658
2. Students who have obtained or are pursuing a J.D. through Liberty University may substitute BUSI 561 with LAW 561 and BUSI elective with three hours from the following courses: LAW 561, 615, 621, 637, 641, 644, 645, 648, 651, 655, 661, 745, 781

**Graduation Requirements:**

- 36 total hours
- A min. of 30 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty University
- A max. of 6 hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty, may be applied to the degree
- 3.0 GPA
- No more than two (2) grades of C may be applied to the degree (includes grades of C+ & C-)
- No grade of D may be applied to the degree (includes grades of D+ & D-)
- Degree must be completed in 5 years
School of Education

Master of Education: Teaching and Learning (M.Ed.)
(36 hrs)

EDUCATIONAL LAW COGNATE

Program Option: Online Format

Advanced Education Core Courses (15 hrs)
EDUC 500 Advanced Educational Psychology 3
EDUC 518 Understanding Educational Research and Assessment 3
EDUC 521 Foundations of Exceptionality 3
EDUC 645 Foundations for Educational Leaders 3
EDUC 672 Curriculum Development (Elementary/Secondary) 3

Cognate Courses (12 hrs)
Select a maximum of 12 hrs from the following:
LAW 601 Family Law 3
LAW 605 Children and the Law Seminar 2
LAW 648 Law of Nonprofits 2
LAW 661 Intellectual Property 3
LAW 705 First Amendment Law Seminar 2
LAW 725 School Law Seminar 2
LAW 781 Employment Law 3
LAW 785 Land Use and Zoning 2

Professional Courses (9 hrs)
EDUC ___ 500-600 level elective course 3
EDUC ___ 600 level elective course 3
EDUC 642 Leadership and Supervision in Education 3

Choose One:
EDUC 696 Current Issues in Education 3
EDUC 698 Directed Practicum 3

1 Required in residence.
2 May be satisfied as an independent study if necessary.

NOTE: This is a non-licensure program.
Refer to www.liberty.edu/advisingguide. Admission to the Liberty University School of Law is accepted as admission to the M.Ed.

Graduation Requirements:
- Complete 36 total hours;
- A min. of 30 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty;
- A max. of six (6) hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty, may be applied to the degree;
- 2.50 GPA
- No more than two (2) grades of C may be applied to the degree (includes grades of C+ & C-);
- No grade of D may be applied to the degree (includes grades of D+ & D-);
- All Online students admitted on Academic Caution are required to enroll in and pass GRST 500 in their first semester;
- Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

Educational Specialist (Ed.S.) (30 hrs)

EDUCATIONAL LAW COGNATE

Program Option: Online Format

Foundations of Education Core Courses (9 hrs)
EDUC 701 Theories and Research in Educational Psychology 3
EDUC 740 Leadership Principles and Ethics 3
Choose one:
EDUC 703 Theories of Historical and Social Foundations of Education 3
EDUC 741 Theories of Educational Leadership 3

Research and Evaluation Core Courses (6 hrs)
Prerequisite: An EDUC research course equivalent to EDUC 518
EDUC 712 Advanced Educational Statistics 3
EDUC 798 Advanced Research and Writing 3

Cognate Courses (15 hrs)
Select a maximum of 12 hrs from the following:
LAW 601 Family Law 3
LAW 605 Children and the Law Seminar 2
LAW 648 Law of Nonprofits 2
LAW 661 Intellectual Property 3
LAW 705 First Amendment Law Seminar 2
LAW 725 School Law Seminar 2
LAW 781 Employment Law 3
LAW 785 Land Use and Zoning 2

Choose One:
EDUC 742 Educational Leadership and Public Relations 3
EDUC 745 Systems Analysis 3

1 Course offered in residency. No residence is required for the non-licensure program. Residence is required for licensure and is strongly recommended for those who plan to complete the Ed.D. after the Ed.S.
2 Capstone course to be taken in final semester.
3 600 level courses are K-12 focus and may require field experience. Additional courses required for licensure: EDUC 641, 648, 672, 699-A01
4 May be satisfied as an independent study if necessary.

NOTES: Licensure Option:
Upon completion of this program plan including courses noted above, initial licensure/experience, and passing the required Virginia assessments, a student will be eligible for a Virginia license in this program’s area of endorsement. Refer to www.liberty.edu/advisingguide.

Admission to the Liberty University School of Law is accepted as admission to the Ed.S.

Students who have previously obtained a J.D. from Liberty University may use conferred LAW credit towards the completion of this degree. Students who do not have a sufficient number of applicable LAW credits must take additional LAW electives to fulfill the requirement.

Graduation Requirements:
- Complete 30 total hours;
- A min. of 24 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty;
- A max. of six (6) hours of transfer credit may be applied to the degree;
- 3.00 GPA
- No more than grade of C may be applied to the degree (includes grades of C+ & C-);
- No grade of D may be applied to the degree (includes grades of D+ & D-);
- Degree must be completed within 5 years;
- Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.
Doctor of Education (Ed.D.) (60 hrs)

Educational Law Concentration

Program Option: Online Format

Foundations of Education Core Courses (12 hrs)
- EDUC 701 Theories and Research in Educational Psychology 3
- EDUC 703 Theories of Historical and Social Foundations of Education 3
- EDUC 740 Leadership Principles and Ethics 3
- EDUC 741 Theories of Educational Leadership 3

Research and Evaluation Core Courses (12 hrs)
Prerequisite: An EDUC research course equivalent to EDUC 518
- EDUC 712 Advanced Educational Statistics 3
- EDUC 715 Quantitative Methods of Research 3
- EDUC 817 Qualitative Methods of Research 3
- EDUC 919 Professional Writing and Research 3

Concentration Courses (24 hrs)
Select a maximum of 15 hrs from the following LAW courses:
- LAW 601 Family Law 3
- LAW 605 Children and the Law Seminar 2
- LAW 648 Law of Nonprofits 3
- LAW 661 Intellectual Property 3
- LAW 705 First Amendment Law Seminar 2
- LAW 725 School Law Seminar 2
- LAW 781 Employment Law 3
- LAW 785 Land Use and Zoning 2
- EDUC 741 700-800 level elective course 3

Choose one:
- EDUC 742 Educational Leadership and Public Relations 3
- EDUC 745 Systems Analysis 3

Choose one:
- EDUC 848 Culture and Educational Leadership 3
- EDUC 849 College and University Administration 3

Dissertation (12 hrs)
- EDUC 970 Comprehensive Exam 0
- EDUC 980 Dissertation Prospectus 3
- EDUC 989 Dissertation Proposal and Research 3
- EDUC 989 Dissertation Proposal and Research 3
- EDUC 990 Dissertation Defense 3

1 Course offered in residency (EDUC 741, 919)
2 EDUC 989 must be taken a min. of two times. Any student who is not ready for enrollment in EDUC 990 after completing the second enrollment in EDUC 989 may be required, as determined by the student’s dissertation chair, to repeat EDUC 989 until deemed ready for enrollment in EDUC 990.
3 EDUC 741 must be earned with a grade of B or higher.
4 EDUC 990 (Dissertation Defense) must be completed on campus; does not count toward residency requirements.
5 EDUC 919 should be one of the final courses in the program; must be taken after completion of EDUC 715 and 817.
6 600 level courses are K-12 focus and may require field experience. Additional course required for licensure.
7 Once the student enters the Dissertation phase, he/she must maintain continuous enrollment (Fall, Spring, and Summer semesters) until all degree requirements are completed.
8 May be satisfied as an independent study if necessary.
9 EDUC 798 (formerly 718) may not be used as an elective in the Doctor of Education.

Graduation Requirements
- Complete 60 total hours
- A min. of 45 hours must be completed through Liberty University*
- 3.00 GPA
- No grades lower than B may be applied to the degree (includes grades of B+ & B–)
- Degree must be completed within 7 years
- Three courses required in residency
- Passing score on Comprehensive Exam
- Successful defense of Dissertation
- Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester

* Applicants who have previously completed an Educational Specialist (Ed.S.) or equivalent degree from an institution accredited by an agency recognized by the U.S. Department of Education will be considered for advanced standing (up to 24 hours in the Ed.D. program. Students who have earned an Ed.S. degree through Liberty are permitted to apply up to 27 hours (as applicable) from that degree toward the Ed.D.

School of Health Sciences
Center for Counseling and Family Studies

Master of Arts in Human Services Counseling (30 hrs)

Program Option: Online Format

Core Courses (18 hrs)
- COUN 502 Human Growth and Development 3
- COUN 506 Integration of Psychology and Theology 3
- HSCO 500 Introduction to Human Services Counseling 3
- HSCO 508 Studies in Interpersonal Communications 3
- HSCO 509 Multicultural Issues in Human Services 3
- HSCO 511 Group Dynamics 3

Cognate Courses (12 hrs)
Select any combination from the following LAW courses:
- LAW 501 Foundations of Law I 2
- LAW 502 Foundations of Law II 2
- LAW 531 Constitutional Law I 4
- LAW 532 Constitutional Law II 2
- LAW 601 Family Law 3
- LAW 605 Children and the Law Seminar 2
- LAW 610 Child Abuse and the Law 2
- LAW 725 School Law Seminar 2
- LAW 765 Sexual Behavior and the Law 2
- LAW 821 Mediation 2

Graduation Requirements:
- Complete 30 total hours
- A min. of 24 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty
- A max. of six (6) hours of transfer credit, including credits from a degree on the same academic level previously earned through Liberty, may be applied to the degree
- 2.50 GPA or higher
- Coursework with a grade below C will not count toward the degree (includes grades of C+ & C–)
- Degree must be completed within 5 years
- All Resident students are required to enroll in and pass GRST 500 in their first semester
- All Online students admitted on Academic Caution are required to enroll in and pass GRST 500 in their first semester
- Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester
**Graduation Requirements**
- Complete 60 total hours.
- A minimum of 33 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty.
- A maximum of 9 hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
- 3.0 GPA
- No more than two grades of “C” may be applied to the degree (includes grades of C+ & C-).
- Degree must be completed within 7 years.
- All resident students are required to enroll in and pass GRST 500 in their first semester.
- All Online students are required to enroll in and pass GRST 500 in their first semester.
- Submit Graduation Application at the beginning of the final semester.

**Global Health Concentration**
- HLTH 620 Introduction to Global Health 3
- HLTH 622 Primary Healthcare in Developing Countries 3
- HLTH 623 Cultural Aspects of Health Behavior 3
- HLTH 624 Sanitation in Developing Countries 3
- HLTH 625 Prevention and Control of Infectious Diseases 3
- HLTH 698 Practicum 3

**Health Promotion Concentration**
- HLTH 630 Principles of Communicating Health 3
- HLTH 632 Health Program Planning 3
- HLTH 633 Health Program Evaluation 3
- HLTH 634 Health Communication and Advocacy 3
- HLTH 635 Health Agency Management 3
- HLTH 698 Practicum 3

**Nutrition Concentration**
- HLTH 640 Principles of Nutrition 3
- HLTH 642 Food-borne Illness Prevention 3
- HLTH 643 Nutrition and Chronic Diseases 3
- HLTH 644 Diabetes, Obesity, and Eating Disorders 3
- HLTH 645 Performance Nutrition for the Physically Active 3
- HLTH 698 Practicum 3

**Liberty University Baptist Theological Seminary**

**Master of Arts in Religion (MAR) (60 hrs)**

**Program Options:**
- Online and Resident Formats

**Sixteen Foundational Courses**
- SEMI 500 Introduction to Seminary Studies 3
- APOL 500 Introduction to Apologetics 3
- CHHI 520 History of Christianity I 3
- CHHI 525 History of Christianity II 3
- DSMN 520 Spiritual Formation 3
- EVAN 525 Contemporary Evangelism 3
- GLST 500 Global Studies Survey 3
- HOMI 500 Preparation of the Sermon 3
- NBST 515 New Testament Orientation I 3
- OBST 515 Old Testament Orientation I 3
- OBST 520 Old Testament Orientation II 3
- OBST 525 Systematic Theology I 3
- THEO 530 Systematic Theology 2 3

**Law Studies Cognate (12 hrs)**

**Five Focused Courses**
- LAW 501 Foundations of Law I 2
- LAW 502 Constitutional Law II 2
- LAW 531 Constitutional Law I 4
- LAW 532 Constitutional Law II 2
- LAW 648 Law of Non-Profits 2

**Graduation Requirements:**
- Complete 60 total hours.
- A minimum of 33 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty.
- A maximum of 12 hours of transfer credit, including credits from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
- 2.00 GPA
- Degree must be completed within 7 years.
- All resident students are required to enroll in and pass GRST 500 in their first semester.
- All online students admitted on Academic Caution are required to enroll in and pass GRST 500 in their first semester.
- Submit a Graduation Application to the Registrar's Office at the beginning of the final semester.
### Master of Divinity (M.Div.) (93 hrs)

#### Law Studies Cognate

**Program Option: Online Format**

**CORE COURSES (57 hrs)**

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<th>Course Code</th>
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<td>SEI 500</td>
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<td>APOL 500</td>
<td>Introduction to Apologetics</td>
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<tr>
<td>CHHI 520</td>
<td>History of Christianity 1</td>
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<td>CHHI 525</td>
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<td>DSMN 520</td>
<td>Spiritual Formation</td>
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<td>EVAN 525</td>
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<td>GLST 500</td>
<td>Global Studies Survey</td>
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<td>HOMI 500</td>
<td>Preparation of the Sermon</td>
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<td>NBST 515</td>
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<td>NBST 610</td>
<td>Hermeneutics</td>
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<td>THEO 530</td>
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**BIBLICAL LANGUAGES (18 hrs)**

**New Testament Greek Track (9 hrs)**

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<td>NGRK 525</td>
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<td>NGRK 620</td>
<td>Greek Syntax</td>
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**Old Testament Hebrew Track (9 hrs)**

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<td>Beginning Hebrew</td>
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<td>OTCL 620</td>
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<td>OTCL 650</td>
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**OR**

**English Bible Track**

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**OTLC 505 Hebrew Language Tools**

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**Choose**

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**Choose two**

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**LAW COGNATE Area (15 hrs)**

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<th>Course Title</th>
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<tbody>
<tr>
<td>LAW 501</td>
<td>Foundations of Law I</td>
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<td>LAW 502</td>
<td>Foundations of Law II</td>
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<td>LAW 531</td>
<td>Constitutional Law I</td>
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<tr>
<td>LAW 532</td>
<td>Constitutional Law II</td>
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<td>LAW 601</td>
<td>Family Law</td>
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<tr>
<td>LAW 648</td>
<td>Law of Nonprofits</td>
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### Free Seminary Elective (3 hrs)

Choose 1 seminary elective from the following disciplines:

- APOL/CFED/CHHI/CMIN/DSMN/EVAN/GLST/
- HOMI/LEAD/OBST/OTCL/PACO/NBST/NGRK/
- THEO/WMIN/WRSP/YOUT

**Additional Information**

**Graduation Requirements:**

- Complete 93 total hours
- A min. of 48 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty
- A max. of 45 hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty, may be applied to the degree
- 2.00 GPA
- Degree must be completed within 10 years
- All Resident students are required to enroll in and pass GRST 500 in their first semester
- All Online students admitted on Academic Caution are required to enroll in and pass GRST 500 in their first semester
- Submit a Graduation Application to the Registrar's Office at the beginning of the final semester

**ADDITIONAL INFORMATION**

For more information on program requirements, program learning outcomes, and course descriptions, please see the respective sections of this Catalog for the College of Arts and Sciences, Alton W. and Lois H. Overton Graduate School of Business, School of Education, Helms School of Government, School of Health Sciences, or Liberty University Baptist Theological Seminary.

**DEGREE COMPLETION PLANS**

Degree Completion Plans for dual enrollment programs are available online at [http://www.liberty.edu/law/index.cfm?PID=23490](http://www.liberty.edu/law/index.cfm?PID=23490).
School of Music

Center for Music and the Performing Arts

PURPOSE

The purpose of the Center for Music and the Performing Arts is to serve the School of Music by providing opportunities for musical performance, academic study and training of students in Music, Music Education, Applied Music and Music in World Cultures.

The Center for Music and the Performing Arts achieves its purpose in these areas by providing comprehensive training in music for those preparing for music careers (leading to a B.M. degree) in multiple areas of performance, vocal and instrumental music with a music education concentration, multi-discipline areas of music strategically geared to the market place, and a liberal arts education with a music emphasis. In addition, the Center provides music minor curricula for those who wish to receive musical training on an elective basis.

Central to the Center’s purpose is the development of aesthetically sensitive musicians, music educators, professional songwriters, artists, music missionaries, and skilled music performers who, with their skills, knowledge, and professional attitudes, may glorify God in the world through the practice of their craft and the testimony of their lives.

The Department of Music serves the Center for Music and the Performing Arts by providing training and sequenced skill-based education in all levels of music theory, harmonic practices, aural skills, form and analysis, musicianship, conducting, composition, music history and discipline specific music pedagogy courses. Performance groups affiliated with the Department of Music include the University Chorale, The Concert Choir, Chamber Singers, Percussion Ensemble, Guitar Ensembles, and Liberty University Symphony Orchestra. In addition, the department supervises undergraduate degrees in world music. This study incorporates Music and World Culture into the total music discipline and provides Liberty University music students opportunity to engage the music of various cultures through: field experiences; ethnic ensembles; studies in ethnomusicology; and, the discovery of regional music practices around the globe.

The Department of Music Education and Applied Music Studies serves the Center for Music and the Performing Arts by providing training for students preparing for career opportunities in elementary and secondary school settings. The department provides opportunity for students to learn how to apply learned principles of “Praxis methodology” to all areas of music education. The department also supervises the practice teaching program in area elementary and secondary schools. In addition, the department provides highly specialized training in voice, guitar, piano, and a variety of wind, string, and percussion musical instruments. Key to the mission of this department is the supervision of the performance and applied music studies in the Bachelor of Music, Bachelor of Arts and Bachelor of Science degrees.

The Department of University Bands represents the Center for Music and the Performing Arts through: The Liberty University Marching Band; The Spirit Band; The Liberty University Wind Ensemble; The University Band and, The Jazz Band. All of these performing groups represent the university in various public relation capacities, including regular performances by the University Marching Band at Liberty University football games and The Spirit Band at Liberty University Basketball games.

Administration

Dean, School of Music
Professor of Music and Worship

L. Lavon Gray, B.S., M.C.M., Ph.D.
Associate Dean, Center for Music and Worship
Chair, Department of Worship
Associate Professor of Music and Worship

Associate Dean, Center for Music and the Performing Arts
Associate Professor of Music and Worship

Sean Beavers, B.M., M.M., D.M.
Chair, Department of Applied Studies
Associate Professor of Music

John W. Hugo, B.Mus., M.M., M.M., D.M.A.
Chair, Department of Music
Professor of Music

Stephen P. Kerr, B.S., M.A., Ph.D.
Chair, Department of University Bands
Professor of Music

Paul Randlett, B.S., M.A.
Acting Chair, Department of Music and Worship
Assistant Professor of Music and Worship

Paul Rumrill, B.A., M. M., D.M.A.
Chair, Department of Music Education
Associate Professor of Music and Worship

Faculty

RESIDENTIAL – FULL-TIME

Professor

Whaley, V.

Associate Professor

Beavers, S.; Brennan; Gray; Kinchen; Rumrill; Schmal; Sutlles; Suzano

Assistant Professor

Greenawalt; Hahn

DISTANCE EDUCATION – FULL-TIME

Assistant Professor

Hill, P; McDow; G, Morehouse; Sharp, T.; Thomas, J.B.; Trout; Whaley, R.

MISSION

The mission of the Liberty University School of Music is to train and equip musicians as Champions for Christ. While the School of Music has only one mission, two distinctly unique and focused purposes emerge: 1) The Center for Music and the Performing Arts – trains and equips musicians to serve as highly skilled performers and music educators in a variety of commercial and academic markets, secular and sacred; and, 2) The Center for Music and Worship – trains and equips highly skilled musicians to serve as worship practitioners and Christian Music industry specialists in the evangelical community.
**Master of Arts in Ethnomusicology (M.A.)**

Paul Rumrill, B.A., M.M., D.M.A.
Interim Program Director, Master of Arts in Ethnomusicology
Chair, Department of Music Education
Associate Professor of Music and Worship

**PURPOSE**

The Master of Arts in Ethnomusicology equips students to work in a diverse global society using the medium of music, including: foundational scholarship (history and theory), skill development (analysis and technology), performance of non-Western music, and practical application through field experience and independent research. The program at Liberty University fits well with the institution’s emphasis on intercultural studies and its stated aim to “contribute to a knowledge and understanding of other cultures”. Music is a universal form of expression in which cultures of the world capture the essence of their worldview, and it is the system of memory in which cultural history and religious belief is recorded. The Master of Arts in Ethnomusicology provides musicians, social scientists, and worship leaders, music educators, ministers of music and church leaders an understanding of ethnic music culture that facilitates the use of indigenous music in cross-cultural communication, ministry, and research.

**PROGRAM LEARNING OUTCOMES**

The student will be able to:

1. Synthesize various historical and contemporary theories of ethnomusicology.
2. Integrate Christian principles into the use of indigenous music in worship, discipleship and evangelism.
3. Demonstrate knowledge of non-Western systems of music through cultural and theoretical analysis, including application of technology.
4. Demonstrate acquisition of beginning to intermediate performance skill in a selected area of ethnic music.
5. Apply ethnomusicology principles through practical experience and research.

**COURSE REQUIREMENTS**

The Master of Arts in Ethnomusicology requires the completion of 45 hours of graduate coursework. Students complete their course of study using a blended delivery system of 16-week online courses combined with on campus summer intensives. Students who do not have an undergraduate course in world music must complete 42 hours required.

**PROGRAM SPECIFIC ADMISSION PROCEDURES**

In addition to the General Admission Procedures outlined in this Catalog, applicants to our Master of Arts in Ethnomusicology program must have:

1. An earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.).
2. An undergraduate cumulative GPA of at least 3.00 (on a 4.00 scale). Applicants who do not meet this requirement may be considered for enrollment in the program on a cautionary basis. These students are required to take and pass GRST 500 – Introduction to Graduate Writing in their first semester.
3. One recommendation.
4. Students seeking admission to the program must perform an audition that demonstrates musical proficiency sufficient to meet the requirements of the degree.
5. An interview with the Coordinator of Ethnomusicology.
7. Verified accessibility of adequate technology to complete requirements as specified by Liberty University Online.

**TRANSFER CREDIT**

Transfer students will be required to submit transcripts for evaluation as per the normal process established by the University. Students may transfer up to nine (9) hours of coursework. In addition, transfer students will be required to perform an entrance interview and audition with the Coordinator of Ethnomusicology. Credits from a prior degree on the same academic level earned through Liberty University are considered transfer credits.

**GRADUATION REQUIREMENTS**

1. Successful completion of all course and thesis requirements (45 semester hours). Students must complete all courses with a 3.00 or higher cumulative GPA.
2. A minimum of 33 semester hours must be completed through Liberty University, not to include credit from a prior degree earned through Liberty.
3. A maximum of 12 hours of transfer credit, including credits from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
4. No more than two (2) grades of C may be applied to the degree (includes grades of C+ & C-).
5. No grade of D may be applied to the degree (includes grades of D+ & D-).
6. Degree must be completed within seven years.
7. All Online students admitted on Academic Caution are required to enroll in and pass GRST 500 in their first semester.
8. Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

**Program of Study**

<table>
<thead>
<tr>
<th>Master of Arts in Ethnomusicology (M.A.) (45 hrs)</th>
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<tbody>
<tr>
<td><strong>Program Option: Online Format</strong></td>
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<tr>
<td><strong>Foundational Studies Courses (36 hrs)</strong></td>
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<tr>
<td>ETHM 511* Introduction to Ethnomusicology</td>
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<td>ETHM 512 Field of Ethnomusicology</td>
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<td>ETHM 513 Anthropology of Music</td>
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<td>ETHM 514 Organology</td>
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<td>ETHM 515 Music, Orality and Storytelling</td>
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<td>ETHM 530 Worship and Culture</td>
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<td>ETHM 531 Resources and Materials in Ethnomusicology</td>
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<tr>
<td>ETHM 560 Ethic Music Performance</td>
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<tr>
<td>ETHM 613 Applied Ethnomusicology</td>
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<tr>
<td>ETHM 650 Research Methods in Ethnomusicology</td>
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<tr>
<td>ETHM 688 Field Experience in Ethnomusicology</td>
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<tr>
<td>ETHM 690 Master’s Thesis/Project Defense</td>
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<tr>
<td><strong>Elective Courses (9 hrs)</strong></td>
</tr>
<tr>
<td><strong>Choose one elective from:</strong></td>
</tr>
<tr>
<td>ETHM 500 Ethnic Music Theory</td>
</tr>
<tr>
<td>ETHM 600 Transcription and Analysis of Non-Western Music</td>
</tr>
<tr>
<td><strong>Choose two electives from:</strong></td>
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<tr>
<td>ETHM 540 Seminar in Ethnic Music: Islam</td>
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<tr>
<td>ETHM 541 Seminar in Ethnic Music: India</td>
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<tr>
<td>ETHM 542 Seminar in Ethnic Music: Native America</td>
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<tr>
<td>ETHM 543 Seminar in Ethnic Music: Africa</td>
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<tr>
<td>ETHM 544 Seminar in Ethnic Music: Latin America</td>
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<td>ETHM 545 Seminar in Ethnic Music: Middle East</td>
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</tbody>
</table>
Master of Arts in Music Education (M.A.)

Program Director, Master of Arts in Music Education
Associate Dean, Center for Music and the Performing Arts
Associate Professor of Music and Worship

PURPOSE

The Master of Arts in Music Education is a unique degree offering among colleges and universities, both private and public. The degree program is designed to provide four essentials needed for successful development of music education: Foundational Studies (9 hours); Applied Music Studies (9 hours); Music Education Studies (12 hours); and Research (6 hours).

The degree is designed to meet the needs of four distinct groups:

1. Those currently working in the profession as music educators. Many states require that public and private school teachers continue to develop themselves educationally, often toward receiving advanced degrees.

2. Students currently completing their B.M., B.A., or B.S. in Music, B.M. in Music Performance, B.M. in Music with a Teacher Licensure, or B.M. in Music Education, who desire to continue their studies, better preparing them for the job market. The M.A. in Music Education also establishes academic credential for those teaching on the primary, secondary, or college level.

3. Teachers employed in public or private schools looking for educational alternatives that allow them to remain active in their current career. These teachers are often required to fulfill mandates for continuing education for the purpose of remaining current in the discipline, but are concerned about the realities of resigning from their job and relocating to an on-campus program of study.

4. Students desiring to complete a Ph.D. in Music. The M.A. in Music Education allows students who have a B.M., B.S., or B.A. in other music disciplines (performance, worship, commercial music, songwriting, etc.) to be prepared to enter a Ph.D. program for Music Education.

The M.A. in Music Education helps students evaluate historical, philosophical, and methodological issues related to music education through a grid rooted in and formulated by a Christian worldview; and, demonstrates the “mission-centered integration of teaching and research.” Further, this degree program is designed to prepare students as scholars in the field of Music Education.

PROGRAM LEARNING OUTCOMES

The student will be able to:

1. Compare historical and contemporary theories of Music Education.
2. Integrate Christian worldview within a music education philosophy and methodology.
3. Analyze and arrange music in traditional and contemporary styles with the appropriate use of technology.
4. Perform and conduct within the music education discipline.
5. Develop strategies for music education through curricular design or research.

PROGRAM SPECIFIC ADMISSION PROCEDURES

In addition to the general admission procedures, applicants to Master of Arts in Music Education must meet the following requirements:

1. Completion of an earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.) in one of the following areas: B.A./B.M. in Music Education; Bachelor of Music Education; Bachelor of Music; B.A./B.S. in Music; B.A./B.S. in Worship Studies; B.A./B.S. in Music and Worship; or equivalent in music, music education, or music and worship.

2. An undergraduate cumulative GPA of at least 3.00 on a 4.00 scale. Applicants who do not meet this requirement may be considered for enrollment in the program on a cautionary basis. These students are required to take and pass GRST 500 – Introduction to Graduate Writing in their first semester.

3. One letter of recommendation.
5. Students will need to verify accessibility of adequate technology to complete requirements as specified by Liberty University Online.

TRANSFER CREDIT

Transfer students will be required to submit transcripts for evaluation as per the normal process established by the University. Students may transfer up to six (6) hours of coursework from an accredited institution. In order to be eligible for transfer, course work must have a minimum grade of B-, and must have been completed within the past 10 years. Credits from a prior degree on the same academic level earned through Liberty University are considered transfer credits.

GRADUATION REQUIREMENTS

1. Successful completion of all course and thesis or research project requirements (36 semester hours).
2. Students must complete all courses with a 3.00 or higher cumulative GPA.
3. A minimum of 30 semester hours must be completed through Liberty University, not to include credit from a prior degree earned through Liberty.
4. A maximum of 6 hours of transfer credit, including credits from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
5. No more than two (2) grades of C may be applied to the degree (includes grades of C+ & C-).
6. No grade of D may be applied to the degree (includes grades of D+ & D-).
7. Degree must be completed within five years.
8. All Resident students are required to enroll in and pass GRST 500 Introduction to Graduate Writing in their first semester.
9. All Online students admitted on Academic Caution are required to enroll in and pass GRST 500 in their first semester.
10. Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

Program of Study

Master of Arts in Music Education (M.A.) (45 hrs)

Program Option: Resident and Online Format

Foundation Studies Courses (9 hrs)
MUSC 510 Foundations of Music Education 3
MUSC 524 Analytical Techniques 1 3
MUSC 531 Bibliography and Research 3

Applied Music Studies Courses (9 hrs)
MUSC 515 Graduate Conducting 2 3
MUSC 550 Applied Music 3, 4 3

Choose one of the following courses:
MUSC 620 Music in America 3
MUSC 640 History and Philosophy of Music Education 3
MUSC 670 Principles of Curricula and Pedagogy for Music Education 3

Research Studies Courses (6 hrs)
MUSC 650 Research in Music Education 3

Choose one of the following courses:
MUSC 687 Music Education Curriculum Project 3
MUSC 690 Thesis 5 3

1 Course must successfully complete the Graduate Music Theory Assessment as a prerequisite to MUSC 524.
2 Course offered as an Intensive
3 Choose from the following: Voice, Piano, Guitar, Percussion, Songwriting, Arranging or Conducting
4 Students must successfully complete the Music Technology proficiency evaluation as a prerequisite to MUSC 630.
5 Any student who will not be able to complete and defend his/her thesis in the course of a single semester may be required to take MUSC 689 Thesis Proposal and Research and repeat the course each semester until deemed ready for enrollment in WRSP 690.

Program Director, Master of Arts in Music and Worship

L. Lavon Gray, B.A., M.C.M., Ph.D.
Associate Professor of Music and Worship

Purposes

The Master of Arts in Music and Worship is a 45-hour graduate vocational degree program that equips and trains skilled musicians as worship pastors. It will allow students to study and practice context-specific biblical and theological competencies in worship, identify and develop music theories and skills through “praxis” experiences, worship theories practical to the local church and research to enhance individual leadership roles in music and worship. Students will receive training in qualitative and quantitative research methods. The end goal is to develop knowledge and expertise to function in a variety of music and worship cultures and contexts within the evangelical community.

Program Learning Outcomes

The student will be able to:
1. Evaluate theological, musical, cultural, and ecclesiastical standards for the worship leader.
2. Analyze various roles for the worship leader.
3. Design worship strategy based on the organizational, contextual, musical, and analytical skills needed for leading worship in the evangelical traditions.
4. Apply outcomes of research methodology to the study of music and worship in the evangelical community.
5. Demonstrate functional vocal, guitar, piano, arranging or conducting skills for worship leading.

Program Specific Admission Requirements

In addition to the general admission procedures, applicants to Master of Arts in Music and Worship must meet the following requirements:
1. An earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.).
2. Worship/Music Experience Record: those without a Bachelor’s in music or worship must show a minimum of five years life experience in leading music and worship in a church or para-church ministry. This form will be a requirement for all applicants.
3. An undergraduate cumulative GPA of at least 3.00 (on a 4.00 scale). Applicants who do not meet this requirement
may be considered for enrollment in the program on a cautionary basis. These students are required to take and pass GRST 500 – Introduction to Graduate Writing in their first semester.
4. One recommendation.
5. Statement of purpose essay.
6. Students will need to verify accessibility of adequate technology to complete requirements as specified by Liberty University Online.

TRANSFER CREDIT
Transfer students will be required to submit transcripts for evaluation as per the normal process established by the University. Students may transfer a maximum of 12 hours of coursework, including credit from a degree on the same academic level previously earned through Liberty University. Course work from other institutions must have been completed with the past 10 years to be eligible for transfer.

The following courses are not eligible for transfer credit:
- WMUS 525 and WRSP 690.

GRADUATION REQUIREMENTS
In addition to the other regulations governing graduation, graduates of the Master of Arts in Music and Worship program must meet the following requirements:

- Complete 45 hours.
- A minimum of 33 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty.
- A maximum of 12 hours of transfer credit, including credits from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
- Required 3.00 GPA.
- No more than two (2) grades of C may be applied to the degree (includes grades of C+, and C-).
- Degree must be completed within 5 years.
- All Resident students must enroll in and pass GRST 500 in their first semester.
- All Online students admitted on Academic Caution are required to enroll in and pass GRST 500 in their first semester.
- Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

Program of Study

Master of Arts in Music and Worship (45 hrs)

<table>
<thead>
<tr>
<th>Program Options: Online and Resident Formats</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Foundational Studies (9 hrs)</strong></td>
</tr>
<tr>
<td>- WMUS 524 Analytical Techniques for the Worship Leader</td>
</tr>
<tr>
<td>- WRSP 510 Biblical Foundations of Worship</td>
</tr>
<tr>
<td>- WRSP 650 Bibliography and Research in Worship and Music</td>
</tr>
<tr>
<td><strong>Music Studies (18 hrs)</strong></td>
</tr>
<tr>
<td>- WMUS 515 Graduate Conducting for the Worship Leader</td>
</tr>
<tr>
<td>- WMUS 525 Advanced Contemporary Arranging Techniques for Worship</td>
</tr>
<tr>
<td>- WMUS 550 Applied Music1,2</td>
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<tr>
<td>- WMUS 610 Tools and Techniques for Contemporary Worship 1</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Choose Two: (6 hrs)</th>
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<tbody>
<tr>
<td>WMUS 600 Music Resources and Literature for Worship Leading</td>
</tr>
<tr>
<td>WMUS 630 Principles of Worship Technology</td>
</tr>
<tr>
<td>WMUS 670 Principles of Music and Worship Pedagogy</td>
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</tbody>
</table>

| **Worship Studies (15 hrs)**                      |
| - WRSP 502 History and Philosophy of Worship      | 3 |
| - WRSP 520 Role of the Worship Leader             | 3 |
| - WRSP 540 Current Issues in Worship Ministry     | 3 |
| - WRSP 635 Building a Theology of Worship         | 3 |

| Choose one:                                      |
| - WRSP 501 Dynamics of Corporate Worship         | 3 |
| - WRSP 530 Principles of Leadership for the Worship Leader |  |
| - WRSP 545 Global Worship                        |  |
| - WRSP 551 Building a Balanced Worship Ministry1 |  |
| - WRSP 645 The Role of the Pastor with the Worship Leader1 |  |

| Research Studies (3 hrs)                          |
| Choose One:                                       |
| - WMUS 687 Music and Worship Ministry Project 2  |
| - WMUS 690 Worship Program Recital                |
| - WRSP 690 Thesis: Research and Writing in Worship |
| - WRSP 699 Graduate Worship Internship            |

1 Offered as an Intensive
2 Choose from the following: Voice, Piano, Guitar, Percussion, Songwriting, Arranging or Conducting
3 Any student who will not be able to complete and defend his/her thesis in the courses of a single semester may be required to take WRSP 689 – Thesis Proposal and Research and repeat the course each semester until deemed ready for enrollment in WRSP 690

Master of Arts in Worship Studies (M.A.)
L. Lavon Gray, B.A., MCM, Ph.D.
Program Director, Master of Arts in Worship Studies
Associate Professor of Music and Worship

PURPOSE
The Master of Arts in Worship Studies is a 45-hour graduate program sponsored jointly by the Center for Music and Worship and the Liberty University Baptist Theological Seminary. It will allow students to study and practice context-specific biblical and theological competencies in worship, worship theories practical to the local church and career specific principles as applied to leadership, church planting or ethnomusicology. The goal is to develop knowledge and expertise to function in a variety of worship cultures and contexts within the evangelical community.

PROGRAM LEARNING OUTCOMES
The student will be able to:
1. Build a worship strategy based on biblical, theological, and philosophical foundations of worship.
2. Evaluate theological, musical, cultural, and ecclesiastical standards for the worship leader.
3. Apply principles of critical contextualization to current issues confronting worship leaders in the evangelical tradition.
4. Analyze various roles for the worship leader.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS
In addition to the general admission procedures, applicants to Master of Arts in Worship Studies must meet the following requirements:
1. Earned baccalaureate degree or its equivalent (in any field) from an institution accredited by an agency recognized by the
2. Worship/Music Experience Record: those without a Bachelor’s in music or worship must show a minimum of five years life experience in leading music and worship in a church or para-church ministry. This form will be a requirement for all applicants.

3. First-time applicants are asked to submit a written recommendation from a pastor.

4. Minimum undergraduate GPA of 2.00 (on a 4.00 scale). Applicants who hold a prior degree from an unaccredited institution may be considered for admission on Academic Caution; students admitted on Academic Caution are required to take and pass GRST 500 – Introduction to Graduate Writing their first semester.

5. Questionnaire/Personal Statement

TRANSFER CREDIT

Transfer students will be required to submit transcripts for evaluation as per the normal process established by the University.

Students may transfer a maximum of twelve hours of coursework, including credit from a degree on the same academic level previously earned through Liberty University. Course work from other institutions must have been completed with the past 10 years to be eligible for transfer.

GRADUATION REQUIREMENTS

In addition to the other regulations governing graduation, graduates of the Master of Arts in Worship Studies program must meet the following requirements:

- Complete 45 hours.
- A minimum of 33 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty.
- A maximum of 12 hours of transfer credit, including credits from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
- Required 2.00 GPA.
- Degree must be completed within 5 years.
- All Resident students must enroll in and pass GRST 500 in their first semester.
- All Online students admitted on Academic Probation are required to enroll in and pass GRST 500 in their first semester.
- Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

Programs of Study

Master of Arts in Worship Studies (45 hrs)

<table>
<thead>
<tr>
<th>Program Option: Resident and Online Format</th>
</tr>
</thead>
<tbody>
<tr>
<td>Foundational Studies (12 hrs)</td>
</tr>
<tr>
<td>THEO 530 Systematic Theology II</td>
</tr>
<tr>
<td>WRSP 510 Biblical Foundations of Worship</td>
</tr>
<tr>
<td>WRSP 635 Building a Theology of Worship</td>
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<tr>
<td>Choose one:</td>
</tr>
<tr>
<td>NBST 510 New Testament Introduction</td>
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<tr>
<td>NBST 515 New Testament Orientation I</td>
</tr>
<tr>
<td>NBST 610 Hermeneutics</td>
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<tr>
<td>OBST 510 Old Testament Introduction</td>
</tr>
<tr>
<td>OBST 520 Old Testament Orientation II</td>
</tr>
<tr>
<td>OBST 659 The Poetry of the Old Testament</td>
</tr>
<tr>
<td>OBST 660 Psalms</td>
</tr>
</tbody>
</table>

Worship Studies (15 hrs)

Select a Cognate: (15 hrs)

- Church Planting Cognate
- Ethnomusicology Cognate
- Leadership Cognate

Practical Theology in Worship (3 hrs)

| EVAN 525 Contemporary Evangelism           | 3  |

CHURCH PLANTING COGNATE

<table>
<thead>
<tr>
<th>Worship Studies (15 hrs)</th>
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</thead>
<tbody>
<tr>
<td>WRSP 501 Dynamics of Corporate Worship</td>
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<tr>
<td>WRSP 540 Current Issues in Worship Ministry</td>
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<tr>
<td>WRSP 551 Building a Balanced Worship Ministry</td>
</tr>
<tr>
<td>WRSP 645 The Role of the Pastor with the Worship Leader</td>
</tr>
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</table>

Choose one:

- CHHI 660 American Christianity           | 3  |
- CHHI 665 History of Baptists             | 3  |

CHURCH PLANTING COGNATE (15 hrs)

| DSMN 660 Leading the Healthy, Growing, Multiplying Church | 3  |
| EVAN 505 Introduction to Church Planting             | 3  |
| EVAN 610 Church Planting Methods and Culture         | 3  |
| EVAN 670 Strategic Prayer & Spiritual Warfare        | 3  |
| WRSP 545 Global Worship                             | 3  |

ETHNOMUSICOLOGY COGNATE (15 hrs)

| ETHM 511 Introduction to Ethnomusicology          | 3  |
| ETHM 512 Field of Ethnomusicology                  | 3  |
| ETHM 513 Anthropology of Music                     | 3  |
| ETHM 514 Organology                               | 3  |
| ETHM 613 Applied Ethnomusicology                   | 3  |

LEADERSHIP COGNATE

<table>
<thead>
<tr>
<th>Worship Studies (15 hrs)</th>
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<tbody>
<tr>
<td>CHHI 665 History of Baptists</td>
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<tr>
<td>WRSP 502 History and Philosophy of Worship</td>
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<tr>
<td>WRSP 540 Current Issues in Worship Ministry</td>
</tr>
<tr>
<td>WRSP 545 Global Worship</td>
</tr>
<tr>
<td>WRSP 610 Tools &amp; Technology for the Contemporary Worship Leader</td>
</tr>
</tbody>
</table>

LEADERSHIP COGNATE (15 hrs)

- WRSP 501 The Dynamics of Corporate Worship
- WRSP 520 The Role of the Worship Leader
- WRSP 530 Principles of Leadership for the Worship Leader
- WRSP 551 Building a Balanced Worship Ministry
- WRSP 645 The Role of the Pastor with the Worship Leader

1. Offered as an Intensive

2. Students who have already taken ETHM 511 or an equivalent course prior to enrolling at Liberty University may substitute a course from the ETHM 540 series.
Graduate Certificates

The School of Music offers graduate certificates in several areas of study through Liberty University Online.

ADMISSION REQUIREMENTS
Please refer to the Admissions Requirements Matrix for Certificates in the Graduate Admissions section of this Catalog.

CERTIFICATE COMPLETION REQUIREMENTS
1. 9 total hours
2. All courses must be completed through Liberty University
3. 2.00 GPA
4. No grade of D (includes grades of D+ & D-) may be applied to the degree
5. Degree must be completed within 3 years
6. Submit a Certificate Completion Application to the Registrar’s Office at the beginning of the final semester

Note: Students who want to apply certificate courses to a graduate or seminary degree program will have to abide by the GPA and grade requirements of that degree program.

Graduate Certificate in Music in World Cultures
– Ethnomusicology
PURPOSE
The purpose of the Graduate Certificate in Ethnomusicology is to provide for the professional missionary or musician training in five basic areas of Ethnomusicology. It is generally assumed students pursuing this program of study are not interested in completing a degree in the discipline. Students entering this area of study are not required to complete an audition for admittance to into the program. Students are required to submit an enrollment application for graduate studies.

Graduate Certificate in Worship Studies

Graduate Certificate in Worship Studies (15 hrs)
Program Options: Online Format
WRSP 502 History & Philosophy of Worship 3
WRSP 510 Biblical Foundations of Worship 3
WRSP 520 The Role of the Worship Leader 3
WRSP 530 Principles of Leadership for Worship 3
WRSP 540 Current Issues in Worship 3

CERTIFICATE COMPLETION PLANS
Certificate Completion Plans (CCP) can be accessed online at http://www.liberty.edu/index.cfm?PID=27910.
**Liberty University Baptist Theological Seminary**

**Administration**
Acting Dean, Liberty University Baptist Theological Seminary
Assistant Professor of Religion

John A. Durden, B.S., M.Div., Ph.D.
Chair, Curriculum and Assessment
Associate Professor of Theology

Chet Roden, B.A., M.Div., Ph.D.
Chair, Department of Biblical Studies
Assistant Professor of Biblical Studies

Chair, Department of Practical Studies
Director, Master of Arts in Religion Program
Instructor of Religion

Anthony Chad Thornhill, B.S., M.A.R., M.Div., Ph.D.
Chair, Department of Theological Studies
Instructor of Religion

**Faculty**

**RESIDENTIAL – FULL-TIME**
Distinguished Professor
Hindson; Kim

Distinguished Research Professor
Habermas

Professor
Chung; Dempsey; Diemer, Jr.; Freerksen; Hawkins, R.; Mitchell, D.; Morrison; Schmitt; Whaley; V.; Wheeler

Associate Professor
Davidson; Durden; Fanning; Gray; Hawkins, S.; Kaledi; King; Mitchell, Sr., M.; Nemitz; Pecer; Pettus; Smith, C.F.; Yates

Assistant Professor
Hirschman; Rice; Roden

Instructor
Forrest; Thornhill

**DISTANCE EDUCATION – FULL-TIME**
Assistant Professor
Abella; Adeyemi; Baker; Barksdale; Bishop; Briedenbaugh; Brown, W. E.; Burrell; Campbell, W. T.; Chiavone; Church; Curtis; Davis, J. F.; Dixon; Earley; Earls; Enos; Faulkenbury; Fauls; Fay; Fisher, Jr.; Fitzgerald; Forrest, B. K.; Garner; Ginn; Gowins; Goza; Graffagnino; Graves, G.; Greer; Halcombe, R.; Hammond, G.; Heiser; Hester; Hicks, D.; Higley; Holland, R.; Goja; Graffagnino; Graves, G.; Greer; Halcombe, R.; Hammond, G.; Heiser; Hester; Hicks, D.; Higley; Holland, R.; Jacobs; Jeffries, G.; Joseph; Kendall; Kim, J.; Kitchens; Klauber; Ladd; Landery; Lester; Lopez, R.; Lownman; Lucas; Luter; Maas; Mann, J.; Mappes; McAllanay; McDonald, D. R.; McDonald, L. S.; McLean; Moody; Moosbrugger; Munton; Olender; Olsen; Pace; Pederson; Poplin; Powell; Reynolds, B.; Schnitter; Shanks; Sheard; Smith, A.J.; Smith, A.C.; Snively; Stacy; Steffen; Street; Subash; Sulfridge; Thompson, A.; Tomlin; Victor; Vidu; Vlach; Waechter; Waller; Warner; Warren, D.; Wetmore; White, D.; Whittington; Wilhite, D.; Woo; Wood; Wright, C.T.

**HISTORY**

The history of Liberty University Baptist Theological Seminary is part of the history of Thomas Road Baptist Church and is the oldest graduate school of the University. The other schools are Liberty Christian Academy, Willmington School of the Bible, and Liberty University. The Seminary is an outgrowth of the vision of Dr. Jerry Falwell, the founding pastor of the Thomas Road Baptist Church. Dr. Falwell believed in Christian education. He believed that one of the most effective means of winning millions to Christ is by training young men and women to serve the Lord in aggressive, evangelical, soul-winning Baptist churches as pastors, staff, and members. The University was founded to help achieve that goal.

Another need, however, still existed. Professional, graduate level training was needed for graduates of Liberty University and other colleges desiring graduate theological education as preparation for ministries in churches similar to Thomas Road Baptist Church.

Founded as Lynchburg Baptist Theological Seminary in September 1973, it began with an enrollment of 41 students with Dr. Jerry Falwell as President and Chancellor. Forty years later, Liberty University Baptist Theological Seminary continues to demonstrate that a seminary can be built on faith, dedication, and the blessings of God, from Whom comes Truth.

In 1975, the Seminary was given approval by the State Council of Higher Education for Virginia to grant graduate degrees. The Graduate School was established to provide graduate level education for entrance into academic circles for graduate work at the doctoral level.

Liberty University Baptist Theological Seminary provides quality, well-rounded education, based on academic excellence, emanating from the belief that Christian education should be superior, not inferior, to that provided by other schools. The Seminary was founded upon the principle that a person’s most effective ministry will be in conjunction with a local church.

**VISION**

The vision of the Seminary is to equip Christians to reach the entire world through aggressive New Testament church evangelism.

**DISTINCTIVES**

The Seminary is characterized by commitment to the fundamental doctrines of the faith and providing significant experiences to develop practical ministry skills.

Scholarship is of the most exacting type. Students are taught and are expected to produce at the graduate level.

Evangelism is a primary emphasis. Every faculty member and student is expected to manifest a concern for lost souls and to be a soul winner according to the gifts God has given him.

Church planting and church growth are major emphases at Liberty. Not only is church expansion a biblical mandate, it is a science at LUBTS.

Practical learning-by-doing is a part of every student’s life. The Seminary trains students primarily for service in Baptist churches. LUBTS also offers graduate programs that retain these distinctives, but are more suitable for advanced continuing education or personal enrichment and are not designed for pastoral training.

**The Mission of LUBTS**

Liberty University Baptist Theological Seminary (LUBTS) exists to come alongside the local church and help it fulfill the Great Commission. In accordance with the mission of Liberty University and within the historic Baptist tradition, Liberty University Baptist Theological Seminary provides graduate and professional programs that train persons for traditional, Christian ministry positions. LUBTS offers programs designed to equip
people for lay ministry, personal enrichment, church, mission and denominational leadership, and advanced scholarly research.

As a Christian community, LUBTS seeks to cultivate spiritual growth and faithful service to Christ and His church. As an academic community, LUBTS seeks to educate and impart knowledge and requisite skills to men and women for service and leadership in Christian ministry. As a service community, LUBTS seeks to respond to the needs of local churches and Christian ministries as they participate in worship, world-wide evangelism, discipleship and scholarship.

**Program Goals and Objectives**

In keeping with its stated mission, Liberty University Baptist Theological Seminary strives to achieve the following institutional goals:

**Personal Goals**

**COMMITMENT**
We seek to provide an environment in which students are encouraged to strengthen their commitment to Christ, certify their call to service, and develop an abiding love for God and His Word.

**LIFESTYLE**
We seek to develop a lifestyle of actively communicating the Christian faith through personal integrity, evangelistic witness, and responsible scholarship.

**SOCIAL RESPONSIBILITY**
We seek to foster an awareness of the Christian’s responsibility to be a productive member of society and to be responsive to the needs and concerns of diverse cultures.

**Academic Goals**

**KNOWLEDGE**
We seek to develop cognitive skills for ministry and scholarship through rigorous interaction with the biblical text and disciplines related to professional vocation.

**UNDERSTANDING**
We seek to provide theological, historical, and intellectual understandings necessary for a self-conscious, critical, and Christian response to the world.

**Vocational Goals**

**RELATIONSHIPS**
We seek to develop communicative, administrative, and relational skills necessary for professional competence.

**ETHICS**
We seek to provide opportunities for students to explore the moral dimensions and ethical implications of their chosen vocation.

**EVANGELISM**
We seek to cultivate sensitivity to others and a concern for world evangelization through local church ministries and vigorous defense of the gospel.

**CHURCH GROWTH**
We seek to develop biblical and scientific expertise in establishing, developing, and sustaining growing churches and ministries.

**Programs of Study**

The programs of the Seminary are open equally to all men and women who meet the entrance requirements. Our purpose is to provide educational experiences for personal enrichment or professional training. We encourage the students to be all they can for God, and we are confident He will direct them to places of service.

However, it is important for our students to know that we are a training agency not an ordaining agency. Ordination is the responsibility of a local church or, in some cases, a denominational body, each of which has its own criteria. Women need to be advised that few opportunities presently exist for ordination of women among Baptist churches and Liberty University Baptist Theological Seminary supports the Baptist Faith and Message as amended by the Southern Baptist Convention of June 2000. There are a broad variety of positions on both ordination and staff employment of divorced persons among churches which may impact our ability to place such students. As a seminary, we will assist all of our students with placement, but we cannot guarantee it, nor will we attempt to influence the policies of churches.

**Korean Language Assistance Program (KLAP)**

KLAP is a program designed to help Korean students who have a TOEFL score below 80 (iBT: Internet-based), which is the score that the catalogue requires for those whose mother tongue is not English for admission to Liberty University Baptist Theological Seminary (LUBTS).

This program provides language assistants to the classes designated as KLAP courses so that they can help Korean students who need assistance in communication with the instructor on the lecture and course-related issues. Language assistants clarify and facilitate the communication within the framework of the KLAP courses, between the instructor and Korean students with a TOEFL score below 80.

KLAP offers Theological English for Korean Students (THEK) courses for those students who need training in English in this program. Students in KLAP (Korean Language Assistance Program) will be required to take all four THEK courses until they retake TOEFL and score at least an 80. Otherwise they will not be graduated in their major program in Seminary.

**EVALUATION OF TRANSFER CREDITS**

Credit toward the master’s-level Seminary degrees (excluding the Th.M.) will be given for those courses taken at an institution in which a grade of C or better was earned and which are equivalent to courses offered at the Seminary. The Liberty University Baptist Theological Seminary will accept no more than three courses of transfer that were completed more than ten years prior to application of transfer of credit. Transfer credit into either the Th.M. or D.Min. program is limited to six hours in which the student has received a grade of B or better. Internship credit is not transferable.

Only courses and degrees from institutions accredited by accrediting agencies recognized by the Department of Education will be evaluated for transfer credit. (e.g., SACS, TRACS, ABHE, etc.).

Credits from a prior degree on the same academic level earned through Liberty University are considered transfer credits.

**SEMINARY ADVANCED PLACEMENT**

Liberty University School of Religion students admitted to the Seminary may petition the Graduate Transcript Evaluation Office for permission to substitute advanced electives for select foundational courses that are significant duplication of course content covered in similar courses taken by the student at the undergraduate level. Advanced Placement can be applied if petition meets the following criteria:

1. Advanced Placement based on completed coursework will be able to Liberty University graduates only.
2. Liberty University students may only request Advanced Placement for 300–400 level undergraduate courses taken at Liberty University in the specific subject area.
3. These 300-400 level courses must have been passed with a grade of B or higher.
4. Only the courses below are available for Advanced Placement substitution:
   
   CHHI 525  NGRK 525  OTCL 520
   HOMI 500  NGRK 505  OTCL 620
   NBST 515  OBST 515  THEO 525
   NBST 520  OBST 520  THEO 530
   NGRK 520  OTCL 505

5. If approved, student must take electives in the discipline(s) of the Advanced Placement substitution (Example: approved CHHI 520 substitution, student must take elective with a CHHI prefix).
6. Students who earned the bachelor’s degree at another institution must take the Institutional Challenge Exam (ICE exam) in order to qualify for Advanced Placement.

INSTITUTIONAL CHALLENGE EXAMINATIONS (ICE)

To apply for credit by examination, other than Advanced Placement, a student must submit a formal request. Residential students must submit requests to the Seminary; online students must submit requests to the ICE Coordinator. Each ICE attempt incurs non-refundable fees which are noted in the Fees chart of the Expenses and Financial Policy section, ICE requests are subject to the following guidelines:

1. The majority of the course work for any program of study must be earned through Liberty University. Each program specifies the minimum number of hours which must be completed through Liberty. ICE credit hours do not count toward this minimum.
2. The minimum passing score for graduate Institutional Challenge Exams is a B minus according to the grading scale in use at the time the exam is taken.
3. A passed ICE is awarded a grade of “P” (passing) and does not count toward the student’s grade point average.
4. A student may not take the Institutional Challenge Exam if the course has previously been taken or is currently being taken.
5. ICE may only be attempted once per course.
6. ICE may not be taken during the drop/add period.
7. ICE may not be taken after classes begin in the student’s final semester.
8. ICE credit may only apply to the following courses:
   
   CHHI 520  NGRK 520  OTCL 520
   CHHI 525  NGRK 525  OTCL 620
   NBST 515  OBST 515  THEO 525
   NBST 520  OBST 520  THEO 530
   NGRK 505  OTCL 505

DEGREE CANDIDACY

Degree Candidacy is granted when the student completes all prerequisites and is in good academic standing.

Master of Arts in Christian Ministry (M.A.C.M.)

Director, Master of Arts in Christian Ministry
Associate Director, Center for Ministry Training
Professor of Educational Ministries

PURPOSE

The Master of Arts in Christian Ministry degree is designed to address the needs of students looking for a single-track seminary degree. Its focused nature allows students to pursue a degree that allows them to specialize in their area of interest and equips graduates with specialized knowledge in the area of interest.

PROGRAM LEARNING OUTCOMES

The student will be able to:
1. Categorize the essential foundations of ministry.
2. Organize an effective administrative structure for ministry.
3. Develop a curricular program, including an implementation plan, for ministry in a local congregation.
4. Design a plan for equipping others to participate in and contribute to ministry programs.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS

In addition to the general admission procedures, applicants to the Master of Arts in Christian Ministry program must meet the following requirements:

- Earned baccalaureate degree or its equivalent (in any field) from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.). Applicants who hold a prior degree from an unaccredited institution may be considered for admission on Academic Caution; students admitted on Academic Caution are required to take and pass GRST 500 – Introduction to Graduate Writing in their first semester.
- First-time applicants are asked to submit a written recommendation from a pastor.
- Minimum undergraduate GPA of 2.00 (on a 4.00 scale)
- Questionnaire/Personal Statement

GRADUATION REQUIREMENTS

In addition to the other regulations governing graduation, students must meet the following requirements:

- Complete 36 hours.
- A minimum of 30 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty.
- A maximum of six (6) hours of transfer credit, including credits from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
- 2.00 GPA.
- Degree must be completed within 5 years.
- All Resident students are required to enroll in and pass GRST 500 in their first semester.
- All Online students admitted on Academic Caution are required to enroll in and pass GRST 500 in their first semester.
- Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

Program of Study

<table>
<thead>
<tr>
<th>Master of Arts in Christian Ministry (M.A.C.M.) (36 hrs)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Program Options: Online and Resident Formats</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Core Courses (27 hrs)</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHHI 510 Survey of the History of Christianity</td>
</tr>
<tr>
<td>DSMN 500 Discipleship Ministries</td>
</tr>
<tr>
<td>EVAN 525 Contemporary Evangelism</td>
</tr>
<tr>
<td>GLST 500 Global Studies Survey</td>
</tr>
<tr>
<td>LEAD 510 Biblical Foundations of Leadership</td>
</tr>
<tr>
<td>NBST 510 New Testament Introduction</td>
</tr>
<tr>
<td>OBST 510 Old Testament Introduction</td>
</tr>
</tbody>
</table>

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Cognates

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SEMI 500</td>
<td>Introduction to Seminary Studies¹</td>
<td>3</td>
</tr>
<tr>
<td>THEO 510</td>
<td>Survey of Theology</td>
<td>3</td>
</tr>
</tbody>
</table>

**Cognate Courses (9 hrs)**

Select from the following cognates: Discipleship and Church Ministry, Evangelism and Church Planting, Global Studies, Homiletics, Leadership, Marketplace Chaplaincy, Pastoral Counseling, Pastoral Ministries or Worship.

**Notes:** Students who pursue a Master of Arts in Religion (MAR) degree after the completion of this degree may transfer a maximum of 27 hrs from this degree into the MAR degree. SEMI 500 is a required first entry course for all students.

<table>
<thead>
<tr>
<th>Cognate Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>DSMN 610 Family Discipleship</td>
<td>3</td>
</tr>
<tr>
<td>DSMN 630 Small Group Ministries</td>
<td>3</td>
</tr>
<tr>
<td>HOMI 601 Ministry of Teaching</td>
<td>3</td>
</tr>
<tr>
<td>EVAN 500 Spiritual Factors of Growing Churches</td>
<td>3</td>
</tr>
<tr>
<td>EVAN 505 Introduction to Church Planting</td>
<td>3</td>
</tr>
<tr>
<td>EVAN 510 Evangelism and the Growing Church</td>
<td>3</td>
</tr>
<tr>
<td>GLST 525 Introduction to Islam</td>
<td>3</td>
</tr>
<tr>
<td>GLST 620 History of Global Christianity</td>
<td>3</td>
</tr>
<tr>
<td>GLST 650 Intercultural Communication and Engagement</td>
<td>3</td>
</tr>
<tr>
<td>HOMI 500 Preparation of the Sermon</td>
<td>3</td>
</tr>
<tr>
<td>HOMI 605 Expository Preaching</td>
<td>3</td>
</tr>
<tr>
<td>NBST 610 Hermeneutics</td>
<td>3</td>
</tr>
<tr>
<td>LEAD 610 Team Leadership &amp; Conflict Resolution</td>
<td>3</td>
</tr>
<tr>
<td>LEAD 620 Mission, Vision and Strategic Planning</td>
<td>3</td>
</tr>
<tr>
<td>LEAD 625 Ministry Matters: Preventing Ministry Failure</td>
<td>3</td>
</tr>
<tr>
<td>CHPL 500 Introduction to Chaplaincy Ministry</td>
<td>3</td>
</tr>
<tr>
<td>CHPL 600 Chaplaincy Ministry in the U.S.</td>
<td>3</td>
</tr>
<tr>
<td>CHPL 696 Chaplaincy and Pastoral Ministries</td>
<td>3</td>
</tr>
<tr>
<td>PACO 500 Introduction Pastoral Counseling</td>
<td>3</td>
</tr>
<tr>
<td>PACO 506 Integration of Psychology and Theology</td>
<td>3</td>
</tr>
<tr>
<td>PACO 603 Premarital and Marital Counseling</td>
<td>3</td>
</tr>
<tr>
<td>EVAN 670 Strategic Prayer and Spiritual Warfare</td>
<td>3</td>
</tr>
<tr>
<td>LEAD 635 Theology of Pastoral Ministry</td>
<td>3</td>
</tr>
<tr>
<td>PACO 500 Introduction to Pastoral Counseling</td>
<td>3</td>
</tr>
<tr>
<td>WRSP 502 History and Philosophy of Worship</td>
<td>3</td>
</tr>
<tr>
<td>WRSP 520 The Role of the Worship Leader</td>
<td>3</td>
</tr>
<tr>
<td>WRSP 530 Principles of Leadership for the Worship Leader</td>
<td>3</td>
</tr>
</tbody>
</table>

**LIBERTY UNIVERSITY BAPTIST THEOLOGICAL SEMINARY**

**Counseling, Pastoral Ministries or Worship**

- History and Philosophy of Worship
- The Role of the Worship Leader
- Principles of Leadership for the Worship Leader

**Pastoral Counseling Cognate**

- Introduction Pastoral Counseling
- Integration of Psychology and Theology
- Premarital and Marital Counseling

**Pastoral Ministries Cognate**

- Strategic Prayer and Spiritual Warfare
- Theology of Pastoral Ministry
- Introduction to Pastoral Counseling

**Worship Cognate**

- History and Philosophy of Worship
- The Role of the Worship Leader
- Principles of Leadership for the Worship Leader

**Global Studies Cognate**

- Introduction to Islam
- History of Global Christianity
- Intercultural Communication and Engagement

**Homiletics Cognate**

- Preparation of the Sermon
- Expository Preaching
- Hermeneutics

**Leadership Cognate**

- Team Leadership & Conflict Resolution
- Mission, Vision and Strategic Planning
- Ministry Matters: Preventing Ministry Failure

**Marketplace Chaplaincy Cognate**

- Introduction to Chaplaincy Ministry
- Chaplaincy Ministry in the U.S.
- Chaplaincy and Pastoral Ministries

**Master of Arts in Global Studies (M.A.G.S.)**

**Jeffrey Ritchie, B.A., M.Div., M.A.R.E., Ph.D.**

**Director, Master of Arts in Global Studies Program**

**Assistant Professor of Global Studies**

**Purpose**

The Master of Arts in Global Studies program seeks to prepare students for effective engagement in intercultural careers and service. Students are trained in both intercultural theory (i.e., history, anthropology, worldview studies) and practice (i.e., communication). The degree offers two tracks of study: an academic track with culminates in a thesis, or a practical track which concludes with an extended practicum.

**Program Learning Outcomes**

The student will be able to:

1. Articulate a biblical theology of mission.
2. Analyze the inventory of culture (customs, values, worldview, history) of a given host people.
3. Construct a plan for engaging in Christian mission in a manner that is biblically authentic and relevant to the host culture.
4. Employ critical thinking skills in addressing current questions in missiology.

**Program Specific Admission Requirements**

In addition to the General Admission Procedures outlined in this Catalog, applicants to the Master of Arts Global Studies program in the Seminary must have:

- Earned baccalaureate degree or its equivalent (in any field) from an institution accredited by an agency recognized by the U.S., Department of Education (e.g., SACS, TRACS, ABHE, etc.). Applicants who hold a prior degree from an unaccredited institution may be considered for admission on Academic Caution; students admitted on Academic Caution are required to take and pass GRST 500 – Introduction to Graduate Writing their first semester.
- First-time applicants are asked to submit a written recommendation from a pastor.
- Minimum undergraduate GPA of 2.00 (on a 4.00 scale)
- Questionnaire/Personal Statement

**Graduation Requirements**

In addition to the other regulations governing graduation, students enrolled in the Master of Arts Global Studies program must meet the following requirements:

- Complete 36 hours.
- A minimum of 30 hours must be completed through Liberty University, not to include credit from a prior degree earned through Liberty.
- A maximum of six (6) hours of transfer credit, including credits from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
- 3.00 GPA
- No more than two grades of C may be applied to the degree (includes grades of C+/C-)

**Liberty University en Español**

The Seminary also offers the Master of Arts in Christian Ministry program online through Liberty University en Español. Additional information can be accessed online at [http://www.liberty.edu/online/lue-inicio/](http://www.liberty.edu/online/lue-inicio/).
• No grade of D may be applied to the degree (includes grades of D+/D-)  
• Degree must be completed within 5 years.  
• All Resident students are required to enroll in and pass GRST 500 in their first semester.  
• All Online students admitted on Academic Caution are required to enroll in and pass GRST 500 in their first semester.  
• Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

PROGRAM LEARNING OUTCOMES

The student will be able to:  
1. Develop a theoretically informed pastoral counseling strategy.  
2. Formulate a personal theory of counseling that rests on solid theological/psychological principles.  
3. Integrate critical thinking skills in the practice of Christian scholarship.  
4. Develop an awareness of the role and importance of pastoral counseling within the discipline of Counseling and demonstrate entry level proficiency through the completion of an approved internship.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS

In addition to the general admission procedures, applicants to the Master of Arts in Pastoral Counseling must meet the following requirements:  
• Earned baccalaureate degree or its equivalent (in any field) from an institution accredited by an agency recognized by the U.S., Department of Education (e.g., SACS, TRACS, ABHE, etc.). Applicants who hold a prior degree from an unaccredited institution may be considered for admission on Academic Caution; students admitted on Academic Caution are required to take and pass GRST 500 – Introduction to Graduate Writing their first semester.  
• First-time applicants are asked to submit a written recommendation from a pastor.  
• Minimum undergraduate GPA of 2.00 (on a 4.00 scale)  
• Questionnaire/Personal Statement

GRADUATION REQUIREMENTS

In addition to the other regulations governing graduation, students enrolled in the Master of Arts in Pastoral Counseling program must meet the following requirements:  
• Complete 36 hours.  
• A minimum of 30 hours must be completed through Liberty University, not to include credit from a prior degree earned through Liberty.  
• A maximum of six (6) hours of transfer credit, including credits from a degree on the same academic level previously earned through Liberty, may be applied to the degree.  
• 2.50 GPA.  
• No grade of D may be applied to the degree (includes grades of D+ and D-)  
• Degree must be completed within 5 years.  
• All Resident students are required to enroll in and pass GRST 500 in their first semester.  
• All Online students admitted on Academic Caution are required to enroll in and pass GRST 500 in their first semester.  
• Submit a Graduation Application at the beginning of the final semester.

Program of Study

Master of Arts in Pastoral Counseling (M.A.)

Scott M. Hawkins, B.S., M.A., Ph.D.  
Director, Master of Arts in Pastoral Counseling  
Associate Professor of Counseling

PURPOSE

The Master of Arts in Pastoral Counseling equips students to minister as non-professional counselors in ministry settings such as the church staff and benevolence ministries. This degree does not lead to licensure as a professional counselor.

Program Options: Online and Resident Formats

Core Courses (30 hrs)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PACO 500</td>
<td>Introduction to Pastoral Counseling</td>
<td>3</td>
</tr>
<tr>
<td>PACO 504</td>
<td>Multicultural Issues in Pastoral Counseling</td>
<td>3</td>
</tr>
</tbody>
</table>

Program Options: Online and Resident Formats

Foundational Courses (12 hrs)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>THEO 605</td>
<td>Theology of Global Engagement</td>
<td>3</td>
</tr>
<tr>
<td>THEO 675</td>
<td>Contextualization &amp; Global Theology</td>
<td>3</td>
</tr>
<tr>
<td>NBST</td>
<td>Elective</td>
<td>3</td>
</tr>
<tr>
<td>OBST</td>
<td>Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

Program Options: Online and Resident Formats

Core Courses (18 hrs)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>GLST 500</td>
<td>Global Studies Survey</td>
<td>3</td>
</tr>
<tr>
<td>GLST 699</td>
<td>Global Studies Internship</td>
<td>3</td>
</tr>
<tr>
<td>GLST</td>
<td>Electives</td>
<td>12</td>
</tr>
</tbody>
</table>

Program Options: Online and Resident Formats

Thesis Courses (6 hrs)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>RTCH 680</td>
<td>Research Methods</td>
<td>3</td>
</tr>
<tr>
<td>THES 690</td>
<td>Thesis Defense</td>
<td>3</td>
</tr>
</tbody>
</table>

1. Must be 500-600 level course

2. Any student who is not ready for enrollment in THES 690 after completing RTCH 680 may be required, as determined by the student’s thesis chair, to take THES 689, and may be required to repeat THES 689 until deemed ready for enrollment in THES 690.
Instructor of Religion
Director, Master of Arts in Religion Program
Chair, Department of Practical Studies

Master of Arts in Religion (M.A.R.)

Purpose

The Master of Arts in Religion degree program is appropriate as an entry level and general professional degree in religion. It is designed to give the student intensive study in the Scriptures and the essential truths of the Christian message.

The program is profitable for pastors and ministry leaders who wish to have a firm scriptural undergirding for service in Christian ministry. The program also provides an opportunity for potential advanced studies in a program such as the 93-hour M.Div. or a D.Min. degree.

Program Learning Outcomes

The student will be able to:

1. Explicate the origin and contents of the Bible, as it informs the Christian faith.
2. Compose a discipleship ministry strategy for Christian ministries.
3. Categorize the critical components of Christian ministry.
4. Devise a plan for personal growth, development, and service.

Degree Transfer:

Programs

Students who earn Master of Arts (M.A.) degrees in the Seminary may pursue the Master of Arts in Religion (M.A.R.) or Master of Religious Education (M.R.E.) and apply 27 of the hours from the M.A. toward the M.A.R. or M.R.E. Students who earn M.A. degrees may also pursue the Master of Divinity (M.Div.) degree and apply all 36 hours to the M.Div. (Students who pursue the 72-hour M.Div. – Chaplaincy may apply a maximum of 33 hours toward that degree.) Please refer to the Multiple Degrees information in the Graduate Admissions section of this Catalog.

Students may not earn the M.A.R., M.R.E., or M.Div. degree first, and then apply to pursue the M.A.

Students desiring the additional degree must submit an application for admission through the Graduate Admissions Office.

Master of Arts in Religion (M.A.R.)

Chair, Department of Practical Studies
Director, Master of Arts in Religion Program
Instructor of Religion

Program Specific Admission Requirements

In addition to the general admission procedures, applicants to the Master of Arts in Religion program must meet the following requirements:

- Earned baccalaureate degree or its equivalent (in any field) from an institution accredited by an agency recognized by the U.S., Department of Education (e.g., SACS, TRACS, ABHE, etc.).
- First-time applicants are asked to submit a written recommendation from a pastor.
- Minimum undergraduate GPA of 2.00 (on a 4.00 scale). Applicants who hold a prior degree from an unaccredited institution may be considered for admission on Academic Caution; students admitted on Academic Caution are required to take and pass GRST 500 – Introduction to Graduate Writing their first semester.
- Questionnaire/Personal Statement

Degree Candidacy

Degree Candidacy is granted when the student completes all prerequisites and is in good academic standing.

Graduation Requirements

In addition to the other regulations governing graduation, graduates of the Master of Arts in Religion program must meet the following requirements:

- Complete 60 hours.
- A minimum of 33 hours must be completed through Liberty University, not to include credit from a prior degree earned through Liberty.
- A maximum of 27 hours of transfer credit, including credits from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
- 2.00 GPA.
- Degree must be completed within 7 years.
- All resident students are required to enroll in and pass GRST 500 in their first semester.
- All online students admitted on Academic Caution are required to enroll in and pass GRST 500 in their first semester.
- Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

Program of Study

Master of Arts in Religion (M.A.R.) (60 hrs)

Program Options: Online and Resident Formats

<table>
<thead>
<tr>
<th>Core Courses (48 hrs)</th>
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<tbody>
<tr>
<td>APOL 500</td>
<td>Introduction to Apologetics</td>
</tr>
<tr>
<td>CHHI 520</td>
<td>History of Christianity I</td>
</tr>
<tr>
<td>CHHI 525</td>
<td>History of Christianity II</td>
</tr>
<tr>
<td>DSMN 500</td>
<td>Discipleship Ministries</td>
</tr>
<tr>
<td>DSMN 520</td>
<td>Spiritual Formation</td>
</tr>
<tr>
<td>EVAN 525</td>
<td>Contemporary Evangelism</td>
</tr>
<tr>
<td>GLST 500</td>
<td>Global Studies Survey</td>
</tr>
<tr>
<td>HOMI 500</td>
<td>Preparation of the Sermon</td>
</tr>
<tr>
<td>NBST 515</td>
<td>New Testament Orientation I</td>
</tr>
<tr>
<td>NBST 520</td>
<td>New Testament Orientation II</td>
</tr>
<tr>
<td>NBST 610</td>
<td>Hermeneutics</td>
</tr>
<tr>
<td>OBST 515</td>
<td>Old Testament Orientation I</td>
</tr>
<tr>
<td>OBST 520</td>
<td>Old Testament Orientation II</td>
</tr>
<tr>
<td>SEMI 500</td>
<td>Introduction of Seminary Studies</td>
</tr>
<tr>
<td>THEO 525</td>
<td>Systematic Theology I</td>
</tr>
<tr>
<td>THEO 530</td>
<td>Systematic Theology II</td>
</tr>
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</table>
Cognates

<table>
<thead>
<tr>
<th>Biblical Studies Cognate</th>
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<tbody>
<tr>
<td>NBST 615 John</td>
<td>3</td>
</tr>
<tr>
<td>NBST 621 Hebrews</td>
<td>3</td>
</tr>
<tr>
<td>OBST 650 Genesis</td>
<td>3</td>
</tr>
<tr>
<td>OBST 661 Isaiah</td>
<td>3</td>
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</table>

<table>
<thead>
<tr>
<th>Church History Cognate</th>
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</thead>
<tbody>
<tr>
<td>CHHI 620 History of Global Christianity</td>
<td>3</td>
</tr>
<tr>
<td>CHHI 650 Classical Reformation</td>
<td>3</td>
</tr>
<tr>
<td>CHHI 660 American Christianity</td>
<td>3</td>
</tr>
<tr>
<td>CHHI 670 History of Evangelicalism</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Discipleship &amp; Church Ministry Cognate</th>
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<tbody>
<tr>
<td>DSMN 610 Family Discipleship</td>
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</tr>
<tr>
<td>DSMN 630 Small Group Ministries</td>
<td>3</td>
</tr>
<tr>
<td>DSMN 660 Leading a Healthy, Growing, Multiplying Church</td>
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</tr>
<tr>
<td>LEAD 505 Church Administration</td>
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<tr>
<th>Evangelism &amp; Church Planting Cognate</th>
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<tbody>
<tr>
<td>EVAN 500 Spiritual Factors of Growing Churches</td>
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</tr>
<tr>
<td>EVAN 505 Introduction to Church Planting</td>
<td>3</td>
</tr>
<tr>
<td>EVAN 510 Evangelism and the Growing Church</td>
<td>3</td>
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<tr>
<td>EVAN 610 Church Planting Methods and Culture</td>
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<thead>
<tr>
<th>Global Studies Cognate</th>
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<tbody>
<tr>
<td>GLST 525 Introduction to Islam</td>
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</tr>
<tr>
<td>GLST 600 Cultural Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>GLST 620 History of Global Christianity</td>
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<tr>
<td>GLST 650 Intercultural Communication and Engagement</td>
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<th>Homiletics Cognate</th>
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<tr>
<td>HOMI 605 Expository Preaching</td>
<td>3</td>
</tr>
<tr>
<td>HOMI 612 Evangelistic Preaching</td>
<td>3</td>
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<tr>
<td>HOMI 670 Preaching from the Old Testament</td>
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<tr>
<td>HOMI 675 Preaching from the New Testament</td>
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<tr>
<td>LEAD 510 Biblical Foundations of Leadership</td>
<td>3</td>
</tr>
<tr>
<td>LEAD 520 The Life of Leaders</td>
<td>3</td>
</tr>
<tr>
<td>LEAD 610 Team Leadership and Conflict Resolution</td>
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<tr>
<td>LEAD 620 Mission, Vision and Strategic Planning</td>
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<th>MarketPlace Chaplaincy Cognate</th>
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<tr>
<td>CHPL 500 Introduction to Chaplaincy Ministry</td>
<td>3</td>
</tr>
<tr>
<td>CHPL 600 Chaplaincy Ministry in the U.S.</td>
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<tr>
<td>CHPL 696 Chaplaincy and Pastoral Ministries</td>
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</tr>
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<td>LEAD 620 Mission, Vision and Strategic Planning</td>
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<th>Pastoral Counseling Cognate</th>
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<tr>
<td>PACO 500 Introduction Pastoral Counseling</td>
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<tr>
<td>PACO 506 Integration of Psychology &amp; Theology</td>
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</tr>
<tr>
<td>PACO 507 Theology and Spirituality in Counseling</td>
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</tr>
<tr>
<td>PACO 603 Premarital and Marital Counseling</td>
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<table>
<thead>
<tr>
<th>Pastoral Ministries Cognate</th>
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<tr>
<td>EVAN 500 Spiritual Factors of Growing Churches</td>
<td>3</td>
</tr>
<tr>
<td>EVAN 670 Strategic Prayer &amp; Spiritual Warfare</td>
<td>3</td>
</tr>
<tr>
<td>LEAD 625 Preventing Ministry Failure</td>
<td>3</td>
</tr>
<tr>
<td>PACO 500 Introduction to Pastoral Counseling</td>
<td>3</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Theology Cognate</th>
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</tr>
</thead>
<tbody>
<tr>
<td>THEO 510 Survey of Theology</td>
<td>3</td>
</tr>
<tr>
<td>THEO 620 Ecclesiology</td>
<td>3</td>
</tr>
<tr>
<td>THEO 626 Doctrine of God</td>
<td>3</td>
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<tr>
<td>THEO 630 Eschatology</td>
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<table>
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<th>Worship Cognate</th>
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<tbody>
<tr>
<td>WRSP 502 History and Philosophy of Worship</td>
<td>3</td>
</tr>
<tr>
<td>WRSP 510 Biblical Foundations of Worship</td>
<td>3</td>
</tr>
<tr>
<td>WRSP 520 The Role of the Worship Leader</td>
<td>3</td>
</tr>
<tr>
<td>WRSP 530 Principles of Leadership for the Worship Leader</td>
<td>3</td>
</tr>
</tbody>
</table>

**Degree Transfer:**

**M.A.R. Degree into the M.Div. Program**

Students who pursue a Master of Divinity (M.Div.) degree after the completion of the M.A.R. degree may transfer a maximum of 45 hours from this degree into the M.Div. Please refer to the Multiple Degrees information in the Graduate Admissions section of this catalog.

This does not apply to the 75-hour Accelerated M.Div. students who have completed M.A.R. degrees may not pursue the M.Div. Chaplaincy 72-hour track.

Students may not earn the M.Div. first, and then apply to pursue the M.A.R. Students desiring the additional degree must submit an application for admission through the Graduate Admissions Office.

**Master of Arts in Theological Studies (M.A.T.S.)**


Director, Master of Arts in Theological Studies
Professor of Theology

**Purpose**

The 36-hour Master of Arts in Theological Studies (M.A.T.S.) degree program will provide the student with the theological foundation to serve more effectively in the local church, community, and world contexts. The M.A.T.S. may be used as a foundational degree towards admission into the 60-hour M.A.R. or 93-hour M.Div. degree programs.
PROGRAM LEARNING OUTCOMES
The student will be able to:
1. Evaluate a worldview based upon established theological principles
2. Integrate critical thinking skills in the practice of Christian scholarship.
3. Synthesize the principles of Christian ministry.
4. Interpret issues that foster the development of a personal theology and worldview.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS
In addition to the general admission procedures, applicants to the Master of Arts in Theological Studies program must meet the following requirements:
- Earned baccalaureate degree or its equivalent (in any field) from an institution accredited by an agency recognized by the U.S., Department of Education (e.g., SACS, TRACS, ABHE, etc.). Applicants who hold a prior degree from an unaccredited institution may be considered for admission on Academic Caution; students admitted on Academic Caution are required to take and pass GRST 500 – Introduction to Graduate Writing their first semester.
- First-time applicants are asked to submit a written recommendation from a pastor.
- Minimum undergraduate GPA of 2.00 (on a 4.00 scale)
- Questionnaire/Personal Statement

GRADUATION REQUIREMENTS
In addition to the other regulations governing graduation, graduates of the Master of Arts in Theological Studies program must meet the following requirements:
- Complete 36 hours.
- A minimum of 30 hours must be completed through Liberty University, not to include credit from a prior degree earned through Liberty.
- A maximum of six (6) hours of transfer credit, including credits from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
- Required 2.00 GPA.
- Degree must be completed within 5 years.
- All Resident students are required to enroll in and pass GRST 500 in their first semester.
- All Online students admitted on Academic Caution are required to enroll in and pass GRST 500 in their first semester.
- Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

Program of Study

<table>
<thead>
<tr>
<th>Master of Arts in Theological Studies (M.A.T.S.) (36 hrs)</th>
</tr>
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<tbody>
<tr>
<td><strong>Program Options: Online and Resident Formats</strong></td>
</tr>
<tr>
<td>Core Courses (27 hrs)</td>
</tr>
<tr>
<td>APOL 500 Introduction to Apologetics</td>
</tr>
<tr>
<td>CHHI 510 Survey of the History of Christianity</td>
</tr>
<tr>
<td>EVAN 525 Contemporary Evangelism</td>
</tr>
<tr>
<td>GLST 500 Global Studies Survey</td>
</tr>
<tr>
<td>NBST 510 New Testament Introduction</td>
</tr>
<tr>
<td>NBST 610 Hermeneutics</td>
</tr>
<tr>
<td>OBST 510 Old Testament Introduction</td>
</tr>
<tr>
<td>SEMI 500 Introduction to Seminary Studies¹</td>
</tr>
<tr>
<td>THEO 510 Survey of Theology</td>
</tr>
<tr>
<td>Cognate Courses (9 hrs) Select from the following cognates: Biblical Studies, Church History or Theology</td>
</tr>
<tr>
<td>Notes: Students who pursue a Master of Arts in Religion (MAR) degree after the completion of this degree may transfer a maximum of 27 hrs from this degree into the MAR</td>
</tr>
<tr>
<td>SEMI 500 is a required first entry course for all students</td>
</tr>
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</table>

Cognates

<table>
<thead>
<tr>
<th>BIBLICAL STUDIES COGNATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>NBST 615 John</td>
</tr>
<tr>
<td>OBST 650 Genesis</td>
</tr>
<tr>
<td>OBST 661 Isaiah</td>
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<table>
<thead>
<tr>
<th>CHURCH HISTORY COGNATE</th>
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<tbody>
<tr>
<td>CHHI 620 History of Global Christianity</td>
</tr>
<tr>
<td>CHHI 660 American Christianity²</td>
</tr>
<tr>
<td>CHHI 670 History of Evangelicalism²</td>
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<table>
<thead>
<tr>
<th>THEOLOGY COGNATE</th>
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</thead>
<tbody>
<tr>
<td>THEO 525 Systematic Theology I</td>
</tr>
<tr>
<td>THEO 530 Systematic Theology II</td>
</tr>
<tr>
<td>THEO 626 Doctrine of God</td>
</tr>
</tbody>
</table>

Master of Religious Education (M.R.E.)

Michael R. Mitchell, B.S., M.A.C.M., Ed.D.
Director, Master of Religious Education Program
Associate Professor of Christian Leadership

PURPOSE
The Master of Religious Education degree is the professional theological degree in Christian Education and Discipleship Ministries. This 60-hour program is designed to equip a man or woman who has been called by God to serve as a professional Christian worker in such capacities as the associate pastor, a minister or director of Christian education, a discipleship pastor, small group pastor and other positions that require a broad general knowledge of church educational programs and discipleship ministries.

PROGRAM LEARNING OUTCOMES
The student will be able to:
1. Explicate the origin and contents of the Bible, as it informs the Christian faith and its missional endeavors.
2. Synthesize the theological and historical foundations of Christian education.
3. Construct a biblically based discipleship program plan for a selected ministry.
4. Assess the effectiveness of contemporary approaches to Christian leadership.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS
In addition to the general admission procedures, applicants to the Master of Religious Education program must meet the following requirements:
- Earned baccalaureate degree or its equivalent (in any field) from an institution accredited by an agency recognized by the U.S., Department of Education (e.g., SACS, TRACS, ABHE, etc.)
- First-time applicants are asked to submit a written recommendation from a pastor.
- Minimum undergraduate GPA of 2.00 (on a 4.00 scale).
- Applicants who hold a prior degree from an unaccredited
DEGREE TRANSFER:
M.A. DEGREE INTO THE M.R.E. PROGRAM

Students who earn Master of Arts (M.A.) degrees in the Seminary may pursue the Master of Religious Education (M.R.E.) and apply 27 hours from the M.A. toward the M.R.E. Please refer to the Multiple Degrees information in the Graduate Admissions section of this Catalog.

Students may not earn the M.R.E. first, and then apply to pursue the M.A. Students desiring the additional degree must submit an application for admission through the Graduate Admissions Office.

DEGREE CANDIDACY

Degree Candidacy is granted when the student completes all prerequisites and is in good academic standing.

GRADUATION REQUIREMENTS

In addition to the other regulations governing graduation, graduate of the Master of Religious Education program must meet the following requirements:

- Complete 60 hours.
- A minimum of 33 hours must be completed through Liberty University, not to include credit from a prior degree earned through Liberty.
- A maximum of 27 hours of transfer credit, including credits from a degree on the same academic level previously completed through Liberty, may be applied to the degree.
- 2.00 GPA.
- Degree must be completed within 7 years.
- All Resident students are required to enroll in and pass GRST 500 in their first semester.
- All Online students admitted on Academic Caution are required to enroll in and pass GRST 500 in their first semester.
- Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

**Program of Study**

<table>
<thead>
<tr>
<th>Master of Religious Education (M.R.E.) (60 hrs)</th>
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<tbody>
<tr>
<td><strong>Program Options: Online Format</strong></td>
</tr>
<tr>
<td><strong>Biblical Studies Courses (12 hrs)</strong></td>
</tr>
<tr>
<td>Choose one of the following courses:</td>
</tr>
<tr>
<td>NBST 515  New Testament Orientation I         3</td>
</tr>
<tr>
<td>NBST 520  New Testament Orientation II</td>
</tr>
<tr>
<td>Choose one of the following courses:</td>
</tr>
<tr>
<td>OBST 515  Old Testament Orientation I         3</td>
</tr>
<tr>
<td>OBST 520  Old Testament Orientation II</td>
</tr>
<tr>
<td>Choose two 500-600 level                     6</td>
</tr>
<tr>
<td>NBST, NGRK, OBST or OTLC courses</td>
</tr>
<tr>
<td>Church History Course (3 hrs)</td>
</tr>
<tr>
<td>CHHI ___ Elective                            3</td>
</tr>
<tr>
<td>Theology and Apologetics Courses (9 hrs)</td>
</tr>
<tr>
<td>THEO 525  Systematic Theology I               3</td>
</tr>
<tr>
<td>THEO 530  Systematic Theology II              3</td>
</tr>
<tr>
<td>Choose one 500-600 level APOL or THEO course 3</td>
</tr>
<tr>
<td>Evangelism &amp; Missions Courses (6 hrs)</td>
</tr>
<tr>
<td>EVAN 525  Contemporary Evangelism            3</td>
</tr>
</tbody>
</table>

**Choose one of the following courses:**
- GLST 500  Global Studies Survey
- GLST 650  Intercultural Communication and Engagement

**Core Courses (15 hrs)**
- DSMN 500  Discipleship Ministries
- DSMN 630  Small Group Ministries
- HOMI 601  Ministry of Teaching
- LEAD 510  Biblical Foundations of Leadership

**Choose one of the following courses:**
- LEAD 505  Church Administrations
- LEAD 620  Mission, Vision and Strategic Planning

**Electives courses (15 hrs)**

Choose five 500-600 level seminary electives for which the prerequisites have been met

1 Must be a 500-600 level course

DEGREE TRANSFER:
M.R.E. DEGREE INTO THE M.DIV. PROGRAM

Students who earn the M.R.E. degree may pursue the Master of Divinity (M.Div.) and apply 45 hours from the M.R.E. toward the M.Div. Please refer to the Multiple Degrees information in the Graduate Admissions section of this Catalog.

This does not apply to the 72-hour track of the M.Div – Chaplaincy degree. Students who have earned M.R.E. degrees may not pursue the M.Div. – Chaplaincy 72-hour track.

Students may not earn the M.Div. first, and then apply to pursue the M.R.E. Students desiring the additional degree must submit an application for admission through the Graduate Admissions Office.

**Master of Divinity (M.Div.)**

Kevin K. King, Sr., B.S., M.Div., D.Min., Ph.D.
Director, Master of Divinity Program
Associate Professor of Church History and Homiletics

**PURPOSE**

The Master of Divinity degree is designed to help men and women prepare for professional Christian Ministry in local church and para-church settings. The following options are available in the Master of Divinity program:

- 93-hour Master of Divinity Academic/Pre-Ph.D. Thesis Program
- 93-hour Master of Divinity Non-Thesis Program
  - Cognates: Biblical Studies; Church History; Discipleship and Church Ministry; Evangelism and Church Planting; Global Studies; Homiletics; Leadership; Marketplace Chaplaincy; Pastoral Counseling; Pastoral Ministries; Theology; Worship
  - Chaplaincy Concentration
  - Law Studies Concentration*
- 75-hour Accelerated Master of Divinity Thesis Program
  - Cognates: Biblical Studies; Church History; Global Studies; Homiletics; Theology
- 75-hour Accelerated Master of Divinity Non-Thesis Program
  - Cognates: Biblical Studies; Church History; Discipleship and Church Ministry; Evangelism and Church Planting; Global Studies; Homiletics; Leadership; Marketplace Chaplaincy; Pastoral Counseling; Pastoral Ministries; Theology; Worship
- 72-hour Master of Divinity with a concentration in Chaplaincy

*The Law Studies concentration is available to currently enrolled Liberty University School of Law students or Liberty University School of Law alumni only. For more details see the School of Law section of this Catalog.

**PROGRAM LEARNING OUTCOMES**

The student will be able to:
1. Interpret biblical passages using advanced research skills and original biblical languages.
2. Address contemporary issues in pastoral ministry in light of biblical principles.
3. Compose a public presentation explaining selected Scriptures.
4. Construct a strategic plan for a comprehensive ministry program.

**PROGRAM SPECIFIC ADMISSION REQUIREMENTS**

In addition to the general admission procedures, applicants to the Master of Divinity program must meet the following requirements:
- Earned baccalaureate degree or its equivalent (in any field) from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.)
- First-time applicants are asked to submit a written recommendation from a pastor.
- Minimum undergraduate GPA of 2.00 (on a 4.00 scale).
- Applicants who hold a prior degree from an unaccredited institution may be considered for admission on Academic Caution; students admitted on Academic Caution are required to take and pass GRST 500 – Introduction to Graduate Writing their first semester.
- Questionnaire/Personal Statement

**DEGREE TRANSFER: M.A., M.A.R., OR M.R.E. INTO THE M.DIV. PROGRAM**

Students who earn a Master of Arts (M.A.) degree in the Seminary may pursue the Master of Divinity (M.Div.) and apply all 36 hours from the M.A. toward the M.Div. (Students who pursue the 72-hour M.Div. Chaplaincy program may apply a maximum of 33 hours toward that degree.) Students who earn a Master of Arts in Religion (M.A.R.) or Master or Religious Education (M.R.E.) may pursue the M.Div. and apply 45 hours from the M.A.R. or M.R.E. toward the M.Div. Please refer to the Multiple Degrees information in the Graduate Admissions section of this Catalog.

This does not apply to the 72-hour track of the M.Div. Chaplaincy degree, or the 75-hour Accelerated M.Div. students who have earned M.A.R. or M.R.E. degrees may not pursue the M.Div. Chaplaincy 72-hour track. Students may not earn the M.Div. first, and then apply to pursue the M.A., M.A.R., or M.R.E.

Students desiring the additional degree must submit an application for admission through the Graduate Admissions Office.

**DEGREE CANDIDACY**

Degree Candidacy is granted when the student completes all prerequisites and is in good academic standing.

**GRADUATION REQUIREMENTS**

In addition to the other regulations governing graduation, graduate of the Master of Divinity program must meet the following requirements:
- Complete 93 semester hours.

- A minimum of 48 hours must be completed through Liberty University, not to include credit from a prior degree earned through Liberty.
- A maximum of 45 hours of transfer credit, including credits from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
- 72-hour Chaplaincy program: A minimum of 39 hours must be completed through Liberty University, not to include credit from a prior degree earned through Liberty.
- 72-hour Chaplaincy program: A maximum of 33 hours of transfer credit, including credits from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
- 2.00 GPA.
- Degree must be completed within 10 years.
- All Resident students are required to enroll in and pass GRST 500 in their first semester.
- All Online students admitted on Academic Caution are required to enroll in and pass GRST 500 in their first semester.
- Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

**Programs of Study**

**Master of Divinity (M.Div.) (93 hrs)**

<table>
<thead>
<tr>
<th>Program Option: Online and Resident Formats</th>
<th>Core Courses (54 hrs)</th>
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<tbody>
<tr>
<td></td>
<td>APOL 500 Introduction to Apologetics 3</td>
</tr>
<tr>
<td></td>
<td>CHHI 520 History of Christianity I 3</td>
</tr>
<tr>
<td></td>
<td>CHHI 525 History of Christianity II 3</td>
</tr>
<tr>
<td></td>
<td>CHHI 665 History of Baptists 3</td>
</tr>
<tr>
<td></td>
<td>DSMN 500 Discipleship Ministries 3</td>
</tr>
<tr>
<td></td>
<td>DSMN 520 Spiritual Formation 3</td>
</tr>
<tr>
<td></td>
<td>EVAN 525 Contemporary Evangelism 3</td>
</tr>
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<td></td>
<td>GLST 500 Global Studies Survey 3</td>
</tr>
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<td></td>
<td>HOMI 500 Preparation of the Sermon 3</td>
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<td></td>
<td>LEAD 635 Theology of Pastoral Ministry 3</td>
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<td></td>
<td>NBST 515 New Testament Orientation I 3</td>
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<tr>
<td></td>
<td>NBST 520 New Testament Orientation II 3</td>
</tr>
<tr>
<td></td>
<td>NBST 610 Hermeneutics 3</td>
</tr>
<tr>
<td></td>
<td>OBST 515 Old Testament Orientation I 3</td>
</tr>
<tr>
<td></td>
<td>OBST 520 Old Testament Orientation II 3</td>
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<td>SEMI 500 Introduction of Seminary Studies 3</td>
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<tr>
<td></td>
<td>THEO 525 Systematic Theology I 3</td>
</tr>
<tr>
<td></td>
<td>THEO 530 Systematic Theology II 3</td>
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</tbody>
</table>

**Cognate Courses (15 hrs)**

Select from the following cognates:
- Biblical Studies, Church History, Discipleship & Church Ministry, Evangelism & Church Planting, Global Studies, Homiletics, Leadership, Marketplace Chaplaincy, Pastoral Counseling, Pastoral Ministries, Theology or Worship

**Biblical Languages (18 hrs)**

Choose the N.T. Greek & O.T. Hebrew Track or the English Bible Track

**GREEK & O.T. HEBREW TRACK**

| NGRK 520 Beginning Greek I 3 |
| NGRK 525 Beginning Greek II 3 |
| NGRK 620 Greek Syntax 3 |
| OTCL 520 Beginning Hebrew 3 |
| OTCL 620 Hebrew Syntax 3 |
| OTCL 650 Hebrew Exegesis 3 |
**ENGLISH BIBLE TRACK**

<table>
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<tr>
<td>NGRK 505</td>
<td>Greek Language Tools</td>
<td>3</td>
</tr>
<tr>
<td>OTCL 505</td>
<td>Hebrew Language Tools</td>
<td>3</td>
</tr>
<tr>
<td>NBST____</td>
<td>Electives1</td>
<td></td>
</tr>
<tr>
<td>OBST____</td>
<td>Electives1</td>
<td>6</td>
</tr>
</tbody>
</table>

**Elective Courses**

Choose two 500-600 level electives from the following disciplines for which the prerequisites have been met:

- APOL, CHHI, CMIN, DSMN, EVAN, GLST, HOMI, LEAD, OBST, OTCL, PACO, NBRK, THEO, WRSP & YOUT

1. Students who will not be part of a preaching ministry may substitute HOMI 601 for HOMI 500
2. SEMI 500 is a required first entry course for all students
3. Must be a 600 level course
4. Must be a 500-600 level course

**Cognates**

**BIBLICAL STUDIES COGNATE**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>NBST 615</td>
<td>John</td>
<td>3</td>
</tr>
<tr>
<td>NBST 621</td>
<td>Hebrews</td>
<td>3</td>
</tr>
<tr>
<td>NBST 650</td>
<td>Genesis</td>
<td>3</td>
</tr>
<tr>
<td>OBST 660</td>
<td>Psalms</td>
<td>3</td>
</tr>
<tr>
<td>OBST 661</td>
<td>Isaiah</td>
<td>3</td>
</tr>
</tbody>
</table>

**CHURCH HISTORY COGNATE**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHHI 610</td>
<td>Historical Development of Theology</td>
<td>3</td>
</tr>
<tr>
<td>CHHI 620</td>
<td>History of Global Christianity</td>
<td>3</td>
</tr>
<tr>
<td>CHHI 650</td>
<td>Classical Reformation</td>
<td>3</td>
</tr>
<tr>
<td>CHHI 660</td>
<td>American Christianity</td>
<td>3</td>
</tr>
<tr>
<td>CHHI 670</td>
<td>History of Evangelicalism</td>
<td>3</td>
</tr>
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**DISCIPLESHIP & CHURCH MINISTRY COGNATE**

<table>
<thead>
<tr>
<th>Course</th>
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<tbody>
<tr>
<td>DSMN 610</td>
<td>Family Discipleship</td>
<td>3</td>
</tr>
<tr>
<td>DSMN 630</td>
<td>Small Group Ministries</td>
<td>3</td>
</tr>
<tr>
<td>DSMN 660</td>
<td>Leading the Healthy, Growing, Multiplying Church</td>
<td>3</td>
</tr>
<tr>
<td>EVAN 500</td>
<td>Spiritual Factors of Growing Churches</td>
<td>3</td>
</tr>
<tr>
<td>LEAD 505</td>
<td>Church Administration</td>
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</table>

**EVANGELISM & CHURCH PLANTING COGNATE**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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</thead>
<tbody>
<tr>
<td>EVAN 500</td>
<td>Spiritual Factors of Growing Churches</td>
<td>3</td>
</tr>
<tr>
<td>EVAN 505</td>
<td>Introduction to Church Planting</td>
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<tr>
<td>EVAN 510</td>
<td>Evangelism and the Growing Church</td>
<td>3</td>
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<tr>
<td>EVAN 610</td>
<td>Church Planting Methods and Culture</td>
<td>3</td>
</tr>
<tr>
<td>EVAN 670</td>
<td>Strategic Prayer and Spiritual Warfare</td>
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**GLOBAL STUDIES COGNATE**

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<thead>
<tr>
<th>Course</th>
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</thead>
<tbody>
<tr>
<td>GLST 525</td>
<td>Introduction to Islam</td>
<td>3</td>
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<tr>
<td>GLST 600</td>
<td>Cultural Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>GLST 620</td>
<td>History of Global Christianity</td>
<td>3</td>
</tr>
<tr>
<td>GLST 650</td>
<td>Intercultural Communication and Engagement</td>
<td>3</td>
</tr>
<tr>
<td>GLST 698</td>
<td>Global Studies Practicum</td>
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**HOMILETICS COGNATE**

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<tbody>
<tr>
<td>HOMI 605</td>
<td>Expository Preaching</td>
<td>3</td>
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<tr>
<td>HOMI 612</td>
<td>Evangelistic Preaching</td>
<td>3</td>
</tr>
<tr>
<td>HOMI 635</td>
<td>Preaching for Special Occasions</td>
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<tr>
<td>HOMI 670</td>
<td>Preaching the Old Testament</td>
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</tr>
<tr>
<td>HOMI 675</td>
<td>Preaching the New Testament</td>
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**LEADERSHIP COGNATE**

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<tbody>
<tr>
<td>LEAD 510</td>
<td>Biblical Foundation of Leadership</td>
<td>3</td>
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<tr>
<td>LEAD 520</td>
<td>The Life of Leaders</td>
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<tr>
<td>LEAD 610</td>
<td>Team Leadership and Conflict Resolution</td>
<td>3</td>
</tr>
<tr>
<td>LEAD 620</td>
<td>Mission, Vision and Strategic Planning</td>
<td>3</td>
</tr>
<tr>
<td>LEAD 625</td>
<td>Preventing Ministry Failure</td>
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**MARKETPLACE CHAPLAINCY COGNATE**

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<tbody>
<tr>
<td>CHPL 500</td>
<td>Introduction to Chaplaincy Ministry</td>
<td>3</td>
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<tr>
<td>CHPL 600</td>
<td>Chaplaincy Ministry in U.S. Military</td>
<td>3</td>
</tr>
<tr>
<td>CHPL 696</td>
<td>Chaplaincy and Pastoral Ministries</td>
<td>3</td>
</tr>
<tr>
<td>LEAD 620</td>
<td>Mission, Vision and Strategic Planning</td>
<td>3</td>
</tr>
<tr>
<td>PACO 500</td>
<td>Introduction to Pastoral Counseling</td>
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**PASTORAL COUNSELING COGNATE**

<table>
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<th>Course</th>
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<tr>
<td>PACO 500</td>
<td>Introduction to Pastoral Counseling</td>
<td>3</td>
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<td>PACO 506</td>
<td>Integration of Psychology and Theology</td>
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<td>PACO 507</td>
<td>Theology and Spirituality in Counseling</td>
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<td>PACO 603</td>
<td>Premarital and Marital Counseling</td>
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<td>PACO 604</td>
<td>Crisis Counseling and Brief Therapy</td>
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**PASTORAL MINISTRIES COGNATE**

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<tr>
<td>EVAN 500</td>
<td>Spiritual Factors of Growing Church</td>
<td>3</td>
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<td>EVAN 670</td>
<td>Strategic Prayer and Spiritual Warfare</td>
<td>3</td>
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<tr>
<td>LEAD 625</td>
<td>Preventing Ministry Failure</td>
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<tr>
<td>LEAD 699</td>
<td>Internship in Pastoral Leadership</td>
<td>3</td>
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<tr>
<td>PACO 500</td>
<td>Introduction to Pastoral Counseling</td>
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**THEOLOGY COGNATE**

<table>
<thead>
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<th>Course</th>
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<tbody>
<tr>
<td>THEO 510</td>
<td>Survey of Theology</td>
<td>3</td>
</tr>
<tr>
<td>THEO 620</td>
<td>Ecclesiology</td>
<td>3</td>
</tr>
<tr>
<td>THEO 626</td>
<td>Doctrine of God</td>
<td>3</td>
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<tr>
<td>THEO 630</td>
<td>Eschatology</td>
<td>3</td>
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<tr>
<td>THEO 650</td>
<td>Ethics and Christian Ministry</td>
<td>3</td>
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**WORSHIP COGNATE**

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<th>Course</th>
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<tr>
<td>WRSP 502</td>
<td>History and Philosophy of Worship</td>
<td>3</td>
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<tr>
<td>WRSP 510</td>
<td>Biblical Foundations of Worship</td>
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<tr>
<td>WRSP 520</td>
<td>The Role of the Worship Leader</td>
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<tr>
<td>WRSP 530</td>
<td>Principles of Leadership</td>
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<tr>
<td>WRSP 540</td>
<td>Current Issues in Worship</td>
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**Program of Study**

**Master of Divinity (M.Div.) (93 hrs)**

**Academic/Pre-Ph.D.**

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<thead>
<tr>
<th>Program Option: Resident Format Only</th>
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<tbody>
<tr>
<td>Core Courses (54 hrs)</td>
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<tr>
<td>APOL 500 Introduction to Apologetics</td>
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<tr>
<td>CHHI 520 History of Christianity I</td>
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<tr>
<td>CHHI 525 History of Christianity II</td>
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<tr>
<td>CHHI 665 History of Baptists</td>
</tr>
<tr>
<td>DSMN 500 Discipleship Ministries</td>
</tr>
<tr>
<td>DSMN 520 Spiritual Formation</td>
</tr>
<tr>
<td>EVAN 525 Contemporary Evangelism</td>
</tr>
<tr>
<td>GLST 500 Global Studies Survey</td>
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<tr>
<td>HOMI 600 Preparation of the Sermon²</td>
</tr>
<tr>
<td>LEAD 635 Theology of Pastoral Ministry</td>
</tr>
<tr>
<td>NBST 515 New Testament Orientation I</td>
</tr>
<tr>
<td>NBST 520 New Testament Orientation II</td>
</tr>
<tr>
<td>NBST 610 Hermeneutics</td>
</tr>
<tr>
<td>OBST 515 Old Testament Orientation I</td>
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</tbody>
</table>

1. Students who will not be part of a preaching ministry may substitute HOMI 601 for HOMI 500
2. SEMI 500 is a required first entry course for all students
3. Must be a 600 level course
4. Must be a 500-600 level course
## Thesis Track

### Core Courses (36 hrs)
- APOL 500 Introduction to Apologetics 3
- APOL 610 Miracles 3
- CHHI 665 History of Baptists 3
- DSMN 520 Spiritual Formation 3
- EVAN 525 Contemporary Evangelism 3
- GLST 500 Global Studies Survey 3
- HOMI 500 Preparation of the Sermon 3
- LEAD 635 Theology of Pastoral Ministry 3
- NBST 610 Hermeneutics 3
- SEMI 500 Introduction of Seminary Studies 3
- THEO 525 Systematic Theology I 3
- THEO 530 Systematic Theology II 3

### Cognate Courses (15 hrs)
- Select from the following cognates:
  - Biblical Studies, Church History, Discipleship & Church Ministry, Evangelism & Church Planting, Global Studies, Homiletics, Leadership, Marketplace Chaplaincy, Pastoral Counseling, Pastoral Ministries, Theology or Worship

### Thesis Courses (6 hrs)
- RTCH 680 Research Methods 3
- THES 690 Thesis Defense 3

### Accelerated Master of Divinity (M.Div.) (75 hrs)

#### Thesis Track

### Core Courses (36 hrs)
- APOL 500 Introduction to Apologetics 3
- APOL 610 Miracles 3
- CHHI 665 History of Baptists 3
- DSMN 520 Spiritual Formation 3
- EVAN 525 Contemporary Evangelism 3
- GLST 500 Global Studies Survey 3
- HOMI 500 Preparation of the Sermon 3
- LEAD 635 Theology of Pastoral Ministry 3
- NBST 610 Hermeneutics 3
- SEMI 500 Introduction of Seminary Studies 3
- THEO 525 Systematic Theology I 3
- THEO 530 Systematic Theology II 3

### Cognate Courses (15 hrs)
- Select from the following cognates:
  - Biblical Studies, Church History, Discipleship & Church Ministry, Evangelism & Church Planting, Global Studies, Homiletics, Leadership, Marketplace Chaplaincy, Pastoral Counseling, Pastoral Ministries, Theology or Worship

### Thesis Courses (6 hrs)
- RTCH 680 Research Methods 3
- THES 690 Thesis Defense 3

#### Non-Thesis Track

### Program Option: Resident Format Only

### Core Courses (36 hrs)
- APOL 500 Introduction to Apologetics 3
- APOL 610 Miracles 3
- CHHI 665 History of Baptists 3
- DSMN 520 Spiritual Formation 3
- EVAN 525 Contemporary Evangelism 3
- GLST 500 Global Studies Survey 3
- HOMI 500 Preparation of the Sermon 3
- LEAD 635 Theology of Pastoral Ministry 3
- NBST 610 Hermeneutics 3
- SEMI 500 Introduction of Seminary Studies 3
- THEO 525 Systematic Theology I 3
- THEO 530 Systematic Theology II 3

### Cognate Courses (15 hrs)
- Select from the following cognates:
  - Biblical Studies, Church History, Discipleship & Church Ministry, Evangelism & Church Planting, Global Studies, Homiletics, Leadership, Marketplace Chaplaincy, Pastoral Counseling, Pastoral Ministries, Theology or Worship

### Thesis Courses (6 hrs)
- RTCH 680 Research Methods 3
- THES 690 Thesis Defense 3

#### English Bible Track

### Core Courses (36 hrs)
- APOL 500 Introduction to Apologetics 3
- APOL 610 Miracles 3
- CHHI 665 History of Baptists 3
- DSMN 520 Spiritual Formation 3
- EVAN 525 Contemporary Evangelism 3
- GLST 500 Global Studies Survey 3
- HOMI 500 Preparation of the Sermon 3
- LEAD 635 Theology of Pastoral Ministry 3
- NBST 610 Hermeneutics 3
- SEMI 500 Introduction of Seminary Studies 3
- THEO 525 Systematic Theology I 3
- THEO 530 Systematic Theology II 3

### Elective Courses (6)
- Choose two 500-600 level electives from the following disciplines for which the prerequisites have been met:
  - APOL, CHHI, CMIN, DSMN, EVAN, GLST, HOMI, LEAD, OBST, OTCL, PACO, NBST, NGRK, THEO, WRSP and YOUT

#### Non-Thesis Track

### Program Option: Resident Format Only

### Core Courses (36 hrs)
- APOL 500 Introduction to Apologetics 3
- APOL 610 Miracles 3
- CHHI 665 History of Baptists 3
- DSMN 520 Spiritual Formation 3
- EVAN 525 Contemporary Evangelism 3
- GLST 500 Global Studies Survey 3
- HOMI 500 Preparation of the Sermon 3
- LEAD 635 Theology of Pastoral Ministry 3
- NBST 610 Hermeneutics 3
- SEMI 500 Introduction of Seminary Studies 3
- THEO 525 Systematic Theology I 3
- THEO 530 Systematic Theology II 3

### Cognate Courses (15 hrs)
- Select from the following cognates:
  - Biblical Studies, Church History, Discipleship & Church Ministry, Evangelism & Church Planting, Global Studies, Homiletics, Leadership, Marketplace Chaplaincy, Pastoral Counseling, Pastoral Ministries, Theology or Worship

### Thesis Courses (6 hrs)
- RTCH 680 Research Methods 3
- THES 690 Thesis Defense 3

#### English Bible Track

### Core Courses (36 hrs)
- APOL 500 Introduction to Apologetics 3
- APOL 610 Miracles 3
- CHHI 665 History of Baptists 3
- DSMN 520 Spiritual Formation 3
- EVAN 525 Contemporary Evangelism 3
- GLST 500 Global Studies Survey 3
- HOMI 500 Preparation of the Sermon 3
- LEAD 635 Theology of Pastoral Ministry 3
- NBST 610 Hermeneutics 3
- SEMI 500 Introduction of Seminary Studies 3
- THEO 525 Systematic Theology I 3
- THEO 530 Systematic Theology II 3

### Elective Courses (6)
- Choose two 500-600 level electives from the following disciplines for which the prerequisites have been met:
  - APOL, CHHI, CMIN, DSMN, EVAN, GLST, HOMI, LEAD, OBST, OTCL, PACO, NBST, NGRK, THEO, WRSP and YOUT

#### Chaplaincy Concentration

### Program Options: Online and Resident Formats

### Biblical Studies Courses (12 hrs)
- NBST 515 New Testament Orientation I 3
- NBST 520 New Testament Orientation II 3
- OBST 515 Old Testament Orientation I 3
- OBST 520 Old Testament Orientation II 3

### Church History Courses (6 hrs)
- CHHI 520 History of Christianity I 3

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1. Students who will not be part of a preaching ministry may substitute HOMI 601 for HOMI 500
2. SEMI 500 is a required first entry course for all students
3. Any student who is not ready for enrollment in THES 690 after completing RTCH 680 may be required, as determined by the student’s thesis chair, to take THES 689 Thesis Proposal and Research, and may be required to repeat THES 689 until ready for enrollment in THES 690.
Chaplaincy Concentration (30 hrs)
CHPL 500  Introduction to Chaplaincy Ministry  3
CHPL 600  Chaplaincy Ministry in the U.S. Military  3
LEAD 510  Biblical Foundation of Leadership  3
LEAD 520  The Life of the Leaders  3
LEAD 620  Mission, Vision and Strategic Planning  3
HOMI 500  Preparation of the Sermon  3
PACO 500  Introduction to Pastoral Counseling  3
PACO 603  Premarital & Marital Counseling  3
PACO 604  Crisis Counseling & Brief Therapy  3
Choose one of the following courses:
CHPL 696  Chaplaincy & Pastoral Ministries  3
LEAD 635  Theology of Pastoral Ministry  3

Professional Courses (24 hrs)
DSMN 500  Discipleship Ministries  3
DSMN 520  Spiritual Formation  3
EVAN 525  Contemporary Evangelism  3
GLST 500  Global Studies Survey  3
GLST 650  Intercultural Communication & Engagement  3
HOMI 500  Preparation of the Sermon  3
Choose one of the following courses:
LEAD 505  Church Administration  3
LEAD 635  Theology of Pastoral Ministry 3

Choose one of the following courses:
LEAD 510  Biblical Foundations of Leadership  3
LEAD 610  Team Leadership & Conflict Resolution  3
DSMN 660  Leading the Healthy, Growing, Multiplying Church  3

Chaplaincy Concentration (21 hrs)
CHPL 500  Introduction to Chaplaincy Ministry  3
CHPL 600  Chaplaincy Ministry in the U.S. Military  3
LEAD 620  Mission, Vision and Strategic Planning  3

Notes:
1. Only graded course work from accredited institutions will be eligible for transfer

Master of Theology (Th.M.)
Gary Yates, B.A., Th.M., Ph.D.
Director, Master of Theology Program
Associate Professor of Biblical Studies

PURPOSE
The Master of Theology degree program will provide additional training beyond the Master of Divinity degree in preparation for full-time Christian service. Through course work, scholarly research, and logical and critical writing, the Th.M. will provide advanced preparation for those called to service in theological education or those planning to pursue degree programs at the doctoral level.

PROGRAM LEARNING OUTCOMES
The student will be able to:
1. Select and design a scholarly research project.
2. Assess alternative views of Scripture and theology.
3. Synthesize a personal and biblical systematic theology.
4. Defend Christian theology from a biblical perspective.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS
In addition to the general admission procedures, the following requirements will govern admission into the Master of Theology program:
1. The applicant must have earned a Master of Divinity or its equivalent from an approved institution.
2. The applicant must have attained a cumulative GPA of 3.00 or above (on a 4.00 scale) in the Master of Divinity program. Applicants who do not meet this criterion may be considered for admission on Academic Caution. Students admitted on Academic Caution must take and pass GRST 500 – Introduction to Graduate Writing their first semester.
3. Ordinarily, satisfactory completion of at least nine semester hours of coursework or its equivalent in Hebrew and at least nine semester hours coursework or its equivalent in...
Greek are required. Students may be admitted without the language requirements depending on their areas of concentration.

4. First-time applicants are asked to submit a written recommendation from a pastor.

5. Seminary Questionnaire/Personal Statement

ADMISSION TO CANDIDACY

Admission to candidacy for the Th.M. program will be granted upon completion of 12 semester hours of course work with a cumulative GPA of 3.00 and approval of the student’s advisor. The degree must be completed within 5 years from the date of original matriculation.

GRADUATION REQUIREMENTS

In addition to the other regulations governing graduation, Th.M. graduates must meet the following requirements:

1. Must complete 30 hours of course work with a cumulative GPA of 3.00
2. A minimum of 24 hours must be completed through Liberty University, not to include credit from a prior degree earned through Liberty.
3. All courses must be 600-level or higher.
4. No more than two (2) grades of C may be applied to the degree (includes grades of C+/-C-).
5. No grades of D may be applied to the degree (includes grades of D+/D-).
6. Degree must be completed within 5 years.
7. All Resident students are required to enroll in and pass GRST 500 in their first semester.
8. All Online students admitted on Academic Caution are required to enroll in and pass GRST 500 in their first semester.
9. Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

Program of Study

Master of Theology (Th.M.) (30 hr)

Thesis Track

<table>
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<th>Program Option: Resident Format</th>
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<tr>
<td>Core Courses (6 hrs)</td>
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<tr>
<td>THEO 603 Modern and Contemporary Christian Thought 3</td>
</tr>
<tr>
<td>THEO 610 Biblical Theology 1 3</td>
</tr>
<tr>
<td>Cognate Courses (15 hrs)</td>
</tr>
<tr>
<td>Theology Capstone 3</td>
</tr>
<tr>
<td>Elective Course (3 hrs)</td>
</tr>
<tr>
<td>Research Methods 3</td>
</tr>
<tr>
<td>Thesis Defense 3</td>
</tr>
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</table>

1 Must be taken as a residential course
2 Any student who is not ready for enrollment in THES 690 after completing RTCH 680 may be required, as determined by the student’s thesis chair, to take THES 689. Thesis Proposal and Research, and may be required to repeat THES 689 until deemed ready for enrollment in THES 690.

Non-Thesis Track

<table>
<thead>
<tr>
<th>Program Option: Online and Resident Formats</th>
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</thead>
<tbody>
<tr>
<td>Core Courses (9 hrs)</td>
</tr>
<tr>
<td>THEO 603 Modern and Contemporary Christian Thought 3</td>
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<tr>
<td>THEO 610 Biblical Theology 1 3</td>
</tr>
<tr>
<td>Cognate Courses (15 hrs)</td>
</tr>
<tr>
<td>Biblical Studies, Church History, Global Studies, Homiletics or Theology</td>
</tr>
<tr>
<td>Elective Course (6 hrs)</td>
</tr>
<tr>
<td>Research Methods 3</td>
</tr>
<tr>
<td>Thesis Defense 3</td>
</tr>
</tbody>
</table>

1 Must be taken as a residential course
2 THEO 679 is a 16 week online course
3 Korean Students must take CHHI 670 & THEO 654
THESIS REQUIREMENTS FOR TH.M. DEGREE
With the approval of the student’s advisor and the mentor, a student may write a thesis of 10,000 words (minimum) that follows the latest edition of Kate L. Turabian’s *A Manual for Writers of Term Papers, Theses and Dissertations*. The project must meet all designated deadlines and receive a minimum grade of B. A graduate faculty member selected in consultation with both student and advisor will function as a mentor of the thesis and will monitor the progress during the various stages of writing (from the selection of a topic to the final draft). Both the mentor and a second reader must approve the thesis. Two copies of the approved final draft thesis must be submitted electronically to the Integrated Learning Resources Center. Three semester hours credit will be given for the thesis. The student opting to write a thesis must also include a course in research methods in the overall program.

<table>
<thead>
<tr>
<th>Master’s Thesis Schedule</th>
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<tbody>
<tr>
<td>October 1</td>
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<tr>
<td>November 1</td>
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<tr>
<td>December 1</td>
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<tr>
<td>January 15</td>
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<tr>
<td>February 15</td>
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<td>March 15</td>
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<tr>
<td>April 1</td>
</tr>
<tr>
<td>April 30</td>
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<tr>
<td>Early May</td>
</tr>
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</table>

Doctor of Ministry (D.Min.)
Charlie Davidson, B.S., M.Div., D.Min.
Director, Doctor of Ministry Program
Director, Master of Divinity – Military Chaplaincy
Associate Professor of Chaplaincy Studies

PURPOSE
The Doctor of Ministry degree offers pastors, missionaries and other church leaders an opportunity for professional and personal growth. It is designed to enhance one’s knowledge and skills in the practice of ministry. Students will have the opportunity to interact with recognized church leaders, to explore new ministry perspectives, to evaluate their ministry, to increase their vision and to crystallize their understanding of the purpose and goals of ministry.

The program is composed of 33 semester hours involving two semesters of DMIN 989 Thesis Project Proposal and Research (6 hrs) and DMIN 990 Thesis Project Defense (3 hrs).

PROGRAM LEARNING OUTCOMES
The student will be able to:
1. Synthesize a comprehensive and critical theory of ministry.
2. Analyze the effect of the program on personal and professional growth.
3. Assess the effectiveness of a ministry plan.
4. Design ministry programs that relate to the disciplines studied.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS
In addition to the general admission procedures, applicants to the Doctor of Ministry degree program must meet the following specific requirements:
1. A Master of Divinity degree, or its equivalent, from an appropriately accredited theological seminary with a cumulative GPA of 3.00 or above (on a 4.00 scale).
2. A vita showing three years of experience in a full-time ministry position after receiving the Master of Divinity degree. Exceptions to this must be approved by the Dean.
3. A current place of ministry where the student can successfully carry out a ministry-related project.
4. Two recommendations from colleagues in the ministry (on letterhead with physical signature)
5. Ecclesiastical Endorsement indicating the agreement of the church (or employing organization) with the applicant’s participation in the Doctor of Ministry program.
6. A detailed Statement of Purpose for pursuing the program.

INITIAL ADMISSION (D.Min.)
An applicant to the Doctor of Ministry program who has a Master of Divinity degree or its equivalent and has at least three years of full-time ministry experience, but who does not meet all of the other entrance requirements, may be granted Initial Admission status. A student in this category may attend for one semester only (six semester hours maximum). After this one semester, the student must meet the requirements to qualify for Provisional Acceptance. Provisional Acceptance is attainable by completing all admissions requirements. Full candidacy is discussed in the section below. Also, see the section on the Doctor of Ministry program for more details.

ADVANCEMENT TO CANDIDACY (D.Min.)
Candidate status is granted when all admissions criteria have been met, 15 hours of coursework have been completed, and a formal introduction for the thesis project has been submitted.

SEMINARY CONTINUATION FEE
Students enrolled in the D.Min. program who are unable to take classes during a semester will be charged a $30 continuation fee. Students who remain inactive for more than three semesters will be automatically dropped from the program and will be required to reapply in order to be readmitted to the program.

SEMINARY ADMINISTRATION FEE
Students in the D.Min. program who enroll in at least one intensive each Spring, Summer, or Fall term, including the Thesis Project courses, will be charged $50.

THESIS-PROJECT ENROLLMENT POLICY
Once students enter the thesis-project phase of their degree, they must maintain continuous enrollment (Fall, Spring, and Summer semesters) until they complete all degree requirements. If they do not, they will break enrollment, and they will be required to apply for readmission if/when they wish to resume the pursuit of their degree. They will have to complete their degree under the Degree Completion Plan (DCP) in effect at the time of their readmission.
GRADUATION REQUIREMENTS

In addition to the other regulations governing graduation, graduates of the D.Min. program must meet the following requirements:

1. Must complete 33 semester hours of course work, including the thesis project, with a cumulative GPA of 3.00.
2. A minimum of 27 hours must be completed through Liberty University, not to include credit from a prior degree earned through Liberty.
3. A maximum of six (6) hours of transfer credit, including credits from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
4. The student must earn no more than one grade of C (includes grades of C+/C-), and may repeat up to 6 semester hours of coursework under the repeat policy.
5. No grades of D may be applied to the degree (includes grades of D+/D-).
6. Must complete the thesis project with a minimum grade of B (includes B-).
7. Degree must be completed within 7 years.
8. Submit a Graduation Application to the Registrar’s Office at the beginning of final semester.

Program of Study

Doctor of Ministry (D.Min.) (33 hrs)

Program Option: Residential and Online Format

<table>
<thead>
<tr>
<th>Core Courses (9 hrs)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>COUN 852 Growth and Development of the Contemporary Minister</td>
<td>3</td>
</tr>
<tr>
<td>DSMN 876 Introduction to the Thesis Writing Project</td>
<td>3</td>
</tr>
</tbody>
</table>

EVAN 851 Twenty-First Century Techniques and Tools for the Revitalization of the Church 3

Elective Support Seminar Courses (15 hrs)

Choose five 800-900 level electives from the following disciplines for which the prerequisites have been met:

- APOL, CIHH, CLED, CMIN, COUN, DSMN, EVAN, GLST, HOMI, NBST, OBST, PLED, THEO or WRSP

Thesis Courses (9 hrs)²

<table>
<thead>
<tr>
<th>Course</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>DMIN 989 Thesis Project Proposal &amp; Research³</td>
<td>3</td>
</tr>
<tr>
<td>DMIN 998 Thesis Project Proposal &amp; Research³</td>
<td>3</td>
</tr>
<tr>
<td>DMIN 999 Thesis Project Defense³</td>
<td>3</td>
</tr>
</tbody>
</table>

¹ COUN 801, COUN 980, and COUN 985 may be used as electives. Other 800-900 level COUN courses may be used only with approval from the Director of the D.Min. program. Students need to contact the Liberty University Online Transfer Evaluation Office to initiate the process of obtaining this approval.

² Once the student enters the Thesis Project phase, he/she must maintain continuous enrollment (Fall, Spring and Summer semesters) until all degree requirements are completed.

³ DMIN 989 must be taken a minimum of two times. Any student who is not ready for enrollment in DMIN 990 after completing the second enrollment in DMIN 989 may be required, as determined by the student’s thesis project chair, to repeat DMIN 989 until deemed ready for enrollment in DMIN 990.

⁴ Thesis required (grade of B or higher).

Doctor of Philosophy in Counseling (Ph.D.)

The School of Health Sciences offers the Doctor of Philosophy in Counseling degree with two concentrations: Professional Counseling and Pastoral Care and Counseling. The Ph.D. in Counseling with the concentration in Pastoral Care and Counseling is offered in cooperation with Liberty University Baptist Theological Seminary. Students in Liberty University Baptist Theological Seminary are encouraged to consider this program as a possible doctorate following the completion of a Seminary master’s degree.

See the School of Health Sciences section of this Catalog for more details concerning this program.

Doctor of Philosophy in Theology and Apologetics (Ph.D.)

Leo Percer, B.A., M.Div., M.A., Ph.D.
Director, Doctor of Philosophy in Theology and Apologetics Program
Associate Professor of Biblical Studies

PURPOSE

The Doctor of Philosophy in Theology and Apologetics degree will prepare professional scholars and Christian community leaders at the highest level of scholarship. Trained by a qualified academic faculty, graduates with the Ph.D. in Theology and Apologetics will be prepared to serve as faculty in academic institutions and as scholars and theologically and biblically informed leaders for the church and community. This is a 57 semester hour program; six (6) hours for dissertation proposal and research; and three (3) hours for dissertation defense.

As with all programs of the Seminary and Graduate School the Ph.D. program will seek to provide an environment in which students in the context of open research and inquiry will be encouraged to strengthen their faith and certify their calling to service at the highest academic and professional levels. Students will be mentored within an academic environment that fosters an awareness of the Christian’s responsibility as a member of society.
who is responsive to the needs and concerns of diverse cultures and conflicting ideals.

The program is set within the context of a conservative evangelical academic community in which students are challenged to develop the cognitive skills requisite to a rigorous interaction with biblical, theological, historical, and philosophical understandings necessary for a self-conscious, critical, and Christian response to the world. In this setting, students will have the opportunity to become part of a community of scholars in which they can develop the concomitant skills necessary for relational and professional competence. The Ph.D. will further encourage students to explore the moral and ethical dimensions of their chosen field of study. Moreover, the program is designed to inculcate sensitivity to others and a concern for world evangelization through a vigorous defense of the gospel and a lifestyle of personal integrity and responsible scholarship.

With its mix of traditional and non-traditional delivery formats, the Ph.D. is designed to attract and retain students who desire flexibility in their schedules, breadth of exposure, and professional training in theology and apologetics. The teaching options will attract a diverse and dedicated mix of faculty and students facilitating rich interaction between future academic professionals and church leaders. The cognates are designed to further meet the needs of persons seeking studies in biblical or historical studies.

PROGRAM LEARNING OUTCOMES
The student will be able to:
1. Design an original research project that adds to the knowledge base of the discipline.
2. Appraise an apologetic argument or a theological method.
3. Critique the place of evidence in apologetic methods of inquiry.
4. Contrast an evangelical view of Scripture and theology with an alternative view.

Ph.D. Concentrations
The student will be able to:
- Evaluate interpretive methods and approaches to the biblical texts and concepts (Biblical Studies).
- Analyze the impact of historical figures and movements in Christian thought (Historical Studies).

PROGRAM SPECIFIC ADMISSIONS REQUIREMENTS
In addition to general requirements for admission to Liberty University Baptist Theological Seminary, applicants for admission to the Doctor of Philosophy in Theology and Apologetics must submit the following for review:
1. An earned Master of Divinity or a Master of Theology with a thesis or a Master of Arts with a thesis.
2. An earned grade point average of 3.25 on a scale 4.00 in all previous graduate work.
3. Miller Analogy Test (MAT) results. The GRE may be substituted in special cases at the director’s approval. If an applicant’s scores are older than two years, then the applicant must submit new scores.
4. A writing sample that must meet the following criteria:
   a. A minimum 30-page paper (excluding cover page, table of contents and bibliography). A chapter from a Master’s thesis may be submitted if it meets the 30-page minimum. It is preferable, but not required, that the subject area be in the area of theology or apologetics.
   b. Either submission must conform to the latest Turabian Manual for Writers AND standard English Grammar and Composition Form.

LIBERTY UNIVERSITY BAPTIST THEOLOGICAL SEMINARY

5. A Personal Statement, Doctrinal Agreement, and Honor Code Document. Included with these documents must be the name of the applicant’s current church and the name of a pastor who is familiar with the applicant’s church life.
6. The student must have a pastoral recommendation as well.
7. A one-page essay on reasons for pursuing a Ph.D. in Theology and Apologetics.
8. Two Academic References. All applicants must submit letters of recommendation from two professors with whom they studied at the graduate (master’s degree) level. These recommendations need to be on school letterhead and have the professors’ signatures.
9. Professional vita including degrees earned, ministry experience, and/or teaching experience and career goals.

The applicant must understand that before the end of the second year of admission, the student must pass a proficiency exam in German and French or Latin. Seminars in the Biblical Studies area will require one year of Greek and one year of Hebrew on their transcripts. Admissions for the Fall are due by May 1.

TRANSFER CREDIT
Transfer hours may not exceed 15 credit hours for the Ph.D. program. Transfer credits are considered on a case-by-case basis and must have been completed as Ph.D. course work within the previous 10 years from a regionally accredited program to be accepted. Courses with a recorded grade of C or below will not be accepted. Correspondence studies or life experiences will not be accepted for transfer credit. Credits from a prior degree earned through Liberty University are considered transfer credits.

PROGRAM REQUIREMENTS

Language Requirements. In addition to the other factors relating to participation in the Ph.D. in Theology and Apologetics those pursuing a cognate must meet language requirements. A biblical language competency is required for those applicants who plan to focus on Biblical Studies as their cognate field. Students must meet any language requirements prior to their second year in the program.

Active Enrollment. To maintain active enrollment, students must enroll in course work each semester. Online students must enroll in at least one course during each academic year (from Fall to Summer) to maintain active enrollment status.

Residency Requirement. Liberty University Baptist Theological Seminary does not have a residency requirement in the traditional sense of requiring students to uproot and move to the physical campus in Lynchburg. Using an intensive model, students may come to the Liberty University campus or another designated location for a time of group study with a professor. A cohort model will be encouraged by requiring students to register each semester for classes through aggressive advising so that students who begin together will be directed to continue through the program together, meeting regularly and by connecting via the online learning facilities of Liberty University.

Online Options. Liberty University Baptist Theological Seminary proposes to offer Ph.D. courses using the modular format so that students who are living near the campus or who are living at a distance can meet the program requirements. Students will be required to be on campus to take campus-based modular courses, to take their comprehensive exams over a two-day period, and to defend their dissertations.

ADMISSION INTO DOCTORAL CANDIDACY
Students who successfully complete the required 48 hours of doctoral course study with a grade point average of 3.25 or higher in the doctoral course studies will be eligible to take comprehensive examinations in the major field and chosen recommended cognate
field. These exams may be written or oral, as determined by the student’s mentor. Upon passing of the comprehensive examinations, the student is admitted to doctoral candidacy and may proceed toward developing a dissertation thesis and writing the dissertation under the supervision of a faculty supervisor and two faculty readers (the dissertation committee).

Students may graduate with the Doctor of Philosophy in Theology and Apologetics upon the successful completion of their dissertation requirement and upon the recommendation of the faculty.

**DISSERTATION ENROLLMENT POLICY**

Once students enter the dissertation phase of their degree, they are required to maintain continuous enrollment (Fall, Spring, and Summer semesters) until they complete all degree requirements. If they do not, they will break enrollment, and they will be required to apply for readmission if/when they wish to resume the pursuit of their degree. They will have to complete their degree under the Degree Completion Plan (DCP) in effect at the time of their readmission.

**GRADUATION REQUIREMENTS**

In addition to general regulations governing graduation, Doctor of Philosophy in Theology and Apologetics graduates must meet the following requirements:

- Complete 57 total hours.
- A minimum of 51 hours must be completed through Liberty University, not to include credit from a prior degree earned through Liberty.
- A maximum of 15 hours of transfer credit, including credits from a degree on the same academic level previously earned through Liberty, may be applied to the degree, with the approval of the Program Director.
- Successful completion of the Research and Language Competency.
- Successful completion of the Research and Language Competency.
- Minimum 3.00 GPA.
- No grades of C or D may be applied to the degree (includes +/- grades).
- Students may repeat one course under the repeat policy.
- Degree must be completed within 7 years.
- Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

**Program of Study**

<table>
<thead>
<tr>
<th>Doctor of Philosophy in Theology and Apologetics (Ph.D.) (57 hrs)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Program Option: Resident and Online Format</strong></td>
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<tr>
<td><strong>Language Competency (0 hrs)</strong></td>
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<tr>
<td>German Examination</td>
</tr>
<tr>
<td><strong>Choose one of the following:</strong></td>
</tr>
<tr>
<td>French Examination</td>
</tr>
<tr>
<td>Latin Examination</td>
</tr>
<tr>
<td><strong>Research Competency (3 hrs)</strong></td>
</tr>
<tr>
<td>RTCH 900 Research Methods and Teaching in Christian Higher Education</td>
</tr>
<tr>
<td><strong>Theology &amp; Apologetics (27 hrs)</strong></td>
</tr>
<tr>
<td>APOL 910 Apologetics Method</td>
</tr>
<tr>
<td>APOL 920 Miracles</td>
</tr>
<tr>
<td>THEO 900 Theological Method</td>
</tr>
<tr>
<td>THEO 904 Bibliology</td>
</tr>
<tr>
<td><strong>Choose five 900 level Theology or Apologetics courses</strong></td>
</tr>
<tr>
<td><strong>Elective Courses (18 hrs)</strong></td>
</tr>
<tr>
<td><strong>Comprehensive Examinations (0 hrs)</strong></td>
</tr>
<tr>
<td>Theology/Apologetics</td>
</tr>
<tr>
<td>Cognate Field</td>
</tr>
<tr>
<td><strong>Dissertation Courses (9 hrs)</strong></td>
</tr>
<tr>
<td>DISS 989 Dissertation Proposal &amp; Research ³</td>
</tr>
<tr>
<td>DISS 989 Dissertation Proposal &amp; Research ³</td>
</tr>
<tr>
<td>DISS 990 Dissertation Defense</td>
</tr>
</tbody>
</table>

Students are encouraged to choose one discipline for all six seminars. Disciplines include:

- Apologetics (APOL), Biblical Studies ² (NBST, OBST), Church History (CHHI), or Theology (THEO).

**Recommendation:** Choose one discipline for all six seminars.

**Examinations and Experiences**

- Comprehensive Examinations
- Research Competency
- Language Competency
- Dissertation Courses

**DEGREE COMPLETION PLANS (DCP)**

Degree Completion Plans for programs offered by Liberty University Baptist Theological Seminary are available online at [http://www.liberty.edu/index.cfm?PID=27637](http://www.liberty.edu/index.cfm?PID=27637).
Graduate Certificates

Liberty University Baptist Theological Seminary offers graduate certificates in several areas of study through Liberty University Online.

ADMISSION REQUIREMENTS
Please refer to the Admissions Requirements Matrix for Certificates in the Graduate Admissions section of this Catalog.

CERTIFICATE COMPLETION REQUIREMENTS
1. 9 total hours
2. All courses must be completed through Liberty University
3. 2.00 GPA
4. No grade of D (includes grades of D+ & D-) may be applied to the degree
5. Degree must be completed within 3 years
6. Submit a Certificate Completion Application to the Registrar’s Office at the beginning of the final semester

Note: Students who want to apply certificate courses to a graduate or seminary degree program will have to abide by the GPA and grade requirements of that degree program.

Graduate Certificates

<table>
<thead>
<tr>
<th>Graduate Certificate in Biblical Studies (9 hrs)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>NBST 525 New Testament Introduction 3</td>
<td></td>
</tr>
<tr>
<td>NBST 652 Hermeneutics 3</td>
<td></td>
</tr>
<tr>
<td>OBST 590 Old Testament Introduction 3</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Graduate Certificate in Christian Ministry (9 hrs)</th>
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</tr>
</thead>
<tbody>
<tr>
<td>EVAN 565 Contemporary Evangelism 3</td>
<td></td>
</tr>
<tr>
<td>NBST 525 New Testament Introduction 3</td>
<td></td>
</tr>
<tr>
<td>OBST 590 Old Testament Introduction 3</td>
<td></td>
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</table>

Graduate Certificate in Executive Leadership (9 hrs)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLED 510</td>
<td>Biblical Foundations of Christian Leadership</td>
<td>3</td>
</tr>
<tr>
<td>CLED 520</td>
<td>The Life of the Leader</td>
<td>3</td>
</tr>
<tr>
<td>CLED 610</td>
<td>Team Leadership &amp; Conflict Resolution</td>
<td>3</td>
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</tbody>
</table>

Graduate Certificate in Global Studies (9 hrs)

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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>GLST 500</td>
<td>Global Studies Survey</td>
<td>3</td>
</tr>
<tr>
<td>GLST 650</td>
<td>Intercultural Communication</td>
<td>3</td>
</tr>
<tr>
<td>GLST 657</td>
<td>History of Global Christianity</td>
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</table>

Graduate Certificate in Pastoral Counseling (9 hrs)

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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PACO 500</td>
<td>Introduction to Pastoral Counseling</td>
<td>3</td>
</tr>
<tr>
<td>PACO 506</td>
<td>Integration of Psychology &amp; Theology</td>
<td>3</td>
</tr>
<tr>
<td>PACO 507</td>
<td>Theology and Spirituality in Counseling</td>
<td>3</td>
</tr>
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</table>

Graduate Certificate in Theological Studies (9 hrs)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>NBST 525</td>
<td>New Testament Introduction</td>
<td>3</td>
</tr>
<tr>
<td>OBST 590</td>
<td>Old Testament Introduction</td>
<td>3</td>
</tr>
<tr>
<td>THEO 510</td>
<td>Survey of Christian Doctrine</td>
<td>3</td>
</tr>
</tbody>
</table>

CERTIFICATE COMPLETION PLANS
Certificate Completion Plans (CCP) can be accessed online at http://www.liberty.edu/index.cfm?PID=27910.
Center for Ministry Training

David A. Wheeler, B.S., M.Div., Ph.D.
Director, Center for Ministry Training
Professor of Evangelism and Student Ministries

Associate Director, Center for Ministry Training
Director, Master of Arts in Christian Ministry
Professor of Educational Ministries

Scott D. MacLeod, B.S., M.A.G.A.
Associate Director, Center for Ministry Training

PURPOSE
The Center for Ministry Training (CMT) is an innovative, fully integrated training center; encompassing academic, social, and administrative functions and exists as a medium to provide services and space that meet the unique needs of Seminary and ministry students, all of which will enable adequate training, experience and placement possibilities.

The Center for Ministry Training is the dynamic hub of recruiting, training and sending pastors, church planters and missionaries that are impacting the world for Jesus Christ from Lynchburg, Virginia.

Liberty University Baptist Theological Seminary is not only a place of academic learning, but also requires the student to apply that which he/she learns in the classroom in his/her ministry. That is why LUBTS is the best place to prepare for ministry. The Center for Ministry Training is the practical arm of LUBTS and Liberty University. CMT's purpose is to train leaders to engage the world in an effective way with the Gospel.

The Center for Ministry Training has a unique blend of training leaders through Ministry Impact, small-group opportunities, exposure trips, introducing students to church planters and leaders and helping provide practical ministry experience through local church experiences, much like an internship.

VISION
To train up students to become multiplying vocational Christ-followers who desire to fulfill the Great Commission at any cost.

MISSION
To create ministry opportunities and to cultivate a ministry consciousness at Liberty University and throughout the world.

MINISTRY IMPACT
The Center for Ministry Training hosts "Ministry Impact" which asks Ministry Specialist to speak on practical aspects of ministry in the world today. This event is for students who are looking forward to hearing real, practical expertise that can be applied to their Christian walk whether here on campus, at home, in the workplace, or in the church.

Ministry Impact will be offered on select Mondays, Wednesdays and Fridays at 10 a.m., in the Towns Auditorium in the School of Religion building.

THE GENESIS PROJECT
The Center for Ministry Training oversees The Genesis Project which is a ministry experience program that seeks to equip students for the works of the ministry by connecting them with local churches and parachurch organizations committed to the Great Commission. Applicants must go through a thorough application and interview process before being accepted into the program. A small honorarium is given to the student during their service time. During the program students will be required to submit feedback on their ministry experience, in addition, feedback is also given by the host organization.

OUTREACH
The Center for Ministry Training has several outreach divisions which consists of LU Block Party, Vision Ministries, and Church Planting.

CHURCH PLACEMENT
The Center for Ministry Training offers church placement services to Liberty Students and Liberty Alumni who are searching for a vocational ministry position.

ADDITIONAL INFORMATION
For more information on the Center for Ministry visit the website at http://www.liberty.edu/CMT.
Courses of Instruction – Graduate Programs

NOTE: It is the student’s responsibility to make up any prerequisite deficiencies, as stated in this Catalog, which would prevent the successful completion of any course.

Some courses may have additional fees. For a list of course fees please refer to http://www.liberty.edu/registrar

ACCOUNTING

ACCT 511 Advanced Business Law for Accountants 3 hours
Prerequisite: ACCT 531
This advanced course seeks to equip the student with an in-depth understanding of business law specifically as it relates to the legal issues that are encountered by certified public accountants. This course is designed to further the students’ knowledge and understanding of the law in such areas as the Uniform Commercial Code, contracts, securities regulation, organizational structure and formation, ethics, the Sarbanes-Oxley Act, property and insurance, and other forms of government regulation of business.

ACCT 521 Advanced Cost Accounting 3 hours
Prerequisite: ACCT 531
This course will examine the importance of analyzing and managing costs; activity-based management, process costing and cost allocation; planning and decisions making, and evaluating and managing performance. This course is designed primarily for accounting/finance majors who seek careers or are already employed in for profit corporations or not for profit organizations as public (such as CPAs) or private (such as controllers and/or CMAs or CFMs) accounting/business leaders in a fast changing, highly technically oriented society.

ACCT 531 Accounting Information Systems 3 hours
Prerequisites: ACCT 211, 212, 301, 302, 401 or ACCT 412, 404. This is the first course in the MSA.
This course builds upon the student’s existing basic knowledge of how accounting information systems function in today’s business environment. It strongly emphasizes the internal control features necessary to provide accurate and reliable accounting data as it looks at how accounting information is recorded, summarized, and reported in both manual and computerized systems. Internal control as it applies to production processes as required by Rule 404 of the Sarbanes-Oxley Act of 2002 is part of this course.

ACCT 612 Tax Research and Jurisprudence 3 hours
Prerequisite: ACCT 511, 531
This innovative course seeks to equip the student with an in-depth understanding of the best tax research methods while providing the student with the opportunity to analyze the statutory and judicial doctrines that collectively give rise to the conceptual framework of tax law. The students will engage in tax research that will give them the opportunity to understand, analyze, and apply these familiar tax doctrines to a host of sophisticated and contemporary fact patterns.

ACCT 622 Advanced Auditing 3 hours
Prerequisite: ACCT 612
This advanced course provides students with actual applications of auditing procedures by exploring cases in which auditing was prominent and includes: Auditor’s Ethical Responsibilities, Auditor’s Responsibility to Detect Fraud, Event leading to creation of the Public Company Accounting Oversight Board (PCAOB) and Classic Court Cases affecting auditors.

ACCT 632 Advanced Financial Accounting Theory 3 hours
Prerequisite: ACCT 612
This advanced course in financial accounting theory presents an in-depth analysis of the historical development of accounting theory and its application to current and future accounting issues. The course utilizes a case approach that provides a blend of theory, practice, and research. The course enhances critical thinking skills by synthesizing the professional accountant’s understanding and knowledge of accounting theory with the resolution of real world accounting problems. The course incorporates a global perspective with respect to the development and analysis of accounting standards.

ACCT 642 Accounting Ethics 3 hours
Prerequisite: ACCT 622, 632
This course evaluates accounting ethics research in the context of a Christian world view perspective and in relation to the development of the profession’s code of professional conduct. The course examines the major ethical systems that exist today and distinguishes those that are compatible with a Christian world view to enable the student to develop a sound framework for ethical decision making. The course present an in-depth analysis of the two prevailing ethical systems (rule deontology and utilitarianism) advocated for the accounting profession and examines their appropriateness in resolving accounting ethics dilemmas as they relate to the profession’s code of conduct. The course also presents an ethical decision making model based on the profession’s code of professional conduct that is compatible with a Christian worldview.

ACCT 697 Special Topics in Accounting 3 hours
Topics of special interest not included in the regular department offerings. May be taken more than once, but no topic may be repeated.

APOLOGETICS

APOL 500 Introduction to Apologetics 3 hours
This course surveys the basic issues in apologetics such as apologetic method, the biblical basis for apologetics, and the relationship between faith and reason. Then it turns to consideration of various apologetic issues, including the inerrancy of the Bible, the resurrection of Jesus Christ, and the existence of God. Finally, the student will be exposed to major worldviews extant today and will consider responses to modern apologetic challenges to Christianity, such as postmodernism, and religious pluralism.

APOL 525 Pluralism and World Religions 3 hours
Prerequisite: APOL 500
A contrast between the truth-claims of the major world religions and the uniqueness of Christian theistic apologetics, both in content and method. (Formerly APOL 560)

APOL 610 Miracles 3 hours
Prerequisite: ACCT 511
A detailed study of contemporary denials of miracles, emphasizing the resurrection of Jesus and the part it plays in Christian apologetics and theology.

APOL 695 Directed Research in Apologetics 1 to 3 hours
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of Apologetics.

APOL 697 Seminar in Apologetics 1 to 3 hours
An intensive study in a specific subject of Apologetics. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.
A reading seminar which focuses on the basic literature in the field.

APOL 910  Apologetic Method  3 hours
A seminar critically examining various methods and taxonomies of apologetics. A detailed study of major Christian apologetic methodologies, as espoused by representative thinkers, from New Testament times to the present. Emphasis is placed on the structure and defense of various systems, including the formulation of a personal apologetic strategy.

APOL 920  Miracles  3 hours
A seminar examining classic and modern arguments against the miraculous with special attention to the resurrection of Jesus Christ.

APOL 930  The Problem of Evil, Pain and Suffering  3 hours
A seminar examining the problem of evil in classical theology and apologetics. Theodicies from the time of the Church Fathers down through the modern era, as well as serious challenges to Christian theism, from both philosophy and apologetics, will be critically examined.

APOL 940  Modern Apologetic Issues  3 hours
A seminar examining current issues in apologetics, including pluralism, open theism, the validity/historicity of the biblical documents, and the validity of religious truth claims.

APOL 950  Global Apologetics  3 hours
A seminar on apologetic approaches to major religions.

APOL 965  Apologetics in the Church  3 hours
A course especially designed to deal with current issues in Christian evidences, so that the pastor can apply the results to teaching and evangelism.

APOL 995  Directed Research in Apologetics  1 to 3 hours
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of Apologetics.

APOL 997  Seminar in Apologetics  1 to 3 hours
An intensive study in a specific subject of Apologetics. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

BIOCHEMISTRY

BCHM 551  Biochemistry  4 hours
A survey of the structure and reactivity of bioorganic molecules within biological systems. Emphasis is placed on: 1) organic functional groups within carbohydrates, proteins, lipids, and nucleic acids; 2) mechanisms and regulation of enzyme catalyzed equilibria; 3) energy generation and utilization by anaerobic and catabolic metabolism; 4) membrane dynamics, transport and signaling; and 5) the flow of biological information from nucleic acids to protein synthesis.

BIOLOGY

BIOL 515  Cell Biology  4 hours
(3 hours lecture; 3 hours lab)
Prerequisites: BIOL 200, 207, 208, 301 and CHEM 301
A study of the organization and function of living matter at the cellular level. Special emphasis will be given to the integration of molecular and cellular interactions for the maintenance of life.

BIOL 518  Vertebrate Natural History  4 hours
(3 hours lecture; 3 hours lab)
Prerequisites: BIOL 200, 207 and 208
A study of the life history of the vertebrates with special emphasis on their taxonomy, life cycles, and ecological relationships. Vertebrates native to central Virginia will receive special attention.

BIOL 595  Special Problems in Biology  1 to 4 hours
Prerequisites: Sixteen hours of Biology and consent of instructor and Department Chairman.

The preparation of a paper based on library, laboratory, and/or field research of a problem selected after consultation with the Biology faculty. Limited to students planning to pursue graduate studies in Biology. Only 4 hours may count toward the Biology major.

BIOL 597  Special Topics in Biology  1 to 3 hours

BIOMEDICAL

BIOM 503  Human Genetics  3 hours
Prerequisites: BIOM 513 and 515
A study of the molecular causes of human disease with an emphasis on the specific gene perturbations that influence human health. Specific modes of genetic assault (e.g., mutations, epigenetic mechanisms, nutritional factors, and viral infections) will be discussed.

BIOM 513  Human Gross Anatomy  5 hours
(4 hours lecture/3 hours lab)
This is an intensive course that covers all aspects of human anatomy through lectures, followed by practical application using cadavers. In addition, imaging techniques including CT scans and x-ray radiography are used to introduce the student to the physician's perspective.

BIOM 515  Human Physiology  5 hours
(4 hours lecture/3 hours lab)
This is a concentrated, comprehensive course that provides the student with a high level of understanding of the physiological basis of medicine. The essential concepts of physiology and mechanisms of body function are presented at various levels of organization, ranging from cellular and molecular to tissue and organ system levels. Emphasis is placed on understanding the integrated regulation of various body processes among the major systems.

BIOM 600  Biomedical Ethics  3 hours
An in-depth ethical analysis and evaluation of present and emerging biomedical technologies in the 21st century. While not ignoring other ethical schools of thought, the focus of this course will be on the Hippocratic and Judeo-Christian traditions with their emphasis on the inherent dignity and worth of humanity as a whole, as well as the individual patient. This ethical foundation will serve as the primary framework for discussing medical decision making and practice.

BIOM 610  Human Neurology and Neuroanatomy  3 hours
Prerequisites: BIOM 513 and 515
This course will provide an introduction to the structural and functional features of the nervous system. Topics covered will include the gross anatomy of the brain and spinal cord, cellular and molecular neurobiology, sensory and motor systems, the major neurotransmitter systems, and brain regulation of behavior and body physiology.

BIOM 615  Advanced Cell Biology  4 hours
Prerequisites: BIOM 513 and 515
Advanced study on the structure, function and organization of the cell. Major topics include structure and function of cellular organelles, the cytoskeleton and extracellular matrix; cell signaling; membrane transport; protein targeting, vesicular transport, and cell division.

BIOM 620  Advanced Immunology  3 hours
Prerequisites: BIOM 513 and 515
A detailed study of the cells and molecules that result from an immune response to disease. The course will include antigen
presentation, cytokine networks, vaccines and vaccine development, immunodeficiency diseases, tumor immunity, tolerance, autoimmunity and contemporary topics in immunology.

BIOM 625 Microbial Pathogenesis and Virology 3 hours
Prerequisite: BIOM 620 or concurrently
A comprehensive study of the viruses that cause human disease and the basic principles of microbial pathogenesis, including the molecular basis of infectious disease, how microbes establish infections, gain nutrients, cause damage to the host and disease, evade host defense mechanisms. The course will also include case studies.

BIOM 630 Principles of Pathology 3 hours
Prerequisites: BIOM 513, 515 and 615 or 615 concurrently
This course reviews basic pathology principles including: Inflammation, Infection, Repair, Thrombosis, Hemostasis, Hyperplasia, Hypertrophy, Neoplasia, and Apoptosis. In addition, the pathophysiology of disease applied to various organ systems is covered in depth. Correlations with appropriate laboratory results and physical findings will elucidate the basis for signs and symptoms of various common diseases. Both diagnostic features of diseases and critical thinking skills will be stressed.

BUSINESS MANAGEMENT AND LEADERSHIP

BMAL 500 Organizational Behavior 3 hours
Prerequisites: BUSI 561 or ACCT 511, BUSI 604
This course discusses managerial competence in understanding the human output of organizations from the viewpoints of individual, group, and organizational systems levels. Emphasis is given to assessing one’s personality and values and to applying course material to one’s work environment. (Formerly BUSI 500)

BMAL 501 Executive Leadership and Management 3 hours
Prerequisite: BMAL 500
This course provides a comprehensive perspective on leadership and management, from both an historical and current practices perspective. The link between management and leadership is examined and the application of leadership theory is explored. (Formerly BUSI 501)

BMAL 530 Accounting for Non-financial Managers 3 hours
Students will study the crucial aspects of financial analysis and management so that they will have an understanding of the requirements to identify, measure, and communicate financial information. Topics in this course include: financial reporting, underlying accounting assumptions, performance measures, ratio analysis, cash flow, time value of money and budgeting.

BMAL 550 Effective Executive Communication 3 hours
Prerequisite BMAL 530, BUSI 520, BMAL 560
Executives in professional organizations are expected to solve problems and make decisions, but ultimately, they must communicate them effectively to a variety of stakeholders. This course is designed to integrate knowledge of the pervasive impact of computer and other information technologies with time-honored communications principles to enable students to maximize their effectiveness in diverse and dynamically changing business environments. (Formerly BUSI 550)

BMAL 560 Corporate Responsibility 3 hours
Prerequisite: BMAL 500
This course is designed to provide the student with a working knowledge of issues such as the role of business in society, the nature of corporate responsibility, business ethics practices, and the complex roles of government and business in the global economic community. That is, it presents the “non-economic” strategy that a company must have to survive in tomorrow’s business world. Underlying this, of course, is the importance of personal character and the Christian worldview. (Formerly BUSI 560)

BMAL 590 Business Common Professional Components 3 hours
This course is designed to give students a foundation of the common professional components necessary to understand the graduate level business concepts in the MBA. Students who pass each component will demonstrate proficiency in each of the following: Marketing, Business Finance, Accounting, Management, Legal Environment of Business, Business Ethics, Global Dimensions of Business, Information Management Systems, Quantitative Techniques/Statistics, Business Integration and Strategic Management. This course is required for admission to the MBA for all students who do not have an undergraduate degree in business or accounting.

BMAL 602 Nonprofit Management 3 hours
Prerequisite: BMAL 530, BUSI 520, BMAL 560
Leaders of nonprofit organizations must understand their role in the diverse political, social and economic contexts in which they will lead. This course provides a comprehensive understanding of how to lead a nonprofit organization. Students will examine governance, key concepts and the stakeholders involved in nonprofit management. (Formerly BUSI 602)

BMAL 603 Entrepreneurship 3 hours
This course is directed toward preparing those considering starting or acquiring a business. Students will examine the managerial, technical and financial challenges of entrepreneurship. In-depth studies of the entrepreneurial requirements for success and the methods of entering a business are covered. (Formerly BUSI 603)

BMAL 604 Managing and Leading Across Cultures 3 hours
Prerequisite: BMAL 530, BUSI 520, BMAL 560
The purpose of this course is to provide an overview of the similarities and differences of managing and leading across cultures.

BUSINESS INFORMATION SYSTEMS

BMIS 501/502 Executive Leadership and Management 3 hours
This course provides a comprehensive perspective on leadership and management, from both an historical and current practices perspective. The link between management and leadership is examined and the application of leadership theory is explored. (Cross-list with BUSI 501)

BMIS 510 Enterprise Models 3 hours
This course provides a process-oriented view of the organization and its relationships with suppliers, customers, and competitors. Topics include using processes as vehicles for achieving strategic objectives and transforming an organization; process analysis, design, implementation, control, and monitoring; processes as a means of achieving compliance. The role of enterprise resource planning (ERP), supply chain management (SCM), and customer relationship management (CRM) systems will also be explored.

BMIS 520 IT Infrastructure 3 hours
Prerequisite: BMIS 510
This course explores the design, implementation, and management of digital networks. Topics will include telecommunications fundamentals, server architecture, as well as cluster and grid computing. The course will explore the development of an integrated technical architecture (hardware, software, networks, and data) to serve organizational needs in a rapidly changing and competitive technological environment.
BMIS 530  Systems Analysis, Modeling, and Design  3 hours
Prerequisite: BMIS 520
This course will provide a practical look at the current methodologies and design techniques necessary for system implementation, operation, and maintenance. These include the systems development life cycle (SDLC), rapid application development (RAD), agile development, object-oriented analysis and design, prototyping, visual development, and the human computer interface (HCI).

BMIS 570  Ethics and Legal Issues  3 hours
This course explores the ethical and legal implications of the digitization of data, information, and communications on organizations and society. These areas are examined in regard to information privacy, accessibility, property rights, and accuracy. The proliferation of computer crime and its ramifications as well as the legal and regulatory environment will be examined. The course will also look at the impact of globalization, sourcing, technology workforce, and the digital divide.

BMIS 580  Human Computer Interaction and Emerging Technologies  3 hours
Prerequisites: BMIS 510
This course addresses emerging technologies, how they evolve, and how to identify them. Topics covered in the course include accuracy of past forecasts and how to improve them, international perspectives on emerging technologies, future organizational and customer trends, and forecasting methodologies. It further explores human characteristics and their impacts on developing human-centered information systems. Finally, emerging trends in human interaction with mobile applications, internet applications, social networking technology, cloud computing, and stand-alone applications will be explored.

BMIS 590  Business Common Professional Components  3 hours
This course is designed to give students a foundation of the common professional components necessary to understand the graduate level business concepts in the MSIS. Students who pass each component will demonstrate proficiency in each of the following: Marketing, Business Finance, Accounting, Management, Legal Environment of Business, Business Ethics, Global Dimensions of Business, Information Management Systems, Quantitative Techniques/Statistics, Business Integration and Strategic management. This course is required for admission to the MSIS for all students who do not meet the necessary accounting, business, or economics foundational hours.

BMIS 601  Decision Making and Executive Information Systems  3 hours
Prerequisite: BMIS 530
This course will provide students with an understanding of computer-based information systems and their role in modern global organizations and society as a whole. Topics will explore the capabilities and limitations of information systems based on their design and configurations. Databases will be a focus of this course, considering the central role they play in the information systems strategies of most organizations.

BMIS 603  Business Simulation and Modeling  3 hours
Prerequisite: BMIS 601
This course introduces students to the concepts of business process improvement and principles of Service Oriented Architecture (SOA) thinking. This course will address the use of business process modeling. Students will learn to analyze and simulate the organization in terms of business processes and how to use that knowledge to improve organizational effectiveness and efficiency.

BMIS 650/ BUSI 650  Operations Management  3 hours
Prerequisite: BMIS 520
This course provides graduate-level instruction regarding the concepts and analytic methods that are useful in understanding the management of a firm’s operations. Special emphasis will be placed on familiarizing the student with the problems and issues confronting operations managers, and providing the student with language, concepts, insights and tools to deal with these issues in order to gain competitive advantage through operations. Because the course deals with the management of “processes,” it applies to both for-profit and nonprofit organizations, to both service and manufacturing organizations, and to virtually any functional area or industry. (Cross-list with BUSI 650)

BMIS 662  Telecommunications and Network Security  3 hours
Prerequisite: BMIS 520
This course develops a managerial level review of technical knowledge and terminology for data, voice, image, and video communications and computer networks to effectively communicate with technical, operational, and management people in telecommunications. The course will cover the Telecommunications and Network Security domain which encompasses topics to include: access control network structure, transmission methods, transport formats, and security measures used to maintain the integrity, availability, authentication, and confidentiality of the transmitted information over both private and public communication networks. The course will also give an overview of network security and the basics of cryptography. Additional topics include but are not limited to: threat models, authentication and authorization mechanisms and standards, public key infrastructure, electronic mail security, network layer security, transport layer and web security, packet filtering, firewalls, intrusion detection, and virtual private networks.

BMIS 663  Secure Enterprise Design and Development  3 hours
Prerequisite: BMIS 530
This course includes studies in security architecture and applications security. A detailed look will be given at the concepts, principles, structures, and standards used to design, implement, monitor, and secure operating systems, equipment, networks, and applications. The course will explore controls used to enforce various levels of confidentiality, integrity, and availability.

BMIS 664  Information Forensics, Compliance and Risk Management  3 hours
Prerequisite: BMIS 663
This course covers a diverse set of topics in information security and incident response. Risk Management domain involves the identification of an organization’s information assets and the development, documentation, and implementation of policies, standards, procedures, and guidelines that ensure confidentiality, integrity, and availability. The Legal, Regulations, Investigations, and Compliance domains addresses computer crime laws and regulations, the investigative measures and techniques which can be used to determine if a crime has been committed, and methods to gather evidence. Incident handling provides the ability to react quickly and efficiently to malicious technical threats or incidents.

BMIS 665  Information Operations and Security  3 hours
Prerequisite: BMIS 662
Operations Security is used to identify the controls over hardware, media, and the operators with access privileges to any of these resources. This course will look at the mechanisms, tools, and facilities that permit the identification of security events and subsequent actions that follow identification. The course will address the threats, vulnerabilities, and countermeasures that can be utilized to physically protect an enterprise’s resources and
sensitive information. A study of Business Continuity and Disaster Recovery Planning addresses the preservation of the business in face of major disruptions to normal business operations will also be included. The preparation, testing, and updating of specific actions to protect critical business processes from the effects of major system and network failures will be explored.

**BMIS 680/ Advanced IT Project Management** 3 hours  
**BUSI 680**

This course is designed to provide students with the essential tools needed for leading and managing information technology (IT) projects. These include the traditional processes related to initiating, planning, executing, controlling, reporting and closing a project, with a focus on the unique challenges that information technology presents. These challenges include: software application size and cost estimations, assigning work to development teams, version control and managing the organizational change process. Other topics include the changing role of the IT manager in customer and partner relationship management, outsourcing and external contracts.

**BMIS 681 Advanced IT Project Management II** 3 hours  
**BUSI 681**

This course explores the organizational aspects of information technology (IT) program management with the aim of providing knowledge, skills and exposure to issues in managing information and utilizing information technology as an asset in organizations. Students completing this course will be better equipped to be managers engaged in defining and implementing information systems opportunities and solutions or as leaders in an Information Systems department. Major topics include: information asset management, strategic information systems planning, information services organization issues, best practices for service level management, IT personnel selection and management, IT Procurement/request for proposal development/vendor selection, and contract negotiation principles.

**BMIS 690 Integrated Capstone** 3 hours  
**Prerequisite:** (BMIS 664 and BMIS 665) (BMIS 681 and BMIS 603)

This capstone course focuses on the design and management of an overall organizational system consisting of three interacting subsystems: (1) the enterprise itself - its structure, core processes, and relationships with external entities such as customers, suppliers, and outsourcers; (2) the IS function and its role in marshaling information technologies and information assets to support the strategy of the organization, and (3) the information technology architecture consisting of the organization’s networks, hardware, data, and applications. The student will learn how to integrate and synthesize these three aspects of the enterprise, how IT must be aligned with the strategy of the organization, and how to make appropriate choices about architecture in relationship to overall organization goals.

**BUSINESS**

**BUSI 502 Servant Leadership** 3 hours  
**Prerequisite:** BMAL 501

This course examines the concept of servant leadership from the perspective of leadership theory and applied biblical integration. The course will impart the philosophy of servant leadership.

**BUSI 503 Leadership Theory** 3 hours  
**Prerequisite:** BUSI 502

This course broadly surveys the body of leadership literature with heavy emphasis on the major practical theories. All leadership theories are evaluated in the light of biblical reasoning.

**BUSI 504 Leading Organizational Change** 3 hours  
**Prerequisite:** BUSI 503

Students in this course will study the impact of change on an organization and stakeholders and the dynamics of change in order to lead organizational change efforts. The course reviews the literature for the best practices relating to organizational change and organizational learning.

**BUSI 520 Strategic Marketing Management** 3 hours  

This course is designed to provide the student with a working knowledge of the steps involved in the analytical and decision-making processes involved in formulating, implementing and controlling a strategic marketing program for a product market entry.

**BUSI 530 Managerial Finance** 3 hours  

A treatment of the theory and practice of financial decision making in the firm, with emphasis on the practical application of financial analysis, the course is based on the principle that a firm should be managed to increase the wealth of its shareholders. The target audience is managers, at all levels and in all functional areas. Beginning with an overview of financial analysis, the course topics include financial management, capital investment decisions, financing decisions, and managing for value creation. Importance is placed on the concept of the time value of money.

**BUSI 561 Legal Issues in Business** 3 hours  

This course provides the student with a foundational knowledge of the legal issues that both start-up and established business enterprises face. Armed with this wisdom, the student will assess an organization’s need for competent legal advice from an experienced professional in matters of contracts, corporations, employment, insurance, intellectual property, international trade, leases, limited liability organizations, partnerships, and homeland security concerns.

**BUSI 600 Business Research Methods** 3 hours  
**Prerequisite:** BUSI 561, 604

Business research is a systematic inquiry whose objective is to provide information to solve managerial problems. This course is an introduction on how to do business research with an emphasis on applied problem solving. It has a major focus on problem identification and analysis, problem solving strategies and communication skills.

**BUSI 601 Accounting for Decision Making** 3 hours  
**Prerequisite:** BUSI 600

This is a graduate level course in cost management with a strategic cost emphasis. The course presents an in-depth study of contemporary management techniques used by managers in a contemporary business environment. The balanced scorecard, critical success factors, and strategic analysis are emphasized and integrated with other decision making techniques in this accounting course.

**BUSI 604 International Business** 3 hours  

The purpose of the course is to prepare managers to compete successfully in the global economy. The rapidly changing economic, political, technological and cultural environments will be studied as a foundation for understanding how to compete in differing environments, utilizing the resources available to the enterprise in managing the various functional areas of business.

**BUSI 605 Environment of International Business** 3 hours  
**Prerequisite:** BUSI 604

The course provides in-depth perspectives concerning the nature of international business and the environment in which it is conducted, including international trade, foreign direct investment, the relationship between international organizations and international business, the international monetary system, and international environmental forces (socio-cultural, natural resources, economic, political, legal, financial, labor).
COURSES OF INSTRUCTION – GRADUATE PROGRAMS

BUSI 606  Global Financial Markets  3 hours
Prerequisite: BUSI 605
This course provides an overview of international financial markets and how they operate and interrelate. The structure, characteristics, and issues for markets in the Americas, Europe, Africa/Middle East, and Asia/Pacific will be identified.

BUSI 607  Developing Global Markets  3 hours
Prerequisite: BUSI 605
This course provides an organizational analysis framework within which a firm’s market-based global operations can be analyzed, understood, and undertaken. Particular focus will be placed on international competitive strategy, the assessment of global markets, modes of entry, workforce planning and development, and global operations and supply chain management.

BUSI 610  Organizational Design and Structure  3 hours
Prerequisite: BUSI 600
This course provides graduate-level instruction regarding the design, redesign, and implementation of effective organizations. Special emphasis is placed on the analysis, planning, implementation, and evaluation of both the social and technical systems of organizations with emphasis on the structural changes necessary to improve and maintain productivity and quality of work life.

BUSI 612  Marketing Promotions  3 hours
Prerequisite: BUSI 520
This course guides students in understanding and the application of key promotional theories, strategies and tactics associated with organizations whose unique product mix demands the highest levels of promotions. Students will get a solid foundation of the theory, design and application of promotion techniques and practices that are dedicated to increasing brand awareness and top line sales growth.

BUSI 613  Supply Chain Management  3 hours
Prerequisite: BUSI 520
This course will provide learners with a solid foundation of the theory and application of supply chain management techniques and practices that are dedicated to providing customers with superior value. Course topics include supply chain network design, facility planning, capacity planning, globalization and outsourcing, information technology, and global issues in supply chain management.

BUSI 614  Marketing Research  3 hours
Prerequisite: BUSI 520
This course will provide learners with a solid foundation of the theory, evaluation and application of marketing research techniques and practices. Students will apply marketing research through the use of tools and techniques to include data collection and report-generation software.

BUSI 620  Global Economic Environment  3 hours
Prerequisite: BUSI 600
This course covers the tools of microeconomics useful in the analysis of producer and consumer behavior. The economics of demand, production and cost, and pricing and output decisions in a market system form the core of an approach adapted to the challenges faced by managers in the private, public, and nonprofit sectors of the economy. The coverage is from the domestic, as well as global perspectives.

BUSI 642  Contemporary Issues in Human Resource Management  3 hours
Prerequisite: BUSI 620
A practical approach designed for the general manager that provides a knowledge base in basic human resource topics, as well as an in-depth analysis of important current issues in the field. Through text readings, case studies, experiential exercises, Internet activities, and research, students will learn to synthesize and integrate theory with application and evaluate the effectiveness of an organization’s human resources.

BUSI 643  Workforce Planning and Employment  3 hours
This course will examine the changing nature of the labor market, including conceptual, operational, and the legal issues. Discussion and activities will focus on the legal, ethical, and economic factors affecting recruitment, selection, placement, and appraisal. Students will learn to synthesize theory with application and evaluate the effectiveness of an organization’s workforce planning and employment strategies. Understanding strategic organizational considerations and developing decision-making skills related to the staffing process will be emphasized through text readings, case studies, experiential exercises, and secondary research.

BUSI 644  Human Resources Development  3 hours
This course integrates theory with a practical approach to the topic of human resources development (HRD) with a focus on the design, implementation, and management of employee orientation, training, and career development programs. A comprehensive view of the concepts, processes, and philosophies of training and development is presented in this course. Emphasis is placed on current trends and research related to the various aspects of the human resource development function. Students will discuss the history and future of HRD, strategies, methods, materials, and measurement of training programs, as well as the processes involved in designing, developing, and implementing appropriate and effective training programs.

BUSI 645  Compensation Management  3 hours
The course will focus on the critical issues related to the strategic management of the organization’s compensation and benefit system. Topics discussed will include the components and strategic analysis of compensation systems, bases for pay, designing compensation systems, legally required and discretionary employee benefits, and contemporary strategic compensation challenges. Students will learn to apply tools for decision-making complex, compensation related environments, as well as design, develop, and implement compensation strategies that achieve value-added results, thereby enabling organizations to more effectively and efficiently achieve their goals.

BUSI 650  Operations Management  3 hours
Prerequisite: BUSI 620
This course provides graduate-level instruction regarding the concepts and analytic methods that are useful in understanding the management of a firm’s operations. Special emphasis will be placed on familiarizing the student with the problems and issues confronting operations managers, and providing the student with language, concepts, insights and tools to deal with these issues in order to gain competitive advantage through operations. Because the course deals with the management of “processes,” it applies to both for-profit and nonprofit organizations, to both service and manufacturing organizations, and to virtually any functional area or industry.

BUSI 680  Advanced Project Management I  3 hours
Prerequisite: BUSI 650
This is the first of a two-course series covering advanced topics in Project Management, cross-referenced with PMBOK concepts. Topical coverage includes: project selection and definition, aligning projects with organizational strategy/structure/culture, estimating project times and costs, developing the project plan, managing risk, and scheduling resources and costs.

BUSI 681  Advanced Project Management II  3 hours
Prerequisite: BUSI 680
This is the second of a two-course series covering advanced topics in Project Management, cross-referenced with PMBOK concepts. Topical coverage includes: reducing project duration,
leading and managing project teams, outsourcing, progress and performance measurement and evaluation, project closure, and agile project management.

**BUSI 682 Global Project Management** 3 hours  
Prerequisite: BUSI 681  
Advanced coverage of Project Management concepts and techniques as applied to various political, cultural, and geographic settings. Topical coverage may include: outsourcing initiatives, the global integrated logistics support process, virtual global software projects, developing multinational teams, risk assessment in global projects, and program/project portfolio management.

**BUSI 690 Policy and Strategy in Global Competition** 3 hours  
Prerequisite: BUSI 620  
This course serves as the capstone for the masters in business administration. Students integrate the concepts, techniques, and knowledge of the common professional core (CPC) of business administration. Course topics include strategic management, theory/practice, and business analysis tools. This course may not be substituted for or transferred in from another institution.

**BUSI 697 Special Topics in Business** 3 hours  
Topics of special interest not included in the regular department offerings. May be taken more than once, but no topic may be repeated.

**BUSI 700 Doctor of Business Administration Orientation Seminar** 3 hours  
Co-requisite: BUSI 710  
Introduction for new DBA students to provide information about the DBA program and philosophy, as well as the Graduate School of Business and university resources (week-long residential intensive only).

**BUSI 710 Advanced Business Research Methods Seminar** 3 hours  
Co-requisite: BUSI 700  
An overview of the assumptions, theories and processes of qualitative and quantitative contemporary applied business research methods, with an emphasis on blending them to investigate practice-anchored research problems.

**BUSI 720 Business Forecasting and Modeling** 3 hours  
Prerequisite: BUSI 710  
The advanced study of methods of business forecasting and modeling that are useful for managers in making better plans and decisions in the uncertain environment. Microsoft Excel is used throughout the course for examples and illustrations.

**BUSI 730 Strategic Allocation of Financial Resources** 3 hours  
Prerequisite: BUSI 720  
The advanced study of accounting and financial decision making techniques and models that are useful in the translation of strategic and operational goals related to resource allocation into specific budgetary expectations of revenue, expenses, capital expenditures, and needs for external funding, including analysis of the effects of contingencies that might cause financial outcomes to vary from budgeted expectations.

**BUSI 740 Strategic Supply Chain Management** 3 hours  
Prerequisite: BUSI 730  
A comprehensive study of the concepts, processes, and strategies used in the development and management of global supply chains. Topical coverage will include: supply chain metrics; primary tradeoffs in making supply chain decisions; tools for effective and efficient supply chain management, production planning and inventory control, order fulfillment and supply chain coordination; and global supply chain design, logistics, and outsourcing.

**BUSI 750 Human Resource Development Seminar** 3 hours  
Prerequisite: BUSI 740  
An advanced study of the integrated use of training, organizational development, and career development efforts to improve individual, group, and organizational effectiveness. Coverage is designed to develop ethical, competent professional leaders with the KSA’s needed to perform effectively in critical HRD roles.

**BUSI 755 Organizational and Executive Coaching Seminar** 3 hours  
Prerequisite: BUSI 750  
Comprehensive overview of business coaching theory, methodology, and techniques, including organizational coaching theories and frameworks, coaching skills and techniques, and executive coaching, resulting in an experiential and individualized leader development process that builds a leader’s capability to achieve short- and long-term organizational goals.

**BUSI 760 Quality Management and Productivity Seminar** 3 hours  
Prerequisite: BUSI 755  
The advanced study of the concepts of continuous improvement and quality management, viewing quality as a systematic process that improves customer satisfaction. Coverage includes methods and technologies that will aid managers in assuring that the organization’s quality system is effectively meeting the organization’s continuous improvement goals.

**BUSI 770 Strategic Thinking for Decision-Making Seminar** 3 hours  
Prerequisite: BUSI 760  
The advanced study of the process of business strategy (for both profits and nonprofits), including the decision traps to avoid and the most effective ways to develop and implement strategy.

**BUSI 780 Business Case Study Design Seminar** 3 hours  
Prerequisite: BUSI 770  
The study of diverse methods of conducting case study research to improve applied research practice. Special attention will be given to conducting and writing case studies suitable for publication and use in Business Schools.

**BUSI 785 DBA Colloquium** 3 hours  
Prerequisite: BUSI 780  
This course will focus on students completing a comprehensive exam, preparing a Concept Paper, and preparing students for their applied doctoral research project. This course requires a one-week residency.

**BUSI 988 Applied Doctoral Research Project I** 5 hours  
Prerequisite: BUSI 985  
Applied Doctoral Research Project I is the initial step for DBA students and faculty to actualize the student’s research project. It provides a focused study of the problem, purpose, significance, theoretical framework, biblical integration, and important literature relevant to the proposed project. (Formerly BUSI 788)

**BUSI 989 Applied Doctoral Research Project II** 5 hours  
Prerequisite: BUSI 988  
This course is the second step for DBA students and faculty to actualize the student’s research project. It provides a focused study of the methodology that will be employed in the applied doctoral research project, and allows students to finalize their literature review. Students will also progress through the IRB process, in preparation for conducting their project. (Formerly BUSI 789)

**BUSI 990 Applied Doctoral Research Project III** 5 hours  
Prerequisite: BUSI 989  
This course is the last step in the applied doctoral research project process. Students will conduct their project analysis, and
CHHI 510 Survey of the History of Christianity 3 hours
 Presents a “big picture” perspective on the history of Christianity. The focus is upon the major developments in Christian history from the earliest believers to the present. Includes an emphasis on the rich diversity of global Christianity. Attention will be paid to the major issues, persons, and developments that have shaped Christianity.

CHHI 520 History of Christianity I 3 hours
 A study of the first fifteen centuries of historical Christianity. Includes the rise of the church under persecution, orthodoxy vs. heresy, doctrinal developments, the rise of the Roman Papacy and opposition to it during the Middle Ages, and the events leading up to the Protestant Reformation.

CHHI 525 History of Christianity II 3 hours
 A study of historical Christianity from the Sixteenth Century to the present. Includes the major personalities, events, and results of the Protestant Reformation, the rise of modern denominationalism, modern Roman Catholicism, the ecumenical movement and current developments. Special attention is given to the development of American Christianity.

CHHI 610 Historical Development of Christian Theology 3 hours
 Prerequisite: CHHI 520 or CHHI 525
 This course explores the historic expansion of global Christianity from the first century to the present day. Attention will be given to cultural contexts, key personalities, and movements that contributed to the spread and identity of global Christianity. (Formerly CHHI 662)

CHHI 620/ GLST 620 History of Global Christianity 3 hours
 This course explores the historic expansion of global Christianity from the first century to the present day. Attention will be given to cultural contexts, key personalities, and movements that contributed to the spread and identity of global Christianity. (Formerly CHHI 657/GLST 657)

CHHI 635 Patristic and Ancient Heresy 3 hours
 Prerequisite: CHHI 520
 A study of the rise of the Christian movement through the first six centuries (A.D. 30-600). Includes periods of persecutions, heretical developments and attempts to preserve doctrinal purity, the determination of the canon, ecclesiastical developments, the union of church and state, the second Great Awakening, the development of religious diversity, the impact of the Civil War on religion, denominational development, the impact of immigration and industrialization, and the modern period. (Formerly CHHI 692)

CHHI 665 History of Baptists 3 hours
 Prerequisite: CHHI 525
 A survey of the background and rise of English Baptists, including their progress from the seventeenth century in England until the present day. Includes a survey of the rise of Baptists in America in the seventeenth century and their progress to the present. Includes various Baptist groups, large and small, of differing theological persuasions, denominational and independent. (Formerly CHHI 694)

CHHI 670 History of Evangelicalism 3 hours
 Prerequisite: CHHI 510 or CHHI 525
 This course is designed to explore the development of Fundamentalism and the rise of Evangelicalism in the 20th century. Includes the major issues that gave rise to Fundamentalism, such as its background, beliefs, and major personalities, the development of the Evangelical movement in America in the 20th century, and the current state of Evangelicalism today. (Formerly CHHI 686)

CHHI 695 Directed Research 1 to 3 hours
 CHHI 697 Seminar in Church History 3 hours
 An intensive study in a specific subject of Church History. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

CHHI 940 Seminar in American Fundamentalism and Evangelicalism 3 hours
 This course offers a historical and theological investigation into the origins, theological trends, major issues and figures, and institutions of American Fundamentalism and Evangelicalism. American Fundamentalism and Evangelicalism will be examined in relation to theological liberalism, modernism, postmodernism, Pentecostalism, and Roman Catholicism. The course will attempt to place American Fundamentalism and Evangelicalism in the context of various theological, political, and social tensions of the twentieth century and to reveal their current shape in the 21st Century.

CHHI 941 Augustine 3 hours
 A seminar that would consider Augustine's life, philosophy, theology, and legacy. His ministry in the context of 4th-5th century Roman Africa (with its politics, philosophy, social movements) will be explored. While readings would comprise some key secondary sources (Brown, Frend), a key component would be interacting with primary sources (Confessions, City of God, On the Trinity, Letters and Sermons).

CHHI 942 Patristic Exegesis 3 hours
 A seminar studying the approach to Scripture of the church fathers in the first five centuries. While reading sermons and commentaries from exegetes like Origen, Ambrose, Augustine, Basil, Gregory of Nyssa, Gregory of Nazianzus, Athanasius and Augustine; the Alexandrian and Antiochene schools of interpretation will be considered.

CHHI 943 The Latin Fathers 3 hours
 A concentrated study into the work and theology of the Latin church fathers including Lactantius, Tertullian, Cyprian, Ambrose, Augustine and Jerome, among others.

CHHI 945 Seminar in Modern Theologies and Theologians 3 hours
 This seminar focuses on the work of select theologians and theological movements since the 18th Century. This seminar may be repeated as subject matter varies.

CHHI 948 Reading Seminar in Historical Theology 3 hours
 A seminar focused on reading classic texts in Historical Theology.
### CRIMINAL JUSTICE

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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<tbody>
<tr>
<td>CJUS 500</td>
<td>Criminal Justice Integration</td>
<td>3</td>
</tr>
<tr>
<td>CJUS 501</td>
<td>Criminal Justice Program Evaluation</td>
<td>3</td>
</tr>
<tr>
<td>CJUS 510</td>
<td>Leadership, Ethic and Policing</td>
<td>3</td>
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</tbody>
</table>

This course focuses on the interdependency of organizations and agencies in the criminal justice system. Specifically, the course will examine the competing roles of law enforcement, courts, prosecution, defense counsel, etc., in the pursuit of justice.

### CHRISTIAN LEADERSHIP

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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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<tbody>
<tr>
<td>CLED 974</td>
<td>Developing Lay Leadership</td>
<td>3</td>
</tr>
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</table>

An intensive study is made of selecting the right persons, proper enlisting procedures, and training programs for lay leadership. Special attention is given to preparing job descriptions with qualifications and selecting the right laymen for the positions. Local church Bible institutes and other lay leadership training programs, including in service training programs, are examined. (Formerly DSMN 974)

### CHAPLAINCY MINISTRY

<table>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>CHPL 500</td>
<td>Introduction to Chaplaincy Ministry</td>
<td>3</td>
</tr>
<tr>
<td>CHPL 696</td>
<td>Chaplaincy and Pastoral Ministries</td>
<td>3</td>
</tr>
<tr>
<td>CHPL 698</td>
<td>Chaplaincy Practicum</td>
<td>1 to 3</td>
</tr>
</tbody>
</table>

This course provides an overview of the numerous ministries provided by military and industrial chaplains and pastors of the local church. The procedures, protocol and the "how to" do these ministries will be covered. Emphasis will be on collaborative learning experiences so that students can learn how to care effectively for their congregation and their community at large.

### CHILDREN’S MINISTRY

<table>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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<tbody>
<tr>
<td>CMIN 500</td>
<td>Foundations for Children’s Ministry</td>
<td>3</td>
</tr>
<tr>
<td>CMIN 600</td>
<td>Nurture and Formation of Children</td>
<td>3</td>
</tr>
<tr>
<td>CMIN 610</td>
<td>Discipleship and Education of Children</td>
<td>3</td>
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</tbody>
</table>

This course is an examination of the procedures and processes utilized to impress the life of God and the lifestyle it fosters upon the community’s youngest members. The course will focus first upon child evangelism strategies, then will proceed to a discussion of educational philosophy and psychology, teaching methods and materials, and instructional resources for promoting growth and development in our youngest disciples.
**CMIN 650**  Administration of Children’s Ministries  3 hours  
Building upon biblical models of leadership and extracting principles and practices from contemporary examples of efficient and effective management, this course will provide the children’s minister with the tools necessary to administer a program for church, school, camp, or club, etc.

**CMIN 660**  Resources for Children’s Ministries  3 hours  
Children’s ministers today must equip and provide themselves with the necessary “tools of the trade.” This course will expose the student to a wide-range of ministry resources and tools – from curricular plans to ministry programs to equip and prepare ministers for their service to children.

**CMIN 698**  Children’s Ministry Practicum  1 to 3 hours

**COMMUNICATION STUDIES**

**COMS 520**  Communication Theory and Practices  3 hours  
Intensive study of current theories, research, and trends applied in the field of communication.

**COMS 522**  Interpersonal Communication  3 hours  
Analysis of theories and practices in interpersonal communication in such areas as self-concept, gender, culture, language, paralanguage, and competence in interpersonal relationships.

**COMS 524**  Small Group and Team Communication  3 hours  
Analysis of theories and practices of small groups and teams in organizational and societal contexts.

**COMS 526**  Investigative Storytelling  3 hours  
Investigative journalism in the digital age.

**COMS 532**  Media Technologies and Communication Strategies  3 hours  
Study of established and emerging media technologies used by various organizations in communicating specific messages to diverse audiences.

**COMS 534**  Strategic Media Analysis  3 hours  
Analysis of the use of sight and sound to affect audiences.

**COMS 542**  Communication in Christian Ministry  3 hours  
A practical and theoretical course designed to strengthen communication competencies in Christian ministry environments.

**COMS 546**  Effective Social Media  3 hours  
Using social media platforms to build a competitive advantage. Involves extensive integration and application of social media technologies.

**COMS 550**  Communication for Teachers  3 hours  
The theories and skills necessary to manage communication in the education or training environment.

**COMS 552**  Leadership Communication  3 hours  
An examination of leadership practice and theory. Students will analyze and discuss the role of communication in leadership practices and theory in personal and professional contexts.

**COMS 554**  Strategies and Tactics of Persuasion  3 hours  
A practical application of current rhetorical, psychological, and sociological theories of persuasion designed to facilitate understanding and change of attitudes, beliefs, and behaviors in various contexts including media, marketing, public relations, politics, and education.

**COMS 558**  Listening and Nonverbal Communication  3 hours  
An analysis of theories and research of 1) listening and factors that influence competence and 2) various modes of nonverbal communication. Emphasis on skill development in listening and nonverbal communication.

**COMS 560**  Communication and Conflict  3 hours  
Analysis and application of theories and research of the role of communication in conflict in interpersonal, group, organizational, and societal contexts.

**COMS 562**  Web Strategies for Growth  3 hours  
Developing the ability to grow organizations through online market-making and strategy. Hands-on experience with radical new digital and interactive tools for achieving relationships and spreading ideas.

**COMS 622**  Organizational Communication  3 hours  
Analysis of theories and practices that assist individuals in success in organizations. Students develop the ability to add value to employing organizations and enhance individual careers.

**COMS 624**  Intercultural Communication  3 hours  
Analysis of theories and practices of communication between people from various generational, racial, ethnic, regional, and international cultures.

**COMS 630**  Law and Ethics for Media Professionals  3 hours  
Examination of the legal and ethical dimensions of media concentrations across platforms.

**COMS 638**  The Transmedia Organization  3 hours  
Principles and practice to strategically manage digital interactive and Transmedia organizations.

**COMS 652**  Organizational Communication Consulting  3 hours  
Analysis of theories and research of consulting practices within organizations. Emphasis on establishing a consultant-client relationship, the investigation of communication within an organization, the design of descriptive evaluations and prescriptive applications, the development and presentation of written and oral proposals, and the facilitation of seminars, workshops, and other activities.

**COMS 658**  Strategic Communication Campaigns for the Digital Age  3 hours  
An exploration the use of integrated marketing communication for strategic movement of organizations, products and services toward growth.

**COMS 680**  Communication Research Design  3 hours  
The study and practice of the research design, interpretation, and evaluation of audiences, strategies, and issues.

**COMS 689**  Thesis Proposal and Research  3 hours  
Thesis Proposal and Research

**COMS 690**  Master’s Thesis  3 hours  
Intended to demonstrate a student’s ability to carry out original research using one of three class research methods: historical-critical (qualitative), descriptive (qualitative and quantitative), or experimental (quantitative). Thesis may be designed to answer practical research questions, theoretical, or ethical issues of interest to scholars and professionals in the communication field.

**COMS 691**  Master’s Project  3 hours  
Project may be designed to answer practical research questions, theoretical, or ethical issues of interest to scholars and professionals in the communication field. Demonstrates the ability of a student to conduct research and exhibit expertise in communication.

**COMS 697**  Special Topics  3 hours  
Topics of special interest not included in the regular department offerings. May be taken more than once, but no topic may be repeated.

**COUNSELING**

**COUC courses are open to Ph.D. students only**

**COUC 700**  Theology and Counseling  3 hours  
This is a study of evangelical, theological and ethical perspectives and their impact on pastoral and professional counseling. Particular emphasis is placed on biblical themes related to human nature, its ideal vs. its present condition, and the divine design for its restoration, health, and destiny.
COUC 705 Philosophy of Religion and the Helping Professions

This course examines several issues that are commonly addressed in both philosophy of religion and counseling, like the problem of evil, the nature of persons, and the issue of religious doubt.

COUC 710 Advanced Group Counseling

Students review counseling leadership styles in task-oriented and personal growth groups. Current research on group counseling models and application is critiqued. Emphasis is placed upon leadership behaviors that are most facilitative to the group process.

COUC 715 Applied Counseling Theories

A review and critique of counseling theories. Research regarding counseling theory constructs, along with their application in different settings and populations, is reviewed.

COUC 720 Family Development

A review of family therapy models, with special emphasis placed upon family change issues over the life span. Specifically, research is reviewed on family assessment, the family life cycle, and family pathology in the developmental context.

COUC 725 Counseling Religious Clients

Counseling issues and special needs of religious clients are discussed, including philosophical and value differences and ethical issues. Students are encouraged to review techniques and therapy styles for different religious groups.

COUC 730 Issues in Integration

Current trends and themes in integration literature are reviewed. Special emphasis is given to current philosophical, theological, and psychological bases of integration, models of integration, and future themes.

COUC 735 Spirituality and Identity

The Christian counselor must be in good spiritual as well as emotional and psychological health in order to assist those needing healing. Personal psychological assessment of each student will take place during this course. This course is intended to provide an opportunity for self-examination, as well as to suggest ways the counselor may sustain good spiritual health while assisting others in a broken world.

COUC 740 Advanced Research Design

A review of the process and method of developing and conducting research. Emphasis will be placed upon the application of methods for development and preparation of the doctoral proposal.

COUC 745 Intermediate Statistics and Quantitative Research

An examination of both quantitative and qualitative designs for research to assist the student in preparing a research proposal for discussion and critique in class. Each student will submit a formal written proposal.

COUC 815 Empirically Supported Treatments

Evidence-based or empirically supported practice involves "the integration of the best available research with clinical expertise in the context of patient characteristics, culture, and preferences" (APA, 2005). In this course, students will explore and understand how science informs clinical practice in the field of counseling with the goal of translating learning into ethical, effective, and biblically grounded clinical practice.

COUC 820 Empirically Supported Treatments for Children and Adolescents

This course is designed to prepare professional counselors to assess and treat a wide range of childhood disorders using developmentally informed, systemically sensitive, and empirically-supported treatment methods and strategies.

COUC 870 Quantitative Research and Advanced Statistics Seminar

The course is designed to assist dissertators in clarifying, developing, and completing their dissertations by examining both the methodological and practical issues involved in quantitative research designs and advanced, multivariate statistical methods. Under the supervision of the instructor, students will present their own dissertation research ideas to the seminar participants for discussion, critique, and advice. Specific attention will be given to ensuring that students craft research questions that build upon previous research and then selecting an appropriate research design and statistical analytic strategy. Concerns about internal and external validity will be addressed, as well as measurement issues, data quality, statistical power, and effects sizes. Additionally, institutional guidelines regarding thesis and dissertation policies and procedures, the Human Research Review Committee application, publication options, timelines, committee membership, etc., requirements will be reviewed.

COUC 871 Advanced Qualitative Research Seminar

The course is designed to assist dissertators in clarifying, developing, and completing their thesis by examining both the philosophical and methodological issues of qualitative research. Under the supervision of the instructor, students will present their own work to the seminar participants for discussion, critique, and advice. Additionally, institutional guidelines regarding thesis and dissertation policies and procedures, the Human Research Review Committee application, publication options, timelines, committee membership, etc., requirements will be reviewed.

COUC 969 Qualifying Exam

COUN 500 Orientation to Counselors

Professional Identity and Function

This course introduces students to concepts regarding the professional functioning of licensed professional counselors, marriage and family therapists, and human services workers, including history, roles, professional organizations, standards, and credentialing. Current issues in the practice of counseling and marriage therapy in a variety of professional settings are explored. Students are also introduced to program policies, graduate level writing and APA style.

COUN 501 Ethical and Legal Issues in Counseling

This course introduces students to concepts regarding the professional functioning of counselors and marriage and family therapists, including history, roles, professional organizations, ethics, legalities, standards, and credentialing. Current issues in the practice of counseling and marriage therapy in a variety of professional settings are explored.

COUN 502 Human Growth and Development

This course includes a survey of the organic, social, and psychological factors that influence the development of personality. It seeks to understand what makes a person distinctively different along with a critical evaluation of various theories of personality development, particularly as they relate to questions of values and religious commitment.

COUN 503 Research and Program Evaluation

Prerequisite: MATH 201 or equivalent

Students learn the importance of scientific inquiry in the fields of counseling and marriage and family therapy. Emphasis is on research methods (designs, statistical analysis, needs assessment, and program evaluation) and locating, interpreting, and evaluating research and program evaluation articles that inform evidence-based practice. Ethical and cultural relevance is also addressed.
COUN 504  Social and Cultural Foundations in Counseling  3 hours

This course focuses on the contribution of ethnic background to family makeup and functioning. Major ethnic groups are studied along with the counseling, social justice, and advocacy approaches appropriate to each. In a similar fashion, the overarching cultural context of relationships, including factors such as age, gender, sexual orientation, religious and spiritual values, mental and physical characteristics, education, family values, socioeconomic status, and within group as well as between group cultural differences are examined. Theories of multicultural counseling, identity development, pluralistic trends, and systems-oriented intervention strategies (couple, family, group, and community) are considered. Counselor cultural self-awareness and the role of counseling in eliminating biases, prejudice, oppression, and discrimination are emphasized.

COUN 505  Counseling Techniques and the Helping Relationship  3 hours

Prerequisites: COUN 501 and 502

This experiential and didactic course provides students an understanding of effective interventions from individual, relational, and systemic perspectives. Students also examine personal characteristics and their effect on individual, couple, and family counseling using case discussion and analysis.

COUN 506  Integration of Psychology and Theology  3 hours

Students critically examine the implications of a Christian worldview for counseling and marriage and family practice. Ethical issues relevant to the use of spiritual and religious interventions with individuals, couples, and families are considered, along with current research related to spirituality and counseling.

COUN 510  Theories of Counseling  3 hours

Prerequisites: All undergraduate prerequisite requirements must be completed before beginning COUN 510

This course provides an intensive look at selected theories of counseling and psychotherapy. Theoretical and empirical foundations of individual, relational, and systemic approaches are examined. Students are encouraged to begin to define their own theoretical approach to their work with individuals, couples, and families.

COUN 512  Group Process  3 hours

Prerequisites: COUN 501 and 502

This course enables students to understand the types of groups, their purpose, development and dynamics, counseling theories, and group counseling methods and skills. Ethical and legal considerations of group counseling are also explored. Students are required to participate in small groups for educational and self-assessment purposes.

COUN 521  Individual Appraisal  3 hours

Prerequisites: COUN 501, 502 and 503

A survey of the appraisal methods in counseling, marriage and family therapy, and education is given. Basic psychometric properties of these are also examined along with issues related to the use and interpretation of tests. Emphasis is on the use of tests by counselors, marriage and family therapists, and educators.

COUN 522  Career Development and Counseling  3 hours

Prerequisites: COUN 501 and 502

This course provides students an understanding of career development and related life factors. Students study career development theory and decision-making models, procedures for planning and conducting effective job searches, assessment instruments and techniques relevant to career planning and decision-making, and the use of career information. Emphasis is placed on understanding the interrelationships between career development and career decision-making and such factors as God’s calling, family, socio-economic status, leisure, individual interests and abilities, and other life roles.

COUN 597  Seminar  1 to 3 hours

COUN 598  Counseling Practicum  3 hours

Students will complete a supervised counseling-related experience in a professional setting. The primary focus is on the introduction to the counseling environment and the development of counseling related skills, ethics, and professionalism based on observation and exposure to the counseling field.

COUN 601  Marriage and Family Counseling I  3 hours

Prerequisites: COUN 501, 502

This course considers the dynamics of marriage and family relationships from a systems perspective. The emphasis is on understanding family and other systems theories, the structure and function of marriage, various aspects of the marital relationship and family systems, and models of family and systemic interventions.

COUN 602  Marriage and Family Counseling II  3 hours

Prerequisites: COUN 501, 502 and 601

This course is an experiential exploration of selected, major treatment approaches utilized in premarital, marital and family counseling. Development of practical skills, interventions and techniques constitute the primary focus.

COUN 603  Premarital and Marital Counseling  3 hours

Prerequisites: COUN 501, 502

This course introduces students to a variety of approaches that have been developed for thorough premarital counseling. The course also teaches students a conceptual model for understanding the variety of ways marriages can become dysfunctional, and introduces them to short-term methods that can be used when those kinds of problems develop.

COUN 604  Crisis Counseling and Brief Therapy  3 hours

An examination of the theory and practice of crisis intervention and approaches to brief therapy.

COUN 605  Community and Agency Counseling  3 hours

This course provides an overview of the theory and practice of counseling in human services agencies and other community settings. Emphasis is given to principles and practices of community outreach, intervention, education, consultation, and client advocacy in multicultural settings.

COUN 607/  Counseling Individuals with PTSD/Combat-Related PTSD  3 hours

Prerequisites: 18 Hours in Graduate Counseling course work including COUN 646

As shown throughout recorded history, individuals at times are tested by various types of trauma beyond what they may process, leading to what currently is termed Post-traumatic Stress Disorder (PTSD).This course will examine in-depth the causes, symptoms and treatments of PTSD and Combat-related PTSD, taking into account the latest research in the field and examining the affective, behavioral, cognitive and spiritual challenges faced by survivors.

COUN 608/  Counseling Survivors of Sexual Trauma  3 hours

Prerequisites: 18 Hours in Graduate Counseling course work including COUN 646

This course is an advanced study of various types of sexual trauma, (childhood sexual abuse, sexual assault, sex trafficking, prostitution, etc.) including causes, effects on various populations and options for counseling solutions from both Christian and traditional professional perspectives. It will assist the student in understanding the potential intervention options that may be used to deal with post-trauma situations encountered in a professional or personal capacity. An understanding of the theoretical foundation
as well as an overview of general and position dependent intervention strategies are central.

COUN 609  Counseling Survivors of Violence  3 hours
Prerequisites: 18 Hours in Graduate Counseling course work including COUN 646
This course is an advanced study of the effects of trauma resulting from various forms of violence. Areas to be covered include domestic violence, terrorism, general crime-related, gang-related, school bullying, workplace violence, stalking, hate crimes, and substance initiated violence. In addition to precipitating causes and their effect on various populations, options for counseling solutions from both Christian and traditional professional perspectives will be examined. An understanding of the theoretical foundation as well as an overview of general and position dependent intervention strategies are central.

COUN 610  Human Sexuality  3 hours
An analysis of the physiological, psychological, cultural, and religious aspects of a wide range of topics in the area of human sexuality. Emphasis is on the development of an understanding and appreciation of the role of sexuality in individuals, couples, and families throughout the various phases of the life cycle.

COUN 611  Counseling Children and Their Families  3 hours
Prerequisites: COUN 501, 502
The developmental and psychological needs and problems of children are examined through the analysis of personality types and family structure. Counseling techniques (e.g. play therapy) for children are also examined.

COUN 620  Counseling Adolescents and Their Families  3 hours
Prerequisites: COUN 501, 502
This course examines the transitions of adolescence emphasizing family, social, spiritual/moral, and physical issues. Counseling theories and practices for working with adolescents are explored. Opportunities for application of theory are provided.

COUN 625  Psychopharmacology and Counseling  3 hours
Prerequisites: COUN 501, 502, 503, 510, 512, and 601
This course is designed to teach the prospective counselor about the history and development of psychopharmacologic agents, the biochemical nature of the central nervous system and its relationship to psychopharmacology. The legitimate use of medications and their importance for treatment are also examined.

COUN 630  Gerontology and Counseling  3 hours
Prerequisites: COUN 501, 502 and 504
This course acquaints the counselor with the issues and problems unique to the elderly in American society. Topics such as suffering, societal attitude, and family structure are examined.

COUN 646  Psychopathology and Counseling  3 hours
Prerequisites: COUN 501, 502, 503 and 510
This course studies various forms of psychopathology, etiological factors, differential diagnoses, and current therapeutic approaches. Students are introduced to the DSM, with attention also given to relational and systemic considerations.

COUN 667  Clinical Diagnosis and Treatment Planning  3 hours
Prerequisites: COUN 501, 502, 503, 505, 510, 521, and 646
Students become knowledgeable of the principles of clinical diagnosis and the development of treatment plans. The current edition of the Diagnostic and Statistical Manual is emphasized, with consideration also given to dimensional, relational, and systemic issues important in diagnosis and treatment planning.

COUN 668  Capstone Project  3 hours
Prerequisites: Students in the 30-hour track may enroll in COUN 668 only during their final semester of studies
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Prerequisites</th>
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</thead>
<tbody>
<tr>
<td>COUN 708</td>
<td>Counseling Survivors of Sexual Trauma</td>
<td>3 hours</td>
<td>Prerequisites: 18 Hours in Graduate Counseling course work including COUN 646</td>
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<tr>
<td></td>
<td>This course is an advanced study of various types of sexual trauma, (childhood sexual abuse, sexual assault, sex trafficking, prostitution, etc.) including causes, effects on various populations and options for counseling solutions from both Christian and traditional professional perspectives. It will assist the student in understanding the potential intervention options that may be used to deal with post-trauma situations encountered in a professional or personal capacity. An understanding of the theoretical foundation as well as an overview of general and position dependent intervention strategies are central.</td>
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<tr>
<td>COUN 709</td>
<td>Counseling Survivors of Violence</td>
<td>3 hours</td>
<td>Prerequisites: 18 Hours in Graduate Counseling course work including COUN 646</td>
</tr>
<tr>
<td></td>
<td>This course is an advanced study of the effects of trauma resulting from various forms of violence. Areas to be covered include domestic violence, terrorism, general crime-related, gang-related, school bullying, workplace violence, stalking, hate crimes, and substance initiated violence. In addition to precipitating causes and their effect on various populations, options for counseling solutions from both Christian and traditional professional perspectives will be examined. An understanding of the theoretical foundation as well as an overview of general and position dependent intervention strategies are central.</td>
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<tr>
<td>COUN 710</td>
<td>Diagnosis and Treatment of Addictive Behaviors</td>
<td>3 hours</td>
<td>Prerequisites: Ph.D. student or M.A. student who has completed COUN 501, 502 and 503. The psychological and psychosocial effects of various drugs are examined, along with current information about the effects of addictive patterns and behaviors on individuals, couples, and families. Emphasis is placed on counseling skills and techniques from individual, relational, and systemic perspectives in working with various types of addictive behaviors.</td>
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<tr>
<td>COUN 711</td>
<td>Psychopharmacology</td>
<td>3 hours</td>
<td>Prerequisite: Ph.D. student or M.A. student who has completed COUN 646. This course is a study of neurology, brain-behavioral relationships, diseases, injuries, and psycho-pharmacology. The effects of psychotropic drugs on individuals are examined and Pastoral Care and Counseling treatments are developed.</td>
</tr>
<tr>
<td>COUN 712</td>
<td>Community Systems Counseling: Programs and Practice</td>
<td>3 hours</td>
<td>Prerequisite: Ph.D. student or M.A. student who has completed COUN 646. Principles of service delivery in community agencies is reviewed, including roles and functions of counselors, trends in community systems, problems, and special populations.</td>
</tr>
<tr>
<td>COUN 713</td>
<td>Counseling Supervision</td>
<td>3 hours</td>
<td>Prerequisite: Ph.D. student or M.A. student who has completed COUN 699. Theory, practice, and experience of supervision for counselors in training are reviewed. Students apply principles and theory while supervising other students, as well as being supervised themselves.</td>
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<tr>
<td>COUN 714</td>
<td>Consultation and Counseling</td>
<td>3 hours</td>
<td>Prerequisite: Ph.D. student or M.A. student who has completed COUN 646. Consultation strategies in working with individuals and groups are surveyed. Topics, problems, and research are taken from counseling, adult education, community service agencies, and instructional technology.</td>
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<tr>
<td>COUN 715</td>
<td>Teaching and Learning</td>
<td>3 hours</td>
<td>The course is designed to address the need for counselor educators to operate within a biblically framed pedagogy. To do so, the course examines established and emerging teaching and learning perspectives and practices, viewed through the lens of Scripture, as foundational for developing and reflectively practicing a personal philosophy of education. Participants will be expected to reflect on their own learning, as well as dialogue with others, to build a meaningful education learning community.</td>
</tr>
<tr>
<td>COUN 716</td>
<td>Counseling Seminar</td>
<td>3 hours</td>
<td>An intensive study in a specific subject of Professional Counseling. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.</td>
</tr>
<tr>
<td>COUN 717</td>
<td>Personality Testing</td>
<td>3 hours</td>
<td>Use and application of personality assessment instruments are discussed, including projective tests with individuals. Students learn testing procedures as well as application of results and use in diagnosis and treatment planning.</td>
</tr>
<tr>
<td>COUN 718</td>
<td>Pastoral Care and Counseling in the New Millennium Church</td>
<td>3 hours</td>
<td>This course presents an overview of the field of pastoral care and counseling in the local church setting.</td>
</tr>
<tr>
<td>COUN 719</td>
<td>Advanced Psychopathology and its Treatment</td>
<td>3 hours</td>
<td>Prerequisite: COUN 646. This course presents a comprehensive examination of the major psychiatric disorders contained in the Diagnostic and Statistical Manual of Mental Disorders, including Personality Disorders and Character Flaws. Students will learn multi-axial diagnosis and develop treatments for these disorders.</td>
</tr>
<tr>
<td>COUN 720</td>
<td>Advanced Readings in Pastoral Care and Counseling</td>
<td>1 to 3 hours</td>
<td>An advanced reading class of an approved subject area in pastoral care and counseling.</td>
</tr>
<tr>
<td>COUN 721</td>
<td>Advanced Theory in Career Development</td>
<td>3 hours</td>
<td>Prerequisite: COUN 522. A thorough grounding in current career development theories and application is provided. Special attention is given to career development, career counseling with special populations, and decision-making models.</td>
</tr>
<tr>
<td>COUN 722</td>
<td>Growth and Development of the Contemporary Minister</td>
<td>3 hours</td>
<td>An in-depth look at the person in the ministry. Extensive testing will form the foundation for this course and the results of the testing will be used to develop a growth profile for the individual student.</td>
</tr>
<tr>
<td>COUN 723</td>
<td>Advanced Family Counseling</td>
<td>3 hours</td>
<td>Advanced theoretical foundations and intervention for the practice of marriage and family therapy. Emphasizes intervention for couples and families in conflict. Treatment strategies and goals for intervention in specific areas of family conflict are described. Supervision of current cases is employed.</td>
</tr>
</tbody>
</table>
COUN 980  Ministering to Troubled Families  3 hours
This course presents a biblical-theological base for resolving issues related to marriage and family problems developed within the context of the current American lifestyle.

COUN 985  Pastoral Counseling with Couples in Distress  3 hours
Provides an in-depth study of marital distress and dissolution, theory, intervention strategies, and factors central to marital stability, growth, and health.

COUN 989  Dissertation Proposal and Research  6 hours
Preparation for research and writing of the Dissertation.

COUN 990  Dissertation Defense  3 hours
An individually selected research project or tutorial under supervision of the student’s advisor.

COUN 995  Directed Research  3 to 6 hours
An intensive study in a specific subject of Professional Counseling. This course allows variation in the approach and content of the regular curriculum, and often will be used by visiting professors.

COUN 997  Counseling Seminar  3 to 6 hours
Prerequisite: COUN 646
An intensive study in a specific subject of Professional Counseling. This course allows variation in the approach and content of the regular curriculum, and often will be used by visiting professors.

CRIS 605  Crisis and First Responder Training: Skills and Techniques  3 hours
This course will provide a foundation of the theoretical concepts and practical applications of crisis response and critical incidents, taking into account topics such as: intervention models and their efficacy and the consequential effects of critical incident stress and trauma on the life of an individual, group, and organization.

CRIS 606  Acute Stress, Grief and Trauma  3 hours
This course will provide a foundation of the theoretical concepts associated with the impact and consequences of acute stress on victims, first responders, families, and community members, taking into account the process of grief and loss, complicated grief, dying, death, and bereavement, and the long term consequences of unresolved trauma. Particular attention is paid to the treatment of the human stress response, effective counseling strategies, methods and techniques for immediate response, comorbidity, anxiety and depression, abuse, impact dynamics of crisis and trauma, survivor guilt, and cultural sensitivity.

CRIS 607  PTSD and Combat Related Trauma  3 hours
This course will examine in depth the causes, symptoms and treatments of PTSD and Combat-related PTSD, taking into account the latest research in the field and examining the affective, behavioral, cognitive and spiritual challenges faced by survivors.

CRIS 608  Trauma Assessment and Interventions  3 hours
A focused investigation of specific techniques and interventions utilized in trauma care. Focus is given to the physical and psychological effects of trauma, a Christian theology of suffering, and assessment use in counseling clients in trauma.

CRIS 609  Complex Trauma and Disasters: Offering Emotional and Spiritual Care  3 hours
This course will examine the role of faith-based organizations, faith communities, and pastors and clergy in the care of emotional and spiritual health in individuals, communities, and organizations following trauma and disaster. Specifically, topics will include the life cycle of a disaster, exclusive types of trauma and disasters, models of response for faith-based communities, collaborative efforts between mental health professionals and faith-based services, and other salient factors for effective emotional and spiritual care.

Dissertation

DISS 989  Dissertation Proposal and Research  3 hours

DISS 990  Dissertation Defense  3 hours

Doctor of Ministry

DMIN 989  Thesis Project Proposal and Research  3 hours

DMIN 990  Thesis Project Defense  3 hours

Discipleship Ministries

DSMN 500  Discipleship Ministries  3 hours
This course will examine the biblical, general and specific steps to enable a person first to be a disciple. Then will discover systems, biblical principles, and methods that create a disciple making context. The systems will cover both the macro level and the micro level. Once this has been discovered and discussed the student will select a disciple making system and create a micro-level disciple making plan for a local church.

DSMN 520  Spiritual Formation  3 hours
This course focuses on the development of the believer’s spiritual life. Attention is given to the spiritual disciplines, prayer, and the biblical nature of calling, ministry, character, and the relation of spiritual formation to the doctrine of sanctification. (Formerly PLED 520)

DSMN 610  Family Discipleship  3 hours
This course studies the idea and practice called “family discipleship.” It presents a framework in which a family leader can disciple household members beyond spiritual comprehension to a personal appropriation of the apologetic and application of Scripture. Attention will be given to the family leader’s responsibilities toward spiritual leadership and biblical discipleship, specifically to responsibilities regarding the Gospel, basic doctrine, systematic theology, the Great Commission, spiritual disciplines, practical Christian living, and worldview/philosophy. Various techniques for family discipleship will be examined, including family devotions, drill and catechism, Scripture memory, storytelling, teaching moments, relational example and intentional rehearsal.

DSMN 630  Small Group Ministries  3 hours
Ministry of Small Groups prepares the individual to serve and equip the church to embrace, plan for, implement and evaluate small group ministry. In addition to helping establish a clear biblical basis for small groups, this course is divided into two distinct, but related, topics. The first aspect deals with the issue of organizing and ministering small group ministry. The second aspect deals with the dynamics related to small group leadership. The focus is on one leader and one group.

DSMN 660  Leading the Healthy, Growing, Multiplying Church  3 hours
This course teaches the necessary areas of discipleship with a corporate-church setting. It further addresses the process of church multiplication. The course will also explore church health and growth in the early, middle, and mature years of a church’s existence. (Formerly EVAN 660)

DSMN 695  Directed Research in Discipleship Ministries  1 to 3 hours
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specific area.
EDCE 501  Professional, Ethical, and Legal Issues in Counseling  3 hours
This course introduces students to the professional functioning of counselors with an emphasis on school counselors in relation to other human services and education professionals, including history, professional identity, roles, professional organizations, ethics, legalities, standards, and credentialing. Current issues, trends, and best practices in a variety of professional counseling settings are explored with an emphasis on the specialty of professional school counseling.

EDCE 504  Social and Cultural Foundations in Counseling  3 hours
This course examines individual and system functioning with an emphasis on culturally sensitive counseling practices, social justice and advocacy approaches in pluralistic society. The overarching cultural context of relationships, including factors such as age, gender, sexual orientation, religious and spiritual values, mental and physical characteristics, education, family values, and socioeconomic status. Theories of multicultural counseling, identity development, pluralistic trends, and systems-oriented intervention strategies (couple, family, group, and community) are considered. Counselor cultural self-awareness and the role of counseling in eliminating biases, prejudice, oppression, and discrimination are emphasized.

EDCE 505  Counseling Theories and Techniques  3 hours
This experiential and didactic course provides students an understanding of selected theories of counseling and psychotherapy and effective interventions from individual, relational, and systems perspectives. Theoretical and empirical foundations of individual, relational, and systemic approaches are examined. Students are encouraged to begin to define their own theoretical approach to their work with individuals, couples, and families. Students also examine personal characteristics and their effect on individual, couple, and family counseling using case discussion and analysis.

EDCE 512  Structured Groups  3 hours
This course enables students to understand the types of groups, their purpose, development, and dynamics, counseling theories, and group counseling methods and skills with an emphasis on structured group work in the elementary and secondary schools. Participation in small groups is required for educational and self-assessment purposes. Offered in intensive format.

EDCE 522  Career Development and Counseling  3 hours
This course provides students an understanding of career development and related life factors. Students study career development theory, techniques, and decision-making models. Students learn procedures for planning and conducting effective job searches, assessment instruments and techniques relevant to career planning and decision-making, and the use of career information. Emphasis is placed on understanding the interrelationships between career decision-making and personal, family, and environmental factors such as spiritual and religious values, familial influences, gender, socio-economic status, interests, abilities, and preferences. Career transitions and the relationship between career and life style are explored. Particular career development processes and activities in K-12 schools are explored with an emphasis on the similarities and differences at the elementary, middle, and high school levels.

EDCE 611  Child and Adolescent Counseling in the Schools  3 hours
This course focuses on counseling theories and techniques used with children and adolescents in the school setting (e.g., play therapy, solution-focused counseling). The school counselor’s role is examined. Field experience required.

EDCE 660  Principles of School Counseling  3 hours
This course studies the specialization of professional school counseling including foundations, history and current trends, and the roles of the school counselor in pluralistic schools with a systems-focus. Students are introduced to the ASCA Model as a framework for developing comprehensive, developmental school counseling programs. Field experience required.

EDCE 661  School Counseling Program Development and Evaluation  3 hours
This course is designed to examine the planning, development, organization, implementation, and evaluation of comprehensive developmental K-12 school counseling programs that promote access and equity for all students. Offered in intensive format.

EDCE 698  School Counseling Practicum  3 hours
This course provides practice in a counseling setting under the clinical supervision of a site supervisor and clinical supervisor. The practicum experience will include a minimum of 100 hours.

EDCE 699  School Counseling Internship  3 hours
Prerequisite: All core counseling courses, and EDUC 600
The School Counseling Internship course is a culminating field experience for students designed to build both clinical and non-clinical counseling skills in the elementary and secondary school settings under the supervision of a licensed school counselor on-site supervisor and faculty supervisor (refer to School Counseling Program Handbook). May be repeated to a maximum of six hours.
<table>
<thead>
<tr>
<th>COURSES OF INSTRUCTION – GRADUATE PROGRAMS</th>
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<tbody>
<tr>
<td><strong>EDUCATION</strong></td>
</tr>
<tr>
<td><strong>EDUC 500</strong>  <em>Advanced Educational Psychology</em>  3 hours</td>
</tr>
<tr>
<td>An overview of the contributions of psychology to the teaching-learning process. Topics include learning theory, individual differences, motivation, human development, exceptionality, teaching methodology, measurement and evaluation.</td>
</tr>
<tr>
<td><strong>EDUC 501</strong>  <em>Advanced Child Development</em>  3 hours</td>
</tr>
<tr>
<td>An examination of physical, cognitive, spiritual and social/emotional development, and guidance of a young child.</td>
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<tr>
<td><strong>EDUC 504</strong>  <em>Historical and Philosophical Foundations of Education</em>  3 hours</td>
</tr>
<tr>
<td>A comprehensive survey of the historical and philosophical development of education. Emphasis is placed upon analysis of religious and public educational trends in the past and present. The candidates will be required to formulate a personal, Christian world view philosophy.</td>
</tr>
<tr>
<td><strong>EDUC 507</strong>  <em>Educational Statistics</em>  3 hours</td>
</tr>
<tr>
<td>Prerequisite: EDUC 506 or equivalent course in tests and measurements</td>
</tr>
<tr>
<td>An examination of descriptive statistics and basic inferential statistical techniques. Also, hypothesis testing, confidence intervals and correlation techniques will be studied.</td>
</tr>
<tr>
<td><strong>EDUC 518/ SMGT 518</strong>  <em>Understanding Educational Research and Assessment</em>  3 hours</td>
</tr>
<tr>
<td>Overview of the nature of research on human development, learning, and pedagogical knowledge and skills. Topics include current trends and issues in education, skills in data collection and assessment, and application of research in the school setting.</td>
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<tr>
<td><strong>EDUC 521</strong>  <em>Foundations of Exceptionality</em>  3 hours</td>
</tr>
<tr>
<td>Prerequisite: EDUC 500 or equivalent</td>
</tr>
<tr>
<td>A comprehensive course dealing with the characteristics of children and youth with disabilities and topics related to models of service delivery, documentation procedures, and legal/ethical issues. Recommended as the first special education course.</td>
</tr>
<tr>
<td><strong>EDUC 524</strong>  <em>Collaborating for Successful Inclusive Classrooms</em>  3 hours</td>
</tr>
<tr>
<td>Prerequisite: EDUC 500 or equivalent</td>
</tr>
<tr>
<td>A study of the types and characteristics of students with learning disabilities. Emphasis will be placed on classroom intervention strategies. Field experience required.</td>
</tr>
<tr>
<td><strong>EDUC 525</strong>  <em>Collaborating for Successful Transitions</em>  3 hours</td>
</tr>
<tr>
<td>Prerequisite: EDUC 500 or equivalent</td>
</tr>
<tr>
<td>A study of the characteristics of students with intellectual disabilities. Curriculum and techniques will be investigated to enable achievement of individual potential academically, socially, and functionally.</td>
</tr>
<tr>
<td><strong>EDUC 526</strong>  <em>Principles and Practices in Gifted Education</em>  3 hours</td>
</tr>
<tr>
<td>Prerequisite: EDUC 500 or equivalent</td>
</tr>
<tr>
<td>Candidates will explore the characteristics of gifted students as well as the emotional, academic, and social needs of gifted learners, with emphasis on those from special populations. Theories and strategies for differentiating curriculum designed for gifted students in heterogeneous and homogeneous groups will be analyzed.</td>
</tr>
<tr>
<td><strong>EDUC 527</strong>  <em>Characteristics of Autism Spectrum Disorder and Assessment</em>  3 hours</td>
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<tr>
<td>Prerequisite: Completed background check.</td>
</tr>
<tr>
<td>This course provides an overview of autism across the lifespan and examines characteristics, definitions, eligibility criteria, incidence rates, and etiology. Assessment, diagnostic and identification criteria are described, and methods for monitoring the impact of interventions in a variety of service delivery models will be explored.</td>
</tr>
<tr>
<td><strong>EDUC 528</strong>  <em>Communication, Language and Sensory Aspects for Autism</em>  3 hours</td>
</tr>
<tr>
<td>Prerequisite: EDUC 527</td>
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<tr>
<td>This course provides students with an overview of the components of communication and strategies to increase an individual’s communication abilities, with emphasis on visual aspects of language. Sensory systems, sensory processing and sensory motor development, and the implication of sensory processing when developing a complete educational program for students with autism spectrum disorders will be discussed.</td>
</tr>
<tr>
<td><strong>EDUC 530</strong>  <em>Teaching Mathematics</em>  3 hours</td>
</tr>
<tr>
<td>Prerequisite: EDUC 500 or equivalent</td>
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<tr>
<td>An in depth study of the theory and processes of teaching mathematics to students in preschool through eighth grade, the course includes the instructional process in the area of numeration, operations and computations, geometry and logic. Candidates will participate in hands-on, modeled instruction, will construct and demonstrate models and teaching tools, and will complete a research project.</td>
</tr>
<tr>
<td><strong>EDUC 531</strong>  <em>Teaching the Natural and Social Sciences</em>  3 hours</td>
</tr>
<tr>
<td>Prerequisite: EDUC 500 or equivalent</td>
</tr>
<tr>
<td>Using a thematic approach, the integration of sciences with other areas of the curriculum is the focus of this course. Candidates will participate in hands-on demonstration in the areas of biological and physical science, chemistry, geography, political science, and history. Candidates will generate and implement a thematic teaching unit which includes instructional activity in each of eight subject areas.</td>
</tr>
<tr>
<td><strong>EDUC 533</strong>  <em>Teaching Writing Across the Curriculum</em>  3 hours</td>
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<tr>
<td><strong>ENGL 554</strong>  <em>English</em>  3 hours</td>
</tr>
<tr>
<td>This course investigates theories and applications of writing to learn, using writing as a means of learning in the English classroom and within the disciplines.</td>
</tr>
<tr>
<td><strong>EDUC 535</strong>  <em>Instructional Procedures in Content Areas</em>  3 hours</td>
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<tr>
<td>Prerequisite: EDUC 500 or equivalent</td>
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<tr>
<td>A course in content methodology focusing on competencies associated with individualizing instruction, grouping students for cognitive subject-matter learning, and preparing advanced organizers for cognitive instruction. An emphasis will be placed on transferring theory into practice through selection and use of materials appropriate for the classroom.</td>
</tr>
<tr>
<td><strong>EDUC 539</strong>  <em>Current Issues in Content Areas</em>  3 hours</td>
</tr>
<tr>
<td>An examination of current content standards in a subject area. Research in the subject area will enhance content knowledge in preparation for content assessment required for teachers.</td>
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<tr>
<td><strong>EDUC 554</strong>  <em>Reading and Language Acquisition</em>  3 hours</td>
</tr>
<tr>
<td>Prerequisite: EDUC 500 or equivalent</td>
</tr>
<tr>
<td>A study of foundations of reading and language acquisition principles, techniques, and materials for developmental reading programs. Field experience required.</td>
</tr>
<tr>
<td><strong>EDUC 556</strong>  <em>Teaching Content Area Reading</em>  3 hours</td>
</tr>
<tr>
<td>Prerequisite: EDUC 500 or equivalent</td>
</tr>
<tr>
<td>Develops instructional competencies necessary for teaching reading and study skills essential in learning the concepts of content subjects. Applicable to teaching in grades 4-12.</td>
</tr>
<tr>
<td><strong>EDUC 571</strong>  <em>Curriculum Fundamentals</em>  3 hours</td>
</tr>
<tr>
<td>Prerequisite: To be taken the semester directly before student teaching or during student teaching</td>
</tr>
<tr>
<td>An introduction to basic concepts and issues related to curriculum design, development, change and evaluation.</td>
</tr>
<tr>
<td><strong>EDUC 590</strong>  <em>Student Teaching I: Local</em>  3 hours</td>
</tr>
<tr>
<td>Prerequisite: Completion of all program course work.</td>
</tr>
</tbody>
</table>
Co-teaching with a responsible classroom teacher in an accredited K-12 institution and participation in professional activities. Applies what has been learned to the actual process of teaching and guiding K-12 students. Offers practice in all phases of teacher responsibility. Lab fee.

EDUC 591  **Student Teaching II: Local**  3 hours  
Prerequisite: Completion of all program coursework and employment as a full-time K-12 teacher  
Teaching in an accredited K-12 institution and participation in related professional activities. Applies what has been learned to the actual process of the classroom for which the candidate has been employed. Lab fee.

EDUC 592  **Student Teaching I: External**  3 hours  
Prerequisite: Completion of all program course work.  
Co-teaching with a responsible classroom teacher in an accredited K-12 institution and participation in professional activities. Applies what has been learned to the actual process of teaching and guiding K-12 students. Offers practice in all phases of teacher responsibility. Lab fee.

EDUC 593  **Student Teaching II: External**  3 hours  
Prerequisite: Completion of all program coursework and employment as a full-time K-12 teacher  
Teaching in an accredited K-12 institution and participation in related professional activities. Applies what has been learned to the actual process of the classroom for which the candidate has been employed. Lab fee.

EDUC 600  **Human Development Across the Lifespan**  3 hours  
This course includes a survey of the organic, social, and psychological factors that influence the development of personality. It seeks to understand what makes a person distinctly different along with a critical evaluation of various theories of personality development, particularly as they relate to questions of values and religious commitment.

EDUC 601  **Professional Development in Middle Grades Education**  3 hours  
This class will heighten Middle Grade Educators’ understanding of their personal pedagogy by encouraging reflective practice through individualized and collaborative professional development opportunities.

EDUC 602  **Young Adolescents, Schools and Communities**  3 hours  
An overview of the characteristics and issues related to transience and their implications for educational practice. Understanding of preadolescent physical, social, emotional, intellectual, and spiritual development will be applied to school processes and the teacher’s interaction with middle school students and families.

EDUC 603  **Comparative Education**  3 hours  
A study of selected national systems of education in their differing cultural settings, with particular reference to administration, curriculum development and educational opportunity.

EDUC 604  **Foundations of Education**  3 hours  
This course is a comprehensive survey of the historical development of education. Emphasis is placed on American education and the emergence of the Christian School Movement.

EDUC 606  **Tests and Measurements**  3 hours  
Focuses on the development of the ability to evaluate and interpret standardized tests, and to construct, evaluate and interpret the results of teacher-made tests. (Formerly EDUC 506)

EDUC 618  **Applications of Educational Research**  3 hours  
Prerequisite: EDUC 518 or equivalent  
Principles and techniques in the utilization of research methods to solve problems and answer questions in educational settings. This course requires completion of a major research project, along with demonstration of skills is using technology as a tool in qualitative and quantitative educational research and assessment.

EDUC 620  **Organization and Design of Gifted Education Programs**  3 hours  
Candidates will examine model programs for gifted students that include organizational strategies for heterogeneous and homogeneous groupings. The study will include programs that are field specific, integrated content, and extracurricular models. Strategies for securing funding for gifted programs will be explored.

EDUC 621  **Educational Assessment for Special Needs**  3 hours  
This course examines the processes and strategies for assessing students with special needs.

EDUC 622  **Educational Assessment and Intervention**  3 hours  
A study of the techniques and procedures of educational identification and intervention strategies, collaboration, and referral. Field experience required.

EDUC 623  **Principles of Behavior Management**  3 hours  
An examination of the principles of behavior management as applied to children and youth in the classroom setting. Positive approaches for dealing with behavior problems are emphasized. Contemporary research in the area is analyzed and discussed.

EDUC 624  **Classroom Management**  3 hours  
This course will explore research for instructional approaches and methods for classroom management. Emphasis will be placed on management styles and the various methods associated with those styles.

EDUC 627  **Reading and Research in Gifted Education**  3 hours  
Candidates will explore the contemporary issues and research in gifted education including the systematic gathering, analyzing, and reporting of formative and summative data and current issues on a local, state, and national level.

EDUC 629  **Technology and Diversity**  3 hours  
Prerequisites: EDUC 500, 518, 521, 604, 672; EDUC 631  
This course focuses on the nature of individual learners as it impacts instructional design with the use of technology in education. Specifically, the course covers topics on tools, methods and approaches to meet learning needs of children with special learning, those of differing socioeconomic and cultural backgrounds, and those of varying learning styles and preferences. The course attempts to bridge the gap between theoretical implications and practical applications of diversity considerations in the context of educational technology integration.

EDUC 630  **Technology Practices for Instructional Improvement**  3 hours  
Prerequisites: EDUC 500, 518, 521, 604, 672  
This course has students research and engage best practices in educational technology usage for the purposes of inclusion in instructional practice for student learning and for assessment of student achievement as a result of instruction. Student practice and demonstrate competency in using productivity tools for professional and pedagogical practice. Further, students will develop means of effectively using technologies for communication and collaboration to improve teaching and learning.

EDUC 631  **Foundations of Educational Technology and Online Learning**  3 hours  
Prerequisites: EDUC 500, 518, 521, 604, 672  
An introduction to the historical, theoretical, and philosophical foundations of educational technology and online learning systems; an overview of education technologies including online, classroom, and administrative; and an examination of
**EDUC 632 Language Acquisition and Instruction** 3 hours
A study of the major perspectives on the acquisition of oral and written language, including language differences and difficulties; methods of evaluating oral and written language performance; and strategies for improving the quality and quantity of oral and written language in classroom settings. Field experience required. (Formerly EDUC 532)

**EDUC 633 Principles of Design and Management in Educational Technology and Online Learning** 3 hours
Prerequisites: EDUC 500, 518, 521, 604, 672; EDUC 631
This course is designed to assist the education professional in developing a solid foundation in instructional design and current research. The student will develop the skills and knowledge to advance their instructional effectiveness in varied settings through application of technology theory and practice.

**EDUC 634 Teaching Science in the Elementary School** 3 hours
Contemporary methods and research for teaching science to elementary-aged students.

**EDUC 635 Teaching Science in the Middle School** 3 hours
Contemporary methods and research for teaching science to middle school students.

**EDUC 636 Teaching Social Studies in the Elementary School** 3 hours
An analysis of trends and practices of teaching social studies in the elementary school. An emphasis will be made on how to transfer theory into practice through preparation of activities and materials appropriate for the elementary classroom and critical reflection on those very materials and approaches. Students will plan instruction considering student-based diversity, instructional demands of the field and the best integration of other tools and disciplines. Teaching candidates will be required to prepare these instructional elements focused on the Virginia Standards of Learning.

**EDUC 637 Teaching Social Studies in the Middle School** 3 hours
An analysis of trends and practices of teaching social studies in the middle school, and its contextual relationship to elementary and secondary instruction in social science. An emphasis will be made on how to transfer theory into practice through preparation of activities and materials appropriate for the elementary classroom and critical reflection on those very material and approaches. Students will plan instruction considering student-based diversity, instructional demands of the field and the best integration of other tools and disciplines.

**EDUC 638 Leadership in Educational Technology** 3 hours
Prerequisites: EDUC 500, 518, 521, 604, 672; EDUC 631
This course will examine the roles of leadership in community, leadership in administration and leadership in the schools from a Christian worldview. This course will provide educators with both the theoretical and the practical considerations for planning and implementing technology, particularly computer applications, in schools. Basic concepts of technology and planning that use systems theory are presented. Emphasis is placed on the importance of the total application of technology as opposed to any individual component, be it hardware, software, facilities, personnel, or finances. This course will form a foundation from which educators will provide leadership and become agents for realizing the powerful potential of technology in their schools.

**EDUC 639 Trends and Issues in Educational Technology** 3 hours
Prerequisites: EDUC 500, 518, 521, 604, 672; EDUC 631
Trends and Issues examines current trends in the research area of educational technology, having students engage literature to understand theoretical underpinnings of the field, current research projects in effect, and future trends as technology in learning evolves as a practice and as a research interest. The course uses foundational concepts of learning in the fields of psychology, sociology and educational research to understand critical implications of the current body of literature.

**EDUC 640 School Administration** 3 hours
An examination of the administration roles in the design, implementation and improvement of the total educational program in private and public schools. Specific areas of study include curriculum and instruction, pupil and staff personnel, student activities, school organization and management.

**EDUC 641 Supervision of Instruction** 3 hours
Methods, theories and research applying to supervision at all levels of education: analyses made concerning the work of curriculum directors, general supervisors, special supervisors, supervising principals department heads; study of supervisory methods, current plans for staff utilization and use of instructional materials; and stress on evaluation of educational programs and the effects of supervision.

**EDUC 642 Leadership and Supervision in Education** 3 hours
Methods, theories and research applying to supervision and leadership analyses made concerning the work of curriculum directors, general supervisors, special supervisors, and department heads; study of supervisory methods current plans for staff utilization and use of instructional materials; and stress on evaluation of educational programs and the effects of supervision.

**EDUC 643 Contemporary Issues in Educational Policy** 3 hours
This course examines current issues and trends in education. Emphasis will be placed on how policy at the federal, state, and district levels affect the school-level decision-making process.

**EDUC 644 School Leadership in Diverse Settings** 3 hours
This course focuses on differences in educational leadership in diverse settings to include: private, charter, and traditional public schools with a focus on urban schools, as well as alternative and online schools.

**EDUC 645 Foundations for Educational Leaders** 3 hours
A study in the philosophy, precepts, and principles of education applied to Christian leadership in the educational setting. Emphasis is placed on self-investigation and analysis of leadership skills, strengths, and styles.

**EDUC 646 School-Community Relations** 3 hours
Prerequisite: 6 hours in the core area of the program; EDUC 640
Concepts and specific techniques in school-community relations involving the development and maintenance of purposeful programs of communication and collaboration between school personnel and the community. Includes appropriate field projects relating theory to practice.

**EDUC 647 School Law** 3 hours
Prerequisite: 6 hours in the core area of the program; EDUC 640
An examination of the legal aspects of education affecting administrators, teachers, students, parents and board members; various forms of liability; separation of church and state.

**EDUC 648 School Finance and Management** 3 hours
Prerequisite: Six hours in the core area of the program; EDUC 640
Basic methods of school finance and business management and principles of plant, finance, budgeting and accounting will be discussed. Federal and State regulations and grants will be studied.
### EDUC 650  Specialists for Reading/Math Programs  3 hours
Prerequisite: EDUC 530 or 554 or equivalent course.
May be repeated for credit. Program Specialists: To be taken the semester directly before or during internship.
An investigation of research-based intervention for reading or math programs. The role of the reading or math specialist to the total school program is also examined. Field experience required.

### EDUC 652  Current Issues in Reading/Math  3 hours
Prerequisite: EDUC 530 or 554 or equivalent course.
May be repeated for credit. Program Specialists: To be taken the semester directly before or during internship.
An examination of current standards and exploration of controversies related to reading or math programs.

### EDUC 653  Current Issues in Early Childhood Education  3 hours
Prerequisite: EDUC 670
An examination of current standards and exploration of controversies related to early childhood education.

### EDUC 655  Organization and Administration of Pre-Schools  3 hours
Philosophy, objectives and methods for organizing and operating a kindergarten, nursery school, day-care center and play group for children below six years of age. Also includes the planning of pre-school facilities and the selection of equipment and personnel.

### EDUC 668  Teaching Mathematics in the Middle School  3 hours
This course is designed to help middle school teachers improve the skills necessary to effectively teach mathematics in a timely yet God-centered manner.

### EDUC 669  Teaching Literacy in the Middle School  3 hours
This course focuses on promoting the middle level learner’s literacy development. Emphasis is placed on current theories, models, and methods of teaching, learning and communicating through the language processes of reading, writing, listening and speaking in the content areas. Students will explore, analyze, and critique research in reading, and the relationship of other disciplines to reading in the context of the middle school.

### EDUC 670  Curriculum and Methods for Early Childhood  3 hours
The course is designed to show current trends in curriculum organization, the effects of environment on learning and adapting curriculum content and methods to maturity level of the young child. Emphasis will be placed on designing individual educational programs for all children.

### EDUC 671  Curriculum Evaluation  3 hours
A study of the curriculum evaluation process focusing on the beliefs and practices of curriculum evaluation, the relationship between evaluation and curriculum improvement, and the relationship between theory and practice of curriculum evaluation.

### EDUC 672  Curriculum Development (Elementary/Secondary)  3 hours
A study of the construction, organization and function of the curriculum. Special attention is given to objectives, sequence, major problems and recent developments in each program area.

### EDUC 673  Curriculum and Methods for the Middle School  3 hours
A review of the history of education as it affects the development of the middle school. Emphasis on characteristics of preadolescents, personalizing curriculum for the middle school student, and strategies for motivating middle grades education and curriculum improvement planning to involve teachers and community.

### EDUC 675  Elementary Curriculum and Methods  3 hours
An overview of the current issues and trends in the field of elementary teaching and curriculum.

### EDUC 676  Middle Grades Curriculum and Methods  3 hours
An overview of the current issues and trends in the field of middle grades teaching and curriculum.

### EDUC 690  Thesis Defense  3 hours
Prerequisite: EDUC 518 or permission of the instructor
Research project completed on an educational topic related to the concentration in the master’s degree. Credit is not awarded until the thesis has been accepted.

### EDUC 695  Directed Research  1 to 6 hours
Offers opportunity and challenge of self-directive, independent study; that is, it develops the individual’s ability as an independent student and enables the student to pursue needed study or to pursue a particular interest (thesis or project). May be repeated for credit to a maximum of 6 hours.

### EDUC 696  Current Issues in Education  3 hours
Prerequisite: Completed application and approval of department chair
This is a capstone course. It should be the last course taken.
An examination of current issues in the field of education with classroom implications and case study.

### EDUC 697  Seminar in Education  1 to 6 hours
Topics of special interest not included in the regular department offerings, may be taken more than once, but no topic may be repeated.

### EDUC 698  Directed Practicum  1 to 6 hours
Prerequisites: Completed application and approval of Department Chair
A planned program of practice in an educational setting under the direct supervision of University faculty and/or appropriate school administrator. May be repeated to a maximum of six hours.

### EDUC 699  Internship  1 to 6 hours
Prerequisites: Proposal submitted one semester in advance and approved by the Chair of the Graduate Program
Requires completion of the projects and minimum number of hours as specified in proposal. May be repeated to a maximum of six hours. (A01: Administration/Supervision; A02: School Counseling; A03: Program Specialist)

### Note:
700 level courses are only for students enrolled in the Ed.S. or Ed.D. program; 800 and 900 level courses are only for students in the Ed.D. program.

### EDUC 701  Theory and Research in Educational Psychology  3 hours
Theories and research in educational psychology will be examined, including recent theories and research about classroom management, learning, motivation, diversity, exceptionalities, assessment, and teaching. Discussion, analysis of cases, examination of personal experiences in schools, cooperative projects, and other activities will also be included.

### EDUC 703  Theories of Historical and Social Foundations of Education  3 hours
Advanced study covering the historical and philosophical principles and theories that have shaped education on a global basis.

### EDUC 712  Advanced Educational Statistics  3 hours
Prerequisite: EDUC 518 or an equivalent course in educational research
This course involves an examination of descriptive statistics and basic inferential statistical techniques. Hypothesis testing, confidence intervals, analysis of variance, correlation techniques and nonparametric statistical methods will be discussed.
### Courses of Instruction – Graduate Programs

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>EDUC 715</td>
<td>Quantitative Methods of Research</td>
<td>3 hours</td>
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<td></td>
<td>Prerequisite: EDUC 712</td>
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<td></td>
<td>This course is designed for those planning to write a dissertation. An examination of quantitative designs for educational research topics will be considered. These are: Developing a research problem, Reviewing the Literature, The Hypothesis, Descriptive Statistics, Sampling and Inferential Statistics, Tools of Research, Validity and Reliability, Experimental Research Designs, Ex Post Facto Research, Correlational Research, Survey Research, Guidelines for Writing a Quantitative Research Proposal, and Interpreting and Reporting Results of Quantitative Research.</td>
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<tr>
<td>EDUC 721</td>
<td>Issues and Trends in Exceptionality</td>
<td>3 hours</td>
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<td></td>
<td>A research oriented course that focuses on issues and trends that face the discipline of special education. The course utilizes research to analyze and examine through written discussions controversial issues in various areas of exceptionalities.</td>
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<tr>
<td>EDUC 730</td>
<td>Technology Practices for Instructional Improvement</td>
<td>3 hours</td>
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<td>An overview of the current issues and trends in the field of education, specifically targeting the area of teaching and learning.</td>
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<tr>
<td>EDUC 740</td>
<td>Leadership Principles and Ethics</td>
<td>3 hours</td>
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<td></td>
<td>Candidates are engaged in an analysis of appropriate practices and principles related to leadership by exploring ethical issues and developing a biblical foundation for leadership practices.</td>
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<tr>
<td>EDUC 741</td>
<td>Theories of Educational Leadership</td>
<td>3 hours</td>
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<td></td>
<td>A study of leadership styles and the resulting influence upon school personnel, community, and instructional innovation and curricular change within the system. Required residential course.</td>
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<tr>
<td>EDUC 742</td>
<td>Educational Leadership and Public Relations</td>
<td>3 hours</td>
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<td>Prerequisite: EDUC 741</td>
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<td></td>
<td>An investigation into the issues and practices of developing communication and relationships to enhance support for educational activities within and outside the school.</td>
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<tr>
<td>EDUC 745</td>
<td>Organizational Analysis and Problem Solving for Educators</td>
<td>3 hours</td>
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<td></td>
<td>An introduction to the nature and management of educational organizations. Integrates major theoretical perspectives with special focus on applying such theories to both better understand and more effectively resolve organizational problems.</td>
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<tr>
<td>EDUC 746</td>
<td>Conflict Resolution</td>
<td>3 hours</td>
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<td>The effective means of solving conflicts are explored through conceptualizing and practicing interpersonal leadership skills, testing assumptions about other people, taking other people into account by listening and testing the meaning of what they have said.</td>
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<tr>
<td>EDUC 747</td>
<td>Advanced School Law</td>
<td>3 hours</td>
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<td>An in-depth study into educational law and how social and cultural changes are directing how our courts act and react. A new global mind-set present in our high courts has and will continue to re-direct how our courts view many judicial rulings and from those considerations a new set of legal precedents will emerge impacting how our educational systems are viewed by those courts.</td>
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<tr>
<td>EDUC 758</td>
<td>Teaching the College Student</td>
<td>3 hours</td>
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<td></td>
<td>A study of the nature of the college student from a sociological, cultural, and psychological perspective. Opportunity will be given to analyze, synthesize, and discuss ways to bring about maximum impact, growth and satisfaction.</td>
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<tr>
<td>EDUC 771</td>
<td>Curriculum Theory</td>
<td>3 hours</td>
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<td></td>
<td>Addresses the theoretical constructs of the K-12 curriculum as related to the nature and function of curriculum, the curriculum development process, and curriculum evaluation procedures.</td>
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<tr>
<td>EDUC 798</td>
<td>Advanced Research and Writing</td>
<td>3 hours</td>
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<td></td>
<td>Prerequisites: EDUC 812, 746</td>
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<td>This course will provide an overview of current educational research and its use as an inquiry tool. Students will apply professional writing skills by completing a final research project for the Ed.S. program, and by writing and submitting an article for publication. This is the capstone course for the Ed.S. program, and it should be taken as the last course in the program. Note that this course does not count toward requirements for the EdD program. (Formerly EDUC 718)</td>
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<tr>
<td>EDUC 817</td>
<td>Qualitative Methods of Research</td>
<td>3 hours</td>
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<td>Prerequisite: EDUC 812</td>
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<td>This course examines qualitative methods used in educational research, focusing primarily on participant-observation, asking questions, writing field notes, and on the transformation of these primary field data into written ethnographic documents. (Formerly EDUC 717)</td>
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<tr>
<td>EDUC 840</td>
<td>Issues and Trends in Educational Leadership</td>
<td>3 hours</td>
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<td>A study of the current issues and trends related to the field of education leadership. Emphasis will be placed on research and analysis of practices related to effectiveness.</td>
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<tr>
<td>EDUC 845</td>
<td>Policy Analysis</td>
<td>3 hours</td>
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<td>Prerequisite: Candidacy status</td>
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<td>A study of the contemporary educational policy issues. Candidates will be required to assess and evaluate current education policies and implications for education effectiveness.</td>
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<tr>
<td>EDUC 848</td>
<td>Culture and Educational Leadership</td>
<td>3 hours</td>
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<td>Prerequisite: EDUC 715, 817</td>
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<td>This course deals with the complexities of multicultural issues in school systems by exploring the history, philosophy, and goals of multicultural education. Emphasis is given to the role of educational leaders in evaluating cultural issues in the context of a biblical worldview and developing practices that maximize the opportunities of cultural diversity.</td>
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<tr>
<td>EDUC 849</td>
<td>College and University Administration</td>
<td>3 hours</td>
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<td>Prerequisite: EDUC 715, 817</td>
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<td></td>
<td>A study of the administrative and organizational aspects of colleges and universities with emphasis on principle organizational components, and contemporary leadership issues.</td>
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<tr>
<td>EDUC 871</td>
<td>Investigations in Curriculum Change</td>
<td>3 hours</td>
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<td></td>
<td>Prerequisite: EDUC 771 or equivalent</td>
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<td></td>
<td>Review and evaluation of theories, models, and strategies for change; recognition and use of this knowledge as a practical guide to problem solving.</td>
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<tr>
<td>EDUC 872</td>
<td>Readings and Research in Curriculum</td>
<td>3 hours</td>
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<td></td>
<td>Prerequisite: EDUC 771 or equivalent</td>
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<td>Designed for candidates in advanced study with a research orientation. Content and emphasis will vary according to student needs and current issues.</td>
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<tr>
<td>EDUC 895</td>
<td>Advanced Directed Research</td>
<td>3 hours</td>
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<td></td>
<td>Prerequisite: 12 hours of 600-800 level education courses and approval of instructor</td>
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<td>Offers opportunity and challenge for advanced independent research to develop the individual’s ability as an independent student and enable the student to pursue needed study or to pursue a particular interest (thesis or project). May be repeated for credit to a maximum of 6 hours.</td>
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<tr>
<td>EDUC 897</td>
<td>Advanced Seminar in Education</td>
<td>1 to 6 hours</td>
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<td></td>
<td>Prerequisite: 12 hours of 600-800 level education courses and approval of instructor</td>
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</table>
A study of selected topics relevant to current issues in education.

**ENGL 501 Professional Poetics** 3 hours
Prerequisite: ENGL 511
This course assists the student in developing, through reading and discussion of salient critical texts, a distinctly Christian poetics: a set of principles by which the reader analyzes, interprets, and evaluates literature in a manner consistent with a Biblical worldview.

**ENGL 502 Christian Authors** 3 hours
This course offers advanced study of selected authors, themes, or genres that either reflect or respond to Christian belief as well as analysis of the relationship of such texts to both Christian culture and the larger world.

**ENGL 503 Seminar in British Authors** 3 hours
This course explores the works and contexts, both critical and historical, of a major British author. Authors studied might include Chaucer, Spenser, Fielding, Thackeray, or Joyce, among others.

**ENGL 504 Linguistics** 3 hours
This course lays a foundation for studying and understanding not only English, but any language, primarily from the functional/typological approach, but also from the generative one. Principles will be learned via text analysis, breaking down a language into its basic constituents relative to its phonology, morphology, syntax and discourse.

**ENGL 505 Studies in British Literature** 3 hours
This course offers a focused study of a specific time period, genre, or major figure in British literature.

**ENGL 506 Old English Literature** 3 hours
This course is an introduction to Old English language, literature, and culture. It will focus on an introduction to the language itself with a central view to reading the literature of the Anglo-Saxon world. The course will therefore also involve an introductory study of Anglo-Saxon culture and the history of the Anglo-Saxon peoples.

**ENGL 507 Shakespeare** 3 hours
A study of selected works from the Shakespearean canon, with the chief focus each semester determined by genre (tragedy, comedy, or history).

**ENGL 508 Studies in American Literature** 3 hours
This course offers a focused study of a specific time period, genre, or major figure in American literature.

**ENGL 509 Seminar in American Authors** 3 hours
An in-depth study of the life and literary works of one major American writer who made significant contributions to the canon of American literature.

**ENGL 510 Advanced Grammar** 3 hours
Advanced Grammar will encompass the basic as well as the most complex constituents of the English language, not just in sentence structures, but in phonology, morphology, and discourse.

**ENGL 511 African-American Literature** 3 hours
This course is a study of selected African-American Literature from the Seventeenth-Century (including the vernacular tradition) through the present, introducing students to the literary, cultural, and historical contexts of selected works. The course focuses on each of the three major genres of poetry, prose, and drama from a representative sample of periods of African American literature - 17th Century, 18th Century, 19th Century, and 20th Century - in an attempt to show the breadth and variety of African-American literary tradition.

**ENGL 512 Nonfiction Writing** 3 hours
This course will survey various tools and techniques which assist in the writing of nonfiction works: essays, articles, memoirs, trade books, travelogues, biographies, etc. Exemplary nonfiction works will be reviewed. Attention will also be given to the roles of agents, editors, and publishers in the production of nonfiction literature. A significant portion of the course will be dedicated to the production of publishable works by the students.

**ENGL 513 Poetry Writing** 3 hours
Integrating instruction, exercise, and feedback on work from the instructor and classmates, this course teaches students reference the theories of Aristotle and Plato regarding the nature and purpose of poetry and civil life.
techniques in producing publishable poetry as well as in creating a variety of poetic forms.

ENGL 552 Fiction Writing 3 hours
Integrating instruction, exercise, and feedback on work from the instructor and classmates, this course teaches students the craft of fiction writing with attention to setting, mood, theme, character, dialogue, plot, point of view, tone and style, description, technique, and publication.

ENGL 554/Teaching Writing Across the Curriculum 3 hours
EDUC 533
This course investigates theories and applications of writing to learn, using writing as a means of learning in the English classroom and within the disciplines.

ENGL 562 Text Analysis 3 hours
This course is an in-depth examination and application of principles and practices of text analysis, both oral and written. Focus will be upon the full range of genres: narrative, procedural, hortatory, and expository discourse.

ENGL 564 English as a Global Language 3 hours
Assuming a general background in the histories of Old, Middle, and Modern English, this course focuses on the rise of English to a global language, beginning with the ages of exploration, science, and technology, and the rise of the political, economic, and cultural influences of English speaking peoples.

ENGL 595 Directed Research 3 hours
Prerequisite: Approval of program director is required
This course will allow a student to work individually with a professor or to take an approved course outside of the English program for credit.

ENGL 607 Composition Studies 3 hours
This course introduces composition studies – its theory, research, scholarship and pedagogy – and the teaching of academic composition classes. Students will engage in both theoretical and practical approaches to teaching writing.

ENGL 613 Contemporary and Postmodern Literature 3 hours
A study of contemporary (post-World War II) fiction, poetry, and/or drama and of postmodern world literature. Readings include American, English, and world literature.

ENGL 633 Advanced English Grammar 3 hours
This course is an advanced study of the full-range of English grammar, from phonology, morphology and syntax to discourse.

ENGL 637 Studies in African-American Literature 3 hours
This course is a study of the periods and major genres of African-American Literature – poetry, prose, drama, vernacular tradition, essays, and non-fiction. Selected major works and authors are taken from all the periods of African-American literature to show the breadth and variety of African-American literary tradition.

ENGL 654 Methods of Teaching Writing Across the Curriculum 3 hours
This course is a study of the theories, practices, and different scenarios of writing to learn, including pedagogy of using writing as a means of learning in the English classroom and within the disciplines.

ENGL 656 Studies in World Literatures 3 hours
This course is a study of some of the world’s literary masterpieces from antiquity to the present with particular emphasis on religious texts, diverse literary traditions, and universal themes.

ENGL 664 English as a World Language 3 hours
Assuming a general background in the histories of Old, Middle, and Modern English, this course focuses on the rise of English language to the position of global dominance that it holds today, analyzing the reasons and relative stability of its position, and in particular, in relation to other major world languages.

ENGL 689 Thesis Proposal and Research 3 hours
This course is designed to help students complete their M.A. Thesis. It is expected that research for the thesis project will be relevant to the student’s study in the master’s program and will make an academic contribution to the research in English.

ENGL 690 Thesis Defense 3 hours

ETHM 500 Ethnic Music Theory 3 hours
The study of non-Western theories of music, with an emphasis on both existing systems of art and folk music as well as systems without an articulated theory.

ETHM 511 Introduction to Ethnomusicology 3 hours
The study of traditions, belief systems and practices of world cultures as approached through the comparative study and analysis of the music cultures of contrasting ethnic groups. Specific cultures studied may vary each term.

ETHM 512 Field of Ethnomusicology 3 hours
The study of various philosophical approaches in the practice of ethnomusicology. Primary emphasis is given to research of the history of the discipline, comparative analysis, and readings of some major contributors in the field of ethnomusicology.

ETHM 513 Anthropology of Music 3 hours
Explore the anthropological side of ethnomusicology by examining a wide variety of theoretical and ethnographic approaches to music culture analysis.

ETHM 514 Organology 3 hours
The study of sound instrument classifications and characteristics, their use in Western and non-Western cultures, and the variety of contexts in which instruments are found. Emphasis is also given to recent approaches and uses in the field of organology.

ETHM 515 Music, Orality and Storytelling 3 hours
The examination of various strategies for using music to break down cultural barriers and build bridges for intercultural relationships, including chronological storytelling in cultures of oral tradition.

ETHM 530 Worship and Culture 3 hours
A study of worship as observed in biblical examples. Scriptural principles regarding worship are applied to the life of the individual and to individual responsibility in the corporate worship experience. Emphasis is on building a theological orientation for interculturality by understanding the nature of worship as the foundation for building interdependent relationships in the kingdom of God.

ETHM 531 Resources and Materials in Ethnomusicology 3 hours
Bibliographic research in the field of ethnomusicology. Students will identify access, evaluate and interpret ethnomusicology resources and materials while performing research of the socio-musical culture of selected ethnic group(s).

ETHM 540 Seminar in Ethnic Music: Islam 3 hours
ETHM 541 Seminar in Ethnic Music: India 3 hours
ETHM 542 Seminar in Ethnic Music: Native America 3 hours
ETHM 543 Seminar in Ethnic Music: Africa 3 hours
ETHM 544 Seminar in Ethnic Music: Latin America 3 hours
ETHM 545 Seminar in Ethnic Music: Middle East 3 hours
ETHM 546 Seminar in Ethnic Music: China 3 hours
ETHM 547 Seminar in Ethnic Music: Southeast Asia 3 hours
ETHM 548 Seminar in Ethnic Music: Indonesia 3 hours
ETHM 549 Seminar in Ethnic Music: Eastern Europe 3 hours
Concentrated study of a selected ethnic music culture. In scheduling each seminar, consideration will be given to student interest and the availability of appropriate guest musicians.
ETHM 560  Ethnic Music Performance  3 hours
Individual and/or ensemble performance in an ethnic music instrumental or vocal genre. The performance genre will be arranged in cooperation with the Coordinator of Ethnomusicology, who will also approve the instrumental or vocal genre to be studied. A minimum of ten (10) 30-minute lessons, ten (10) 60-minute ensemble rehearsals, or a combination thereof is required for each of the three credits. May be repeated for credit.

ETHM 600  Transcription and Analysis of Non-Western Music  3 hours
Practice in the generative transcription and theoretical analysis of non-Western music systems, including etic and emic elements, systems of notation, and computer-assisted analysis.

ETHM 613  Applied Ethnomusicology  3 hours
The practice of ethnomusicology including: 1) a summary of technology and audio/video recording practices; 2) development of professional and intercultural relationships; 3) contextualization of music in worship, discipleship, and evangelism; 4) promoting the creation of indigenous Christian songs; 5) promoting the distribution of such songs through appropriate media; and, 6) introduction to other areas of applied ethnomusicology.

ETHM 650  Research Methods in Ethnomusicology  3 hours
Prerequisite ETHM 531
Introduction to research methodologies in preparation for completion of the capstone project in ethnomusicology.

ETHM 688  Field Experience in Ethnomusicology  3 hours
Extended field experience in a cross-cultural setting providing for the on-site application and appraisal of skills learned in the classroom. The internship provides a basis for field research for the Master’s Thesis or Project. The thesis advisor will be assigned in collaboration between the student and the Coordinator of Ethnomusicology.

ETHM 689  Master's Thesis/Project Proposal and Research  3 hours
Prerequisite ETHM 688
Completion of the Master's Thesis or Project. This course is required only for students who have not made sufficient progress so as to demonstrate they will be able to complete the thesis or project within the time frame required in ETHM 690: Master's Thesis or Project Defense.

ETHM 690  Master's Thesis/Project Defense  3 hours
Prerequisite ETHM 688
The culmination of the degree program in the form of written and/or oral defense of the research thesis or application project. The final document should reflect the ability of the student to integrate the various facets of course preparation to practical research in the field of ethnomusicology or a field project.

EVANGELISM

EVAN 500  Spiritual Factors of Growing Churches  3 hours
An examination of spiritual factors of church growth such as prayer, fasting, revival, anointed preaching and worship. The student will analyze and develop programs to produce balanced growth in evangelism and discipleship.

EVAN 505  Introduction to Church Planting  3 hours
An introduction to the skills and knowledge needed to plant a New Testament church “in culture.” A survey is given of the various schools of church planting with an evaluation of their strengths and weaknesses. (Formerly EVAN 550)

EVAN 510  Evangelism and the Growing Church  3 hours
An introductory study in evangelism and church growth principles, stressing the biblical and theological basis of evangelism as reflected in and through the local church.

EVAN 525  Contemporary Evangelism  3 hours
A study of the evangelistic imperative and various methods of personal witnessing. Particular emphasis is given to follow-up, discipleship, and memorizing key Bible verses. (Formerly EVAN 565)

EVAN 610  Church Planting Methods and Culture  3 hours
This course combines study of various cross-cultural church planting methods with exegesis of North American culture. In specific, focus will be given to generational, ethnicity, and people group differences.

EVAN 670  Strategic Prayer and Spiritual Warfare  3 hours
This course addresses necessary aspects of anointed, personal prayer life, and holy living. It further helps the student form effective corporate church based prayer strategies.

EVAN 695  Directed Research in Evangelism  1 to 3 hours
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specific area of evangelism.

EVAN 697  Seminar in Evangelism  3 hours
An intensive study in a specific subject of evangelism. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

EVAN 698  Evangelism Practicum  1 to 3 hours

EVAN 851  Twenty-First Century Techniques and Tools for the Revitalization of the Church  3 hours
A biblical and sociological investigation of the nature and mission of the Church in light of current trends and needs. An evaluation of emerging forms of ministry will be made. The student will evaluate his present ministry and its potential for future development.

EVAN 900  Church Growth III: Applied Church Growth - Case Studies  3 hours
Prerequisite: EVAN 510
Student involvement in the process of evaluating the strengths, weaknesses and possible programs for growth of local churches. The principles of church growth are empirically applied to an existing church, using the sociological research methods of case study.

EVAN 910  Spiritual Factors of Church Growth  3 hours
A study in the various aspects of the Christian life (types of Christian experiences) and of the biblical and theological basis of Christian experiences as reflected in and through local churches. The course includes a basic introduction to the various ministries and principles of Church Growth as related to Christian experiences and the correlation to ministry and Church Growth.

EVAN 930  Revivals and Church Growth  3 hours
An examination of the history of spiritual revival awakenings and their influence on the church life and growth. This course will study the sociological and spiritual milieu out of which these movements arose and what impact they had on cultural society. The class will seek to discover the theological and biblical principles of those movements and apply them to the contemporary church.

EVAN 950  Leading the Healthy Church  3 hours
This course is designed to show the student the skills needed for giving leadership in a healthy, growing, multiplying 21st century church. In addition to foundational pastoral leadership skills, emphasis will be placed on church health/growth, church planting, church multiplication, and postmodern ministry factors.

EVAN 970  Building a Dynamic Evangelism Strategy  3 hours
The class will explore various approaches to establishing a viable and dynamic evangelism strategy for the local church. There will be a special emphasis on biblical principles, evangelism planning, and multiplication as the core value.
EVAN 995  Directed Research in Evangelism  1 to 3 hours  
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specific area of evangelism.  

EVAN 997  Seminar in Evangelism  3 hours  
An intensive study in a specific subject of evangelism. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.  

GLOBAL STUDIES  
(Formerly Intercultural Studies – ICST)  

<table>
<thead>
<tr>
<th>COURSE</th>
<th>DESCRIPTION</th>
<th>HOURS</th>
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<tbody>
<tr>
<td>GLST 500  Global Studies Survey</td>
<td>An introduction to global engagement. This course explores the theoretical foundations and history of global engagement, as well as a basic introduction to culture and intercultural communication.</td>
<td>3</td>
</tr>
<tr>
<td>GLST 525  Introduction to Islam</td>
<td>This course explores the historic rise and expansion of Islam as well as basic Muslim beliefs and practices. Attention is also given to the diversity within the world of Islam. (Formerly GLST 531)</td>
<td>3</td>
</tr>
<tr>
<td>GLST 600  Cultural Anthropology</td>
<td>An introduction to the discipline of cultural anthropology with particular emphasis on studying culture, worldview, and communication toward gaining insights for effective intercultural communication and engagement.</td>
<td>3</td>
</tr>
<tr>
<td>GLST 620/  History of Global Christianity</td>
<td>This course explores the historic expansion of global Christianity from the first century to the present day. Attention will be given to cultural contexts, key personalities, and movements that contributed to the spread and identity of global Christianity.</td>
<td>3</td>
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<tr>
<td>CHHI 667</td>
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<tr>
<td>GLST 557  Current Issues in Global Studies</td>
<td>This course addresses current trends and issues in global engagement, including controversial areas presently debated by practitioners and scholars.</td>
<td>3</td>
</tr>
<tr>
<td>GLST 650  Intercultural Communication and Engagement</td>
<td>This course explores the process of intercultural communication and the transformation of communities.</td>
<td>3</td>
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<tr>
<td>GLST 681  World Religions Survey</td>
<td>This course surveys the origin and growth of the major world religions and discusses their core beliefs, practices and worldviews.</td>
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</tr>
<tr>
<td>GLST 689  Directed Research in Global Studies</td>
<td>This course facilitates independent research on a topic agreed upon by professor and student.</td>
<td>1 to 3</td>
</tr>
<tr>
<td>GLST 697  Seminar in Global Studies</td>
<td>This course will address a special topic or issue in global studies, especially those presented by visiting lecturers.</td>
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</tr>
<tr>
<td>GLST 698  Global Studies Practicum</td>
<td>A practical field experience in intercultural global engagement under the supervision of an approved mentor. The field, mentor, and nature of service must be approved beforehand by the professor. To receive 3 hours credit, students must spend a minimum of 150 field hours (1 month full-time); to receive 6 hours credit, students must spend a minimum of 300 field hours (2 months full-time). While these represent minimum requirements, students are encouraged to spend 3-9 months on their internship.</td>
<td>3</td>
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GOVERNMENT  

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<thead>
<tr>
<th>COURSE</th>
<th>DESCRIPTION</th>
<th>HOURS</th>
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</thead>
<tbody>
<tr>
<td>GOVT 697  Special Topics in Government</td>
<td>1 to 3 hours</td>
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GRADUATE STUDIES  

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<thead>
<tr>
<th>COURSE</th>
<th>DESCRIPTION</th>
<th>HOURS</th>
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</table>
| GRST 500  Introduction to Graduate Writing  | No Credit  
This course is designed to give students the skills they need to complete successful written projects in graduate-level courses. Students who pass the course will demonstrate proficiency in the following areas: grammar, punctuation, syntax, diction, organization, revision, documentation, and topic development. | 1 to 3 |
| GRST 501  Graduate Writing  | No Credit  
This elective course is designed to give students the skills they need to complete successful written projects in graduate-level courses. Students who pass the course will demonstrate proficiency in the following areas: grammar, punctuation, syntax, diction, organization, revision, documentation, and topic development. | 1 to 3 |

EUROPEAN HISTORY  

<table>
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<tr>
<th>COURSE</th>
<th>DESCRIPTION</th>
<th>HOURS</th>
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| HIEU 550  20th Century Germany  | 3 hours  
This course covers the history and historiography of the German states from the early nineteenth century to the present. Study of the rise of German nationalism, pattern of German unification, and dissolution and reunification of Germany in the twentieth century provides the focus of this course. Students will also discuss cultural, religious, and gender issues. | 3 |
| HIEU 555  Modern European Military History  | 3 hours  
This course examines modern European military history from the French Revolution in 1789 until the present day as well as the historiography of the field. While focusing on conflicts in Europe, the course also examines European imperial wars. Demographic, industrial, social, and technical developments that shaped the pattern of European warfare provide the background for this class. | 3 |
| HIEU 570  18th Century Europe  | 3 hours  
This course will examine the political, social, economic, and intellectual developments in selected European countries from the late seventeenth century to the end of the Napoleonic Era. | 3 |
| HIEU 580  19th Century Europe  | 3 hours  
The course will cover the political, social, economic, and intellectual developments in selected European countries from the Congress in Vienna to the outbreak of World War I. | 3 |
| HIEU 590  20th Century Europe  | 3 hours  
The political, military, social, economic, and intellectual developments in selected European countries from 1914 through 1945 will be analyzed. Topics include causes of WWI, the Versailles Peace Conference, rise of Fascism and Communism, origins of World War II, the war, the holocaust, and end of WWll, setting the stage for the Cold War. | 3 |
| HIEU 595  Directed Research  | 3 hours  
This course will allow a student to work individually with a professor to do extra readings on topics and/or specific issues related to European history and/or historiography. | 3 |
This course will allow a student to work individually with a professor to do research on a specific topic related to European history.

**GENERAL HISTORY**

**HIST 501 Historical Methods and Interpretation** 3 hours
This course will introduce the methodological, historiographical, and theoretical approaches to the discipline of history. The course reviews archival collections, digital resources, research methodologies, and citation standards. The course covers the history of historical writing, classic works of historiography, and interpretive approaches, with a special focus on a Christian philosophy of history. This will mesh together Historiography and Methodology.

**HIST 520 Teaching History in College** 3 hours
This course covers the content and pedagogy of American History and Western Civilization general education survey courses, using primary sources, historical scholarship, and digital resources, preparing graduate students for teaching assignments.

**HIST 550 Reading Seminar in American History** 3 hours
This course will introduce students to major fields and historiographical interpretations in American history.

**HIST 551 Reading Seminar in Modern European History** 3 hours
This course will introduce students to major fields and historiographical interpretations in Modern European history.

**HIST 689 Thesis Proposal and Research** 3 hours
This course will allow a student to work individually with the director of his/her thesis.

**HIST 690 Thesis Defense** 3 hours
This course will allow a student to defend his/her thesis.

**HIST 699 History Internship** 3 hours
Prerequisite: The student must have completed at least nine hours of graduate study and hold a 3.5 or better GPA.
This course provides an opportunity for students to attain real world experience working on tasks specific to their discipline. This experience will help prepare students to be competitive on the job market upon graduation.

**UNITED STATES HISTORY**

**HIUS 510 American Colonial History** 3 hours
This course will provide a comprehensive examination of the political, economic, religious, cultural, and military developments from the founding of the thirteen colonies to the American Revolution.

**HIUS 511 Colonial Virginia History** 3 hours
Students in this course will explore and analyze the key political, economic, religious, cultural, and military developments from the founding of Virginia to the American Revolution.

**HIUS 512 American Revolution** 3 hours
The course covers American history during the War for Independence, focusing on the factors that prompted separation of the colonies from Great Britain, on the role of Christianity in the resistance and independence movements, and on the nature and genius of the American constitutional system of government.

**HIUS 513 Jeffersonian America** 3 hours
This course more precisely deals with the foundations of the American Republic, than Jefferson alone. It will survey the history of the United States from the ratification of the Constitution through the War of 1812. We will also briefly examine America under the Articles of Confederation and the Constitutional Convention in order to provide context. It will cover important political, military, religious, economic, cultural, and intellectual developments that affected the nation’s history.

**HIUS 520 Civil War and Reconstruction** 3 hours
This course is a comprehensive examination of the causes, course, and the significance of the American Civil War and Reconstruction.

**HIUS 530 American Christian Heritage** 3 hours
The course will explore American Christianity, emphasize its impact on American political, social, and cultural history, and evaluate the role of Christianity in influencing the American character.

**HIUS 536 American Social and Intellectual History Since 1865** 3 hours
This course examines the social and intellectual history of the United States from Reconstruction to the present.

**HIUS 542 History of American Political Parties Since 1896** 3 hours
This course examines the party system’s response to the emergence of the United States as a world power from the election of McKinley to the present. Special emphasis is placed on U.S. presidential elections.

**HIUS 545 The Gilded Age** 3 hours
This course will study American development from the Gilded Age to World War I with emphasis on the political and social consequences of urbanization, industrialization, and immigration.

**HIUS 551 Studies in U.S. History (1898-1945)** 3 hours
This course will examine American history from the Spanish-American War through World War II with a focus on major historical events and the arguments made by historians.

**HIUS 552 Recent America (Since 1945)** 3 hours
This course will examine U.S. history from the conclusion of World War II to the end of the 20th Century with a focus on major historical events and the arguments made by historians.

**HIUS 570 American Diplomatic History** 3 hours
Students in this course will examine the key historiographical literature concerning American diplomatic history since 1898. While emphasis will be placed on some of the more recent interpretations of issues, older analyses that have stood the test of time will also be examined.

**HIUS 580 Modern American Military History** 3 hours
Students in this course will examine the key historiographical literature concerning American military history since 1898. While emphasis will be placed on some of the newer interpretations of issues, older analyses that have stood the test of time will also be examined.

**HIUS 595 Directed Readings** 3 hours
This course will allow a student to work individually with a professor to do extra readings on topics and/or specific issues related to American history and/or historiography.

**HIUS 597 Special Topics in United States History** 3 hours
This course will allow a student to work individually with a professor to do research on a specific topic related to American history.

**WORLD HISTORY**

**HIWD 555 World War II** 3 hours
This course is a comprehensive examination of the causes, course, and significance of World War II.

**HIWD 560 History of the Atlantic World** 3 hours
This course examines the social, cultural, political and economic exchanges and interactions of the Atlantic World circa. 1492-circa 1825.

**HIWD 595 Directed Readings in World History** 3 hours
This course will allow a student to work individually with a professor to do extra readings on topics and/or specific issues related to Latin American history and/or historiography.
HIWD 597  *Special Topics in World History*  3 hours
This course will allow a student to work individually with a professor to do research on a specific topic related to Latin American history.

**HEALTH**

HLTH 501  *Biostatistics*  3 hours
The course prepares the student in the development and application of statistical reasoning and methods in addressing, analyzing and solving problems in public health; healthcare; and biomedical, clinical, and population-based research.

HLTH 503  *Principles of Epidemiology*  3 hours
This course is a study of human population patterns of disease and injury and the application of this study to the control of health problems.

HLTH 505  *Principles of Environmental Health*  3 hours
The course is a study of environmental factors including biological, physical and chemical factors that affect the health of a community.

HLTH 507  *Public Health Administration*  3 hours
The course is a study of health policy and management concerns regarding the delivery, quality and cost of healthcare for individuals and populations. It reviews the structure, process and outcomes of health services including costs, financing, organization and accessibility to care.

HLTH 509  *Social and Behavioral Theory Applications in Public Health*  3 hours
The course is a study of the behavioral, social and cultural factors related to population health disparities. The student will learn that research in this area contributes to the development and evaluation of public health policies, programs and services that promote and sustain health populations.

HLTH 511  *Research Methods in Public Health*  3 hours
Prerequisite: HLTH 501
This course prepares students to critically evaluate research protocols in public health. Students must be prepared to design practical research methodologies to evaluate contributing factors of contemporary health issues with measurable goals and objectives.

HLTH 550  *Addictive Behaviors and Interventions*  3 hours
This course explores the dynamics of chemical and non-chemical dependency including the psychological, physiological, and spiritual bases of addiction. Intervention modalities will be discussed for various forms of addictions.

HLTH 551  *Christian Ethics and Health Behavior*  3 hours
This course reviews the Christian worldview and healthcare choices in the 21st century. Topics may include but are not limited to: genetic testing, eugenics, reproductive control, treating or terminating impaired infants, organ transplantation and euthanasia.

HLTH 552  *Chronic Disease Prevention and Management*  3 hours
This course is focused on the leading chronic disease indicators of morbidity and mortality in the United States, including cardiovascular disease, cancer, stroke, diabetes, and chronic obstructive pulmonary disease. Students will study prevention strategies using the ecological framework to examine individual, social, organizational, community, and population levels of prevention. Public health measures to reduce chronic disease will be emphasized.

HLTH 553  *Grant Acquisition and Management*  3 hours
This course acquaints students with the “soft” money world of private and public grants, promotes the development of grant writing skills and identifies the practical issues of managing a grant once acquired.

HLTH 554  *Medical Terminology en Español*  3 hours
Prerequisite: An Introduction to Spanish is recommended]

This course provides students with medical and health related vocabulary and terminology necessary to communicate with Spanish speakers with limited English proficiency.

HLTH 556  *Politics and Health Policy*  3 hours
This course examines the framework and concepts used in public health policy. Processes of formulation, implementation and change will be discussed. Evidence-based decision making will be discussed. The role of politics in relation to health policy will be highlighted.

HLTH 620  *Introduction to Global Health*  3 hours
This course introduces the student to global health priorities and the roles of institutional players in resolving the issues. Multiple determinants of health such as social, environmental, biological and cultural are addressed with an emphasis on the health needs of lesser economically developed nations.

HLTH 622  *Primary Healthcare in Developing Countries*  3 hours
This course addresses the delivery of essential health care to individuals, families and communities in lesser economically developed countries. Emphasis is on the utilization of community health worker schemes and appropriate technology.

HLTH 623  *Cultural Aspects of Health Behavior*  3 hours
This course examines cultural perspectives on beliefs and health risk perception in relationship to health behavior. The cultural aspects of health care use through “healers” and health systems are also examined.

HLTH 624  *Sanitation in Developing Countries*  3 hours
This course examines environmental hygiene and health problems related to water supply and sanitation. Low cost methods as well as appropriate technology applied to sanitation are discussed.

HLTH 625  *Prevention and Control of Infectious Diseases*  3 hours
This course provides the student with the knowledge base necessary to understand the mechanisms of infectious disease transmission, to select specific preventive methodologies in the control of particular diseases and to communicate the rationale for the various control methods.

HLTH 626  *Vaccines and Immunology*  3 hours
Prerequisite: Completion of microbiology at the undergraduate level or HLTH 625
This course provides an overview of the immune system. The course will cover immune mechanisms believed to be related to vaccine induced disease protection. The course will examine vaccine development.

HLTH 630  *Principles of Community Health*  3 hours
This course provides an overview of public health issues as they relate to community health promotion and disease prevention. Theories and models relevant to community health programming as well as the connections between local, state, and national public health initiatives are presented. Emphasis is placed on acquisition of pertinent public health data to enable practical, applied, community-wide planning and cooperation among varied stakeholders.

HLTH 632  *Health Program Planning*  3 hours
This course provides students with an overview of program planning, including methods for assessment, planning models and theories, and intervention strategies. Course content will focus on program planning in community settings.

HLTH 633  *Health Program Evaluation*  3 hours
Prerequisite: HLTH 632
This course provides an introduction to quantitative, qualitative, and ethnographic methods of evaluation for health education programming. A variety of health education evaluation
topics are included. Students will be introduced to both formative and summative evaluation as well as principles of measurement.

HLTH 634 Health Communication and Advocacy 3 hours
Prerequisite: HLTH 509 or permission of instructor
This course examines the principles and practices of effective, interpersonal, organizational, and community-based communication to shape attitudes and actions about health and health care. Students will explore the use of counseling, public campaigns, social media, and political processes to advocate for health among diverse populations.

HLTH 635 Health Agency Management 3 hours
This course prepares students for employment as Executive Directors, Program Directors and / or House Managers of 501(c) (3) organizations. Topics include but are not limited to fundraising, staffing, liability, budgeting, human rights issues, service coordination, and emergency preparedness.

HLTH 636 Controversial Health Education Issues 3 hours
Prerequisite: HLTH 634
This course focuses on many of the classroom and schoolyard issues confronting the public school Christian teacher in the 21st century. “Salt and Light” strategies in the spirit of 1 Peter 3:15 are included.

HLTH 637 Perspectives on Healthy Aging 3 hours
Prerequisite: HLTH 630
This course presents an analysis of contemporary issues that contribute to health risk factors for aging populations. Students will learn methods and strategies leading to health promotion and disease prevention for the elderly. Spiritual health and cultural issues are also addressed as they relate to aging, death, and dying.

HLTH 640 Principles of Nutrition 3 hours
This course reviews the basic principles of nutrition, the metabolism of proteins, fats, macro and micro nutrients and the role food choices play in health promotion and disease prevention.

HLTH 642 Food-borne Illness Prevention 3 hours
Prerequisite: HLTH 640
This course examines current research and governmental initiatives regarding food safety as well as “best practices” for food handling in foodservice systems.

HLTH 643 Nutrition and Chronic Disease 3 hours
Prerequisite: HLTH 640
This course reviews current research on the relationship of genetics, chronic disease and the role of medical nutritional therapy. The class also explores nutrition and the aging process with an emphasis on the interactions of physiological stages and lifestyle choices.

HLTH 644 Diabetes, Obesity and Eating Disorders 3 hours
Prerequisite: HLTH 640
This course examines the societal, family and psychological influences on eating behaviors, their contribution to the development of Type 2 Diabetes, Anorexia and Bulimia and a review of treatment options.

HLTH 645 Performance Nutrition for the Physically Active 3 hours
Prerequisite: HLTH 640
This course focuses on the role of nutrients and prescriptive diets in rehabilitation services, fitness and sport performance.

HLTH 698 Practicum 3 hours
Prerequisites: Completion of core and track courses
In this experience the student applies knowledge and skills related to global health in a supervised cross-cultural setting.

HOMILETICS

HOMI 500 Preparation of the Sermon 3 hours
Prerequisite NBST 610
A basic study of the principles of sermon construction: selecting and interpreting of the text, forming sermon objectives, structuring sermons for content and style, and preaching the sermon. (Formerly HOMI 501)

HOMI 601 Ministry of Teaching 3 hours
This course explores the biblical foundation for the ministry of teaching and extracts a template for a step-by-step procedure for the practice of pedagogy, whether for pulpit presentation, classroom instruction, or small group discipleship, etc. As a result, the student will be able to add to his instructional skill set and tool kit direction and resources for personal preparation, lesson message presentation (including methods, materials, and differentiated instruction to address learning styles), and comprehensive assessment. (Formerly DSMN 601)

HOMI 605 Expository Preaching 3 hours
Prerequisite HOMI 500
A study in the preparation of expository sermons. Attention is given to the types of expository preaching: paragraph, parable, biographical, etc. A study of the methods of interpretation, the formula of expository sermon outlines, and the preaching of expository sermons. (Formerly HOMI 611)

HOMI 612 Evangelistic Preaching 3 hours
Prerequisite HOMI 605
A study of the content, principles and delivery of expositional evangelistic sermons. Emphasis will be on preaching evangelistically from the Old and New Testaments.

HOMI 635 Preaching for Special Occasions 3 hours
Prerequisite HOMI 605 and LEAD 635
This course is a study in the selection, preparation and delivery of sermons to meet the needs of the contemporary church family. Attention is given to the preaching of the special occasion sermons (i.e. Christmas, Easter, Weddings, Funeral’s, etc).

HOMI 660 Great Preachers and Their Preaching 3 hours
Prerequisite HOMI 605
A study of Christian history’s outstanding preachers. Special attention is given to their lives, their sermons, and their homiletical methods. Students will then be challenged to adapt these great texts and homilies to their current cultural context. (Formerly HOMI 610)

HOMI 670 Preaching from the Old Testament 3 hours
Prerequisite HOMI 605
This course is designed to prepare students to preach from the Old Testament. Special attention will be given to genres and theological themes that arise from the Old Testament text.

HOMI 675 Preaching from the New Testament 3 hours
Prerequisite HOMI 605
This course is designed to prepare students to preach from the New Testament. Special attention will be given to genres and theological themes that arise from the New Testament text.

HOMI 695 Directed Research in Homiletics 1 to 3 hours
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of homiletics.

HOMI 697 Seminar in Homiletics 1 to 3 hours
An intensive study in a specific subject of homiletics. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

HOMI 698 Homiletics Practicum 1 to 3 hours
HOMI 960 Biblical Hermeneutics and Exposition 3 hours
A study of the principles for an accurate interpretation and an appropriate application of Scripture. Problems created by various literary forms, cultural differences, and theological issues will be considered.
HOMI 966 Expository Preaching Practicum 3 hours
A course in expository preaching in which the student both prepares a sermon calendar for a year's preaching and preaches through a book of the New Testament. The student shares his work of preparation with others in the class so that each one gathers a sermon reservoir on the book selected. There are both pre- and post-class assignments.

HOMI 967 Evangelistic Preaching Practicum 3 hours
A course in the preparation and preaching of evangelistic sermons. Evangelistic preaching as presented in the New Testament will be studied as a foundation. Historically significant revivals and evangelistic preachers will be studied and compared with a model of evangelistic-expository preaching that will be the focus of the course. Special issues will include the role of the local church in preparing for evangelistic preaching, interaction with an audience, and the role of the Holy Spirit.

HOMI 995 Directed Research in Homiletics 1 to 3 hours
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of homiletics.

HOMI 997 Seminar in Homiletics 1 to 3 hours
An intensive study in a specific subject of homiletics. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

HUMAN SERVICE COUNSELING

HSCO 500 Introduction to Human Services Counseling 3 hours
This course explores the historical context and the current structure of the Human Service field. Students will be exposed to the primary intervention strategies utilized in human services including interviewing, case management and facilitating groups. The special populations served in the Human Service profession will be examined. Topics including values and ethical dilemmas, the social welfare system, diversity, program planning, organizing and changing systems, legal issues, staying current and avoiding burnout will be considered.

HSCO 508 Studies in Interpersonal Communication 3 hours
An interactive learning experience designed to equip students with a comprehensive understanding of self and the "listening-to-understanding" skills which facilitate improved interpersonal communications in establishing and maintaining relationships with God and others.

HSCO 509 Multicultural Issues in Human Services 3 hours
This course examines contemporary scholarship on race/ethnic relations and addresses issues of racial/ethnic identities, gender inequality, and disability discrimination. It will examine social stratification by looking at various public policy arenas, social institutions, and the history of group marginalization. The course employs case studies, various readings, and theoretical and empirical literature on racial/ethnic relations, gender, and disability issues.

HSCO 511 Group Dynamics 3 hours
This course involves the study of human beings in relationship to other persons, singularly and in groups. The course explores-in theory and through in-class exercises—the real-life application of various aspects of group dynamics including (but not limited to) leadership, motivation, perception, power, and decision-making.

LAW

LAW 501 Foundations of Law I 2 hours
An introduction to the theological and philosophical foundations of law, including the Augustinian concept of antithetical thinking; the Creator/creature distinction; the development of higher/natural law thinking; the basis for the distinction between the judicial and prudential methods of analysis; the origins and jurisdictional boundaries of family, church, and state; the schools of jurisprudence; and the biblical basis for the fundamental principles underlying the several courses that comprise the basic curriculum.

LAW 502 Foundations of Law II 2 hours
Prerequisite: LAW 501
An introduction to the historical and political background of the Western legal tradition; the impact of canon law and higher law influences on the development of the common law; the development of the respective jurisdictional bases of family, church, and state, and historical struggle between them; and the influence of Christian and secular worldviews on the application of American law, with a particular emphasis on the influences of the Founding Fathers and the drafters of the Declaration of Independence and the Constitution.

LAW 505 Contracts I 3 hours
A study of the history of the development of the common law of contracts, and statutory variances from the common law, particularly the Uniform Commercial Code. It focuses on legal theories for enforcing promises or preventing unjust enrichment; and principles controlling the formation, modification, and enforceability of contracts.

LAW 506 Contracts II 3 hours
Prerequisite: LAW 505
A study of the legal principles dealing with performance, remedies for nonperformance or threatened nonperformance, excuses for nonperformance, rights of nonparties to enforce contracts, assignment of rights, and delegation of duties.

LAW 511 Torts I 3 hours
A study of intentional torts against persons and property and the privileges thereto. It focuses on the basic principles of negligence and other standards of care.

LAW 512 Torts II 2 hours
Prerequisite: LAW 511
A survey of the remaining issues in negligence including particular duties of landowners, damages, joint and several liability, and defenses. It also deals with products liability, wrongful death, vicarious liability, and nuisance.

LAW 515 Property I 2 hours
Prerequisite: LAW 515
A study of the fundamental precepts applicable to real and personal property. Aspects of real property covered are possessory estates and interests, as well as joint and concurrent ownership.

LAW 516 Property II 3 hours
Prerequisite: LAW 515
A study of the rights, duties, and liabilities of landlords and tenants; acquisition, ownership, and transfer of property; rights of possession; donative transactions; issues in the conveyancing system; and governmental regulations.

LAW 521 Civil Procedure I 3 hours
An introduction to the rules and principles that dictate the process by which civil disputes are resolved by courts. A study of the judicial process and of the relationship between the procedural and substantive law; pleadings; principles of jurisdiction, including jurisdiction over subject matter and persons, and service of process; and an introduction to the allocation of jurisdiction between the state and federal courts and the law to be applied in state courts and federal courts.

LAW 522 Civil Procedure II 2 hours
Prerequisite: LAW 521
A continuation of Civil Procedure I with a focus on pleadings, joinder of parties and claims, discovery, motions, trial, post-trial matters, and the binding effects of adjudications.

LAW 525 Lawyering Skills I 2 hours
An introduction to the law library and basic legal research;
interviewing clients; drafting basic pleadings; fundamentals of legal writing; fundamentals of statutory and case analysis; oral communication skills; drafting an objective memorandum of law.

**LAW 526 Lawyering Skills II** 3 hours
Prerequisite: LAW 525
A continuation of Lawyering Skills I with an increased level of sophistication in researching, analysis and writing; drafting basic transactional documents; drafting a memorandum of law; oral argument. (Research component of this course to be taught during an intensive week prior to the start of the spring semester.)

**LAW 531 Constitutional Law I** 4 hours
An analysis of the basic principles of constitutional law, including the nature of a written constitution, the covenantal framework of the U.S. Constitution, the Marshall legacy and judicial review, theories of interpretation, and principles of interpretivism. Emphasis is given to the distribution of governmental powers in the federal system; separation of powers; the federal commerce, taxing, and foreign affairs powers; intergovernmental relations; due process; and equal protection.

**LAW 532 Constitutional Law II** 2 hours
Prerequisite: LAW 531
A study of the history and development of the First Amendment and the body of constitutional law including the doctrines of freedom of speech, press, peaceable assembly, the right to petition the government for the redress of grievances, and the religion clauses.

**LAW 535 Criminal Law** 3 hours
An introduction to the general principles, sources, and purpose of criminal law, including the following doctrinal issues that apply to crimes in general: the act requirement, the mens rea requirement, causation, liability for attempted crimes, accomplice liability, defenses, and criminal code interpretation.

**LAW 541 Criminal Procedure** 3 hours
An introduction to the limitations imposed on law enforcement activities by the Fourth, Fifth, and Sixth Amendments of the U.S. Constitution as applied to the states through the Fourteenth Amendment. The course considers the criminal justice process from investigation through arrest and initial court appearance.

**LAW 542 Advanced Criminal Procedure** 3 hours
Prerequisite: LAW 541
This course examines the process of the adjudicatory stages of criminal procedure, beginning with the pre-trial detention and continuing through trial and sentencing. Topics that will be covered in this course include: pre-trial detention, initiating the charging decision, bail and pretrial release, grand jury practice, discovery, the plea, speedy trial rights, right to counsel, trial by jury, the criminal trial, double jeopardy, sentencing, and post-conviction relief. For a student pursuing a career with concentration in criminal practice, this course is best taken immediately subsequent to Criminal Procedure and prior to a criminal law externship.

**LAW 545 Evidence** 3 hours
An introduction to the law of evidence and the rules and principles governing its admission within the context of the adversarial trial system. Emphasis is placed upon mastering the Federal Rules of Evidence, examination and cross-examination of witnesses, functions of the judge and the jury, and burden of proof. (NOTE: This course is a prerequisite for Virginia Third-Year Practice.)

**LAW 561 Business Associations** 3 hours
An examination of agency, partnership, and corporation concepts with emphasis on the rights and obligations of partners; and the formation, management, and operation of for-profit and nonprofit corporations.

**LAW 565 Professional Responsibility** 2 hours
A study of the authority and duties of lawyers in the practice of their profession as advocates, mediators, and counselors; and of their responsibility to the courts, to the bar, and to their clients, including a study of the various ABA standards of professional conduct. (NOTE: This course is a prerequisite for Virginia Third-Year Practice; it must be taken in the spring semester of the student’s second year or during an intensive session.)

**LAW 571 Lawyering Skills III** 2 hours
Prerequisite: LAW 526
Students continue the pretrial development of a case. A major focus is on drafting and arguing pretrial motions, in particular motions in limine in a civil trial. Students also further develop skills of interviewing and witness preparation, examining witnesses, negotiating settlements and pretrial agreements. The planning portion of the course focuses on drafting documents necessary for the effective establishment and operation of one or more business organizations.

**LAW 572 Lawyering Skills IV** 2 hours
Prerequisite: LAW 571
Students review and then practice the major steps in the pretrial litigation process, including litigation planning, informal fact investigation, legal research, and all facets of discovery. Each student prepares requests for documents, interrogatories, and requests for admissions. Each student also conducts and defends a deposition of one of the parties or witnesses in a case. Students also draft and argue a motion to dismiss in a criminal trial.

**LAW 575 Wills, Trusts, and Estates** 3 hours
A study of the basic devices in gratuitous transfers, including the will and trust; selected problems in class gifts, and will and trust substitutes; and social restrictions upon the power of testamentation, the formation of property interests, and the trust device.

**LAW 581 Jurisprudence** 3 hours
An introduction to the many schools of jurisprudence. Jurisprudence is the study of legal philosophy. Particular emphasis is given to formulating principles of a distinctively Christian jurisprudence and on reading primary materials. (NOTE: This course is offered in the spring semester of odd-numbered years.)

**LAW 582 Law and Economics** 2 hours
Law and economics as a jurisprudential theory seeks to apply neoclassic economics concepts to the law. Law and economics tends to be both positive (explaining rules in terms of economics concepts) and normative (arguing that legal rules should promote economic efficiency). This course considers a variety of subject areas in order to provide a critique of law and economics from the perspective of the distinct mission of Liberty University School of Law. Possible subject areas for consideration include: property, contracts, constitutional law, human rights, family law, tort law, criminal law, employment law, corporate law, securities regulation, and taxation.

**LAW 585 Legal History** 3 hours
An examination of the nature and meaning of the legal past, particularly the Western legal tradition, with a primary focus on the historical relationship between church and state; and the biblical and theological foundations of the Western legal tradition and the English Common Law heritage. (NOTE: This course is offered in the spring semester of even-numbered years.)

**LAW 591 Taxation of Individuals** 3 hours
An introduction to the federal income tax system. Topics include items of inclusion and exclusion from gross income, deductions from gross income, capital gains and losses, basic tax accounting, and the identification of income to the appropriate taxpayer. The course gives consideration to the private attorney’s role in administering the tax law and in advising clients on the interaction of the tax law with their businesses, investments, and
personal activities. This course must be taken in the fall or spring semester of the student’s second year or in the fall semester of the student’s third year.

**LAW 595 Lawering Skills V** 3 hours  
Prerequisites: LAW 545, 572  
The basics of trial advocacy. There is an emphasis on mastering certain litigation and trial tasks; paying attention to detail; and precision in analysis, thought, expression, and communication.

**LAW ___ Lawering Skills VI** 2 to 3 hours  
The course requirements are satisfied by taking Appellate Advocacy, Business Planning, Estate Planning, Real Estate Transactions and Development, Mediation, Advanced Trial Advocacy, Public Policy Lawyering Skills.

**LAW 601 Family Law** 3 hours  
A general introduction to the nature and regulation of family associations. This course focuses on the relationships of husband and wife as well as parent and child. It addresses moral, legal, and biblical issues relating to marriage, divorce, and custody, including international and American developments involving same-sex unions.

**LAW 605 Children and the Law Seminar** 2 hours  
A study of delinquency, deprivation, status offenses, and dependency in Juvenile Court. History of the Juvenile Court, development of children’s rights, and trends in juvenile justice.

**LAW 608 Adoption Law** 2 hours  
The course explores fundamental issues in adoption law from both international and domestic perspectives. It will examine on a comparative basis the legal relationship among children and families across continents and in the state. Students will understand the legal framework of adoption laws in states such as Virginia, Florida, Georgia, North Carolina and a few selected states, as well as processes and procedures involving adoptions in general. Students will also learn, on a step-by-step basis, how adoption treaties in private international law are interpreted and applied in U.S. Courts. The course will further examine issues in assisted reproduction using reproductive technology. The learning process will involve practical hands-on approach including problem solving, case law review and analysis of domestic rules and procedures for the recognition of foreign judgments in U.S. courts.

**LAW 610 Child Abuse and the Law** 2 hours  
Prerequisites: LAW 535, 541, 545  
This is a course designed for students interested in public service and working on behalf of abused children. Students who enroll in this course will have diverse practice interests such as, being a criminal or civil child abuse prosecutor, guardian/attorney ad litem, child protection attorney, or public interest lawyer. The course is designed to provide an overview of the prosecution process in civil and criminal cases involving child abuse and neglect. Students will learn the internal path of both a criminal child abuse case as well as the civil process for protecting children from further abuse or neglect. This course will explore the necessity of working with a multi-disciplinary team of professionals in preparing a case for the court process as well as the necessary skills needed to communicate with child victims. The course will require observation of a criminal or civil child abuse case. Ethical responsibilities of prosecution will be addressed.

**LAW 615 Taxation of Estates and Gifts** 3 hours  
Prerequisite: LAW 591  
An in-depth study of federal taxation of wealth transmission, including estate and gift taxes.

**LAW 621 Estate Planning** 3 hours  
Prerequisites: LAW 575, 591, 615  
An overview of the estate planning process, including considerations entering into the structure and completion of an estate plan. This course includes a discussion of the information-gathering process and the preparation of such estate planning documents as wills, trusts, and durable powers of attorney. It also includes a consideration of the various methods that may be used to reduce estate taxes for the client, both through lifetime and testamentary planning.

**LAW 635 Accounting for Lawyers** 2 hours  
A study of the principles, theory, and practice of accounting, finance, and auditing. The topics include the accounting equation and conceptual framework; recognition principles; inventory and the cost of goods sold; fixed assets and depreciation; liabilities; financial statements and financial analysis; valuation principles and techniques; audit practice; perspectives and the role of the lawyer in the preceding topics. Students who have already taken any accounting course (at the undergraduate or graduate level of three credit hours or more) are not eligible to enroll in this course. This course is offered as an intensive.

**LAW 637 Basic Uniform Commercial Code** 3 hours  
A study of the Uniform Commercial Code with an emphasis on Articles 3, 4, and 9 covering general principles applicable to promissory notes and drafts, bank deposits and collections, and secured transactions.

**LAW 641 Taxation of Businesses** 3 hours  
Prerequisites: LAW 561, 591  
An advanced course in federal income taxation with emphasis on tax laws related to corporations, partnerships, and limited liability companies.

**LAW 643 Mergers and Acquisitions** 2 hours  
Prerequisite: LAW 561  
Co-requisite: LAW 641  
A study of the process of and the law governing business combinations and acquisitions including mergers, stock purchases, assets sales, and change-of-control transactions. The course will consider primarily the role of state business organization law and federal securities law in determining the structure, mechanics, timing, and price of such transactions.

**LAW 644 Securities Regulation** 3 hours  
Prerequisite: LAW 561  
A study of the process of and the law governing the issuance, distribution, and trading of securities focusing primarily on the Securities Act of 1933 and the Securities Exchange Act of 1934 and related rules and regulations. Topics include the definition of a “security;” the obligation to register; the registration and disclosure requirements; the exemptions from the registration process; and the insider trading and antifraud provisions.

**LAW 645 Business Planning** 3 hours  
Prerequisites: LAW 561, 591, 641  
A general survey of the factors to be considered in the organization, financing, operation, and liquidation of the small business venture, all examined within a choice of business entity frameworks. Proprietorships, partnerships, limited partnerships, limited liability companies, business trusts, close corporations and professional corporations are covered. Particular emphasis is on the practical aspect of the organization, operation, purchase, and sale of a business, and other matters related to the role of a practicing lawyer in business affairs.

**LAW 648 Law of Nonprofits** 2 hours  
This course includes the study of the state and federal law affecting nonprofit entities, churches and parachurch ministries. Topics covered include formation, exempt purposes, private inurement, board governance, compensation, fundraising and
financial regulation, charitable contributions, lobbying, political activity, electioneering, unrelated business income, employment law, church-specific matters, and international law, activities and structure.

LAW 651  **Real Estate Transactions and Development**  3 hours  
Prerequisites: LAW 515, 516  
A course in the application of real property law, covering deeds, mortgages, leases, land contracts, real estate closings, and financing in the context of simple transactions; and of the development of a shopping plaza or housing complex.

LAW 655  **Bankruptcy**  3 hours  
Prerequisite: LAW 561  
A course covering the history and philosophy of the Bankruptcy Acts and Bankruptcy Rules as interpreted by the United States Supreme Court and the other inferior courts. It includes relief under chapters 7, 11, and 13 of the Bankruptcy Code; complaints; motions; and applications. It deals extensively with the rights and duties of debtors and creditors.

LAW 661  **Intellectual Property**  3 hours  
An introduction to the basic principles of the law of copyrights, trademarks, patents, and unfair competition. An overview of the U.S. legal systems that protect creations of the mind: inventions, trade secrets, artistic creations, computer software, brand names, and image/persona, with primary focus on patent, copyright, trademark, and trade secret law. It serves as a basic building block for more advanced intellectual property courses.

LAW 665  **Entertainment Law**  2 hours  
An introduction to the basic legal, business, and financial aspects of the entertainment industry including comparisons and contrasts between the motion picture, television, literary, music, and digital industries. In addition to covering general legal concepts relevant to the entertainment industry, students will achieve an understanding of selected topics and transactions germane to this area of law. Customs and practices within the entertainment industry as well as various legal scenarios will be examined.

LAW 705  **First Amendment Law Seminar**  2 hours  
Prerequisites: LAW 531, 532  
A study of the history and development of the First Amendment and the body of Constitutional law including the doctrines of freedom of religion, speech, press, peaceable assembly, the right to petition the government for a redress of grievances, and the balance between church and state.

LAW 711  **Federal Jurisdiction**  3 hours  
Prerequisite: LAW 531  
A study of the federal judicial system. Topics include separation of powers; federalism; Congressional power to curtail federal jurisdiction; the case and controversy requirement as it relates to doctrines of standing, ripeness, and mootness; sovereign immunity; Congressional power to abrogate Eleventh Amendment immunity; *Ex Parte Young* doctrine; Section 1983 litigation; absolute and qualified immunity in suits against state and federal officers; and abstention doctrine. An analysis of the Constitutional and legislative foundations of the judicial power of the U.S.

LAW 715  **Conflict of Laws**  2 hours  
Prerequisite: LAW 531  
A study of the conflicts arising in many cases that have connections with more than one state, or with a state and a foreign country, or that involve both state and federal interests. It explores the principles that courts use in selecting the proper law to apply in such cases under the American system of divided sovereignty – divided both horizontally among states and vertically between state and federal governments.

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<thead>
<tr>
<th>COURSES OF INSTRUCTION – GRADUATE PROGRAMS</th>
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<tbody>
<tr>
<td><strong>LAW 721 State and Local Government</strong>  3 hours</td>
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<tr>
<td>Prerequisite: LAW 531</td>
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<tr>
<td>An overview of the nature, structure, powers, and liabilities of state governments and their political subdivisions, including the interrelationships among administrative agencies and municipal, county, and state governments.</td>
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<td><strong>LAW 725 School Law Seminar</strong>  2 hours</td>
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<td>Prerequisite: LAW 532</td>
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<tr>
<td>A survey of the law relating to public, private, and home education. Emphasis is placed on the legal framework for public education, the First Amendment and other Constitutional issues related to the public schools, and the nature of parental rights in the context of public education.</td>
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<tr>
<td><strong>LAW 740 Israel and Middle Eastern International</strong>  3 hours</td>
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<tr>
<td><strong>Law and Policy</strong></td>
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<td>This course will cover a wide range of topics including the historical and biblical history of Israel leading up to the British Mandate (1920-1948), the Zionist Movement, and the Declaration of Independence in 1948. Students will learn about the foundation of Israel and the history of the United Nations in relationship to Israel, including the history of the land and the 1967 and 1973 conflicts. The course will overview Arab-Israeli conflicts and co-existence. Students will be exposed to the geo-political issues Israel faces with its neighbors and the rest of the world, including the conflicts between radical Islamic factions and the West with specific focus on Israel. The course will include onsite visits to biblical and historical sites throughout Israel, including visits to the Knesset, the Supreme Court, and Yad Vashem. In addition to assigned Israeli and American faculty, students will hear lectures and interact with prominent Israeli figures from a variety of pertinent fields. This course is Pass/Fail.</td>
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<tr>
<td><strong>LAW 741 International Law</strong>  3 hours</td>
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<td>Co-requisite: LAW 531</td>
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<tr>
<td>A survey of public international law, its nature, sources, and application. Addressed are: international agreements, international organizations, states and recognition, nationality and alien rights, territorial and maritime jurisdiction, state responsibility, and international claims including expropriation and the act of state doctrine, the laws of war, and the developing law of human rights.</td>
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<tr>
<td><strong>LAW 743 International Human Rights</strong>  2 hours</td>
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<td>Prerequisite: LAW 531</td>
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<td>An introduction to complex legal issues in international human rights, including a discussion of the Christian and secular views of the source of individual rights, survey of selected human rights concerns, examination and analysis of international human rights treaties, the role of international and regional human rights systems, non-governmental organizations, international decisions of tribunals and human rights courts, and prevention of human rights violations. Learning method will be through research and seminar-type presentations.</td>
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<tr>
<td><strong>LAW 745 International Business Transactions</strong>  2 hours</td>
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<td>A study of selected international legal issues affecting or regulating multinational enterprise, foreign investment, the banking system, trade in goods and services, labor matters, intellectual property, sales transactions, transportation, and trade financing.</td>
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<tr>
<td><strong>LAW 747 Immigration Law and Policy</strong>  2 hours</td>
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<td>This course is an overview of immigration law and policy in the United States. Migration policy has long provoked controversy and has become even more contentious in the new era of homeland security since September 11, 2001. Immigration bills in Congress have been the subject of heated debates, particularly in recent years. However, to have a truly informed opinion on the subject, one must understand the history of immigration law in the United States, the statutory framework into which any new legislation</td>
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</table>
must fit, and the legal process used to enforce U.S. immigration law. This course will examine federal immigration law and policy in a variety of its aspects—contemporary and historical, substantive and procedural, statutory and regulatory and constitutional—including the criteria for admission to the United States on a temporary or permanent basis, the grounds and process of deportation, the peculiar constitutional status of foreign nationals, the role of the courts in ensuring the legality of official action, and an introduction to refugee law.

**LAW 755 Bioethics and the Law** 3 hours

This course involves the study of law, policy and litigation issues relating to stem cell and cloning research, abortion, reproductive technologies such as in vitro fertilization, and euthanasia. Course material includes case studies, legislative and regulatory reviews, the reports of specialized task forces and professional panels and historic analysis. The course will also review litigations and policy developments in these respective areas.

**LAW 760 Public Policy Lawyering Skills** 2 hours

A study of selected law skills involved in the public policy arena, drawn from the following areas: drafting legislation; drafting memoranda in support of legislation; planning and creating legal structures necessary to operate election campaigns, to comply with on-going campaign finance and disclosure laws, and to dissolve campaigns; planning and operating political campaigns and lobbying organizations; and complying with disclosure requirements by organizations that involve themselves in public policy matters.

**LAW 761 Public Policy Survey** 2 hours

An introduction to public policy that examines the effect of worldview on both the objects and means of creating public policy. The course will use substantive public policy, policy initiatives, bills, legislative history, case law, white papers, and public relation campaigns to provide an understanding of the various methods, tactics, and strategies used in transforming ideas into governing policy and will prepare students to analyze both the substance of public policy and the policy creation process.

**LAW 765 Sexual Behavior and the Law** 2 hours

A survey of the relationship between various types of human sexual behavior and law, including employment law, education law, criminal law, family law, civil rights legislation, and the constitutional guarantees of equal protection and freedom of religion, speech, and association. The course will explore sexual behavior and notions of sexual morality through a biblical, historical, and anthropological prism and consider how the law, public policy, and culture approaches the sexual choice people make.

**LAW 771 Administrative Law** 3 hours

Prerequisite: LAW 531

A study of the processes by which legislative and administrative policy is translated into law and applied by the responsible administrative agencies. Topics include analysis of informal and formal procedures, separation of powers, delegation, statutory construction, rule making, and adjudication.

**LAW 781 Employment Law** 3 hours

A survey of common law and federal and state statutes regulating the relationship between an employer and an employee. Subjects include the hiring process, termination, terms and conditions of employment, disability unemployment, and retirement.

**LAW 785 Land Use and Zoning** 2 hours

A selective examination of governmental regulation of the use of real estate and of the land development industry. It is fundamentally a course in applied Constitutional and administrative law. While it includes the law of nuisance, zoning, density, growth, and subdivision controls, it is a vehicle for exploring the public regulation of business behavior in general, including various strategies for deregulation.

**LAW 801 Remedies** 3 hours

A study of the law of judicial remedies, both legal and equitable, focusing on the nature and scope of relief as distinguished from substantive and procedural law. The four major categories of remedies are addressed: damages, including measurement issues for both compensatory and punitive damages, and limitations on the damages remedy; restitution, including measurement issues and issues related to rescission, constructive trust, and equitable lien; injunctions, including issues relating to requirements for obtaining preliminary and permanent injunctive; and declaratory relief, including ancillary remedies to effectuate the relief obtained, and legal and equitable defenses.

**LAW 802 Virginia Practice** 1 hour

Prerequisite: Third year status.

This course will emphasize practical and substantive issues of Virginia law that are common to everyday practice. Students will be expected to apply Virginia law to articulate answers to common legal issues that arise in Virginia practice. The course includes a writing component.

**LAW 803 Virginia Civil Procedure** 2 hours

Prerequisites: LAW 521 and 522

This course covers Virginia civil procedural law for both law and equitable claims, including applicable statutes, rules of court and cases interpreting the statutes and rules. Appellate procedure for both the Court of Appeals of Virginia and the Supreme Court of Virginia are covered.

**LAW 804 Virginia Criminal Procedure** 1 hour

Prerequisite: LAW 535

A review of the Virginia statutes and Rules of Court governing criminal procedure in Virginia. Covers Virginia Code Title 19.2 and Rules of the Supreme Court of Virginia, Parts 1, 3A, 5 and 5A [the latter two dealing with appellate procedure for criminal cases] together with some of the cases dealing with the statutes and rules. Topics include jurisdiction, venue, pre-trial motions and procedures, competency and insanity issues, trial, sentencing and appeals. Course offered as a Winter intensive.

**LAW 805 Insurance Law** 3 hours

A study of the regulation of the insurance business, insurable interest, the insurance contract, the interests protected by contracts of insurance, construction of policies, rights under the policies, subrogation; and processing of claims and suits for insureds, claimants, and insurers.

**LAW 815 Law Office Management** 2 hours

An introduction to the establishment and management of a law office. It is designed to prepare the student for entry into the private practice of law, including ethical and personal pressures related to private law practice.

**LAW 821 Mediation** 2 hours

Prerequisite: LAW 595

A course on dispute resolution, building on the foundation of Lawyering Skills V, using a mixture of lecture, discussion, role-playing, and analysis of videotape. A lawyer’s primary task is to resolve disputes. Most controversies never reach trial; rather, they are settled by agreement. The ability to negotiate and mediate effectively is crucial for all attorneys.

**LAW 825 Advanced Trial Advocacy** 3 hours

Prerequisites: LAW 545, 595

A course building on the foundation of Lawyering Skills V. Develops courtroom skills through simulated trials. Focus is on opening statement, direct and cross-examination, and closing argument.
LAW 826  Real Property Litigation  1 hour  
Prerequisites: LAW 515 and 516.

The Real Property Litigation course will undertake a selective examination of real property disputes for litigation or transactional oriented future attorney-practitioners. The planning of real estate transactions is enhanced with a view toward the pitfalls of litigation in mind. The course also serves to review some topics within civil procedure, contracts, torts, professional responsibility, and of course the first year property courses, as the students are asked to analyze and develop strategy for real property disputes in a comprehensive manner. An emphasis will be on the common disputes a practitioner typically handles during their career: disputes related to landlord-tenant, common interest communities, the real estate purchase-sale contract, and foreclosures. The common disputes may be rotated from year to year.

LAW 831  Appellate Advocacy  2 hours  
Prerequisites: LAW 525, 526

An introduction to the mechanics of appellate brief-writing and oral argument by engaging in simulated oral arguments. It is designed to develop clear and persuasive communication skills through written and oral advocacy. (NOTE: This course is offered in the fall semester and is designed for those who are interested in participating in Moot Court.)

LAW 832  Advanced Appellate Advocacy  1 hour  
Prerequisite: Competed in the 2L/3L Liberty Cup Moot Court Tournament

This course requires research of unique legal issues, preparation of an appellate brief, preparation of at least two oral arguments, and participation in an intercollegiate moot court tournament. Successful completion of the course will be determined by the Moot Court Faculty Advisor based on the student’s preparation for the tournament and demonstrated competence in both the written and oral skills. A student may earn only one credit in this course per semester, and a maximum of two credits total. Course credit is pass/fail.

LAW 833  Trial Team  1 hour  
Corequisite: This course is for those students who try out for and are chosen to be on the Trial Team.

Team members will engage in an intense study of trial strategy and preparation, direct and cross examination, opening statements and closing arguments, pretrial motions, arguing and opposing objections, and all aspects of trial advocacy. Team members will be chosen to compete in state, regional, and national trial competitions. Students who compete in a competition may earn one credit in this course per semester. A student may earn a maximum of 2 credits while on the team. Course credit is pass/fail.

LAW 851  Constitutional Litigation Clinic  2 hours  
Prerequisite: Permission of instructor is required and availability is limited.

Students will be provided a hands-on experience in Constitutional litigation representing actual clients and preparing and prosecuting a lawsuit at the trial and/or appellate level. Students share responsibility for the management of a case under supervision of a member of the faculty and licensed attorneys and staff with Liberty Counsel. Students will be expected to research, write legal arguments, and engage in critical thinking in order to prosecute a case. Coursework encompasses civil procedure, evidence, substantive law, law office management, ethics, and professional responsibility.

LAW 855  Prosecution Clinic  2 hours  
Prerequisites: Permission from the Bedford Commonwealth Attorney and Associate Dean for Academic Affairs; and Virginia Third-Year Practice Certificate required.

Students will work under the direct supervision of a faculty supervisor and the Bedford (Virginia) Commonwealth Attorney’s Office and will be involved in all aspects of criminal prosecution. Students will be exposed to the role and responsibilities of a prosecutor while engaging in the hands-on experiences of a working prosecutor. Students will be encouraged to think critically about the prosecutor’s role in the criminal justice system. The Clinic will also contain a classroom component where students will cover subject matter that includes: the role of the prosecutor, ethics, plea bargaining, motions and hearings, discovery and examination of witnesses. Students may conduct legal research and writing, write motions and briefs and give oral arguments.

LAW 861  Externship  2 hours  
Prerequisites: Second year standing; approval of the Associate Dean for Academic Affairs

Externs earn academic credit while working part time in government or nonprofit institutions. Externs work under the supervision of qualified and experienced attorneys who provide guidance and training in practical lawyering skills. Classroom component covers topics relating to the legal system, judicial process, and professionalism.

LAW 862  Criminal Law Externship  2 hours  
Prerequisites: Qualify for third year practice in Virginia; approval of the Associate Dean for Academic Affairs

Students earn academic credit while working part time with other students in a Commonwealth’s Attorney’s Office in Virginia under the supervision of an attorney in that office and a Liberty law professor. Students receive guidance and training in lawyering skills, interview and prepare witnesses for trial, and appear in court.

LAW 863  Judicial Clerks Externship  2 hours  
Prerequisites: Second year standing; approval of the Associate Dean for Academic Affairs

Students earn academic credit while working part time with other students under the supervision of a judge and his or her staff attorneys and a Liberty law professor. Students receive guidance and training in legal research and writing, write research memoranda, and draft opinions for judges.

LAW 868  Directed Research in Law and Policy  2 hours  
Prerequisites: Second year standing; approval of the Associate Dean for Academic Affairs

Includes components of an externship, with real-life, legal work generated by the client of a supervising externship attorney, and an independent study, with research and writing covering subject matter comparable to that in other academic activities.

LAW 871  Independent Study  1 to 3 hours  
Prerequisites: Second year standing; approval of a professor-advisor and the Associate Dean for Academic Affairs; satisfy the requirements in §07.14 of the Academic Policies and Procedures.

A supervised research and writing course that covers subject matter comparable to that in other academic activities with minimum faculty guidance. Guidelines are published in the Academic Standards Policies and Procedures.

LAW 881  Law Review Candidacy  1 hour  
Prerequisites: Second year standing; membership is by invitation only based upon the student’s demonstration of advanced academic and writing ability and criteria set forth in the Liberty University Law Review Constitution

Participation in law review activities in the fall semester includes writing a note or comment judged to meet the acceptable or publishable standard, editing student written notes and comments, editing articles and other scholarly legal writings, and performing other editorial and staff duties pursuant to the Liberty University Law Review Constitution. P/NP grade.

LAW 882  Law Review Junior Staff  1 hour  
Prerequisites: Second year standing; satisfactory completion of Law Review Candidacy

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Participation in law review activities in the spring semester includes editing student written notes and comments, editing articles and other scholarly legal writings, and performing other editorial and staff duties pursuant to the Liberty University Law Review Constitution. P/NP grade.

**LAW 883 Law Review Senior Staff I** 1 hour
Prerequisites: Third year standing; satisfactory completion of Law Review Junior Staff
Participation in law review activities includes writing a comment judged to meet the acceptable or publishable standard, editing student written notes and comments, editing articles and other scholarly legal writings, and performing other staff duties pursuant to the Liberty University Law Review Constitution. P/NP grade.

**LAW 884 Law Review Senior Staff II** 1 hour
Prerequisites: Third year standing; satisfactory completion of Law Review Senior Staff I
Participation in law review activities includes editing student written notes and comments, editing articles and other scholarly legal writings, and performing other staff duties pursuant to the Liberty University Law Review Constitution. P/NP grade.

**LAW 885 Law Review Editorial Board I** 2 hours
Prerequisites: Third year standing; satisfactory completion of Law Review Junior Staff; elected as a member of the Liberty University Law Review Editorial Board
Participation in law review activities includes managing the law review, participating in the activities of the editorial board, writing a comment judged to meet the acceptable or publishable standard, editing and publishing student written notes and comments, reviewing, selecting, editing, and publishing articles and other scholarly legal writings, and performing other editorial and staff duties pursuant to the Liberty University Law Review Constitution. P/NP grade.

**LAW 886 Law Review Editorial Board II** 2 hours
Prerequisites: Third year standing; satisfactory completion of Law Review Editorial Board I; membership on the Liberty University Law Review Editorial Board
Participation in law review activities includes managing the law review, participating in the activities of the editorial board, editing and publishing student written notes and comments, reviewing, selecting, editing, and publishing articles and other scholarly legal writings, and performing other editorial and staff duties pursuant to the Liberty University Law Review Constitution. P/NP grade.

**LAW 901 Advanced Bar Studies** 3 hours
Prerequisite: Third year standing.
Advanced Bar Studies is a skills development course that provides students with an intensive substantive review of selected legal material routinely tested on the bar examination. The course uses problems and exercises in a bar examination format to familiarize students with techniques for answering bar examination multiple choice questions.

**LAW 904 Advanced Research and Writing** 2 hours
Advanced Research and Writing provides advanced instruction in legal research techniques and hones the writing skills learned in LS I and II. Students will draft a variety of common, legal documents used in litigation and transactional work.

**LEAD 510 Biblical Foundations of Christian Leadership** 3 hours
This course explores the topic of leadership from a biblical and theological perspective. Essential biblical principles bearing on the purpose and character of leadership will be examined. Instances of leadership in the Old and New Testaments will be analyzed within their biblical context, and in terms of contemporary understanding of leadership, with a special focus on the leadership of Jesus Christ as seen in the New Testament.

**LEAD 520 The Life of the Leader** 3 hours
This course will explore the lives of great leaders throughout history. Leadership is not a distinctively Christian practice. Leadership is found in all segments of society and culture. Thus, this course will explore the personal lives, traits, practices and disciplines of leaders in various sectors of cultural history including religious leaders, political leaders, military leaders, and business leaders. Specific attention will be given to the process of interpreting leadership from a distinctively organizational perspective, as performed by great leaders, and applying these leadership lessons into an organic perspective of Christian leadership in ministry.

**LEAD 610 Team Leadership and Conflict Resolution** 3 hours
This course will focus on building and sustaining decision making teams, mentoring, delegating, resolving conflict, and handling and overcoming opposition. Extensive time will also be devoted to improving the individual’s and the group’s repertoire of styles of communication skills with a view of functioning more effectively and efficiently as a team leader in handling routine and crisis situations.

**LEAD 620 Mission, Vision and Strategic Planning** 3 hours
This course prepares the student for strategic planning in various ministry settings. It will also equip the student to cast a vision and mission for their church or parachurch organization. The student will examine core biblical passages and create a clear vision/mission/values statement.

**LEAD 625 Preventing Ministry Failure** 3 hours
This class will help the student (and their spouse) better prepare themselves for the rigors of 21st century ministry, avoid common pitfalls, and prevent potential problems. It will deal with such significant issues as setting realistic expectations, dealing with church boards, marriage, children, finances, burnt-out, stress, time management and more.

**LEAD 630 The Art of Developing Leaders** 3 hours
A truly effective leader understands the relationship between the organization’s success and the ability to develop other leaders within the organization. This course will examine how leaders are recognized and developed. Skills necessary for mentoring others as leaders will be explored and developed.

**LEAD 635 Theology of Pastoral Ministry** 3 hours
A study of the different phases of the daily work of the pastor. Attention is given to the call, character, leadership, and responsibilities of the pastor. Opportunities are also given for the student to practice methods of pastoral work.

**LEAD 695/696 Directed Research in Leadership** 1 to 6 hours

**LEAD 697 Seminar in Leadership** 1 to 3 hours
An intensive study in a specific subject of pastoral ministry. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

**LEAD 698 Christian Leadership Practicum** 1 to 3 hours

**LEAD 699 Internship in Pastoral Leadership** 3 to 6 hours
Prerequisites: DSMN 500, EVAN 525, HOMI 500 or 601, LEAD 635
In order to complete this internship students must be currently working and/or serving in a local church. The church, mentor, and nature of involvement must be approved beforehand by the
professor. Internship involves supervised work in an applied ministry setting. Students continue to apply, adapt, and improve their skills in specialized ministry situations. Students work under the supervision of a qualified pastor or deacon. Students must complete 150 hours of internship interaction with an average of 10 hours per week.

**LIFE COACHING**

LIFC 501  *Introduction to Life Coaching*  3 hours  
This course serves as an introduction of professional coaching from a Christian perspective with special attention given to coaching theories, practice, skills, and various coaching specialties.

LIFC 502  *Advanced Life Coaching Skills*  3 hours  
Life Coaching is a rapidly growing field that is a natural complement to the Counseling profession. It involves mentoring or guiding an individual as they explore the requisite skills: knowledge, confidence, and goals that they will need to become proficient and successful in the area(s) in which they are being coached. This course will address some of the more advanced skills with which the experienced Life Coach should become adept.

LIFC 601  *Health and Wellness Coaching*  3 hours  
This course serves as a further exploration of an aspect of professional coaching that includes wellness. This course will examine health and wellness from a Christian perspective with special attention given to a biblical foundation of health and wellness coaching.

LIFC 602  *Marriage Coaching*  3 hours  
Marriage Coaching is a rapidly growing practice that involves mentoring or guiding a couple as they explore the requisite skills, knowledge, confidence, and goals that they will need to become proficient and successful in the area(s) in which they are being coached. This course will address some of the more advanced skills with which the Marriage Coach should become adept.

LIFC 603  *Financial Life Coaching*  3 hours  
This course provides the framework to the structure and strategy surrounding Financial Life Coaching. Special attention will be given to personal financial strategies for navigating spending, debt, investing, and taxes.

LIFC 604  *Leadership Professional Life Coaching*  3 hours  
This course provides the framework to the structure and strategy surrounding Leadership Professional Life Coaching. Special attention will be given to leadership strategies for navigating project management, cultural awareness, inter-generational issues, and balancing work and home life.

**MATH 595**  *Directed Research*  1 to 3 hours

**MATH 597**  *Seminar*  1 to 3 hours

**MILITARY**

MILT 525  *Advanced Resilience for Leaders and Caregivers*  3 hours  
An advanced graduate study of the key definitions and factors related to how leaders and caregivers create and maintain resilience in themselves and others, focused on the military culture with broad applications to the general population. Topics include the impacts of suffering and trauma on followers, leaders, and caregivers; the Resilience Life Cycle, disciplines of replenishment for leaders and caregivers, evidence-based research surrounding resilience protocols, and a holistic approach to spiritual equipping for leaders and caregivers.

MILT 575  *Resilient Marriage and Family*  3 hours  
This course studies the impact of military culture on service members and their families. It addresses precepts essential to the development of healthy and resilient military marriages and families. Topics include pre-deployment preparation, deployment, post-deployment reintegration, therapeutic needs, domestic violence, substance use, infidelity, divorce, and the impact of injury and death. Special emphasis is given to understanding, intervening, and treating the stresses and challenges of military families.

MILT 625  *Military Career and Community Transition*  3 hours  
This graduate course examines the two primary transitions of military life: the reintegration challenges that recently deployed military members encounter as they blend back into family, community, church, and a peacetime setting; and the transition from military to civilian life and career. Students will identify and critique strategies meant to facilitate a positive adjustment, while exploring possible Biblical and Christian interventions to support veterans in this transition back into family and community life as well as new careers. Specific course content will focus on the role of the caregiver or helping profession. Special focus will be given to providing resources and various avenues of assistance to these military service men and women who may not know of these services.

MILT 675  *Advanced Military Mental and Behavioral Health*  3 hours  
This course will cover advanced assessment and treatment of military mental and behavioral health issues, including Posttraumatic Stress disorder (PTSD), Traumatic Brain Injury (TBI), and related stressors. Topics to be covered include “best practices” for treating depression, suicidal ideation, addictions, and other prevalent mental and behavioral disorders.

**MODERN LANGUAGES**

MLAN 519  *World Language Acquisition, Instructional Approaches and Assessment*  3 hours  
This course discusses language acquisition/learning theory, addresses the applications and implementation of current methods, activities, and materials for teaching and assessing world languages in the four skill areas: reading, writing, listening, and speaking, and integrates Culture as an over-arching component.

**MUSIC**

MUSC 510  *Foundations of Music Education*  3 hours  
This course provides an overview to the foundational principles, philosophies, and practices in music education. Topics emphasized are: purposes of school music; students as music learners; content and structure of school music programs; and music teacher knowledge and skills. Identification of personal qualities and professional competencies of excellent music teachers will also be discussed.

MUSC 515/  *Graduate Conducting*  3 hours  
WMUS 515  
Prerequisite: Completion of an undergraduate course in conducting

Intermediate and advanced instruction in choral and instrumental conducting techniques for music educators. Knowledge and skill areas stressed are a review of conducting gestures and patterns; advanced score interpretation, rehearsal management and technique, special challenges in choral and instrumental contexts.

MUSC 524/  *Analytical Techniques*  3 hours  
WMUS 524  
Prerequisite: Successful completion of undergraduate music theory program; Graduate Music Theory Assessment

This course is a foundational course for graduate contemporary music theory practices. Systematic and empirical
investigations into formal and compositional procedures of selected masterworks from the tonal repertoire. The study includes a thorough investigation of jazz and extended harmonies used in contemporary popular music. Students continue to learn and apply analytical technique to various music styles. Melodic concepts and music form are explored in the literature from historical music periods and compared to present popular music literature and practice. Lectures lead to individual analytical projects. Principles of harmonic function are taught and applied to representative historical and popular music forms.

**MUSC 525/ Advanced Contemporary Arranging**  3 hours

**WMUS 525 Techniques**

This course is designed to teach and develop advanced skills as an arranger of vocal and instrumental ensembles. Chord chart writing and arranging techniques relevant to the rhythm section (keyboards, bass, guitar, drums, and percussion) and contemporary rhythm idioms will be explained and studied. Students will be expected to demonstrate skill in scoring for pop/rock bands, orchestras, singers, and choirs. A major worship arranging project is required.

**MUSC 531 Bibliography and Research**  3 hours

Bibliographic research in the field of music education. Students will identify, access, evaluate and interpret music education resources and materials while performing research on music education topics.

**MUSC 550/ Applied Music**  3 hours

**WMUS 550**

Prerequisite: Student must have the requisite experience or consent of the instructor (see syllabus for additional information specific to each application)

**Guitar:** Graduate level private guitar lessons. Instruction includes technical exercises, chords and chord progressions, and development of music reading and performance skills in classical and contemporary styles.

**Piano:** Graduate private piano lessons. Instruction includes technical exercises, chords and chord progressions, and development of music reading and performance skills in classical and contemporary styles.

**Voice:** Graduate level private vocal lessons. Instruction includes technical exercises, review of literature, and development of music reading and performance skills in classical and contemporary styles.

**Woodwinds:** Continuation of private lessons at the graduate level in the woodwind instruments of band and orchestra (Clarinet, Flute, Saxophone, Oboe or Bassoon). Instruction includes technical exercises, chords and chord progressions, and development of music reading and performance skills in classical and contemporary styles.

**Brass:** Continuation of private lessons at the graduate level in the brass instruments of band and orchestra (Trumpet, Trombone, Horn, or Tuba). Instruction includes technical exercises, chords and chord progressions, and development of music reading and performance skills in classic and contemporary styles.

**Percussion:** Continuation of private lessons at the graduate level in the percussion instruments of band and orchestra (pitched and unpitched). Instruction includes technical exercises, rhythm patterns, and development of music reading and performance skills in classic and contemporary styles.

**Conducting:** Continuation of private lessons at the graduate level in conducting for choral and instrumental groups. Instruction emphasizes further development of gestural communication, technical control, score reading, preparation and interpretation.

**Songwriting:** Continuation of private lessons at the graduate level in songwriting. Instruction emphasizes principles for crafting melody with attention to harmony, rhythm, lyric, song form, building demos and producing songs suitable for publishing in a commercial market.

**MUSC 620 Music in America**  3 hours

Evaluation of various influences contributing to the creation of a unique “American” musical style. Materials are arranged and discussed in a theoretical/historical framework. Diversity of influences investigated include: European, African American, Afro-Cuban, American Indian, Spanish-Mexican, religious, jazz blues, folk song, popular, and black gospel. Special attention is given to music of the American Colonies and specific musical influences through the 21st century.

**MUSC 630/ Advanced Principles of Music**  3 hours

**WMUS 630 Technology**

Prerequisites: Successful completion of an undergraduate theory track; Music Technology proficiency evaluation

The study of computer applications in music, including: competencies in the use of notation software, music recording software; sequencing; using loops in live and recording applications; integrating midi and digital audio; capturing, editing, and storing digital audio data; multi and single tracking; VSTs; and sound shaping.

**MUSC 640 History and Philosophy of Music**  3 hours

**Education in America**

In this course, students examine the historical and philosophical development of music education in America traced from its roots in biblical times through recent historical events and trends. Also emphasized are the pedagogical movements in and sociological aspects of music education from the early colonial period through the 21st century. Readings and discussions will emphasize specific subjects including: Ancient Greek music philosophy and aesthetics, Music in the Medieval universities and quadrivium, the influences of humanism and the enlightenment, musical aesthetics related to 19th and 20th century thought, and the current discussion related to aesthetic vs. praxial music educational philosophies.

**MUSC 650/ Research in Music Education**  3 hours

**WRSP 650**

The purpose of this course is to acquaint students with a variety of research that informs music education in preparation for the final capstone curriculum project or thesis in music education. As part of this course, students expand their understanding of various research methodologies as related to music education. While developing their scholarly writing skills, students learn to critique and apply research techniques.

**MUSC 670/ Principles of Curricula and Pedagogy**  3 hours

**WMUS 670 for Music Education**

This course helps students engage matters of curricula development and pedagogy through critical evaluation and inquiry. Emphasis is given to curricula and pedagogical models that address practical issues for primary, secondary, and college classrooms.

**MUSC 687 Music Education Curriculum Project**  3 hours

Prerequisite: MUSC 650

This course is designed to provide the student with practical experience in the planning and implementation of a major music education project. This is the completion of the research and curriculum project begun in MUSC 650. In the course, students focus on the development of a site-specific music curriculum, including the philosophical, contextual, and cultural foundations for that curriculum as well as the prospective implementation and assessment of the project. Because the nature of the project is to bring together elements from all previous coursework, it is graded as the Comprehensive Examination for the degree program.
<table>
<thead>
<tr>
<th>COURSES OF INSTRUCTION – GRADUATE PROGRAMS</th>
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<tbody>
<tr>
<td><strong>MUSC 689/ Thesis Proposal and Research</strong> 3 hours</td>
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<tr>
<td><strong>WRSP 689</strong></td>
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<tr>
<td>Prerequisite: MUSC 650</td>
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<tr>
<td>This course is only for students who have not made sufficient progress so as to demonstrate they will be able to complete the thesis within the time frame required in MUSC 690: Thesis.</td>
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<tr>
<td><strong>MUSC 690/ Thesis</strong> 3 hours</td>
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<tr>
<td><strong>WRSP 690</strong></td>
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<tr>
<td>Prerequisite: MUSC 689</td>
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<tr>
<td>In this course, students complete the Thesis project begun in MUSC 650. The thesis is a comprehensive paper written in a specific music education discipline and selected in consultation between the student and approved faculty. It should illustrate a thorough understanding and mastery of research techniques and demonstrate a level of original discovery suitable for graduate work on the master’s level. Students may not enroll in this class until the last semester of graduate work or until all other course requirements for the degree have been successfully completed.</td>
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<tr>
<td><strong>NEW TESTAMENT BIBLICAL STUDIES</strong></td>
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<tr>
<td><strong>NBST 500 The New Testament World</strong> 3 hours</td>
</tr>
<tr>
<td>An intensive investigation of the historical, literary, and cultural milieu in which the New Testament revelation was given. Special attention will be given to the inter-testamental, Egyptian, Greek, and Roman sources that provide a framework for the understanding of the New Testament.</td>
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<tr>
<td><strong>NBST 510 New Testament Introduction</strong> 3 hours</td>
</tr>
<tr>
<td>General introduction to the New Testament including the New Testament world, canonicity, textual criticism, inspiration, archaeological insights, and special introduction of the New Testament, including the synoptic problem. (Formerly NBST 525)</td>
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<tr>
<td><strong>NBST 515 New Testament Orientation I</strong> 3 hours</td>
</tr>
<tr>
<td>A general introduction to the New Testament Gospels, General Epistles, and Revelation, emphasizing matters of text, canon, authorship, date, authorial purpose, and theme development. Also a special introduction, involving current issues of criticism and interpretation, such as the synoptic problem. The general principles of interpretation (hermeneutics) will be introduced as well as the special principles concerning parables, symbols and types, and prophecy. (Formerly NBST 521)</td>
</tr>
<tr>
<td><strong>NBST 520 New Testament Orientation II</strong> 3 hours</td>
</tr>
<tr>
<td>A continuation of NBST 521 with a general and special introduction of Acts and the Pauline Epistles. The study of hermeneutics will continue with emphasis upon word meaning, figures of speech, and other linguistic matters. (Formerly NBST 522)</td>
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<tr>
<td><strong>NBST 610 Hermeneutics</strong> 3 hours</td>
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<tr>
<td>An advanced course in hermeneutics including a study of the history of interpretation, both biblical and extra-biblical, and an examination of the current status of various interpretive approaches to the Scriptures. (Formerly NBST 652)</td>
</tr>
<tr>
<td><strong>NBST 611 Life of Christ</strong> 3 hours</td>
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<tr>
<td>Using a harmony of the Gospels as a basis, the life of Christ will be studied in the light of its historical background, geographical setting, political situation, and religious conditions. Special emphasis will be given to His mission and His message. (Formerly NBST 651)</td>
</tr>
<tr>
<td><strong>NBST 615 John</strong> 3 hours</td>
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<tr>
<td>An intensive exegetical study of the Gospel of John, including an investigation of the uniqueness of this Gospel compared with the synoptic Gospels, and a study of the life and teachings of Christ which are distinctive in this Gospel. (Formerly NBST 655)</td>
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<tr>
<td><strong>NBST 616 Acts</strong> 3 hours</td>
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<tr>
<td>An intensive study of the book of Acts, emphasizing its foundational importance to the New Testament epistles and showing the origin and establishment of the church. Attention is also given to the historical, geographical, and political background for Acts and the book’s doctrinal significance for the church today. (Formerly NBST 670)</td>
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<tr>
<td><strong>NBST 617 Romans</strong> 3 hours</td>
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<tr>
<td>An intensive exegetical study of Paul’s epistle to the Romans. The study includes an investigation of the doctrines of justification, sanctification, and proper Christian conduct. Advanced language students will be given opportunity to use their Greek skills. A verse-by-verse exposition will follow a brief study of authorship, background, destination, and purpose. (Formerly NBST 668)</td>
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<tr>
<td><strong>NBST 618 The Corinthian Correspondence</strong> 3 hours</td>
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<tr>
<td>An expository study of the two letters of Paul to Corinth. Special attention is directed to discovering the major doctrinal themes developed by Paul and how these are applied to the numerous personal and institutional problems of the first century Gentile church. (Formerly NBST 675)</td>
</tr>
<tr>
<td><strong>NBST 620 Pastoral Epistles</strong> 3 hours</td>
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<tr>
<td>An expository treatment of the epistles to Timothy and Titus, emphasizing the personal responsibilities and the public functions of the pastor as he administers the affairs of a local church. Attention is given to such introductory matters as date, authorship, occasion, and purpose. (Formerly NBST 677)</td>
</tr>
<tr>
<td><strong>NBST 621 Hebrews</strong> 3 hours</td>
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<tr>
<td>An intensive exegetical study of Hebrews. The course includes an investigation of the doctrines of Christ, especially His mediatorship and priesthood and the use of the Old Testament in this book. A verse-by-verse exposition will follow a brief study of authorship, background, destination and purpose. (Formerly NBST 654)</td>
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<tr>
<td><strong>NBST 623 1 and II Peter</strong> 3 hours</td>
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<tr>
<td>An intensive study of I and II Peter. Attention is directed to discovering the major doctrinal themes developed by Peter, and how these are applied to the personal and institutional problems of the first-century church. Application will also be made to the personal and spiritual life of each class member and to the contemporary church. (Formerly NBST 679)</td>
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<tr>
<td><strong>NBST 625 Revelation</strong> 3 hours</td>
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<tr>
<td>An intensive historical, doctrinal, and critical study of the text of the book; the interpretation of the messages and visions of the Apocalypse with a consideration of the various approaches to the interpretation of this book. (Formerly NBST 682)</td>
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<tr>
<td><strong>NBST 695 Directed Research in New Testament Biblical Studies</strong> 1 to 3 hours</td>
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<tr>
<td>Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of the New Testament.</td>
</tr>
<tr>
<td><strong>NBST 697 Seminar in New Testament</strong> 3 hours</td>
</tr>
<tr>
<td>An intensive study in a specific subject of the New Testament. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.</td>
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<tr>
<td><strong>NBST 900/ Intertestamental Period</strong> 3 hours</td>
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<td><strong>OBST 900</strong></td>
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<tr>
<td>A seminar on the development of Jewish doctrine during the period between the Old and New Testaments. This seminar will focus on theological, philosophical, and political developments that set the stage for the coming of Christ in the first century. Areas of investigation could include the Dead Sea Scrolls, the Old Testament Apocrypha, or the writings commonly called Old Testament Pseudepigrapha.</td>
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<tr>
<td><strong>NBST 910/ Uses of the Old Testament in the</strong> 3 hours</td>
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<tr>
<td><strong>OBST 910 New Testament</strong></td>
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</table>

**NBST 935 Theology of Paul** 3 hours

A seminar examining the theological themes expressed in the epistles of the Apostle Paul.

**NBST 950 Special Topics in the New Testament** 3 hours

An intensive study in a specific topic related to the New Testament. The emphasis in this study will be on directed reading and research in an area determined by the supervising instructor. This course allows a variation in approach and content and may be used to supplement areas already covered.

**NBST 968 Current Biblical and Theological Issues** 3 hours

A study of biblical and theological issues of contemporary significance. Attention will be given to the present-day representatives along with their literature and influence upon current Christianity.

**NBST 995 Directed Research in New Testament Biblical Studies** 1 to 3 hours

Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of the New Testament.

**NBST 997 Seminar in New Testament** 3 hours

An intensive study in a specific subject of the New Testament. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

**NEW TESTAMENT GREEK**

**NOTE:** The student who is unable to pass the Greek entrance exam or who has had no previous Greek study must take Beginning Greek. Six hours credit will be granted but may not meet graduation requirements.

**NGRK 505 Greek Language Tools** 3 hours

An introduction to the biblical Greek alphabet, word formation, the verbal system, and syntax. Emphasis is placed on developing skills in the use of concordance and lexicons, as well as the use of various linguistic helps and differing English translations. (Formerly NGRK 506)

**NGRK 520 Beginning Greek I** 3 hours

Introduction to Greek grammar, vocabulary, and pronunciation for the beginning student. (Formerly NGRK 500)

**NGRK 525 Beginning Greek II** 3 hours

Prerequisite: NGRK 500 or equivalent

Continuation of Beginning Greek I. The student completes the study of grammar and begins a study of translation of the New Testament. (Formerly NGRK 501)

**NGRK 605 New Testament Textual Criticism** 3 hours

Prerequisite: Permission of instructor

A study of the materials, history, theories, and principles of textual criticism with application to selected textual problems.

**NGRK 620 Greek Syntax** 3 hours

Prerequisite: NGRK 520 and NGRK 525.

An intermediate study of the function or syntax of Greek grammar, focusing upon case, tense, participles, infinitives, and clauses.

**NGRK 640 Advanced Greek Grammar** 3 hours

Prerequisite: NGRK 620

An intensive study of the syntax of New Testament Greek involving the reading of advanced level grammars and the inductive study of selected portions of the Greek New Testament.

**NGRK 643 Greek Exegesis: Galatians** 3 hours

Prerequisite: NGRK 620

A careful investigation in Greek of the argument of the book of Galatians. (Formerly NGRK 660)

**NGRK 644 Greek Exegesis: Ephesians** 3 hours

Prerequisite: NGRK 620

An exegetical analysis of Ephesians emphasizing the mystery of the Church as revealed to the Apostle Paul. (Formerly NGRK 657)

**NGRK 645 Greek Exegesis: Philippians** 3 hours

Prerequisite: NGRK 620

An exegesis of Paul’s Epistle to the Philippians giving special attention to Christological passages. (Formerly NGRK 670)

**NGRK 646 Greek Exegesis: Colossians** 3 hours

Prerequisite: NGRK 620

An exegetical analysis of Colossians emphasizing the doctrinal error being confronted and the Apostle’s delineation of the Christian truth. (Formerly NGRK 654)

**NGRK 695 Directed Research in Greek** 1 to 3 hours

Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of Greek.

**NGRK 697 Seminar in Greek** 3 hours

An intensive study in a specific area related to the Greek Bible. This course allows variation in the approach and content.

**NURSING**

**NURS 500 Research** 3 hours

Prerequisite: Undergraduate research and an undergraduate statistics course. If admitted on probation enrolled in GRST 500 concurrently.

This course expands upon research knowledge acquired at the baccalaureate level and focuses on in-depth study of the research process, theory-based research, data collection and analysis methods, and application of nursing and related research findings to nursing practice. The importance of evidence-based practice is emphasized. Quantitative and qualitative methodologies are examined.

**NURS 501 Health Policy/Ethics** 3 hours

This course examines policy decisions and related issues that shape the organization, financing, and implementation of health care services and delivery systems. Ethical, social, and political issues that affect the provision of health care, nursing services, communities, and society are critically analyzed. Dynamics related to the roles and influences of health care providers and consumers, government, and law are discussed. Advanced nursing practice and its impact on policy decision making and health care is emphasized.

**NURS 502 Nursing Theory and Advanced Practice** 3 hours

Emphasis is placed on the critique, evaluation, and utilization of nursing and other relevant theories that apply to advanced nursing practice and a comprehensive approach to care. Professional role development, interdisciplinary relationships, and issues relevant to advanced practice are studied.

**NURS 503 Managing Population Health** 3 hours

This course focuses on health behaviors of diverse populations and critical analysis of various theories of health promotion and clinical prevention for improving population health. Health behaviors of different cultures and age groups are addressed, relevant nursing research on health promotion and clinical prevention are discussed, and new areas for nursing research are identified. Emphasis is placed on the promotion of health, prevention of illness, and environmental factors that impact health status. Students will explore policy and advocacy and the use of the electronic health record in promoting population health is emphasized. The
importance of providing appropriate, individualized health care that is sensitive to the ethnic, racial, gender and age differences within and across diverse populations is stressed and the role of the advanced practice nurse is emphasized.

**NURS 504 Advanced Pharmacology** 3 hours
Prerequisites: BSN, RN, or RN with bachelor’s degree in another discipline and NURS 225, 440, 445 490, 491; NURS 505, 506
This course is designed to expand the advanced practice student’s knowledge of pharmacotherapeutics, which includes the cellular response level, for the management of individuals in the acute care and primary care setting. Broad categories of pharmacologic agents are examined. Skills to assess, diagnose, and manage a client’s common health problems in a safe, high quality, cost-effective manner are emphasized.

**NURS 505 Advanced Health / Physical Assessment** 3 hours
Prerequisites: BSN, RN, or RN with bachelor degree in another discipline, NURS 225, 440, 445, 490, 491 and undergraduate Health Assessment course.
This course focuses on comprehensive physical assessment which includes in-depth health history, physical and psychological signs and symptoms, developmental stages, pathophysiologic changes, and psychosocial and cultural characteristics of the individual, family, and community as client. Enhancement of communication and observational skills are emphasized along with the development of sensitive and refined interviewing techniques. Students must obtain a master’s prepared nurse preceptor who will proctor their final exam which is a comprehensive head-to-toe physical assessment.

**NURS 506 Advanced Physiology and Pathophysiology** 3 hours
Prerequisites: BSN, RN or Non-BSN degree, RN and NURS 225, 440, 445, 490 and 491.
System-focused content addresses the normal physiologic and pathologic mechanisms of disease that serve as the foundation for advanced clinical assessment, decision-making, and management. Physiologic changes are compared and contrasted over the life span and developmental physiology, normal etiology, pathogenesis, and clinical manifestations of commonly found/observed altered health states and responses to illness and treatment modalities are examined.

**NURS 519 Strategies for End of Life Care** 3 hours
The focus of this course is to explore the multifaceted role of caring for the patient who has reached the end of life. Particular attention is given to providing sufficient knowledge to assure that the student will be prepared to facilitate the patient’s comfort and quality of life. Other areas include ethical / legal issues, cultural perspectives on death and dying, grief, and death. Course content emphasizes the respectful treatment of the entire individual and the delivery of care with the love of Christ. (Elective course)

**NURS 520 Pain Management** 3 hours
This course emphasizes the development of the nurse as an advocate pertaining to pain management. Areas of study include societal bias, ethnic and gender biases related to pain management, ethical and legal considerations, and the nurse’s role in the development of a therapeutic culture for pain management. This course will establish a sound foundation for nurses to take a leadership role in pain management. (Elective course)

**NURS 521 Nursing Issues, Informatics and Technology** 3 hours
Prerequisites: NURS 500, 501 and 502; admission to the MSN program. Prerequisites: BSN, RN, or RN with bachelor degree in another discipline, NURS 225, 440, 445, 490, 491 and undergraduate Health Assessment course.

This course prepares students for the rapidly evolving world of health care by addressing topics affecting practice and issues facing future nurse leaders and educators. Changing reimbursement models and their effect on nursing practice will be discussed. Topics related to technology such as tele-health and nursing informatics will be examined. Quality improvement, patient safety, and other topics relevant to contemporary nursing will be explored.

**NURS 523 Financial and Resource Management for Nurse Leaders** 3 hours
Prerequisites: NURS 521, Admission to the MSN program
The course focuses on financial and resource management for the nurse leader. The course provides students the skills and knowledge to perform a variety of functions related to financial and resource management including budgetary functions such as operating, expense, revenue, capital, and performance budgets, planning, controlling, management of costs associated with staff/skill mix, and cost analysis. Key concepts such as strategic management, reimbursement and payor mix, forecasting economic and marketing factors are explored for decision making. Students will be required to perform financial and budgeting operations and spreadsheet analysis using Microsoft® Excel.

**NURS 524 Systems Management and Leadership for Nurse Leaders** 3 hours
Prerequisites: NURS 500, 501, 502, 503, 521, 523; admission to the MSN program
This course is designed for students who desire to develop skills in the areas of leadership and management who plan to utilize their selected area of advanced practice and knowledge as nurse leaders within healthcare organizations. Students will investigate content areas that will build knowledge and expertise in working with systems theories, high performing work teams, information systems, change theories and theories of organizational behavior. Leadership styles and innovations styles

**NURS 617 Advanced Clinical Applications for the Nurse Educator** 3 hours
Prerequisites: NURS 504, 505, 506; 521 admission to the MSN program
This course provides the student advanced health assessment skills within a selected population. Biopsychosocial, cultural, spiritual, physical, ethical concepts, and systems theory will be integrated into managing advanced health care needs of the client. Students will apply the nursing process and focus on improving patient outcomes. The theoretical framework for simulation design for nursing education, the nursing process, collaborative learning and guided reflection will be explored to create student-centered educational experiences for attainment of clinical skills and critical thinking.

An educational site affiliation agreement with a student selected approved facility is secured and a practicum contract is developed and established with an approved nurse educator preceptor prior to enrollment in this course; advanced clinical application practicum hours are initiated in NURS 617. Students must meet all pre-practicum requirements prior to enrollment in NURS 617; refer to *Graduate Nursing Handbook* for pre-practicum requirements.

**NURS 618 Nursing Education I: Teaching Strategies and Evaluation** 3 hours
Prerequisites: NURS 500, 504, 505, 506, 617; EDUC 500
Most coursework should be completed; see Nurse Educator DCP.
This course provides students with a variety of teaching strategies and evaluative approaches designed to promote a productive and effective learning environment. Selected teaching learning theories are examined and applied to the role of nurse educator and nursing education practice. Students establish nurse education practicum goals and objectives and are required to obtain a nurse educator preceptor. Practicum hours involve practical
An educational site affiliation agreement with a student selected approved facility is secured and a practicum contract is developed and established with an approved nurse leader preceptor prior to enrollment in this course, practicum hours are initiated in NURS 618. Students must meet all pre-practicum requirements prior to enrollment in NURS 618; refer to Graduate Nursing Handbook for pre-practicum requirements.

NURS 619  **Nursing Education II:** 3 hours  
**Curriculum Development**  
Prerequisites: NURS 521, NURS 618, EDUC 500  
This course provides students with the fundamental knowledge and requisite skill set needed to effectively design, develop, implement, and evaluate nursing education focused curricula. Current trends in nursing education and accreditation are discussed; philosophies, conceptual frameworks, development of learning goals and objectives are examined and applied. Practicum hours continue.

NURS 620  **Nursing Education III:** 3 hours*  
**Advanced Practicum**  
Prerequisites: NURS 500, 503, 618, 619  
This course is designed for students who elect to utilize their selected area of advanced practice knowledge and related practicum experiences by serving as nurse educators. Students are guided to continue working with preceptors to fulfill clinical and educational objectives that were developed and initiated in NURS 618. A research project that leads to the writing of a scholarly paper suitable for publication is required.  
*Students admitted in the program prior to Fall 2012, follow the prior Nurse Education track and the course/practicum hours for those students is 6 hours.

NURS 623  **Nursing Administration I:** 3 hours  
**The Role of the Nurse Administrator**  
Prerequisites: Admission to MSN program, NURS 500, 501, 502, 503, 521, 523 and BUSI 610  
The practicum course will provide the student an opportunity to explore the role of the nurse administrator within today’s health care organizations. Students will examine organizational structure, management theory, professional ethics, and policy, legal and ethical and regulatory issues as a foundation to create a culture of excellence, quality and safety. Students will examine decision making and the role of the nurse administrator within the context of political and power structures, the practice, institutional and physical environments of the organization and external factors.

An educational site affiliation agreement with a student selected approved facility is secured and a practicum contract is developed and established with an approved nurse leader preceptor prior to enrollment in this course; nursing administration/leadership practicum hours are initiated in NURS 623. Students must meet all pre-practicum requirements prior to enrollment in NURS 623; refer to Graduate Nursing Handbook for pre-practicum requirements.

NURS 624  **Nursing Administration II:** 3 hours  
**Organizational Leadership and Management**  
Prerequisites: NURS 500, 501, 502, 503, 521,523, 524, and BUSI 610  
This practicum course will provide students with an opportunity to apply theories of leadership and use of self to develop the leadership and management skills required of the nurse leader. Students will obtain knowledge, skills and abilities to lead and manage a diverse workforce in a complex healthcare environment. Particular emphasis will be on team building, managing conflict, expanding opportunities for effective communication and dealing with change. The role of the leader as a transforming influence will be integrated into the practicum experience that fosters a vision for developing innovations that support positive patient and organizational outcomes.

NURS 625  **Nursing Administration III:** 3 hours  
**Management of Resources**  
Prerequisites: Admission to the MSN program, NURS 500, 501, 502, 503, 521, 523, 623, 624 and BUSI 610.  
This practicum course will provide the student an opportunity to apply legal, regulatory and ethical considerations in the management of resources. Management of human resources will include topics such as staffing, patient/client classification analysis, staff development, professional performance appraisals, motivation, personnel policies and procedures. Principles of financial resource management will be conducted through development of budgets and reimbursement, market share analysis, cost–benefit analysis and other operations will be managed. Students will be required to perform spread sheet and other budgetary and financial operations in Microsoft ®Excel.

NURS 626  **Nursing Administration IV:** 3 hours  
**Nursing Administration Capstone**  
Prerequisites: Enrollment in the MSN program, NURS 500, 501, 502, 503, 521, 523, 524, 623, 624 and 625; BUSI 610.  
This practicum course provides students an opportunity to demonstrate competencies in key elements of the Nurse Administrator role and apply the advanced practice role to a variety of professional practice settings. Students will integrate standards of professional nursing performance, ethical, legal and regulatory compliance to practice during a capstone project and experience.

NURS 668  **Health/Wellness Capstone Project** 3 hours  
Prerequisites: NURS 501, 503, 519. Students must be in the final semester of their Health Services degree program.  
This capstone course is designed for health/wellness majors who are in the last semester of their Health Services graduate degree program. With guidance from the course professor, students will develop a health-oriented educational program, based on current research.

**OLD TESTAMENT BIBLICAL STUDIES**

OBST 510  **Old Testament Introduction** 3 hours  
Deals with the two major subdivisions of OTI: (1) general introduction which involves the matters of text, canon, and the particular question of the date and authorship of the Pentateuch; and (2) special introduction relating to the treatment of the individual books of the Old Testament one-by-one, giving an account of authorship, date, purpose, and integrity. The goal of the course is to provide a basis for an introduction to the tools used in the Old Testament materials in their historical and theological context.

OBST 515  **Old Testament Orientation I** 3 hours  
An examination of the current status of research in studies relative to the Pentateuch and Historical Books. Special attention will be given to biblical introduction, hermeneutics, and the acquiring of a strategic grasp of the historical setting, literary genres, and structure of each book, as well as areas of particular critical concern.

OBST 520  **Old Testament Orientation II** 3 hours  
An examination of the current status of research in studies relative to the poetic and prophetic books. Special attention will be given to biblical introduction, hermeneutics, and the acquiring of a strategic grasp of the historical setting, literary genres, and structure of each book, as well as areas of particular critical concern.

OBST 650  **Genesis** 3 hours  
An examination of Genesis with particular emphasis on the major themes and events: creation, flood, patriarchal narratives,
and the Abrahamic Covenant. Attention will be given to significant historical and archaeological details relative to the cultural milieu as well as to crucial theological concepts found in key chapters in the book.

**OBST 655 Joshua-Kings** 3 hours
A survey of the historical books of the Old Testament with a brief special introduction to each, followed by a detailed study of the history of Israel from the era of conquest to the era of restoration. Assigned work in the biblical materials.

**OBST 659 The Poetry of the Old Testament** 3 hours
A survey of the historical background, nature, and purpose of divine revelation in the poetic literature of the Old Testament. An analysis of the form and content of the poetic books of the Old Testament: Job through Song of Solomon, and Lamentations.

**OBST 660 Psalms** 3 hours
An in-depth study of representative types of psalmic materials. Attention is given to questions of historical setting and literary form as they relate to major religious ideas and teachings.

**OBST 661 Isaiah** 3 hours
Careful attention is given to the special introductory aspects of the book: 1) unity, authorship, date; 2) historical background; 3) themes, motifs, or emphasis; 4) purpose(s); and 5) literary features. A detailed exposition of the major portions of the text will be presented, especially the Messianic sections.

**OBST 662 Jeremiah and Ezekiel** 3 hours
A detailed investigation of two of Judah’s great major prophets in the late kingdom and exilic periods, with special emphasis on their historical setting and literary compilation.

**OBST 663 Daniel** 3 hours
An intensive study of the book of Daniel. Attention will be given to the historical setting, questions of date and authorship, the nature of Hebrew prophecy, parallel eschatological passages, and basic teachings. The best critical literature will be utilized.

**OBST 664 Pre-Exilic Minor Prophets** 3 hours
An examination of Israel’s prophets before the fall of Jerusalem in 586 B.C. Attention is given to their historic setting as well as to their message and theological relevance.

**OBST 695/ Directed Research in Old Testament Biblical Studies** 1 to 3 hours
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of Old Testament.

**OBST 697/ Seminar in Old Testament Language** 3 hours
Prerequisite: OTCL 520
A study of Hebrew tools and syntactical principles that will serve as guides to sound exegetical procedure.

**OTCL 650 Hebrew Exegetical Method** 3 hours
An in-depth study of representative types of psalmic materials. Attention is given to questions of historical setting and literary form as they relate to major religious ideas and teachings.

**OTCL 660 Aramaic** 3 hours
The development of exegetical principles (including text critical, grammatical, historical, and theological factors) and their application to selected readings from the Hebrew Old Testament.

**OTCL 665 Directed Research in Hebrew** 1 to 3 hours
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of Hebrew.

**OTCL 697/ Seminar in Old Testament Language** 1 to 3 hours
An intensive study in a distinctive language related to the Hebrew Old Testament. This course will vary considerably in approach and course content.

**PASTORAL COUNSELING / COUNSELING**

**PACO 500 Introduction to Pastoral Counseling** 3 hours
Introduces students to a model for short-term counseling that incorporates knowledge of and practice in facilitation skills, cognitive behavioral approaches, and biblical teaching.

**PACO 504 Multicultural Issues in Pastoral Counseling** 3 hours
This course focuses on the contribution of ethnic background to family makeup and functioning. Major ethnic minorities are studied along with the pastoral counseling approaches appropriate to each.

**PACO 506 Integration of Psychology and Theology** 3 hours
This course prepares students to counsel with a variety of religious clients, particularly religious clients who would define themselves as evangelical Christians. The course provides a systematic overview of Christian doctrines, a discussion of various theological viewpoints regarding those doctrines, and an examination of how psychological and theological concepts relate to each other.

**PACO 507 Theology and Spirituality in Counseling** 3 hours
An examination of the content, comprehensiveness, and validity of several counseling theories that have been developed by prominent Christian counselors.

**PACO 509 Spiritual Formation in Pastoral Counseling** 3 hours
This course prepares students to counsel with a variety of religious clients, particularly religious clients who would define themselves as evangelical Christians. The course provides a systematic overview of Christian doctrines, a discussion of various theological viewpoints regarding those doctrines, and an
Counseling theories and practices for working with adolescents are emphasizing family, social, spiritual/moral, and physical issues. This course examines the transitions of adolescence in the field of counseling when addressing healthy sexuality. Awareness, knowledge, and skills regarding the broad range of issues in the field of counseling when addressing healthy sexuality. This course introduces students to a variety of approaches that have been developed for thorough premarital counseling. The course also teaches students a conceptual model for understanding the variety of ways marriages can become dysfunctional, and introduces them to short-term methods that can be used when those kinds of problems develop. (Formerly PACO 610)

PACO 604 Crisis and Brief Therapy 3 hours

This course examines the most common problems women suffer, societal attitude, and family structure are examined. This course offers student participation in a pastoral counseling experience under supervision in an approved setting along with supervision by a university faculty member.

PACO 615 Marriage and Family Counseling 3 hours

The consideration of the dynamics of marriage and family relationships is given. Emphasis is on understanding the structure and function of marriage, the various aspects of the marital relationship, family systems and ways the counselor may approach marriage and family counseling as a creative, preventative, and healing ministry.

PACO 617 Theories and Techniques in Pastoral Counseling 3 hours

An intensive pastoral counseling experience designed to enhance self-awareness, promote personality exploration and provide case discussion and analysis fundamentals of the therapeutic relationship and essential skills are examined.

PACO 620 Counseling the Adolescent and Their Families 3 hours

This course examines the transitions of adolescence emphasizing family, social, spiritual/moral, and physical issues. Counseling theories and practices for working with adolescents are explored. Opportunities for application of theory are provided.

PACO 622 Counseling the Child and Adolescent 3 hours

The developmental and psychological needs and problems of children are examined. Additionally, this course examines the transitions of adolescence emphasizing family, social, spiritual/moral, and physical issues. Pastoral counseling theories and practices for working with children and adolescents are explored.

PACO 625 Healthy Sexuality 3 hours

This course introduces students to a research informed biblical paradigm for healthy sexuality. It will increase their awareness, knowledge, and skills regarding the broad range of issues in the field of counseling when addressing healthy sexuality.

PACO 630 Gerontology and Counseling 3 hours

Prerequisites: COUN 501, 502 and 504

This course acquaints the counselor with the issues and problems unique to the elderly in American society. Topics such as suffering, societal attitude, and family structure are examined.

PACO 687 Counseling Women 3 hours

This course examines the most common problems women bring to counseling, including both developmental and situational crises. It explores biblical perspectives and the most effective treatments for these situations.

PACO 695 Directed Research in Pastoral Counseling 1 to 6 hours

Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of counseling.

PACO 697 Seminar in Pastoral Counseling 1 to 6 hours

An intensive study in a specific subject of counseling. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

PACO 699 Pastoral Counseling Internship 6 hours

Prerequisites: PACO 500, 504, 506, 509, 603, 604, 615, and 617

This course offers student participation in a pastoral counseling experience under supervision in an approved setting along with supervision by a university faculty member.

PACO 989 Dissertation Proposal and Research 6 hours

Preparation for research and writing of the Dissertation.

PACO 990 Dissertation Defense 3 hours

PUBLIC ADMINISTRATION

PADM 501 Fundamentals of Public Administration 3 hours

This course serves as an introduction to the discipline of public administration. This class explores the various theories and practices that have led to, and continue to dominate the profession and study of public administration. The major topics of interest that will be discussed in this class include the politics of government bureaucracy, managing and leading public organizations, the core functions of government administration such as budgeting, public policy implementation and human resources management, and current trends emerging from the 21st century that are directing and influencing public administration.

PADM 530 Politics, Strategies, and Initiatives of Community Economic Development 3 hours

This course will provide an overview of theoretical and practical approaches to community economic development.

PADM 550 Public Policy Analysis 3 hours

This course will examine the manner in which various worldviews affect American Public Policy, with particular emphasis on the contrast between the Judeo-Christian worldview and secular humanism, Marxism/Leninism, and Islamic Fundamentalism.

PHILOSOPHY

PHIL 550 Introduction to Philosophy of Religion 3 hours

This course will acquaint the student with the central issues in the philosophy of religion. These include topics such as the status of revelation, the existence of God, the problem of evil, and religious language.

PHIL 565 Modern Philosophy 3 hours

Prerequisite: Graduate Standing

This course provides an overview of ideas, concepts, problems, movements, and individuals in the various phases of the history of modern philosophy. Attention is paid to primary texts and classical and contemporary secondary literature.

PHIL 575 Contemporary Philosophy 3 hours

Prerequisite: Graduate Standing

This course focuses on topics, movements, and specific individuals in the field of philosophy from the twentieth century to the present. Special emphasis is placed on the critical evaluation of recent articles and/or monographs.

PHIL 597 Seminar in Philosophy 1 to 3 hours

PHIL 605 The Existence of God 3 hours

An investigation and critique of the major arguments for God’s existence from Plato to the present, and a discussion of their relation to theology and in particular, God’s attributes.

PHIL 615 The Problem of Evil 3 hours

An examination of how the problem of evil arises along with some of the major historical and contemporary solutions. The
course attempts to evaluate the current status of the debate and to construct a theodicy which is both theoretically and philosophically acceptable.

**PHIL 620  Philosophy of Language  3 hours**
A course designed to acquaint the student with the philosophical debate over the uses, methods, and structures of verbal and textual language, with special emphasis on the meaningfulness and factual significance of theological discourse. Primary focus will be the debate in contemporary discussions.

**PHIL 625  Classic and Religious Epistemology  3 hours**
This course investigates and critiques the major philosophical explanations of knowledge and their specific application to God, revelation, and religious experience.

**PHIL 680  Research Methods  3 hours**
Bibliography and thesis research. Emphasis will be given to the formulation of the topic and thesis proposal.

**PHIL 689  Thesis Project Proposal and Research  3 hours**
**PHIL 690  Thesis Defense  3 hours**
**PHIL 695/  Directed Research in Philosophy  1 to 3 hours**
**PHIL 995**
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of philosophy.

**PHIL 697/  Seminar in Philosophy  3 hours**
An intensive study in a specific subject of philosophy. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

**PASTORAL LEADERSHIP**

**PLED 910  Principles and Practices of Prayer  3 hours**
A study in the various aspects of Christian prayer, 52 Ways to Pray, and of the biblical and theological basis of prayer as reflected in Scriptures. The course includes a basic introduction to the various ministries and principles using prayer in a local church.

**PLED 961  Contemporary Ethical Problems in Ministry  3 hours**
A study of the basis for making decisions that have ethical aspects and of specific ethical problems encountered in the pastoral ministry.

**PLED 969  Current Legal Matters Confronting the Pastor  3 hours**
An exploration of common law, statutory, regulatory and constitutional requirements, and restrictions for ministries. Significant issues involving such critical areas as contracts, torts, taxation, and governmental regulations will be discussed as they affect religious freedom.

**PLED 970  Pastoral Leadership  3 hours**
An advanced study of the personal leadership functions of the pastor, Planning, organizing, guiding, staffing, and controlling are studied and applied to the work of the pastor. Attention is focused on such topics as conflict management, decision-making, long-range planning, motivation, and interpersonal relationships.

**PLED 995/  Directed Research  1 to 3 hours**
**PLED 997/  Seminar in Pastoral Ministries  1 to 3 hours**
An intensive study in a specific subject of pastoral ministry. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

**PLED 998  Practicum in Pastoral Leadership  1 to 3 hours**
A practical field experience for international students in pastoral leadership under the supervision of an approved mentor.

**PUBLIC POLICY – GOVERNMENT**

**PPOG 500  Introduction to Writing, Research and Turabian**
3 hours
This course will provide an overview of current research techniques in the field of public policy. Students will also hone and apply professional writing skills by completing a final research paper fully incorporating techniques as outlined by Turabian.

**PPOG 502  Economics and Public Policy  3 hours**
This course will study markets and market failure, the effects of Public Policy on economics, the effects of economics on Public Policy, and the role of government in economic issues particularly in the areas of trade, enterprise, debt and taxation, from a biblical worldview. The class will emphasize the Judeo-Christian foundations and principles of economic activity.

**PPOG 503  Political Philosophy  3 hours**
This course studies the most influential political philosophers who substantially influence the Western political and legal thought processes, for better or worse, from ancient Greece, through Western European development and the American Founding era to the modern era.

**PPOG 504  Leadership, Statesmanship, and Governance  3 hours**
This course will provide an examination of the fundamentals and characteristics of diligent, principled-based servant leadership from a Judeo-Christian perspective. This course will be as practical as it is philosophical.

**PPOG 506  Introduction to Geopolitics and International Diplomacy  3 hours**
Prerequisites: PPOL 501, PPOG 502, PPOG 503 are strongly encouraged, but not required

Introduction to Geopolitics and International Diplomacy will provide a Judeo-Christian perspective on international affairs; American foreign policy; international governments, groups, organizations and coalitions; sovereignty issues; the influence of Christianity and competing worldviews on the changing global arena; and the role of America in the world.

**PPOG 595  Directed Readings in Public Policy  3 hours**
This course will allow a student to work individually with a professor to do extra readings on a specific topic related to Public Policy. This course will be practical as it is philosophical.

**PPOG 597  Special Topics in Public Policy  3 hours**
This course is a one-on-one study directed by the professor that involves specialized readings pertaining to Public Policy.

**PPOG 624  Presidential Leadership  3 hours**
Presidential Leadership is a course studying the role, powers, dynamics, and impact of the American presidency. The course will analyze the effects of the worldview, philosophies, and personal experience of the President as well as methods, strategies, and tactics that Presidents employ in shaping public policy, structuring the court, and communicating with and persuading the American people. This course is a one-on-one study directed by the professor that involves specialized readings pertaining to Public Policy.

**PPOG 635  Speech Writing for Candidates and Officeholders  3 hours**
Speech Writing for Candidates and Officeholders is a research and writing course instructing students in the drafting of comments, sound bites, and full campaign and policy speeches for use by candidates and office holders.

**PPOG 640  Middle East Laws and Policy  3 hours**
Middle East Laws and Policy provides an introduction to and survey of the legal, political, legislative, and judicial systems of the Middle East. The course will analyze the political parties that wield power, the ideologies that drive them, the policies they
produce, and the impact of those policies both in the Middle East and abroad.

PPOG 641 U.S. Middle East Foreign Policy 3 hours

U.S. Middle East Foreign Policy will build upon PPOG 640, providing a detailed analysis of the foundations, motivations, formation and impact of U.S. Foreign Policy in the Middle East. The course will study the history and status of U.S.-Israeli relations, the substance of U.S. foreign policy, and the mechanics of how that policy is communicated, negotiated and carried out.

PUBLIC POLICY – LAW

PPOL 501 Foundations of American Governance: An Introduction to Public Policy 3 hours

This course provides a broad study of the philosophical, intellectual, political, and cultural influences on Western Society and examines the manner in which those influences have been and are being reflected in American Public Policy. More specifically, it will examine the manner in which various worldviews affect American Public Policy, with particular emphasis on the contrast between the Judeo-Christian worldview and Secular Humanism, Marxism/Leninism, and Islamic Fundamentalism.

PPOL 505 Applied Public Policy Research Methods 3 hours

Prerequisites: PPOL 501, PPOG 502, PPOG 503 are strongly encouraged, but not required.

This course will study research methods, research strategies, and statistical analysis skills necessary to both produce and critically analyze research reports and data compilations used in forming public policy.

PPOL 630 Campaign Tactics, Strategies, and Management 3 hours

Campaign Tactics, Strategies, and Management will provide both case studies and practical instruction in the art and science of starting, running and succeeding in political campaigns. The class will include expert guest lectures on a variety of topics and will provide a well-rounded overview and practical framework for the potential candidate, campaign manager, campaign counsel, and student of the electoral process alike.

PPOL 631 Message, Media and Political Communication 3 hours

Message, Media and Political Communications provides an in-depth analysis of the history, means, methods, and strategies of crafting messages and communicating with and persuading constituent groups and the public at large through various media. Topics covered will include, among others, writing and creation of radio and television issue ads, radio and television campaign ads, public service announcements, internet video, screenplays and film. The course will provide an historical overview of the use of radio, television and film in shaping cultural and political thought, provide case studies and provide practical instruction in creating and editing edge formats, media and techniques by experts in this genre of political communication.

PPOL 650 International Law, Policy, and Politics 3 hours

International Law, Policy, and Politics will provide an introduction and overview of the dynamic interplay between peoples, nations, governments and international organizations. This course introduces the student to both the history and the current status of international relationships including the rise and impact of globalism, the global influences of radical Islam, and the shifting influences and power of nations.

PPOL 652 U.S. Foreign Policy and Sovereignty Issues 3 hours

US Foreign Policy and Sovereignty Issues specifically analyzes the history and current status of United States foreign policy, particularly as it affects American Sovereignty and the health, welfare, and protection of American citizens.

RESEARCH METHODS AND TEACHING

RTCH 680 Research Methods 3 hours

Bibliography and thesis research. Emphasis will be given to the formulation of the topic and thesis proposal. (Formerly THEO 680)

RTCH 900 Research Methods and Teaching in Christian Higher Education 3 hours

This course guides the student in the use of library materials, computerized databases, bibliographic resources as well as research strategies, dissertation topic selection, and familiarization with form and style for research papers and dissertations. Students will also be introduced to the processes involved in syllabus development, lesson planning, and evaluation of student progress for both live instruction and the distance learning environment.

SEMINARY

SEMI 500 Introduction to Seminary Studies 3 hours

This course is an introduction to the skills necessary for competent graduate work. These skills include theological and professional library competency, the use of electronic research media, the execution of research design, and graduate writing development. The course also equips the student for success in seminary studies as it relates to seminary culture, spiritual formation, balancing education with private life responsibilities, and avoiding burnout.

SPORT MANAGEMENT

SMGT 501 Social Issues in Sport Management 3 hours

This course will examine the social institution of sport and its consequences for the North American society; the social organization from play to professional sport; violence and discrimination; women and ethnic minorities in sport; and the socialization implications from participation in sports.

SMGT 502 Sport Marketing and Public Relations 3 hours

This course is an examination of principles of marketing, promotion, sponsorship, public relations and licensing as it applies to the sport industry.

SMGT 503 Ethics in Sport 3 hours

This course offers an introduction to ethics within the sporting context. The values promoted within sport will be examined along with common ethical dilemmas faced by those involved in sport. The course will cover issues ranging from fair play to sportsmanship to Title IX and drug use for performance enhancement.

SMGT 504 Foundations of Sport Ministry 3 hours

This course will investigate the historical foundations and the current development, operation, and biblical justifications for sport ministry programs within church and parachurch organizations.

SMGT 505 Legal Issues in Sport 3 hours

This course provides an examination of risk management and the current legal principles which affect sport and recreation organizations.

SMGT 506 Economics and Financial Management of Sport 3 hours

This course provides a comprehensive synopsis of the application of economics and financial management used in the sport organization decision making context from both a macro and micro level.

SMGT 611 Foundations of Outdoor Adventure Sport 3 hours

This course will provide an in-depth examination of the philosophical, ethical, ecological, and cultural foundations of outdoor recreation and adventure sport. The emphasis is on studying the interaction of the participant in the experiential environment as it relates to the complex challenges faced by
management professionals working in public, commercial and not-for-profit sport and recreation delivery systems.

**SMGT 612 Outdoor Adventure Programming 3 hours**

This course offers a consideration of the history, theory, design and management, as well as current issues and trends in outdoor and adventure-based programs. Special attention will be given to developing an understanding of principles and methodologies of outdoor curricula, as well as implementation, risk management, and group dynamics in outdoor programs.

**SMGT 613 Leadership and Administration of Outdoor Adventure Sport 3 hours**

This course is a critical analysis of the historic development, current status, and changing patterns of public policy in outdoor recreation, adventure sport and eco-tourism. A majority of the course will focus on leadership and strategic planning relating to land use and community engagement for outdoor organizations.

**SMGT 631 Sport Event and Facility Management 3 hours**

This course will examine the current research related to planning, funding, and operating sporting events and sport/recreation facilities.

**SMGT 632 Sport Development and Sales 3 hours**

This course will provide practical professional sales techniques needed to form a framework for strategic account management. Subsequently, the dynamics associated with building and fostering relationships necessary for a vibrant development office will be thoroughly examined.

**SMGT 633 Management and Leadership in Sport Organizations 3 hours**

This course will provide application for the development of skills necessary to be an effective and efficient leader regarding communication, motivation and corporate decision making. The role of human resources and leadership theory in an atmosphere of complexity and diversity will be explored.

**SMGT 689 Thesis Proposal and Research 3 hours**

Prerequisite: Successfully pass the Comprehensive Examination.

This course is designed to help students complete their M.S. thesis. It is expected that research for the thesis project will be relevant to the student’s specialization area and will make an academic contribution to the literature in Sport Management.

**SMGT 690 Thesis Defense 3 hours**

Prerequisites: Successfully pass the Comprehensive Examination; consent of instructor.

Intended to demonstrate a student’s ability to carry out original research. Thesis may be designed to answer practical research questions, theoretical, or ethical issues of interest to scholars and professionals in the sport management field. Credit is not awarded until the thesis has been accepted.

**SMGT 699 Internship 6 hours**

Prerequisites: 21 hours completed; consent of instructor; successfully pass the Comprehensive Examination.

Placement with a sport or recreation management organization for a controlled learning experience with the student’s career specialization area. A minimum of 400 hours are required at an approved internship site.

**ADDICTIONS AND RECOVERY**

**SUBS 505 Addictions and the Recovery Process 3 hours**

This course includes a thorough examination of the theoretical models of addiction with an introduction to the neurobiology of addiction while exploring the addiction cycle, the evaluation and treatment of addictions, the trauma that occurs with addictions, and intervention planning. In addition, the student will learn about the pharmacology of drugs.

**SUBS 606 Biological Aspects of Addiction and Recovery 3 hours**

Substance abuse and addictive behaviors have effects on the brain and the rest of the human body. This course focuses on biological aspects of addiction including brain anatomy, neurotransmitters and other brain chemicals, predisposing biological factors, and physiological effects. These biological aspects are reviewed for each of the primary classifications of drugs of abuse and key addictive behaviors. Biological aspects of medical approaches to treatment and recovery are also considered.

**SUBS 607 Treatment and the Recovery Process 3 hours**

Prerequisite: SUBS 505

This course includes a thorough examination of the treatment models of addiction, recovery, and relapse. Students will explore the treatment outcome research, begin treatment planning, and gain a working understanding of the culture of addiction and recovery. This is in essence an experiential class, with a combination of reading, exercises, and hands on experience in the recovery area.

**SUBS 608 Diagnosis and Treatment of Sexual Addiction 3 hours**

This course includes a thorough examination of sexual addiction including the definition, neurobiology, etiology, diagnosis and treatment. Both male and female sexual addiction will be explored. Topics related to sexual addiction including marital affairs, pornography, homosexuality and lesbianism will also be covered. A biblical understanding and approach to treatment will be integrated into the course.

**SUBS 609 Healthy Sexuality 3 hours**

This course provides a foundational understanding of healthy sexuality based on a psychological and Scriptural foundation. Special attention is given to foundations of sexual development, sexual enrichment, challenges, brokenness, and controversial issues surrounding healthy sexuality.

**THEOLOGICAL ENGLISH FOR KOREAN STUDENTS**

**THEK 500 English Communication Skills 3 hours**

The course is designed for Korean students who have previously studied English, but desire to attain higher levels of fluency and greater mastery of English structure. English communication is a necessary skill for students to perform in the seminary classes. This, this course will assist students in developing the four language skills- listening, speaking, reading, and writing. The course incorporates the use of a wide variety of exercise materials and covers a broad range of goals, which include mastering sentence structures, understanding and minimizing grammatical errors, and ultimately producing fluency in communication.

**THEK 501 English Writing Skills 3 hours**

This course is designed for Korean students whose native language is other than English. Students will learn effective writing techniques in a workshop setting. This course will introduce the basics of academic writing including grammar and syntax, and students will practice writing a variety of academic assignments. The course is designed to improve qualities of students’ academic writing through plan, draft, and revision.

**THEK 502 English Reading Skills I 3 hours**

This course is designed for Korean students who need to improve their English knowledge and skills. As the first two courses on reading comprehensions, it will build student’s vocabularies, idioms, grammar, and sentence patterns. The technique of diagramming sentences will also be introduced in order to aid students’ grasp of the reading material. Daily exercise in English will be emphasized throughout the course.
THEK 503  English Reading Skills II  3 hours
Prerequisite: THEK 502 and either THEK 500 or 501
This course purposes to help Korean students who desire to let
students practice their reading and comprehension skills, it will
continue to enhance students’ ability to comprehend the reading
material. Grammar and syntax will be reviewed when necessary.
Some theology and ministry related articles will be used to get
students acquainted with theological, pastoral, and ministerial
vocabularies and to raise the quality of students’ seminar study
overall.

THEOLOGY
THEO 510  Survey of Theology  3 hours
A foundational study of the basic disciplines of theology. The
following theological disciplines will be examined: biblical,
 systematic, historical, dogmatic, and contemporary theologies.
THEO 525  Systematic Theology I  3 hours
A course beginning the study of systematic theology with
special attention given to prolegomena the doctrines of Scripture,
God, angels, humanity and sin.
THEO 530  Systematic Theology II  3 hours
A course completing the study of systematic theology with
special attention given to the doctrines of the person and work
of Christ, the Holy Spirit, salvation, the church, and last things. Such
issues as nature and extent of salvation, the origin, nature and future
of the church, and the eternal state are explored.
THEO 601  Patristic and Medieval Christian Thought  3 hours
Prerequisite: THEO 525 or THEO 530
A study of the early development of Christian ideas from their
background in the Greco-Roman world, Judaism, and the
Scriptures, through the apostolic fathers, the apologists, and the
early struggles toward doctrinal clarity and purity. In the latter half
of the course, attention will be given to the establishment of papal
supremacy, the rise and subsequent decline of the scholastic
Christianity, and the conceptual factors leading toward the
Renaissance and Reformation. (Formerly THEO 501)
THEO 602  Renaissance and Reformation
Christian Thought
Prerequisite: THEO 525 or THEO 530
A study of the renewal of cultural and intellectual activity in
Europe from the later Middle Ages through the Renaissance,
Protestant Reformation, Roman Catholic Counter Reformation, rise of
capitalism, scientific revolution, and the Enlightenment.
(Formerly THEO 502)
THEO 603  Modern and Contemporary Christian
Thought
A study of thought from Enlightenment trends to contemporary
theological and philosophical developments. The latter subject
includes Nineteenth Century liberalism, Twentieth Century new-
orthodoxy, existentialism, and post-existential trends such as secular,
liberation, and hope theologies. Attention is also given to recent
philosophical movements such as logical positivism, linguistic
analysis, and process thought. The course stresses the history of
major ideas, the system of formative scholars, and the conservative
alternative. (Formerly THEO 503) (Residential Requirement)
THEO 605  Theology of Global Engagement  3 hours
This course explores a biblical foundation and theology for
Christian mission. Beginning with a rigorous interaction with the
Old and New Testaments, the key aspects of mission theology will
be explored as well as how theology of mission relates to other key
themes in theology. The seminar will also consider how theology
of mission affects mission practice.
THEO 610  Biblical Theology  3 hours
Residential Requirement
A study of the nature, history and current trends in biblical
theology. Each semester there will be a special focus given to
specific areas in Old Testament biblical theology or New
Testament Biblical theology.
THEO 620  Ecclesiology  3 hours
Prerequisite: THEO 530
This course is a study of the origin, nature, purpose, mission,
polity, and ministry of the church; a major emphasis will be on
Baptist ecclesiology.
THEO 626  Doctrine of God  3 hours
Prerequisite: THEO 525
A study of the existence, nature, and attributes of the triune
God. Contains a study of such doctrines as the decree of God,
Creation, the providence of God, and the doctrine of the Trinity.
THEO 630  Eschatology  3 hours
Prerequisite: THEO 530
A discussion of several issues challenging the church today in
relation to dispensational hermeneutics, the rapture, the tribulation,
the millennial kingdom, the future of the church, and the nations,
as well as recent attempts to coordinate Bible prophecy with
current events.
THEO 635  Contemporary Theological Issues  3 hours
Prerequisite: THEO 525 or THEO 530
Designed to isolate and discuss major theological issues
within the various major heads of systematic theology. Specific
problems to be discussed will vary with the discretion of the
professor, but issues such as free will and determinism, the
nature of man, and the rapture of the Church are indicative of the
kinds of issues to be discussed.
THEO 641  Advanced Bibliology  3 hours
Prerequisite: THEO 525
A detailed study of the whole area of Bibliology. Special
emphasis will be placed on contemporary conceptions of such
doctrines as Revelation and Inspiration. An in-depth analysis of the
contemporary debate over the inerrancy and authority of Scripture
will be included.
THEO 642  Advanced Christology  3 hours
Prerequisite: THEO 530
A detailed examination of the Person, nature, and works of
Jesus Christ. Focus will be not only on traditional issues in
Christology, but also on contemporary discussions in the field,
both within orthodoxy and outside it.
THEO 644  Johannine Theology  3 hours
Prerequisite: THEO 610; offered to M.A. and Th.M. students
or by permission of instructor and advisor
A course focusing on the unique contributions of John to each
of the major areas of history, symbolism, language and journalistic
style of development. From the course, the student will correlate
the unique Johannine principles of theologizing and hermeneutics,
as well as the particular contributions John makes to New
Testament theology.
THEO 650  Ethics and Christian Ministry  3 hours
Prerequisite: THEO 525 or THEO 530
A study of the methodology and practice of biblical ethics as
applied to such issues as abortion, euthanasia, in-vitro fertilization,
capital punishment, government, war, race relations, marriage,
divorce, personal and ecclesiastical separation, and worldly
amusements.
THEO 654  Pneumatology  3 hours
Prerequisite: THEO 530
A comprehensive study of the Person and work of the Holy
Spirit. The activities of the Holy Spirit are traced through the Old
and New Testaments, with special attention to His ministry to
Christ, to the Church, and to the individual Christian.
THEO 670  Liberation Theologies  3 hours
   This course examines various theologies of liberation, such as Latin American, African-American, feminist, womanist, LBGT, and ecological. Special focus will be given to the contextual development of theologies of liberation, including the key events, and personalities, as well as an assessment of their religious beliefs in light of orthodox Christian theology.

THEO 675  Contextualization and Global Theology  3 hours
   This course considers the process of communicating a Christian worldview in a manner that is faithful to Scriptures and relevant to the world’s cultures. In part, this involves the process of exegeting or probing culture for spiritual themes. In addition, this course explores the process of doing theology in a global context. (Formerly ICST 675)

THEO 678  Western and New Religions  3 hours
   The history, doctrines, and present state of the major cults such as Mormonism, Christian Science, Jehovah’s Witnesses and Seventh Day Adventism. The course will also include a study of the Occult Movement. Emphasis is placed on the errors of these groups and on methods and materials for confronting them effectively.

THEO 679  Theology Capstone  3 hours
   Prerequisite THEO 603 and THEO 610
   This theology capstone course is for the Master of Theology student who has completed at least 24 hours toward the degree. This course is to demonstrate scholarship and contribute to the general knowledge in a specified field of theology. The approved topic must be related to the student’s chosen area of study in the Master of Theology program.

THEO 695  Directed Research in Theology  1 to 3 hours
   Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of theology.

THEO 697  Seminar in Theological Studies  3 hours
   An intensive study in a specific subject of theology. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

THEO 900  Seminar in Theological Method  3 hours
   Analyzes theological methods in various theological traditions and persuasions. Different types of biblical, systematic, and contemporary theologies will be scrutinized. Particular attention will be given to the significance of theological sources including revelation, tradition, and culture and to their role in theology.

THEO 901  Contemporary Issues in the Doctrine of God  3 hours
   A Seminar on the Doctrine of God with special attention to modern issues on the topic, such as Open Theism, the know ability of truths about God, proper basicty and the justification of God’s existence, and the problem of evil.

THEO 904  Bibliology  3 hours
   An examination of the doctrine of scripture with attention to its inerrancy, and inspiration, along with a consideration of the matter of inscripturated revelation and the nature of religious language.

THEO 905  Christology in Contemporary Theological Perspective  3 hours
   A study of recent trends in Christological method and understanding including process christologies, the Jesus Seminar, and the “new search” for the historical Jesus.

THEO 908  Reading Seminar in Systematic Theology  3 hours
   The purpose of this reading seminar is to provide a base-line of readings in systematic theology focusing on reading classic texts significant to or exemplary of systematic theology. Students will read about thirty books and treatises, reading both scholarly and popular work throughout the history of the church. Students will evaluate, critique, and write critical reviews of assigned works evaluating, comparing and synthesizing their respective contribution to the development of the discipline and relation to contemporary evangelical theological concerns.

THEO 945/  Seminar in Modern Theologies and CHHI 945  Theologians  3 hours
   This seminar focuses on the work of select theologians and theological movements since the 18th Century. This seminar may be repeated as subject matter varies.

THEO 946  Contemporary Theology  3 hours
   An examination and critical analysis of theologians and theological movements since 1945. Topics include Liberation and Feminist Theologies as well as Open Theism, and the work of Paul Tillich, Jurgen Moltmann, John A. T. Robinson, and Harvey Cox. This seminar focuses on the work of select theologians and theological movements since the eighteenth century. This seminar may be repeated as subject matter varies. This seminar will focus on the Twentieth and early Twenty-first Centuries.

THEO 995  Directed Research in Theology  1 to 3 hours
   Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of theology.

THEO 997  Seminar in Theological Studies  3 hours

THESIS

THES 689  Thesis Project Proposal and Research  3 hours
   (Formerly THEO 689)

THES 690  Thesis Defense  3 hours
   Prerequisite: RTCG 680 (Formerly THEO 690)

TOURISM

TOUR 601  Current Issues and Theories for Hospitality and Tourism Management  3 hours
   This course will explore the various issues faced by hospitality and tourism organizations. Current research designs and methodologies related to hospitality and tourism will be examined.

TOUR 602  Hospitality and Tourism Marketing Strategy  3 hours
   This course offers an examination of the marketing process as applied to hospitality and tourism management organizations. Attention is given to the role of marketing as part of a travel and tourism organization’s strategic plans.

TOUR 603  Sport and Event Tourism Planning And Impacts  3 hours
   This course is an investigation into the planning process for special events and sport tourism. Potential economic, social, and environmental impacts of events are examined as they apply to the various tourism and event stakeholders.

WOMEN’S MINISTRY

WMIN 500  Introduction to Ministry for Women  3 hours
   This course presents an introduction for women’s ministry and for women in ministry. It will introduce students to the topics of ministry calling, preparation for ministry, the place of women in ministry, working with men in ministry settings, and the balance between ministry and family responsibilities.

WMIN 520  Biblical and Theological Foundations of Women in Ministry  3 hours
   This course examines the biblical and theological foundations of women in ministry. Particular attention will be given to the biblical passages dealing with women in leadership positions and the theological discussions surrounding women in ministry.
<table>
<thead>
<tr>
<th>COURSES OF INSTRUCTION – GRADUATE PROGRAMS</th>
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<tbody>
<tr>
<td><strong>WORSHIP MUSIC</strong></td>
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<tr>
<td>WMUS 515  <em>Graduate Conducting for the</em></td>
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<tr>
<td><em>Worship Leader</em></td>
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<td>3 hours</td>
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<tr>
<td>Prerequisite: Completion of an undergraduate course in conducting.</td>
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<tr>
<td>Intermediate and advanced instruction in conducting techniques for worship leaders in traditional and non-traditional worship settings. Knowledge and skill areas stressed are a review of conducting gestures and patterns; advanced score interpretation, rehearsal management and technique, special problems in vocal and instrumental situations.</td>
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<tr>
<td>WMUS 524  <em>Analytical Techniques for the</em></td>
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<td><em>Worship Leader</em></td>
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<td>3 hours</td>
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<tr>
<td>This course is a foundational course for graduate contemporary music theory practices. The study includes a thorough investigation of jazz and extended harmonies used in contemporary worship music. Worship students continue to learn and apply analytical technique to various music styles. Melodic concepts and music form are explored in the literature from historical music periods and compared to present worship music literature and practice. Principles of harmonic function are taught and applied to representative worship literature forms.</td>
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<tr>
<td>WMUS 525  <em>Advanced Contemporary</em></td>
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<tr>
<td><em>Arranging Techniques for Worship</em></td>
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<td>3 hours</td>
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<tr>
<td>This course is designed to teach and develop advanced skills as an arranger of vocal and instrumental ensembles. Chord chart writing and arranging techniques relevant to the rhythm section (keyboards, bass, guitar, drums, and percussion) and contemporary rhythm idioms will be explained and studied. Students will be expected to demonstrate skill in scoring for praise bands, orchestras, singers, and choirs. A major worship arranging project is required.</td>
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<tr>
<td>WMUS 550  <em>Applied Music</em></td>
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<td>3 hours</td>
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<td>Prerequisite: Student must have the requisite experience or consent of the instructor (see syllabus for additional information specific to each application)</td>
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<td>Guitar: Graduate level Private guitar lessons. Instruction includes technical exercises, chords and chord progressions, and development of music reading and performance skills in classical and contemporary styles.</td>
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<tr>
<td>Piano: Graduate private piano lessons. Instruction includes technical exercises, chords and chord progressions, and development of music reading and performance skills in classical and contemporary styles.</td>
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<tr>
<td>Voice: Graduate level private vocal lessons. Instruction includes technical exercises, review of literature, and development of music reading and performance skills in classical and contemporary styles.</td>
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<td>Woodwinds: Continuation of private lessons at the graduate level in the woodwind instruments of band and orchestra (Clarinet, Flute, Saxophone, Oboe or Bassoon). Instruction includes technical exercises, chords and chord progressions, and development of music reading and performance skills in classic and contemporary styles.</td>
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<tr>
<td>Brass: Continuation of private lessons at the graduate level in the brass instruments of band and orchestra (Trumpet, Horn, Trombone, Tuba, etc.). Instruction includes technical exercises, chords and chord progressions, and development of music reading and performance skills in classic and contemporary styles.</td>
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<tr>
<td>Percussion: Continuation of private lessons at the graduate level in the percussion instruments of band and orchestra. Instruction includes technical exercises, chords and chord progressions, and development of music reading and performance skills in classic and contemporary styles.</td>
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<tr>
<td>WMUS 600  <em>Music Resources and Literature</em></td>
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<td><em>for Worship Leading</em></td>
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<td>A study of the materials used in program building of instrumental and choral ensembles in non-traditional worship settings. Evaluation is made of select publishers to investigate musical, audio, video, and software resources availability with application to contemporary Christian worship ensemble.</td>
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<tr>
<td>WMUS 610  <em>Tools and Techniques of</em></td>
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<td><em>Contemporary Worship</em></td>
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<tr>
<td>A study of the current available resources and techniques employed by contemporary worship leaders. Consideration is given to practical issues related to rehearsal techniques, programming, MIDI technology, sound reinforcement, use of drama, use of drama as script, and worship events. (Formerly WRSP 610)</td>
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<tr>
<td>WMUS 630  <em>Principles of Worship Technology</em></td>
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<td>3 hours</td>
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<tr>
<td>Prerequisites: Successful completion of an undergraduate theory course and familiarization with music software</td>
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<td>The study of computer applications in music, including: competencies in the use of notation software, music recording software; sequencing; using loops in live and recording applications; integrating midi and digital audio; capturing, editing, and storing digital audio data; multi and single tracking; VSTs; and sound shaping.</td>
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<tr>
<td>WMUS 670  <em>Principles of Music and Worship</em></td>
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<td><em>Pedagogy</em></td>
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<td>This course is designed to examine the planning development, organization, implementation and evaluation of Worship Pedagogy for secondary, post-secondary, and college students. Attention is given to historical concepts of pedagogy, current trends in curriculum organization, available resources for the teaching and training of worship leaders, and strengths and weaknesses of various worship pedagogy models. Includes a graduate level curriculum project.</td>
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<tr>
<td>WMUS 687  <em>Music and Worship Ministry</em></td>
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<td><em>Project</em></td>
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<td>This course is designed to provide the student with practical experience in the planning and implementation of a major music and worship ministry project. This project is practical in nature and may include, but is not limited to: a major seasonal presentation, choral recording project, or group mission project. The student must demonstrate the ability to develop a plan of action for spiritual foundation, ministry methodology, communication of learned principles and application to the local ministry being served. Presentation of the “ministry project” must include all planning and production aspects of the event and a formal research paper.</td>
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<td>WMUS 690  <em>Worship Program Recital</em></td>
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<td>3 hours</td>
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<td>This is a faculty supervised, 55-60 minute worship recital program. The student must demonstrate the ability to organize a worship program using a variety of media, drama, lighting, and instrumentation. Repertoire is representative of the vast stylistic preferences of the Evangelical Community and may include, but is not limited to: traditional classical, sacred classic, contemporary Christian, worship and praise, gospel song, or hymn-style literature. Preparation recital must demonstrate completion of a serious, formal research paper that documents the song repertoire and selection, historical data about composers and song writers, rationale for stylistic representation, and biblical foundations for the program.</td>
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<td>WRSP 501  <em>The Dynamics of Corporate Worship</em></td>
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<tr>
<td>This course involves a study of the dynamic influences of personal, biblical, historical, professional, and practical worship to the corporate ministry of the local church. Application is made to</td>
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the presentation and influence of singing, praying, preaching, evangelism, and the great modern revival movements on corporate worship in the church today. Graduate students complete a personal assessment that relates honest, genuine, unhindered, and biblical worship to their own responsibility to music, prayer, evangelism, preaching, and corporate ministry.

WRSP 502 History and Philosophy of Worship 3 hours
This is a study of the history of worship from the Old Testament, the early church, through the modern period. Emphasis is given to changes in worship practices resulting from the Reformation, the Great Awakenings, revival movements, large evangelistic crusades of the 1940s and 1950s, Jesus Movement, and the Praise and Worship movement.

WRSP 510 Biblical Foundations of Worship 3 hours
A study of the principles of worship as found in the Old and New Testaments. Includes study of the Tabernacle as a model of worship, worship in the lives of biblical characters, and the biblical roots of worship practices developed by the early church.

WRSP 520 The Role of the Worship Leader 3 hours
A study of the many and varied roles and relationships of the worship leader. Special emphasis is placed on the relationship between the worship leader and the pastor. Also considered are the relationships between the worship leader and other staff members, singers/instrumentalists, and the congregation.

WRSP 530 Principles of Leadership for the Worship Leader 3 hours
A study of the characteristics and responsibilities of a good leader as they relate to the worship leader. Planning, organizing, staff development, and decision-making are topics of consideration.

WRSP 540 Current Issues in Worship 3 hours
A study of the current trends and issues related to contemporary worship. Consideration is given to various worship models, worship evangelism, cross-cultural issues, and church worship in transition.

WRSP 545 Global Worship 3 hours
A study of worship as observed in biblical examples. Scriptural principles regarding worship are applied to the life of the individual and to individual responsibility in the corporate worship experience. Emphasis is on building a theological orientation for interculturality by understanding the nature of worship as the foundation for building interdependent relationships in the kingdom of God.

WRSP 551 Building a Balanced Worship Ministry 3 hours
This is a course that looks at the various roles the worship leader holds within the mandates of the overall church mission. Consideration is given to the worship leader’s relationship to the local church education and discipleship programs, missions and evangelism outreach ministries, preaching and teaching ministries, women’s and men’s ministries, children, youth and young adult ministries, and creative arts ministries.(1)

WRSP 635 Building a Theology of Worship 3 hours
This course is a comprehensive study of the purpose and practice of a theology of worship in the local church. The study is divided into two parts: Cognitive theology that includes the understanding and discovery of a biblical theology of worship and music; and, practical application of theology which includes developing a strategy for teaching theology as a worship leader. The class is guided by a series of projects whereby students build a personal theology for private and public worship.

WRSP 645 The Role of the Pastor with the Worship Leader 3 hours
This is a study of the relationship between the pastor and minister of music/worship leader in a local church. Clarification of the biblical role a pastor has as “the worship leader” of his congregation is discussed. Responsibilities pastors and ministers of music/worship leaders have to the gospel ministry are defined and articulated. Leadership models are investigated in the light of team building and staff management. Practical application is made through class and small group case studies, interviews, on-location observations, and personal evaluation.

WRSP 650 Bibliography and Research in Music and Worship 3 hours
Introduction to research methodologies in preparation for completion of the capstone project in music and worship studies.

WRSP 689 Master’s Thesis Proposal and Research 3 hours
Prerequisite WRSP 650
This course is only for students who have not made sufficient progress so as to demonstrate they will be able to complete the thesis or project within the time frame required in WRSP 690: Master’s Thesis/Project Defense.

WRSP 690 Master’s Thesis/Project Defense 3 hours
The thesis is a comprehensive paper written in a specific worship discipline and selected in consultation between the student and approved faculty. It should illustrate a thorough understanding and mastery of research techniques and demonstrate a level of original discovery suitable for graduate work on the master’s level. The final document should also reflect the ability of the student to integrate the various facets of course preparation to practical research in the field of music and worship.

Note: Any student who will not be able to complete and defend his/her thesis in the course of a single semester may be required to take WRSP 689 – Thesis Proposal and Research, and repeat the course each semester until deemed ready for enrollment in WRSP 690.

WRSP 695 Directed Research in Worship 1 to 3 hours
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of worship.

WRSP 697 Seminar in Worship Studies 3 hours
This course focuses on advanced worship practice within the evangelical and local church community. Student and faculty will work together to develop and tailor assignments to each student’s individual preference, professional goals, and objectives for future practice as a worship leader. A major project illustrating the student’s ability to apply learned theory to the practical outcomes of a local church is expected.

WRSP 698 Worship Practicum 1 to 3 hours

WRSP 699 Graduate Worship Internship 3 hours
Prerequisites: Achievement 85-90% of the degree program; completion of 38-40 hours of Worship and Music Studies courses; demonstration of previous leadership experience in worship ministry; and completed application to the Coordinator of the Graduate Program

Requires 9–12 months of supervised experience in an approved worship ministry. Internships are awarded to students receiving an invitation from one of the approved ministries participating in the “LU Worship Department Graduate Mentoring Program.” The student is to submit a proposal for internship placement one semester in advance and approved by the Chair of the Graduate Program.” Special consideration is given to student giftedness, talent, leadership skill and spiritual maturity as related to local ministry needs. At the conclusion of the internship, the student must demonstrate completion of a serious, formal research paper that documents how the internship promoted formational, transformational, relational, missional, and reproducible worship in their own ministry.
### WRSP 801 Corporate Worship (3 hours)
This course involves a study of the dynamic influences of personal, biblical, historical, professional, and practical worship as related to corporate ministries in the local church. Application is made to the presentation and influence of singing, praying, preaching, evangelism, and the great modern revival movement to 21st Century corporate worship. Doctoral students are required to complete a personal assessment that relates honest, genuine hindered, and biblical worship to their own responsibility to music, prayer, evangelism, preaching and corporate ministries. The course includes a short research project.

### WRSP 820 The Worship Leader (3 hours)
A study of the many and varied roles and relationships of the worship leader. Special emphasis is placed on the relationship between the worship leader and the pastor. Also considered are the relationships between the worship leader and other staff members, singers, instrumentalists, and the congregation. In addition to required reading, significant research within the evangelical community, and application to various worship ministries, students are required to complete 10 projects that integrate learned principles and practical application to their worship ministry. (EU Online only).

### WRSP 840 Transitions in Worship (3 hours)
A study of the current trends and issues related to contemporary worship. Consideration is given to various worship models, worship evangelism, the place of worship in missions, multi-cultural issues, worship transitions, worship trends, and application of theological and biblical principles to worship practices. The course includes research of emerging church worship, a series of interview projects, and comparative study of popular music genres and contemporary praise and worship practices.

### WRSP 851 Balanced Worship (3 hours)
This is a course that looks at the various responsibilities worship leaders have in building balanced, well-conceived ministries with other entities in the church. Consideration is given to the worship leader’s relationship to local church education and discipleship programs, missions and evangelism outreach ministries, preaching and teaching ministries, women’s and men’s ministries, children, youth and young adult ministries, and creative arts ministries. Doctorate students will compile a ministry pedagogy file to use in developing mentoring models for training worship leaders. Class times run concurrently with WRSP 551, Building a Balanced Worship Ministry, graduate intensive.

### WRSP 935 The Theology of Worship (3 hours)
This course is a comprehensive study of the purpose and practice of a theology of worship in the local church. The study is divided into two parts: cognitive theology that includes the understanding and discovery of a biblical theology of worship and music; and, practical application of theology which includes developing a strategy for teaching theology as a worship leader. The class is guided by a series of projects whereby students build a personal theology for private and public worship.

### WRSP 945 The Pastor and the Worship Leader (3 hours)
This is a study of the relationship between the pastor and minister of music/worship leader in a local church. Clarification of the biblical role a pastor has as “the worship leader” of his congregation is discussed. Responsibilities pastors and ministers of music/worship leaders have to the gospel ministry are defined and articulated. Leadership models are investigated in the light of team building and staff management. Practical application is made through class and small group case studies, interviews, on-location observations, and personal evaluation. Class times run concurrently with WRSP 645, The Role of the Pastor with the Worship Leader, graduate intensive.

### WRSP 995 Directed Research in Worship (3 hours)
Designed for the post-graduate, doctor of ministry student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of worship. Recommended as an elective in preparation for the Doctor of Ministry writing project.

### WRSP 997 Advanced Seminar in Worship Studies (3 hours)
This course focuses on a study of worship practices in the evangelical community. Student and faculty work together to develop and tailor assignment to each student’s individual preference, professional goals, needs, and objectives. A 30-50 page major paper demonstrating research ability must be completed. This major project must be practical in application to the student’s ministry.

### YOUTH MINISTRIES

#### YOUT 510 Developing a Philosophy of Youth Ministry (3 hours)
An introductory course designed to develop a basic philosophy of the youth ministry through an analysis of contemporary and historical youth ministry models.

#### YOUT 520 Organizing Youth Ministries (3 hours)
Prerequisite: YOUT 510
This course is a careful analysis of methods, curriculum, staffing, promotion, and facilities of the total youth program.

#### YOUT 615 Integrating Youth Ministry into the Home and Church (3 hours)
Prerequisite: YOUT 510
A course designed to study the philosophy and principles of ministry leadership as they relate to the dual responsibilities of home ministry and local church ministry. Issues such as balancing family and ministry, establishment of priorities, strategies of integration, roles and responsibilities of parents and leaders, team building, outcomes and goals, shifting emphases and trends will be addressed. Special emphasis will be placed on helping ministry leaders address the special challenges of balancing spousal, parental and ministry leadership responsibilities through priorities and integration by developing a personal paradigm for each of the roles.

#### YOUT 630 Contextualization of Evangelism and Discipleship in Youth Ministry (3 hours)
A study of the philosophy, principles, and practices of evangelizing and disciplining middle and high school age students within the context of their own diverse cultures. Certain “axioms” and “paradigms” of adolescent ministry will be examined and evaluated for their effectiveness as tools for understanding and reaching students with the gospel.

#### YOUT 695/ Directed Research in Youth Ministries (1 to 3 hours)
Prerequisite: YOUT 510
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of youth work.

#### YOUT 697/ Seminar in Youth Ministries (1 to 3 hours)

#### YOUT 698 Youth Practicum (1 to 3 hours)
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Dr. Allen McFarland
Mr. Jeff Barber, Dr. Mark Hine, Mr. Chris Johnson, and
Mr. Johnnie Moore, Liberty University Liaisons

* Non-Board Member
## Administration and Staff

### University Administration

<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Position</th>
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<tbody>
<tr>
<td>Jerry L. Falwell, Jr., B.A., J.D.</td>
<td>Chancellor/President</td>
</tr>
<tr>
<td>Neal Askew, B.S., M.S.</td>
<td>Executive Vice President</td>
</tr>
<tr>
<td>Ronald S. Godwin, B.S., M.S., Ph.D.</td>
<td>Senior Vice President for Academic Affairs and Provost</td>
</tr>
<tr>
<td>Ronald E. Hawkins, B.A., M.Div., Ed.S., D.Min., Ed.D.</td>
<td>Vice President for Academic Affairs and Vice Provost</td>
</tr>
<tr>
<td>Tom Arnold</td>
<td>Vice President for Development</td>
</tr>
<tr>
<td>Jeff Barber, B.S.</td>
<td>Director of Athletics</td>
</tr>
<tr>
<td>Lee Beaumont, B.S., M.S.</td>
<td>Vice President for Auxiliary Services</td>
</tr>
<tr>
<td>Mark Hine, B.S., M.Div., D.Min.</td>
<td>Senior Vice President for Student Affairs</td>
</tr>
<tr>
<td>Chris E. Johnson, B.S., M.B.A.</td>
<td>Senior Vice President for Enrollment Management</td>
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<tr>
<td>Ronald Kennedy, B.S., M.B.A.</td>
<td>Senior Vice President for Marketing</td>
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<tr>
<td>Richard A. Martin, B.S., M.B.A.</td>
<td>Vice President for Research and Financial Analysis</td>
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<td>Don Moon, B.S.</td>
<td>Chief Financial Officer</td>
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<td>Barry N. Moore, B.S., M.A., Ph.D.</td>
<td>Vice President for Investment Management/Risk Manager</td>
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<td>Johnnie Moore, Jr., B.S., M.A.R.</td>
<td>Vice President for Outreach and Strategic Partnerships</td>
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<td>Robert Ritz, B.S., M.Ed., Ph.D.</td>
<td>Vice President for Financial Aid</td>
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<td>Larry Shackleton, B.A., M.S.</td>
<td>Vice President for Administrative Information Management</td>
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<td>Scott Starnes</td>
<td>Vice President for Field Operations</td>
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<td>Laura J. Wallace</td>
<td>Executive Vice President</td>
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<td>H. William Wheeler, B.A., M.S., Ph.D.</td>
<td>Associate Vice President for Institutional Effectiveness</td>
</tr>
<tr>
<td>Matthew Zeeland, B.S.</td>
<td>Chief Information Officer</td>
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### Academic Affairs

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<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Beth Ackerman, B.S., M.Ed., Ed.D.</td>
<td>Associate Dean, School of Education</td>
</tr>
<tr>
<td>Shawn Akers, B.A., M.A., J.D.</td>
<td>Dean, Helms School of Government</td>
</tr>
<tr>
<td>J. Matt Barber, B.S., M.A., J.D.</td>
<td>Associate Dean for Career and Professional Development</td>
</tr>
<tr>
<td>Bruce Bell, B.A., M.A., Ph.D.</td>
<td>Associate Dean, College of General Studies</td>
</tr>
<tr>
<td>Suzanne Caruso, B.S., M.B.A., J.D.</td>
<td>Associate Dean for External Affairs, School of Law</td>
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<td>Kevin Corsini, B.B.A., Th.M., Ph.D.</td>
<td>Administrative Dean for Graduate Programs</td>
</tr>
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<td>David Donahoo, B.S., M.S.</td>
<td>Dean, School of Engineering &amp; Computational Sciences</td>
</tr>
<tr>
<td>Gabriel Etzel, B.S., M.A.R., M.Div., D.Min.</td>
<td>Acting Dean, School of Religion</td>
</tr>
<tr>
<td>Michelle Goodwin, B.S., M.Ed., Ed.D.</td>
<td>Associate Dean for Licensure Programs, School of Education</td>
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<tr>
<td>L. Lavon Gray, B.S., M.C.M., Ph.D.</td>
<td>Associate Dean, Center for Music and Worship</td>
</tr>
<tr>
<td>Ben Gutierrez, IV, A.A., B.S., M.A.R., M.Div., Ph.D.</td>
<td>Administrative Dean for Undergraduate Programs</td>
</tr>
<tr>
<td>Emily Heady, B.A., M.A., Ph.D.</td>
<td>Dean, College of General Studies</td>
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<td>Scott Hicks, B.S., M.B.A., Ph.D.</td>
<td>Dean, School of Business</td>
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<td>David Hirschman, Th.B., M.A.R., M.Div., D.Min.</td>
<td>Acting Dean, Liberty University Baptist Theological Seminary</td>
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<td>John D. Kinchen, III, B.M., M.M., D.M.A.</td>
<td>Associate Dean, Center for Music and the Performing Arts</td>
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<td>Rena M. Lindevaldsen, B.A., J.D.</td>
<td>Associate Dean, Academic Affairs, School of Law</td>
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<td>Ralph F. Linstra, B.S., M.Ed., Ed.D., C.H.E.S.</td>
<td>Dean, School of Health Sciences</td>
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<tr>
<th>Name</th>
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<tr>
<td>Beverly S. Mahoney, R.N., B.S., M.S., Ph.D., M.C.H.E.S., F.A.S.H.A., F.A.A.H.E</td>
<td>Associate Dean, School of Health Sciences</td>
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<td></td>
<td>Professor of Health Professions</td>
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<tr>
<td>Douglas F. Mann, B.A., M.A., Ph.D.</td>
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<td></td>
<td>Associate Professor of History</td>
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<td>Ronnie B. Martin, Pharm D., D.O., FACOFP-dist</td>
<td>Dean, College of Osteopathic Medicine</td>
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<td></td>
<td>Professor of Family Medicine</td>
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<td>Roger Schultz, B.A., M.A., Ph.D.</td>
<td>Dean, College of Arts &amp; Sciences</td>
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<td>Mathew D. Staver, B.A., M.A., J.D.</td>
<td>Vice President, Liberty University</td>
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<td>Director, Liberty Center for Law and Policy</td>
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<td>Professor of Law</td>
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<td></td>
<td>Distinguished Professor of Systematic Theology</td>
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<td>Lowell Walters, B.S., M.S.L.S.</td>
<td>Associate Dean of Administration and Collection Services</td>
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<td>The Jerry Falwell Library</td>
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<tr>
<td>Steve E. Warren, B.S., M.A.</td>
<td>Associate Dean, School of Health Sciences</td>
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<td></td>
<td>Assistant Professor of Psychology</td>
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<tr>
<td>Scott Watson, B.A., M.A., Ph.D.</td>
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<td>William Wegert, B.S., M.S., M.Div., D.Min.</td>
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<td>Vernon M. Whaley, B.A., M.C.M., M.A., D.Min., Ph.D.</td>
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<td>Joseph M. Wiegand, B.A., M.A., J.D., LL.M.</td>
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<td></td>
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<tr>
<td></td>
<td>Adjunct Assistant Professor of Law</td>
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<td></td>
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<table>
<thead>
<tr>
<th>Name</th>
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</thead>
<tbody>
<tr>
<td>Bruce Braun</td>
<td>Executive Director of New Media Communications</td>
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<td>Ernest Carter, III, A.A., B.S., M.A.</td>
<td>Director of Event Management</td>
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<td>Pamela L. Crickenberger, B.S., M.S.</td>
<td>Executive Director of Enrollment, Liberty University Online</td>
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<td>Director of Specialized Technology Initiatives</td>
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<td>Kirk Handy, B.S.</td>
<td>Senior Director of Campus Recreation</td>
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<td>Eric Hendrickson, B.S.</td>
<td>Enterprise Solutions Architect</td>
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<td>Col. Richard D. Hinkley, B.S.</td>
<td>Chief of Police</td>
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<td>Larry D. Hoezee, B.A., M.A., Ph.D.</td>
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<td>Orlando Lobaina, B.A., M.A.R., Ed.S.</td>
<td>Executive Director, Liberty University en Español</td>
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<td>David D. Nemitz, B.R.E., M.A., D.Min.</td>
<td>Director, Center for Curriculum Development</td>
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<td></td>
<td>Associate Professor of Religion and Instructional Design</td>
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<td>Steve Peterson, B.S., M.A.R., M.B.A., Ed.S.</td>
<td>Executive Director of Admissions, Liberty University Online</td>
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<tr>
<td>Charles Spence</td>
<td>Director of Planning and Construction</td>
</tr>
<tr>
<td></td>
<td>Associate Professor of Theatre Arts and Education</td>
</tr>
</tbody>
</table>
Distinguished Professorships

Gary Habermas, B.R.E., M.A., Ph.D.
May 1994
*Distinguished Research Professor of Apologetics and Philosophy*

August 2005
*Distinguished Professor of Biblical Studies and Religion*

C. Daniel Kim, B.A., B.D., S.T.M., Th.D.
October 2010
*Distinguished Professor of Church History and Intercultural Studies*

May 2002
*Distinguished Professor of Evangelism*

Richard D. Patterson, A.B., M.Div., Th.M., M.A., Ph.D.
August 1994
*Distinguished Professor of Biblical Studies*

Boyd C. Rist, B.A., M.A., Ph.D.
May 2003
*Distinguished Professor of History*

May 1999
*Distinguished Professor of Systematic Theology*

Emeriti

Robert T. Adkins, B.B.A., M.B.A., Ph.D.
Dean Emeritus, School of Business and Government
B.B.A. University of Chattanooga; M.B.A., Stanford University; Ph.D, University of Arkansas. 1991–2000

John M. Borek, Jr., B.B.A., M.B.A., Ph.D.
President Emeritus
B.B.A., M.B.A., Ph.D., Georgia State University. 1997–2004

Lois B. Borek, A.A., B.S., M.Ed., Ed.D.
Professor Emeritus
B.S., M.Ed, Georgia State University; Ed.D., Liberty University. 1999–2004

Ruth L. Chamberlin, A.B., B.S., M.A., Ph.D.
Professor Emeritus of English
A.B., B.S., Ashland College; M.A., University of Michigan; Ph.D., Kent State University; additional graduate work at Ohio State and American University. 1975–2001

Professor Emeritus of Biblical Studies and Pastoral Ministries
B.A., Columbia Bible College; Th.M., Dallas Theological Seminary; Adv. M.Ed., University of Southern California; Th.D., Dallas Theological Seminary; additional graduate work at Purdue University. 1979–2013

President Emeritus
B.A., M.A., Bob Jones University; Ed.D., Nova University; additional graduate work at the University of Virginia, Harvard University - Institute of Educational Management; LL.D., Christian Heritage College. 1971–2000

Ernest V. Liddle, B.A., M.A., M.S., B.D., Th.M., Th.D.
Dean Emeritus, Library Services
B.A., University of Edinburgh; M.A., Bucknell University; M.S., Drexel University; B.D., Th.M., Asbury Theological Seminary; Th.D., Northern Baptist Theological Seminary. 1979–1992

Mark B. Lloyd, A.B., M.A., Ph.D.
Professor Emeritus of Speech
A.B., The College of Idaho; M.A., University of Southern California; Ph.D., Michigan State University. 1974-1993

Earl S. Mills, B.S., M.A., Ed.D.
Provost Emeritus
Professor Emeritus of Education

Richard D. Patterson, A.B., M.Div., Th.M., M.A., Ph.D.
Distinguished Professor Emeritus of Biblical Studies
A.B., Wheaton College; M.Div., Los Angeles Baptist Seminary; Th.M., Talbot Theological Seminary; M.A., Ph.D., University of California at Los Angeles. 1982–1997

Milton K. Reimer, B.A., M.Ed., Ph.D.
Professor Emeritus of Education and Social Studies
Diploma, Prairie Bible Institute; B.A., Trinity College; M.Ed., Ph.D., University of North Dakota; additional graduate work at Claremont Graduate School, Kent State University and Virginia Commonwealth University. 1981–1996

Boyd C. Rist, B.A., M.A., Ph.D.
Provost Emeritus
B.A., University of South Dakota; M.A., University of Minnesota; Ph.D., University of Virginia; additional graduate study at the University of Minnesota. 1973–2010

Hila J. Spear, R.N., B.S.N., M.S.N., Ph.D.
Professor Emeritus of Nursing
A.D.N., Kellogg Community College; B.S.N., Liberty University; M.S.N., Ph.D., University of Virginia. 1989-2010
Abella, Fernando; M.R.E., D.Min., D.Min.  
Assistant Professor of Practical Studies  
M.R.E., Grand Rapids Theological Seminary; D.Min., Dallas Theological Seminary; additional study at Seminario Bautista de Costa Rica.  At LU since 2010. (D)

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M.A., Southwestern Baptist Theological Seminary; Ph.D.,
University of North Texas. At LU since 2009. (D)
<table>
<thead>
<tr>
<th>Name</th>
<th>Degree(s)</th>
<th>Position</th>
<th>Institution(s)</th>
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<th>Notes</th>
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<tbody>
<tr>
<td>Jeffries, Gene L.</td>
<td>B.A., M.Div., Th.D.</td>
<td>Assistant Professor of Practical Studies</td>
<td>B.A., Pittsburg State University; M.Div., Midwestern Baptist Theological Seminary; Th.D., Luther Rice University. At LU since 2006.</td>
<td>(D)</td>
<td></td>
</tr>
<tr>
<td>Jenkins, Chalice C.</td>
<td>B.A., M.A., Ph.D.</td>
<td>Assistant Professor of Counseling</td>
<td>B.A., Rowan University; M.A., Argosy University; Ph.D., Capella University. At LU since 2009.</td>
<td>(D)</td>
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<tr>
<td>Jenkins, David; A.S., B.A., M.A., Psy.D.</td>
<td>Coordinator of Ph.D. Clinical Training Associate Professor of Counseling</td>
<td>A.S., Montreat-Anderson College; B.A., Covenant College; M.A., Western Conservative Baptist Seminary; M.A., Appalachian State University; Psy.D., George Fox College. At LU since 2003.</td>
<td></td>
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<tr>
<td>Jennings, Dennis L.; B.A., M.A., Ph.D.</td>
<td>Professor of Psychology</td>
<td></td>
<td>B.A., Butler University; M.A., Ph.D., Stanford University. At LU since 2004.</td>
<td>(D)</td>
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<tr>
<td>Johnson, David L.; B.S., M.M., Ph.D.</td>
<td>Assistant Professor of Business</td>
<td></td>
<td>B.S., University of Illinois; M.M., Northwestern University; Ph.D., University of Minnesota. At LU since 2008.</td>
<td>(D)</td>
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<tr>
<td>Johnson, Steve G.; B.A., Th.M., Ph.D.</td>
<td>Assistant Professor of Counseling</td>
<td></td>
<td>B.A., William Jennings Bryan University; Th.M., Dallas Theological Seminary; Ph.D., Texas Women's University. At LU since 2006.</td>
<td>(D)</td>
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<td>Johnson, Suzie A.; B.A., M.Ed., Ph.D.</td>
<td>Assistant Professor of Counseling</td>
<td></td>
<td>B.A., Eastern Washington University; M.Ed., Whitworth College; Ph.D., Capella University. At LU since 2009.</td>
<td>(D)</td>
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<td>Jones, Vivian; B.S., M.S., Ph.D.</td>
<td>Assistant Professor of Education</td>
<td></td>
<td>B.S., University of Florida; M.S., Troy University; Ph.D., University of Florida. At LU since 2009.</td>
<td>(D)</td>
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<td>Jordan-White, Barbara; B.A., M.A., Ph.D.</td>
<td>Assistant Professor of Education</td>
<td></td>
<td>B.A., M.A., Ph.D., University of South Florida. At LU since 2010.</td>
<td>(D)</td>
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<tr>
<td>Joseph, James B.; B.A., M.T.S., Ph.D.</td>
<td>Assistant Professor of Biblical Studies</td>
<td></td>
<td>B.A., University of North Carolina; M.T.S., Hood Theological Seminary; Ph.D., Southeastern Baptist Theological Seminary. At LU since 2007.</td>
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<tr>
<td>Joy, Donna; B.S., M.S., Ph.D.</td>
<td>Assistant Professor of Education</td>
<td></td>
<td>B.S., Towson University; M.S., Johns Hopkins University; Ph.D., Towson University. At LU since 2007.</td>
<td>(D)</td>
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<td>Joyce, Jill; B.S., M.Ed., Ph.D.</td>
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<td></td>
<td>B.S., West Chester University; M.Ed., University of Miami; Ph.D., Nova Southeastern University. At LU since 2009.</td>
<td>(D)</td>
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<tr>
<td>Jupin, Richard M.; B.M., M.M., D.M.A.</td>
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<td></td>
<td>B.A., SUNY–Potsdam, Crane School of Music; M.M., Boston Conservatory; D.M.A. Louisiana State University. At LU since 2008.</td>
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<tr>
<td>Kaleli, Jones; B.A., M.A., Ph.D.</td>
<td>Associate Professor of Global Studies</td>
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<td>(D)</td>
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<tr>
<td>Kelly, Clifford W.; B.A., M.A., Ph.D.</td>
<td>Professor of Communication Studies</td>
<td></td>
<td>B.A., M.A., California State University; Ph.D., Bowling Green State University. At LU since 2006.</td>
<td>(D)</td>
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<td>Kendall, Robert; B.S., Th.M., Th.D.</td>
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<td></td>
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<td>(D)</td>
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<td>Killian, Marcus K.; B.A., M.A., M.Div., Psy.D.</td>
<td>Assistant Professor of Counseling</td>
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<td>B.A., Fachhochschule Rheinland; M.A., Regent University; M.Div., Church of God Theological Seminary; Psy.D., Regent University. At LU since 2008.</td>
<td>(D)</td>
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<tr>
<td>Kim, C. Daniel; B.A., B.D., S.T.M., Th.D.</td>
<td>Director of Korean Student Enrollment Distinguished Professor of Church History and Global Studies</td>
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<td>(D)</td>
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<tr>
<td>Kim, Jae Duk; B.A., B.A., M.Div., Th.M., Ph.D.</td>
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<td></td>
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<td>(D)</td>
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<tr>
<td>Kim, Jaeshil, A.; M.A., Ph.D.</td>
<td>Associate Professor of English</td>
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<td></td>
</tr>
<tr>
<td>Kim, Jintae; B.A., M.Div., Ph.D.</td>
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<td>Kimball, Gary L.; B.S., M.Ed., Ed.S., Ed.D.</td>
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<td>Kimball, Reginald; B.S., M.S., Ed.S., Ed.D.</td>
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Light, Andrew; B.A., M.A., Ph.D.
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Lindevalsen, Rena M.; B.A., J.D.
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Professor of Law

Linstra, Ralph F.; B.S., M.Ed., Ed.D., C.H.E.S.
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Associate Professor of History
B.A., Bryan College; M.A., Trinity Evangelical Divinity School; Ph.D., University of Georgia. At LU since 2006.
<table>
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<tr>
<td>Mann, James; B.A., M.Div., Ph.D.</td>
<td>Assistant Professor of Biblical Studies</td>
<td>B.A., Oral Roberts University; M.Div., Ph.D., Southwestern Baptist Theological Seminary.</td>
<td>since 2009 (D)</td>
<td></td>
</tr>
<tr>
<td>Manns Jr., F. Philip; B.S., J.D.</td>
<td>Professor of Law</td>
<td>B.S., University of Virginia; J.D., University of Maryland School of Law.</td>
<td>since 2006 (D)</td>
<td></td>
</tr>
<tr>
<td>Mantilla, Yuri G.; LL.B., M.A., LL.M., Ph.D.</td>
<td>Director of Global Initiatives, School of Law; Program Director of the LL.M Degree, School of Law; Associate Professor of Law</td>
<td>LL.B., Kiev State University; M.A., Simon Greenleaf University; LL.M., American University Washington College of Law; Ph.D., University of Aberdeen, Aberdeen, Scotland.</td>
<td>since 2013</td>
<td></td>
</tr>
<tr>
<td>Mappes, David; B.A., Th.M., Ph.D.</td>
<td>Assistant Professor of Biblical Studies</td>
<td>B.A., Ottawa University; Th.M., Western Seminary; Ph.D., Dallas Theological Seminary.</td>
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<td></td>
</tr>
<tr>
<td>Marin, Maria S.; B.S., M.S.A., Ph.D.</td>
<td>Assistant Professor of Business</td>
<td>B.S., Central Michigan University; M.S.A., Central Michigan University; Ph.D., Capella University.</td>
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</tr>
<tr>
<td>Marino, Ralph; B.S., M.S., Ed.D.</td>
<td>Assistant Professor of Education</td>
<td>B.S., College of Saint Rose; M.S., State University of New York – Albany; Ed.D., The College of Saint Rose.</td>
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<tr>
<td>Martin, Carey; B.S., M.F.A., Ph.D.</td>
<td>Professor of Communication Studies</td>
<td>B.S., Northwestern University; M.F.A., Ph.D., Florida State University; additional graduate studies at Liberty University.</td>
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</tr>
<tr>
<td>Martin, Corey; B.S., M.Div., J.D</td>
<td>Assistant Professor of Government</td>
<td>B.S., Liberty University; M.Div., Southeastern Baptist Theological Seminary; J.D., Liberty University School of Law.</td>
<td>since 2011</td>
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</tr>
<tr>
<td>Martin, Edward N.; B.A., M.A., Ph.D.</td>
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</tr>
<tr>
<td>Martin, Ronnie B.; Pharm.D., D.O., FACOFP-dist</td>
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<tr>
<td>Martin, Vicky-Lynn; B.S., M.S., D.S.M.</td>
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<tr>
<td>Martins, Joseph J.; B.A., J.D.</td>
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<tr>
<td>Marx, Michael; B.A., M.B.A., Ed.D.</td>
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<tr>
<td>Matthews, Alan L.; B.S., M.B.A., Ph.D.</td>
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<tr>
<td>McAlhaney, Timothy M.; B.A., M.A., Ph.D.</td>
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<tr>
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<tr>
<td>McCarty, Jim D.; B.S., M.B.A., Ph.D.</td>
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<tr>
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<tr>
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Morrison, John; B.A., M.A., M.Div., Th.M., Ph.D.
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Mosholder, Eleanor; B.A., M.A., Ph.D.
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<table>
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<tr>
<th>Name</th>
<th>Degrees</th>
<th>Location</th>
<th>Institution</th>
<th>Years</th>
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</thead>
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<tr>
<td>McGrath, Selena A.</td>
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<td>Price, J. Randall</td>
<td>B.A., Th.M., Ph.D.</td>
<td>Executive Director, Center for Judaic Studies</td>
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<td>Pride, Melvin</td>
<td>B.S., M.A., M.S., Ph.D.</td>
<td>Associate Professor Counseling and Family Studies</td>
<td>B.S., Towson University; M.A., Capital Bible Seminary; M.S., Ph.D., Loyola University Maryland.</td>
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<td>Pritchard, Tracey B.</td>
<td>B.S., M.Ed., Ed.D.</td>
<td>Assistant Professor of Education</td>
<td>B.S., Liberty University; M.Ed., Wilmington College; Ed.D., Liberty University.</td>
<td>At LU since 2007. (D)</td>
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<td>Pruitt, Randall</td>
<td>B.S., M.A., Ph.D.</td>
<td>Professor of Communication Studies</td>
<td>B.S., University of Wisconsin-Lacrosse; M.A., Regent University; Ph.D., Bowling Green State University.</td>
<td>At LU since 2007.</td>
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<td>Puga, Jose</td>
<td>B.S., M.Ed., Ed.D.</td>
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<td>B.S., University of Texas Pan America; M.Ed., University of Texas at Brownsville; Ed.D., University of Texas Pan America.</td>
<td>At LU since 2008. (D)</td>
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<td>Rauch, Walter C.</td>
<td>B.S., M.A., Ph.D.</td>
<td>Assistant Professor of Business</td>
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<td>Reason, Lisa</td>
<td>B.S., M.A., Ph.D.</td>
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<td>Rector, Jeff</td>
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<td>Reid, Angela</td>
<td>B.A., M.A., Ph.D.</td>
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<td>Reiner, Beth</td>
<td>B.A., M.A., Ph.D.</td>
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<td>At LU since 2013. (D)</td>
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<td>Reisman, Judith</td>
<td>M.A., Ph.D.</td>
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<td>M.A., Ph.D., Case Western Reserve University.</td>
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<td>Reynolds, Brad</td>
<td>B.A., M.Div., Ph.D.</td>
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<td>B.A., The Criswell College; M.Div., Southeastern Baptist Theological Seminary; Ph.D., The College of William and Mary.</td>
<td>At LU since 2009. (D)</td>
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<td>Instructor and Learning Commons Coordinator, Jerry Falwell</td>
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<td>Rice, Dwight C.</td>
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<td>Rice, Stephen M.</td>
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<td>Richardson, Eric</td>
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<td>Roberts, Carey</td>
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<td>Roberts, William</td>
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<td>Robinette, Kimberly</td>
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<th>Name</th>
<th>Degree(s)</th>
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<tr>
<td>Smith, Angela M.</td>
<td>B.A., M.A., Ed.D.</td>
<td>Assistant Professor of Education</td>
<td>B.A., Arizona State University; M.A., Northern Arizona University; Ed.D., Arizona State University</td>
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<td>Smith, Almer J.</td>
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<td>(D)</td>
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<td>Smith, Ashton C.</td>
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<td>since 2007</td>
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<td>Smith, Almer J.</td>
<td>B.A., M.Div., Ph.D.</td>
<td>Assistant Professor of Church History</td>
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<td>since 2008</td>
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<td>Smith, Charles Frederick</td>
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<td>Smith, Christopher</td>
<td>B.A., M.A., Ph.D.</td>
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<td>Smith, Ethan</td>
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<td>Smith, Gary</td>
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<td>Smith, Gregory A.</td>
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<td>Smith, Rita P.</td>
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<td>Smith, Samuel C.</td>
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<td>Smith, Edward L.</td>
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<td>Smylie, Kenneth L.</td>
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<td>Sones, Ronald T.</td>
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<td>Spaulding, Lucinda</td>
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Director, Graduate Writing Center
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<table>
<thead>
<tr>
<th>Name</th>
<th>Degree(s)</th>
<th>Institution</th>
<th>At LU since</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Westmeier, Arline M.</td>
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</tr>
<tr>
<td>White, Daniel L.</td>
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</tr>
<tr>
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<tr>
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<tr>
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<tr>
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<tr>
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<tr>
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<tr>
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Financing the University

The Office of Development is designed to develop and foster lifelong relationships between the University and its constituents. By establishing opportunities for all graduates, friends, students, families, faculty, staff, corporations, and foundations to financially support the University, this office helps Liberty University maintain and enhance the outstanding quality of its faculty, students, programs, and facilities.

Provided below is an overview of ways to support Liberty University.

**Development**

**Annual Fund, Outright Gifts, Matching Gifts, and Gifts in Kind**

*Annual gifts* are contributions for the current, unrestricted use of the University or any of its colleges, schools, and programs. *Outright gifts* include contributions of cash, securities, and written pledges. Gifts of securities are credited at market value on the date the gift is delivered or postmarked. *Matching gifts* encourage charitable giving by matching their employees’ contributions. *Gifts in kind* are gifts of tangible personal property, such as artwork, computers, real estate, and services, which may be used by Liberty University or sold for funds to help support our continuing efforts to provide an outstanding Christian higher education. Gifts in kind may provide substantial tax benefits.

Specific information on the above plans may be obtained by contacting:

**Mr. Tom Arnold**  
**Vice President for Development**  
1971 University Blvd.  
Lynchburg, VA 24515  
(866) 602-7983

**Federal and State Funding**

Liberty University does not receive any Federal or State funding other than Student Financial Aid, which is utilized only for eligible individual students. Eligible students may receive funds from Federal Pell Grants, Federal Supplemental Education Opportunity Grants, Federal Work Study Grants, Federal Family Education (Stafford and PLUS) Loans, Virginia Tuition Assistance Grants, and Virginia College Scholarship Assistance Program Grants.

The University has never accepted Federal or State funds for its operations, endowment, or capital funding projects.

**Estate Planning**

**Bequests**

Federal tax laws encourage *bequests* to qualified institutions like Liberty University, with an unlimited estate tax deduction for such legacies. Here is a sample form of bequest your attorney may adapt in preparing your will:

*I give, devise and bequeath to Liberty University, a Virginia non-stock, non-profit corporation located in Lynchburg, Virginia 24515, ___% of my estate to be used for its general purposes.*

**Gift Annuity Agreements**

Those who want to place a portion of their savings with the University and at the same time receive income for life may find that the Liberty University *Charitable Gift Annuity* meets their needs. The rate of return depends on the annuitant’s age at the time the agreement is made.

**Life Insurance, IRAs, and Pension Plans**

A *paid-up life insurance policy* makes an excellent gift to Liberty University. The donor may receive significant tax benefits with this type of gift. *Traditional IRAs* and other *qualified pension plan assets* can be an excellent source of funding for charitable gifts. If these assets are transferred to an individual, the current value is subject to estate taxes, as well as federal and state income taxes (sometimes exceeding 80% of the value), but when designated to Liberty University, taxes are eliminated.

**Real Estate**

Land, homes, buildings, and other real property may be given to Liberty University as an outright gift or used to fund a life-income gift. A home may be given to the University and continue to be lived in throughout an individual’s lifetime. This is called a “Life Estate.” All such gifts of real estate and real property can benefit both the individual and the University.

**Scholarships/Endowments**

Gifts can be placed as a permanent endowment scholarship with the University. Each year the interest earned from the investment will provide tuition help for worthy students.

**Trusts**

*Charitable Remainder Trusts* (CRTs) are life income gifts. The remainder comes to the University after the passing of all income beneficiaries. *Charitable Lead Trusts* generate income for the University during the term of the trust, after which the assets are passed along to the heirs with significant tax savings.

Specific information on the above plans may be obtained by contacting:

**Dr. Earl D. Sargeant**  
**Director of Estate Planning**  
1971 University Boulevard  
Lynchburg, Virginia 24515  
(800) 543-5309
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