

LIBERTY

UNIVERSITY®

2011-2012 GRADUATE CATALOG



LIBERTY UNIVERSITY®

*1971 University Boulevard
Lynchburg, VA 24502-2269
434-582-2000*

**GRADUATE CATALOG****2011-2012**

*Liberty University is accredited by the
Commission on Colleges of the Southern Association of Colleges and Schools
to award associate, bachelor, master, specialist, and doctoral degrees.
Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097
or call 404-679-4500 for questions about the accreditation status of Liberty University.*

The University reserves the right to make necessary changes without further notice. The regulations, courses, personnel, and costs listed herein are subject to change after publication of this bulletin through established procedures. In such cases, the University will attempt to communicate these changes to all students, faculty, and staff through written means. It is IMPORTANT that each student familiarize himself with the regulations set forth in this Catalog and assumes his proper responsibilities concerning them.

*University Calendar 2011-2012**

FIRST SEMESTER

August 8, Monday

Faculty Return

August 10 - 16, W - F; M - T

Faculty Orientation

August 16, Tuesday

Early Residence Hall check-in begins at 6:00 p.m. for new students who have completed financial check-in

August 17, Wednesday

Residence Halls open

Dining Hall opens for lunch for new students

Financial check-in and orientation for new, transfer, and former undergraduate students (Required)

August 17 - 20, Wednesday – Saturday

Orientation, Freshman Seminar and Registration

Required for all new, transfer and former undergraduate students

August 18, Thursday

Graduate Orientation – required for all new, transfer and former graduate students

August 19, Friday

Residence Halls open for returning students at 1:00 p.m.

Meal Plans begin at lunch for returning students

Registration for returning and former students

August 22, Monday

Classes begin, 7:40 a.m.

August 26, Friday

Last day to register at 4:00 p.m.

Last day to add or drop a class

October 6 – 7, Thursday – Friday

Fall Break

November 18, Friday

Thanksgiving Vacation begins after last class

Dining Hall closes after dinner

November 21 – 25, Monday – Friday

Thanksgiving vacation

November 28, Monday

Last day to withdraw from a UG class with a W

December 7, Wednesday

Last day of classes

Last day to withdraw from a GR class with a W

December 8, Thursday

Reading Day

December 9-16, Friday – Friday

Final Examinations

December 16, Friday

Final Exam Make-up Day

First semester ends

Residence Halls close at noon

Dining Hall closes after dinner

December 23, Thursday

Final grades due

WINTER INTERSESSION

January 2 - January 13

SECOND SEMESTER

January 9, Monday

Faculty Return

January 11, Wednesday

Residence Halls open

Dining Hall opens for lunch for new students

Financial check-in and orientation for new, transfer, and former undergraduate students (Required)

January 11 - 14, Wednesday – Saturday

Orientation and Freshman Seminar and Registration

Required for all new, transfer and former UG students

January 12, Thursday

Graduate Orientation – required for all new, transfer and former graduate students

January 13, Friday

Residence Halls open for returning students at 1:00 p.m.

Meal Plans begin at lunch for returning students

Registration for returning and former students

January 16, Monday

Classes begin, 7:40 a.m.

January 20, Friday

Last day to register at 4:00 p.m.

Last day to add or drop a class with no grade

Last day to adjust tuition

March 9, Friday

Spring Vacation begins after last class

Dining Hall closes after dinner

March 12-16, Monday – Friday

Spring Break

Spring Intensives

April 6, Friday

Last day to withdraw from a UG class with a W

April 9, Monday

Easter Holiday

No Classes

April 11, Wednesday

Annual Assessment Day

May 1, Tuesday

Last day of classes

Last day to withdraw from a GR class with a 'W'

May 2, Wednesday

Reading Day

May 3 - May 8, Thursday – Tuesday

Final Examinations

May 11, Friday

Baccalaureate Service;

Second semester ends

May 12, Saturday

Commencement

Dining Hall closes after breakfast

May 18, Friday

Final grades due

May 23 - 25, Wednesday – Friday

Faculty Workdays

SUMMER SESSION

May 14 - August 17

*The University calendar is posted online at www.liberty.edu/registrar

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This publication uses the masculine pronoun in the generic sense.

From the Chancellor



Forty years ago, my father established Liberty University with the vision of Training Champions for Christ; individuals who are primed and ignited in their passion to excel in a chosen career field and are spiritually grounded in their faith.

You have the opportunity to be part of this vision!

Today 11,900 residential students from 50 states and 75 countries attend our residential campus in Lynchburg, Virginia, with another 50,000 individuals doing the same in our online classrooms. Liberty University students graduate with a degree and the skill sets necessary to rise to the top of even the most competitive professions.

I invite you to join us for an educational experience that will challenge you, change you, and prepare you for the career of your dreams.

Welcome to a new era in your life.

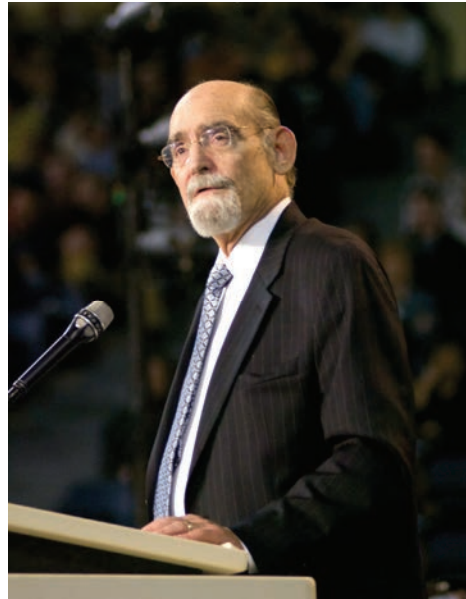
Jerry Falwell, Jr.
Chancellor and President

From the Provost

Liberty University exists today because of one of the most gifted and talented pastors and leaders of our generation. During his entire ministry Dr. Jerry Falwell demonstrated the heart of a pastor, the keen mind of a world class educator and the courage and vision of a great citizen statesman. His greatest passion was to establish a Christian university that would be for protestant Christians what Brigham Young is for Mormons and Notre Dame is for the Roman Catholics. Today America, the world, and Christians everywhere are the beneficiaries of his vision and incredibly tenacious faith.

Safely beyond its struggles to survive during its pioneer years, and now enjoying the visionary and yet prudent leadership of Chancellor Jerry Falwell Jr., Liberty is continuing to dramatically expand its facilities, programs and enrollments. Already it has become the largest private Christian University in the world.

Liberty faculty now number more than 1,950 with over seventy percent possessing terminal degrees. Liberty University's 1,050 full-time and more than 900 adjunct faculty are committed to teaching their students to explore the vital linkages between faith and learning. Liberty's distinctively different teaching occurs in the classroom, but it also occurs via a wide range of carefully supervised and reality based experiences, including internships, externships and cross-cultural exposures. To be clear, the Liberty educational experience can and frequently does take place through a wide variety of traditional, online and experiential methods of instructional delivery.



Liberty continues to rapidly increase its academic offerings. Liberty currently offers 65 undergraduate majors with more than 93 concentrations or cognates and 37 graduate programs (including four doctoral programs). This range of degree options purposely aims at providing our students with a marvelous array of career opportunities. The addition of a School of Law, a School of Engineering, a School of Health Sciences and a College of General Studies in addition to our active plans for a School of Medicine are proof that Liberty has become a full service university, offering its students a plethora of career options. But, at Liberty we do more than simply educate and train our students.

Without apology our mission is to educate Champions for Christ who are prepared to also utilize their education to become lifelong agents of cultural transformation and exponents of the Great Commission. To this end we are both grateful and proud that Liberty graduates are increasingly taking their place in positions of leadership in America and around the globe. May I invite you to enroll at Liberty and to become, regardless of your chosen career, a champion of your generation?

Ronald S. Godwin
Senior Vice President for Academic Affairs and Provost

General Information

FOUNDED

1971

LOCATION

Liberty University is located in the heart of Virginia in Lynchburg (population 72,000) on the south banks of the historic James River with the scenic Blue Ridge Mountains as a backdrop. The city is over 200 years old and is noted for its culture, beauty, and educational advantages. Lynchburg is at the crossroads of U.S. highways 29 and 460 and has adequate transportation facilities by bus, railway, and air.

CAMPUS

Liberty's campus is surrounded by beautiful mountain vistas and extends over 6,500 acres with 212 buildings that consist of over four million square feet of facilities.

TYPE

The University is a religiously-oriented, private, coeducational, comprehensive institution.

MOTTO

"Knowledge Aflame"

DISTINCTIVENESS

Liberty University was originally formed under the auspices of Thomas Road Baptist Church. Liberty is distinctive among Christian colleges because resident students use Thomas Road Baptist Church, other local church ministries, and community service groups as a laboratory for practical application of what they learn in the classroom. While this practice is not logistically or philosophically possible for students in the online programs, Liberty University Online uses its curriculum and advising to encourage spiritual, moral and ethical development in the student body.

SYMBOLS

The University Seal, a symbol of the administrative authority of the University, depicts Thomas Road Baptist Church aflame with the fire of the Gospel, against the background of an open Bible. The flame within the Seal depicts the motto, "Knowledge Aflame," and evokes the University's guiding philosophy—that knowledge has validity only when viewed in the light of Biblical Truth. The Seal's octagonal border reflects the Jeffersonian architecture of the building which first housed the University.

The Mace is a symbol of administrative authority, a symbol of continuity as the institution pursues its enduring mission, and a witness of institutional heritage.

The Eagle symbol refers to the soaring spirit of achievement the University seeks to inspire in its students, and to the patriotic spirit of the University. The school colors are blue, red, and white. The school verse is II Corinthians 3:17, "... where the Spirit of the Lord is, there is liberty."

The Eaglehead/Liberty University Logo is symbolic of the athletic teams of the University. The name for all male sports teams is "The Flames"; all female sports teams are referred to as "The Lady Flames." The Flames Mascot is an eagle named "Sparky."

DEGREES

Bachelor of Science, Bachelor of Arts, Bachelor of Music and Associate of Arts and Associate of Applied Science degrees are offered. The College of Arts and Sciences offers the Doctor of

Philosophy in the field of Counseling, Master of Arts degree in the fields of Counseling, English, History, Human Services, and Philosophical Studies. The Alton W. and Lois H. Overton School of Business offers the Master of Business Administration, Master of Arts in Management and Leadership, and the Master of Science in Accounting degrees. The School of Communication offers the Master of Arts in Communication Studies. The School of Education offers the Doctor of Education, Educational Specialist, Master of Education, Master of Arts in Teaching and Master of Science in Sport Management degrees. Helms School of Government offers the Master of Arts in Public Policy. The School of Health Sciences offers the Master of Public Health and the Master of Science in Nursing degrees. The School of Law offers the Juris Doctorate. Liberty Baptist Theological Seminary and Graduate School offers the Master of Divinity, Master of Arts in Christian Ministry, Master of Arts in Ethnomusicology, Master of Arts in Global Studies, Master of Arts in Religion, Master of Arts in Theological Studies, Master of Arts in Worship Studies, Master of Theology, Doctor of Ministry and Doctor of Philosophy degrees.

COLORS

Blue, red, and white

TELEPHONE

434-582-2000

WEBSITES

www.liberty.edu; www.libertyu.com; www.luonline.com

ACADEMIC CALENDAR

Two semesters with a Winter Intersession and Summer Session

ACCREDITATION AND MEMBERSHIPS

The University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane; Decatur, Georgia 30033-4097; 404-679-4501) to award associate, bachelor, master, specialist and doctoral degrees. The Commission may be contacted only if there is evidence that appears to support an institution's significant non-compliance with a requirement or standard.

Liberty University School of Law is approved for full accreditation by the Council of the Section of Legal Education and Admissions to the Bar of the American Bar Association (ABA), 321 North Clark Street, Chicago, IL 60654-7598; 312-988-5000.

Many of Liberty's programs are accredited or otherwise recognized by specialized professional and accrediting agencies.

The Bachelor of Science in Athletic Training program is accredited by the Commission on Accreditation of Athletic Training Education (CAATE).

The Bachelor of Science in Exercise Science program is accredited by the Commission on Accreditation of Allied Health Education Program (CAAHEP).

The Nursing Department is approved by the Virginia Board of Nursing (VBN) and accredited by the Commission on Collegiate Nursing Education (CCNE).

The Commonwealth of Virginia Department of Education approves the School of Education teacher preparation programs. The School of Education is accredited at the initial and advanced preparation levels by the National Council for Accreditation of Teacher Education (NCATE).

The Bachelor of Science in Sport Management program is accredited by the Commission on Sport Management Accreditation (COSMA).

Liberty University is a member of the Association of Christian Schools International (ACSI) and the Council of Independent Colleges in Virginia.

STATE CERTIFICATION

Liberty University is authorized to confer degrees by the Commonwealth of Virginia.

Pursuant to 23-276.1 - 12 of the Code of Virginia, the State Council of Higher Education for Virginia (SCHEV) is responsible for developing procedures to which certain private and all out-of-state postsecondary institutions must adhere in order to receive approval to confer degrees, certificates, or diplomas in the Commonwealth of Virginia. Certain private institutions are exempt from the requirements of certification or approval by SCHEV.

Liberty University was incorporated in the State of Virginia on January 18, 1972. It has operated under the same ownership since that time and has remained in good standing with the U.S. Department of Education and its accrediting body. Liberty University is an exempt institution.

SCHEV has limited or no regulatory authority over institutions exempt from certification. Before enrolling in any institution in the Commonwealth of Virginia, students are encouraged to determine the schools regulatory relationship with SCHEV or other state regulatory agencies. Certain consumer protection provisions required by certified schools are not present at or required by exempt institutions.

The exemption entitles Liberty University to conduct academic affairs or business without seeking or obtaining SCHEV approval. The resulting scope of the institutional autonomy includes:

- Offering courses or programs for degree credit;
- Enrolling students in courses or programs;
- Conferring or awarding degrees;
- Initiating other programs for degree credit at a new or additional level; and
- Offering instruction at additional or new locations.

Additional information regarding exempt institutions is available at <http://www.schev.edu/students/PrivateExempt.asp>.

Liberty University admits students of any race, color, national and ethnic origin, to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. The University does not discriminate on the basis of race, religion, color, sex, national or ethnic origin, age, or physical disability, in the administration of its educational policies, admissions policies, scholarship and loan programs, athletic and other school-administered programs.

Doctrinal Position

We affirm our belief in one God, infinite Spirit, Creator, and Sustainer of all things, who exists eternally in three persons, God the Father, God the Son, and God the Holy Spirit. These three are one in essence but distinct in person and function.

We affirm that the Father is the first person of the Trinity, and the source of all that God is and does. From Him the Son is eternally generated, and from Them, the Spirit eternally proceeds. He is the designer of creation, the speaker of revelation, the author of redemption, and the sovereign of history.

We affirm that the Lord Jesus Christ is the second person of the Trinity. Eternally begotten from the Father, He is God. He was

conceived by the virgin Mary through a miracle of the Holy Spirit. He lives forever as perfect God and perfect man, two distinct natures inseparably united in one person.

We affirm that the Holy Spirit is the third person of the Trinity, proceeding from the Father and the Son, and equal in deity. He is the giver of all life, active in the creating and ordering of the universe; He is the agent of inspiration and the new birth; He restrains sin and Satan; and He indwells and sanctifies all believers.

We affirm that all things were created by God. Angels were created as ministering agents, though some, under the leadership of Satan, fell from their sinless state to become agents of evil. The universe was created in six historical days and is continuously sustained by God; thus it both reflects His glory and reveals His truth. Human beings were directly created, not evolved, in the very image of God. As reasoning moral agents, they are responsible under God for understanding and governing themselves and the world.

We affirm that the Bible, both Old and New Testaments, though written by men, was supernaturally inspired by God so that all its words are the written true revelation of God; it is therefore inerrant in the originals and authoritative in all matters. It is to be understood by all through the illumination of the Holy Spirit, its meaning determined by the historical, grammatical, and literary use of the author's language, comparing Scripture with Scripture.

We affirm that Adam, the first man, willfully disobeyed God, bringing sin and death into the world. As a result, all persons are sinners from conception, which is evidenced in their willful acts of sin; and they are therefore subject to eternal punishment, under the just condemnation of a holy God.

We affirm that Jesus Christ offered Himself as a sacrifice by the appointment of the Father. He fulfilled the demands of God by His obedient life, died on the cross in full substitution and payment for the sins of all, was buried, and on the third day He arose physically and bodily from the dead. He ascended into heaven where He now intercedes for all believers.

We affirm that each person can be saved only through the work of Jesus Christ, through repentance of sin and by faith alone in Him as Savior. The believer is declared righteous, born again by the Holy Spirit, turned from sin, and assured of heaven.

We affirm that the Holy Spirit indwells all who are born again, conforming them to the likeness of Jesus Christ. This is a process completed only in Heaven. Every believer is responsible to live in obedience to the Word of God in separation from sin.

We affirm that a church is a local assembly of baptized believers, under the discipline of the Word of God and the lordship of Christ, organized to carry out the commission to evangelize, to teach, and to administer the ordinances of believer's baptism and the Lord's table. Its offices are pastors and deacons, and it is self-governing. It functions through the ministry of gifts given by the Holy Spirit to each believer.

We affirm that the return of Christ for all believers is imminent. It will be followed by seven years of great tribulation, and then the coming of Christ to establish His earthly kingdom for a thousand years. The unsaved will then be raised and judged according to their works and separated forever from God in hell. The saved, having been raised, will live forever in Heaven in fellowship with God.

Philosophy of Education

Liberty University is a Christian academic community in the tradition of evangelical institutions of higher education. As such, Liberty continues the philosophy of education which first gave rise to the university, and which is summarized in the following propositions.

God, the infinite source of all things, has shown us truth through scripture, nature, history, and above all, in Christ.

Persons are spiritual, rational, moral, social, and physical, created in the image of God. They are, therefore, able to know and to value themselves and other persons, the universe, and God.

Education as the process of teaching and learning, involves the whole person, by developing the knowledge, values, and skills which enable each individual to change freely. Thus it occurs most effectively when both instructor and student are properly related to God and each other through Christ.

Statement of Mission and Purpose

Maintaining the vision of the founder, Dr. Jerry Falwell, Liberty University develops Christ-centered men and women with the values, knowledge, and skills essential to impact the world.

Through its residential and online programs, the University educates men and women who will make important contributions to their workplaces and communities, follow their chosen vocations as callings to glorify God, and fulfill the Great Commission.

Liberty University will:

1. Emphasize excellence in teaching and learning.
2. Foster university-level competencies in communication, critical thinking, information literacy, and mathematics in all undergraduate programs.
3. Ensure competency in scholarship, research, and professional communication in all graduate programs.
4. Promote the synthesis of academic knowledge and Christian worldview in order that there might be a maturing of spiritual, intellectual, social and physical value-driven behavior.
5. Enable students to engage in a major field of study in career-focused disciplines built on a solid foundation in the liberal arts.
6. Promote an understanding of the Western tradition and the diverse elements of American cultural history, especially the importance of the individual in maintaining democratic and free market processes.
7. Contribute to a knowledge and understanding of other cultures and of international events.
8. Encourage a commitment to the Christian life, one of personal integrity, sensitivity to the needs of others, social responsibility and active communication of the Christian faith, and, as it is lived out, a life that leads people to Jesus Christ as the Lord of the universe and their own personal Savior.

Approved by the Board of Trustees, November 12, 2010

Statement on Worldview

Liberty University embraces a worldview that is both historically Christian and biblical, and that underlies the very concept and origins of the university. We hold that God exists and is the source of all things, all truth, all knowledge, all value, and all wisdom. We hold that God has created an orderly universe according to His design and purpose and for His glory, and that He has created human beings in His image. God is actively at work in the world and history, governing them according to His ultimate purpose. From these foundational principles, it follows that truth exists and that there is a standard of right and wrong. We hold that all of creation is fallen as a result of human sin. Finally, we hold that God has revealed Himself and His ways in the natural created order, in history, in the Bible, and supremely in Jesus Christ. God in love and through the sacrificial work of Jesus Christ is redeeming humans and the entire created order.

At Liberty University, students receive an education that integrates this Christian and biblical worldview. Students trained with this worldview perspective will be equipped with a rational framework for understanding and interpreting reality, for comprehending the meaning of life and the value of humans and things, for making decisions and engaging in meaningful action, for studying the various academic disciplines, and for understanding the interconnectedness of all knowledge.

Introduction to the Campus

AIRPORT ACADEMIC CENTER

Located 3.4 miles south of Liberty University's main campus adjacent to the Lynchburg Regional Airport, the Airport Academic Center is home to the School of Aeronautics. The Airport Academic Center is comprised of three buildings. The 45,000 square foot Flight Operations Center is where all in-flight training is conducted and all training aircraft are hangared and maintained. The 24,000 square foot Aviation Academic Center is where all aviation related academic classes are taught and all Flight Training Device lessons are flown. Additionally, the first floor is used by the Aviation Maintenance Technician School to teach the general portion of the FAA Aviation Mechanics Certificate. The third building is the 15,000 square foot Airframe and Powerplant building used by the Aviation Maintenance Technician School to teach FAA Airframe and Powerplant related academic and practical lessons leading to FAA licensure.

A. L. WILLIAMS STADIUM

The Flames play NCAA Division I-AA Football on the FieldTurf of Williams Stadium named in honor of Art and Angela Williams, special friends of Liberty University and Flames Athletics.

In January 2010, construction began to expand the original 12,000-seat stadium, built in 1989, to increase seating capacity to 19,200. Completed for the beginning of the 2010 season, the expansion included a five-story football tower featuring a fourth-floor luxury suite concourse and a third-floor club pavilion. The **Club Pavilion** features an 11,000 square-foot hospitality room and outdoor club seating for 770. The new tower houses the Athletics Administrative offices and includes expanded concessions and restrooms, academic center, and media terrace. The tower stands 100-feet tall, and stretches from five-yard line to five-yard line, and is serviced by two elevator shafts.

The **A. L. Williams Football Operations Center (FOC)** was completed in August 2006. The three-story, 48,000-square foot building is located in the North End Zone at Williams Stadium.

The Football Operations Center houses specially-designed weight training equipment in a spacious weight and conditioning area, team locker room, academic lab, equipment room and a cutting-edge athletic training facility.

The top floor of the FOC houses coaching staff and administrative offices, numerous video and conference rooms and a uniquely-designed viewing room that overlooks the North end zone.

A. PIERRE GUILLERMIN INTEGRATED LEARNING RESOURCE CENTER

The A. Pierre Guillermin Integrated Learning Resource Center (ILRC) incorporates the University's main library and academic computing facilities. During a visit to the ILRC, students can use computers to conduct online research or do homework; study alone or work on a group project; retrieve books and other library materials; and seek assistance from skilled library and computing staff.

The ILRC collects and organizes resources across a wide range of media, including books, periodicals, audio-visual resources in various formats, musical scores, curriculum, and archival materials. Its physical collections consist of approximately 260,000 volume equivalents and 650 current periodical subscriptions. Digital information resources provided by the ILRC include some 63,000 electronic books and full-text content from more than 40,000 periodicals. The ILRC provides access to more than 250 online research resources.

The ILRC provides access to 800 computer workstations located in fifteen computer lab classrooms and six open areas. Computer labs remain open 109 hours per week during the academic term. Computer workstations provide access to the Internet, email, Microsoft® Office 2007, and a variety of academic and professional software. Students with laptop computers can access networked resources via a wireless signal that is available throughout the ILRC as well as a number of other campus locations.

ALUMNI WELCOME CENTER

The Alumni Welcome Center was constructed in fall 2005 and is accessed through the Jerry Falwell Museum. Proudly decorated with Liberty University memorabilia, the Alumni Welcome Center is a warm and inviting place for Liberty University alumni to meet, fellowship, and reflect on the past.

ARTHUR S. DEMOSS LEARNING CENTER

The four-story Arthur S. DeMoss Learning Center was originally constructed as a one-story building in 1985. The building is named for Art DeMoss, a former board member and generous benefactor of Liberty University. This facility was constructed to provide for the long-range needs of the campus. It is the focal point of the campus with nearly 500,000 square feet of academic space.

In June 2008, a fountain standing 19 feet tall and made of hand-carved marble from Italy was completed. The fountain was installed in honor of those donors who supported the expansion of DeMoss. Donors' names will be added to the fountain which features three columns with water cascading from the tops of each. A cast-bronze eagle, Liberty's mascot, perches atop the tallest column.

A wall of names on the first floor of the DeMoss Learning Center honors more than 5,000 donors who supported the expansion of DeMoss to the four-story building, completed in 2000.

BRUCKNER LEARNING CENTER

The Bruckner Learning Center (BLC) is located on the third floor of the DeMoss Learning Center. The primary purpose of the BLC is to plan, develop and maintain quality, University-wide academic support services for all students. The BLC also includes faculty offices and a testing and tutoring center.

CAMPUS EAST VOLLEYBALL FACILITY

During the spring of 2007, the Liberty volleyball program was given a secondary practice facility. The Campus East Volleyball Facility houses the volleyball coaches' offices, a team room, and a gymnasium for practice whenever the Vines Center or Schilling Center is unavailable.

CENTER FOR ACADEMIC SUPPORT AND ADVISING SERVICES (CASAS)

CASAS was created in 2003, as a main hub for academic support services, including Freshman Seminar, academic advising, career counseling, study skill development, testing services, and tutoring opportunities. It is located in DeMoss Learning Center.

CENTER FOR CREATION STUDIES

Established in 1985, the Center for Creation Studies is an interdisciplinary education and research institute committed to the study of the origin of the universe, the earth, life, and species. This study draws upon knowledge from religion, science, philosophy, and history.

The Creation Hall Museum was dedicated in March 2010, to coincide with the 25th anniversary of Liberty's Center for Creation Studies. Located in the back hallway of the Arthur S. DeMoss Learning Center, the Creation Hall Museum displays relics of fossils and some of the evidences for Biblical Creation.

CENTER FOR JUDAIC STUDIES

Located in DeMoss Learning Center, the Center for Judaic Studies opened in August 2008. The Executive Director of the Center, Dr. Randall Price, was invited in 2007, by Liberty's Founder and Chancellor, the late Dr. Jerry Falwell, to establish the Center. Dr. Falwell's vision was to continue the recognition that Israel and the Jewish people were part of God's future program and that the Christian response to this in the spiritual and political realm was essential to God's present blessing.

The Center houses a dedicated library of primary, secondary, and periodical sources to serve the specialized needs of students and researchers in the fields of Jewish studies and biblical archaeology.

COOK TENNIS CENTER

Opening in August 2011, the Cook Tennis Center is located adjacent to the Hershey-Esbenshade 12 championship tennis courts located at Liberty's Green Hall. The 2,500-square foot building houses two locker rooms, training and laundry rooms, a stringing room, four offices for coaches, a kitchen area, team room and a balcony that will overlook the tennis courts.

The lead gift for the Cook Tennis Center was provided by long-time University and Athletics supporters Sherwin and Lora Cook.

DAVID'S PLACE

David's Place is dedicated to the memory of David A. DeMoss, a gentle and loving young man who died tragically in an automobile accident in January 1988. Offices for The Center for Worship, faculty, administrative offices and classrooms for the Department of Music and Worship Studies are all located in this facility.

DISC GOLF COURSE

Located at East Campus, an 18-hole disc golf course opened during the Spring of 2010.

DOC'S DINER

Doc's Diner, constructed in 2008, overlooks Jerry Falwell Parkway (Route 460) on Campus East. Named in honor of Dr. Jerry Falwell, it is the newest campus dining facility. Expected to be a favorite among students, faculty and staff, Doc's Diner is also open to the general public. The menu offers classic diner specialties and a 1940s era atmosphere that is both comfortable and fun.

EARL H. SCHILLING CENTER

The Multi-Purpose Center, originally constructed in 1979, was named the Earl H. Schilling Center in 1995 in honor of Earl and Anne Schilling, long-time donors to the ministry who established a multi-million dollar trust to provide scholarships for training pastors, missionaries, evangelists, and full-time Christian workers. The Schilling Center was completely renovated in 2004 and is used for physical education classes, additional basketball, volleyball and tennis courts and some concerts.

EAST FIELDHOUSE AND MULTI-SPORT COMPLEX

Under construction for late 2011, this facility will serve as the home for the Lady Flames Lacrosse and Field Hockey teams as well as serve as an intramural facility. All three playing surfaces for field hockey, lacrosse, and intramural fields will feature state of the art Shaw Sportex® turf systems. The adjacent 12,735

square foot structure will house team and training rooms as well as lockers for athletes, visiting teams, and officials.

ELMER TOWNS RELIGION HALL

In 2008, the building housing the B. R. Lakin School of Religion was renovated and renamed the Elmer Towns Religion Hall. Dr. Towns is the co-founder of Liberty University and Dean of the School of Religion Liberty Baptist Theological Seminary. The central focus of the renovation is the addition of the **Towns-Alumni Lecture Hall**, a 750-seat lecture hall featuring sloped floors, cushioned chairs and state-of-the-art lighting and acoustics, along with the addition of a columned main entrance. This building houses the Center for Youth Ministry and the Center for Global Ministries.

B. R. Lakin was often referred to as "my pastor" by Dr. Jerry Falwell. A display case with artifacts such as Dr. Lakin's saddlebags and Bible from his circuit riding preacher days is a place of reflection for the students.

In 2011, Liberty Baptist Theological Seminary was relocated to Towns Hall.

GRAND LOBBY

The Grand Lobby of DeMoss Learning Center was completed in Fall 2003. It encompasses 3,600 square feet of floor space and rises 45 feet to a ceiling highlighted by four skylights and a magnificent custom designed chandelier featuring Liberty eagles and flame emblems. Grand staircases on either side of the Lobby ascend to a balcony overlooking the main floor. A brass, inlaid Liberty University Seal adorns the center of the main floor and II Corinthians 3:17, the University verse is displayed in brass on the balcony.

MARIE F. GREEN HALL

Originally known as Campus North, Green Hall houses the University Chancellor's Office, administrative offices, Admissions Offices, Student Services (Student Accounts, Financial Aid, and Registrar's Office), Student Affairs, the Office of Christian/Community Service, LaHaye Student Center, Tilley Student Center, Tolsma Indoor Track, the Tower Theater, Post Office, Centra Health Services, Spiritual Life offices, Law School, and Liberty University Online.

HANCOCK WELCOME CENTER

Scheduled for completion in January 2012, the Hancock Welcome Center is a three-story 32,000-square foot facility that will house the Visitors Center, including a large meeting room, smaller counseling rooms, a museum, and a gift shop. It is located across from the bookstore and Williams Stadium and near the Carter-Glass Mansion and the gravesite of Liberty founder Jerry Falwell, Sr.

The Visitors Center provides prospective students and their families with the resources for campus visits as well as student-led tours. To view campus maps, take a digital tour of campus, or schedule a visit, access the Visitors Center online at <http://www.liberty.edu/index.cfm?PID=199>.

HEALTH SERVICES

Liberty University Health Services is provided by the Centra Medical Group. It provides quality medical care to the University community, assisting students, staff and faculty in maintaining and optimizing their health. It is located in Green Hall near the LaHaye Student Union and the University Post Office.

HERSHEY-ESBENSHADE TENNIS COURTS

Built in 2009, the Hershey-Esbenshade Tennis Courts are located at Green Hall. The 12 NCAA-regulation tennis courts provide an excellent facility for the championship tennis competition.

IVY LAKE

Located in Bedford County, Virginia, Ivy Lake is a 112-acre lake located 15 minutes from the Liberty Campus. In 2010, the lakefront area was renovated to provide a quality beach-front area for students and locals to enjoy. A facility to store the boats used for the Crew club team was also constructed in 2010.

JERRY FALWELL MEMORIAL GARDEN

In May 2007 Dr. Jerry Falwell, "Godly Father, Husband, Grandfather, Pastor, Christian Educator," as well as Co-founder, President, and Chancellor of Liberty University, went home to be with the Lord. Located in front of Montview, the Carter Glass Mansion, the oval-shaped burial garden contains an eternal flame, a fountain and sidewalks that lead to Dr. Falwell's grave. Also located in the garden, are benches where students can study or reflect, and where visitors, who want to visit the site, can pause to reflect on the life and legacy of Dr. Falwell.

JERRY FALWELL MUSEUM

Adjacent to the Grand Lobby is the Jerry Falwell Museum, presented and dedicated to Dr. Falwell at his seventieth birthday celebration. This museum was created to preserve and highlight the life and ministry of Liberty's Founder/Chancellor/President. The Museum contains the history of the Falwell family and includes displays and historical documents chronicling each of the ministries.

LAHAYE ICE CENTER

The LaHaye Ice Center opened in December 2005. The state-of-the-art facility is used by the Liberty University hockey team, students and the public. Upgrades to the Ice Center in 2008 include a Chancellor's suite and two business suites, a conference room donated by Pete and Cindy Chamberland, and a new public locker room. This facility is named in honor of Tim and Beverly LaHaye, generous supporters and members of the Liberty University Board of Trustees.

LAHAYE STUDENT UNION

The LaHaye Student Union opened in November 2004. This state-of-the-art facility houses an intercollegiate-size swimming pool, five basketball courts, fitness center, locker rooms, a food court, lounge areas, meeting rooms, and offices. This facility is named in honor of Tim and Beverly LaHaye, generous supporters and members of the Board of Trustees.

LIBERTY MOUNTAIN CONFERENCE CENTER

Located adjacent to Green Hall, the Liberty Mountain Conference Center held its grand opening in June 2011. This facility is more than 13,000-square feet, has a maximum occupancy of 400, and consists of two 125-seat rooms and six 24-seat rooms. The facility is Wi-Fi enabled and each room has monitor projection systems.

LIBERTY MOUNTAIN SNOWFLEX® CENTRE

Snowflex® is a multi-layer, synthetic material that uses small misting devices to provide moisture that simulates the slip and grip effects of real snow, allowing maximum speed and edge control for making turns. The Liberty Mountain Snowflex Centre, opened in August 2009, consists of two main distinct ski runs. This includes a beginner slope, intermediate slope, advanced slope, terrain park, a 260-foot tubing run, and gravity park for air awareness training. The 550-foot terrain run has three jumps with a quarter pipe at the bottom, and a 550-foot ski slope with multiple rail features for all levels.

The **Barrick-Falwell Ski Lodge**, incorporates the look and feel of a mountain chalet complete with a wildlife trophy collection donated by Dr. Al Barrick, houses the ticketing and rental area on the lower level. Visitors can enjoy concessions and a scenic view

of the ski slope and campus from the second level. The Liberty Mountain Snowflex Centre is open year-round for University and public access.

LIBERTY UNIVERSITY BOOKSTORE

Completed in May 2009, Barnes and Noble opened a free-standing campus bookstore located adjacent to Williams Stadium on University Blvd.

LIBERTY UNIVERSITY EQUESTRIAN CENTER

Opening in Fall 2011, the Liberty University Equestrian Center will provide students and staff with the opportunity to take part in recreational horse activities, trail rides and the boarding personal horses. Boarders of all disciplines, breeds and experience levels are welcome.

Located off Lone Jack Road on Liberty University's trail system, the facility includes a barn with eight 12x12 foot rubber matted stalls with private runs, grooming stalls, indoor wash rack with hot and cold water, outdoor wash rack, heated office/student lounge, tack room, feed room, utility room with washer and dryer, and men's and women's restrooms, 30-plus acres of small and large turnout pastures with run in sheds. Also included is a 160x300 foot outdoor arena with sand footing, jumps, cavallettis, ground poles, dressage ring, barrels, and poles, etc.

LIBERTY UNIVERSITY MONOGRAM

Placed high on the side of Liberty Mountain, beckoning students, alumni, and visitors to Lynchburg and Liberty University is a new landmark, the Liberty University Monogram. The monogram covers three acres, and was made using over two hundred tons of stone, white gabion and red brick chips. Twelve hundred plants are strategically placed to make up the letters. Directly above the Monogram, on top of the mountain, sits a white gazebo that offers magnificent views of the city and surrounding areas, and a place to rest after hiking, biking or running on the thirty miles of trails that cover the mountain.

LIBERTY UNIVERSITY RESIDENTIAL ANNEX

Located off Route 29 on Odd Fellows Road, the Liberty University Residential Annex houses up to 500 residential students as well as provides conference center space for Liberty University Online intensive courses and space for the English Language Institute. The facility is serviced by a dedicated bus route throughout the academic year.

LUURTSEMA CENTER

Completed in August 2010, this 5,000 square foot, two-floor center was named after William and Wanda Luurtsema, who provided a generous donation to the project. The building includes offices for the men's and women's soccer, track and field, and lacrosse programs. In addition to offices, the building also contains four locker rooms, a training room, a laundry area and team rooms.

The Liberty Women's Soccer locker room was provided by a generous donation by the Tyson family, the relatives of former Liberty women's soccer player Brittany Tyson.

MATTHES – HOPKINS TRACK COMPLEX

In 1989, a first-rate track was completed in honor of Jake Matthes, Liberty's first track coach, and Ron Hopkins, the first women's track coach. The facility includes an eight-lane, 400 meter polyurethane track as well as four long jump/triple jump pits, three pole vault runways, a high jump apron, tow javelin runways, two shot put rings and a hammer/discus cage.

MONTVIEW MANSION

Montview Mansion, one of two original buildings still remaining on the campus, overlooks a beautiful view of the Blue

Ridge Mountains. Built in 1923, it is also known as the Carter-Glass Mansion, the home of Senator Carter Glass, Secretary of the Treasury under Woodrow Wilson, and his wife.

Following the passing of Dr. Jerry Falwell, Montview was restored to how it might have looked during the 1920s – 1940s. Dr. Falwell's Chancellor's Office has been left exactly as it was the day he passed away. Visitors can also see his conference room which serves as a small museum illustrating the life of Dr. Falwell.

The Senator's home office has been restored and the upstairs bedrooms each with its own bath have been restored. Additional first floor rooms are used for receptions, meetings and luncheons.

In Fall 2009, a marble mantle that was in the U.S. Capitol, and which was also in the Carter-Glass Mansion in the 1920s was returned to Montview. It is now at home in the Mansion's dining room.

Montview Mansion is open to the public and tours are given daily from 8:00 AM to 5:00 PM and by appointment on the weekends. Tours can be scheduled by calling 434-582-7678.

OPEN AIR TESTING SITE LAB

Located at Green Hall, the Open Air Testing Site Lab (OATS), OATS/EMC Laboratory carries out testing and analysis concerning Electromagnetic Compatibility (EMC) of electrical and electronic equipment. Such equipment has to comply with EMC requirements for reasons of safety and reliability. The OATS/EMC Laboratory not only carries out measurements on civil, government and military equipment, but also on medical, information technology, industrial and household equipment, for a variety of industries. Plans are in place to expand the capabilities of this complex to include an anechoic chamber.

OSBORNE STADIUM

Expanded and renovated in fall 2009, the soccer and outdoor track and field facility was named Osborne Stadium for Liberty alumni, Richard and Karin Osborne, who gave the lead donation for the complex project. Improvements to the facility include 1,000 chair back seats, press box, 5,000 square-foot Soccer and Track Operations Center, scoreboard, and brick and wrought iron fencing.

PAINTBALL FACILITY

Located at East Campus, the complex consists of two fields with a retractable netting system made with a protective mesh.

PERFORMING ARTS HALL

As part of the center quad of classroom buildings, the Performing Arts Hall serves the music needs of the University. Several practice rooms, and a recital hall for student and faculty performances are in this building. In 2010, the Lloyd Auditorium was renovated for use by the Liberty University Marching Band. Many hours of practice take place in the band room for both vocal and instrumental ensembles. The award-winning Spirit of the Mountain Marching Band has performed before nationally televised audiences, which include an NFL football game and the Macy's Thanksgiving Day Parade.

An annex of the Performing Arts Hall is the Telecommunications wing which houses our campus radio station (WWMC-The Light, C91) and TV studio (WLBV).

R. C. WORLEY PRAYER CHAPEL

The R. C. Worley Prayer Chapel was built in 1981 and named in memory of Mr. Worley, a great prayer warrior, soul winner, and member of Thomas Road Baptist Church. Known for his humility, Mr. Worley often said, "I am just a clay vessel that God uses."

A Liberty University landmark, the chapel is used daily and serves as a quiet place for prayer, ministry meetings and small weddings.

REBER – THOMAS DINING HALL

Renovations in 2007 and 2008, have significantly improved this building originally constructed more than 15 years ago. Students enjoy meals in this "totally renovated, state-of-the-art student restaurant" that has a stunning design and edgy style with track lighting, booths, benches, new flooring and a new atrium. It features favorite cuisines including, Italian and Mexican items as well as a salads for the health conscience individual, and home-style meals just like "mom used to make". This building includes an Executive Dining Room for administrative and faculty functions.

SCIENCE HALL

The Science Hall was the first building erected on Liberty Mountain in 1977. As connoted by its name, the Science Hall houses science classrooms and labs for biology, chemistry, family and consumer sciences, physical science, and physics.

TEACHER EDUCATION HALL

Identified by the rock in front of its doors, this building in the quad boasts of the creativity of the elementary education students. The walls are lined with creative bulletin boards bringing back memories of early childhood school days.

THE SPORTS RACKET

Donated to Liberty University in March 2011 by the Cook family, The Sports Racket gives Liberty top-notch facilities for both indoor and outdoor play just 15 minutes from campus. Located at 118 Davis Cup Road in Lynchburg, the facility has five indoor tennis courts, five racquetball courts, five outdoor tennis courts, a gym with several treadmills and weight equipment.

THOMAS INDOOR SOCCER CENTER

The Thomas Indoor Soccer Center, connected to LaHaye Student Union, opened in May 2009. The Thomas Center is comprised of two turf fields partially surrounded by transparent walls and netting. The facility also features a spectator section, multiple televisions and wireless capability.

TILLEY STUDENT CENTER

The Tilley Student Center opened in September 2008. Located in Green Hall adjacent to the LaHaye Student Union, the Student Center provides additional space for student social interaction and activities. The coffeehouse-style setting has a stage for musical performances, televisions, wireless access, comfortable seating and tables as well as a coffee bar. The Student Center was made possible in part by a donation from Thomas and Iris Tilley, long time supporters of Liberty University and the parents of Becki Falwell, wife of the Chancellor.

TOLSMAN INDOOR TRACK AND CONFERENCE CENTER

The Tolsma Indoor Track and Conference Center is located in Green Hall. The Center features a flat 200 meter Mondo surface. It has a wide radius, a four-lane oval and an eight-lane, 60-meter straightway. Located inside of the complex are two long/triple jump runways, a pole vault runway and a high jump apron, with all the apparatuses being permanent and having a Mondo surface. The FinishLynx timing system greatly increases the ability to host high level meets at the facility. The Center will also serve as a conference and convention center.

TOWER THEATER

Located in Green Hall, the Tower Theater was completed in July 2010. This contemporary-style 640-seat theater consists of balcony seating, an orchestra pit, catwalks, a fly tower, a box office and 12,000 square feet of support area that includes dressing rooms, a practice room, offices, costume shop, prop room and woodworking and scene shops.

VINES CENTER

This 8,500-seat, silver-domed Lynchburg landmark, also known as “The Furnace,” became the home of the Flames basketball and volleyball teams in 1990. It is also the location of weekly convocation services, and several large conference and concert events each year.

WORTHINGTON STADIUM

Originally named Liberty Field, in May 1986, the field was officially named Worthington Field after former Liberty Baseball Coach and Athletic Director Al Worthington. The name was changed to Worthington Stadium in 1995. The playing field is natural grass and the stadium has a seating capacity of 2,500.

During the summer of 1999, a 5,200 square-foot hitting area was constructed, complete with lighted batting cages and modern hitting equipment.

In 2003, a state-of-the-art clubhouse was added. The clubhouse includes locker facilities, restrooms, indoor batting cages, private boxes, and a team room. With the addition of stadium lighting in March 2008, the inaugural night game had a stadium-record 3,183 fans attending the historic game.

WRVL RADIO STATION

The second remaining original building on the site of the Carter-Glass estate now houses the Radio Voice of Liberty, WRVL, the radio station of Liberty University.

WTLU – TV

The Liberty channel was born as an extension of WTLU in Lynchburg, Virginia. This 24/7 commercial station broadcasts from the campus of Liberty University and has served viewers in Central Virginia since 1991.

WWMC – THE LIGHT (90.9 FM)

WWMC is a top 40 Christian, student-operated music station on the campus of Liberty University. The Light broadcasts 24 hours a day and is an affiliate of Christian Hit Radio. In addition to music programming the Light also broadcasts news and sports, including Liberty University Athletics.

DIGITAL CAMPUS

Liberty University’s campus can be viewed in digital format at <http://www.libertyu.com/index.cfm?PID=16419>.

Liberty University Online

MISSION

The mission of Liberty University Online (Liberty University Online) is to provide Liberty University courses and programs through non-traditional delivery systems. While Liberty University Online and residential course offerings may differ due to distinctions in student profiles and methodologies of instruction, the residential and Liberty University Online courses and programs are comparable in range, goals and purpose.

HISTORY

Founded in 1985, as the Liberty University School of Lifelong Learning (LUSLL), the distance learning program was designed to bring an accredited University program to non-traditional learners at home, military personnel, and Christian school teachers seeking certification from the Association of Christian Schools International (ACSI). The courses were adapted from those offered on the University campus and the initial programs offered were the A.A. in Religion, B.S. in Church Ministries, and M.A. in Counseling.

Now, 26 years later, the initial goal to provide quality Christian education to students around the world has remained intact. Currently, Liberty University Online services over 60,000 students across the globe in degree programs ranging from diploma programs in Biblical Studies to doctoral programs in Counseling, Education and the Seminary.

Using innovative methods, students can take classes without having to relocate. The same quality courses that are offered on the Lynchburg campus are made available to our Liberty University Online students in the convenience of their own homes. Courses are also offered in an intensive format a number of times throughout the year.

INSTRUCTIONAL DELIVERY METHODS

Liberty University Online offers its courses through several delivery methods. The University has adopted Blackboard®, an online software platform, as its primary delivery method. Students can access individual lessons, have interaction with other students taking the same course, utilize links to online resources, view supplemental streaming video clips, and receive direct feedback from their professors using this innovative means of delivery. Students may also be required to purchase video tapes or DVDs for select courses. Our video, printed, and online learning tools help ensure that students have a learning opportunity available to them that equals or surpasses the traditional classroom model.

STRUCTURE

Currently, Liberty offers courses in an eight-week format with multiple entry dates throughout the year (see academic calendar). Some courses are offered in a 14- to 17-week format (with one entry date per semester) in which students may enroll at the beginning of each term. Students will need to show consistent progress throughout their coursework in order to maintain good academic standing. Liberty provides students with tools for success. However, students must manage their time to take advantage of these tools.

DEGREE PROGRAM FORMAT

With the online delivery format [distance education] courses in a program are delivered in a virtual classroom experience that is flexible, personal and challenging. Through the online format a student can earn a degree entirely online. Some programs require that a minimum number of courses be taken face-to-face on campus

TESTING

Liberty University Online students take timed tests online and receive immediate feedback and test results. Essay exams and papers are also submitted online, graded by the course instructor and returned to the student. Portions of assigned work are used to facilitate student-to-student interaction. The interaction is often included as an element in student grading.

COURSE MATERIALS

Students purchase all course materials from MBS Direct. Purchases can be made online by accessing the web page at <http://www.mbsdirect.net/liberty>. Students should purchase materials after registration but prior to the sub-term begin date (course activation). Liberty does not guarantee that required course materials will be available after the sub-term activation date.

Course materials may be charged to the student's account by means of the online book voucher system, if the student has a credit on their student account. Tuition does not cover the cost of course materials.

BASIC REGULATIONS

The Administration and Faculty have committed Liberty to the highest standards of moral and ethical conduct. No one will become spiritual merely by observing rules; nonetheless, the spiritual student will desire to abide by the rules, regulations, and policies. The student who is not prepared to accept instruction will never be prepared to give instruction. Liberty holds as one of its foremost goals the development of men and women of strong character. Firm moral conviction and dependable self-discipline are as important as academic competence.

All students enrolled in Liberty University Online are subject to the Liberty University Online Code of Honor and Personal Code of Honor. Please see the Academic Information and Policies – Online Programs section of this Catalog for more information.

IMPORTANT INFORMATION REGARDING INTERNSHIPS AND CLINICAL PLACEMENTS

Students who are pursuing degrees leading to application for professional licensure or certification, and/or who will be participating in clinical placements, internships, or practica through their Liberty University program should be aware that their host facility may require a criminal background check, fingerprinting, or drug screening. In such situations, each student is responsible for obtaining and paying for the background check or other screening process and for delivering required documentation to the facility. Although the university will make reasonable efforts to place admitted students in field experiences and internship, it will be up to the host facility to determine whether a student will be allowed to work at that facility.

Students should further be aware that a criminal record may jeopardize licensure by the State certification body. Students seeking licensure are urged to contact the relevant licensing agency to determine the licensing requirements for the jurisdiction. Successful completion of a program of study at Liberty University does not guarantee licensure, certification, or employment in the relevant occupation.

Liberty University Online *Academic Calendar 2011 – 2012*

The Liberty University Online academic school year consists of three terms: fall, spring, and summer. Terms consist of three eight-week sub-terms, and one semester-long sub-term which can range from fourteen to seventeen weeks in length.

Fall Semester 2011 – 17-week and 8-week (2011-40)

Registration for Fall 2011 Opens June 17th, 2011

Year	Term	Sub-term	Acceptance Deadline	Registration Deadline	Financial Check-In Deadline	Student Access to Course	Drop/Add Period	Start Date	Deadline Date Last Day to Withdraw	Grades Dues
2011	40	A	7/27/11	8/10/11	8/15/11	8/16/11	8/16-21, 2011	8/22/11	12/16/11	12/23/11
2011	40	B	7/27/11	8/10/11	8/15/11	8/16/11	8/16-21, 2011	8/22/11	10/14/11	10/26/11
2011	40	C	8/24/11	9/07/11	9/12/11	9/13/11	9/13-18, 2011	9/19/11	11/11/11	11/23/11
2011	40	D	9/28/11	10/12/11	10/17/11	10/18/11	10/18-23, 2011	10/24/11	12/16/11	12/23/11

Spring Semester 2012 – 17-week and 8-week (2012-20)

Registration for Spring 2012 Opens October 18th, 2011

Year	Term	Sub-term	Acceptance Deadline	Registration Deadline	Financial Check-In Deadline	Student Access to Course	Drop/Add Period	Start Date	Deadline Date Last Day to Withdraw	Grades Dues
2012	20	A	12/21/11	1/04/12	1/09/12	1/10/12	1/10-15, 2012	1/16/12	5/11/12	5/23/12
2012	20	B	12/21/11	1/04/12	1/09/12	1/10/12	1/10-15, 2012	1/16/12	3/09/12	3/21/12
2012	20	C	1/18/12	2/01/12	2/06/12	2/07/12	2/7-12, 2012	2/13/12	4/06/12	4/18/12
2012	20	D	2/22/12	3/07/12	3/12/12	3/13/12	3/13-18, 2012	3/19/12	5/11/12	5/23/12

Summer Semester 2012 – 14-week and 8-week (2012-30)

Registration for Summer 2012 Opens March 8th, 2012

Year	Term	Sub-term	Acceptance Deadline	Registration Deadline	Financial Check-In Deadline	Student Access to Course	Drop/Add Period	Start Date	Deadline Date Last Day to Withdraw	Grades Dues
2012	30	A	4/18/12	5/02/12	5/07/12	5/08/12	5/08-13, 2012	5/14/12	8/17/12	8/29/12
2012	30	B	4/18/12	5/02/12	5/07/12	5/08/12	5/08-13, 2012	5/14/12	7/06/12	7/18/12
2012	30	D	5/23/12	6/06/12	6/11/12	6/19/12	6/19-24, 2012	6/25/12	8/17/12	8/29/12

Please note the following:

Only limited courses are available each semester in Terms A and C

Tuition Recalculation

If a student registers full time and subsequently withdraws from one or more courses which results in their remaining enrollment being less than full-time (part-time), they will be charged the part-time tuition rate for the remaining courses in that semester. If the new tuition rate results in a balance, the student is responsible for making payment.

- Undergraduate students enrolled in less than 12 hours constitutes part time status
- Graduate students enrolled in less than 9 hours constitutes part time status

View the Liberty University Online Academic Calendar at:

<http://www.luonline.com/index.cfm?PID=14238>

The Graduate School

Graduate School Administration

Ronald E. Hawkins, B.A., M.Div., Ed.S., D.Min., Ed.D.

*Vice President for Academic Affairs and Vice Provost
Professor of Counseling and Practical Theology*

Kevin Corsini, B.B.A., Th.M., Ph.D.

*Dean of the Graduate School
Administrative Dean for Graduate Programs
Associate Professor of Counseling*

Douglas F. Mann, B.A., M.A., Ph.D.

*Associate Dean of the Graduate School
Associate Dean, College of Arts and Sciences
Associate Professor of History*

Tess Stockslager, B.A., M.A.

Director of the Graduate Writing Center

W. Mike Floyd, B.S., M.A.R.

Director of Graduate Student Affairs

Fernando Garzon, B.A., Psy.D.

*Chair, Institutional Review Board
Associate Professor of Counseling*

Tiffany Hartin, B.S., M.A.

Institutional Review Board Coordinator

Tracy Godsey, B.S.

Associate Registrar for Graduate Studies

THE GRADUATE SCHOOL

The Graduate School, located in Green Hall, is the administrative hub for all graduate programs at Liberty University. It assists the departments and schools of the University in the planning and maintaining of high quality master's and doctoral degrees across the disciplines. The Graduate School at Liberty University facilitates various faculty functions, such as the Graduate Senate and the Graduate Administrative Council. It also coordinates a variety of services to students through the Graduate Writing Center, the Institutional Review Board, and the Graduate Student Affairs Office.

PURPOSE

The Graduate School at Liberty University guides the University's schools and academic departments in developing and maintaining distinctively Christian and academically excellent graduate programs.

GOALS

- Promote the integration of faith and learning by:
 - Fostering the development of a scholarly community with a shared Christian epistemology
 - Ensuring opportunities for dialog about integration
 - Encouraging research and scholarship that demonstrates and examines integration
- Ensure consistently high quality in graduate programs by upholding appropriate standards for:
 - Recruitment and retention of graduate faculty
 - Graduate-level curriculum and degree requirements
 - Admission, matriculation and student conduct

- Advocate for the University's graduate programs and support services by:
 - Evaluating institutional and programmatic needs
 - Participating in the University's planning process
 - Pursuing adequate resourcing
- Contribute to the scholarly community by:
 - Mentoring students to be teacher-scholars
 - Promoting and enabling research among students and faculty
 - Recognizing and encouraging scholarly activity
- Create a culture that fosters a dynamic relationship with Christ by:
 - Encouraging a values-sensitive environment that leads to service
 - Promoting a spiritually disciplined lifestyle
 - Offering corporate opportunities for spiritual growth

THE GRADUATE ADMINISTRATIVE COUNCIL (GAC)

The Graduate Administrative Council (GAC) is the administrative entity tasked with overseeing, planning, developing, and coordinating all graduate programs at Liberty University. The GAC is comprised of all graduate program directors and appropriate graduate-related administrators and is chaired by the Dean of Academic Administration for the Graduate School.

THE GRADUATE SENATE

The Graduate Senate consists of faculty representatives from each graduate program and the appropriate members of the administrative staff of the Graduate School. It conducts the regular faculty business of graduate studies, including academic and admissions standards, student affairs, curriculum, and program requirements. The Graduate Senate meets monthly and is coordinated by an executive committee.

INSTITUTIONAL REVIEW BOARD (IRB)

Liberty University's Institutional Review Board (IRB) is designed to protect people who take part in research studies affiliated with the University. The IRB examines each study's design to insure it is ethical, does not involve unnecessary risks, and includes adequate safeguards for research participants. The IRB committee consists of academicians with scientific training, clergy, medical doctors, persons without scientific training, and students. Liberty's IRB may be reached online at irb@liberty.edu, or through its web page at <http://www.liberty.edu/academics/graduate/irb>.

GRADUATE WRITING CENTER

In conjunction with the Quality Enhancement Plan, Liberty University's Graduate Writing Center aims to improve graduate student writing and to equip faculty to teach writing more effectively. Services offered to students include one-on-one tutoring, consultations on thesis and dissertation projects, and conversation practice for non-native English speakers. Services offered for faculty include developing writing and teaching aids for classroom use, presenting on writing-related topics in classes, and assisting faculty with their own research and scholarship. Most services are available in both residential and online formats. More information is available at www.liberty.edu/graduatewritingcenter.

Graduate Admissions

General Requirements

Applicants to resident or online graduate programs at Liberty University are assessed according to academic background, aptitude for graduate-level work, and personal information. Professional experience may also be considered for applicants to some graduate programs. Applicants are considered without regard to race, color, gender, national or ethnic origin, age, disability, or status as a veteran or disabled veteran. The school maintains its Christian character, but does not discriminate on the basis of religion except to the extent that applicable law respects its right to act in furtherance of its religious objectives.

The mission of Liberty University is to develop Christ-centered men and women with the values, knowledge, and skills essential to impact the world. We expect that our students understand and respect our mission and purpose while enrolled at Liberty University.

Admission to Liberty University's graduate programs is governed by policies and procedures developed by the Graduate Senate and Graduate Administrative Council. Admission to graduate programs does not constitute Degree Candidacy status in a specific graduate program. **Requirements for Degree Candidacy are outlined in the Program Specific Admission Procedures in the individual program sections of this Catalog.**

The University reserves the right to refuse admission or readmission to any prospective student or re-enrollment to any student. Any applicant who intentionally withholds pertinent information or who falsifies information may be required to withdraw from Liberty University. The regulations listed herein are

subject to change after the publication of this Catalog. The University reserves the right to make necessary changes to admission requirements without notice.

Liberty University graduate programs utilize a variety of course-delivery formats, some of which are available through online instruction and/or DVDs/videos. Course delivery format options vary by degree program; programs may be offered through online, or residential formats.

An overview of program format options and admissions requirements by program is provided in the **Admission Requirements Matrix** located at the end of the Graduate Admissions section.

Applicants to all graduate programs are required to have access to the Internet, e-mail service, and proficiency with word processing software.

Program Formats

Residential. With the residential delivery format, courses in a program are delivered on campus [face-to-face] and generally last the standard semester.

Online [Distance Education]. With the online delivery format, courses in a program are delivered to students through a virtual classroom experience that is flexible, personal and challenging. Through the online format a student can complete a program entirely online, with some exceptions in which a student is required to complete a minimum number of courses face-to-face on campus.

Liberty University Resident Programs General Admission Procedures

Resident Graduate Admissions Office:

Phone: 1-877-298-9617

Fax: 434-522-0430

Email: Residentgraduate@liberty.edu

Website: www.liberty.edu/residentgraduate

M-F: 8:00 am – 7:00 pm EST

Mailing Address:

Liberty University
Office of Resident Graduate Admissions
1971 University Blvd.
Lynchburg, VA 24502

ITEMS TO BE SUBMITTED

Applicants must submit the following items to the Office of Graduate Admissions in order to be considered for admission. Admission decisions are not made until all documentation has been received and evaluated.

1. Application for Admission

Application can be made online at <http://www.liberty.edu/residentgraduate> with credit or debit card information. To initiate an application by phone, graduate students may contact the **Resident Graduate Admissions Office** (1-877-298-9617). The application can also be downloaded from <http://www.liberty.edu/>

[residentgraduate](http://www.liberty.edu/residentgraduate) and faxed or mailed to the Resident Graduate Admissions Office.

The application fee will be waived for Liberty University Alumni; download PDF application from www.liberty.edu/residentgraduate.

2. Application Fee is non-refundable.

3. Academic Records

Applicants to master's-level degree programs must submit an official transcript indicating successful completion of a baccalaureate degree program from an accredited or approved unaccredited institution. Applicants to doctoral programs may be required to submit official transcripts indicating successful completion of both baccalaureate and master's degrees. Please see program specific admission requirements for more details. In some cases, additional transcripts may be required in order for an acceptance decision to occur. In order to receive credit for both transfer courses and prerequisite courses, students must send in official transcripts from the school(s) at which the class(es) was/were taken. An "official transcript" is one that is received directly from the educational institution attended, or is sent to Liberty University (by any party) within the original, sealed, university envelope. Official transcripts should be sent to the Office of Graduate Admissions.

Unaccredited degrees will not be accepted for admission into graduate programs based on university standards.

Applicants holding a bachelor's degree from an unaccredited institution who have also earned a master's degree from an accredited institution will be assessed on the basis of the master's-level degree.

Please see the Program Specific Admissions Procedures in the individual program sections of this Catalog for information regarding minimum grade-point-average requirements.

Applicants who hold a bachelor's degree from an unaccredited institution may be admitted to some master's degree programs on Academic Probation status. Policies regarding removal from Academic Probation status vary per degree program. The Office of Graduate Admissions reserves the right to use professional judgment when conducting admission reviews and may request additional documentation to evaluate a candidate's record. In addition, if certain documentation is not available or does not meet admission standards, the Office of Graduate Admissions reserves the right to offer admission to students based on professional judgment.

Some applicants may be required to provide Graduate Record Examination (GRE) scores.

- A. Applicants who have taken the GRE should contact the College Testing Service and request that an official score report be sent to the Office of Graduate Admissions. Applicants who have not taken the GRE should contact Educational Testing Service to make arrangements to take the exam. The website address for the GRE is <http://www.gre.org> and the toll-free number is 1-866-473-4373. The computer-based format may be scheduled by individual appointment. Scores will be displayed on the screen at the conclusion of the test session and should be printed as a temporary score report. Please use the Liberty University code 5385 on the GRE forms in order to have test results sent directly to the University.

CONDITIONAL ENROLLMENT

Conditional enrollment is not available to applicants or programs offered in the **traditional resident** semester format.

SELF-CERTIFICATION FORM

Undergraduate students must complete a Self-Certification Form that they have or will have completed a bachelor's degree by the time that they begin their master's-level classes. Students must have met all other admission requirements for the program for which they are applying. Students under this status will be eligible for financial aid.

Resident graduate or seminary applicants must submit both a Self-Certification form and an official transcript to confirm that you are in your final term. The official preliminary transcripts must show a minimum of 105 undergraduate credit hours. Finally, in order to maintain your acceptance and be permitted to continue in your program, you must send in an additional, final official transcript with a conferral date on it by the end of your first term of enrollment.

TRANSFER STUDENTS

Graduate applicants who intend to transfer to the University must be eligible for reenrollment or readmission to the graduate program at the institution they most recently attended.

TRANSFER OF CREDITS

Only courses from institutions accredited by accrediting agencies recognized by the U.S. Department of Education are eligible for transfer credit. These include regional accrediting bodies such as the Southern Association of Colleges and Schools (SACS) and other accrediting bodies such as the Association for Biblical Higher Education (ABHE), the Transnational Association of Christian Colleges and Schools (TRACS), and the Association of Theological Schools (ATS). Courses from University-approved institutions that meet regional or national accreditation equivalency will be accepted for transfer credit based on transfer credit policy. Applicants must request official transcripts be sent directly to the Office of Graduate Admissions from the registrar(s) of previously-attended schools. Transfer credit policies vary by degree program. Additional information is available in the Program Specific Admission Procedures in the individual program sections of this Catalog.

Transfer credit will not be granted from completed degrees, including those degrees awarded by Liberty University. Information regarding exceptions to this policy for specific degree programs is noted in this Catalog in the sections pertaining to those programs. Internship credit and life-experience credit are not transferable.

Please see the *Transfer Credit Matrix* beginning on page 22 for more information.

ADMISSION NOTIFICATION

When all required items have been received, applicants will be notified of an admission decision from the Office of Graduate Admissions or the appropriate academic department. Course registration information, pertinent information about financial check-in, and orientation for residential courses are included in the letter of acceptance.

READMISSION

Residential students who do not enroll for at least one course in each fall or spring semester must apply for readmission.

Admission status is subject to the terms of any previous academic or disciplinary suspension or probation. Students may be required to provide official transcripts from all educational institutions attended since enrollment at Liberty. Admission decisions for re-applicants will be based on the current admission criteria of the respective degree program at the time the re-application is submitted.

Students who break enrollment and apply for readmission will be required to follow the current degree completion plan in effect at the time of re-entry to the University.

INTERNATIONAL STUDENT ADMISSION

Those who are not citizens or legal permanent residents of the United States and who desire to be enrolled as on-campus international students must follow procedures established by the Office of International Student Admissions. Graduate applicants who will be applying for Student (F-1) Visas should submit applications for the fall semester by May 1 and for the spring semester by October 1. Applicants must submit an affidavit of financial support for themselves and any family members accompanying them before they can be admitted.

Students living abroad and foreign nationals residing in the U.S. are eligible to enroll in online classes provided they have the necessary Internet access and email service. Enrollment in online courses does not enable students to obtain Student (F-1) Visa Status.

Applicants whose native language is not English must take the Test of English as a Foreign Language (TOEFL) and earn a score of 600 (250 on the computer-based exam or 100 on the Internet-based exam) for graduate program admission, or 550 (213 on the

computer-based exam or 80 on the Internet-based exam) for seminary admission. A score of 100 is required for the Internet-based test for all graduate degree programs. An official TOEFL score report must be submitted to the University before an admission decision can be made. In addition, the Office of Graduate Admissions may require students whose native official language is English to submit TOEFL scores, if such documentation is deemed necessary. Enrollment in certain courses may be determined by the TOEFL score in conjunction with other diagnostic assessments administered after the student matriculates on campus. Information regarding the TOEFL may be obtained from: TOEFL Services; The Educational Testing Service; P.O. Box 6151; Princeton, NJ 08541; or online at <http://www.toefl.org>.

KOREAN LANGUAGE ASSISTANCE PROGRAM

The Korean Language Assistance Program (KLAP) has been developed for those Korean students for whom English is a second language, whose TOEFL score is less than 550, and who plan to return to Korea for ministry. For students who qualify for this program, the courses are taught in Korean, translated, assisted by a Korean-qualified reading assistant, or delivered by any method approved by the Graduate Senate to ensure comparable educational outcomes. Only Seminary courses are available in KLAP and students may take only courses designated as KLAP.

SPECIAL (NON-DEGREE) STUDENTS

Students who are not seeking degrees may enroll in master's-level courses as Special Students. These students may accumulate no more than 12 semester hours under this status. Doctoral-level programs do not have special-student status; however, Special Students may be able to take doctoral-level classes upon approval by the Associate Dean or Academic Dean.

Special Students are not eligible to receive transfer credit, including credit earned through advanced standing, ICE (Institutional Challenge Examination), and PLA (Prior Learning Assessment). Financial Aid is not available for Special Students.

ACADEMIC AMNESTY

Students Academically Dismissed from Liberty University must satisfy the subsequent guidelines for readmission:

1. The student must not have been enrolled at the University for a period of five years.
2. Eligibility for readmission must be affirmed in writing to the Graduate Registrar by the following: (1) Department of Student Accounts; (2) Department of Student Affairs; and (3) the Dean of the degree program to which the student is applying for admission/readmission. The Graduate Registrar will review for the Dean the reason for the dismissal.
3. Upon receiving a written appeal from the student, the Senate Committee on Graduate Academic and Admission Standards **may** approve readmission. Said request must be stated clearly and contain: (1) reason for request; (2) efforts made to improve during absence from Liberty. Such corroboration as may be deemed necessary may be requested of the student, i.e., transcripts from other institutions, etc.
4. Only the allowable number of grade repeats that were remaining at the time of Dismissal can be utilized.

5. Previously earned grades of A and B will calculate into the student's GPA. As determined by the Graduate Senate, grades of C, D, and F are revised to Q.
6. Students in master's-level seminary programs may retain grades of C on their records.
7. Students who have been granted Academic Amnesty are not eligible for graduation honors.

DEGREE CANDIDACY

Requirements for Degree Candidacy vary by program. See the Program-Specific Admission Requirements in the individual program sections of this Catalog.

DUAL ENROLLMENT

Undergraduate students may enroll in master's-level courses during the semester in which they have nine or fewer semester hours remaining to complete their bachelor's degrees. Students must meet the cumulative GPA requirement for admission in good standing into a graduate program to be eligible to register under dual enrollment for that program.

Students may be dually enrolled for a maximum of two semesters, and may enroll for a maximum of nine semester hours.

Non-Liberty University undergraduate students must send in their graduate application, official transcripts, and a letter from their current Registrar's Office indicating their current Grade Point Average, the specific degree they are pursuing, the estimated date of graduation, and the number of remaining credit hours for degree completion. Once these documents are received by the Office of Graduate Admissions, the student must contact the Liberty University Registrar's Office to request approval for dual enrollment.

Currently enrolled Liberty University undergraduate students do not need to send in an application; they must contact the Registrar directly to request approval for dual enrollment.

Dual enrollment is not available to students already enrolled at the graduate level.

GRADUATE STUDENT ASSISTANTSHIPS

Graduate Student Assistantships are available for **residential students** in most of the graduate programs. These involve a stipend and tuition rebate. Application is separate from the admissions process. For detailed information and the application forms consult the Graduate Student Assistant Handbook at <http://www.liberty.edu/gradstudentaffairs>.

PRIVACY OF STUDENT RECORDS: FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

Liberty follows the Family Educational Rights and Privacy Act of 1974. Details regarding University policies are published online at <http://www.liberty.edu/academics/registrar>. Persons desiring additional information about University policies and procedures should call or write the Director of Graduate Student Affairs.

ADDITIONAL INFORMATION

Additional information regarding the University's academic and administrative policies and procedures can be found on the University web site at <http://www.liberty.edu/registrar>.

Liberty University Online

General Admission Procedures

Liberty University Online Graduate Admissions Office:

Phone: 1-800-424-9595

Fax: 1-888-301-3577

Email: gradadmissions@liberty.eduWebsite: <http://www.luonline.com>

M-F: 8:00 am – 9:00 pm EST

Sat: 10:00 am – 9:00 pm EST

Mailing Address:

Liberty University Online

Graduate Admissions

1971 University Blvd.

Lynchburg, VA 24502

ITEMS TO BE SUBMITTED

Applicants must submit the following items to the Liberty University Online Graduate Admissions Office in order to be considered for admission. Admission decisions are not made until all documentation has been received and evaluated.

1. Application for Admission

Application can be made online at <http://www.luonline.com/apply>. To initiate an application for online programs by phone, graduate students may contact Liberty University Online (1-800-424-9595).

2. Application Fee is non-refundable.

The fee is deferred until Financial Check-in.

3. Academic Records

Applicants to master's-level degree programs may submit an unofficial transcript indicating successful completion of a baccalaureate degree program from an accredited or approved unaccredited institution. Unofficial transcripts will allow for acceptance and registration for one (1) semester. Unofficial transcripts will not be reviewed for transfer credit. Before submitting unofficial transcripts, please make sure they include the following:

- School's name or logo printed on the document
- Cumulative GPA
- List of completed courses and earned credit
- Degree and date conferred

All official college transcripts must be received in order for the student to be eligible for registration in the following term. The official transcripts must adhere to the specific program's requirements for admission. If the official transcripts do not meet the requirements, the admissions decision may be reversed and the student could be dropped from current classes and have financial aid removed. All applicants to Liberty University must be eligible for readmission at the last institution attended.

Applicants to doctoral programs will be required to submit official transcripts indicating successful completion of master's degree and may be required to submit transcripts from their baccalaureate degree. Please see program specific admission requirements for more details.

In some cases, additional transcripts may be required in order for an acceptance decision to occur. In order to receive credit for both transfer courses and prerequisite courses, students must send in official transcripts from the school(s) at which the class(es) was/were taken. An "official transcript" is one that is received directly from the educational institution attended, or is sent to Liberty University (by any party) within the original, sealed,

university envelope. Official transcripts should be sent to the Liberty University Online Graduate Admissions Office.

Unaccredited degrees will be reviewed and may be accepted for admission into some graduate programs based on university standards.

Applicants holding a bachelor's degree from an unaccredited institution who have also earned a master's degree from an accredited institution will be assessed on the basis of the master's-level degree. Applicants who hold a bachelor's degree from an unaccredited institution may be admitted to some master's degree programs on Academic Probation status. Students admitted on Academic Probation must take and pass GRST 500 – *Introduction to Graduate Writing*. The Office of Graduate Admissions reserves the right to use professional judgment when conducting admission reviews and may request additional documentation to evaluate a candidate's record. In addition, if certain documentation is not available or does not meet admission standards, the Office of Graduate Admissions reserves the right to offer admission to students based on professional judgment.

4. Additional Requirements for Admission

Please see the Program Specific Admissions Procedures in the individual program sections of this Catalog for information regarding minimum grade-point-average requirements and additional items needed for acceptance.

Some applicants may be required to provide Graduate Record Examination (GRE) scores or Miller Analogies Test (MAT) scores.

- A. Applicants who have taken the GRE should contact the College Testing Service and request that an official score report be sent to the Office of Graduate Admissions. Applicants who have not taken the GRE should contact Educational Testing Service to make arrangements to take the exam. The website address for the GRE is <http://www.gre.org> and the toll-free number is 1-866-473-4373. The computer-based format may be scheduled by individual appointment. Scores will be displayed on the screen at the conclusion of the test session and should be printed as a temporary score report. Please use the Liberty University code 5385 on the GRE forms in order to have test results sent directly to the University.
- B. Applicants who have taken the Miller Analogies Exam should contact <http://www.milleranalogies.com> to request that an official score report be sent to the Office of Graduate Admissions.

CONDITIONAL ENROLLMENT

Applicants to master's-level degree programs in online programs may be conditionally enrolled following the receipt of a completed application. Conditionally enrolled students may enroll for up to twelve semester hours of online coursework pending the receipt of all remaining admission documentation. Students who have not submitted the required documentation by the completion of twelve semester hours will not be permitted to enroll in additional courses until the admission file is completed and program admission is granted.

Conditional enrollment is not a guarantee of full admission to a degree program. Federal and state financial aid is not available to students under conditional enrollment.

SELF-CERTIFICATION FORM

Undergraduate students must complete a Self-Certification Form that they have or will have completed a bachelor's degree by the time that they begin their master's-level classes. Students must have met all other admission requirements for the program for which they are applying. Students under this status will be eligible for financial aid.

Online students must submit official baccalaureate degree transcripts by the end of their first semester.

TRANSFER STUDENTS

Graduate applicants who intend to transfer to the University must be eligible for reenrollment or readmission to the graduate program at the institution they most recently attended.

TRANSFER OF CREDITS

Only courses from institutions accredited by accrediting agencies recognized by the U.S. Department of Education are eligible for transfer credit. These include regional accrediting bodies such as the Southern Association of Colleges and Schools (SACS) and other accrediting bodies such as the Association for Biblical Higher Education (ABHE), the Transnational Association of Christian Colleges and Schools (TRACS), and the Association of Theological Schools (ATS). Courses from University-approved institutions that meet regional or national accreditation equivalency will be accepted for transfer credit based on transfer credit policy. Applicants must request official transcripts be sent directly to the Office of Graduate Admissions from the registrar(s) of previously-attended schools. Transfer credit policies vary by degree program. Additional information is available in the Program Specific Admission Procedures in the individual program sections of this Catalog.

Transfer credit will not be granted from completed degrees, including those degrees awarded by Liberty University. Information regarding exceptions to this policy for specific degree programs is noted in this Catalog in the sections pertaining to those programs. Internship credit and life-experience credit are not transferable.

Please see the *Transfer Credit Matrix* beginning on page 22 for more information.

ADMISSION NOTIFICATION

When all required items have been received, applicants will be notified of an admission decision from the Office of Graduate Admissions or the appropriate academic department. Course registration information, pertinent information about financial check-in, and orientation for residential courses are included in the letter of acceptance.

READMISSION

Liberty University Online students must apply for readmission if they have broken enrollment. A student breaks enrollment if he does not matriculate in a course at least once every fiscal year (July 1 – June 30).

Admission status is subject to the terms of any previous academic or disciplinary suspension or probation. Students may be required to provide official transcripts from all educational institutions attended since enrollment at Liberty. Admission decisions for re-applicants will be based on the current admission criteria of the respective degree program at the time the re-application is submitted.

Students who break enrollment and apply for readmission will be required to follow the current degree completion plan in effect at the time of re-entry to the University.

NON-DEGREE SEEKING STUDENTS

Students who are not seeking degrees may enroll in master's-level courses as Non-Degree Seeking Students. These students may accumulate no more than 12 semester hours under this status. Doctoral-level programs do not have special-student status; however, Non-Degree Seeking Students may be able to take doctoral-level classes upon approval by the Associate Dean.

Non-Degree Seeking Students are not eligible to receive transfer credit, including credit earned through advanced standing, ICE (Institutional Challenge Examination), and PLA (Prior Learning Assessment). Financial Aid is not available for Non-Degree Seeking Students.

ACADEMIC AMNESTY

Students Academically Dismissed from the Liberty University must satisfy the subsequent guidelines for readmission:

1. The student must not have been enrolled at the University for a period of five years.
2. Eligibility for readmission must be affirmed in writing to the Graduate Registrar by the following: (1) Department of Student Accounts; (2) Department of Graduate Student Affairs; and (3) the Dean of the degree program to which the student is applying for admission/readmission. The Graduate Registrar will review for the Dean the reason for the dismissal.
3. Upon receiving a written appeal from the student, the Senate Committee on Graduate Academic and Admission Standards **may** approve readmission. Said request must be stated clearly and contain: (1) reason for request; (2) efforts made to improve during absence from Liberty. Such corroboration as may be deemed necessary may be requested of the student, i.e., transcripts from other institutions, etc.
4. Only the allowable number of grade repeats that were remaining at the time of Dismissal can be utilized.
5. Previously earned grades of A and B will calculate into the student's GPA. As determined by the Graduate Senate, grades of C, D, and F are revised to Q.
6. Students in master's-level seminary programs may retain grades of C on their records.
7. Students who have been granted Academic Amnesty are not eligible for graduation honors.

DEGREE CANDIDACY

Requirements for Degree Candidacy vary by program. See the Program-Specific Admission Requirements in the individual program sections of this Catalog.

DUAL ENROLLMENT

Undergraduate students may enroll in master's-level courses during the semester in which they have nine or fewer semester hours remaining to complete their bachelor's degrees. Students must meet the cumulative GPA requirement for admission in good standing into a graduate program to be eligible to register under dual enrollment for that program.

Students may be dually enrolled for a maximum of two semesters, and may enroll for a maximum of nine semester hours.

Non-Liberty University undergraduate students must send in their graduate application, official transcripts, and a letter from their current Registrar's Office indicating their current Grade Point Average, the specific degree they are pursuing, the estimated date of

graduation, and the number of remaining credit hours for degree completion. Once these documents have been received by the Office of Graduate Admissions, the student must contact the Liberty University Registrar's Office to request approval for dual enrollment.

Currently enrolled Liberty University undergraduate students do not need to send in an application; they must contact the Registrar directly to request approval for dual enrollment.

Dual enrollment is not available to students already enrolled at the graduate level.

ADDITIONAL INFORMATION

Additional information regarding the University's academic and administrative policies and procedures can be found on the University web site at <http://www.luonline.com>.

PRIVACY OF STUDENT RECORDS: FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

Liberty follows the Family Educational Rights and Privacy Act of 1974. Details regarding University policies are published online at <http://www.liberty.edu/academics/registrar>. Persons desiring additional information about University policies and procedures should call or write the Director of Graduate Student Affairs.

Admission Requirements Matrix

MASTER'S DEGREE PROGRAMS							
Program	Format	GPA	GPA Probation	GRE	Recommendations	Statement of Purpose Essay	Questionnaire
MA in Communication Studies	R	3.00	case-by-case	Y	1	Y	N
MA in English ¹	R	3.00	case-by-case	Y	1	Y	N
MA in Ethnomusicology	O	3.00	case-by-case	N	1	Y	N
MA in History ¹	R	3.00	case-by-case	Y	1	Y	N
MA in Philosophical Studies (MAPS)	R	3.00	2.00	Y	1	N	Y
MS in Accounting	O	3.00	2.00	N	0	N	N
MA in Professional Counseling	R / O	3.00	2.00	N	0	N	N
MA in Marriage and Family Therapy	R / O	3.00	2.00	N	0	N	N
MA in Public Policy (MAPP)	O	3.00	2.50	N	0	N	N
MS in Nursing (MSN)	O	3.00	2.00	N	1	N	N
Master of Arts in Teaching (MAT) (Licensure)	O	3.00	2.50	N	0	N	N
Master of Education (MEd) (Licensure)	O	3.00	2.50	N	0	N	N
MEd in Teaching and Learning (Non-licensure)	O	3.00	2.50	N	0	N	N
Master of Business Administration (MBA)	R / O	3.00	2.50	N	0	N	N
MS in Sport Management	R / O	3.00	2.50	N	1	N	N
MA in Management and Leadership (MAML)	O	2.50	2.00	N	0	N	N
Master of Public Health (MPH)	R / O	2.50	none	N	0	N	N
MA in Human Services	R / O	2.00	none	N	0	N	N
Master of Arts in Christian Ministry (MACM)	R / O	2.00	none	N	1	N	Y
Master of Arts in Global Studies (MAGS)	R / O	2.00	none	N	1	N	Y
Master of Arts in Pastoral Counseling (MA)	R / O	2.00	none	N	1	N	Y
Master of Arts in Religion (MAR)	R / O	2.00	none	N	1	N	Y
Master of Arts in Theological Studies (MATS)	R / O	2.00	none	N	1	N	Y
Master of Arts in Worship Studies (MA)	R / O	2.00	none	N	1	N	Y
Master of Divinity (MDiv)	R / O	2.00	none	N	1	N	Y

POST-MASTER'S AND DOCTORAL DEGREE PROGRAMS								
Program	Format	GPA	GPA Probation	GRE/MAT	Recommendations	Vita	Statement of Purpose Essay	Writing Sample
Master of Theology (ThM) ²	R / O	3.00	2.00	N	1	N	N	N
Doctor of Ministry (DMin)	O	3.00	2.00	N	2	Y	Y	N
PhD in Theology and Apologetics	O	3.25	none	Y	2	Y	Y	Y
Education Specialist (EdS)	O	3.00	none	N	1	Y	Y	N
Doctor of Education (EdD)	O	3.00	none	Y	2	Y	Y	N
PhD in Counseling	O	3.25	case-by-case	Y	2	Y	Y	N

Important Notes:

¹ Requires research paper/writing sample² Seminary Questionnaire required

- R = Residential format.
- O = Online [Distance Education] format.
- Y = Yes; N = No
- TOEFL is required, if applicable
- Resident students are required to submit the “Personal Information Questionnaire” (http://www.liberty.edu/media/1238/FRM_Personal_Information.pdf)
- Additional program-specific admissions requirements are located in the sections of this Catalog with the program requirements.

Transfer Credit Matrix

Degree Program	Hours in Program	Minimum Hours Required Through LU	Maximum Hours Transfer Credit Allowed
COLLEGE OF ARTS AND SCIENCES			
Master of Arts in English	36	30	6
Master of Arts in History – Non-Thesis	36	30	6
Master of Arts in History – Thesis	30	24	6
Master of Arts in Human Services	30	24	6
Master of Arts in Philosophical Studies	36	30	6
Master of Arts in Professional Counseling – 48-hour track	48	36	12
Master of Arts in Professional Counseling – 60 hour track	60	45	15
Master of Arts in Marriage and Family Therapy	60	45	15
Doctor of Philosophy in Counseling	63	48	15
ALTON W. AND LOIS H. OVERTON GRADUATE SCHOOL OF BUSINESS			
Master of Arts in Management and Leadership	30	24	6
Master of Science in Accounting	30	24	6
Master of Business Administration – 36 hour	36	30	6
Master of Business Administration – 45 hour	45	33	12
SCHOOL OF COMMUNICATION			
Master of Arts in Communication Studies	36	30	6
SCHOOL OF EDUCATION			
Master of Science in Sport Management	36	30	6
Master of Arts in Teaching – Elementary Education	36	30	6
Master of Arts in Teaching – Secondary Education	36	30	6
Master of Arts in Teaching – Special Education	36	30	6
Master of Education – Administration and Supervision	36	30	6
Master of Education – Program Specialist	36	30	6
Master of Education – School Counseling	48	36	12
Master of Education – Teaching and Learning	36	30	6
Educational Specialist	30	24	6

Degree Program	Hours in Program	Minimum Hours Required Through LU	Maximum Hours Transfer Credit Allowed
Doctor of Education ¹	60	45	15
SCHOOL OF HEALTH SCIENCES			
Master of Public Health	42	33	9
Master of Science in Nursing	36	30	6
HELMS SCHOOL OF GOVERNMENT / SCHOOL OF LAW			
Master of Arts in Public Policy	39	30	9
LIBERTY BAPTIST THEOLOGICAL SEMINARY AND GRADUATE SCHOOL			
Master of Arts in Christian Ministry	36	30	6
Master of Arts in Ethnomusicology	42	33	9
Master of Arts in Global Studies	36	30	6
Master of Arts in Pastoral Counseling	36	30	6
Master of Arts in Religion – Worship Studies	45	33	12
Master of Arts in Religion	60	33	27
Master of Arts in Theological Studies	36	30	6
Master of Arts in Worship Studies	45	33	12
Master of Divinity – Chaplaincy ²	72	39	33
Master of Divinity ³	93	48	45
Master of Theology	30	24	6
Doctor of Ministry	33	27	6
Doctor of Philosophy – Theology and Apologetics	57	42	15

¹ The Ed.D. degree allows the transfer of up to 24 hours from an Ed.S. degree earned through another institution, and up to 27 hours (as applicable) from an Ed.S. degree earned through Liberty University.

² Only graded course work from accredited institutions will be eligible for transfer.

³ For the Chaplaincy track, only graded course work from accredited institutions will be eligible for transfer

Academic Information and Policies

Larry Shackleton, B.A., M.S.

Vice President for Administrative Information Management and Registrar

Tracy Godsey, B.S.

Associate Registrar for Graduate Studies

Terry Conner, B.S., M.A.

Associate Registrar for Online Academic Operations

PLEASE NOTE:

Academic information and policies recorded in this section of the Catalog that pertain to students in the **Resident Program** are displayed in a gray text box. Information that is specific to **Liberty University Online** students is displayed in a white text box. Information not marked pertains to all students.

SEMESTER CREDIT SYSTEM

The University operates on the semester system. The unit for counting credit is the semester hour. A semester hour of credit consists of the equivalent of one 50-minute period of class work for 15 weeks, with an assumption of two hours of outside preparation or two 50-minute periods of laboratory work for each semester hour.

SEMESTER LOAD

Master's-level graduate students are considered to be full-time when enrolled nine or more hours per semester. All doctoral graduate students are considered full-time with a semester load of six or more semester hours.

Graduate students must secure permission from the appropriate Associate Dean or Program Director and from the Associate Registrar for Graduate Studies to take more than 15 hours.

For financial aid purposes, **online student** full-time/part-time status will be determined by the number of hours for which the student initially enrolled in the semester. For example, if a student enrolls for the first time in the semester in the third sub-term, the number of hours the student takes in that sub-term will determine full-time/part-time status. A part-time student who adds courses for subsequent sub-terms of the same semester will still be considered part-time for the entire semester.

GRADES, QUALITY POINTS, AND GPA

All work is graded by letters which are assigned quality points as indicated below:

<u>Grade</u>	<u>Meaning</u>	<u>Quality Points Per Semester Hour</u>
A	Excellent	4.00
A-		3.67
AU	Audit	.00
B+		3.33
B	Good	3.00
B-		2.67
C		2.33
C	Average	2.00
C-		1.67

<u>Grade</u>	<u>Meaning</u>	<u>Quality Points Per Semester Hour</u>
D+		1.33
D	Poor	1.00
D-		0.67
F	Failure	.00
FN	Failure for Non-Attendance	.00
I	Incomplete	.00
IP	In Progress	.00
M	Medical Incomplete	.00
NP	Non-Pass (for Pass/Fail courses)	.00
P	Pass	.00
Q	Academic Amnesty	.00
R	Course Repeated	.00
W	Withdrew	.00

To determine the grade point average (GPA), the quality points earned are divided by the semester hours attempted (quality hours). A grade of B, for example, in a course bearing three semester hours of credit would be assigned nine quality points and a grade of C in that course, six quality points. Thus, if a student takes 16 semester hours of work and earns 40 quality points, his GPA is 2.50 (40 quality points divided by 16 semester hours). Only courses taken at Liberty are used in computing the GPA. Only grades of A, B, C, D, F, and FN are used in the calculation of the GPA.

STUDENT CLASSIFICATION

The classification of students at Liberty is based on their degree level and number of earned semester hours.

<u>Classification</u>	<u>Graduate Level Semester Hours Earned</u>
First Year Graduate	0—29.99
Second Year Graduate	30.00—59.99
Third Year Graduate	60.00—89.99
Fourth Year Graduate	90.00 +
Doctoral	Pursuing a doctoral degree

ADVISORS AND COURSE SELECTION

Each **resident** student will be assigned a faculty advisor upon acceptance to the University. The advisors will guide students in course selection. All questions concerning academic issues should be directed to the advisors. Students are encouraged to contact their advisors for help with any school-related problems they may encounter during the academic year.

Online students will have the Liberty University Online Academic Advising Office to assist them during their studies at the University. The office will guide students in course selection. All questions concerning academic issues should be directed to this office. Students are encouraged to contact the Liberty University Online Academic Advising Office for help with any school-related problems they may encounter during the academic year.

TRANSFER OF CREDIT

Only courses and degrees from institutions accredited by agencies recognized by the Department of Education will be evaluated for transfer credit (e.g., SACS, TRACS, ABHE, etc.). Applicants must request official transcripts to be sent directly from the Registrar(s) of the previous school(s) to the Offices of Graduate Admissions. These transcripts must be received before an admission decision will be made.

See additional information about the evaluation of graduate transfer in the Graduate Admissions Section.

ACADEMIC AMNESTY

Students Academically Dismissed from Liberty University must satisfy the subsequent guidelines for readmission:

1. The student must not have been enrolled at the University for a period of five years.
2. Eligibility for readmission must be affirmed in writing to the Associate Registrar for Graduate Studies by the following: (1) Department of Student Accounts; (2) Department of Student Affairs; and (3) the Dean of the degree program to which the student is applying for admission/readmission. The Associate Registrar for Graduate Studies will review for the reason for Dismissal.
3. Upon receiving a written appeal from the student, the Senate Committee on Graduate Academic and Admissions Standards MAY approve readmission. Said request must be stated clearly and contain: (1) reason for request and (2) efforts made to improve during absence from Liberty. Such corroboration as may be deemed necessary may be requested of the student, i.e., transcripts from other institutions, etc.
4. Only the allowable number of grade repeats that were remaining at the time of Dismissal can be utilized.
5. Grades of A and B will remain on the student's record and will calculate into the GPA.
6. Previously earned grades of A and B will calculate into their GPA. As determined by the Graduate Senate, grades of C, D, and F are revised to Q.
7. Students in the M.A.R., M.R.E., and M.Div. programs may retain grades of C on their records.
8. Students who have been granted Academic Amnesty are not eligible for graduation honors.

ONLINE COURSE REGISTRATION, ACTIVATION, AND COMPLETION DATES

Online students may register for courses online through ASIST. A student's enrollment period (course activation) begins the first day of the upcoming sub-term, provided the student is in good academic standing and has paid the tuition or secured financial aid approval. Students are encouraged to allow sufficient time to review their course materials before the beginning of the sub-term. Students must register and complete Financial Check-In at least 14 business days prior to the sub-term start date. See the University calendar for sub-term dates.

The student has 8 weeks from the sub-term course activation date to complete the course. Students are expected to submit tests and course work throughout the term. At the end of the first week of each sub-term, courses are reviewed to determine if the student is attending in the course. If the student has not submitted an academic assignment (such as an examination, written paper or project, discussion board post, or other academic event), the student will be dropped from the course roster and will not be allowed to submit further course work. The student may appeal to their instructor to remain in the course.

Students who begin attendance by submitting an academic assignment but eventually cease progressing toward the completion of the course will be assigned a grade of FN during the semester.

If the student receives all FNs in a term, the student is subject to the Unofficial Withdrawal procedure which includes the reduction and/or return of all Financial Aid.

Students receiving all Fs in a term must appeal to Financial aid to receive aid in their next term of enrollment.

Students must complete and receive final grades for all courses in a semester before they will be allowed to enroll in the next semester. Students receiving all F's in a term must appeal to Financial Aid to receive aid in their next term of enrollment.

Students may drop a course for a full refund, through the day prior to the sub-term begin date. Beginning on the first day of the sub-term, students may withdraw from a course for a grade of W. Failure to submit any or all of the coursework may result in a grade of F or FN.

ONLINE COURSE MATERIALS

Online students must purchase all course materials from MBS Direct. Materials for some practicums and intensives may be purchased from the University Bookstore. Students should purchase materials after registration but prior to the sub-term begin date (course activation). Liberty does not guarantee that required course materials will be available after the sub-term activation date. Tuition does not cover the cost of course materials.

ONLINE CLASS ATTENDANCE

Regular attendance in online courses is expected throughout the length of the term. **Online students** who do not attend within the first week of a sub-term by submitting an academic assignment (such as an examination, written paper or project, discussion board post, Course Requirements Checklist, or other academic event) will be dropped from the course roster and will not be allowed to submit further course work. The student may appeal to their instructor to remain in the course.

The **online student** alone assumes responsibility for course work missed from non-attendance. A student who presents the instructor with an adequate and documented reason for absence may be given an opportunity to make up the work missed.

Online students who begin attendance by submitting an academic assignment but eventually cease progressing toward the completion of the course will be assigned a grade of FN during the semester.

SCHOLASTIC REGULATIONS

Warning/Probation/Suspension/Dismissal. Students must maintain satisfactory standing in order to remain at Liberty.

Satisfactory scholastic standing for students enrolled in the graduate programs is:

Seminary 36-hour Professional M.A. degrees	2.00
M.A. degrees in Ethnomusicology, Global	3.00
Apologetics and Global Studies	
M.A.R., M.R.E., and M.Div.	2.00
M.A. in Human Services	2.50
M.A.T. and M.Ed.	2.50
M.A.M.L.	2.50
All other programs	3.00

Academic standing is calculated only at the end of each semester (including the Summer).

Students failing to attain and maintain the scholastic standing required will be placed on Academic Warning.

At the end of the semester on Academic Warning, students who fail to raise their GPA to a satisfactory level will be placed on Academic Probation.

At the end of the semester on Academic Probation, students who fail to raise their GPA to the required academic level will be placed on Academic Suspension. **Resident students** who desire to return to Liberty in the future must contact the Registrar's Office in writing. The Associate Registrar for Graduate Studies will in turn submit the student's appeal to the appropriate Program Director or Associate Dean for review. **Online students** who desire to return to Liberty in the future must contact the Academic Standing Consultant Team in writing at luoacademicstanding@liberty.edu. The Academic Standing Consultant Team will in turn submit the student's appeal to the appropriate Program Director or Associate Dean for review.

Students who are enrolled for nine or more hours and fail all courses will be Academically Suspended.

Students who are readmitted to Liberty after serving a period of Suspension and who fail to raise their GPA to the required academic level (see above) by the end of the semester will be Academically Dismissed and will not be allowed to return to Liberty unless qualifying for Academic Amnesty.

At the end of each semester, students on Academic Warning, Probation, Suspension, and Dismissal will be sent a notification by the Registrar's Office.

COURSE SUBSTITUTIONS

Students desiring to use another course in place of a required course must complete a Request for a Course Substitution form. Course substitution forms must include a detailed rationale, explaining why the substitution is requested. Requests should be made with discretion. They should not be used merely to enable a student to graduate on time. If the course was taken at another college, provide a course description or course syllabus with the request. Requests must be submitted prior to the student's last sub-term. Forms should be submitted to coursesub@liberty.edu. Forms will be reviewed by a Dean or Associate Dean within 2 weeks of submission.

PROGRAM CHANGES

All requests to change degree programs, majors, and specializations must be submitted in writing to the Registrar's Office for **resident** students and Liberty University Online Academic Advising for **online** students. The student will be placed on the Degree Completion Plan (DCP) in effect for the term for which the request is processed.

DROPPING/ADDING COURSES

Changes are discouraged after a student and advisor have arranged the student's schedule for the semester.

Students desiring to take a Liberty University Online course must enroll in the course during the resident drop/add period. The course must be completed by the last day of the residential semester unless an extension is granted.

A 1-2 week intensive course may be dropped without a grade or tuition charges through the first day of that class up to 4:00 p.m. A 1-2 week intensive course may be dropped with a grade of W from the second day of class through noon on the last day of that class. *The student will pay the tuition and fees for the course.*

A summer school course (3-8 week) may be dropped without a grade or tuition charges through the third day of class until 4:00 pm. The student is responsible for tuition and fees after this deadline. A summer school course (3-8 week) may be dropped

with a grade of W by 4:00 pm on the 14th business day after the first day of class.

REMEMBER: Any change in status (i.e., from full-time to part-time, etc.) may cause the reduction or cancellation of your financial aid award. In other words, your out-of-pocket expenses may increase.

A Fall/Spring course may be dropped without a grade, tuition, and fee charges within the first 7 days of the semester. From the 8th day until the end of the 10th week, a Fall/Spring course may be dropped with a grade of W. The student will be responsible for the tuition and fees for the course. All drops after the 7th day will be recorded as W. Grades of W will not be used in calculating a GPA. Courses dropped with grades of W are used in determining a student's academic load for the semester, upon which tuition charges are based. No course can be added after the first week of classes.

Summer school tuition and fee adjustments for classes that are 3-8 weeks in length must be made by the third day of class.

Exceptions to these deadlines may be granted by the Registrar in unusual circumstances, such as extreme illness or other circumstances beyond the student's control.

No course is considered officially added or dropped until the add/drop form is submitted to the Registrar's Office and processed. This form requires the written approval of the instructor of the course.

DROPPING/ADDING COURSES

Online students may drop a course for a full refund, anytime prior to the sub-term begin date. Beginning on the first day of the sub-term, students may withdraw with a grade of W and no refund will be granted.

An intensive may be dropped without a grade or a tuition charge through the end of the first day of class. There is a \$10 drop fee. After the close of the first day through noon of the last day, a course may be dropped for a grade of W and the student will be liable for tuition and fees.

Students who do not attend any sessions of an intensive in which they are enrolled will be dropped from the course and will be charged an administrative fee.

COURSE REPEAT POLICY

Students who want to repeat a course taken at Liberty and have the first grade removed from the cumulative GPA must satisfy each of the following guidelines:

1. Graduate students, with the exception of M.A.R., M.R.E., and M.Div. students, must petition to the Registrar's Office to use the repeat policy.
2. The course must be taken at Liberty in order to activate the policy.
3. The second grade of A, B, C, D or F will apply toward the cumulative GPA.
4. A maximum of 15 semester hours may be repeated for those students completing the M.A.R., M.R.E., and M.Div. degrees.
5. The grade which has been deleted from the computation of the cumulative GPA will not count toward quality hours or hours earned, but will remain on the record as a course attempted.
6. This policy is retroactive to include any course taken at Liberty.
7. Use of the repeat policy for a prior semester will not affect the academic standing for that semester. Academic standing in a prior semester can be changed only because of a grade reporting error.

8. The repeat policy form must be completed prior to graduation for the policy to be activated.

INDEPENDENT STUDY / DIRECTED RESEARCH

Students may request to complete an Independent Study or Directed Research project in a major field or related discipline. Permission for the Independent Study or Directed Research will be granted only upon approval by the Program Director, the Dean of the School, Student Accounts, and the Associate Registrar for Graduate Studies. Forms are available in the Registrar's Office.

CLASS CANCELLATION POLICY

From time to time it may be necessary to cancel a class because of insufficient enrollment or other extenuating circumstances. The decision for such a cancellation is ultimately that of the Provost of the University. Every effort will be made to provide notice of the cancellation at least two weeks prior to the first scheduled meeting of the class. The Registrar's Office will advise the student of the cancellation and any other options including the possible rescheduling of the class. The University does not assume responsibility for any delay in the anticipated graduation date of individual students that might result from such class cancellations.

INCOMPLETES

Students may not do additional coursework or finish assignments after the last day of classes. Students who are unable to complete coursework by the last day of class due to unavoidable circumstances may appeal to their professor for a temporary course grade of I (Incomplete). The Dean of the school or college must also approve the grade. Approval of the reason given rests with the Registrar's Office. The professor will establish a new deadline for completing the coursework, based on the circumstances. A maximum of four months may be allowed. If the coursework is not submitted by the new deadline, the student will receive the grade designated by the instructor at the time the Incomplete was granted.

Students who are unable to complete coursework by the last day of class due to significant illness or injury may appeal to their professor for a temporary course grade of M (Medical Incomplete). Appeals must be supported by medical documentation signed by a physician, then approved by the professor and the Dean. Medical extensions may be renewed, if the condition warrants, up to a maximum of one year from the beginning of the semester. Supporting documentation must accompany all requests for renewals. If the coursework is not submitted by the new deadline, the student will receive the grade designated by the instructor at the time the Medical Incomplete was granted.

Incomplete request forms will only be accepted during the last three weeks of classes.

LIBERTY UNIVERSITY ONLINE EXTENSIONS AND INCOMPLETE GRADES

Intensives

An **online student** enrolled in Intensives must appeal to his/her professor for a temporary course grade of Incomplete (I). The professor will establish a new deadline for completing the coursework, based on the circumstances. A maximum of four (4) additional months may be allowed from the end date of the course. If the coursework is not submitted by the new deadline, the student will receive a grade of zero for the incomplete assignments and a final grade will be submitted.

Liberty University Online Courses

A student enrolled in any Liberty University Online course, who is unable to complete coursework by the last day of class

due to illness or injury, may appeal to his/her professor for a temporary course grade of M (Medical Incomplete). Appeals must be supported by medical documentation signed by a physician. There is no charge for a medical incomplete. Medical incompletes may be allowed, if the condition warrants, up to a maximum of four (4) months from the course start date of the course (or 2 additional months after the end of the course). If the coursework is not submitted by the new deadline, the student will receive a grade of zero for the incomplete assignments and a final grade will be submitted.

Military Incompletes

Military service members are guaranteed a military incomplete for coursework that they are unable to complete on time due to deployments, extended cruises, unit operational tempo, or other duty-related extenuating circumstances. To obtain an Incomplete, a military student must send either a current copy of official military orders (as proof of professional conflict during enrollment in the course) or a signed letter on official letterhead from the student's commander or supervisor. The Liberty University Online Academic Advising Office staff will gather the documentation and confer with the professor to determine the new deadline for the course. A Military Incomplete cannot extend beyond two (2) months for any given course. If the student cannot finish the coursework within the two (2) additional months, he/she may request a military withdrawal with the option of a free repeat of the course. This documentation must be submitted to the Liberty University Online Academic Advising Office who will complete the appropriate forms and submit them to Liberty University's Military Affairs Office for continued processing. Military students must notify their Military Education Office of a course Incomplete if they are receiving Tuition Assistance. Incomplete requests and supporting documents may be faxed to (434) 455-1287, scanned/ e-mailed to luomilitary@liberty.edu, or mailed to:

Liberty University Online
Office of Military Affairs
1971 University Boulevard,
Lynchburg, VA 24502.

Incompletes must be secured no later than 2 weeks prior to the course end date. If the faculty member is no longer active, the course manager is responsible for handling the completion of the course.

WITHDRAWAL FROM ONLINE COURSES

Liberty University Online students requesting to withdraw from courses during the semester must submit a request to the Liberty University Online Academic Advising Office. Generally, the withdrawal date will be the date the students submitted the email to Academic Advising. A grade of W will be assigned to all courses from which the student withdraws.

Students are subject to not being refunded for withdrawn courses and/or being charged a \$50 withdrawal fee based on pre-set, University criteria. Students should consult with their advisor before withdrawing from a course.

GRADUATE RESIDENTIAL GRADE APPEALS

Liberty encourages students to have open and respectful communication with their professor to resolve any concerns regarding individual course assignment grades and/or the final grade for the course.

Criteria for Appeal:

Only final posted grades may be appealed beyond the professor. Appeals are accepted only when the grade assigned conflicts with:

- The published grading rubrics for the course assignments
- Written communication (i.e. email, announcements, etc.)
- Calculation error on an assignment (resulting in a change to the final grade).

Appeals, other than those mentioned above, will not be reviewed.

The student must provide written documentation that demonstrates the occurrence of one or more of the above listed grounds for appeal. Documentation may be in the form of e-mail correspondence, graded assignments, proof of timely submission, etc.

Appeal Process:

A student wishing to appeal a final grade must submit the appeal to his/her professor and seek to resolve the situation with them. If the student wishes to appeal further he/she must follow the process outlined below:

1. Within 30 calendar days of the end of the term, the student may submit a written appeal to the Program Director/Chair. The student must include the information required above. The Program Director/Chair will consult with the instructor and review the student's written appeal. The Program Director/Chair will then notify the instructor and the student of his/her decision.
2. If the student has additional support for his/her appeal, the student may submit a written appeal to the Dean/Academic Director after receiving the decision by the Program Director/Chair. This written appeal must be received within five (5) business days of the Program Director/Chair's email. The Dean/Academic Director will review the student's appeal, as well as any information provided by faculty member. When a decision has been reached, the Dean/Academic Director will notify the Program Director/Chair, the faculty member and the student. If the student has additional support for his/her appeal, after receiving the decision by the Dean/Academic Director, the student may submit a written appeal to the Dean of Academic Administration for the Graduate School and Online Education.
3. This written appeal must be received within 5 business days of the Dean/Academic Director's email. The Dean of Academic Administration for the Graduate School will review the student's appeal, as well as any information provided by faculty member. When a decision has been reached, the Dean of Academic Administration for the Graduate School will notify the Dean/Academic Director, the Program Director/Chair, the faculty member, and the student. The Decision of the Dean of Academic Administration for the Graduate School is final.

LIBERTY UNIVERSITY ONLINE GRADE APPEALS

Liberty encourages students to have open and respectful communication with their professor to resolve any concerns regarding individual course assignment grades and/or the final grade for the course.

Criteria for Appeal:

Only final posted grades may be appealed beyond the professor. Appeals are accepted only when the grade assigned conflicts with:

- The published grading rubrics for the course assignments
- Written communication (i.e., email, announcements, etc.)
- Calculation error on an assignment (resulting in a change to the final grade).

Appeals, other than those mentioned above, will not be reviewed.

The student must provide written documentation that demonstrates the occurrence of one or more of the above grounds for appeal. Documentation may be in the form of email correspondence, graded assignments, proof of timely submission, etc.

Appeal Process:

A student wishing to appeal a final grade must submit the appeal to his/her professor and seek to resolve the situation with them. If the student wishes to appeal further he/she must follow the process outlined below:

1. Within 30 calendar days of the end of the term, the student may submit a written appeal to the Online Chair/Chair, but should do so through Liberty University Online Advising. The student must include the information required above. The Online Chair will consult with the instructor and review the student's written appeal. The Online Chair will then notify Liberty University Online Advising, the instructor and the student of his/her decision.
2. If the student has additional support for his/her appeal, the student may submit a written appeal to the Online Associate Dean, through Liberty University Online Advising after receiving the decision by the Online Chair. This written appeal must be received by Liberty University Online Advising within 5 business days of the Online Chair's email. The Online Associate Dean will review the student's appeal, as well as any information provided by faculty member. When a decision has been reached, the Online Associate Dean will notify Liberty University Online Advising, the Online Chair, the faculty member and the student.
3. If the student has additional support for his/her appeal, after receiving the decision by the Online Associate Dean, the student may submit a written appeal to the Online Academic Dean through Liberty University Online Advising. This written appeal must be received by Liberty University Online Advising within 5 business days of the Online Associate Dean's email. The Associate Dean will review the student's appeal, as well as any information provided by faculty member. When a decision has been reached, the Online Academic Dean will notify Liberty University Online Advising, the Online Associate Dean, the Online Chair, the faculty member, and the student. The Online Academic Dean's decision is final.

WITHDRAWAL FROM LIBERTY

Students withdrawing from the University during the semester must submit a signed statement of withdrawal or process the form provided for this purpose. The form may be obtained from the Registrar's Office. Since signatures of specified University officials are required on this form, with the Registrar signing last, the effective date of withdrawal shall be the date the Registrar's

signature is affixed. Non-attendance or failure to complete a course does not constitute withdrawal from the University.

If an official withdrawal occurs within the refund period, the student will forfeit receipt of all federal and state grants; loans not disbursed will not be released in most cases.

An expulsion resulting from violation of the disciplinary system will result in an administrative withdrawal. Grades of W will be recorded in all courses for which the individual is officially registered.

Students who drop/withdraw from all classes in which they are enrolled in a given semester will be considered to be withdrawing from the University. Students will not be allowed to re-enroll within the same semester from which they withdrew. The last day to withdraw from a semester is the last day of class. A student may not withdraw after finals begin or the final exam paper has been submitted.

Any student withdrawing from the University must submit the withdrawal form to the advisor, or notify the advisor via the student's Liberty University email account, of his/her intent to withdraw from the University. The advisor will forward the information to the Financial Aid, Student Accounts, and Registrar's Offices. The withdrawal will be effective on the date the notice is received by Liberty University.

Grades of W will be recorded for all courses from which the individual withdraws. A student may not withdraw after finals begin (for intensives), or after the final exam or paper has been submitted.

Students who wish to withdraw from one or all courses in a given semester will need to contact their advisor in writing, or via their Liberty University email account of their intent to withdraw. Students who withdraw from all courses in which they are enrolled in a given semester, but not wishing to fully withdraw from the University, will not be considered to have withdrawn from the University.

LIBERTY UNIVERSITY ONLINE WITHDRAWAL

Online students withdrawing from the University must contact Academic Advising via the student's Liberty University email account. The withdrawal date will generally be the date the student submitted the email to - Academic Advising. If the withdrawal request is mailed or faxed to - Academic Advising, the withdrawal date will generally be the date the Withdrawal Form is received by the University or the last date of attendance. Attendance is defined as **any** submission to Blackboard within the enrollment dates of the course (such as examinations, written papers or projects, any discussion board posts, etc.) or initiating **any** communication with your professor regarding an academic subject or course materials. The academic advisor will notify the Financial Aid Office, Student Accounts Office and Registrar's Office.

Grades of W will be recorded for all courses from which the individual withdraws. A student may not withdraw after the last day of the course or after submission of the final exam or final required course work. Courses not completed will be assigned a grade of W. For intensive courses, a student may not withdraw after the final exam has begun. Students requesting to withdraw will be subject to the Title IV withdrawal calculation. The Title IV withdrawal calculation will result in the reduction and/or cancellation of all Financial Aid. See Financial Information section.

Students who wish to withdraw from one or more courses in a given semester must contact the Liberty University Online Academic Advising Office in writing or via their Liberty University email account. Students who withdraw from all courses in which they are enrolled will be subject to the Title IV withdrawal regulations and will be reported as withdrawn

from the University. However, it will not be necessary to reapply unless the student is not enrolled in any courses during an entire academic year (from Fall to Summer). Students only withdrawing from all courses in a given semester, and not the University, will be allowed to re-enroll in the next semester. However, the student will be subject to the Satisfactory Academic Progress Policy administered by the Financial Aid Office.

ONLINE PROGRAM UNOFFICIAL WITHDRAWALS

In accordance with Title IV regulations which require that universities have a mechanism in place for determining whether or not a student who began a course and received or could have received a disbursement of Title IV funds unofficially withdrew, the University has established a procedure for students enrolled in the online courses. This procedure is used to determine if students are progressing toward the completion of their courses.

Students who cease attending during the enrollment period will be assigned grades of FN. Attendance is defined as **any** submission to Blackboard within the enrollment dates of the course (such as examinations, written papers or projects, any discussion board posts, etc.) or initiating **any** communication with your professor regarding an academic subject or course materials. Students receiving all FNs in a semester will be processed as an unofficial withdrawal. The withdrawal date will be the last date of attendance during the enrollment period. A Title IV withdrawal calculation will be performed for the student and the student will be reported as withdrawn. Students will be notified of the results of the Title IV withdrawal calculation by the Financial Aid Office.

ACADEMIC AND PERSONAL CODE OF HONOR

Liberty University students, faculty, administrators, and staff together form a Christian community based upon the values and goals of the Bible. These are defined in our foundational statements, including our Doctrinal Statement, our Philosophy of Education and Mission Statement, the Statement of Professional Ethics for the Faculty, and our Student Code. Together, these statements situate Liberty University within the long tradition of university culture, which in its beginnings was distinctively Christian, designed to preserve and advance truth.

Anyone, whether Christian or non-Christian, who shares our values and goals, is both welcome and valued in our community. We want all students to feel comfortable in our community of learning, and we extend to all of our students our spiritual and academic resources, with the goal of fostering spiritual growth, character development, and academic maturity.

Communities are based upon shared values and practices. This Code of Honor, an expression of the values inherent in our Doctrinal Statement, defines the rules and principles by which our community functions. At the core of this Code are two key concepts: a belief in the dignity of all persons and an insistence on the existence of objective truth.

While we understand that everyone will not agree with the statements that follow, we do expect that our students respect and uphold these standards while registered at Liberty University. Abiding by the principles and behaviors established in this Code of Honor makes possible the success of our students and the strengthening of the Liberty community.

Please note: Graduate students who choose to live on campus are required to read and abide by the Personal Code of Honor in the "Liberty Way" in addition to the Graduate School Personal Code of Honor.

Graduate School Academic Code of Honor

ACADEMIC MISCONDUCT

Academic misconduct includes, but is not limited to, plagiarism, cheating, and falsification.

1. Plagiarism

Plagiarism is the intentional failure to give sufficient attribution to the words, ideas, or data of others that the student has incorporated into his/her work for the purpose of misleading the reader. In some cases, a student may be careless and fail to give credit to the words, ideas or data of others. In such situations, plagiarism has still occurred, but the professor may choose from an array of sanctions he/she deems appropriate. In order to avoid plagiarism, students must conscientiously provide sufficient attribution. Attribution is sufficient if it adequately informs and, therefore, does not materially mislead a reasonable reader as to the true source of the words, ideas, or data. Students who have any doubt as to whether they have provided sufficient attribution have the responsibility to obtain guidance from their professor or other person to whom they are submitting their work.

Plagiarism in papers, projects or any assignment prepared for a class shall include the following:

- Omitting quotation marks or other conventional markings around material quoted from any printed source (including digital material)
- Directly quoting or paraphrasing a specific passage from a specific source without properly referencing the source
- Replicating another person's work or parts thereof and then submitting it as an original
- Purchasing a paper (or parts of a paper) and representing it as one's own work
- Multiple submissions: Multiple submission is the use of work previously submitted at this or any other institution to fulfill academic requirements in another class. For example, using a paper from a prior class for a current course assignment is academic fraud. Slightly altered work that has been resubmitted is also considered to be fraudulent. With prior permission, some professors may allow students to complete one assignment for two classes. In this case prior permission from both instructors is absolutely necessary.

2. Cheating

Cheating is a form of dishonesty in which a student attempts to give the appearance of a level of knowledge or skill that the student has not obtained, gives unauthorized aid, or wrongly takes advantage of another's work. Examples include, but are not limited to:

- Copying from another person's work on an examination or an assignment
- Allowing another student to copy any portion of one's work on an examination or an assignment
- Using unauthorized materials or giving or receiving any other unauthorized assistance on an examination or an assignment
- Taking an examination or completing an assignment for another, or permitting another to take an examination or to complete an assignment for the student

- Reusing a paper from a previous course
- Paying another student to complete a course, an individual assignment or an examination

3. Falsification

Falsification is a form of dishonesty in which a student misrepresents the truth, invents facts, or distorts the origin or content of information used as authority. Examples include, but are not limited to:

- Dishonestly answering or providing information in the application process
- Citing a source that is known not to exist
- Attributing to a source ideas and information that are not included in the source
- Falsely citing a source in support of a thought or idea when it is known not to support the thought or idea
- Citing a source in a bibliography when the source was neither cited in the body of the paper nor consulted
- Intentionally distorting the meaning or applicability of data
- Inventing data or statistical results to support conclusions

PROCEDURE FOR THE INVESTIGATION, ADJUDICATION AND ASSIGNMENT OF SANCTIONS FOR THE VIOLATIONS OF THE ACADEMIC CODE OF HONOR

1. Processing Allegations

When an alleged violation of the Academic Honor Code has been reported to the faculty or administration, the instructor will confront the student within ten business days of the discovery of the infraction. The instructor may issue an oral or written reprimand, send written notification to the Program Director and/or Dean, reduce a grade, adjust credit on an assignment and/or require additional work. The instructor may determine that a failing grade for the course is the appropriate sanction. In any event, the instructor will inform the student of his or her decision. The reporting procedure is as follows:

- The instructor will write a report outlining the violation.
- The report will be provided to the student and the Program Director along with the sanction(s) recommended.
- If blatant academic dishonesty is demonstrated in a clear and convincing manner, the student may receive a grade of F for the course in which the academic misconduct occurred.
- Students who receive a grade of F for academic dishonesty on a particular assignment will be notified by the professor of the course in an appropriate manner, including but not limited to returning the assignment with comments, email, letter, telephone call and/or a personal meeting.
- If warranted, the results of academic honesty review may be forwarded to the Office of Student Affairs for any additional disciplinary action that may be appropriate.
- If non-blant academic misconduct (such as inadvertent plagiarism) occurs in a course, the professor will contact the student and conduct such further investigation as needed. If the professor

determines that a sanction is called for, he/she may issue an oral reprimand, send a written notification to the Department Chair of the School in which the course resides, reduce a grade, adjust credit, and/or require additional work.

- When a student receives a course grade of F for academic dishonesty, the professor may report the reason for the F to the Associate Registrar for Graduate Studies and request that it be recorded as an F grade as a result of academic dishonesty. This F grade will appear on the student's transcript.
- The student, upon receipt of the results of the academic honesty review, will have five business days to appeal the decision to the professor and Program Director.

2. Sanctions

If the professor determines that a sanction is called for, the professor may issue an oral or written reprimand, adjust credit, and/or require additional work. The professor also maintains the right to assign the grade of F for the course if the investigation determines that it is the appropriate sanction. In this instance, the Associate Registrar for Graduate Studies will record the F and it will appear on the student's transcript. The repeat policy may not be applied to this grade.

If the student is found guilty of academic dishonesty (blatant or non- blatant) in any subsequent course where a grade of F is posted, he or she will be dismissed from Liberty University.

In determining the sanction to be imposed, the following will be considered: the student's intent to violate the Code of Honor, the degree of carelessness, the gravity of the offense and the student's overall conduct while enrolled at Liberty University. The Director of Graduate Student Affairs and the Registrar's Office may be consulted during this process.

In cases of proven academic misconduct in a particular course, the Program Director will usually defer to the course professor's recommendation. In some cases, however where the Department Chair or Dean perceives a clear conflict of interest or faulty judgment on part of the faculty member, or where the sanctions suggested by the professor are demonstrably inconsistent with those that resulted from other similar instances of academic misconduct, the Department Chair and Dean reserve the right to adjust the sanction(s) as appropriate.

A written copy of the decision shall be mailed or e-mailed to the student.

PLEASE NOTE: All cases of alleged academic dishonesty will be resolved with the utmost concern for strict confidentiality by those individuals involved in the proceedings. Information concerning the academic misconduct will be provided only to those with a need to know in order to perform their job duties.

3. Appeal Procedure

In cases where an allegation of any Academic Code of Honor violation occurs and the student does not admit guilt, he/she may pursue the process below. The student will be given an opportunity to provide written evidence in opposition to the charge. Persons who threaten or conduct other acts of retaliation against those individuals who acted in good faith (i.e., honestly and with intentions of being fair) in reporting (even if mistakenly)

alleged instances of academic dishonesty will be subject to disciplinary action, including possible suspension or expulsion from Liberty. Any report of alleged academic dishonesty not made in good faith will also be subject to disciplinary action. Examples of retaliation include, but are not limited to:

- Circumventing the appeal procedure and going directly to a university administrator such as the Dean, the Provost or the Chancellor
- Threatening a faculty member or student
- Harassment
- Verbal or physical abuse
- Verbal or written disrespect to a faculty or staff member (this includes e-mails)
- Offensive or crude language directed at individuals
- Falsely accusing someone of committing academic dishonesty

A complete overview of the appeal process follows:

- Within five business days of the notification, the student may submit a written appeal to the Program Director. The Program Director will review the instructor's report and the student's written appeal, then notify the instructor and the student of his/her decision.
- Both the student and any Liberty University personnel involved in or affected by the Academic Honor Code violation will have the right to present their views to the Committee before any decision is rendered.
- If the student produces additional support for his/her appeal, after receiving the decision by the Program Director, he/she may submit a written appeal to the Conduct Review Committee. The Conduct Review Committee, which shall consist of the appropriate school Dean, the Dean of The Graduate School and the Department Chair. This written appeal must be received within five business days of the Program Director's notification.
- The Committee will review the student's appeal, as well as the faculty member's report. When a decision has been reached, the Committee will notify the Program Director, the faculty member and the student. Both the student and any Liberty University personnel involved in or affected by the Academic Honor Code violation will have the right to present their views to the Committee before any decision is rendered.
- In determining whether any violation has occurred, the Committee will apply a "clear and convincing" evidence standard. In some cases, the Director of Graduate Student Affairs or another University representative may join in the deliberations of the Conduct Review Committee as a non-voting member for the purpose of providing any background information that may be pertinent to the appeal.
- Should no violation be found, the Committee's report indicating such will be forwarded to the Program Director and faculty member. A report of all findings (either in favor of or against the student) will be sent to the Director of Graduate Student Affairs' and Registrar's office. The findings will be kept in the student's official record.

- The professor reserves the right to impose a lesser sanction and send a report to the student's file. These situations may require a failed assignment or reduced grade, but not a failure in the course.

Graduate School Personal Code of Honor

A. CONDUCT THAT UNDERMINES THE SAFETY, MISSION, OR REPUTATION OF LIBERTY UNIVERSITY

Acts that may undermine the safety, mission, or reputation of the Liberty University are violations of the Personal Code of Honor. Examples of such acts include, but are not limited to:

- Flagrant violations of institutional policies and standards of dress (see Appendix A for dress code)
- Causing public embarrassment to the Graduate School, the University, or its representatives or employees
- Any attempt to provide or support residential students with the opportunity to break the Residential Code of Honor (*The Liberty Way*).

1. Sexual, Physical, Written or Verbal Misconduct

Respect for the dignity of each individual as a person created in God's image is fundamental to the institutional culture desired at The Graduate School at Liberty University. Misconduct that is contrary to the teachings of the Christian faith (thus constituting a violation of the Graduate School's Personal Code of Honor includes, but is not limited to:

- Sexually-oriented joking or comments
- Harassment of an individual based on race or gender
- Unwelcome touching or any touching of a sexual nature
- Verbal or physical abuse
- Verbal or written disrespect to a faculty or staff member (this includes e-mails)
- Offensive or crude language directed at individuals
- Display of objects or pictures that depict nudity or are otherwise sexual in nature
- Persistent, unwanted attempts to change a casual or friendly relationship into a romantic or more intimate one

Non-marital sexual relations and the encouragement or advocacy of any form of sexual behavior that would undermine the Christian identity or faith mission of the University are morally inappropriate sexual misconduct and constitute violations of this Personal Code of Honor.

2. Sexual Harassment

Liberty University is committed to providing students and employees with an environment free of harassment in any form. Any act of harassment (i.e., physical, psychological, verbal or sexual) that threatens a person or persons is considered a serious offense and will not be tolerated or condoned. Any person or group who commits acts of harassment based upon race, ethnicity, gender or disability on or off campus will be subject to disciplinary action, which could result in dismissal from the University. Behavior that constitutes sexual harassment, which is a form of sexual

discrimination prohibited by Title IX of the Education Amendments of 1972 and Title VII of the 1964 Civil Rights Act, includes but is not limited to unwanted sexual attention, requests for sexual favors and/or other verbal or physical contact of a sexual nature which negatively affects another person.

Reporting Procedure

Any student who believes that he/she has been the subject of harassment in any form should report the incident immediately to the Online Student Affairs Office. The student will be given the opportunity to express his/her concerns and will then be appraised of the recourse available to him/her under school policy and local and state statutes.

Penalty

Any student of Liberty University, who engages in the aforementioned behavior(s), is subject to disciplinary action, which may result in community service or possible dismissal. Since the University takes such charges seriously, where the results of an investigation reveal a complaint of harassment/sexual harassment to be frivolous or groundless, the individual having made such a complaint may be subject to the same disciplinary action.

3. Pornography

Involvement with pornographic, obscene, indecent, or other similarly offensive materials, expressions, or conduct is inconsistent with the Personal Code of Honor and the Christian faith. Use of the University's computing network to obtain or distribute such materials constitutes a violation of the Personal Code of Honor.

4. Prohibited Substances

The Graduate School seeks to provide a drug-free, healthy, and safe learning environment. To this end, no student may misuse legal drugs or other legal medications, or use, possess, distribute, or sell alcohol, illegal drugs or tobacco products.

B. PROCEDURES FOR THE INVESTIGATION ADJUDICATION AND SANCTIONING OF VIOLATIONS OF THE PERSONAL CODE OF HONOR

1. Processing Allegations

When an alleged violation of the Personal Code of Honor has come to the attention of the faculty, staff, or administration, that allegation shall be passed on to the Director of Graduate Student Affairs and/or the School Dean, who shall determine whether formal discipline is warranted and, if so, the nature of the appropriate sanction(s).

Pastoral or professional counseling may be recommended in some instances. Any cost associated with such counseling shall be borne by the student. If counseling is deemed to have been sufficient to address the student's misconduct, Liberty University reserves the right to remove the record from the student's permanent file. If counseling was deemed to have been ineffective, then Liberty University reserves the right to retain permanent records and dismiss the student from the University.

2. Conduct Review

Where evidence exists that a violation of the Personal Code of Honor may have occurred, the Director of Graduate Student Affairs shall investigate the matter. The Director of Graduate Student Affairs shall deliberate and determine the appropriate penalty.

Should no violation be found, the Director's report indicating such shall be forwarded to the School Dean and the Dean of the Graduate School. Where a violation is found, the Director may notify the student verbally, but will also notify the student in writing (by e-mail or letter) of the sanction(s). The School Dean and the Dean of the Graduate School shall receive a copy of the final decision.

3. Sanctions

The Findings of the Director of Graduate Student Affairs along with any recommendations for further action will be carefully reviewed by the School Dean and the Dean of the Graduate School. These two individuals may accept, reject or modify the director's report and shall determine the final disposition of the matter.

The School Dean and Dean of the Graduate School may direct that the records of a disciplinary action be retained in the student's file, noted on transcripts, or disclosed to the appropriate entities responsible for assessing the character and fitness of the student as an applicant to a chosen profession.

In addition to any personal communication of the decision to the student involved, a written copy of the decision shall be sent to the student by registered, return-receipt mail.

C. APPEAL PROCEDURE

Students are provided the opportunity to appeal any disciplinary decision to the Director of Graduate Student Affairs, the School Dean and the Dean of the Graduate School. The outcome of an appeal may include an overturn of the proposed action or disciplinary probation, the assignment of disciplinary community service, retention or administrative withdrawal.

The School Dean and the Dean of the Graduate School may either accept or overturn a previous decision to withdraw a student from Liberty University. Records documenting this process are maintained by the Director of Graduate Student Affairs.

1. Reapplication/Readmission

If a student is administratively withdrawn or asked not to return, he/she must submit a written request for readmission to the Director of Graduate Student Affairs. The student is to provide a thorough account of the actions that led to his/her dismissal or non-return and the student's strategy for successfully continuing studies at the University. In addition, the following is required:

- Separate letters of recommendation from a counselor and civic leader
- One letter of recommendation from a pastor or Liberty University faculty member

Only after the aforementioned information is received will consideration for reinstatement occur. Readmission to the University will be subject to any stipulations made by the School Dean and the Dean of the Graduate School and the Director of Graduate Student Affairs. This process does not guarantee readmission. If readmission is granted, the Director of

Graduate Student Affairs will notify the Office of Graduate Admissions. The Office of Graduate Admissions will notify the student of the decision.

2. Administrative Withdrawal

Students who are reported to have violated the policies or regulations of the University that require an administrative withdrawal are required to meet with the Director of Graduate Student Affairs for a personal conference. The Director of Graduate Student Affairs will present the alleged violation(s) to the student and the student will then be given full opportunity to present his/her position concerning the allegation. The Director of Graduate Student Affairs will conduct an investigation of the alleged violation(s). When the investigation is complete, and the allegation is determined to be true, the Office of Graduate Student Affairs will consider the facts and relevant information concerning the violation(s), including the student's prior disciplinary record. The Office of Graduate Student Affairs will consult with the School Dean and Dean of the Graduate School before making a decision.

NOTE: During the investigative process, the student is allowed to continue attending classes.

3. Administrative Withdrawal Process and Appeal

- If the student decides to appeal the decision, that decision must be reported to the Director of Graduate Student Affairs within 24 hours after receiving notification of the decision.

NOTE: Failure to meet the 24-hour deadline will result in an automatic administrative withdrawal.

- If the student decides to appeal the decision, the time of the appeal hearing will be determined and the student will be notified by the Director of Graduate Student Affairs. The Director of Graduate Student Affairs will schedule the hearing within seven business days of the student's request for appeal.

NOTE: During the appeal process, the student is allowed to continue attending classes, unless they are a perceived threat to the campus community or a disruption to the learning environment.

- If the administrative withdrawal is upheld, all academic work is lost for the semester except classes that have been completed before the time of the decision. If the student resides on campus, the student must vacate the residence hall within 48 hours of the final decision.
- Once the student has been administratively withdrawn, he/she will not be permitted to visit the campus until his/her student status has been reinstated.
- Reapplication is subject to administrative review after a six-month period of absence from the University.
- Readmission will be considered after a minimum one-year absence from the University for the commission of a felony, assault, drug and/or stealing dismissals and is also subject to administrative review and approval.

STANDARD OF DRESS**Class Dress**

Students are expected to dress in a neat and professional manner and are to dress according to the individual guidelines set by faculty in the respective Graduate Programs.

Casual Dress

Students are expected to dress modestly.

Swimming Pool

Women – Swimwear is only appropriate at the swimming pool. Students are to wear appropriate casual or sport attire (as stated in The Liberty Way) going to and from the pool. Women are required to wear a one-piece suit that is in good taste. Swimsuits that are see-through/mesh, expose the midriff and/or are low in the front or back or cut high on the legs are not acceptable.

Men – Swimwear is only appropriate at the swimming pool. Students are to wear appropriate casual or sport attire going to and from the pool. Speedos, spandex suits, or cut-off jeans are not acceptable.

Note: Academic Programs may choose to add requirements to the dress code policy.

The Code of Honor can also be found at: <http://www.liberty.edu/gradstudentaffairs>.

Liberty University Code of Honor for Online Undergraduate and Graduate Students

I. PREAMBLE

Liberty University students, faculty, administrators, and staff together form a Christian community based upon the values and goals of the Bible. These are defined in our foundational statements, including our Doctrinal Statement, our Philosophy of Education and Mission Statement, the Statement of Professional Ethics for the Faculty, and our Student Code. Together, these statements situate Liberty University within the long tradition of university culture, which in its beginnings was distinctively Christian, designed to preserve and advance truth.

Anyone, whether Christian or non-Christian, who shares our values and goals, is both welcome and valued in our community. We want all students to feel comfortable in our community of learning, and we extend to all of our students our spiritual and academic resources, with the goal of fostering spiritual growth, character development, and academic maturity.

Communities are based upon shared values and practices. This Code of Honor, an expression of the values inherent in our Doctrinal Statement, defines the rules and principles by which our community functions. At the core of this Code are two key concepts: a belief in the dignity of all persons and an insistence on the existence of objective truth.

While we understand that everyone will not agree with the statements that follow, we do expect that our students respect and uphold these standards while registered at Liberty University. Abiding by the principles and behaviors established in this Code of Honor makes possible the success of our students and the strengthening of the Liberty community.

II. Academic Code of Honor**A. ACADEMIC MISCONDUCT**

Academic misconduct includes, but is not limited to, plagiarism, cheating and falsification.

1. Plagiarism

Plagiarism is the intentional failure to give sufficient

attribution to the words, ideas, or data of others that the student has incorporated into his/her work for the purpose of misleading the reader. In some cases, a student may be careless and fail to give credit to the words, ideas or data of others. In such situations, plagiarism has still occurred, but the professor may choose from an array of sanctions he/she deems appropriate. In order to avoid plagiarism, students must conscientiously provide sufficient attribution. Attribution is sufficient if it adequately informs and, therefore, does not materially mislead a reasonable reader as to the true source of the words, ideas, or data. Students who have any doubt as to whether they have provided sufficient attribution have the responsibility to obtain guidance from their professor or other person to whom they are submitting their work.

Plagiarism in papers, projects or any assignment prepared for a class shall include the following:

- Omitting quotation marks or other conventional markings around material quoted from any printed source (including digital material)
- Directly quoting or paraphrasing a specific passage from a specific source without properly referencing the source
- Replicating another person's work or parts thereof and then submitting it as an original
- Purchasing a paper (or parts of a paper) and representing it as one's own work
- Multiple submissions: Multiple submission is the use of work previously submitted at this or any other institution to fulfill academic requirements in another class. For example, using a paper from a prior class for a current course assignment is academic fraud. Slightly altered work that has been resubmitted is also considered to be fraudulent. With prior permission, some professors may allow students to complete one assignment for two classes. In this case prior permission from both instructors is absolutely necessary.

2. Cheating

Cheating is a form of dishonesty in which a student attempts to give the appearance of a level of knowledge or skill that the student has not obtained, gives unauthorized aid, or wrongly takes advantage of another's work. Examples include, but are not limited to:

- Copying from another person's work on an examination or an assignment
- Allowing another student to copy any portion of one's work on an examination or an assignment
- Using unauthorized materials or giving or receiving any other unauthorized assistance on an examination or an assignment
- Taking an examination or completing an assignment for another, or permitting another to take an examination or to complete an assignment for the student.
- Reusing a paper from a previous course
- Paying another student to complete a course, an individual assignment or an examination

3. Falsification

Falsification is a form of dishonesty in which a student misrepresents the truth, invents facts, or distorts the origin or content of information used as authority. Examples include,

but are not limited to:

- Dishonestly answering or providing information in the application process
- Citing a source that is known not to exist
- Attributing to a source ideas and information that are not included in the source
- Falsely citing a source in support of a thought or idea when it is known not to support the thought or idea
- Citing a source in a bibliography when the source was neither cited in the body of the paper nor consulted
- Intentionally distorting the meaning or applicability of data
- Inventing data or statistical results to support conclusions.

B. PROCEDURE FOR THE INVESTIGATION, ADJUDICATION, AND ASSIGNMENT OF SANCTIONS FOR THE VIOLATIONS OF THE ACADEMIC CODE OF HONOR

1. Processing Allegations

When an alleged violation of the Academic Code of Honor has been reported to the instructor or administration, the instructor will confront the student within ten business days of the discovery of the infraction. The instructor may issue an oral or written reprimand, send written notification to the Online Department Chair, reduce a grade, adjust credit on an assignment and/or require additional work. The instructor may determine that a failing grade for the course is the appropriate sanction. In any event, the instructor will inform the student of his or her decision.

The reporting procedure is as follows:

- The instructor will write a report outlining the violation.
- The report will be provided to the student and the Online Department Chair along with the sanction(s) recommended.
- The Online Department Chair will forward report to the Online Associate Dean. The Online Associate Dean will review, make decision on appropriate sanction and notify the student.
- If blatant academic dishonesty is demonstrated in a clear and convincing manner, the student may receive a grade of F for the course in which the academic misconduct occurred.
- Students who receive a grade of F for academic dishonesty on a particular assignment will be notified by the professor of the course in an appropriate manner, including but not limited to returning the assignment with comments, email, letter and/or a personal telephone call.
- If non-blatant academic misconduct (such as inadvertent plagiarism) occurs in a course, the professor will contact the student and conduct such further investigation as needed. If the professor determines that a sanction is called for, the professor will write a report of the infraction. The professor may issue an oral reprimand, send written notification to the Online Department Chair of the School in which the professor teaches the specific course, reduce a grade, adjust credit and/or require

additional work.

- When a student receives a course grade of F for academic dishonesty, the Online Associate Dean will report the reason for the F to the Registrar and request that it be recorded as an FD grade. This FD grade will appear on the student's transcript.
- The student, upon receipt of the results of the academic honesty review by the Online Associate Dean, will have five business days to appeal the decision to the Dean through the Online Associate Dean.
- If warranted, the results of academic honesty review may be forwarded to the Office of Student Affairs for any additional disciplinary action that may be appropriate.

2. Sanctions

If the professor determines that a sanction is called for, the professor may issue an oral or written reprimand, adjust credit, and/or require additional work. The professor also maintains the right to assign the grade of F for the course if the investigation determines that it is the appropriate sanction. In this instance, the Registrar will record the F and it will appear on the student's transcript. The repeat policy may not be applied to this grade.

If the student is found guilty of academic dishonesty (blatant or non- blatant) in any subsequent course where a grade of F is posted, he or she will be dismissed from Liberty University.

In determining the sanction to be imposed, the following will be considered: the student's intent to violate the Code of Honor, the degree of carelessness, the gravity of the offense and the student's overall conduct while enrolled at Liberty University. The Office of Student Affairs and the Registrar's Office may be consulted during this process.

In cases where the Dean perceives a clear conflict of interest or faulty judgment on the part of the Online Associate Dean, or where the sanctions suggested by the Online Associate Dean are demonstrably inconsistent with those that resulted from other similar instances of academic misconduct, the Dean reserves the right to adjust the sanction(s) as appropriate.

A written copy of the decision shall be mailed or e-mailed to the student.

PLEASE NOTE: All cases of alleged academic dishonesty will be resolved with the utmost concern for strict confidentiality by those individuals involved in the proceedings. Information concerning the academic misconduct will be provided only to those with a need to know in order to perform their job duties

3. Appeal Procedure

In cases where an allegation of any Academic Code of Honor violation occurs and the student does not admit guilt, he/she may pursue the process below. The student will be given an opportunity to provide written evidence in opposition to the charge. Persons who threaten or conduct other acts of retaliation against those individuals who acted in good faith (i.e., honestly and with intentions of being fair) in reporting (even if mistakenly) alleged instances of academic dishonesty will be subject to disciplinary action, including possible suspension or expulsion from Liberty. Any report of alleged academic dishonesty not made in good faith will also be subject to disciplinary action.

Examples of retaliation include, but are not limited to:

- Circumventing the appeal procedure and going directly to a university administrator such as the Dean, the Provost or the Chancellor
- Threatening a faculty member or student
- Harassment
- Verbal or physical abuse
- Verbal or written disrespect to a faculty or staff member (this includes e-mails)
- Offensive or crude language directed at individuals
- Falsely accusing someone of committing academic dishonesty

A complete overview of the appeal process follows:

- Within five business days of the notification, the student may submit a written appeal to the Online Associate Dean, but should do so through the professor. The Online Department Chair and Online Associate Dean will consult with the instructor and review the student's written appeal. The Online Associate Dean will then notify the instructor, the Registrar and the student of his/her decision.
- After receiving the decision by the Online Associate Dean, the student may submit a written appeal to the Dean, through the Online Associate Dean. This written appeal must be received by the Online Associate Dean within five business days of the Online Associate Dean's notification. The Dean will review the student's appeal, as well as any information provided by the faculty member. When a decision has been reached, the Dean will notify the Online Department Chair, the faculty member, the Registrar and the student.
- In determining whether any violation has occurred, the Online Associate Dean and Dean will apply a "clear and convincing" evidence standard. In some cases, a Student Affairs official or another University representative may join in the deliberations as a non-voting member for the purpose of providing any background information that may be pertinent to the appeal.
- Should no violation be found, a report indicating such will be forwarded to the faculty member. A report of all findings (either in favor of or against the student) will be sent to the Student Affairs' and Registrar's office. The findings will be kept in the student's official record.
- The professor reserves the right to impose a lesser sanction and send a report to the student's file. These situations may require a failed assignment or reduced grade, but not a failure in the course

III. Personal Code of Honor

A. CONDUCT THAT UNDERMINES THE SAFETY, MISSION, OR REPUTATION OF LIBERTY UNIVERSITY

Acts that may undermine the safety, mission, or reputation of Liberty University are violations of the Personal Code of Honor. Examples of such acts include, but are not limited to:

- Flagrant violations of institutional policies and standards of dress when visiting campus (see Appendix A for dress code)
- Causing public embarrassment to the University, or their representatives or employees.
- Any attempt to provide or support residential students with the opportunity to break the Residential Code of Honor (The Liberty Way).

1. Sexual, Physical, Written or Verbal Misconduct

Respect for the dignity of each individual as a person created in God's image is fundamental to the institutional culture desired at Liberty University. Misconduct that is contrary to the teachings of the Christian faith (thus constituting a violation of Liberty University's Personal Code of Honor) includes, but is not limited to:

- Sexually-oriented joking or comments
- Harassment of an individual based on race or gender
- Unwelcome touching or any touching of a sexual nature
- Verbal or physical abuse
- Verbal or written disrespect to a faculty or staff member (this includes e-mails)
- Offensive or crude language directed at individuals
- Display of objects or pictures that depict nudity or are otherwise sexual in nature
- Persistent, unwanted attempts to change a casual or friendly relationship into a romantic or more intimate one

Non-marital sexual relations and the encouragement or advocacy of any form of sexual behavior that would undermine the Christian identity or faith mission of the University are morally inappropriate sexual misconduct and constitute violations of this Personal Code of Honor.

2. Sexual Harassment

Liberty University is committed to providing students and employees with an environment free of harassment in any form. Any act of harassment (i.e., physical, psychological, verbal or sexual) that threatens a person or persons is considered a serious offense and will not be tolerated or condoned. Any person or group who commits acts of harassment based upon race, ethnicity, gender or disability on or off campus will be subject to disciplinary action, which could result in dismissal from the University. Behavior that constitutes sexual harassment, which is a form of sexual discrimination prohibited by Title IX of the Education Amendments of 1972 and Title VII of the 1964 Civil Rights Act, includes but is not limited to unwanted sexual attention, requests for sexual favors and/or other verbal or physical contact of a sexual nature which negatively affects another person.

Reporting Procedure:

Any student who believes that he/she has been the subject of harassment in any form should report the incident immediately to the Online Student Affairs Office. The student will be given the opportunity to express his/her concerns and will then be apprised of the recourse available to him/her under school policy and local and state statutes.

Penalty:

Any student of Liberty University, who engages in the aforementioned behavior(s), is subject to disciplinary action, which may result in community service or possible dismissal. Since the University takes such charges seriously, where the results of an investigation reveal a complaint of harassment /sexual harassment to be frivolous or groundless, the individual having made such a complaint may be subject to the same disciplinary action.

3. Pornography

Involvement with pornographic, obscene, indecent, or other similarly offensive materials, expressions, or conduct is inconsistent with the Personal Code of Honor and the Christian faith. Use of the University's computing network to obtain or distribute such materials constitutes a violation of the Personal Code of Honor.

4. Alcohol and Drug Use

Liberty University is dedicated to providing a learning environment that promotes reverence for the Word of God, a commitment to the highest ideals of academic excellence, health, and responsible social behavior. This includes recognizing the rights of others and respecting the Christian ideals of Liberty University.

The following are strictly prohibited: any illegal use of a controlled substance, any use of alcohol or tobacco by any Liberty University Online student on the property of Thomas Road Baptist Church or Liberty University, or any use of alcohol or tobacco as any part of a Thomas Road Baptist Church or Liberty University related or sponsored program off campus (this includes school sponsored courses or missions trips in the United States or overseas).

All Liberty University Online students, whether on or off-campus, are expected to conduct themselves at all times in a manner supportive of the Christian character and reputation of Liberty University. Keeping in mind that the public will judge Liberty University and its Christian ideals by the actions of its students, Liberty University will not tolerate conduct by any student, whether on or off-campus, which is deemed by the administration to reflect negatively on the public image of the University.

B. PROCEDURES FOR THE INVESTIGATION, ADJUDICATION, AND SANCTIONING OF VIOLATIONS OF THE PERSONAL CODE OF HONOR

1. Processing Allegations

When an alleged violation of the Personal Code of Honor has come to the attention of the faculty, staff, or administration, that allegation shall be passed on to Student Affairs, who shall determine (with assistance from the appropriate Online Associate Dean and Online Dean) whether formal discipline is warranted and, if so, the nature of the appropriate sanction(s).

Pastoral or Professional counseling may be recommended in some instances. Any cost associated with such counseling shall be borne by the student. If counseling is deemed to have been sufficient to address the student's misconduct, Liberty University reserves the right to remove the record from the student's permanent file. If counseling was deemed to have been ineffective, then Liberty University reserves the right to retain permanent records and dismiss the student from the University.

2. Conduct Review

Where evidence exists that a violation of the Personal Code of Honor may have occurred, Student Affairs shall refer the matter to the appropriate Online Associate Dean and Online Dean. They along with Student Affairs shall deliberate and determine the appropriate penalty.

Should no violation be found, the Director's report indicating such shall be forwarded to the appropriate Online Associate Dean and Online Dean. Where a violation is found, Student Affairs may notify the student verbally, but will also notify the student in writing (by e-mail or letter) of the sanction(s). The appropriate Online Associate Dean and Online Dean shall receive a copy of the final decision.

3. Sanctions

The Findings of Student Affairs along with any recommendations for further action will be carefully reviewed by the appropriate Online Associate Dean and Online Dean. These two individuals may accept, reject or modify the Student Affairs report and shall determine the final disposition of the matter.

The appropriate Online Associate Dean and Online Dean may direct that the records of a disciplinary action be retained in a student's file, noted on transcripts or be disclosed to the appropriate entities responsible for assessing the character and fitness of the student as an applicant to a chosen profession.

In addition to any personal communication of the decision to the student involved, a written copy of the decision shall be sent to the student by e-mail or registered, return receipt mail.

C. APPEAL PROCEDURE

Students are provided the opportunity to appeal any disciplinary decision to the Student Affairs office, appropriate Online Associate Dean and Online Dean. The outcome of an appeal may include an overturn of the proposed action or disciplinary probation, the assignment of disciplinary community service, retention or administrative withdrawal. The appropriate Online Associate Dean and Online Dean may either accept or overturn a previous decision to withdraw a student from Liberty University. Records documenting this process are maintained by the Office of Student Affairs and the Registrar.

1. Reapplication/Readmission

If a student is administratively withdrawn or asked not to return, he/she must submit a written request for readmission to Student Affairs. The student is to provide a thorough account of the actions that led to his/her dismissal or non-return and the student's strategy for successfully continuing studies at the University. In addition, the following is required:

- Separate letters of recommendation from a counselor and civic leader
- One letter of recommendation from a pastor or LU faculty member

Only after the aforementioned information is received will consideration for reinstatement occur. Readmission to the University will be subject to any stipulations made by the appropriate Online Associate Dean and Online Dean and the Office of Student Affairs. This process does not guarantee readmission. If readmission is granted, the Office of Student Affairs will notify the Office of Admissions. The Office of Admissions will notify the student.

2. Administrative Withdrawal

Students, who are reported to have violated the policies or regulations of the University that require an administrative withdrawal, are required to meet (in person or by phone) with Student Affairs for a personal conference. Student Affairs will present the alleged violation(s) to the student and the student will then be given full opportunity to present his/her position concerning the allegation. Student Affairs will conduct an investigation of the alleged violation(s). When the investigation is complete, and the allegation is determined to be true, Student Affairs will consider the facts and relevant information concerning the violation(s), including the student's prior disciplinary record. Student Affairs will consult with the appropriate Online Associate Dean and Online Dean before making a decision.

NOTE: During the investigative process, the student is allowed to continue attending classes, unless they are a perceived threat to the campus community or a disruption to the learning environment.

3. Administrative Withdrawal Process and Appeal

- The student has 24 hours, after receiving notification of the decision, to decide whether he/she wishes to accept the decision.

NOTE: Failure to meet the 24-hour deadline will result in an automatic administrative withdrawal.

- If the student decides to appeal the decision, the time of the appeal hearing will be determined and the student will be notified by Student Affairs who will schedule the hearing within seven business days of the student's request for appeal.

NOTE: During the appeal process, the student is allowed to continue attending classes, unless they are a perceived threat to the campus community or a disruption to the learning environment.

- If the administrative withdrawal is upheld, all academic work is lost for the semester except classes that have been completed before the time of the decision.
- Once the student has been administratively withdrawn, he/she will not be permitted to visit the campus until his/her student status has been reinstated.
- Reapplication is subject to administrative review after a six-month period of absence from the University.
- Readmission will be considered after a minimum one-year absence from the University for the commission of a felony, assault, drug and/or stealing dismissals and is also subject to administrative review and approval.

THESES AND DISSERTATIONS

Some graduate degrees require a thesis, thesis project, or dissertation for graduation. Graduate thesis and dissertation requirements will not be considered complete until receipt of an acceptable copy of the approved thesis or dissertation is confirmed by the Integrated Learning Resource Center (ILRC) in accordance with current ILRC deposit policies.

DEGREE COMPLETION PLANS

Degree completion plans outlining the program of study and other requirements for each graduate program are available online at <http://www.liberty.edu/registrar/>.

TIME LIMITS FOR DEGREE COMPLETION

All 30-47 semester hour master's programs have a maximum time limit of five years from the date of matriculation. All 48-60 semester hour master's programs, doctoral programs, or degrees offered outside the regular semester have a maximum time limit of seven years from the date of matriculation. All over-60 semester hour master's programs and doctoral programs have a maximum time limit of ten years from the date of matriculation.

Any student who does not complete coursework within the permissible time limit for any reason – including discontinued enrollment – must reapply for admission. The respective program director will determine if any previous courses are sufficiently time sensitive and must be repeated. Beginning with the date of readmission, the time limit for degree completion is determined by the number of hours remaining: less than 48 hours – five years; 48-60 hours – seven years; more than 60 hours – ten years.

WORK IN RESIDENCE

Online student candidates for the Master of Arts in Counseling and Master of Education degrees must complete nine hours on campus. Candidates for the Doctor of Education degree must complete 12 hours on campus. Students may satisfy this requirement by attending modular courses or attending other regularly scheduled classes at Liberty University. Modular courses are one-or-more-week intensive sessions scheduled during summer and other selected times during the year. Students requesting exemptions must do so by presenting their reasons (with documentation) to the appropriate Liberty University Online Faculty Coordinator.

GRADING POLICIES AND PROCEDURES

Liberty University Faculty members, both residential and online, must submit final grades for all students to the Registrar at the end of each term. Faculty teaching online courses should have grades submitted to the Registrar on or before the second Wednesday after the course ends. Faculty teaching residential courses should have grades submitted to the Registrar one week after the end of each semester. Liberty University Faculty members, both residential and online, are urged to promptly complete and submit final course grades. Confidentiality of student grades falls under the Family Educational Rights and Privacy Act (FERPA) of 1974. Please see the FERPA section and policies for more information.

Grading Scales:

Liberty University incorporates a standardized 1,000 point system across all undergraduate and graduate programs. The undergraduate utilizes a 100 point scale to differentiate between letter grades, while the graduate programs utilize three distinct scales: 80, 70 and 60 point scales to differentiate between letter grades. Each academic department determines the scale used within the department. The grading scale for each course will be posted within the syllabus for each course. Students are encouraged to review the syllabus for each course individually to verify the grade scale.

Graduate Grading Scales			
	80 point scale	70 point scale	60 point scale
A	940 to 1000	950 to 1000	960 to 1000
A-	920 to 939	930 to 949	940 to 959
B+	900 to 919	910 to 929	920 to 939
B	860 to 899	880 to 909	900 to 919

Graduate Grading Scales			
	80 point scale	70 point scale	60 point scale
B-	840 to 859	860 to 879	880 to 899
C+	820 to 839	840 to 859	860 to 879
C	780 to 819	810 to 839	840 to 859
C-	760 to 779	790 to 809	820 to 839
D+	740 to 759	770 to 789	800 to 819
D	700 to 739	740 to 769	780 to 799
D-	680 to 699	720 to 739	760 to 779
F	679 and Below	719 and Below	759 and Below

Scale	Academic Department
80 Point	<ul style="list-style-type: none"> Business Communications English History Sport Management
70 Point	<ul style="list-style-type: none"> Seminary Worship
60 Point	<ul style="list-style-type: none"> Counseling Education Nursing

RECORDING OF GRADES

All grades will be recorded in the Registrar's Office as reported by the instructors in charge of the various courses. Requests for grade changes may be submitted in writing only by the instructors.

Any extra-credit assignments that are a part of the instructor's syllabus must be completed prior to the final exam for the course. A student may not submit an assignment for extra credit after the semester has ended and a final exam has been given.

ACADEMIC TRANSCRIPTS

Official transcripts are made only at the written, signed request of the student concerned. No transcript will be issued for anyone who has failed to meet all financial obligations to the University. Official transcripts are not released directly to the student. Requests for transcripts are to be made directly to the Registrar's Office. There is a \$10.00 fee for one transcript. Additional transcript requests made at the same time are \$1.00 each.

GRADUATION REQUIREMENTS

The following general guidelines for graduation apply to each candidate for a graduate degree. Any additional requirements are specified in the section which describes a particular program.

1. The complete program of study for the degree, as outlined in the catalog in effect when the student is accepted as a degree candidate, must be successfully completed before graduation.
2. The student must have a cumulative GPA of 3.00 unless otherwise stated.
3. The majority of the course work for any program of study must be earned through Liberty University. The minimum number of hours which must be completed through Liberty for each degree program is noted in this Catalog in section pertaining to each program.
4. The student must submit a Graduation Application to the Registrar's Office at the beginning of his/her final semester.

GRADUATION HONORS

Honors graduation is available for all graduate, post-graduate, and doctoral programs. Honors for graduation will be determined by the cumulative GPA earned at Liberty. Students must meet the following GPA standards to earn the corresponding academic distinction:

<u>GPA</u>	<u>Distinction</u>
3.90 – 3.94	Graduate with distinction
3.95 – 4.00	Graduate with high distinction

Seminary students graduating with a M.A. (except for the M.A. degrees in Global Apologetics and Religious Studies) M.A.R., M.R.E., or M.Div. degree who were admitted prior to the Fall 2009 semester will be awarded honors per the following standards:

<u>GPA</u>	<u>Distinction</u>
3.50 – 3.74	cum laude
3.75 – 3.89	magna cum laude
3.90 – 4.00	summa cum laude

The specific honor calculated on April 1 of the student's graduation year will be printed in the commencement program and the student will wear that particular honor regalia; however, the final cumulative grade point average will be recorded and that final cumulative GPA will determine the specific honor that will be printed on the diploma and transcript.

GRADUATION APPROVAL

All candidates for graduation must be approved by the faculty and the Board of Trustees. Conditions such as transfer credit and incomplete grades should be removed by the beginning of the candidate's last semester.

COMMENCEMENT CEREMONY

Degrees are granted in September, January, and May of each year. All candidates for degrees may participate in the annual graduation exercises which take place in May.

Expenses and Financial Policy

Don Moon, B.S.

Chief Financial Officer

Vice President for Investment Management/Risk Manager

Resident Program Tuition and Fees 2011-2012

Graduate Programs	Per Hour
Master of Arts in Communication Studies	\$436
Master of Arts in English	436
Master of Arts in History	436
Master of Arts in Human Services	436
Master of Arts in Marriage & Family Therapy	436
Master of Arts in Philosophical Studies	436
Master of Arts in Professional Counseling	436
Master of Public Health	436
Master of Science in Sport Management	436

Seminary Master's Degree Programs	
Master of Arts in Christian Ministries	286
Master of Arts in Global Studies	286
Master of Arts in Religion	286
Master of Arts in Theological Studies	286
Master of Arts in Worship Studies	286
Master of Divinity	286
Master of Theology	286
Seminary Block Rate: 9 – 15 credit hours per semester	1,900
Less than 9 or more than 15 credit hours per hour	286

Law School	Per Year
Juris Doctor	\$29,088

FEES	One Time	Per Hour	Per Semester	Per Year
Application Fee	\$ 50	\$	\$	\$
Audit Fee		75		
Graduate Writing Assessment	100			

ANNUAL FEES:	
Activity Fee /Student Center Fee	283 566
Activity Fee – Seminary	40 80
Activity Fee – Law School	365 730
Technology Fee: All FT/PT students	308 616
Transportation Fee	83 166
Additional Expense:	
Books (Estimate)	700 1,400

HOUSING/ROOM & BOARD:	
Housing Fees:	
Tier 1: Main Campus	3,340 6,680
Tier 2: Lynchburg Inn	3,340 6,680
Tier 3: Quad Living/Campus East B	3,685 7,370
Tier 4: Campus East	4,025 8,050

CONDITIONAL FEES:	One Time	Per Hour	Per Semester	Per Year
Vehicle Registration	\$	\$	\$128	\$256
Late Check-in Fee			125	
Late Registration Fee	100			
Graduation Fee	100			

CONDITIONAL FEES:	One Time	Per Hour	Per Semester	Per Year
Replacement ID Card (Flames Pass)	25			
Replacement HigherOne Card	15			
Check Cashing (per check)	1			
Returned Payment Fee (per transaction)	35			
International Student Health Insurance (estimated)				910

Payment Plan Fees:	
Payment Plan Participation Fee	45
Deferred Payment Plan Fee	125
Payment Plan Change (per change)	25

Online Program Tuition and Fees 2011-2012

Doctoral Programs *	Part-time	Full-time
Doctor of Philosophy in Counseling (Ph.D.)	\$508	\$468
Doctor of Philosophy in Theology & Apologetics (Ph.D.)	508	468
Doctor of Education (Ed.D.)	508	468
Doctor of Ministry (D.Min.)	508	468

Graduate Programs ±	
Education Specialist (Ed.S.) *	476 438
Master of Arts in Ethnomusicology	476 438
Master of Arts in Human Services	476 438
Master of Arts in Management and Leadership	476 438
Master of Arts in Marriage & Family Therapy	476 438
Master of Arts in Professional Counseling	476 438
Master of Public Health	476 438
Master of Arts in Teaching	476 438
Master of Arts in Worship Studies	476 438
Master of Business Administration	476 438
Master of Education	476 438
Master of Science in Accounting	476 438
Master of Science in Nursing	476 438

*Part-time if taking 5 hours or less / ± Part-time if taking 8 hours or less

Seminary Programs	Per Hour
Master of Arts in Christian Ministries	285
Master of Arts in Global Studies	285
Master of Arts in Religion	285
Master of Arts in Theological Studies	285
Master of Arts in Worship Studies	285
Master of Divinity	285
Master of Theology	285
Seminary Block Rate: 9 – 15 credit hours per semester	2,200
Less than 9 or more than 15 credit hours per hour	285

FEES	One Time	Per Hour	Per Term
Application Fee	\$ 50	\$	\$
Readmission Application Fee	50		
Technology Fee: All FT/PT students*			175
*D.Min. students only		20	
Graduation Fee	100		

FEES	One Time	Per Hour	Per Term
Enrollment Adjustment Fee	30		
On Campus Intensive Fee – per course	25		
D.Min. Administrative Fee			50
M.A. Counseling Assessment Fee	50		
Withdrawal Fee	50		
Portfolio Assessment per course	100		
Replacement HigherOne Card	15		
Financial Check-in Late Payment Fee			125
Returned Payment Fee (per transaction)	35		
Payment Plan Participation Fee			45
Payment Plan Change Fee (per change)			25
Institutional Challenge Exam (ICE) <i>All charges listed below are per test</i>			
Administration Fee per course	45		
Recording Fee		15	

COURSE FEES

Course fees and fees charged for special elective-type courses by organizations other than the University will be paid by the student in addition to normal credit hour charges. Course fees are published online on the Registrar's web page at <http://www.liberty.edu/registrar>.

FINANCIAL CHECK-IN

All students are required to complete Financial Check-in through Liberty University's online system. Official Financial Check-in (matriculation) occurs when a student has completed registration and has either paid or completed satisfactory financial arrangements with Liberty University for all tuition and fees, including prior balances.

New students are expected to complete Financial Check-in between the time they are admitted and the time they are scheduled to arrive on campus. Returning students are expected to complete Financial Check-in online, after completing registration. Deadlines, specific procedures, and payment options are posted online.

Students who do not matriculate prior to or during the official, published Financial Check-in days will be subject to a Late Check-in Fee of \$125.

Please visit the Student Accounts webpage for current information on procedures, payment options, and schedules at <http://www.liberty.edu/studentaccounts>.

INITIAL PAYMENTS FOR RETURNING STUDENTS

Once a returning student completes Financial Check-in, payments made prior to the beginning of the semester are held in deposit to secure the student's class schedule, any institutional grants or scholarships, and campus housing, as applicable. Should the student decide not to return, the University must be notified in writing with a request for refund of the initial payments prior to the last day of drop/add. Otherwise, after drop/add, without prior written notification, the student and money on the account are subject to the conditions described in the official withdrawal policy.

PAYMENT PLANS

The University offers Tuition Payment Plan (TPP) options to current students in the form of scheduled monthly payments for tuition, fees, and on-campus housing charges. A non-refundable Payment Plan Participation Fee of \$45 is charged for each semester that the student participates in the TPP. The scheduled monthly payments are payable through (1) automatic draft from a bank account; or (2) automatic debit from a charge account. No interest

is charged on the outstanding balance. Those students who enter a TPP and later withdraw from the plan are still subject to the \$45 Payment Plan Participation Fee. While the system will accommodate online adjustments to a student's account as additional credits or debits change the balance due, changes to a TPP requiring University staff intervention are subject to a \$25 Payment Plan Change Fee.

It is the responsibility of the student and/or person financially responsible for the student's account to maintain current bank or credit card information and to insure that the account has sufficient funds at the time of the scheduled draft under the TPP agreement. The bank or credit card account must be from an institution that participates in automatic draft/debit programs. Liberty University cannot draft payments from money market, trust, home equity, or savings accounts.

Payment Plan options for **Liberty University Online students** will vary depending upon when Financial Check-in is completed.

HOUSING FEE

A student living in University housing is required to pay the applicable housing fee each semester depending on location and amenities. This fee covers room, and the basic resident board plan in the University dining hall.

If a student moves into the hall at Check-in, and then withdraws or is allowed to move off campus (see regulations in Student Affairs section of this publication) during the first three weeks of the semester, he will be charged as follows:

- Main Campus - \$200 per week for any part of a week in which he resides in the residence hall.
- Quads Living - \$215 per week for any part of a week in which he resides in the residence hall.
- Campus East - \$250 per week for any part of a week in which he resides in the residence hall.

There will be no adjustment made for the room portion of the housing fee if he moves off campus after the three-week period; however, the meals portion will be rebated at a flat rate of \$40 per week for the unused portion of the semester. The three-week adjustment period begins on the first official day of classes.

New and transfer students who attend orientation, live in university housing prior to the first week of classes, and who then withdraw at any time during that week, will be charged \$150 for their stay.

BOOKS AND SUPPLIES

Textbooks and supplies are available at the University Bookstore. Costs will vary according to the student's course of study and the availability of used books. The cost of textbooks and supplies will average \$700 per semester. Liberty University Online students' books may be charged to the student's account by means of the online book voucher system. Resident students can use Flames Pass Cash to purchase their textbooks.

ONLINE COURSE MATERIALS

Students purchase all course materials from MBS Direct. Purchases can be made online by accessing the web page at <http://www.mbsdirect.net/liberty>. Students should purchase materials after registration but prior to the sub-term begin date (course activation). Liberty does not guarantee that required course materials will be available after the sub-term activation date.

Course materials may be charged to the student's account by means of the online book voucher system, if the student has a credit on their student account. Tuition does not cover the cost of course materials.

PERSONAL NEEDS

Laundry, cleaning, spending money, items related to personal grooming, towels, sheets, pillow, off-campus transportation, etc., vary with the individual and are an individual's responsibility.

ACTIVITY FEE

All students are required to pay an Activity Fee each semester in return for access to Ultimate Liberty University activities, admission to athletic events, access to the LaHaye Student Union recreational facilities, and to help offset the cost of other resources dedicated to student activities. Regardless of residence status, all students are subject to this fee. This fee is not pro-rated for part-time students.

ON CAMPUS INTENSIVE FEE

Liberty University Online students who attend an intensive course on campus will be charged an activity course fee of \$25.

SEMINARY ACTIVITY FEE

All Seminary students are required to pay the Seminary Activity Fee each semester to help offset the cost of the Seminary's Student Government and social events sponsored on behalf of Seminary students. Regardless of resident status, all Seminary students are subject to this fee. This fee is not pro-rated for part time students. **The Seminary Activity Fee does not apply to Liberty University Online students.**

LAW SCHOOL ACTIVITY FEE

All Law School students are required to pay the Law School Activity Fee each semester to help offset the cost of the Law School's student government and social events sponsored on behalf of law students. Regardless of resident status, all students are subject to this fee. This fee is not pro-rated for part time students.

SEMINARY CONTINUATION FEE

All Doctor of Ministry program students who are unable to take classes during a semester will be charged a \$30 continuation fee. Students who remain inactive for more than three semesters will be automatically dropped from the program and will be required to reapply in order to be readmitted to the program.

SEMINARY ADMINISTRATION FEE

All Doctor of Ministry program students who enroll in at least one course each Spring, Summer, or Fall term, including the Thesis Project courses, will be charged \$50 per term.

TECHNOLOGY FEE

All students, regardless of on-campus, off-campus, full- or part-time status, are required to pay a Technology Fee each semester to help provide for the operation and modernization of Liberty University's technological capabilities. These capabilities offer direct and indirect benefits to our students as these funds contribute to improving educational and classroom facilities, information services accessible both on and off campus, student services, and administration.

Liberty University Online students taking an intensive course on campus will be charged a \$15 per credit hour technology fee. If a student has already paid the semester technology fee in which the intensive is taken, the additional fee will not be charged.

TRANSPORTATION FEE

The Transportation Fee helps offset the cost of the intra-campus transportation system, off-campus transportation access, and other

resources provided by the University dedicated to student transportation services. In addition, Liberty University students receive universal access pass privileges to use the Lynchburg Public Transit System at no cost. This is a required fee for all students, regardless of residence status, and is not pro-rated for part-time students.

GRADUATION FEE

The Graduation Fee is automatically assessed by the Student Accounts Office near the time of the Graduation Application, not degree conferral.

RETURNED PAYMENT FEE

A student will be charged a \$35 Returned Payment Fee for any returned or declined payment (check, automatic draft or declined credit card drafts). After two returned or declined payments, all transactions for the remainder of the academic year may be made by cash, money order, or certified check only. Repeat offenders are subject to losing check payment privileges completely, and the privilege of monthly payment plan options will then be at the discretion of the Director of Student Accounts. If a student provides invalid checking or credit card account information for their tuition payment plan, the student will also subject to this charge.

REPLACEMENT ID CHARGE – FLAMES PASS

Every student, living on or off campus, receives a Flames Pass, the official campus identification card. In the event the card is lost, the student may purchase a replacement at the cost of \$25. Additional information about the Flames Pass can be found online at <http://www.liberty.edu/index.cfm?PID=20975>.

FLAMES CASH

Flames Cash is the declining balance account on the Flames Pass. These funds are accepted at any participating merchant on and off campus. For more information on Flames Cash and where funds can be used, please visit <http://www.liberty.edu/index.cfm?pid=21106>.

STUDENT ACCOUNT PAYMENT

A student's account must be paid in full in order to enroll in any courses in the subsequent semester. The online Financial Check-in process is the means by which a student confirms their financial arrangements with Liberty University.

Monthly statements are sent by email to current and former students who have an outstanding balance on their account. Statements are sent to the student's Liberty email address.

STUDENT ACCOUNT PAYMENT

A student's account must be paid in full in order to enroll in any courses in the subsequent semester. The online Financial Check-in process is the means by which a student confirms their financial arrangements with Liberty University.

Monthly statements are sent by email to current and former students who have an outstanding balance on their account. Statements are sent to the student's Liberty email address.

UNPAID ACCOUNTS

Tuition, the housing fee (applicable to on-campus students only), and all other costs for the full semester are payable prior to, or at the time of Financial Check-in. Students who do not make payment on their account within a reasonable amount of time will be denied access to the cafeteria, printing services, and library until such arrangements are made. If a student is 10 or more days delinquent on his account, the student may be removed from classes. Failure to make financial arrangements could ultimately result in removal from university housing and administrative withdrawal.

Students with unpaid accounts will not be eligible to register for subsequent terms. They will also be ineligible to receive an official transcript or diploma until the account is paid in full. The student will be responsible for any collection fees incurred in collecting the account.

STUDENT ACCOUNTS APPEAL POLICY

A written appeal may be submitted to the department that assessed the charge. If the disputed charge cannot be reconciled with the assessing department, a written appeal can be submitted to the Liberty University Student Accounts Office within 30 business days of the billing/notification with all supporting documentation.

1. All pertinent information will be obtained and compiled by the Student Accounts Office.
2. The disputed charge will be reviewed by the Supervisor and/or the Associate Director of Student Accounts.
3. If necessary, an appeal may be reviewed by the Director of Student Accounts as it relates to prescribed University regulations and render a decision based upon those regulations.
4. In the event the student requests an additional review, the Vice President for Finance, or his/her designee, will render the final decision.

All appeals are to be submitted online at <http://www.liberty.edu/index.cfm?PID=20659>. All appeals will receive a response within 30 days after the written appeal has been received.

WITHDRAWAL FEE

A fee of \$50 will be charged for the processing of an official, unofficial, or administrative withdrawal from the University.

WITHDRAWAL REFUND POLICY

Withdrawals from Liberty University fall under different categories: academic, administrative, medical or personal.

Resident students are considered 'withdrawn from the University' if they withdraw from all courses for the semester. Withdrawing from individual courses, while maintaining enrollment in others, does not constitute a total withdrawal.

Any resident student who withdraws from the University and completes the official withdrawal procedure will receive a refund of tuition and fees as follows:

1. 100% will be credited if a student withdraws during the first week of classes
2. 50% will be credited if a student withdraws during the second, third or fourth week of classes
3. 25% will be credited if a student withdraws during the fifth through eighth week of classes
4. No tuition or fees will be credited after the eighth week of classes

The dormitory fee will be charged at the rate of \$200 per week for Main Campus residence halls, \$215 for Quad-living residence halls, and \$250 per week for Campus East residence halls, for any part of a week in which the student resides in the dormitory.

There will be no rebate for the room portion of the dormitory fee after the first three weeks; however, the meals portion will be rebated at a flat rate of \$40 per week for the unused portion of the semester, regardless of room location.

OFFICIAL WITHDRAWAL POLICY

Students requesting to withdraw from courses during the semester must submit a Withdrawal Form to the Registrar. Generally, the withdrawal date will be the date the student submitted the form to the Registrar.

MEDICAL WITHDRAWAL POLICY

This applies to **Resident students only** and only for medical conditions documented by the on-campus Liberty University Health Services physicians. Tuition, mandatory fees and housing fee will be pro-rated by week or any portion for a week attended. Fees are charged at 100%.

ONLINE PROGRAM

OFFICIAL WITHDRAWAL POLICY

A **Liberty University Online** student who is currently enrolled in courses for a given term (including overlapping 16-week sub-terms) will be considered as totally withdrawn when that student is withdrawn from all courses in that sub-term. Withdrawing from individual courses in a sub-term (including overlapping 16-week sub-terms) does not constitute a total withdrawal until that student has withdrawn from all courses in that sub-term (including overlapping 16-week sub-terms).

Students requesting to withdraw must submit a request to their academic advisor. This will constitute a withdrawal. Generally, the withdrawal date will be the date the student notified their academic advisor.

Any student who completes the official withdrawal procedure will receive a refund of tuition and mandatory fees (i.e. technology and activity fees, if applicable) as follows:

Any Liberty University Online student who withdraws from Liberty University during a given term (including overlapping 16-week sub-terms) will receive a refund of tuition and fees as follows:

1. 100% tuition and fees will be credited if the student withdraws within the first week of the class but before submission of the first assignment (first assignment includes the Course Checklist).
2. 75% tuition and fees will be credited if the student withdraws after submitting their first assignment and through the end of the second week of classes.
3. 50% tuition and fees will be credited if the student withdraws after the second week of classes and before the end of the fourth week of classes.
4. 25% tuition and fees will be credited if the student withdraws after the fourth week of classes but before the seventh week of classes.
5. No tuition or fees will be credited after the sixth week of classes.

PLEASE NOTE: Students who must withdraw due to military deployment are encouraged to speak with the Online Academic Advising Office regarding their options. Liberty University is committed to the success of every student and will work with each student to determine the best option to alleviate financial and academic challenges and get students back on track in their studies.

UNOFFICIAL WITHDRAWALS – ONLINE PROGRAM

In accordance with Title IV regulations which require that universities have a mechanism in place for determining whether or not a student who began a course and received or could have received a disbursement of Title IV funds unofficially withdrew, the University has established a procedure for students enrolled in the online courses. This procedure is used to determine if students are progressing toward the completion of their courses.

Students who cease to submit any academic assignments (such as an examination, written paper or project, discussion board post, or other academic event) during the enrollment period will be assigned grades of FN. Students receiving all FN's in a semester will be processed as an unofficial withdrawal. The

withdrawal date will be the last date an academic assignment was submitted during the enrollment period. A Title IV withdrawal calculation will be performed for the student and the student will be reported as withdrawn. Students will be notified of the results of the Title IV withdrawal calculation by the Financial Aid Office.

ONLINE CLASS ATTENDANCE

Regular attendance in online courses is expected throughout the length of the term. **Online students** who do not attend within the first week of a sub-term by submitting an academic assignment (such as an examination, written paper or project, discussion board post, or other academic event) will be dropped from the course roster and will not be allowed to submit further course work. The student may appeal to their instructor to remain in the course.

The **online student** alone assumes responsibility for course work missed from non-attendance. A student who presents the instructor with an adequate and documented reason for absence may be given an opportunity to make up the work missed.

Online students who begin attendance by submitting an academic assignment but eventually cease progressing toward the completion of the course will be assigned a grade of FN during the semester.

TITLE IV WITHDRAWAL POLICY

When students withdraw from all classes in a given term, they will be subject to a proration of all federal, state and institutional aid. This proration takes into account the total number of days that the student was enrolled. For instance, if there are 100 days in a term, and a student withdraws on day 20, that student has earned 20% of his federal, state and institutional aid. All remaining aid is unearned, and unearned portions of federal funds are required by law to be sent back to the federal government (34 CFR 668.22). *Please note that Liberty University institutional aid will be prorated according to the same schedule as Title IV federal student aid.* Because of these provisions, please be aware that having enough financial aid to cover your charges at the beginning of the semester does not ensure that your financial aid will completely cover your charges at the time of withdrawal.

To begin the withdrawal process, **Liberty University Online** students must contact their Academic Advisor. Resident Students must contact their Student Advocate. For more information on the financial repercussions of withdrawing, please contact Liberty University's Financial Aid Office at 434-582-2270.

REFUND POLICY FOR ENROLLED STUDENTS

TITLE IV AND ALL OTHER LOAN REFUNDS:

(Federal Unsubsidized Loan, Federal Subsidized Loan, Federal Parent PLUS loan, Federal Pell Grant, FSEOG, Federal Smart Grant, etc)

These types of credits will be refunded according to student's refund preference selected on his or her Higher One Card account. Students can select either One Account Deposit or ACH Transfer to another bank.

Credits from Parent PLUS will be refunded to the loan applicant in the form of a check unless written authorization is submitted to the Financial Aid Office stating that the refund may be sent to the student. Students need to indicate at Financial Check-in that they do not want credit balances held for future terms in order to receive a refund. Otherwise, credit balances will be held only until the end of the academic year.

Title IV refunds are processed within 14 days from the first day of classes or when loans are disbursed, whichever is later.

Credit/Debit Card Refunds

Credit balances from credit or debit cards will be refunded back to the same card where payment was processed within 1-7 days.

All Other Refunds

(Cash, Check, E-Check, ACH Installments)

Liberty University Online students will need to submit a refund request to luorefunds@liberty.edu. Credit balances will be refunded by check to the students ONLY or through the Higher One Card if requested.

HIGHER ONE CARD

The Higher One Card is issued to every Liberty University student and is the tool needed to select a refund preference to receive financial refunds. Higher One is the banking partner that disburses refunds for the university. Please see the Card Services website <http://www.liberty.edu/cardservices> for more information.

In the event the card is lost, the student may purchase a replacement at the cost of \$15.

ADDITIONAL INFORMATION

Additional information regarding the University's academic and administrative policies and procedures can be found on the University web site at www.luonline.com, www.libertyu.com or www.liberty.edu.

Financial Aid Information and Policies

Robert Ritz, B.S., M.S., Ph.D.
Vice President for Financial Aid

The Financial Aid Office administers the financial aid programs for the University and provides financial assistance to students who have a financial need and would otherwise be unable to attend Liberty University. Primarily the student is responsible for the cost of higher education. A student who needs financial assistance is expected to contribute by working or borrowing a reasonable portion of the funds needed for educational expenses.

Financial aid is available to eligible students to help meet education-related expenses. The types of financial aid available include grants, loans, scholarships, and employment. Grants and scholarships are “gift aid” and need not be repaid. Loans must be repaid to the lender over an extended period, typically after the student leaves school. Employment offered as a type of financial aid is paid at a pre-determined rate for work actually performed.

All applicants for financial aid are required to:

1. Apply for admission to the University;
2. Be degree candidates. Student auditors, dually enrolled high school students and special non-degree students are not eligible for federal financial aid; and
3. Complete and file a Free Application for Federal Student Aid (FAFSA) with the United States Department of Education by the priority deadline date of March 1 each year in which financial aid is desired. Students are urged to apply early for optimum financial aid benefits. Complete the FAFSA on the web at <http://www.fafsa.ed.gov>. The school code for Liberty University must be entered on the FAFSA for the institution to receive a Student Aid Report. The school code for Liberty University is 010392.

For new students entering in the Spring semester, the priority deadline date to file the FAFSA is by October 1.

Once the completed FAFSA is received by the United States Department of Education, information provided by the student on the FAFSA is used to produce a Student Aid Report (SAR). The SAR calculates the Expected Family Contribution (EFC), which is used to determine the student's financial need.

The student's financial need is the difference between the Cost of Attendance and the Expected Family Contribution or EFC. The Cost of Attendance may include the educational expenses of:

1. Tuition;
2. Room and board (for students living on and off campus);
3. Required fees;
4. Books and supplies;
5. Transportation; and
6. Miscellaneous expenses.

The amounts for these six educational expenses are the student's estimated Cost of Attendance at Liberty University, and they become the student's budget for financial aid purposes. Only the actual tuition, fees, and room and board (for resident students) are provided on the student's University bill.

Financial aid recipients are selected on the basis of demonstrated financial need (as stated above) and academic achievement. Each financial aid recipient is provided an Award Notification Letter, which is the University's official offer of estimated financial aid. Students do not need to respond to the Award Notification Letter unless they are:

1. Requesting a decreased loan amount;
2. Declining the loans or other aid offered; or
3. Receiving additional financial aid.

In order for a Liberty University student to continue to receive institutional or federal financial aid, the student must maintain financial aid satisfactory academic progress. Liberty University's policy for determining satisfactory academic progress is stated below.

For more information on financial aid, visit the Financial Aid Office, located in the Student Services Center at Green Hall or find us on the Internet web site at <http://www.liberty.edu/financialaid>.

Financial Aid Satisfactory Academic Progress Policy

The Financial Aid Office of Liberty University administers student financial aid programs from federal, state, and institutional sources. Institutional sources include scholarships, grants, discounts and Continuing Education and Dependent Grant-In-Aid benefits. The U.S. Department of Education requires schools to develop and implement policies by which academic progress is evaluated and monitored for all students, even those who did not receive financial aid in prior terms at Liberty University.

Please note: In accordance with new regulations from the U.S. Department of Education (ED), any policy changes are being implemented on July 1, 2011 and will affect Fall 2011 enrollment and aid. During the initial transition period, students who end the Summer period on “warning” will therefore only have a single term, Fall 2011, to improve on any deficiencies. Students enrolled in Summer 2011 will be evaluated based on the 2010-2011 Financial Aid Satisfactory Academic Policy.

Students must meet Financial Aid Satisfactory Academic Progress (SAP) requirements to receive federal Title IV aid; that includes Federal Pell Grants, Federal Supplemental Educational Opportunity Grants, Federal Work Study, Federal TEACH Grants, and Federal Direct Education Loans (Student, Parent PLUS and Graduate PLUS). Liberty University also applies the SAP requirements to monitor eligibility for all institutional aid. The Virginia Commonwealth programs are administered under the guidelines from the State Council of Higher Education for Virginia (SCHEV).

This policy describes the **Financial Aid** Satisfactory Academic Progress requirements and is in addition to and operates separately from the **Academic** Satisfactory Progress requirements for each academic program and department /division.

Evaluating Satisfactory Academic Progress:

The standards against which all students are measured include Qualitative, Quantitative, Maximum Time Frame, and “All Unearned Credits” standards. The academic record of all students is reviewed after the end of each term. The academic record review is cumulative and includes all courses taken at the student's current academic level. After the evaluation, letters will be sent to all students who have insufficient academic progress and are being placed on Financial Aid Warning, Probation, or Suspension as a result.

Qualitative Standard

Cumulative GPA is composed of all coursework at the current academic level and is calculated by the Registrar's Office. To meet

the qualitative standards students must meet the minimum cumulative GPA as determined by their classification and program.

Student Classification	Required Minimum Cumulative GPA for Program
M.A. (Christian Ministry, Global Studies, Worship Studies) M.A.R. (Marketplace Chaplaincy, Pastoral Counseling, Pastoral Ministries, Worship Studies), M.A.T.S., M.Div., J.D.	2.00
M.A. (Human Services), M.A.T., M.Ed., M.A.M.L.	2.50
M.A. (Communications, Counseling, English, Ethnomusicology, History, Marriage/Family Therapy, Philosophical Studies, Public Policy), M.B.A., M.P.H., M.S. (Accounting, Sport Management), M.S.N., Th.M., Ed.S., Ed.D., D.Min., Ph.D.	3.00

Additional academic progress criteria may exist for certain financial aid programs. For example, some private scholarships and Commonwealth of Virginia programs require a higher cumulative grade point average than those listed above. **Once a transfer student has grades for a payment period at Liberty University for coursework taken toward the eligible program, Liberty University will use the cumulative GPA calculated from those grades only.**

Quantitative Standard

In order to meet the quantitative standard students must complete 67% of attempted coursework at the current level. Withdrawals, incompletes, repeated courses, failure grades, and transfer hours will count as attempted coursework. Please note: completion rates are not rounded up to meet progress. If a student has a completion rate of 66.666%, they are not meeting the minimum 67% federal requirement for financial aid satisfactory academic progress.

Maximum Time Frame

A student may not exceed a maximum number of attempted hours in any program even if aid was not received during that term or prior terms. Once the student reaches the maximum timeframe allowed the student will be ineligible to receive financial aid; students may appeal on the basis of coursework not applicable to the current degree program.

Academic Program	Maximum Number of Attempted Hours
Masters Degree (Except M.Div.) Education Specialist Ed.S. Doctoral Degree (Except J.D.)	90
M.Div., J.D.	135

All Unearned Credits

Students attempting at least half-time level credits who earn no credits for the term will be placed on financial aid suspension and will not be permitted to receive financial aid in their next term.

Grades that do not count as earned toward completion of the academic program: Because some grades are NOT counted as earned credits toward the completion of a degree program, they are not counted as successfully completed credits toward the minimum financial aid satisfactory academic progress standards.

Examples include, but are not limited to: AU, BU, CR, CU, F, FN, FW, I, IP, M, N, NP, U, W, WF, WP, WU, X, Z.

Break in Enrollment

When a student has a break in enrollment and is readmitted, the SAP status for prior terms will apply. For example, if a student is placed on financial aid suspension at the end of the Spring term, does not return in the Fall term, and is readmitted the next Spring term, the student will continue in a financial aid suspension status for that term.

Federally Defined Leaves of Absence (FLOA)

Liberty University does not grant federally defined Leaves of Absence for Financial Aid purposes. Instead of utilizing a federally defined Leave of Absence, the University assists students by:

- Making tutoring available
- Allowing students to work with faculty to finish incomplete coursework
- Allowing an official appeal of the Financial Aid Refund calculation based on unusual circumstances
- Allowing students to “stop-out” for one or more semesters
- Allowing students to drop courses with a “W” rather than an “F” during specific time-frames
- Allowing students to submit a Special Considerations Form (even during the period of enrollment) to
- Reconsider the calculation of need-based financial aid eligibility
- Allowing students to appeal a determination of insufficient satisfactory academic progress under the Financial Aid Satisfactory Academic Progress Policy requirements.

The “*Federally Defined Leave of Absence*” policy listed above is for student financial aid purposes only and does not address University policy for employees (i.e. FMLA regulations).

Terms/Parts-of-Term/Summer Sessions

A traditional semester is referred to as a standard term (e.g. Fall, Spring, and Summer). Standard terms, as defined by Liberty University, are comprised of a combination of smaller “sub-terms” (e.g. sub-term B, sub-term C, etc.). Satisfactory Academic Progress requirements are calculated based on the combined sub-terms as defined by Liberty University. Intercession credits from classes occurring during approximately the final two weeks of December and/or the first two weeks of January will be added to the Spring Term. Any other intensive courses will fall within a standard term (and be attributed to only that specific standard term). Summer sub-terms, for the purpose of credit hour load and measurement of progress, are combined together into the Summer term. The Summer term is considered a “trailer” at Liberty University. This means that aid processed for the Summer term will be based on the FAFSA from the prior year.

Delay or Changes with Future Aid

Every institution offering federal aid must check for satisfactory academic progress (SAP) at the conclusion of each term. In some cases, the grades are submitted on dates close to or during the subsequent term. This will delay the SAP review process and may affect aid in subsequent terms for some students. Students who are affected will see their financial aid satisfactory academic progress as “Waiting” status in ASIST until grades are submitted and SAP is reviewed.

Withdrawals and Incompletes

Courses from which a student withdraws or receives a grade of incomplete will not be considered as satisfactorily completed. The courses, which will be considered courses attempted but not completed, may negatively affect eligibility for the next term. Additionally, they will factor into the measurement for the maximum time frame.

Repeated Courses

Repeated courses are considered in the maximum time frame requirement. The course/s will be considered as attempted each time the course is taken. Repeating the same course during the same term is not allowed as this would inflate the student's enrollment level requiring the elimination of related financial aid. Additionally, a course that is repeated during the same term would cause an incorrect calculation of the completion rate (Quantitative Standard) listed above.

The University will maintain compliance with the regulatory stipulations surrounding repeat courses and how they should be handled during a review of satisfactory academic progress.

Transfer Courses

Transfer courses are not considered in determining eligibility under the qualitative measure but are considered in the quantitative and maximum time frame measurements. Transfer students are awarded as first-year students without regard to grade or warning status at the prior post-secondary institution. The Financial Aid SAP requirements would then be used to measure the transfer student's continued status. Transfer credits must be evaluated and a grade-level established before any educational loans are processed.

Consortium Agreements

The number of credits earned under an approved consortium agreement is integrated into the student's record upon completion of the course. **NOTE:** Courses must first be approved for transfer by the Liberty University Registrar's Office. The Consortium Agreement is also subject to approval by both the home and host institution's authorized financial aid staff. Failure to complete the course/s could negatively reflect in the SAP evaluation. Financial Aid staff from the home school will request information from the host school during the enrolled term to confirm continued enrollment and (at the end of the term) satisfactory academic progress. Failure to complete the course/s or completing a course/s in a manner that does not comply with University's transfer standards will result in financial aid suspension and future requests for a consortium agreement will not be considered. If a SAP appeal is approved, unearned hours under the consortium agreement will not be calculated when future progress reviews occur.

Remedial/Developmental Course work:

Financial aid is not available for non-credit remedial courses. Remedial/Developmental courses carrying regular college credit are considered in determining the qualitative, quantitative and maximum time frame requirements for SAP. These courses are counted in enrollment for financial aid eligibility since they meet the following federally defined requirements:

1. They are not a prerequisite that would hinder admission into an eligible degree program at Liberty University.
2. They are less than one year in length.
3. They offer instruction above the 5th Grade Elementary level.
4. They are not used to satisfy high school graduation requirements.

ESL Courses

Financial aid, including Dependent Grant in Aid (DGIA) and Continuing Education (CE) benefits, is not available for students enrolled in the ESL/ELIL program. ESL courses taken as part of an undergraduate program are non credit courses. ESL/ELIL courses are not included in the calculation of satisfactory academic progress.

Special Student Status

Special Students are not eligible for federal and state aid. Some Special Students qualify for certain institutional aid programs. For this reason, the Quantitative Standard Rule, Maximum Timeframe Rule and All Unearned Credits Rule of the Financial Aid Satisfactory Progress Policy apply to Special Students. The minimum cumulative grade point average requirement for Special Students is 2.00 for Graduate, Doctoral and Law programs.

Change in Major / Additional Degrees

When a student changes their major or seeks an additional degree, the student may appeal to the Financial Aid Office to have courses attempted and earned that do not count toward the student's new major or degree excluded from the Maximum Time Frame calculation of a student's SAP standing.

Changed Grades

If a grade is changed, the student is required to notify the Financial Aid Office immediately. The Financial Aid Office will then initiate a review of the effect of the grade change on academic progress within 30 days of notification. A grade change late in or after the term in question, or failure to notify the Financial Aid Office may result in the loss of financial aid eligibility because regulations may limit the time within which aid may be re-awarded or disbursed.

The Liberty School of Law adheres to a schedule which allows for grades to be submitted after the end of the Term. Because of this, Liberty School of Law students evaluated after grade submissions may have their aid eligibility recalculated – and may need to adjust their payment arrangements through Financial Check-In later than non-law students.

Academic Amnesty Program

Federal regulations require that the student's complete academic history be included in the evaluation of Financial Aid Satisfactory Academic Progress. Therefore, the Academic Amnesty Program at Liberty University cannot alter the academic history reviewed for Financial Aid Satisfactory Academic Progress.

Failure to Make Satisfactory Academic Progress

Students who fail to meet the qualitative and/or quantitative standards at the end of a term (based upon the student's enrollment) will be placed on financial aid "warning" status and will remain eligible for financial aid while on a warning status. Students on financial aid probation status must meet the qualitative and quantitative requirements by the next term's measurement of progress.

Students not meeting the requirements at the next term's measurement of progress will be placed on financial aid suspension and considered ineligible for future financial aid until the deficiencies are resolved.

Re-establishing Eligibility

Students may re-establish eligibility for financial aid by taking appropriate action that brings the student into compliance with the standards. Readmission to Liberty University after

Academic suspension or approval of an **Academic** suspension appeal does not automatically reinstate **financial aid** eligibility after a **Financial Aid** suspension. Reinstatement of aid eligibility is not retroactive and will only affect current or future enrollment periods.

Exemption of Certain Institutional Funds

Some specific institutionally funded sources of financial aid are excluded from the minimum requirements under the Financial Aid Satisfactory Academic Progress Policy. These funds are:

- The Liberty University Online Program Alumni Scholarship
- The Liberty University Online Military Tech Fee Waiver
- The Founder's Memorial Scholarship Programs (including associated funds formerly known as "Jerry Falwell Ministries - JFM" or "Jerry Falwell Scholarship - JFS").
- Discounts processed through Student Accounts (that are not listed as an aid fund) but as a resource.
- Liberty University employees who are not enrolled in a degree program –and- not receiving any other type of financial aid covered under this policy, are exempt from the 150% rule requirement.

PLEASE NOTE: The Dependent Grant in Aid (DGIA) program does require the student to be enrolled in a degree program and therefore DGIA recipients are subject to the 150% rule and other requirements within this policy.

- The Liberty University VTAG Institutional Fund
- The WPMC Radio Scholarship Fund

Appeals

A student who is placed on financial aid suspension may appeal this decision. To appeal the financial aid suspension, a student must submit to the Director of Financial Aid a signed and dated letter of appeal explaining why s/he should not be suspended along with the Satisfactory Academic Progress Appeal Form and any supporting documentation from an objective third party professional (e.g. physician, counselor, lawyer, social worker, teacher, religious leader, death certificate, divorce decree, etc.). Family members of the student, friends, and Liberty University employees are not considered an acceptable third party. After the committee reviews the submitted appeal, the student will be notified of the decision in writing. All financial aid awards remain cancelled until the student follows these appeal procedures and receives a written notification of reinstatement. If a reinstatement is approved, the reinstatement will last from the date of the appeal approval until the next term measurement event.

Students on financial aid warning status are not required to submit a letter of appeal since their financial aid eligibility will continue during the warning status. In the cases of those students receiving financial aid in the form of subsidized employment, the student's worksite supervisor/s will be notified of the reinstatement.

Students who submit an appeal to the Financial Aid Office very late in a term or after the term has ended may lose financial aid eligibility because regulations may limit the time within which aid may be re-awarded and/or disbursed.

During the period of an approved appeal, students must satisfactorily fulfill the requirements in the Financial Aid academic plan. This academic plan requires every student to have a cumulative completion rate of 75% and a GPA requirement reflecting a half point above for that regular program for the term

of the approved appeal. This will ensure progress in making up the previous deficiency.

Student Should Monitor Progress

Students are responsible to review their grades (when midterm and end-of-term grades are available) and compare their progress to the standards set forth in the Financial Aid Satisfactory Academic Policy to ensure that they are aware of their standing. As they review their academic information, students are encouraged to proactively seek assistance. For example, students could pursue additional academic advising, arrange tutoring, or regularly discuss their academic work with their instructor/s. The student's responsibility to monitor their own academic progress is important especially as the evaluation may immediately affect their financial aid eligibility for the next term. For example, failure to meet standards while on financial aid probation in the Spring term will immediately affect aid eligibility for the Summer term.

PLEASE NOTE: Since a financial aid suspension that is caused from one term's grades could immediately affect the next term's aid, even after the student begins attendance of that term, all students are encouraged to monitor their own progress very closely.

Consumer Information Statements

Liberty University, as permitted by federal regulation, now uses electronic means to disseminate required student consumer and "Right-To-Know" Act information. Anyone signing or processing financial aid forms, seeking financial aid information or assistance, or seeking consumer information at Liberty University must read, understand, and comply with the requirements disclosed which are available 24 hours a day at www.liberty.edu/financialaid.

Student Rights and Responsibilities

STUDENT RIGHTS

Every student has the right to know:

- The financial aid that is available (including information on all federal, state, and institutional financial aid programs);
- The deadlines for submitting applications for each of the financial aid programs;
- The cost of attendance, and the policies regarding refunds to students who drop out of school;
- The criteria used to select financial aid recipients;
- How financial need is determined (including the consideration of costs for tuition, room and board, fees, books and supplies, transportation, and miscellaneous expenses);
- The resources (such as parental contribution, assets, other financial aid, etc.) that are considered in the calculation of need;
- The details regarding various programs in the financial aid award package (the student may request reconsideration of the award which was offered should he/she believe he/she was treated unfairly);
- The portion of the financial aid received which must be repaid, and the portion which is grant aid;
- The interest rate, total amount to be repaid, when repayments must begin, and the length of time allowed to repay loan funds;
- Terms and conditions of any employment that is a part of the financial aid package;
- How the University distributes financial aid among students;

- How and when financial aid is disbursed;
- The University's refund policy and order of financial aid refund distribution;
- How the school determines whether a student is making satisfactory progress, the consequences of not meeting those standards, and how to reestablish satisfactory academic progress;
- The academic programs offered by the University;
- The office designated for providing financial aid information and for administering financial aid programs or general institutional issues;
- University retention and completion rates;
- Information regarding accreditation and licensing organizations;
- Special facilities and services available to disabled students;
- About University facilities;
- University faculty and other instructional personnel;
- About campus security from an annual campus security report also upon request from the University's Police Department;
- Actions taken by the University for any violation (and to prevent violation) of the provision of the Drug-Free Workplace Act of 1988;
- Data for the general student body, and data related to the awarding of athletically related student aid;
- Information made available under the Equity in Athletics Disclosure Act;
- Program participation agreement (PPA) requirements; and
- Students' rights and responsibilities as financial aid recipients.

STUDENT RESPONSIBILITIES

It is the student's responsibility to:

- Complete all applications for student financial aid carefully and accurately, and to submit these applications to the appropriate agency or office prior to the deadline. Errors may delay the receipt of financial aid. Intentional misreporting of information on the application for aid forms is a violation of law and is considered a criminal offense subject to penalties under the U.S. Criminal code;
- Return and submit all additional documentation, verification, corrections, and/or information requested by the Financial Aid Office or other agency in a timely manner;
- Read, understand, and keep copies of all forms that are submitted;
- Accept responsibility for all agreements signed;
- Keep the Financial Aid Office and the lender informed of any changes in address, name, marital status, financial situation, or any change in enrollment or student status;
- Report to the Financial Aid Office any additional assistance from non-University sources such as scholarships, loans, fellowships, and educational benefits;
- Maintain satisfactory academic progress;
- Read Liberty University email and ASIST messages for communication from the Financial Aid Office;
- Complete Exit Counseling upon graduation, withdrawing, when a break in enrollment occurs, and when dropping below half time;
- Re-apply for financial aid each academic year;

- Complete the online loan application and entrance counseling when receiving a Federal Student Loan for the first time at Liberty University.

If the student borrower disputes the terms of the loan in writing and the institution does not resolve the dispute, the student may contact the Student Loan Ombudsman's Office. The United States Department of Education's Ombudsman Office can propose solutions that may help you and other parties come to a final agreement. Before you call, make sure you have good records of people you have talked to and what they have said. Remember, too, that an ombudsman cannot reverse a decision or take sides. *You may reach the Ombudsman at: 1-877-557-2575 or www.ombudsman.ed.gov.*

Federal Title IV Student Aid Programs

ELIGIBILITY FOR FEDERAL AID

To receive federal aid, a student must:

- Be a United States Citizen or eligible non-citizen;
- Demonstrate financial need (except for certain loans);
- Have a high school diploma or a General Education Development (GED) certificate;
- Be enrolled or accepted for enrollment as a regular student working toward a degree or certificate in an eligible program;
- Certify that you are not in default on a federal student loan and do not owe money on a federal student grant;
- Have a valid Social Security Number;
- Register with the Selective Service if required. You can use the paper or electronic FAFSASM to register, you can register at www.sss.gov, or you can call 1-847-688-6888. (TTY users can call 1-847-688-2567.);
- Maintain satisfactory academic progress once in school;
- Certify that you will use federal student aid only for educational purposes.

FEDERAL STUDENT LOANS

Federal Student Loans are low interest loans available to students who are enrolled at least half-time. Students demonstrating sufficient need (as reflected on their Student Aid Report, which is sent to the University by the United States Department of Education) may be eligible for subsidized funds, in which the government pays interest accrued while they are in school and during their grace periods. Students who do not have sufficient demonstrated need may be eligible for unsubsidized funds in which the student pays the interest. The student has the option to capitalize the interest (add it to the principal) while in school. Repayment begins six (6) months after students graduate, withdraw, break enrollment, or drop below half-time status.

FEDERAL GRADUATE PLUS LOAN

A federal loan program, the Federal Graduate PLUS Loan is a low interest, federally backed student loan, guaranteed by the US Government. The Federal Grad PLUS Loan is a credit based loan, unlike the Federal Direct Student Loans. Additionally, the Grad PLUS can cover educational expenses up to the cost of attendance, less other financial aid.

A Federal Graduate PLUS Loan allows graduate students to borrow the total cost of graduate education including tuition, room and board, supplies, lab expenses, and travel, less any other aid.

- These student loans are non-need based. PLUS Loans are based on your credit history.

- The FAFSA (Free Application for Federal Student Aid) is required.
- Graduate PLUS Loans require no collateral (like other types of loans – including home equity).
- Interest may be tax deductible.
- Grad PLUS loans can be deferred while you are in school.

FEDERAL TEACH GRANT SUMMARY

The Federal TEACH grant program is the first federal grant program that requires a service agreement and has the potential of converting to a loan. The Federal TEACH Grant makes up to \$4,000/year available for full-time students on both the undergraduate and graduate levels. Amounts are prorated for lower enrollment levels. The maximum aggregate amount an undergraduate student can receive is \$16,000. The maximum a graduate student can receive is \$8,000. These funds can only be used for the student's first bachelors or first graduate degree. This program is not available for students in doctoral programs.

Service Agreement

In exchange for receiving a Federal TEACH Grant, you must agree to serve as a full-time teacher in a high-need field in a public or private elementary or secondary school that serves low-income students (see below for more information on high-need fields and schools serving low-income students). As a recipient of a Federal TEACH Grant, you must teach for at least four academic years within eight calendar years of completing the program of study for which you received a Federal TEACH Grant.

IMPORTANT: If you fail to complete this service obligation, the United States Department of Education will convert all Federal TEACH Grants funds that you received to a **Federal Direct Unsubsidized Stafford Loan**. You must then repay this loan to the United States Department of Education. **You will be charged interest from the date the grant(s) disbursed.**

Student Eligibility Requirements

- Complete the Free Application for Federal Student Aid (FAFSA), although you do not have to demonstrate financial need.
- Be a United States citizen or eligible non-citizen.
- Be enrolled in an eligible program
- Be enrolled as an undergraduate, post-baccalaureate, or graduate student in a postsecondary educational institution that has chosen to participate in the Federal TEACH Grant Program.
- Be enrolled in coursework that is necessary to begin a career in teaching or plan to complete such coursework. Meet certain academic achievement requirements (generally, scoring above the 75th percentile on a college admissions test or maintaining a cumulative GPA of at least 3.25).
- Sign a Federal TEACH Grant Agreement to Serve
- High Needs Fields: Bilingual Education and English Language Acquisition, Foreign Language, Mathematics, Reading Specialist, Science, Special Education

Eligible Degree Programs at Liberty University

The following graduate degree programs are eligible for the Federal TEACH Grant:

DEGREE	DISCIPLINE	PROGRAM CODE
M.A.T.	Master of Arts in Teaching: Secondary Education	MTSE

DEGREE	DISCIPLINE	PROGRAM CODE
M.A.T	Master of Arts in Teaching: Elementary Education	MTEE
M.A.T.	Master of Arts in Teaching: Special Education	MTSP
M.Ed.	Masters in Education: Program Specialist – Reading	MPSP

FEDERAL WORK STUDY (FWS)

The Federal Work Study program provides employment opportunities for students who have a demonstrated financial need based on the FAFSA. Students are paid on an hourly basis; pay will be at least the current federal minimum wage. The total amount of aid a student receives from both federal and non-federal sources cannot exceed financial need. The \$4,000 Federal Work Study cannot be applied toward initial Financial Check-In.

Virginia Student Aid Programs

TUITION ASSISTANCE GRANT PROGRAM (VTAG)

Established in 1972, the Tuition Assistance Grant Program (VTAG) is designed to assist Virginia residents who attend accredited private, non-profit colleges and universities in Virginia for other than religious training or theological education. The VTAG is authorized in Chapter 4.1 Section 23-38.11 through 18 of the *Code of Virginia* as the Tuition Assistance Grant Act.

Applications must be submitted to the Financial Aid Office before the published annual deadline in order to be considered for the maximum award amount.

Full-time students enrolled in an approved program of study, who have been Virginia domiciliary residents for at least 12 consecutive months by the beginning of the fall term for the current academic year, may be eligible for an award. A student who is in Virginia solely to attend college is not considered to be a domiciled resident. Applicants must also be a citizen or permanent resident of the United States. The Tuition Assistance Grant award may be received for no more than eight (8) semesters for undergraduate and six (6) semesters for graduate students.

Students pursuing a degree in religious training or theological education may not receive VTAG. Students pursuing the Worship and Music Studies, Intercultural Studies, or the Pastoral Leadership and Biblical Exposition majors are not eligible for VTAG.

Beginning in 2009-10, eligible graduate programs are limited to those in a health-related professional program. At Liberty University, the Masters of Science in Nursing (M.S.N.) program is the only graduate program eligible for VTAG.

Department of Veterans Affairs (VA) Educational Assistance

Students may receive benefits under one of the following programs:

- Selected Reserve Educational Assistance Program;
- Post-Vietnam Era Veterans' Educational Assistance Program (VEAP);
- Active Duty Educational Assistance Program;
- GI Bill;
- Vocational Rehabilitation; and
- Dependent's Educational Assistance (Chapter 35).

For further information, contact the nearest Veteran Affairs regional office or the Military Affairs Office at Liberty University.

SCHOOL CLASSIFICATION

The VA classifies the **Liberty University Online** Program as an Independent Study Program, not a correspondence school. Please be sure to check the box on the VA application indicating that the school is Independent Study. VA awards payment at the full rate (as if taking courses on campus).

CERTIFICATION

Certification to the VA will be submitted on a VA 22-1999 after the drop period for the sub-term in which the student is enrolled. All discounts and scholarships applied to the student's account will be subtracted from the tuition and fees submitted to the VA. Any changes during the semester (hours and tuition) will be reported to the VA for adjustment.

PAYMENT

The VA will send payment directly to the student in a lump sum or a monthly check. If payment has not been received within a reasonable amount of time after certification, it is the student's responsibility to contact the VA directly to determine the cause. Questions concerning the amount of payment should also be directed to the VA. The VA may be contacted by phone at 888-442-4551 (888-GI BILL1) or by email at buffrpo@vba.va.gov. The VA's web site is <http://www.va.gov>.

APPLYING FOR VA BENEFITS

Students who have previously used their VA educational benefits should complete a VA 22-1995 (Request for Change of Program or Place of Training form) and submit it to Liberty's Military Education Office. Students who have never used VA educational benefits should complete a VA 22-1990 (Application for Education Benefits form). Both forms may be obtained from any local VA office, printed from the VA website, or they can be mailed from the University upon request.

Reservists under Chapter 1606 (New GI Bill for Selected Reservists) should obtain an approved DD 2384 and submit it to Liberty with the VA 22-1999. The DD 2384 may be obtained from the unit commander or the unit education counselor. Active duty personnel may obtain these forms from the Education Services Officer on base.

A certificate of eligibility from the VA will be mailed to the student approximately 6–8 weeks after the application has been processed. The student should then forward copies of the certificates to Liberty's Military Affairs Office. The VA will notify the student in writing if the student is not eligible for benefits.

Tuition Assistance Program Eligibility for Active Duty Military, National Guard, and Reservists

Active duty military and reservists interested in obtaining Tuition Assistance must check with their Education Services Officer to determine whether they are eligible. Students are encouraged to visit their Education Office at least 30 days prior to their anticipated enrollment date.

Students in the Army, Navy, or National Guard who are deemed ineligible for Up-Front Tuition Assistance may be eligible for DANTES reimbursement.

UP-FRONT TUITION ASSISTANCE (TA)

Students requesting Up-Front Tuition Assistance must request an application from their base Education Office. If the application is approved, the student must submit to Liberty University's Military Education Office the original copy of the official TA form and all other forms required by the base. All required original

signatures must be on the TA form. Students are encouraged to keep copies of all forms for their records.

Students who are eligible for Up-Front Tuition Assistance are required to pay the portion of their tuition that is not covered by TA. An invoice for the amount approved on the TA form will be sent to the student's Education Office 21 days after the student enrolls in a course. The Education Office should send payment directly to the University.

TA generally covers 75% of tuition, although some branches of the military may pay a different percentage. Payment is applied to tuition only.

A grade report will be submitted to the base Education Office after the student completes the course(s). Students consent to the release of their grade(s) by signing the Tuition Assistance form.

RESERVIST'S ELIGIBILITY

The student must contact the employee's Personnel Office for information concerning continuing education benefits.

Corporate Tuition Assistance

FORMS

All Tuition Assistance application forms must be obtained from the student's employer. The Liberty University Online Program will invoice the employer for tuition payments upon receipt of an original approval certificate or letter. Corporate Tuition Assistance must be paid at the time of registration to the University to be used towards payment of the student's account. Corporate Tuition Assistance paid upon completion of courses will not be used towards payment of the student's account.

REIMBURSEMENTS

Students who receive tuition benefits after they have completed their courses should request a receipt from the Liberty University Online Student Accounts Office at the end of the semester.

Appeal and Complaint Policies

Policies and processes for residential and online students who wish to file a complaint or appeal their financial aid awards are published online at <http://www.liberty.edu/index.cfm?PID=19260>.

FINANCIAL AID SATISFACTORY ACADEMIC PROGRESS APPEAL PROCESS

A student who is placed on Financial Aid Suspension may appeal this decision by submitting a Satisfactory Academic Progress (SAP) Appeal Form with objective third party supporting documentation to be reviewed by the SAP Appeal Committee. The appeal statement should explain why the student did not meet the SAP requirements with a plan of action on how to maintain satisfactory academic progress in future terms. Additionally, the objective third party documentation cannot come from family members of the student, friends, or Liberty University employees. The Committee consists of the Assistant Director of Financial Aid for Advising, one Financial Aid Advisor and one Compliance Analyst.

After the Financial Aid SAP Appeals Committee reviews the submitted appeal, the student will be notified of the decision in writing. All financial aid awards remain cancelled until the student follows these appeal procedures and receives a written notification of reinstatement. If a reinstatement is approved, the reinstatement will last from the date of the appeal approval until the next annual measurement event (SAP evaluations are completed at the close of fall, spring, and summer terms). In cases where a student receives

financial aid in the form of subsidized employment, the student's worksite supervisor(s) will be notified of the reinstatement.

Financial aid eligibility will continue for students on financial aid warning status, so they are not required to submit a letter.

Students who submit an appeal to the Financial Aid Office very late in a term or after the term has ended may lose financial aid eligibility because regulations may limit the time when aid may be re-awarded and/or disbursed.

Appeals may be submitted to:

Financial Aid SAP Appeal Committee
Liberty University Financial Aid Office
1971 University Blvd.
Lynchburg, VA 24502
Fax: (434) 582-2053
Email: financialaid@liberty.edu

INSTITUTIONAL SCHOLARSHIP APPEAL PROCESS

A student may appeal the decision to cancel eligibility for a scholarship by sending a detailed, signed letter stating any mitigating circumstances to be considered. The Financial Aid Scholarship Appeals Committee reviews the submitted appeal and supporting documentation. Within 30 days, the students will be notified of the decision in writing.

Appeals may be submitted to:

Financial Aid Scholarship Appeals Committee
Liberty University Financial Aid Office
1971 University Blvd.
Lynchburg, VA 24502
Fax: (434) 582-2053

FINANCIAL AID GENERAL APPEAL FOR ASSISTANCE

The Resident and Liberty University Online Student Advocate Offices assist students who have gone through all the customary operating procedures but have not been able to resolve particular challenges related to financial aid. The primary function of these offices is to answer students' questions and resolve problems.

For Liberty University Online students, appeals and General Complaint forms may be submitted to:

Online Advocate Office
Liberty University
1971 University Blvd.
Lynchburg, VA 24502
Fax: (800) 628-7977

For Resident students, appeals may be submitted to:

Resident Advocate Office
Liberty University
1971 University Blvd
Lynchburg, VA 24502
434-582-7200
studentadvocate@liberty.edu
www.liberty.edu/SAO

VIRGINIA STATE GRANT APPEAL PROCESS

A formal appeal concerning the decision to deny approval for state grant eligibility may be filed by contacting the State Grants Coordinator in the Liberty University Financial Aid Office. If the appeal is denied, the State Grants Coordinator will notify the student within 30 days.

State Grant Appeals to the State Grants Coordinator may be submitted to:

State Grants Coordinator, Appeal
Liberty University Financial Aid Office
1971 University Blvd.
Lynchburg, VA 24502
Fax: (434) 582-2053

If the student disputes the decision made by the State Grants Coordinator, the student may appeal to the State Council of Higher Education (SCHEV). The student must submit a copy of the appeal and supporting documentation.

State Grant Appeals to the State Council of Higher Education (SCHEV) may be submitted to:

State Council of Higher Education for Virginia
Office of Student Financial Aid
2011-12 TAGP Appeals Committee
James Monroe Building
101 N 14th St.
Richmond, VA 23219

The state office will then request any additional information that is needed. The office will also contact the school and request any documentation the school may have received and an explanation of the denial. They will ask for the school to fax the following:

1. Copy of the VTAG application
2. Date student's application was received
3. Date the student started school
4. Date the student moved to Virginia
5. Dates of enrollment and number of attempted hours for each semester
6. Copy of denial letter
7. Any other documentation that pertains to decision

The student may also submit a second appeal if they are denied by the first SCHEV Council at the state level. The state may also ask student for copy of:

1. Letter explaining case for approval
2. Driver's license, car registration, voter registration
3. Letter from employer, missionary agency, social workers, school officials, etc.
4. Copy of Virginia resident income taxes for parents, spouse, or student
5. Copy of federal taxes
6. Legal guardian documents
7. Ward of court documents
8. Custody documents
9. Copy of DD-214, LES, or Home of Record
10. Any other supporting documentation

FEDERAL STUDENT LOAN APPEAL PROCESS

Students who dispute how a federal student loan was processed or a decision regarding eligibility may contact the Federal Student Aid (FSA) Ombudsman. The FSA Ombudsman resolves disputes from a neutral, independent viewpoint. The Federal Student Aid (FSA) Ombudsman will informally conduct impartial fact-finding about student complaints. The Ombudsman will recommend solutions, but does not have the authority to reverse decisions. The Ombudsman will also work to bring about changes that will help prevent future problems for other student loan borrowers. This free service is provided by the United States Department of Education.

The Ombudsman will research the problem and determine whether the student has been treated fairly. If the student loan complaint is justified, the Ombudsman will work with the student and the office, agency, or company involved in the problem. On the student's behalf, the Ombudsman will contact other offices within the United States Department of Education, his or her

private lender, his or her loan *guaranty agency*, and the *servicing agency* or firm collecting the loan.

If the student's complaint is not justified, the Ombudsman will take the time to explain how the United States Department of Education reached this conclusion. The Ombudsman may be contacted as follows:

U.S. Department of Education
FSA Ombudsman
830 First St., NE, Fourth Floor
Washington, DC 20202-5144
Phone: (877) 557-2575
Fax: (202) 275-0549

APPEAL PROCESS TO THE OFFICE OF THE INSPECTOR GENERAL

Anyone suspecting fraud, waste or abuse involving United States Department of Education funds or programs should contact the Inspector General's Hotline by:

1. Emailing oig.hotline@ed.gov
2. Calling the OIG Hotline - (800) MIS-USED. The Hotline's operating hours are Monday, Wednesday and Friday 9-11 a.m., ET; Tuesday and Thursday, 1-3 p.m., ET - closed holidays.
3. Completing and submit a Complaint Form

To ensure complete anonymity, download a hardcopy of the special Complaint Form at <http://www.ed.gov/about/offices/list/oig/oighotline.doc>, complete, and mail to:

Inspector General's Hotline
Office of Inspector General
U.S. Department of Education
400 Maryland Ave., SW
Washington, DC 20202-1500

Your report may be made anonymously or in confidence. To report suspected fraud, waste or abuse involving other Inspector General agencies, click this link for a directory: <http://www.ignet.gov/igs/homepage1.html>

ATHLETIC SCHOLARSHIP APPEAL

If a student-athlete wishes to appeal a scholarship decision and remain enrolled at Liberty, he or she has the right to a hearing by a body outside of athletics in accordance with NCAA Bylaw 15.3.2.4. Upon written notification of the intent to remove the scholarship, the student-athlete must request a hearing in writing to the Athletics Financial Aid Liaison within 14 calendar days of receiving the notification.

Liberty University
Financial Aid Office
Athletics Financial Aid Liaison – Appeal
1971 University Blvd.
Lynchburg, VA 24502

If a hearing is requested, the Athletics Financial Aid Liaison will organize a hearing at the earliest availability of the appellate committee. The committee shall consist of the following: Vice President for Student Affairs, Vice President for Administrative Information Management/Registrar, Faculty Athletics Representative, Executive Director for Financial Aid, and Assistant Director of Financial Aid – Student Services. If a committee member is unavailable to attend, a replacement will be selected by the Faculty Athletics Representative.

CONTINUING EDUCATION (CE) APPEAL

Employees who are not eligible to receive a portion of their CE benefits (due to simultaneous coursework crossing the enrollment beginning or ending dates of a sub-term or due to the desire to take additional coursework that exceeds the 18 credit hour maximum per academic year requirement) may appeal the denial of their eligibility. The employee must submit an explanation of mitigating circumstances and additional pertinent documentation. Additionally, to appeal the denial of CE benefits due to simultaneous enrollment, the employee must submit the CE Application Form with an explanation of mitigating circumstances and additional pertinent documentation to:

Liberty University
Office of Human Resources
1971 University Blvd.
Lynchburg, VA 24502

STATE CONSUMER COMPLAINT CONTACT INFORMATION

In accordance with requirements issued by the U.S. Department of Education, Liberty University is "providing its students or prospective students with contact information for filing complaints with its accreditor and with its state approval or licensing entity and any other relevant State official or agency that would appropriately handle a student's complaint." This information is now part of the standard Consumer Information and annual disclosure procedure of Liberty University. It is subject to revision. [34 CFR 668.43(a)(12)(iv)(b), p.66954, vol. 75, no. 209, 10/29/10]

- As required by regulations, the full URL is available here: <http://www.liberty.edu/media/1260/State%20Complaint%20Sites-Updated%20070611.pdf>

Graduate Student Affairs

W. Mike Floyd, B.S., M.A.R.

Director of Online and Graduate Student Affairs

ORIENTATION

In order to assist new graduate students in adjusting to university life and in planning their academic programs, an orientation is scheduled prior to the first day of classes. Attendance is required. Information can be found on the Graduate School website.

BASIC REGULATIONS

The Administration and Faculty have committed Liberty to the highest standards of moral and ethical conduct. No one will become spiritual merely by observing rules; nonetheless, the spiritual student will desire to abide by the rules, regulations, and policies. The student who is not prepared to accept instruction will never be prepared to give instruction. Liberty holds as one of its foremost goals the development of men and women of strong character. Firm moral conviction and dependable self-discipline are as important as academic competence.

Students are expected to conduct themselves according to the rules of the University at all times. The specific rules, regulations, and policies that govern student behavior are outlined in this catalog, in the Academic and Personal Code of Honor and/or *The Liberty Way*, which is available on the Internet at <http://www.liberty.edu/libertyway> (login required).

Students enrolled in Liberty University Graduate School are subject to the Liberty University Graduate Academic and Personal Code of Honor or the *Liberty Way* for those graduate students who live on campus. This information is available online at <http://www.liberty.edu/gradstudentaffairs> as well as this Catalog.

Students enrolled in Liberty University Online are subject to the Liberty University Online Academic and Personal Code of Honor. This information is available on the Internet at <http://www.liberty.edu/gradstudentaffairs> as well as the Liberty University Online section of this Catalog.

Students enrolled in the School of Law are subject to the Liberty University School of Law Academic Honor Code and Personal Code of Honor. This information is available on the internet at <http://www.liberty.edu/academics/law/index.cfm?PID=6244>.

GENERAL COMPLAINT POLICY FOR RESIDENT GRADUATE STUDENTS

Complaints not specifically addressed by policies in any portion of this catalog should be directed to the Office of Graduate Student Affairs by completing the student complaint form which can be found on this website: <http://www.liberty.edu/academics/graduate/index.cfm?PID=19407>. The Office of Graduate Student Affairs will assess the complaint, identify the appropriate person(s) to assist the student, and facilitate contact with the student to ensure resolution of the complaint.

It is important to note that this policy is ONLY for complaints not addressed by other stated policies within this catalog. Additionally, the Office of Graduate Student Affairs may be contacted in cases where a student is uncertain on how to proceed with a complaint, or if a complaint remains unresolved after a reasonable amount of time.

The following procedure for resident graduate student complaints is posted on the Graduate Student Affairs web page at: <http://www.liberty.edu/gradstudentaffairs>.

1. Complete the student complaint form and including all pertinent information and documentation.
2. Submit the completed form with documentation by email to gradstudentaffairs@liberty.edu or by mail to:
Liberty University
Office of Graduate Student Affairs
1971 University Blvd.
Lynchburg, VA 24502
3. Within 7 business days of receipt of the complaint, the Office of Graduate Student Affairs will assess the nature of the complaint and coordinate with appropriate university personnel to work towards a satisfactory resolution.

Online Student Advocate

Jason Byrd, B.S., M.B.A.

Liberty University Online

Director of Student Advocate Office

The Liberty University Online Student Advocate Office is committed to making the student's experience at Liberty University both positive and life changing by assisting students in taking advantage of every opportunity to succeed and overcome obstacles on the journey from enrollment through graduation.

The Student Advocate Office is located in Green Hall, Room 2500. For more information visit the website at <http://www.liberty.edu/index.cfm?PID=14289>.

Campus Pastors Office

The Campus Pastors Office functions as an integral aspect of student life on Liberty's campus. The staff is appointed based on the specific needs of the student body, seeking to encourage spiritual growth on Liberty's dynamic campus. For additional information, visit the Campus Pastors Office webpage at <http://www.liberty.edu/index.cfm?PID=13451>.

OFF-CAMPUS HOUSING

The off campus living policy states that single students must be 21 years of age or older or be living with an immediate family member who is 21 years of age or older. No student who is 30 years or older may live in the residence hall. For specific information regarding the off-campus living policy, contact the Office of Commuter Affairs.

While the University has no housing facilities for married students, the Office of Commuter Affairs provides an online "Apartment Finder" that lists apartments, houses, rooms, etc., which are available for rent or sale in the Lynchburg area. This information can be found on the Office of Commuter Affairs website at <http://www.liberty.edu/apartmentfinder>. Rental fees generally range from \$500 to \$800 per month.

SOCIAL LIFE

Social life at Liberty is designed to encourage students to develop their potentials in accordance with the general offerings of the University. Students are encouraged to accept every legitimate opportunity to engage in social functions. The Faculty and Administration emphasize the value of growth through well-directed social activities. The social life includes a full-service

student center, attendance at intercollegiate athletic events, intramural sports, concerts, plays, and many other activities. All social functions are subject to the rules and regulations of the University.

STUDENT GOVERNMENT ASSOCIATION (SEMINARY)

The Seminary Student Government Association (SSGA) is a student lead group that seeks to strengthen the unity of purpose among the students. Each year the student body votes for three individuals to serve as President, Vice President and Secretary/Treasurer. These students assist in communication between the student body and administration. SSGA promotes not only the cultivation of excellence within the classroom but seeks to provide opportunities and support in putting classroom instruction to work within the community. SSGA ultimately seeks to serve our Savior through every activity with which it is involved.

THE AMERICAN ASSOCIATION OF CHRISTIAN COUNSELORS STUDENT CHAPTER (AACC)

The student chapter of the American Association of Christian counselors seeks to foster the spiritual and professional development of students interested in the counseling or pastoral care fields. Monthly meetings focus on topics integrating Christianity and psychology, and clinical training workshops sponsored by the Liberty University AACC chapter also occur. The chapter has a Facebook site under American Association of Christian Counselors at Liberty. No membership fee is required to attend meetings. For further information, join us on Facebook or contact Dr. Fernando Garzon at fgarzon@liberty.edu.

Career Center

The Career Center provides services that equip students with the professional development skills to combine with their academic training in preparation for their career goals. Many services are also available to alumni, including resume critiques, job searching information, and other services to further career advancement or career change.

CAREER SERVICES

Website: <http://www.liberty.edu/career>
 Career Assessment Test – Career Direct
 Career Counseling
 Local and Regional Career Fairs
 Online Job Database – LUNetWORK for full-time and part-time opportunities
 Career Workshops and Professional Skills Development
 Resume and Cover Letter Workshops and Critiques
 Job Search and Research
 Mock Interviews
 Graduate School Preparation
 Internships and Externships
 Washington Semester Fellowship Internship
 Virtual Career Center
 Washington Fellowship

The Career Center has recently expanded its office to a highly visible and easily accessible location that includes state-of-the-art meeting facilities, interview rooms, computer lab, and resource library. The Career Direct assessment combined with career counseling is available to assist students in determining career goals and implementing appropriate educational plans. Through the website, online job listings, career resource library, and a computerized interest assessment, students are encouraged to explore various occupational fields, develop job-hunting skills, and research graduate education programs. Staff, alumni, and local employers conduct training workshops on topics such as resume writing, interviewing techniques, and job search strategies. Further networking opportunities are provided through Career Fairs and on-campus interviewing. Students are also encouraged to participate in experiential education programs, such as externships and internships, including the Washington Fellowship, which provide practical work experience and complement their formal education.

For more information on any of the stated topics, please visit the Career Center website at <http://www.liberty.edu/career>.

INTERNSHIP PROGRAM

All students are encouraged to complete an internship to assist with career planning and gain practical experience within their chosen field of study. Approximately sixty-percent of all interns receive a full-time job offer. Students may earn from one to six (in some cases nine) semester hours of credit. Many majors require at least three credits.

Students are also encouraged to consider participating in Liberty University's Washington Fellowship. This program allows students, from all majors, to be placed in an internship in Washington, DC. Students are required to register for a six credit internship and take at least six credits through online courses, thus maintaining their full-time residential status as Liberty University students. On-site housing is required for all students participating in the Washington Fellowship. For more information, contact washing@liberty.edu or visit <http://www.liberty.edu/washington>.

Spiritual Programs

Rev. Johnnie Moore, Jr., B.S., M.A.R.

Vice President for Executive Projects and Spiritual Programs

Convocation and Campus Church

As a dynamic institution vitally interested in the whole person, Liberty provides for physical, social, intellectual, and spiritual needs of the Liberty community. To meet these needs, Liberty provides opportunities for students to gather and serve as a community through convocations, campus church services and Christian/Community Service.

CONVOCATION

Convocation is a thrice-weekly assembly of the University community for the purposes of building unity within the community, disseminating information, and providing forums for the socio-political issues of the day and other educational topics of diverse interest for the benefit of students, faculty and staff. Each year more than 50 guest speakers from the worlds of business, politics, education, the sciences and religion, talented faculty and staff members, music and timely messages from our Chancellor and Vice Chancellor help make convocation a refreshing and challenging time. All students are required to attend all convocations.

CAMPUS CHURCH SERVICES

The Sunday and Wednesday campus church services are designed to meet the spiritual needs of students. Complementing the instruction provided in the classroom is the spiritual exhortation provided in campus services, which is primarily concerned with the application of truth to life. Students are encouraged to attend Sunday morning and Wednesday evening campus services.

Center for Global Engagement

Don Fanning, B.A., M.A., M.Div., D.Min.

Director, Center for Global Engagement

Chair, Department of Intercultural Studies

Professor of Intercultural Studies

The Center for Global Engagement places a strong emphasis on practical experience in local ministries and cross cultural opportunities for mission apprenticeships, especially in the areas of leadership and discipleship training, church development from tribal to urban settings, and the use of the latest technology for training and evangelism.

The Center for Global Engagement, located in Green Hall 2500, offers dozens of short term mission trips for high school and college students, hosts Missions Emphasis Week each semester. Contact by phone at 434-592-4127, email missions@liberty.edu, or visit the website at <http://www.luglobal.com>, for more information.

LIGHT MINISTRIES

Tom Nylander, B.S., M.A.R.

Director, Light Ministries

Light Ministries is the collegiate short term missions department of the Center for Global Engagement. Light organizes and lead international mission trips for Liberty University students. In more than 20 years, Light has conducted over 250 evangelistic campaigns involving over 8,000 students in more than 100 nations.. More than three million people have heard the gospel through Liberty University students serving with Light Ministries. Each year, Light Ministries schedules around a dozen short term mission trips.

LU ABROAD

Matt Rawlins, B.S., M.A.R.

Director, Liberty University Abroad

Liberty University Abroad gives students the opportunity to fulfill the internship requirements for their major in a cross-cultural ministry setting. These internships connect students with long-term mission agencies and provide practical training and experience in the student's field of study, in another country, language and culture.

Interns work side-by-side in a country of their choosing with local missionaries who offer practical ministry training. Students use their major as they assist with children's programs, college ministries, adult ministries, Bible studies, accounting, data entry, communication, graphic design, health clinics, web development or many other ministry-related responsibilities. Interns gain real life missions experience by seeing the country and the work first-hand.

Campus Recreation

Lee Beaumont, B.S., M.S.

Director of Auxiliary Services

The Department of Campus Recreation provides a variety of options for resident and online students to interact socially through state of the art indoor and outdoor recreation facilities as well as programs and services that provide entertainment and physical fitness.

Campus Recreation helps to connect students to all that Liberty University has to offer beyond the classroom. By offering dozens of sporting options through the Intramural Sports and Club Sports departments, Campus Recreation gives every student an opportunity to participate in a competitive sport. In order to assist in the social atmosphere on campus, the Student Activities department plans weekly entertainment events. Several different fitness facilities are available for student use to stay physically fit, or they can relax with friends at one of the different lounge areas on campus. With all of these options, Campus Recreation offers something for everyone.

Student Activities

Chris Misiano, B.S., M.A.R., M.R.E.

Director of Student Activities

The Student Activities Office is committed to the service of the students of Liberty University by providing a variety of culturally-relevant events and recreational activities throughout each semester, giving students a full calendar of social occasions to interact with one another and enhance their overall experience.

Student Activities provides an extensive variety of entertainment opportunities, both on and off-campus, usually free or at an exclusive Liberty University student discount price. Options include everything from concerts featuring the biggest names in Christian music (Switchfoot, Toby Mac, David Crowder Band, Casting Crowns) to Open Mic Nights, movie nights, and outdoor recreation (whitewater rafting, skiing, horseback riding, hiking) Student Activities offers something for everyone. For detailed information call 434-592-3061 or access the Student Activities website at <http://www.liberty.edu/campusrec/studentactivities/>.

Recreation Facilities

The Student Centers provides multiple opportunities for meeting the recreational, fitness, and wellness needs of the University family in a Christ-centered atmosphere. The Student Centers are comprised of the LaHaye Student Union (which includes the LaHaye Recreation and Fitness Center, Tilley Student Center, and Thomas Indoor Soccer Center) as well as the Campus East Clubhouse. More information is available online at <http://www.liberty.edu/studentcenters/> or by calling 434-592-3221.

LAHAYE RECREATION AND FITNESS CENTER

The LaHaye Recreation and Fitness Center offers students a variety of co-curricular environments that provide vital social outlets for the development of a well-rounded collegiate experience. This includes five basketball courts, a fitness center, aquatic center, aerobics, and more. In the Fitness Center students can work out with the assistance of a personal trainer, take fitness classes, use the work out equipment or climb the rock wall.

The Aquatic Center has a 25 yard, six-lane pool with a maximum depth of 12 feet for lap swimming and recreational use. The aquatic facility includes two spas, and a one meter diving board. Aquatic equipment such as training fins, training paddles, flexible kickboards, jogger weight belts, hand bar

exercisers, pull buoys, and water polo equipment is accessible for use.

TILLEY STUDENT CENTER

The Tilley Student Center is a student recreational and lounge facility designed specifically for students. The facility features a coffee bar, game tables, couches, chairs and six flat screen televisions. There is also a billiard hall within the facility featuring pool tables and ping pong tables as well as three flat screen television gaming stations. The Tilley Center is a swipe only facility making it available only to Liberty University students and anyone who pays a membership to the LaHaye Student Union.

THOMAS INDOOR SOCCER FIELDS

A part of the LaHaye Student Union, the Thomas Indoor Soccer Center is comprised of two turf fields partially surrounded by transparent walls and netting. The facility also features a spectator section, multiple televisions and wireless capability

CAMPUS EAST CLUBHOUSE

The Club House is a recreational center that offers billiards, a theatre, computer lounge, video gaming room, and an outdoor pool.

LAHAYE ICE CENTER

Kirk Handy, B.S.

Director of Club Sports

This facility is the home of the Flames and Lady Flames hockey teams. During non-practice hours, students can enjoy ice skating, hockey and broomball. The LaHaye Ice Center also offers figure skating and Learn to Skate sessions. Additional information on programs and scheduling is available by calling 434-592-3953 or online at <http://www.lahayeicecenter.net/>.

Outdoor Recreation

LIBERTY MOUNTAIN TRAIL SYSTEM

The Liberty Mountain Trail System consists of over 65 miles of single and double track trails and logging roads that spans approximately 5,000 acres. The mountain rises to over 1,360 feet and offers something for all difficulty levels, from a leisurely stroll to the Liberty University Monogram, to cross country and gravity-fed trails for both hiking and mountain biking. A trail map and additional information is available online at <http://www.liberty.edu/campusrec/studentunion/index.cfm?PID=17523>

LIBERTY MOUNTAIN SNOWFLEX® CENTRE

Drew Sherwood

General Manager

Liberty Mountain Snowflex® Centre, located off Candler's Mountain Road, consists of two main distinct ski runs. This includes a beginner slope, intermediate slope, advanced slope, terrain park, a 260-foot tubing run, and gravity park for air awareness training. The 550-foot terrain run has three jumps with a quarter pipe at the bottom, and a 550-foot ski slope with multiple rail features for all levels.

The ski lodge is an 8,000 square foot facility at the base of the ski runs. This building houses the ticket office, ski school, event scheduling, and rental area on the first floor with a seating and concession area on the second floor with a full view of the ski slope, amazing view of the campus and the Blue Ridge Mountains. The Snowflex Centre is a great venue for birthday parties, business meetings, classes, and events. It hosts multiple ski and snowboard summer camps along with fun activities all summer long. The

Liberty Mountain Snowflex Centre is open all year round for Liberty University students and public access.

IVY LAKE

Ivy Lake, located about 25 minutes from Liberty's campus in Forest, VA, spans 112 acres with a 6,000 square foot beach. It is available for a variety of activities for Liberty University students, faculty and staff. This is a great spot for fishing, canoeing, or just having a picnic with friends. Before going to Ivy Lake, students must complete a permission form and drop it off at the front desk of the LaHaye Student Union. Ivy Lake is the home of the Liberty Crew team.

THE SPORTS RACQUET

The Sports Racquet facility houses five indoor tennis courts, five hardwood racquetball courts, and a small fitness area. It is also the home of the Liberty University Racquetball Team. During non-member hours, students can enjoy playing indoor tennis, racquetball and wallyball. Private lessons are also available. This facility is located approximately seven miles from campus at 118 Davis Cup Drive in Lynchburg.

PAINTBALL FIELDS

Liberty University's Paintball Team now has a place on campus to prepare for competitions. The paintball complex consists of two fields with a retractable netting system made with a protective mesh. Students may watch the team behind the safety of the netting during practices. These fields are open for intramurals, special events, and recruitment events.

DISC GOLF COURSE

The Disc Golf Course is located on East Campus just past the intramural football fields. Disc golf is similar to traditional golf in that players tee off and attempt to reach a particular hole in the fewest number of strokes. Unlike normal golf, however, players throw discs, and the "holes" are actually elevated baskets made of metal. The 18-hole course includes tee pads for beginners and experts alike. Usage will vary from intramural sports leagues, to open recreational play among students.

MOTOCROSS/ATV TRACK AND TRAIL SYSTEM

Nestled in Liberty University's Jack Mountain property, the mile-long wooded arena features numerous doubles, table tops, loops and off-camber turns. Encompassing the track is a trail system giving riders even more room to roam. New trails maintain the land's natural elements while offering ATV riders of all skill levels a place to enhance their technique.

To complement the ATV trail system, the University has purchased several ATV's for student use free of charge. To use the University-owned ATV's, students must enroll and pass an ATV safety course. A safety range has been constructed to ensure that the maximum number of students can pass the class and enjoy the ATV Trail System.

3-D ARCHERY RANGE

Located on Liberty Mountain, is a 3-D Archery Range nestled in 10 acres for the Liberty Archery Club. The range consists of 20 life-like animal targets as well as several practice bag targets. In order to qualify as a potential state qualifier site, the range is setup to comply with Archery Shooters Association (ASA) standards. The Archery Club has access to shoot and hold tournaments on the 3-D Archery Range.

Hunting on Liberty Mountain

Students have the opportunity to bow hunt on Liberty's Jack Mountain property through membership in the Liberty Archery Club. In order to qualify, students must provide proof that they have completed a Hunter's Safety Course and also pass a hunting

proficiency test which is provided by the Archery Club. Students who meet these requirements will be permitted to bow hunt fall and spring seasons on Liberty's Jack Mountain.

Club Sports

Kirk Handy, B.S.

Director of Club Sports

A Club Sport is an organization recognized by Liberty University comprised of individuals who have an interest in competing in a particular sport. The club provides the opportunity for teams to compete against other colleges and universities with the same interests.

Our goal is to provide the availability to participate in a sport within the campus of Liberty University as well as develop values in leadership, fellowship and social skills.

Information on club sports offerings is available at <http://www.liberty.edu/campusrec/clubsports/>

MEN'S CLUB SPORTS

Archery	Racquetball
Crew	Snowboarding
Gymnastics	Taekwondo
Ice Hockey	Triathlon
Paintball	Volleyball

WOMEN'S CLUB SPORTS

Crew	Lacrosse
Equestrian	Racquetball
Figure Skating	Snowboarding
Gymnastics	Taekwondo
Ice Hockey	Triathlon

Intramural Sports

Ed Barnhouse, B.S.

Director of Intramural Sports

The University believes that sports, both inter-collegiate and intramural, have definite educational value, and that few other agencies offer so much that is potentially good for character building in American youth.

Intramural Sports are organized recreational sports leagues that allow students at Liberty to participate in a variety of team and individual sports. Competition exists, but the real focus of intramural sports is health and exercise, social interaction, stress reduction, sportsmanship, and teamwork.

During the fall and spring semester, a program of competitive intramural sports is sponsored that opens the way for wide participation on the part of both men and women. Information on intramural sports is available at <http://www.liberty.edu/ims>.

Men's Ultimate Frisbee	Table Tennis
Women's Ultimate Frisbee	Coed Volleyball
Coed Ultimate Frisbee	Men's Basketball
Open Paintball	Women's Basketball
Men's Broomball	Men's 4 v 4 Flag Football
Women's Broomball	Men's 3-point Shootout
Coed Broomball	Women's 3-point Shootout
Men's Flag Football	Men's Beach Volleyball
Women's Flag Football	Women's Beach Volleyball
Fantasy Football	Coed Beach Volleyball
Men's Outdoor Soccer	Men's Softball
Women's Outdoor Soccer	Women's Softball
Men's Indoor Soccer	Men's Dodgeball
Women's Indoor Soccer	Women's Dodgeball
Billiards	Coed Dodgeball
Disc Golf	Racquetball
Dunk Contest	

Intercollegiate Athletics

Jeff Barber, B.S.
Director of Athletics
Mickey Guridy, B.S., M.B.A.
Senior Associate Athletics Director, Internal Operations
Meredith Eaker, B.S., M.A.
Associate Athletics Director, Senior Woman Administrator
Kevin Keys, B.S.
Associate Athletics Director, External Operations
Kristie Beitz, B.S., M.S., Ed.S.
Associate Athletics Director for Academic Affairs
Bob Good, B.S.
Director of Athletics Development
Executive Director, Flames Club
Mike Hagen, B.S., M.A.
Assistant Athletics Director for Compliance
Todd Wetmore, B.S.
Assistant Athletics Director for Communications
Anna Whitehurst, B.S.
Assistant Athletics Director, Ticket Operations
ATHLETIC PROGRAMS

Intercollegiate athletic programs are an integral part of American college life. At Liberty, athletics constitutes a vital segment of the area of physical education and an integral part of the total University program.

Liberty offers 20 NCAA Division I athletics programs, giving student-athletes the opportunity to compete at the highest level of intercollegiate athletics. The Flames have been a NCAA Division I program since 1988 and a dominant member of the Big South Conference since 1991, winning seven Big South Sasser Cups and more than 100 conference titles since joining the league.

The men's and women's programs offer scholarship aid according to NCAA Division I standards. All interested students are encouraged to contact the head coach of the athletics program of interest. For more information, visit the official Flames website at <http://www.LibertyFlames.com>.

MEN

Baseball	Soccer
Basketball	Tennis
Cross Country	Track and Field
Football	(Indoor and Outdoor)
Golf	

WOMEN

Basketball	Swimming
Cross Country	Tennis
Field Hockey	Track and Field
Lacrosse	(Indoor and Outdoor)
Soccer	Volleyball
Softball	

ACADEMIC AFFAIRS FOR ATHLETICS

The primary mission of Academic Affairs for Athletics at Liberty University is to provide continuous academic, athletic, social, and spiritual development for each student athlete. Utilizing the expertise of our staff in collaboration with institutional programs at Liberty University, our student-athletes receive professional advising, career and academic skill development, tutoring, and mentoring services. Our program assists student-

athletes in finding and maintaining a balance between the demands of athletics and academics while preparing them as socially responsible individuals for life after athletics.

CHEERLEADING
Jenny Sydnor
Head Coach
Mission and Philosophy

The mission of the Liberty University Cheerleading team is first and foremost to glorify the Lord Jesus in everything we do. We strive to maintain a positive image and be ambassadors for the University by upholding the values and expectations of the cheerleading program and the University. While on the Liberty University Cheerleading team, athletes are encouraged and guided spiritually, academically, socially, emotionally and physically. It is the goal of the program to help minister to the athletes and to help coach them not only in cheerleading, but in life, helping to shape them into confident and capable adults. Further, the purpose of the Liberty University Cheerleading team is to provide positive support for athletics teams, participate in various Liberty and community events, and participate in fundraising activities as appropriate to support the program.

Program Structure and Basic Information

Liberty University's cheerleading program is composed of two coed squads, the Red Squad and the White Squad. The Red Squad will consist of 16 to 20 members and will cheer at all home football games and most of the Men's basketball games. The Red Squad will also compete at UCA College Nationals. The White Squad will consist of 16 to 20 members and will cheer at all home football games and most of the women's basketball games. There may or may not be alternates for each squad. The Red Squad and most of the White Squad is chosen at the spring tryout. There will be a fall tryout to fill any additional places for the White Squad.

Cheerleaders practice on average 3 times per week for 2-3 hours each and have required weight room workouts 2 times per week. In addition to practices there are various community and University events the cheerleaders take part in.

For more information on the program or the application process, tryout procedures and scholarship aid, please visit us online at <http://www.LibertyFlames.com>.

STUDENT FLAMES CLUB
Doug Wallace, B.S.
Student Flames Club President
Flames Club Graduate Assistant

Founded in 2006, the Student Flames Club (SFC) is designed for students who are passionate about Liberty Athletics. The Student Flames Club exists to promote school spirit, enhance the gameday atmosphere at Liberty athletics events, and to give the student body an avenue to identify with the University's athletics programs. The SFC also provides participating members priority premium tailgating for home games and ticketing for away games and postseason events. Membership benefits include an authentic red Nike SFC t-shirt, discounts at the Liberty University Bookstore and Liberty Dining locations on campus, exclusive game-day tailgating privileges, priority on tickets for away games, and post-season tournament and playoff tickets. For more information, visit the Flames Club office on the Second floor of the Williams Stadium Tower, call 434-592-4693, email at SFC@liberty.edu, or visit the official Flames website at <http://www.LibertyFlames.com>.

University Services

Liberty University Police Department

Col. Richard D. Hinkley, B.S.

Chief of Police

Liberty University Police Department (LUPD), located in the southwest corner of the Green Hall, provides 24/7 patrol protection by police, security, security and medical service personnel to the campus, parking lots, residence halls and other properties owned or controlled by the University. Liberty University Police Officers are duly sworn with full law enforcement powers and responsibilities, identical to the local police and sheriff's department. The officers are trained at Central Virginia Criminal Justice Academy and receive additional in-service and specialized training in first aid, firearms, defensive tactics, legal updates, human relations, sensitivity issues and criminal investigations.

University Police share concurrent jurisdiction with the Lynchburg Police Department for properties owned or controlled by the University and other properties agreed upon. University Police offer assistance to the city Police when requested according to an established mutual aid agreement. University Police Officers are responsible for a full range of public safety services, including all crime reports, investigations, medical emergencies, traffic accidents, enforcement of laws regulating underage drinking, the use of controlled substances, firearms and other weapons and all other incidents requiring police assistance. In an effort to assist in combating crime, University Police share information on arrests and serious crimes with all surrounding police agencies.

LUPD can be contacted by phone at 434-582-7641 (non emergencies) or 434-582-3911 (emergencies). Additional information is available online at <http://www.liberty.edu/lupd>.

PUBLIC SAFETY SERVICES

The LUPD provides several service-oriented functions to the University community consisting of more than 14,000 students, faculty, staff and visitors on campus during any given day. Officers are equipped with two-way radios as they patrol campus in marked and unmarked vehicles. University Police responsibilities range from responding to medical and fire emergencies, criminal investigations to providing an on-campus escort service during hours when the campus transit system is not running.

In conjunction with Student Affairs, the University Police help students engrave an identification number on personal property items kept on campus, such as bikes, computers, radios, and stereo systems. Operation Identification is a nationally recognized identification system which has shown to facilitate the recovery of stolen items.

The University Police, upon appointment, also provide Fingerprinting Services for Liberty University students, employees and their families for a small fee. Classes are also offered to students, free of charge, in firearms and range safety as well as RAD (Rape Aggression Defense – basic defense for women).

Extensive efforts are made to create a campus environment that fosters personal safety, property security, and learning for all members of the University community. All criminal actions or suspicious behavior should be reported immediately so University Police can take prompt action.

EMERGENCY NOTIFICATION SYSTEM

In conjunction with Federal Signal Codespear, Liberty University has implemented the Campus Alerting System. This system allows all University constituents to receive notification the moment an emergency situation occurs on campus. Messages can

be transmitted to a cell phone, home phone, work phone or email address. Specific notification for emergency road closures, fires, school closings and severe weather are also features of this system. Register your contact information online at <https://liberty.smartmsg.com/> (login required).

CAMPUS CRIME REPORT

Liberty University abides by the Student Right-to-Know, the Campus Security Act of 1990 and the Higher Education Act Reauthorization of 2008. The University makes information concerning campus crime statistics available to the campus community online at <http://www.liberty.edu/lupd>. This information is also available to prospective Liberty University employees and students upon request.

AUTOMOBILE REGISTRATION

Any vehicle owned or operated on campus must have a current Liberty University Parking Decal properly displayed on that vehicle. Liberty University Parking Decals are **only** issued by the Liberty University Police Department.

The following documents are required to register a vehicle:

1. Valid Vehicle Registration, issued by a Department of Motor Vehicles.
2. Valid Driver's License of person registering the vehicle.
3. Complete a form online, print it, and bring it with you to the LUPD office. The link to the form is on the LUPD home page

Parking Decals must be obtained from LUPD within two business days of operating the vehicle on campus. For additional information on Traffic and Parking Regulations see <http://www.liberty.edu/lupd>.

Liberty University Transit Services

Liberty University operates a comprehensive transportation system that is designed to make the campus and the surrounding community accessible to students, faculty, and staff, while reducing the dependency on single occupancy vehicles. This is accomplished through an efficient intra campus transit system, free access to the Lynchburg city bus system, a complete carpool program with guaranteed ride home services, park and ride and satellite parking programs, airport/train and bus station services during major campus breaks, as well as partnerships with apartment complexes to bring improved transportation service options to commuters. Much of the services are enhanced through a partnership with the Greater Lynchburg Transit Company (GLTC). In 2009, this partnership resulted in GLTC being awarded the Outstanding Transit System Achievement Award from the American Public Transportation Association (APTA) for all transit agencies carrying between 1–4 million passengers a year.

For more details regarding Liberty University Transit Services see <http://www.liberty.edu/transit>.

Flames Pass (Campus ID)

The Flames Pass is the official Liberty University ID card. It provides access to meal plans, Flames Cash, events and activities campus wide. The Flames Pass is valid as long as a student is actively enrolled and financially checked-in. Students can pick up their Flames Pass from Card Services in Green Hall with a valid government issued photo ID or driver's license.

For more information, contact the Card Services Office at 434-582-7771 or access the web page at <http://www.liberty.edu/cardservices>.

Student Service Center

The Student Service Center (SSC), located in Green Hall, houses the offices of **Financial Aid**, **Student Accounts**, and the **Registrar**. The purpose of the SSC is to provide accurate information and direct you to the appropriate staff members within these offices for assistance.

The Student Service Center hours of operation are 8:30 am - 4:30 pm, Monday through Friday. During Convocation, the SSC is closed from 9:00 - 10:00 am Monday and Friday, and 9:30 - 11:30 am on Wednesday. The Call Center is open 8:30 am - 4:30 pm Monday through Friday and closed for Convocation on Wednesday from 9:30 - 11:30 am. For more information call 434-592-5100; additional resources and information is available online at <http://www.liberty.edu/studentsservicecenter>.

International Student Center

William Wegert, B.S., M.S., M.Div., D.Min.

Dean, International Student Programs

Debbie Webb

Coordinator and Office Manager

The C. Daniel Kim International Student Center (ISC) opened its doors in the spring of 2004 to meet the needs of the growing body of international students at Liberty University. Since that time, the ISC staff has sponsored more than 20 year-round events to celebrate international students and their cultures.

The International Student Center is the primary location for information and activities for current international students. Foreign Student Advisors, the International Student Advocate, the International Student Program Coordinator and international student health insurance office are all housed in the International Student Center. Additional information for international students is provided at <http://www.liberty.edu/index.cfm?PID=6452>.

University Bookstore

Ms. Ellen Mayes, B.S., M.S.

Manager

Located at the entrance to Main Campus, the Barnes and Noble Campus Bookstore is a two-story, 20,000 square foot, free standing brick facility that features a Barnes and Noble Café serving Starbucks® coffee and outdoor patio area. In addition to textbooks, the bookstore also sells leisure books, University apparel and more. For more information on the products and services available including hours of operation, access the webpage at <http://liberty.bncollege.com/>.

Information Technology Services

Matthew Zealand, B.S.

Chief Information Officer

IT HELPDESK

The IT HelpDesk assists students with computer problems by phone, remote assistance, or walk-in service. HelpDesk hours and other resources such as the Liberty University Knowledge Base (Ask L.U.K.E.) are published online at www.liberty.edu/helpdesk. The HelpDesk is located at Green Hall room 1539; to contact by phone call 866-447-2869 or 434-592-7800.

ON-CAMPUS WIRELESS INTERNET

Information Technology has implemented a 95% campus-wide wireless network. This network allows students to access the internet and other network resources while in range of one of our many wireless access points.

ONLINE LEARNING PLATFORM

Liberty provides students with an online learning platform called Blackboard®. Blackboard serves a variety of purposes, allowing professors to make announcements, post assignments, and interact with students. Students will use Blackboard to submit coursework, complete online tests, and interact with their classmates.

ADMINISTRATIVE SOFTWARE APPLICATION

Liberty uses a web application called Banner to house all Liberty user account information. Banner is accessible to all Liberty staff, faculty, alumni, and students and is used to manage accounts information such as financial aid, accounts receivable, finance, and etc. Students access Banner (ASIST) from the main Liberty website and use ASIST to register for courses, complete financial aid, view academic records, review applications, and update personal information.

IT TESTING AND TRAINING

IT Testing and Training provides IT-related training to faculty and staff. Testing services are also offered to the University, students, and the general public for certification fields of expertise including Cisco, Apple, and Oracle. For more information, visit www.liberty.edu/training or to contact by phone call 434-592-7820 or 434-592-4600.

IT MARKETPLACE

The IT Marketplace is a one stop shop for recommended computers, software, and computer peripherals at discounted prices. The IT Marketplace place can be visited at www.liberty.edu/ITMarketplace

MOBILE APPLICATIONS

LUIT provides all Liberty users with two Liberty specific applications for mobile devices.

- **Bb Mobile Learn** is a free application that allows students and faculty to connect to their Blackboard courses. Currently Available for: Palm, Android, Blackberry, iPad, iPhone, and iPod touch devices.
- **MyLibertyU** is a free suite of applications that includes on-demand access to Liberty news, athletic news, scores and schedules, access to your courses through Blackboard Learn, a campus map with an interactive locator, access to Liberty images, videos, the course catalogue, and easy access to important phone numbers. Currently Available for: Palm, Android, Blackberry, iPad, iPhone, and iPod touch devices.

Additional information, including how to download Liberty mobile applications, can be found at www.liberty.edu/gomobile.

IPTV

IPTV allows students to watch 19 television channels anywhere on campus on their personal computer through Liberty's wireless internet connection. IPTV can be accessed at IPTV.liberty.edu.

MYLU PORTAL

The MyLU portal is a customizable website that allows students to access a wide variety of Liberty information. It

features widgets (small software programs) that display a specific piece of information such as Blackboard, Flames Cash, Liberty news, class schedule, Liberty announcements, financial aid information, and more. The portal can be located at MyLU.liberty.edu

NETWORK PRINTING

Multiple network print stations are provided for students at Main Campus and Green Hall. A printer account is provided to every student and print costs are charged to their student account.

ONLINE WEB PRESENCE

Liberty provides an official webpage that can be used to access all Liberty information and major services such as Webmail, Banner (ASIST), Blackboard, Official Announcements, University Calendar, and Financial Aid. Liberty's official webpage can be viewed at <https://www.liberty.edu>

Office of Disability Academic Support (ODAS)

Mr. Denny McHaney, B.S., M.Ed.

*Director, Office of Disability Academic Support
Associate Professor of Education*

Under the umbrella of the Center for Academic Support and Advising Services (CASAS), the Office of Disability Academic Support was created to coordinate academic support services for Liberty University students who have documented disabilities.

Section 504 of the Rehabilitation Act of 1973 prohibits discrimination on the basis of disability against students in institutions of higher education. Section 504 mandates "reasonable" accommodations to provide equal program access to all students with disabilities. Faculty must provide accommodations that meet the special needs of each student with a disability. Developing reasonable accommodations is a real challenge for everyone involved.

The University has an obligation to make reasonable accommodations in policies, practices or procedures when accommodations are needed to prevent discrimination on the basis of disability unless making the accommodations would fundamentally alter the nature of the service, program or activity, or would result in undue financial and administrative burdens.

A student who requests accommodations is required to sign a waiver form each semester giving Disability Support Advisors permission to send written summaries of the individual's disability, as well as the requests for accommodations. Then each student is instructed to individually seek a private meeting with professors to discuss any accommodations that may be necessary. Professors only need to arrange for those accommodations which have been identified.

Students with documented disabilities may be eligible for some of the following services:

- Extended time for testing
- Testing in a quiet environment
- Note-taking help
- Priority pre-registration
- Interpreters
- Assistive technology lab
 - Kurzweil 1000 – scanning and reading software for the visually impaired
 - JAWS for Windows – screen reading software for the visually impaired
 - Kurzweil 3000 – scanning and reading software for students with reading disabilities

- Dragon Naturally Speaking – speech recognition software which can turn speech into print
- Inspiration – software which helps students learn visually and streamline projects
- CCTV – magnification hardware for the visually impaired

HANDS OF LIBERTY DEAF DEPARTMENT

Since 1973, the Hands of Liberty Deaf Department has been providing support services for hearing impaired students. These support services include: interpreters in classrooms and all campus-related activities, direction and counseling, and facilitated communication with official agencies/offices on and off campus, etc.

Health Services

Liberty University Health Services is a service of Centra Medical Group, providing quality medical care to the university community, assisting students, staff and faculty in maintaining and optimizing their health. It is located in Green Hall near the LaHaye Student Union. Office hours are Monday – Friday, 8:30 a.m. – 5 p.m. To schedule an appointment, please call (434) 200-6370. For more information visit the Health Services webpage at <http://www.liberty.edu/index.cfm?PID=451>.

Liberty University Dining Services

Liberty University Dining Services are offered at several locations throughout the campus. Reber-Thomas Dining Hall, the main campus dining facility, offers four dining sessions during the fall and spring semesters: breakfast, lunch, dinner, and late night.

Students residing on campus may select from a variety of meal plans and meal plan points which are added to the Flames Pass. Commuter students purchase meal plans and points on a semester basis.

Additional information on meal plans, nutritional information, locations, hours of operation and other services provided can be accessed at <http://www.libertydining.net>.

Liberty University Postal Services

The Liberty University Post Office is located in Green Hall and maintains hours of operation from 8:30 am to 5:00 pm during the fall and spring semesters.

Each on campus resident student is assigned a Liberty University box number based on the location of their dorm to the nearest mail receptacle. Students can locate their Liberty University box number by logging onto ASIST and accessing the information through "My Housing and Dining".

Restricted mail, such as registered, certified, insured and express mail, as well as packages, are held at the Post Office and notification is sent to the student's Liberty University email address when the package has arrived.

For more information related to Liberty University Postal Services, please see <http://www.liberty.edu/postalservices>.

Liberty University Online Student Services

Online Advising

Carissa Kregenow, B.S.

Director of Academic Advising

Each student has access to professional Academic Advisors who will assist the student with choosing and scheduling courses and are available to answer any questions the student may have or to help solve unexpected problems. In addition, every course is managed by a faculty member who is available to answer course-related and academic questions.

New students will need to contact a New Enrollment Specialist (NES) who will guide students in course selection for the first semester and assist in all other preparations until the first day of class. On the first day of the first sub-term I which students are enrolled, all questions concerning academic issues should be directed to the Academic Advising Department. Students are encouraged to contact the Academic Advising Department for help with any school-related problems they may encounter during the academic year.

Online services include Webmail and ASIST (Automated Student Information Services Tool). Webmail serves as the primary means of communication between the University and the student. Every student is assigned a personal Webmail account, which he is advised to check at least weekly. Using ASIST, students may register and drop courses, access and update their personal information, view their account balances, make online payments, view individual test and final course grades, email professors, view and calculate GPA, and apply for financial aid.

Liberty University Bookstore

Students purchase all course materials from MBS Direct. Purchases can be made online by accessing the web page at <http://bookstore.mbsdirect.net/liberty>. Students should purchase materials after registration but prior to the sub-term begin date (course activation). Liberty does not guarantee that required course materials will be available after the sub-term activation date.

Materials for practicums and required intensives can be purchased from MBS Direct.

Tuition does not cover the cost of course materials.

Intensives

Intensive course schedules, enrollment procedures, tuition and fees, transportation and lodging information are accessible online at <http://www.luonline.com/index.cfm>.

Liberty University Online Library Services

Jeffrey M Dull, B.S., M.S.L.S.

Liberty University Online Librarian

The A. Pierre Guillermin Integrated Learning Resource Center (ILRC) functions are organized and serviced through a well-qualified faculty and staff. The ILRC provides a broad range of services to help students and faculty use information resources and technology effectively. These services include classroom-based instruction, personalized research assistance, and software support.

The ILRC provides many of its library services and resources to students in the Liberty University Online programs. Online students can access virtually all database resources through a proxy login system. In addition, they have direct toll-free telephone and email access to a librarian specializing in online support. The

ILRC is committed to being the primary library for Liberty University Online students by offering timely personal contact and document delivery in order to meet their special needs. This includes the delivery of books and journal articles as well as research and reference services. Fees are assessed for copying, mailing, and faxing.

Liberty University Online students can contact the ILRC by email research@liberty.edu or phone 434-582-2821

Disability Support

The Liberty University Online Office of Disability Academic Support (LU ODAS) exists to coordinate support services for online students with a documented disability. Under Section 504 of the Rehabilitation Act of 1973, we seek to provide "reasonable" accommodations and create equal program access to all students. Our office works in conjunction with students and faculty to ensure that reasonable accommodations are made for students with documented disabilities. For more information, visit the ODAS web page <https://www.liberty.edu/index.cfm?PID=15659> (login required) or contact the Liberty University Online ODAS staff at luodas@liberty.edu.

Career Center

The Career Center strives to assist students in realizing their God-given potential through developing career and education decisions that are rooted in their faith and values. They provide services and resources to help students utilize their academic training in preparation for their professional development. Through the Virtual Career Center, residential and online students, as well as alumni, have access to career services without closing hours.

CAREER SERVICES

<http://www.liberty.edu/career>

Career Assessment – Career Direct

Local and Regional Career Fairs

Online Job Database – LUNetWORK for full-time, part-time and internship opportunities

Resume and Cover Letter Critiques and Workshops

Job Search and Research

Graduate School Preparation

Experiential Learning Programs

Internships and Externships

Several programs are available to assist students in determining career goals and implementing appropriate educational plans. Through the Virtual Career Center, online job listings, career counseling, and a computerized career assessment, students are encouraged to explore various occupational fields, develop job-hunting skills, and research graduate education programs. Students are also encouraged to participate in experiential education programs, such as externships and internships, which provide practical work experience and complement their formal education.

For more information on any of the stated topics, please visit the Career Center website at <http://www.liberty.edu/career>.

INTERNSHIP PROGRAM

All students are encouraged to complete an internship to assist with career planning and gain practical experience within their chosen field of study. Approximately sixty-percent of all interns receive a full-time job offer. Students may earn from one to six (in some cases nine) semester hours of credit. Many majors require at

least three credits. All applicants for credit internships, which are listed in the University's Catalog, are processed through the Liberty University Career Center.

Completed applications must be submitted to the Career Center by the appropriate deadline (NO EXCEPTIONS).

The Career Center also provides a special internship opportunity through the Washington Semester Fellowship (WSF). This program allows students to live and work in Washington D.C. where they are placed in internships relevant to their career or academic interests. Students in the WSF earn six credits of internship while taking six online credits. Additional leadership and professional development training are also available to participants.

**IMPORTANT INFORMATION REGARDING
INTERNSHIPS AND CLINICAL PLACEMENTS**

Students who are pursuing degrees leading to application for professional licensure or certification, and/or who will be participating in clinical placements, internships, or practica through their Liberty University program should be aware that their host facility may require a criminal background check, finger printing, or drug screening. In such situations, each student is responsible for obtaining and paying for the background check or other screening process and for delivering required documentation to the facility. Although the university will make reasonable efforts to place admitted students in field experiences and internship, it will be up to the host facility to determine whether a student will be allowed to work at that facility.

Students should further be aware that a criminal record may jeopardize licensure by the State certification body. Students seeking licensure are urged to contact the relevant licensing agency to determine the licensing requirements for the jurisdiction. Successful completion of a program of study at Liberty University does not guarantee licensure, certification, or employment in the relevant occupation.

Online Advocate Office

Jason Byrd, B.S., M.B.A.

Director of Online Advocate Office

The Liberty University Online Advocate Office is committed to making the student's experience at Liberty University both positive and life changing. The Online Advocate Office works directly with advisors as well as university support offices to help students overcome obstacles on the journey from enrollment through graduation.

Additional information is available online at <http://www.luonline.com/index.cfm?PID=14289>.

Liberty Online Ministries

Liberty Online Ministries provide spiritual resources to encourage and strengthen online students.

Various online resources are offered including Bible studies, articles on a variety of life issues of interest to students, and prayer ministry resources. All of this is available through a community web page designed to connect online students with other Liberty students within their geographic area. More information on the resources and services provided is available at <http://www.libertyonlineministries.com/index.cfm>.

Convocation and Campus Church

Rev. Johnnie Moore, Jr., B.S., M.A.R.

Vice President for Executive Projects and Spiritual Programs

As a dynamic institution vitally interested in the whole person, Liberty provides for physical, social, intellectual, and spiritual needs of the Liberty community. To meet these needs, Liberty provides opportunities for students to gather and serve as a community through convocations and campus church services. Liberty University Online students are encouraged to attend church services as well as convocation when completing on campus intensives.

A. Pierre Guillermin

Integrated Learning Resource Center

Faculty

Carl Merat, B.S., M.S.L.S.

Dean, Integrated Learning Resource Center

Head, Collection Management

Lowell Walters, B.S., M.S.L.S.

Associate Dean, Integrated Learning Resource Center

Michael A. Cobb, A.A.S., B.A., M.L.S., M.A.

Electronic Resources Librarian

Kathryn Cox, B.A., M.S.L.S.

Reference and Instruction Librarian

Erin R. Crane, B.A., M.S.L.S.

Electronic Books Librarian

Kimberly J. Day, B.S.

Document Delivery Librarian

Jeffrey M. Dull, B.S., M.S.L.S.

Liberty University Online Librarian

Thomas W. Fesmire, B.A., M.A., M.L.I.S.

Head, Information Management

Randy L. Miller, B.S., M.S.

Reference and Instruction Coordinator

Rory Patterson, B.A., M.A., M.L.I.S.

Reference and Instruction Librarian

Anne Reynolds, B.S., M.L.S.

Resource Management Librarian (Cataloging)

Abigail R. Sattler, B.S., M.S.

Archivist

Cynthia Schmidt, B.S., M.S.

Curriculum Librarian

Rachel E. Schwedt, B.A., M.L.S.

Head, Public Services

Gregory A. Smith, B.A., M.L.S.

Director, Finance and Assessment

Lori Beth Snyder, B.A., M.S.L.S.

Resource Management Librarian (Acquisitions)

Tyler Veak, B.A., M.A., Ph.D.

Scholarly Communications Librarian

Robert Weaver, B.A., M.L.S.

Collection Development Librarian

PURPOSE

The Integrated Learning Resource Center (ILRC) incorporates the University's main library and academic computing facilities. Bearing the name of the University's President Emeritus, the ILRC is the focal point of academic life at Liberty. Strategically located in the Arthur S. DeMoss Learning Center, the ILRC supports instruction, research, productivity, community-building, individual and group study, and other activities relevant to the University's mission. The ILRC's library resources and services are housed primarily on the first floor, while student computing access is concentrated on the second and third floors. The ILRC staff also manages a 24-workstation computer lab in Green Hall. The ILRC is open for student use across a wide range of hours each week during the academic term.

INSTRUCTIONAL RESOURCES

The ILRC's computing resources consist of more than 800 workstations located in fifteen classrooms and six open areas. With the exception of machines reserved for library catalog searching, all ILRC computers are pre-loaded with a variety of software titles available for student use, including Microsoft® Office 2007, Adobe® Creative® Suite 4, Microsoft® Visual Studio® 2007, Mathematica® 6, and SPSS.

Classrooms in the ILRC support a wide array of disciplines, including business, computer science, graphic design, information technology, language, math, psychology, and video production. All ILRC computers have a high-speed connection to the Internet. In addition, wireless network signal is available throughout the facility, allowing laptop computer users to access the full array of network resources.

COLLECTIONS

The ILRC is an integral part of the educational process, providing digital and traditional information resources to support the University curriculum and mission. The ILRC collects and organizes resources across a wide range of media, including books, periodicals, audio-visual resources in various formats, musical scores, curriculum, and archival materials. Its physical collections consist of approximately 317,000 volume equivalents and 700 current periodical subscriptions.

While the ILRC expects to collect print resources for the foreseeable future, it has shifted to a significant degree from physical ownership to electronic access – a model that serves both residential and distance students. Digital information resources provided by the ILRC include some 131,000 electronic books and full-text content from more than 67,000 periodicals. The ILRC provides access to more than 300 online research resources from companies such as Dow Jones, EBSCO, JSTOR, LexisNexis, OCLC, ProQuest, the American Psychological Association, Emerald, Standard and Poor's, and Thomson Gale. A large majority of these print and electronic resources are now available by searching a single discovery tool, Summon. Resources can be accessed directly from this one source or users are able to make a request for materials not currently owned by our library.

Students and faculty can request materials from libraries across the United States through the ILRC's interlibrary loan service. Books and media borrowed from local and in-state libraries are often available in less than three days. Copies of periodical articles are typically delivered in digital form, often within two days or less.

The ILRC bears responsibility for collecting and providing access to academic publications and historical records created by members of the Liberty University community. Accordingly, the ILRC maintains an archive of physical resources and hosts an institutional repository known as Digital Commons.

CURRICULUM LIBRARY

The Curriculum Library supports the School of Education at Liberty University by providing access to a variety of instructional resources. Offerings include textbooks and teaching materials for pre-school through grade twelve as well as standardized tests. Educational games, manipulatives, and models enhance the collection.

An extensive selection of juvenile titles provides reinforcement for classes in Children's Literature and Adolescent Literature in addition to classes in curriculum development. Materials related to educational theory and research can be found on the shelves of the main collection of A. Pierre Guillermin Library.

Audio-visual items, such as DVDs, CDs, and videos are also kept in the Curriculum Library along with musical scores.

SERVICES

ILRC functions are organized and serviced through a well-qualified faculty and staff. The ILRC provides a broad range of services to help students and faculty use information resources and technology effectively. These services include classroom-based instruction, personalized research assistance, and software support.

The ILRC provides many of its library services and resources to students in the Liberty University Online programs. Online students can access virtually all database resources through a proxy login system. In addition, they have direct toll-free telephone and email access to a librarian specializing in online support. A Reference Desk, staffed with librarians and specially trained research support specialists, is also available during all hours the library is open. The ILRC is committed to being the primary library for Liberty University Online students by offering timely personal contact and document delivery in order to meet their special needs. This includes the delivery of books and journal

articles as well as research and reference services. Fees are assessed for copying, mailing, and faxing.

MEDIA SERVICES/CLASSROOM SUPPORT

The main purpose of Media Services/Classroom Support is to provide efficient technical support to our Faculty and Staff in the area of classroom technology. All of our classrooms are equipped with Smart Technologies, and we provide training to Faculty and Staff in using our multimedia equipment. Our goal is to combine the tools of education and technology, so they can be used together to enhance the learning experience at Liberty University.

MEMBERSHIPS

Academic libraries are undergoing significant changes as they adapt to the terms of a new information economy. Not only are information and technology resources in unprecedented demand, but they must be configured to support teaching, learning, and research regardless of the end user's location. In this context, the ILRC benefits from collaboration with other agencies and professionals through membership in the Christian Library Consortium, the Consortium of College and University Media Centers, EDUCAUSE, InCommon, InfoComm, Lyrasis, VICULA (Virginia Independent College and University Library Association), VIVA (the Virtual Library of Virginia), and other organizations.

University Writing Program

Emily W. Heady, B.A., M.A., Ph.D.

Director, Quality Enhancement Program (QEP)

Dean, College of General Studies

Associate Professor of English

Tess R. Stockslager, B.A., M.A.

Director, Graduate Writing Center

Instructor of English

Shelah Simpson, B.S., M.A.R., M.A.

Director, Online Writing Center

Assistant Professor of English

Alisha P. Castaneda, B.A.S., M.A.

Director, Foreign Language Lab

Instructor of English

The University Writing Program (UWP) was established as part of Liberty's efforts to improve graduate student writing. Formed in 2006, the UWP fulfills part of Liberty University's Quality Enhancement Plan, which was accepted by the Commission on Colleges of the Southern Association of Colleges and Schools (SACS) in 2006. The UWP offers writing-related services tailored to the University's residential and online graduate populations, and it supports faculty members as they seek to incorporate writing instruction in their classrooms. Finally, the UWP offers help to any Liberty University affiliated scholars seeking to publish or present their work in professional venues.

The heart of the UWP is one-on-one tutoring. The UWP—the umbrella organization over the Graduate Writing Center (GWC), Undergraduate Writing Center (UWC), and Online Writing Center (OWC)—employs advanced students with superior writing and teaching skills to offer individualized writing instruction to Liberty University graduate students. Residential graduate students can schedule appointments with the GWC, and online graduate students can schedule appointments or paper-reviews through the OWC. A trained tutor will review drafts and offer feedback, suggestions for revision, and personalized instruction on all aspects of the writing process. Tutors can help with brainstorming, grammar, punctuation, content, organization, and documentation, and help is available to students from the earliest stages of a program through the thesis or dissertation.

In addition to tutoring, the UWP also offers a variety of tools to help students with their writing. The GWC web page (<http://www.liberty.edu/graduatewritingcenter>) includes a large collection of worksheets and PowerPoint presentations on common topics such as “commas” or “APA Documentation.” In addition, the web page offers a variety of links to reliable online sources for writing instruction.

The UWP hosts conversation groups for non-native English speakers. In these groups, students practice their spoken English, read stories or other texts, and work together on developing reading and speaking competency in the English language. The UWP offers conversation groups suitable to most ability levels, ranging from very basic to very advanced, and group leaders are prepared to adjust their topics and teaching techniques to meet students' needs. The UWP also has a Korean tutor dedicated to helping Korean students who require more intensive language instruction than the conversation groups alone can offer.

The Directors of the Writing Program are available to faculty for classroom presentations or for help in developing teaching aids, rubrics, or assignments. UWP staff members routinely make presentations on topics such as documentation, common grammar

errors, plagiarism, and many other writing-related skills in classrooms and in faculty workshops. In addition, all faculty and staff are encouraged to bring their academic work to the GWC for review and commentary by the Directors.

Currently, all UWP services, including the Foreign Language Lab, are free of charge to Liberty University students and faculty. Faculty may download any UWP-produced online materials for use in their classes.

The GWC is located in Green Hall 1877. Students or faculty may contact the center by calling (434) 592-4727 or by emailing graduatewriting@liberty.edu. The OWC may be accessed online at www.liberty.edu/onlinewritingcenter.

FOREIGN LANGUAGE LAB

In addition to the writing centers, the University Writing Program offers foreign language tutoring services through the Foreign Language Lab. The primary purpose of the Foreign Language Lab is to provide one-on-one and group tutoring sessions for students studying Chinese, French, German, and Spanish. However, tutoring for students who are learning English as a second language (ESL) is also provided.

The Foreign Language Lab employs advanced undergraduate students who have native speaking ability in the offered foreign languages and advanced knowledge of the grammar and writing skills correlated to those languages. Individuals can schedule a tutoring session ahead of time with the tutor or come for a walk-in appointment. They will receive personalized instruction on all areas related to language acquisition, including grammar, vocabulary, appropriate writing style, and oral and auditory practice and development.

In addition to providing foreign language and ESL tutoring, the Foreign Language Lab offers conversation groups in each language. Conversation groups help language learners practice their listening and speaking skills in a relaxed and open setting.

The Director of the Foreign Language Lab is available to faculty for classroom presentations or for help in developing teaching aids, rubrics, or assignments. In addition, all foreign language faculty are welcome to make the lab part of their students' classroom experience, either by holding classes in the lab or requiring students to visit for tutoring services.

Persons interested in utilizing the services offered by the Foreign Language Lab may contact the lab by emailing foreignlanguage@liberty.edu, calling (434)592-3175, or visiting www.liberty.edu/foreignlanguage.

Courses of Instruction

GRST 500 *Introduction to Graduate Writing* No Credit

This course is designed to give students the skills they need to complete successful written projects in graduate-level courses. Students who pass the course will demonstrate proficiency in the following areas: grammar, punctuation, syntax, diction, organization, revision, documentation, and topic development. Offered in residential and online formats.

GRST 501 *Graduate Writing* No Credit

This elective course is designed to give students the skills they need to complete successful written projects in graduate-level courses. Students who pass the course will demonstrate proficiency in the following areas: grammar, punctuation, syntax, diction, organization, revision, documentation, and topic development. Offered online only.

Programs of Study

Liberty University offers graduate degree programs of study in two formats:

- **Residential.** With the residential delivery format, courses in a program are delivered on campus [face-to-face] and generally last the standard semester.
- **Online.** With the online delivery format, courses in a program are delivered to students through a virtual classroom experience that is flexible, personal and challenging. Through the online format a student can complete a program entirely online, with some

exceptions in which a student is required to complete a minimum number of courses face-to-face on campus.

Regardless of format, the majority of the course work for any program of study must be earned at Liberty University. The requirements for graduation for all programs are listed in this Catalog and on degree completion plans, which are available online at <http://www.liberty.edu>.

Graduate degree programs with concentrations or cognates are listed below.

College/School	Degree	Concentration(s) / Cognate(s)	Online	Resident
Doctoral Degrees				
College of Arts & Sciences	<i>Doctor of Philosophy (Ph.D.)</i> ¹	Professional Counseling Pastoral Care and Counseling	✓	
Liberty Baptist Theological Seminary & Graduate School	<i>Doctor of Philosophy (Ph.D.)</i> ¹	Theology and Apologetics	✓	
School of Education	<i>Doctor of Education (Ed.D.)</i> ¹	Educational Law ² Educational Leadership Curriculum and Instruction	✓	
Liberty Baptist Theological Seminary & Graduate School	<i>Doctor of Ministry (D.Min.)</i> ¹	Evangelism and Church Growth Expository and Evangelistic Preaching Pastoral Counseling Pastoral Leadership and Management Worship Studies	✓	
Post-Master’s Degrees				
School of Education	<i>Educational Specialist (Ed.S.)</i>	Educational Law ² Educational Leadership Curriculum and Instruction	✓	
Liberty Baptist Theological Seminary & Graduate School	<i>Master of Theology (Th.M.)</i>	Biblical Studies Church History and Theology Practical Theology	✓	✓
First Professional Degrees				
School of Law	<i>Juris Doctor (J.D.)</i>			✓
Liberty Baptist Theological Seminary & Graduate School	<i>Master of Divinity (M.Div.)</i>	Academic/Pre-Ph.D. Law Studies ² Theological Studies		✓
		Chaplaincy (72 hr or 93 hr) Missional Studies Pastoral Ministries Professional Ministries	✓	✓
Master’s Degrees				
College of Arts & Sciences	<i>Master of Arts in English (M.A.)</i>			✓
	<i>Master of Arts in History (M.A.)</i>			✓
	<i>Master of Arts in Human Services (M.A.)</i> ¹	Business Children, Families, and the Law ² Christian Ministries Communication Studies Executive Leadership Health and Wellness Marriage and Family Organizational Studies	✓	✓
	<i>Master of Arts in Marriage & Family Therapy (M.A.)</i> ¹		✓	✓

PROGRAMS OF STUDY

College/School	Degree	Concentration(s) / Cognate(s)	Online	Resident
	<i>Master of Arts in Philosophical Studies (M.A.)</i>	Christian Thought Philosophy		✓
	<i>Master of Arts in Professional Counseling (M.A.)¹</i>	(48 hr or 60 hr)	✓	✓
Alton W. & Lois B. Overton Graduate School of Business	<i>Master of Arts in Management and Leadership (M.A.M.L.)</i>		✓	
	<i>Master of Business Administration (M.B.A.) (36 hr)</i>		✓	✓
	<i>Master of Business Administration (M.B.A.) (45 hr)</i>	Accounting Criminal Justice Administration Healthcare Management Human Resources International Business Leadership Marketing Project Management Public Administration Public Relations	✓	✓
	<i>Master of Science in Accounting (M.S.)</i>		✓	
School of Communication	<i>Master of Arts in Communication Studies (M.A.)</i>	Interpersonal and Organizational Communication Media and Communication Studies		✓
School of Education	<i>Master of Arts in Teaching (M.A.T.)¹</i>	Elementary Education Secondary Education Special Education	✓	
	<i>Master of Education (M.Ed.)¹</i>	Administration/Supervision Program Specialist: Math Program Specialist: Reading School Counseling Teaching and Learning: Early Childhood Education Teaching and Learning: Educational Law ² Teaching and Learning: Educational Technology and Online Instruction Teaching and Learning: Elementary Education Teaching and Learning: General Education Teaching and Learning: Gifted Education Teaching and Learning: Middle Grades Teaching and Learning: Special Education	✓	
	<i>Master of Science in Sport Management (M.S.)</i>	General Studies Non-Thesis Outdoor Adventure Sport Thesis/Non-Thesis Sport Administration Thesis/Non-Thesis	✓	✓
Helms School of Government/ School of Law	<i>Master of Arts in Public Policy (M.A.P.P.)</i>		✓	
School of Health Sciences	<i>Master of Public Health (M.P.H.)</i>	Global Health Health Promotion Nutrition	✓	✓
	<i>Master of Science in Nursing (M.S.N.)</i>	Nurse Educator	✓	
Liberty Baptist Theological Seminary & Graduate School	<i>Master of Arts in Christian Ministry (M.A.C.M.)³</i>		✓	✓
	<i>Master of Arts in Ethnomusicology (M.A.)¹</i>		✓	
	<i>Master of Arts in Global Studies (M.A.G.S.)</i>		✓	✓
	<i>Master of Arts in Theological Studies (M.A.T.S.)</i>		✓	✓

PROGRAMS OF STUDY

College/School	Degree	Concentration(s) / Cognate(s)	Online	Resident
	<i>Master of Arts in Worship Studies (M.A.)</i>	Church Planting Ethnomusicology Leadership	✓	✓
	<i>Master of Arts in Religion (M.A.R.) (45 hrs)</i>	Law Studies ² Worship Studies	✓	
	<i>Master of Arts in Religion (M.A.R.) (60 hrs)</i>	Marketplace Chaplaincy Pastoral Counseling Pastoral Ministry	✓	✓
¹ These programs may require a student to complete a minimum number of courses face-to-face on campus				
² Concentrations or Cognates in Law Studies are open to currently enrolled Liberty University School of Law J.D. students or Liberty University School of Law alumni. Please see the School of Law section of this Catalog.				
³ The Master of Arts in Christian Ministry is also available online through Liberty University en Español. Additional information is available at http://www.luonline.com/index.cfm?PID=21499 .				

Course Numbering and Identification

Each course is identified by a four-letter prefix and a three-digit number. The letters represent the disciplinary area.

Course Numbering

500	Basic Master's Level
600	Advanced Master's Level
700	Special Master's Level and Doctoral Level
800	Doctoral Level
900	Advanced Doctoral Level

Course Prefixes

ACCT	Accounting
APOL	Apologetics
BIOL	Biology
BUSI	Business
CHHI	Church History
CHPL	Chaplaincy Ministry
CJUS	Criminal Justice
CLED	Christian Leadership
CMIN	Children's Ministry
COMS	Communication Studies
COUC	Counseling (<i>Ph.D. students only</i>)
COUN	Counseling
DISS	Dissertation
DMIN	Doctor of Ministry
DSMN	Discipleship Ministries
EDUC	Education
ENGL	English
ETHM	Ethnomusicology
EVAN	Evangelism

GOVT	Government
GRST	Graduate Studies
HIEU	European History
HIST	General History
HIUS	United States History
HIWD	World History
HLTH	Health
HOMI	Homiletics
HSER	Human Services
ICST	Intercultural Studies
LAW	Law
MATH	Mathematics
NBST	New Testament Biblical Studies
NGRK	New Testament Greek
NURS	Nursing
PADM	Public Administration
PPOG	Public Policy – Government
PPOL	Public Policy – Law
OBST	Old Testament Biblical Studies
OTCL	Old Testament Cognate Languages
PACO	Pastoral Counseling
PHIL	Philosophy
PLED	Pastoral Leadership
RTCH	Research Methods and Teaching
SMGT	Sport Management
THEK	Theological English for Korean Students
THEO	Theology
WRSP	Worship Studies
YOUT	Youth Ministries

College of Arts and Sciences

Roger Schultz, B.A., M.A., Ph.D.

*Dean, College of Arts and Sciences
Professor of History*

Scott Hawkins, B.S., M.A., Ph.D.

*Associate Dean for Behavioral Sciences, College of Arts and Sciences
Associate Professor of Counseling*

Kevin Corsini, B.B.A., Th.M., Ph.D.

*Dean of the Graduate School
Administrative Dean for Graduate Programs
Associate Professor of Counseling*

Douglas F. Mann, B.A., M.A., Ph.D.

*Associate Dean of the Graduate School
Associate Dean, College of Arts and Sciences
Associate Professor of History*

PURPOSE

The College of Arts and Sciences provides learning opportunities in the academic disciplines relating to man's cultural, social and scientific achievements. The College offers instruction in athletic training, biology, chemistry, counseling, English, exercise science, family and consumer sciences, French, geography, health sciences, history, kinesiology, linguistics, mathematics, military science, music, nursing, philosophy, physical education, physical science, physics, psychology, sociology, Spanish, Teaching English as a Second/ Foreign Language, and theatre arts.

Center for Counseling and Family Studies

Tim Clinton, B.S., M.A., Ed.S., Ed.D., LPC

*Executive Director, Center for Counseling and Family Studies
Professor of Counseling and Practical Theology*

Victor Hinson, B.A., M.Div., M.A., Ed.D., LPC

*Chair, Center for Counseling and Family Studies
Associate Professor of Counseling*

Patricia A. Hinkley, B.S., M.A., Ed.D.

*Chair, Center for Counseling and Family Studies
Associate Professor of Counseling and Psychology*

Allen Meyer, B.A., M.A., Ph.D.

*Chair, Center for Counseling and Family Studies
Assistant Professor of Counseling*

Mark J. Myers, B.S., M.A.R., M.R.E.

*Chair, Center for Counseling and Family Studies
Instructor of Counseling*

Denise Daniel, B.S., M.A., Ph.D., LPC, RN

*Director, Counseling Licensure Programs
Assistant Professor of Counseling*

Clay E. Peters, II, B.A., B.S., M.A., M.S.C.J., Ed.D., LPC

*Director, Master of Arts in Human Services
Associate Professor of Counseling*

Gary Sibcy, B.S., M.A., Ph.D., LP, LPC, LMFT

*Director, Ph.D. Program in Counseling
Director, Center for Research and Evaluation
Associate Professor of Counseling*

Lisa S. Sosin, B.S., M.A., Ph.D., LLP, LPC

*Associate Director, Ph.D. Program in Counseling
Assistant Professor of Counseling*

FACULTY - RESIDENTIAL

Professor

Barker, E.; Clinton; Hawkins, R.; Wheeler, W.

Associate

Corsini; Garzon; Hawkins, S.; Hinkley; Hinson; Jenkins; Milacci; Moitinho; O'Hare; Peters; Sibcy; Thomas, J.

Assistant

Barclay; Brooks; Coy; Daniel; Knight; Meyer, Sosin

Instructor

Myers

FACULTY – ONLINE

Assistant

Anders, Appleby, Bender Long, Bjerke, Breazeale, Brooks, S., Burchard, Byars, Chara, Combs, Cooper, M. E., Cross, Davis, J. L., Deel, Dumont, Dunn, G., Evans, A., Evans, T., Farwell, Ferreira, C., Ferreira, J., Fisher, Fox, Garcia, Gates, Gho, Giammatteo, Gilliland, Gorbett, Grice, Gulley, Heck, Hickman, Hill, A., Hobbs, Holland, W., Hollis, Hull, Huson, Jackson, D., Jenkins, C., Johnson, S. G., Johnson, S. A., Joyce, Katz, Kilian, Kim, J. D., Kitzmiller, Laatsch, Lane, D., Larimore, Lewis, S. R., McCreary, McIvor, Miller, D., Mills, M., Mooney, Moore, R. L., Mosholder, Myers, J. K., Niebuhr, Pace, Pangle, Parker, F., Pawlowski, Pinkston, Powell, Rackley, Rice, D., Roberts, W., Robinson, S., Rolen, Sadik, Sanders, K., Small, D., Smith, A. W., Smith, R. P., Smylie, Snodgrass, Stanley, Staten, Stille, Taylor, R., Tetrault, Thomas, C. N., Vareene-Thomas, Verga, Warren, J., Washington, Welch, West, Westmeier, Wiinamaki, Williams, C., Wilson, J., Wilson, W., Wright, J., Zapf

PURPOSE

The Center for Counseling and Family Studies provides graduate education and training to prepare individuals for service as professionals within both the Christian and secular communities. Both the master's and doctoral programs are offered to prepare students to work as counselor educators, supervisors, and advanced practitioners in academic, ministry, and clinical settings, as well as prepare them for leadership roles in other various human service fields. The M.A. programs also provide foundational studies that equip students to pursue doctoral studies and careers in community mental health and human service agencies, educational institutions, private practice, government, and business and industrial settings.

The Graduate Counseling Program, launched in 1981, is committed to providing quality professional training for healing human hurts from a perspective permeated by Christian faith. Our training in theory and practice of counseling is designed for those seeking career opportunities in mental health agencies, hospital programs, private practices, church-related counseling centers, and other public and private facilities.

Both the master's and doctoral program are offered to prepare students to work as counselor educators, supervisors, and advanced practitioners in academic ministry, and clinical settings. The M.A. program provides foundational studies that equip students for licensure, to pursue doctoral students and careers in community mental health and human service agencies, educational institutions, private practice, government, and business and industrial settings.

Master of Arts in Professional Counseling
Master of Arts in Marriage and Family Therapy
Master of Arts in Human Services

The Professional Counseling and/or Marriage and Family Therapy licensure program(s) at Liberty University/Liberty University Online may not fulfill licensure requirements for the states of Arkansas, Illinois, Kansas, Missouri, New Hampshire and Oregon. Students wishing to pursue professional counseling licensure in these states should contact the appropriate state licensing board for more information.

The state of Mississippi does not accept the Master of Arts in Marriage and Family Therapy degree earned through Liberty University Online for licensure purposes.

PROGRAM SPECIFIC ADMISSION PROCEDURES

In addition to the General Admission Procedures outlined in this catalog, Master's applicants to any of our Counseling programs must have (*variations in italics*):

1. An earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.);
2. An undergraduate cumulative GPA of at least 3.00 (on a 4.00 scale). *Applicants to the M.A. in Human Services are required to hold an undergraduate cumulative GPA of at least 2.50 (on a 4.00 scale)*
3. Successfully completed a minimum of six semester hours of coursework in psychology or a closely related field of study (e.g., sociology, human services) and three hours of statistics. *Applicants for the 30-hour M.A. in Human Services are not required to complete prerequisite work.*

Applicants must submit each of the items listed in the General Admissions Procedures to the Office of Graduate Admissions **before being considered for acceptance to the program.**

Applicants who have not successfully completed six hours of psychology or related studies and three hours of statistics for the Master's in Professional Counseling or Marriage and Family Therapy may be admitted with the provision that they must complete the undergraduate coursework within the first two semesters of study. Applicants who do not meet the minimum GPA requirement may be considered for admission on Academic Probation status. Students admitted on Academic Probation must take and pass GRST 500 – *Introduction to Graduate Writing* in their first semester. .

The applicant's character, integrity, and general fitness to practice counseling may also be considered in the admission process. In addition, limited resources may indicate a need for limited enrollments, requiring the Center for Counseling and Family Studies to restrict admissions and to entertain special admissions only under exceptional circumstances.

NOTIFICATION OF ADMISSION

Admission decisions normally are made within a few weeks following the receipt of *all* of the student's documentation. Official notification of admission, and of any conditions attached to that admission, is sent by letter to the applicant by the Office of Graduate Admissions. Correspondence or notification from other sources does not constitute official notice of admission. The term for which the applicant is admitted is stated in the official admission letter from the Office of Graduate Admissions.

TRANSFER OF CREDIT

Students may transfer up to 6 semester hours of coursework into the 30-hour Human Services program, up to 12 hours of coursework into the 48-hour Professional Counseling program, and up to 15 hours of coursework into the 60-hour Professional Counseling and Marriage and Family Therapy programs. For a transferred course to replace a Liberty University course, the following requirements must be met:

1. The school at which the course was taken must be appropriately accredited.
2. The course credit must be at least three semester hours or five quarter hours.
3. The student must have earned a grade of B or better in the course.
4. The course must overlap one of Liberty's courses by at least 80%.

Courses related to psychology and counseling that meet all but the last criterion may be transferred in as elective courses. Course work must have been completed within the previous eight years. Transfer credits ***will not*** be accepted for the following courses: COUN 501, 505, 506, 507, 512, 667, 698, and 699. Courses from an earned degree will not be accepted for transfer credit. Credit will not be awarded for life experience or continuing education workshops.

Students in the 48- and 60-hour Professional Counseling program are required to take COUN 505, 512, and 667 *in residence (on campus)*. Students in the 60-hour Marriage and Family Therapy program are required to take COUN 505, 512, 610, and 667 *in residence (on campus)*.

LICENSURE

Liberty University's Center for Counseling and Family Studies provides academic course work in all areas required by the Virginia Board of Professional Counselors and Marriage and Family Therapists for licensure. The 60-hour M.A. degree program has been designed to meet licensure requirements for LPC in Virginia. With 12 additional hours of coursework, Liberty University's M.A. degree (48-hour degree program) is acceptable to meet academic education and degree requirements established by the Virginia Board of Professional Counselors and Marriage and Family Therapists for licensure as a Licensed Professional Counselor, and a Marriage and Family Therapist. Students interested in licensure in other states are required to contact the licensing boards of those states to obtain copies of their licensing laws and regulations. These will help students ensure they take all courses necessary for licensure in those states.

EVALUATION AND RETENTION

Students are responsible for meeting the academic and professional standards of Liberty University and the counseling profession. The following requirements apply to all students:

1. Students are expected to use the American Counseling Association "Code of Ethics and Standards of Practice," the American Association of Christian Counselors "Code of Ethics," this Catalog, the Student Handbook, and the *Liberty Way* as guides for their behavior throughout their program. Each of these documents is available for reading and downloading from the respective organizational web sites. Students will undergo periodic evaluation by the Counseling faculty for suitability as students and prospective counselors.
2. Students must remain in good academic standing, are required to maintain high ethical standards, and must demonstrate evidence of functional competency in fulfilling the professional roles required by the discipline.

3. Students (other than 30-hour M.A. students) must pass a comprehensive examination that requires an ability to deal with more than individual course content. Satisfactory completion of comprehensive examination requires analysis, synthesis, and integration of the content within the counseling discipline.
4. Doctoral students must also develop, complete, and defend an acceptable dissertation following guidelines developed by the Graduate Administrative Council and approved by the Graduate Senate.

Consult specific program sections of this catalog for additional requirements.

PROGRAM LEARNING OUTCOMES

The student will be able to:

1. Illustrate appropriate knowledge in all core curricular areas of counseling in preparation for certification and taking licensure exams and in procuring employment in the mental health field.
2. Demonstrate appropriate research and report writing skills including the use of APA format and computer technology.
3. Integrate biblical principles and secular theories in a responsibly eclectic manner.
4. Incorporate ethical and legal standards in the counseling arena.
5. Assess, diagnose and treat clients with a broad array of presenting problems and mental disorders using multiple counseling skills in established best practices.

Marriage and Family Therapy

The student will be able to:

- Evaluate child, adolescent, and marriage and family clients in order to effectively determine a treatment.

Licensure Programs in Counseling

The student will be able to:

- Evaluate diverse individual, group and family populations in order to effectively determine a treatment for client(s).

COURSE REQUIREMENTS

The Center for Counseling and Family Studies offers four master's-level degree programs. The *M.A. in Human Services* is designed for professionals from all walks of life dedicated not only to career advancement, but impacting tomorrow's world and the well being of others in the spirit of Christian services. The degree is grounded in a core of courses developed through the Center for Counseling and Family Studies; a core reflective of the University's mission statement and designed to provide the values, knowledge, and skills needed for effective work in the vast field of human services. This degree consists of 18 hours of human services courses and a 12 hour cognate from such graduate level academic disciplines as business; communications; marriage and family; executive leadership; health and wellness; Christian ministries; and varied human services fields.

The two *M.A. in Professional Counseling* programs consist of a minimum of 48 and 60 hours of counseling courses that provide students with a thorough background in the areas of integration of faith and practice; individual and group counseling theories and skills; clinical practice; ethical, professional, and legal issues in counseling; social and cultural factors in counseling; human development across the lifespan; work, leisure, and career development theories and interventions; appraisal and assessment issues in counseling; and the application of research methodology and statistics to understand mental health issues. These degrees prepare individuals for licensure and national certification and careers in mental health agencies, hospital programs, private

practices, ministry-related counseling centers, and other public and private facilities.

The *M.A. in Marriage and Family Therapy* consists of a minimum of 60 hours; 48 hours of course work from the Professional Counseling program, plus four additional courses: COUN 602, *Marriage and Family Counseling II* or COUN 611, *Counseling Children and Their Families*; COUN 603, *Pre-Marital and Marital Counseling*; COUN 610, *Human Sexuality*; and COUN 620, *Counseling Adolescents and Their Families*. Students' internship experiences must consist of work with couples, families, and individuals from a systems perspective, with the majority of the direct service clock hours occurring with couples and family units. This concentration is appropriate for those seeking licensure as Marriage and Family Therapists (MFT).

The Human Services program (30 hours) typically takes three semesters (1-1/2 years) to complete; the Professional Counseling program (48 hours), five semesters (2-1/2 years) to complete; the Professional Counseling program (60 hours), six semesters (3 years) to complete; and the Marriage and Family Therapy program, (60 hours) six semesters (3 years) to complete.

Detailed information, policies, and procedures regarding the various programs offered are provided in the Student Handbook. Students should familiarize themselves with the Student Handbook before they begin their studies and before they register for classes every semester.

COMPREHENSIVE EXAMINATION

Students enrolled in the 48- or 60-hour program must take a comprehensive examination. This examination is offered periodically throughout the year. (See the *Study Guide for the Counseling Comprehensive Examination* for scheduling.) The study guide is available online on the departmental website at <http://www.liberty.edu/academics/arts-sciences/counseling>.

The comprehensive examination should be taken after the 48 hours of core coursework is completed. To register for the Comprehensive Exam, please contact counselingcompexam@liberty.edu, 30 days prior to the exam date. The Comprehensive Exam is offered the third Saturday of February, July, and October. Students will be given three attempts to successfully complete the exam.

GRADUATION REQUIREMENTS

To graduate, students in the M.A. programs must:

1. Pass the Comprehensive Exam for the 48 and 60 hour Counseling programs and;
2. Have completed their required curriculum with a cumulative GPA of 3.00 or better for the 48 and 60 hour Counseling programs or 2.50 or better for the Human Services program. No more than two grades of C may be applied to the 48- and 60 hour counseling programs, and no grades of D may be applied to the Human Services degree or the 48- and 60-hour counseling programs. A student may petition the department for permission to retake a course in which he or she received a grade of C or below. The most recent grade will be recorded on the transcript.
3. Submit a Graduation Application to the Registrar's Office in the beginning of the final semester.
4. Resident students will be required to pass GRST 500 or the graduate writing assessment.
5. Online students will be required to take the graduate writing assessment.

Programs of Study

Professional Counseling (M.A.) (48-hr track)			
Program Options: Online and Resident Formats			
COUN 501	Counselor Professional Identity, Function, and Ethics	3	
COUN 502	Human Growth and Development	3	
COUN 503	Research and Program Evaluation	3	
COUN 504	Social and Cultural Foundations in Counseling	3	
COUN 505 ¹	Counseling Techniques and the Helping Relationship	3	
COUN 506	Integration of Psychology and Theology	3	
COUN 507	Theology and Spirituality in Counseling	3	
COUN 510	Theories of Counseling	3	
COUN 512 ¹	Group Process	3	
COUN 521	Individual Appraisal	3	
COUN 522	Career Development and Counseling	3	
COUN 601	Marriage and Family Counseling I	3	
COUN 646	Psychopathology and Counseling	3	
COUN 667 ¹	Clinical Diagnosis and Treatment Planning	3	
COUN 698	Practicum (may be repeated)	3	
COUN 699	Counseling Internship (may be repeated)	3	
¹ Intensive course offered on campus only			

Professional Counseling (M.A.) (60 hr Track)			
Program Options: Online and Resident Formats			
COUN 501	Counselor Professional Identity, Function, and Ethics	3	
COUN 502	Human Growth and Development	3	
COUN 503	Research and Program Evaluation	3	
COUN 504	Social and Cultural Foundations in Counseling	3	
COUN 505 ¹	Counseling Techniques and the Helping Relationship	3	
COUN 506	Integration of Psychology and Theology	3	
COUN 507	Theology and Spirituality in Counseling	3	
COUN 510	Theories of Counseling	3	
COUN 512 ¹	Group Process	3	
COUN 521	Individual Appraisal	3	
COUN 522	Career Development and Counseling	3	
COUN 601	Marriage and Family Counseling I	3	
COUN 646	Psychopathology and Counseling	3	
COUN 667 ¹	Clinical Diagnosis and Treatment Planning	3	
COUN 699	Counseling Internship (may be repeated)	3	
COUN 711	Diagnosis and Treatment of Addictive Behaviors	3	
Electives		12	
Choose four (4) courses from the following disciplines:			
COUN ² , CRIS ³ , LIFC ³ and SUBS ³			
¹ Intensive course offered on campus only			
² Choose a 600-700 level COUN elective or COUN seminar			
³ Choose a 500-700 level CRIS, LIFC or SUBS elective			

Marriage and Family Therapy (M.A.) (60 hrs)			
Program Options: Online and Resident Formats¹			
COUN 501	Counselor Professional Identity, Function, and Ethics	3	
COUN 502	Human Growth and Development	3	
COUN 503	Research and Program Evaluation	3	
COUN 504	Social and Cultural Foundations in Counseling	3	

COUN 505 ¹	Counseling Techniques and the Helping Relationship	3	
COUN 506	Integration of Psychology and Theology	3	
COUN 507	Theology and Spirituality in Counseling	3	
COUN 510	Theories of Counseling	3	
COUN 512 ¹	Group Process	3	
COUN 521	Individual Appraisal	3	
COUN 522	Career Development and Counseling	3	
COUN 601	Marriage and Family Counseling I	3	
COUN 603	Pre-Marital and Marital Counseling	3	
COUN 610 ¹	Human Sexuality	3	
COUN 620	Counseling Adolescents and Their Families	3	
COUN 646	Psychopathology and Counseling	3	
COUN 667 ¹	Clinical Diagnosis and Treatment Planning	3	
COUN 698	Practicum	3	
COUN 699	Counseling Internship (may be repeated)	3	
Choose one of the following:			
COUN 602 ¹	Marriage and Family Counseling II	3	
COUN 611	Counseling Children and Their Families	3	
¹ Intensive course offered on campus only			

Human Services (M.A.) (30 hrs)			
Program Options: Online and Resident Formats			
Core Courses (18 hrs)			
HSER 500	Introduction to Human Services	3	
COUN 502	Human Growth and Development	3	
COUN 506	Integration of Psychology and Theology	3	
HSER 508	Studies in Interpersonal Communications	3	
HSER 509	Multicultural Issues in Human Services	3	
HSER 511	Group Dynamics	3	
COGNATE COURSES –		12	
Select from the following options:			
Business, Christian Ministries, Communication Studies, Executive Leadership, Health and Wellness, Marriage and Family, Organizational Studies			

BUSINESS COGNATE			
BUSI 520	Strategic Marketing Management	3	
BUSI 530	Managerial Finance	3	
BUSI 560	Corporate Responsibility	3	
BUSI 561	Legal Issues in Business	3	

CHRISTIAN MINISTRIES COGNATE			
COMS 542	Communication in Christian Ministry	3	
DSMN 601	Ministry of Teaching	3	
DSMN 620	Strategic Driven Ministries	3	
Choose one of the following:			
YOUT 510	Foundations in Youth Ministries I		
YOUT 520	Foundations in Youth Ministries II		
YOUT 597	Seminar in Youth Ministries		
YOUT 615	The Role of the Youth Leader		
YOUT 630	Student Ministries		

COMMUNICATION STUDIES COGNATE			
COMS 520	Communication Theory	3	
COMS 542	Communication in Christian Ministry	3	
COMS 558	Listening and Non-Verbal Communication	3	
Choose one of the following:			
COMS 552	Leadership Communications		
COMS 560	Communication and Conflict		
COMS 624	Intercultural Communication		

EXECUTIVE LEADERSHIP COGNATE

CLED 510	<i>Biblical Foundations of Christian Leadership</i>	3
CLED 520	<i>The Life of the Leader</i>	3
CLED 610	<i>Team Leadership and Conflict Resolution</i>	3
CLED 620	<i>Vision and Strategic Planning</i>	3

HEALTH AND WELLNESS COGNATE

NURS 501	<i>Health Policy and Ethics</i>	3
NURS 503	<i>Health Promotion/Disease Prevention</i>	3
NURS 519	<i>Strategies for End of Life Care</i>	3
NURS 668	<i>Health and Wellness Capstone Project</i>	3

MARRIAGE AND FAMILY COGNATE

COUN 501 ¹	<i>Counselor Professional Identity Function and Ethics</i>	3
COUN 505 ¹	<i>Counseling Techniques and the Helping Relationship</i>	3
COUN 601	<i>Marriage and Family Counseling I</i>	3
COUN 603	<i>Premarital and Marital Counseling</i>	3

¹ COUN 510, COUN 602, COUN 611, and COUN 620 are approved substitutions for COUN 501 and COUN 505.

ORGANIZATIONAL STUDIES COGNATE

BUSI 500	<i>Organizational Behavior</i>	3
CLED 620	<i>Vision and Strategic Planning</i>	3
COMS 622	<i>Organizational Communication Theory and Practice</i>	3
COMS 652	<i>Organizational Communication Consulting</i>	3

The Master of Arts in Human Services program is available with a **Cognate in Children, Families, and the Law**. This cognate is open only to currently enrolled Liberty University School of Law J.D. students or Liberty University School of Law Alumni. For more information on this cognate please see the Liberty University School of Law section of this Catalog.

DEGREE COMPLETION PLANS (DCP)

The Degree Completion Plans for the Master of Arts in Counseling programs and the Master of Arts in Human Services program are available online at <http://www.liberty.edu/registrar>.

Doctor of Philosophy in Counseling (Ph.D.)**PURPOSE**

The terminal Ph.D. in Counseling allows the University to prepare professionals for clinical practice, education, and ministry who demonstrate the highest level of clinical competence and scholarship in their approach to their vocation. Students who enroll in the Ph.D. program are professionals who see their work as a calling to serve God by facilitating bio-psycho-social-spiritual wholeness and healing.

The Ph.D. in counseling is distinctive in its integration of the Christian worldview with the science and practice of contemporary behavioral sciences. The program aims to achieve a threefold integration of (a) spiritual and theological understandings; (b) clinical theory and practice; and (c) empirical research methodology. Programmatic emphasis on the use of empirical research in addressing bio-psycho-social-spiritual issues offers an innovative approach to understanding the experience and behavior of persons in an increasingly complex society. Such an integrated approach is of special interest to individuals who wish to enhance

the Christian perspective with contemporary scientific methodology and clinical techniques of the helping professions.

PROGRAM LEARNING OUTCOMES

The student will be able to:

1. Synthesize and apply a wide array of counseling theories from within an integrated Christian worldview.
2. Evaluate and incorporate ethical and legal standards in the counseling field.
3. Assess, diagnose, and treat clients with a broad array of presenting problems and mental disorders using multiple counseling skills.
4. Appraise theories in all core curricular areas of counseling utilizing a biblical worldview and an awareness of industry best practices.
5. Design, conduct and critically evaluate scientific research studies and translate them to clinical and applied settings.
6. Evaluate child, adolescent and marriage and family clients in order to effectively determine a treatment in accordance with a distinctly biblical worldview and established best practices.
7. Evaluate diverse individual, group and family populations within a developmental systems context in order to effectively determine appropriate treatments.

PROGRAM SPECIFIC ADMISSION PROCEDURES

In addition to the General Admission Procedures outlined in this catalog, doctoral applicants to the Counseling program must have:

1. An earned master's degree or its equivalent from an appropriately accredited seminary or graduate school in counseling or a related field.
2. A cumulative GPA of at least 3.25 or above (on a 4.00 scale) in all previous graduate course work.
3. MAT scores are preferred, but GRE General Test scores will be accepted.
4. A TOEFL score with a minimum of 600 or 250 on the computer test (if applicable).
5. Two Letters of Recommendation: One should be from a pastor and one from a professor or a clinical supervisor. All should be obtained from individuals qualified to address the applicant's ability to complete doctoral work, maturity, motivation, and ethics.
6. A 300-word Letter of Intent specifying the applicant's purpose and goals for entering the Ph.D. Program.
7. A Professional Vita including degrees earned, ministry and/or counseling experience, and career goals.
8. Demonstration of Writing Competency in proper APA format (latest edition). Applicants must respond to a case study describing the manner in which they would handle the case. The case study (vignette) is available online.
9. A Graduate Status Record (available online).

The above are minimum academic requirements for admission to the Ph.D. in Counseling. The applicant's character, integrity, and general fitness to practice a particular profession will also be considered in the admission process.

ADMISSIONS COMMITTEE

Once all of the admissions materials are received, the Graduate Admissions Office will send the student's file to the Center for Counseling and Family Studies for the Ph.D. Admissions Committee to review. Admission to the program requires the approval of the Ph.D. Admissions Committee, who may also request additional actions prior to admittance, if deemed necessary (e.g., an admissions interview; additional writing sample, etc.).

NOTIFICATION OF ADMISSION

The Center for Counseling and Family Studies Ph.D. Admission Committee determines admission status within two weeks following the receipt of *the completed* Ph.D. application file. Official notification of admission, and of any conditions attached to that admission, is made in a letter sent to the applicant by the Ph.D. Admission Committee. Correspondence or notification from other sources does not constitute official notice of admission.

A student must be admitted at least 120 days prior to the start of an academic term in order for the admission to be effective for that term. If the admission process is completed after that deadline, whether because the file was not completed or because admissions action was not taken earlier, the admission will be effective for the following academic term.

TRANSFER OF CREDIT

Students may transfer up to 15 semester hours of Ph.D. coursework. For a transferred course to replace a Liberty University Ph.D. course, the following requirements must be met:

1. The school at which the course was taken must be appropriately accredited;
2. The course credit must be at least three semester hours or five quarter hours;
3. The student must have earned a grade of B or better in the course; and
4. The course must overlap one of Liberty's courses by at least 80%.

Transfer credits must have been completed as post-master's course work (700-900 level) within the previous five years to be accepted. Coursework cannot be transferred from a completed degree. Courses with a recorded grade of C or below will not be accepted. Correspondence studies or life experiences will not be accepted for transfer credit.

ADMISSION TO Ph.D. CANDIDACY

Students are admitted to candidacy upon recommendation of the Center for Counseling and Family Studies and successful completion of the following:

1. The Core Curriculum
2. The Ph.D. Qualifying Examination
3. Area of Concentration, Practicum and Internship
4. The Ph.D. Candidacy Examination

If for any reason the student successfully completes the core curriculum, but is unable to complete the other requirements for candidacy, a Certificate of Advanced Graduate Studies will be awarded.

ADVISEMENT

Advisement is given regarding coursework, the Qualifying and Comprehensive Examinations, and other academic requirements by the core doctoral faculty and the appointed advisement staff. Students needing advisement may e-mail the administrator (coun@liberty.edu) to be directed to the proper advisor. It is always the responsibility of the student to be aware of University policies and regulations and state licensing requirements affecting his or her program.

COURSE REQUIREMENTS

The Ph.D. requires completion of a minimum of 63 hours of post-master's Ph.D. level coursework. Students must complete 15 hours of qualifying coursework, beginning with COUC 740, pass The Qualifying Examination, complete the post Qualifying Examination core courses and electives, complete a practicum and internship, pass The Candidacy Examination, and complete dissertation related coursework and research.

The Ph.D. Concentration in Professional Counseling (24 hours, including nine hours of clinical instruction) is distinctive in its integration of graduate-level studies in biblical exegesis and theological studies with the science and practice of contemporary behavioral sciences, clinical theory and practice, and empirical research methodology. These emphases are of special interest to professional practitioners who seek to address the total spectrum of issues for which persons seek professional therapy with the added training required to service clients seeking assistance in the area of spirituality.

The Ph.D. Concentration in Pastoral Care and Counseling (24 hours, including nine hours of clinical instruction) is distinctive in its integration of the Christian worldview with the science and practice of contemporary behavioral sciences. The program functions in cooperation with Liberty Baptist Theological Seminary.

Both concentrations aim to achieve a threefold integration of:

- a) Spiritual and theological understandings
- b) Clinical theory and practice
- c) Empirical research methodology.

Programmatic emphasis on the use of empirical research in addressing psycho-theological issues offers an innovative approach to a more complete understanding of the experience and behavior of persons in an increasingly complex society. Such an integrated approach is of special interest to individuals who wish to enhance the Christian perspective with contemporary scientific methodology and clinical techniques of the helping professions.

CLINICAL PREREQUISITES AND FOUNDATIONAL COMPETENCIES

The Ph.D. in Counseling requires that students demonstrate professional competence with transcript evidence of having the following graduate-level clinical prerequisites representing 27 hours:

- Professional Identity, Function and Ethics (COUN 501)
- Human Development (COUN 502)
- Research and Statistics (COUN 503)
- Techniques and the Helping Profession (COUN 505)
- Counseling Theories (COUN 510)
- Group Process (COUN 512)
- Individual Appraisal (COUN 521)
- Psychopathology (COUN 646)
- Diagnosis and Treatment Planning (COUN 667)

The Foundational Competencies (9 hours) focus on theology. It is imperative that students have proper theological instruction in order to integrate effectively. Students must demonstrate transcript evidence of the following graduate-level courses:

- Systematic Theology I (THEO 525)
- Systematic Theology II (THEO 530)
- Hermeneutics (NBST 525)

CLINICAL INSTRUCTION

Approved Practicum and Internship experiences are required for all students enrolled in the Concentration in Professional Counseling or the Concentration in Pastoral Care and Counseling. Both are planned in consultation with the Center's Coordinator of Practicum and Internship.

EXAMINATIONS

All doctoral students in Counseling are required to take two examinations prior to proceeding into different stages of the doctoral experience.

After the completion of all Foundational Competencies and Qualifying Coursework, the student will be required to pass The Qualifying Exam. This exam builds upon knowledge gleaned from prerequisite courses and qualifying coursework. Areas include:

Integration, Theories and Clinical Practice, and Research and Statistics. The Qualifying Examination is a proctored exam that can be taken without coming to campus. It consists of three essay questions that students are given a total of eight hours to complete. Students have two attempts to pass each of the three content areas. Once a student passes a content area they are not required to retake that portion if another area is failed. Failure to pass this exam will lead to dismissal from the program.

The other exam students are required to pass is the Candidacy Examination. This exam is completed in conjunction with the Dissertation Chair and is designed to enable students to demonstrate that they have developed excellence in research methodology and readiness for dissertation research.

DISSERTATION

The dissertation is expected to represent the results of original and significant research written in a scholarly manner and worthy of publication. It is the culmination of the doctoral program.

The student's dissertation committee (chair and two additional members) will guide him or her through the research process. All members must meet the standards for appointment as graduate faculty.

GRADUATION REQUIREMENTS

To graduate, students in the Ph.D. program must:

1. Pass the Qualifying Exam.
2. Complete a minimum of 63 hours, with at least 48 hours completed through Liberty University.
3. Complete the degree within 10 years.
4. Complete their required curriculum with a cumulative GPA of 3.00 or better. Any coursework taken toward fulfilling the requirements of the Doctor of Philosophy degree or required by the student's advisor or committee with a recorded grade below B will not count toward the degree and may result in dismissal from the program.
5. Pass the Candidacy Examination.
6. Successfully write and defend their dissertation research.
7. Take the graduate writing assessment.
8. Submit a Graduation Application to the Registrar's Office (at the beginning of the final semester)

A student may petition the Center for Counseling and Family Studies for permission to retake one course in which he/she received a grade of C. No further coursework can be completed until the grade of C is replaced on the student's transcript. If a student receives a grade of C in any subsequent course he/she will be academically dismissed from the program. A grade of D or F in any course will result in dismissal from the program.

Program of Study

Doctor of Philosophy in Counseling (Ph.D.) (63 hrs)
Professional Counseling Concentration
Program Option: Online Format
Clinical Prerequisites <i>Counselor Professional Identify, Function, and Ethics</i> <i>Human Growth and Development</i> <i>Research and Program Evaluation</i> <i>Techniques and the Helping Profession</i> <i>Theories of Counseling</i> <i>Group Process</i> <i>Individual Appraisal</i> <i>Psychopathology and Counseling</i> <i>Clinical Diagnosis and Treatment Planning</i>

Foundational Competencies

Systematic Theology I
Systematic Theology II
Hermeneutics

Statistics Competency Exam

Core Courses (33 hrs)

COUC 705	<i>Philosophy and Religion of the Helping Professions¹</i>	3
COUC 715	<i>Applied Counseling Theories</i>	3
COUC 730	<i>Issues in Integration¹</i>	3
COUC 740	<i>Advanced Research Design¹</i>	3
COUC 745	<i>Intermediate Statistics and Quantitative Research¹</i>	3

Qualifying Examination

COUC 710	<i>Advanced Group Counseling</i>	3
COUC 720	<i>Family Development</i>	3
COUC 735	<i>Spirituality and Identity</i>	3
COUC 815	<i>Empirically Supported Treatments</i>	3
COUN 800	<i>Personality Testing</i>	3
COUN 805	<i>Advanced Psychopathology and its Treatment</i>	3

Concentration Courses (18 hrs)

COUN	<i>Electives</i>	9
COUN 998	<i>Practicum</i>	3
COUN 999	<i>Internship</i>	6

Candidacy Examination

Dissertation³

COUC 870	<i>Advanced Quantitative Research and OR Advanced Statistics Seminar</i>	3
COUC 871	<i>Qualitative Research Seminar</i>	3
COUN 989	<i>Dissertation Proposal and Research²</i>	6
COUN 990	<i>Dissertation Defense</i>	3

¹ Must be completed before taking the qualifying exam

² COUN 989 must be taken a minimum of two times. Any student who is not ready for enrollment in COUN 990 after completing the second enrollment in COUN 989 may be required, as determined by the student's dissertation chair, to repeat COUN 989 until deemed ready for enrollment in COUN 990.

³ Once the student enters the Dissertation phase, he/she must maintain continuous enrollment until all degree requirements are completed.

Doctor of Philosophy in Counseling (Ph.D.) (63 hrs)

Pastoral Care & Counseling Concentration

Program Options: Online Format

Clinical Prerequisites

Counselor Professional Identify, Function, and Ethics
Human Growth and Development
Research and Program Evaluation
Techniques and the Helping Profession
Theories of Counseling
Group Process
Individual Appraisal
Psychopathology and Counseling
Clinical Diagnosis and Treatment Planning

Foundational Competencies

Systematic Theology I
Systematic Theology II
Hermeneutics

Statistics Competency Exam

Core Courses (30 hrs)

COUC 705	<i>Philosophy and Religion of the Helping Professions¹</i>	3
COUC 715	<i>Applied Counseling Theories</i>	3

COUC 730	<i>Issues in Integration</i> ¹	3
COUC 740	<i>Advanced Research Design</i> ¹	3
COUC 745	<i>Intermediate Statistics & Quantitative Research</i> ¹	
Qualifying Examination		
COUC 700	<i>Theology and Counseling</i>	3
COUC 710	<i>Advanced Group Counseling</i>	3
COUC 720	<i>Family Development</i>	3
COUC 725	<i>Counseling Religious Clients</i>	
COUC 735	<i>Spirituality and Identity</i>	3
Concentration Courses (21 hrs)		
	Electives	12
COUN 998	<i>Practicum</i>	3
COUN 999	<i>Internship</i>	6
Candidacy Examination		
Dissertation ³		
COUC 870	<i>Advanced Quantitative Research and OR Advanced Statistics Seminar</i>	3
COUC 871	<i>Qualitative Research Seminar</i>	
PACO 989	<i>Dissertation Proposal and Research</i> ²	3
PACO 989	<i>Dissertation Proposal and Research</i> ²	3
PACO 990	<i>Dissertation Defense</i>	3

¹ Must be completed before taking the qualifying exam

² PACO 989 must be taken a minimum of two times. Any student who is not ready for enrollment in PACO 990 after completing the second enrollment in PACO 989 may be required, as determined by the student's dissertation chair, to repeat PACO 989 until deemed ready for enrollment in PACO 990.

³ Once the student enters the Dissertation phase, he/she must maintain continuous enrollment until all degree requirements are completed.

DEGREE COMPLETION PLANS (DCP) AND COURSE DOCUMENTS

The Degree Completion Plans for the Ph.D. programs in Counseling and the Ph.D. documents and other important information are available online at <http://www.liberty.edu/index.cfm?PID=673>.

CERTIFICATE OF ADVANCED GRADUATE STUDIES

Liberty University offers the Certificate of Advanced Graduate Studies to those students who complete a course of study not linked to the pursuit of a degree and consisting of a coherent set of courses addressing a specific theme. Students will be awarded a Certificate of Advanced Graduate Studies if they choose not to complete their dissertation or have failed their second attempt on the Qualifying Examination. Students awarded a Certificate of Advanced Graduate Studies in Counseling must have: (a) been admitted to the Ph.D. program; (b) completed the Foundational Competencies and Core Courses; and (c) earned a GPA of 3.00 or better. The awarding of a Certificate of Advanced Graduate Studies will result in an appropriate notation on the student's academic record.

Department of English and Modern Languages

Karen S. Prior, B.A., M.A., Ph.D.

Chair, Department of English and Modern Languages
Associate Professor of English

Mark R. Harris, B.A., M.A., Ph.D.

Director, Master of Arts in English Program
Associate Professor of English

FACULTY

Professor

Ayres; Gribbin; McClelland; Schmidt; Woodard

Associate Professor

Adu-Gyamfi; Curtis; Harris; Heady; Müller; Nutter; Prior

Assistant Professor

Kim, J.; Towles, M.

Master of Arts in English (M.A.)

PURPOSE

The Master of Arts in English is a 36-hour, graduate-level degree in English language and literature, practical in its reading and writing about a broad spectrum of texts in English, theoretical in its observation of texts through the diverse critical lenses of current literary theory, philosophical in its investigation of the meaning of literary texts in the human experience, professional in its preparation for further work in the academic disciplines as well as to a wide variety of professional disciplines to which a studied understanding of the human experience is valuable. The purpose of the program is to equip students, within a Christian, biblical worldview, to pursue further studies in English language arts at the doctoral level, as well as to prepare for careers related to the field. The M.A. in English will provide students with the opportunity to study the texts of literature in English and the western tradition, the critical tradition pertaining to these texts, and critical approaches to interpreting texts, as well as a background in research methods and the practice of writing and in the linguistic characteristics of English throughout its history, offered in advanced degree programs in English.

PROGRAM LEARNING OUTCOMES

The student will be able to:

1. Discuss English language and literature and critical theory in a manner appropriate to the field.
2. Produce in-depth research using appropriate scholarly methods and resources.
3. Write in a professional and scholarly manner.
4. Evaluate the relationships between literary works and their contexts.
5. Analyze literary texts, theory, and history through a Christian worldview.

PROGRAM SPECIFIC ADMISSION PROCEDURES

In addition to the general admission requirements, specific admission procedures to the M.A. in English are as follows:

1. Earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S., Department of Education (e.g., SACS, TRACS, ABHE, etc.)
2. Applicants should hold a 3.00 GPA for undergraduate study. Applicants close to the requirement may be considered for enrollment in the program on a probationary basis but will not qualify for Graduate

Assistantship positions. These students must take and pass GRST 500 – *Introduction to Graduate Writing* in their first semester.

3. Applicants must have completed a bachelor's degree, with the completion of at least 15-18 hours in upper-division English by the end of their second semester of enrollment.
4. Applicants are required to submit current GRE scores.
5. Applicants must submit a writing sample explaining why they wish to pursue an advanced degree in English.
6. Applicants must submit a professional letter of recommendation.
7. TOEFL (if applicable)

GRADUATION REQUIREMENTS

In addition to other regulations governing graduation as state in the Liberty University catalog, M.A. in English graduates must meet the following requirements:

- Complete 36 total hours; 30 hours must be completed through Liberty University.
- Maintain a minimum cumulative GPA of 3.00.
- No more than two grades of C may be applied to the degree.
- No grades of D may be applied to the degree.
- Possess reading proficiency in a language other than English
- Complete the M.A. in English within five years
- Students in the Resident program format are required to pass the graduate writing assessment or complete GRST 500
- Complete the thesis or non-thesis track within the M.A. in English
- Submit a Graduation Application to the Registrar's Office at the beginning of the final semester.

DEGREE COMPLETION PLANS (DCP)

Degree Completion Plans for the Master of Arts in English program are available online from the Registrar's webpage at <http://www.liberty.edu/registrar>.

Program of Study

Master of Arts in English (M.A.) (36 hrs)

Program Option: Resident Format

Area 1 – Core (12 hrs)

ENGL 501	<i>Christian Poetics</i>	3
ENGL 503	<i>Bibliography and Research</i>	3
ENGL 505	<i>Advanced Literary Criticism</i>	3

Choose one course from:

ENGL 507	<i>Teaching Composition (GSA's)</i>	3
ENGL 554	<i>Teaching Writing Across the Curriculum (non-GSAs)</i>	3

Area 2 – Literature (12 hrs)

Choose four courses from:

ENGL 510	<i>Studies in Ancient Lit/Classics</i>	3
ENGL 511	<i>Christian Authors</i>	3
ENGL 512	<i>Seminar in British Authors</i>	3
ENGL 515	<i>Studies in British Literature</i>	3
ENGL 517	<i>Old English Literature</i>	3
ENGL 523	<i>Shakespeare</i>	3
ENGL 529	<i>Studies in American Literature</i>	3
ENGL 532	<i>Seminar in American Authors</i>	3
ENGL 537	<i>African-American Literature</i>	3
ENGL 595	<i>Directed Research*</i>	3
ENGL 613	<i>Contemporary and Postmodern Literature</i>	3
ENGL 656	<i>World Literatures</i>	3

Area 3 – Electives (6 hrs)

Choose two courses from the following list or substitute any courses not already taken in Area 1 and 2:

ENGL 513	<i>Linguistics</i>	3
ENGL 533	<i>Advanced Grammar</i>	3
ENGL 550	<i>Nonfiction Writing</i>	3
ENGL 551	<i>Poetry Writing</i>	3
ENGL 552	<i>Fiction Writing</i>	3
ENGL 564	<i>English as a Global Language</i>	3

Area 4 – Thesis or Electives (6 hrs)

Choose two courses from the following list or substitute any courses not already taken in Area 1, 2, and 3:

ENGL 689 ¹	<i>Thesis Proposal and Research</i>	3
ENGL 690	<i>Thesis Defense</i>	3

* Approval of Program Director required for ENGL 595

¹ Any thesis student who is not ready for enrollment in ENGL 690 after completing ENGL 689 may be required as determined by the student's thesis chair, to repeat ENGL 689 until deemed ready for enrollment in ENGL 690.

Department of History

David L. Snead, B.A., M.A., Ph.D.

Chair, Department of History

Professor of History

Samuel C. Smith, B.A., M.A., Ph.D.

Director, History Graduate Program

Associate Professor of History

FACULTY

Professor

Schultz, Snead

Associate

Blass, Mann, Melton, Saxon, Smith, S. C.

Assistant

Davis

Master of Arts in History (M.A.)

PURPOSE

This program complies with regional accreditation standards, and is designed to promote superior academic scholarship and professionalism for those students continuing their education or entering vocations in the field of history. It seeks to prepare students to understand history's place in God's plan and to meet the challenges posed by history vocations.

PROGRAM LEARNING OUTCOMES

The student will be able to:

1. Apply a Christian worldview in their study of history;
2. Demonstrate knowledge in research methodology;
3. Analyze historiographical positions at a graduate level;
4. Communicate effectively in written and oral form; and

PROGRAM SPECIFIC ADMISSION PROCEDURES

In addition to the general admission requirements, specific admission procedures to the Master of Arts in History program are as follows:

1. Applicants should apply at least one semester in advance of enrollment. Students interested in being considered for a Graduate Assistantship starting in the Fall semester should apply by February 15 and for those starting in the Spring semester by November 15.
2. Official transcripts indicating successful completion of a baccalaureate degree program from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.) must be mailed directly from the Registrar of the college(s) attended to the Office of Graduate Admissions.
3. Applicants should hold a cumulative GPA of 3.00 on a scale of 4.00 for undergraduate study. Applicants who do not meet this requirement may be considered for enrollment in the program on a probationary basis but may not qualify for assistantship positions until a 3.00 average is earned in graduate study. These students are required to take and pass GRST 500 – *Introduction to Graduate Writing* in their first semester.
4. The Department of History will give preference to applicants who have completed a B.S. or B.A. in History or a related discipline before their first semester of enrollment. However, the Department will also consider students with degrees from other disciplines.

5. Applicants must have at least 30 semester hours in undergraduate history courses. Applicants with between 18 and 29 hours in undergraduate history courses may have to take additional history courses beyond those required for the M.A. degree. Those with less than 18 semester hours must take additional history courses beyond those required for the M.A.
6. Applicants are required to submit current GRE scores. The minimum acceptable scores are 4.5 on the analytical section, 550 on the verbal section and 570 on the quantitative section.
7. Applicants must submit a 10-12 page typed sample of a research paper with their application. The paper should use the Turabian (Chicago Manual) Style for citations and formatting.
8. Applicants must submit a 300- to 500-word (approximately) statement as to why they want to pursue a M.A. in History at Liberty University.

COURSE REQUIREMENTS

The Master of Arts in History offers two tracks, thesis or non-thesis. Students pursuing the thesis track will take eight graduate courses (24 hours) and then write a thesis (6 hours). Students pursuing the non-thesis track will take twelve courses (36 hours). Regardless of track, all students will take 12 hours of core courses as part of their total hours.

TRANSFER CREDIT

Students may transfer up to two graduate level courses (total of 6 credit hours) from an accredited institution subject to department approval. In order to transfer credit, students must have earned the minimum grade of B; and courses must have been completed within 10 years of the start date of the program. No core courses, except for HIST 500, can be transferred from another institution.

GRADUATION REQUIREMENTS

1. Satisfactory completion of all course and/or thesis requirements in either the thesis (30 hours) or non-thesis (36 hours) tracks. Students must complete all courses with a 3.00 or higher cumulative grade point average.
2. Thesis Option program: 24 hours must be completed through Liberty University.
3. Non-Thesis Option program: 30 hours must be completed through Liberty University.
4. Students must receive at least a B in each of the program's core courses.
5. No more than two grades of C may be applied to the degree.
6. No grade of D may be applied to the degree.
7. Students pursuing an M.A. in History (thesis-track) with a European emphasis must have completed the equivalent of 12 hours at the undergraduate level in one language other than English or demonstrate a reading competency in a non-English language.
8. Degree must be completed within five years.
9. Resident students are required to pass the graduate writing assessment or complete GRST 500.
10. Submit a Graduation Application to the Registrar's Office at the beginning of the final semester.

Programs of Study

Master of Arts in History (M.A.) (30 hrs)		
Thesis Option		
Program Option: Resident Format Only		
HIST 500	<i>Historical Methods</i>	3
HIST 501	<i>Historiography</i>	3
HIST 550	<i>Readings in American History</i>	3
HIST 551	<i>Readings in Modern European History</i>	3
History Elective Courses¹		
Choose three 500-600 level courses		
HIST/HIEU/HIUS/HIWD		9
Graduate Elective Course¹		
Choose one 500-600 level graduate course, including History electives not already taken		
		3
Thesis (6 hrs)		
HIST 689 ²	<i>Thesis Proposal and Research</i>	3
HIST 690	<i>Thesis Defense</i>	3
NOTE: GSA's are required to take HIST 520 in the first semester. Please refer to Course Sequence on DCP.		
¹ Students who have obtained or are pursuing a J.D. through Liberty University may substitute a history elective and a graduate elective with six credit hours from the following courses: LAW 501, 502, 531, 532, 581, 585		
² Any student who is not ready for enrollment in HIST 690 after completing HIST 689 may be required, as determined by the student's thesis chair, to repeat HIST 689 until deemed ready for enrollment in HIST 690.		

Master of Arts in History (M.A.) (36 hrs)		
Non-Thesis Option		
Program Options: Resident Format Only		
HIST 500	<i>Historical Methods</i>	3
HIST 501	<i>Historiography</i>	3
HIST 550	<i>Readings in American History</i>	3
HIST 551	<i>Readings in Modern European History</i>	3
History Elective Courses (18 hrs)¹		
Choose six 500-600 level courses:		
HIST/HIEU/HIUS/HIWD		18
Graduate Elective Courses (6 hrs)¹		
Choose two 500-600 level graduate course, including History electives not already taken		
		6
NOTE: GSA's are required to take HIST 520 in the first semester. Please refer to Course Sequence on DCP.		
¹ Students who have obtained or are pursuing a J.D. Through Liberty University may substitute two history electives and two graduate electives with twelve credit hours from the following courses: LAW 501, 502, 531, 532, 581, 585		

DEGREE COMPLETION PLANS (DCP)

The Degree Completion Plans for the Master of Arts in History program are available online from the Registrar's webpage at <http://www.liberty.edu/registrar>.

Department of Philosophy

Gary R., Habermas, B.R.E., M.A., Ph.D.

Chair, Department of Philosophy

Distinguished Research Professor of Apologetics and Philosophy

Edward N. Martin, B.A., M.A., Ph.D.

Co-Chair Department of Philosophy

Director, Master of Arts in Philosophical Studies

Professor of Philosophy and Theology

FACULTY

Distinguished Research Professor

Habermas

Professor

Baggett, Beck, Foreman, Hinkson, Martin, E., Provenzola

Associate Professor

Jones, M.

Master of Arts in Philosophical Studies (M.A.)

PURPOSE

The Master of Arts in Philosophical Studies is a residential-only program and is designed for persons desiring a graduate-level education in Philosophy, Apologetics, and studies in Christian worldview, as an excellent basis for graduate work at the doctoral level, or to provide advanced study for personal enrichment in a specified area of research. For the pastor serving in a local church, these programs are suitable for advanced continuing education. However, they are not designed for pastoral training.

PROGRAM LEARNING OUTCOMES

The student will be able to:

1. Apply a Christian worldview in their study of philosophy and related fields;
2. Demonstrate an ability to conduct research at the graduate level with appropriate citation and awareness of research tools and methods;
3. Evaluate major contemporary Christian options in metaphysics, epistemology, ethics, apologetics or related disciplines in philosophical studies;
4. Exhibit excellence in written and oral skills, commensurate to the Master's level; and,
5. Understand how to conduct oneself as a Christian researcher guided by a Christian ethical value system.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS

In addition to the general admission procedures, the following regulations will govern admission into the M.A. in Philosophical Studies program:

1. Minimum cumulative undergraduate GPA of 3.00 on a scale of 4.00.
2. The applicant must have a minimum score of 900 (a combination of the Verbal and Quantitative scores) on the Graduate Record Examination (GRE), or have successfully completed 12 credit hours of graduate-level coursework.
3. The Department of Philosophy will give preference to applicants who have completed a B.A. in Philosophy or a B.A. or B.S. in Religion (or a related discipline) before enrolling in the program. However, the Department will consider degrees from other disciplines.
4. First-time applicants are asked to submit a written recommendation from a pastor.
5. Questionnaire/Personal Statement

An applicant who fails to meet the requirements listed above may be admitted on Probationary status. Students admitted on Academic Probation must take and pass GRST 500 – *Introduction to Graduate Writing* their first semester. The deficiencies in prior training may then be satisfied with undergraduate courses. After satisfying admissions requirements and after having completed no more than nine hours toward graduation, the student may then apply for degree candidacy.

COURSE REQUIREMENTS

When possible, students should strive to take THEO 680 during the first Spring semester of their program. Seminars (PHIL 597, 697) are offered frequently, and on a rotating basis with various topics, and can be taken multiple times for this reason. The program director can advise you of upcoming courses to be offered and help you determine times and dates of various phases of one's program. It should be noted that the MAPS program includes a thesis that normally takes two semesters or more to complete.

FOREIGN LANGUAGE REQUIREMENT

Master of Arts in Philosophical Studies students may meet the foreign language requirement in one of the following three manners:

1. Successfully complete 12 undergraduate hours or nine graduate hours of one foreign language with an overall average of B;
2. Successfully perform in a translation examination, with test and score determined by the appropriate department; and
3. Successfully complete a Foreign Language Reading Competency Test developed by the Educational Testing Services of Princeton, NJ.

GRADUATE STUDIES HANDBOOK

Each M.A. in Philosophical Studies (MAPS) student is required to obtain a copy of the *Graduate Studies Handbook*. This publication gives policies and procedures that are unique to the M.A. program, outlines steps to be followed in securing the mentor for the thesis, as well as deadlines for this process, and provides other information that will assist the MAPS student.

COMPREHENSIVE EXAM

The M.A. in Philosophical Studies program requires a comprehensive exam over the area of concentration.

Four testing times have been established for comprehensive exams. They are:

1. January (one week prior to first day of second semester)
2. Week following spring vacation
3. August (one week prior to first day of first semester)
4. Week following fall break of Thanksgiving break

The comprehensive exam must be taken no less than one month prior to the month of anticipated graduation.

GRADUATION REQUIREMENTS

In addition to general regulations governing graduation, M.A. in Philosophical Studies graduates must meet the following requirements:

1. Must complete 36 semester hours and have a cumulative grade point average of 3.00 in M.A. work with grades below a C not counting toward the degree.
2. A minimum of 30 semester hours must be completed through Liberty University.
3. Proficiency in one foreign language for research.

4. Must pass a major comprehensive exam over the area of concentration.
5. Must successfully complete a thesis in the area of concentration which demonstrates research ability with a minimum grade of B.
6. Degree must be completed within five years.
7. Students will be required to pass the graduate writing assessment or complete GRST 500.
8. Submit a Graduation Application to the Registrar's Office at the beginning of the final semester.

PROGRAM OF STUDY

A program of study in the M.A. in Philosophical Studies may be constructed by the student in consultation with the appropriate Program Director and the approval of the Academic Dean. The program of study must be developed before the student matriculates, but modifications may be made afterward with the approval of the Program Director. The program of study may be focused entirely on one area or may be a program that integrates the different areas of concentration. There are two areas of concentration: Philosophy or Christian Thought (Apologetics).

DEGREE COMPLETION PLAN (DCP)

The Degree Completion Plan for the Master of Arts in Philosophical Studies program is available online at <http://www.liberty.edu/registrar/>.

Program of Study

Master of Arts in Philosophical Studies (M.A.) (36 hrs)

Program Option: Resident Format Only

Foundation Courses (9 hrs)

Choose one Biblical Studies course:

NBST 500	<i>The New Testament World</i>	3
NBST 521	<i>New Testament Orientation I</i>	
NBST 522	<i>New Testament Orientation II</i>	
NBST 525	<i>New Testament Introduction</i>	
NBST 652	<i>Hermeneutics</i>	
OBST 590	<i>Old Testament Introduction</i>	
OBST 591	<i>Old Testament Orientation I</i>	
OBST 592	<i>Old Testament Orientation II</i>	

Choose one Theological Studies course:

THEO 503	<i>Modern and Contemporary Christian Thought</i>	3
CHHI 662	<i>Historical Development of Christian Theology</i>	

Choose one Philosophy/Apologetics course:

APOL 500	<i>Introduction to Apologetics</i>	3
PHIL 550	<i>Introduction to Philosophy of Religion</i>	
PHIL 625	<i>Religious Epistemology</i>	

Concentration Courses (21 hrs)

(Choose Philosophy or Christian Thought)

Research and Thesis Practicum (6 hrs)

THEO 680 ¹	<i>Research Methods</i>	3
THEO 690	<i>Thesis Defense</i>	3

¹ Any student who is not ready for enrollment in THEO 690 after completing THEO 680 may be required, as determined by the student's thesis chair, to take THEO 689 Thesis Proposal and Research, and may be required to repeat THEO 689 until deemed ready for enrollment in THEO 690.

Alton W. and Lois H. Overton Graduate School of Business

Scott Hicks, B.S., M.B.A.

*Interim Dean, School of Business
Assistant Professor of Business*

Anita Satterlee, B.S., M.A., Ed.D.

*Associate Dean, School of Business
Associate Professor of Business*

Brian Satterlee, B.S., M.S., Ed.D., D.B.A.

*Chair, Department of Business Management Information Systems;
Department of Management, International Business, Human
Resources, and Marketing
Director of Accreditation
Professor of Business*

Gene Sullivan, B.S., M.S., M.R.E., Ph.D.

*Chair, Department of Accounting, Finance, and Economics
Professor of Accounting*

David Duby, B.S., M.S., Ph.D.

*Chair, Undergraduate Business Programs
Associate Professor of Business*

Melanie Hicks, B.S., M.B.A., D.B.A.

*Chair, Graduate Business Programs
Associate Professor of Accounting*

Keith Wargo, C.P.A., B.S., M.B.A., Ed.S.

*Chair, Undergraduate Business Programs
Assistant Professor of Business*

FACULTY – RESIDENT PROGRAM

Professor

George, Light, A., Moore, Preacher, Satterlee, B., Shelton, Sullivan

Associate Professor

Brunson, Duby, Fischer, Gerdes, Hicks, M., Lawson, McLaughlin, Satterlee, A., Young, G.

FACULTY – ONLINE

Assistant Professor

Boyce, Corum, Gregorio, Hinton, Johnson, D., Maddox, Marin, Marx, Matthews, A., McCarty, McChesney, McFaul, Perry, Poirier, Rauch, Richmond, Saez, Saunders, Schultz, J., Thirtle, Waldo, White, D., White, W., Willert

PURPOSE

To educate our business students with the values, knowledge, and skills they need in the development of the whole person to enable them to impact their world.

Inherent in this mission are the following fundamental imperatives:

1. That all teaching be given within a distinctively Christian worldview.
2. That the Word of God be honored as the final authority for life and practice.
3. That justice and ethics be exalted within a context of limited government and a free market system in a global economy.
4. That all of life's tasks are sacred and are to be done as unto the Lord.
5. That the education process be a collaboration with faculty and staff, helping to transform students into self-sufficient, lifelong learners.

6. That courses of instruction be designed and delivered to provide our graduates with a competitive advantage as they pursue their chosen careers.

TRANSFER OF CREDIT

Applicants may transfer coursework based on the program to which they are applying. Please refer to the transfer section of this Catalog for specific hour amounts. In order for a transferred course to replace a Liberty University core course, the following requirements must be met:

1. The school at which the course was taken must be appropriately accredited.
2. The course credit must be at least three semester hours or five quarter hours.
3. The student must have earned a grade of B or better in the course.
4. The course must overlap one of Liberty's core courses by at least 80%.
5. The course(s) to be transferred must have been completed within seven years of the start date of the student's program at Liberty University.

Courses related to business administration that meet all but criterion #4 above may be transferred in as elective courses. Transfer credit for BUSI 690 – *Policy and Strategy in Global Competition* will not be given. Courses from an earned master's degree will not transfer.

Students having graduated with the Master of Science in Management (M.S.M.) degree or the Master of Science in Accounting (M.S.A.) degree may not transfer credits into the Master of Business Administration program (M.B.A.). Students having graduated from the Master of Arts in Management and Leadership (M.A.M.L.) program may transfer a total of 12 credit hours into the Master of Business Administration program (M.B.A.). Students desiring the M.B.A. degree will need to complete a Change of Program form in the Registrar's office before completion of the M.S.M. or M.S.A. degrees.

Master of Arts in Management and Leadership (M.A.)

PURPOSE

The Master of Science in Management and Leadership is a 30-hour graduate program that will provide students with a foundation in business, leadership and management and is for those from any academic background. The goal is to develop management, leadership and business knowledge within the Christian worldview. In pursuit of this purpose, the M.A. in Management and Leadership degree faculty seeks the following student learning outcomes:

PROGAM LEARNING OUTCOMES

The student will be able to:

1. Incorporate Christian worldview perspectives when solving management and leadership ethical dilemmas.
2. Evaluate and present scholarship relevant to management and leadership contexts.
3. Solve complex management and leadership issues within various contexts.
4. Examine effective management and leadership practices.

PROGRAM SPECIFIC ADMISSIONS REQUIREMENTS

In addition to the general admission requirements, admission to candidacy in the *M.A. in Management and Leadership* program requires:

1. Earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACCS, TRACS, ABHE, etc.)
2. An undergraduate cumulative GPA of 2.50 or above (on a 4.00 scale)
3. Technology Questionnaire: Computer access and literacy for word processing, Internet, and e-mail are required for all graduate students. This form is available online.
4. TOEFL (if applicable)

Students who do not meet all of the above requirements may be admitted on a provisional basis for nine hours of graduate coursework. Students who do not meet the minimum GPA requirement may be admitted on Academic Probation status; these students must take and pass GRST 500 – *Introduction to Graduate Writing* in their first semester. Students who have less than an undergraduate 2.00 GPA will not be admitted to the program.

GRADUATION REQUIREMENTS

In addition to other regulations governing graduation, as stated in the Liberty University catalog, M.A. in Management and Leadership students must meet the following requirements:

1. Complete 30 total hours; 24 hours must be completed through Liberty University.
2. Maintain a 2.50 GPA to remain in the program. While all course grades are averaged into the GPA, credit toward degree completion is not granted for a grade of D or F.
3. Online students will be required to take the graduate writing assessment.
4. Degree must be completed within five years from the date of admission.
5. Submit a Graduation Application to the Registrar's Office at the beginning of the final semester.

Program of Study

Master of Arts in Management and Leadership (M.A.) (30 hrs)		
Program Option: Online Format		
BUSI 500	<i>Organizational Behavior</i>	3
BUSI 501	<i>Executive Leadership and Management</i>	3
BUSI 520	<i>Strategic Marketing Management</i>	3
BUSI 530	<i>Managerial Finance</i>	3
BUSI 550	<i>Effective Executive Communication</i>	3
BUSI 560	<i>Corporate Responsibility</i>	3
BUSI 561	<i>Legal Issues in Business</i>	3
BUSI 602	<i>Non-Profit Management</i>	3
BUSI 604	<i>International Business</i>	3
BUSI ¹	Elective	3
¹ Students may choose BUSI 603 or 500-600 level ACCT/BUSI elective where prerequisites have been met.		

Master of Business Administration (M.B.A.)**PURPOSE**

The Master of Business Administration is a 45-hour program that provides master's level training to prepare persons for business leadership. In addition to a strong core curriculum, students are able to specialize in one of ten key business areas: Accounting, Criminal Justice Administration, Healthcare Management, Human Resource Management, International Business, Leadership, Marketing, Project

Management, Public Administration, and Public Relations. Alternatively, a student may choose to pursue the general program. In accordance with the mission of Liberty University, the graduate faculty seeks to educate the whole person, developing the values, knowledge, and skills individuals need to impact their business world. The context for all instruction is the Christian worldview. In pursuit of this purpose, the M.B.A. faculty seeks the following program learning outcomes:

PROGRAM LEARNING OUTCOMES

The student will be able to:

1. Incorporate Christian worldview perspectives when solving management and leadership ethical dilemmas.
2. Evaluate and present scholarship relevant to management and leadership contexts.
3. Solve complex management and leadership issues within various contexts.

Accounting Cognate

The student will be able to:

- Evaluate the decision-making process from an accounting perspective in the organizational environment.

Criminal Justice Cognate

The student will be able to:

- Analyze contemporary criminal justice administration issues based on established public safety theories and current law enforcement practices.

Healthcare Management Cognate

The student will be able to:

- Evaluate policy and ethical issues in healthcare settings.

Human Resource Management Cognate

The student will be able to:

- Evaluate the key human resource management support issues in organizational environments.

International Business Cognate

The student will be able to:

- Evaluate the risks and opportunities associated with the decision to enter and compete in global markets.

Leadership Cognate

The student will be able to:

- Justify the professional practice of leadership across various organizational levels.

Marketing Cognate

The student will be able to:

- Analyze strategic environmental data in order to make executive-level marketing decisions.

Project Management Cognate

The student will be able to:

- Analyze decisions based on project-based solutions.

Public Administration Cognate

The student will be able to:

- Analyze the sources, characteristics, and influence of particular philosophies and ideas on public administration.

Public Relations Cognate

The student will be able to:

- Demonstrate competency in using modern media technologies in a public relations plan.

PROGRAM SPECIFIC ADMISSIONS REQUIREMENTS

In addition to the general admission requirements, admission to candidacy in the *M.B.A. program* requires:

1. Earned baccalaureate degree in a business discipline or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.)
2. An undergraduate cumulative GPA of 3.00 or above (on a 4.00 scale)
3. Technology Questionnaire: Computer access and literacy for word processing, Internet, and e-mail are required for all graduate students. This form is available online.
4. TOEFL (if applicable)
5. Fifteen hours of upper-level undergraduate business courses from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.)

Students who do not meet the minimum GPA requirement may be admitted on Academic Probation status; these students must take and pass GRST 500 – *Introduction to Graduate Writing* in their first semester. Students who do not have the 15 hours of upper level undergraduate business courses will be denied admission and automatically moved to the M.A. in Management and Leadership program. Once the student has completed BUSI 520, BUSI 530, BUSI 561 and BUSI 604 with a minimum 3.00 GPA, they may request admission to the M.B.A. program.

GRADUATION REQUIREMENTS

In addition to other regulations governing graduation, as stated in the Liberty University Catalog, M.B.A. students must meet the following requirements:

1. Complete 45 total hours; 33 hours must be completed through Liberty University.
2. Maintain a 3.00 GPA to remain in the program, with no more than two C's permitted. While all course grades are averaged into the GPA, credit toward degree completion is not granted for a grade of D or F. Students may petition the School of Business to repeat up to two courses in which a C or below was earned. The most recent grade will be calculated into the GPA.
3. Additional requirements, beyond those listed on the degree completion plan, may be necessary depending upon the student's academic background, and the degree being pursued (i.e. course prerequisites at the undergraduate level may be required before enrollment in graduate course work can take place).
4. Resident students are required to pass GRST 500 or the graduate writing assessment.
5. Online students will be required to take the graduate writing assessment.
6. Degree must be completed within five years from the date of admission.
7. Submit a Graduation Application to the Registrar's Office at the beginning of the final semester.

Program of Study

Master of Business Administration (M.B.A.) (45 hrs)		
Program Options: Online or Resident ¹ Format		
Core Courses (33 hrs)		
BUSI 520	<i>Strategic Marketing Management</i>	3
BUSI 530	<i>Managerial Finance</i>	3
BUSI 561	<i>Legal Issues in Business</i>	3
BUSI 600	<i>Business Research Methods</i>	3
BUSI 601	<i>Accounting for Decision Making</i>	3
BUSI 604	<i>International Business</i>	3
BUSI 610	<i>Organizational Design and Structure</i>	3

BUSI 620	<i>Global Economic Environment</i>	3
BUSI 642	<i>Contemporary Issues in Human Resource Management</i>	3
BUSI 650	<i>Operations Management</i>	3
BUSI 690	<i>Policy and Strategy in Global Competition</i>	3
Cognate Courses – Select from the following options:		12
Accounting, Criminal Justice Administration, Healthcare Management, Human Resources, International Business, Leadership, Marketing, Project Management, Public Administration, Public Relations		
¹ Core courses are available in the residential format; cognate courses are available online only.		

ACCOUNTING COGNATE

Choose three of the following courses for which prerequisites have been met:

ACCT 521	<i>Advanced Cost Accounting</i>	3
ACCT 531	<i>Accounting Information Systems</i>	3
ACCT 612	<i>Tax Research and Jurisprudence</i>	3
ACCT 622	<i>Advanced Auditing – OR</i>	3
ACCT 632	<i>Advanced Financial Accounting Theory</i>	

CRIMINAL JUSTICE COGNATE

CJUS 500	<i>Criminal Justice Integration</i>	3
CJUS 520	<i>Administration of Justice Organizations</i>	3
CJUS 550	<i>Topics and Trends in Criminal Justice</i>	3
Elective	Select one course from the following for which prerequisites have been met: BUSI 502, 503, 504, 605, 606, 607, 612, 613, 614, 643, 644, 645, 680, 681, 682 COMS 532, 560, 658	3

HEALTHCARE MANAGEMENT COGNATE

HLTH 551	<i>Christian Ethics and Health Behavior</i>	3
HLTH 553	<i>Grant Acquisition and Management</i>	3
HLTH 556	<i>Politics and Health Policy</i>	3
Elective	Select one course from the following for which prerequisites have been met: BUSI 502, 503, 504, 605, 606, 607, 612, 613, 614, 643, 644, 645, 680, 681, 682 COMS 532, 560, 658	3

HUMAN RESOURCES COGNATE

BUSI 643	<i>Workforce Planning and Employment</i>	3
BUSI 644	<i>Human Resource Development</i>	3
BUSI 645	<i>Compensation Management</i>	3
Elective	Select one course from the following for which prerequisites have been met: BUSI 502, 503, 504, 605, 606, 607, 612, 613, 614, 680, 681, 682 COMS 532, 560, 658	3

INTERNATIONAL BUSINESS COGNATE

BUSI 605 ¹	<i>Environment of International Business</i>	3
BUSI 606 ¹	<i>Global Finance Markets</i>	3
BUSI 607 ²	<i>Developing Global Markets</i>	3
Elective	Select one course from the following for which prerequisites have been met: BUSI 502, 503, 504, 612, 613, 614, 643, 644, 645, 680, 681, 682 COMS 532, 560, 658	3

¹ BUSI 604 is the prerequisite for BUSI 605 & 606

² BUSI 605 is the prerequisite for BUSI 607

LEADERSHIP COGNATE

BUSI 502	<i>Servant Leadership</i>	3
BUSI 503	<i>Leadership Theory</i>	3
BUSI 504	<i>Leading Organizational Change</i>	3
Elective	Select one course from the following for which prerequisites have been met: BUSI 605, 606, 607, 612, 613, 614, 643, 644, 645, 680, 681, 682 COMS 532, 560, 658	3

MARKETING COGNATE

BUSI 612	<i>Marketing Promotions</i>	3
BUSI 613	<i>Supply Chain Management</i>	3
BUSI 614	<i>Marketing Research</i>	3
Elective	Select one course from the following for which prerequisites have been met: BUSI 502, 503, 504, 605, 606, 607, 643, 644, 645, 680, 681, 682 COMS 532, 560, 658	3

PROJECT MANAGEMENT COGNATE

BUSI 680	<i>Advanced Project Management I</i>	3
BUSI 681	<i>Advanced Project Management II</i>	3
BUSI 682	<i>Global Project Management</i>	3
Elective	Select one course from the following for which prerequisites have been met: BUSI 502, 503, 504, 605, 606, 607, 612, 613, 614, 643, 644, 645 COMS 532, 560, 658	3

PUBLIC ADMINISTRATION COGNATE

PADM 501	<i>Fundamentals of Public Administration</i>	3
PADM 530	<i>Politics, Strategies, and Initiatives of Community Economic Development</i>	3
PADM 550	<i>Public Policy Analysis</i>	3
Elective	Select one course from the following for which prerequisites have been met: BUSI 502, 503, 504, 605, 606, 607, 612, 613, 614, 643, 644, 645, 680, 681, 682 COMS 532, 560, 658	3

PUBLIC RELATIONS COGNATE

COMS 532	<i>Approaches to Media Technology</i>	3
COMS 560	<i>Conflict and Communication</i>	3
COMS 658	<i>Public Relations and Advertising</i>	3
Elective	Select one course from the following for which prerequisites have been met: BUSI 502, 503, 504, 605, 606, 607, 612, 613, 614, 643, 644, 645, 680, 681, 682	3

In a cooperative agreement with the Liberty University School of Law, the School of Business will accept the transfer of 15 hours of approved Law courses to allow currently enrolled Liberty University School of Law J.D. students or Liberty University School of Law alumni to earn a General Cognate in the M.B.A. program. Please see the School of Law section of this Catalog for more information.

Program of Study**Master of Business Administration (M.B.A.) (36 hrs)****Program Options: Online or Resident Format****Core Courses (33 hrs)**

BUSI 520	<i>Strategic Marketing Management</i>	3
BUSI 530	<i>Managerial Finance</i>	3
BUSI 561	<i>Legal Issues in Business</i>	3
BUSI 600	<i>Business Research Methods</i>	3
BUSI 601	<i>Accounting for Decision Making</i>	3
BUSI 604	<i>International Business</i>	3
BUSI 610	<i>Organizational Design and Structure</i>	3
BUSI 620	<i>Global Economic Environment</i>	3
BUSI 642	<i>Contemporary Issues in Human Resource Management</i>	3
BUSI 650	<i>Operations Management</i>	3
BUSI 690	<i>Policy and Strategy in Global Competition</i>	3
Elective	Select one course from the following for which prerequisites have been met: ACCT 531, 612, 622, 632, 642 BUSI 502, 503, 504, 605, 606, 607, 612, 613, 614, 643, 644, 645, 680, 681, 682	3

Graduation Requirements:

- Complete 36 total hours
- 30 hours must be completed through Liberty University
- 3.00 GPA
- No more than two grades of "C" may be applied to the degree
- Degree must be completed within 5 years
- Online students will be required to take the graduate writing assessment

Master of Science in Accounting (M.S.)**PURPOSE**

The Master of Science in Accounting is a 30-hour graduate program that, in accordance with the mission of Liberty University, serves to educate the whole person, developing the values, knowledge, and skills individuals need to impact their business world. The goal is to develop accounting knowledge and expertise, within the Christian worldview, essential for functioning in a variety of accounting and business contexts

PROGRAM LEARNING OUTCOMES

The student will be able to:

1. Incorporate Christian worldview perspectives with the profession's established code of professional conduct, when solving accounting ethical dilemmas.
2. Evaluate and present scholarship relevant to accounting contexts.
3. Solve complex accounting issues within various contexts.

PROGRAM SPECIFIC ADMISSIONS REQUIREMENTS

In addition to the general admission requirements, graduation from the **M.S. in Accounting** requires:

1. Earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.)
2. An undergraduate cumulative GPA of 3.00 or above (on a 4.00 scale)
3. Technology Questionnaire: Computer access and literacy for word processing, Internet, and e-mail are required for all graduate students. This form is available online.
4. TOEFL (if applicable)

Students who do not meet all of the above requirements may be admitted on a provisional basis for nine hours of graduate coursework. Students who do not meet the minimum GPA requirements may be admitted on Academic Probation status; these students must take and pass GRST 500 – *Introduction to Graduate Writing* in their first semester. Students who do not have course work in accounting, or do not have a Bachelor's degree in accounting, will be required to take up to 21 credits of undergraduate prerequisites before beginning graduate level accounting course work.

PREREQUISITES FOR ADMISSION

Prerequisites for admission to the Master of Science in Accounting program are:

ACCT 211	Principles of Accounting I
ACCT 212	Principles of Accounting II
ACCT 301	Intermediate Accounting I
ACCT 302	Intermediate Accounting II
ACCT 311	Cost Accounting I
ACCT 404	Auditing
ACCT 401	Taxation I
OR	
ACCT 412	Taxation II

Students without an accounting undergraduate degree are recommended to take ACCT 403 Advanced Accounting II in order to meet the governmental accounting course requirement for the CPA exam.

GRADUATION REQUIREMENTS

In addition to other regulations governing graduation, as stated in the Liberty University Catalog, ***M.S. in Accounting*** students must meet the following requirements:

1. Complete 30 total hours; 24 hours must be completed through Liberty University.
2. Maintain a 3.00 GPA to remain in the program, with no more than two C's permitted. While all course grades are averaged into the GPA, credit toward degree completion is not granted for a grade of D or F. Students may petition the School of Business to repeat up to two courses in which a C or below was earned. The most recent grade will be calculated into the GPA.

3. Additional requirements, beyond those listed on the degree completion plan, may be necessary depending upon the student's academic background, and the degree being pursued (i.e. course prerequisites at the undergraduate level may be required before enrollment in graduate course work can take place).
4. Online students will be required to take the graduate writing assessment.
5. Degree must be completed within five years from the date of admission.
6. Submit a Graduation Application to the Registrar's Office at the beginning of the final semester.

Program of Study

Master of Science in Accounting (M.S.) (30 hrs)

Program Option: Online Format

Core Courses

ACCT 511	<i>Advanced Business Law for Accountants</i>	3
ACCT 521	<i>Advanced Cost Accounting</i>	3
ACCT 531	<i>Accounting Information Systems</i>	3
ACCT 612	<i>Tax Research and Jurisprudence</i>	3
ACCT 622	<i>Advanced Auditing</i>	3
ACCT 632	<i>Advanced Financial Accounting Theory</i>	3
ACCT 642	<i>Accounting Ethics</i>	3

Elective Courses

Choose three of the following: 9

BUSI 500	<i>Organizational Behavior</i>
BUSI 501	<i>Executive Leadership and Management</i>
BUSI 520	<i>Strategic Marketing Management</i>
BUSI 530	<i>Managerial Finance</i>
BUSI 550	<i>Effective Executive Communication</i>
BUSI 603	<i>Entrepreneurship</i>
BUSI 604	<i>International Business</i>

DEGREE COMPLETION PLANS (DCP)

The Degree Completion Plans for the graduate programs in the School of Business are available online at <http://www.liberty.edu/registrar>.

School of Communication

Cecil V. Kramer, Jr., B.S., M.A., M. Div., D.Min.
Interim Dean, School of Communication
Professor of Communication Studies

William Mullen, B.A., M.Div., Ph.D.
Chair, Department of Communication Studies
Associate Professor of Communication Studies

Faith Mullen, B.A., M.A., Ph.D.
Interim Director, Master of Arts in Communication Studies
Associate Professor of Communication Studies

FACULTY

Professor

Graves, D.; Graves, M.; Kelly; Kramer; Pruitt; Windsor

Associate Professor

Alban, Jr.; Allison; Beavers, L.; Martin, C.; Mullen, F.;
 Mullen, W.; Schwartz; Smith, A.T.; Widgeon

Master of Arts in Communication Studies (M.A.)

PURPOSE

The Master of Arts in Communication Studies, a 36 hour program, is an advanced communication degree that invites students to study and practice context-specific communication competencies, communication theory, and research that will enhance their individual communication abilities as they participate in leadership roles in media, ministry, business and education, while also preparing them for further graduate work in communication and related disciplines. The goal is to develop communication knowledge and expertise within the Christian worldview essential for functioning in a variety of communication contexts.

PROGRAM LEARNING OUTCOMES

The student will be able to:

1. Integrate communication theory and practice with a Christian worldview;
2. Critically analyze and apply communication theory and scholarship; and
3. Conduct and present communication research using appropriate methods and scholarly writing.

PROGRAM SPECIFIC ADMISSION PROCEDURES

In addition to the general admission requirements, specific admission procedures to the M.A. in Communication Studies are as follows:

1. Earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.)
2. Applicants should hold a 3.00 GPA for undergraduate study. Applicants close to the requirement may be considered for enrollment in the program on a probationary basis but will not qualify for Graduate Assistantship positions. These students are required to take and pass GRST 500 – *Introduction to Graduate Writing* in their first semester.
3. Applicants are required to submit one faculty recommendation.
4. Applicants are required to submit GRE General Test scores.

5. Applicants must submit a “Written Statement of Purpose”, a one-page summary explaining why an advanced degree in communication is desired.
6. Applicants must submit a personal information questionnaire.

GRADUATION REQUIREMENTS

In addition to other regulations governing graduation as stated in this Catalog, M.A. in Communication Studies graduates must:

- Complete 36 total hours; 30 hours must be completed through Liberty University.
- Coursework includes 12 hours in contextual communication studies, 12 hours in communication strategies, 6 hours in research, and 6 hours of electives.
- Maintain a minimum cumulative GPA of 3.00. Students may repeat up to six hours of coursework under the repeat policy.
- No more than two grades of C may be applied to the degree.
- No grades of D may be applied to the degree.
- Thesis or Project required.
- Students must complete all work for the degree within five years of initial enrollment of the program.
- Students will be required to pass GRST 500 or pass the graduate writing assessment.
- Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

The faculty may change the requirements for the receipt of the M.A. in Communication Studies, as well as the courses offered, at any time. A student will be subject to the graduation requirements of the Catalog at the time of the student’s enrollment. A student who is not enrolled for a semester and who is later permitted to continue coursework will be subject to the graduation requirements of the Catalog at the time of the student’s re-enrollment or resumption of classes.

DEGREE COMPLETION PLANS (DCP)

The Degree Completion Plans for the M.A. in Communication Studies are available online at <http://www.liberty.edu/registrar>.

Interpersonal and Organizational Communication Studies Concentration

PURPOSE

The M.A. in Communication Studies with a concentration in Interpersonal and Organizational Communication allows students to concentrate their study on communication in personal and organizational contexts with special emphasis being given to the understanding, practice, and application of modern communication approaches.

This concentration is designed for students who want to concentrate their study on communication usually practiced in one-on-one, family, group, or professional interaction in the workplace. Students who plan on communicating or continuing their study in fields of counseling, ministry, business communication, family communication, or related areas will find a resourceful base for practicing communication in these contexts and preparing for further academic achievements.

Programs of Study

Master of Arts in Communication Studies (M.A.)		
Interpersonal and Organizational Communication Studies Concentration (36 hrs)		
Program Option: Resident Format		
Area 1 – Contextual Communication Studies (12 hrs)		
COMS 520	Communication Theory	3
Choose three of the following courses:		
COMS 522	Interpersonal Communication Theory and Practice	3
COMS 524	Small Group Communication Theory and Practice	3
COMS 622	Organizational Communication Theory and Practice	3
COMS 624	Intercultural Communication	3
Area 2 – Communication Strategies (18 hrs)		
Choose six courses from the following electives and/or you may substitute any 500/600 level COMS course from other COMS specializations listed in the course catalog including one of the courses not already taken in Area 1:		
COMS 550	Communication Education Theory	3
COMS 552	Leadership Communication	3
COMS 554	Argument and Persuasion	3
COMS 556	Audience Analysis and Measurement	3
COMS 558	Listening and Nonverbal Communication	3
COMS 560	Communication and Conflict	3
COMS 562	Web-based Communication	3
COMS 564	Family Communication	3
COMS 568	Creative Communication	3
COMS 618	Visual Rhetoric	3
COMS 652	Organizational Communication Consulting	3
COMS 654	Communication and Change	3
COMS 656	Media Strategies	3
COMS 697	Special Topics	3
Area 3 – Research (6 hrs)		
COMS 680 ¹	Communication Research Methods	3
Choose one of the following:		
COMS 690 ¹	Thesis Defense	3
COMS 691	Project	3
¹ Any thesis student who is not ready for enrollment in COMS 690 after completing COMS 680 may be required, as determined by the student's thesis chair, to take COMS 689 Thesis Proposal and Research, and may be required to repeat COMS 689 until deemed ready for enrolment in COMS 690.		

Media and Communication Studies Concentration

PURPOSE

The Media and Communication Studies concentration is for students wishing to concentrate their study on communication approaches and methods used in the media. Individuals desiring to develop an understanding of media management should choose this concentration.

Master of Arts in Communication Studies (M.A.)		
Media and Communication Studies Concentration (36 hrs)		
Program Option: Resident Format		
Area 1 – Contextual Communication Studies (12 hrs)		
COMS 530	Mass Media Theory	3
Choose three of the following courses:		
COMS 532	Approaches to Media Technologies	3
COMS 632	Politics and Media	3
COMS 634	Religion and Media	3
COMS 638	Media Management	3
Area 2 – Communication Strategies (18 hrs)		
Choose six courses from the following electives and/or you may substitute any 500/600 level COMS course from other COMS specializations listed in the course catalog including one of the courses not already taken in Area 1:		
COMS 550	Communication Education Theory	3
COMS 552	Leadership Communication	3
COMS 554	Argument and Persuasion	3
COMS 556	Audience Analysis and Measurement	3
COMS 558	Listening and Nonverbal Communication	3
COMS 560	Communication and Conflict	3
COMS 562	Web-based Communication	3
COMS 564	Family Communication	3
COMS 568	Creative Communication	3
COMS 618	Visual Rhetoric	3
COMS 652	Organizational Communication Consulting	3
COMS 654	Communication and Change	3
COMS 656	Media Strategies	3
COMS 697	Special Topics	3
Area 3 – Research (6 hrs)		
COMS 680	Communication Research Methods	3
Choose one of the following:		
COMS 690 ¹	Thesis Defense	3
COMS 691 ¹	Project	3
¹ Any thesis student who is not ready for enrollment in COMS 690 after completing COMS 680 may be required, as determined by the student's thesis chair, to take COMS 689 Thesis Proposal and Research, and may be required to repeat COMS 689 until deemed ready for enrolment in COMS 690.		

School of Education

Karen Parker, B.A., M.S., Ed.D.

*Dean, School of Education
Professor of Education*

Beth Ackerman, B.S., M.Ed., Ed.D.

*Associate Dean, School of Education
Associate Professor of Education*

Scott Watson, B.A., M.A., Ph.D.

*Associate Dean, Advanced Programs
Professor of Education*

Michelle Goodwin, B.S., M.Ed., Ed.D.

*Associate Dean, Licensure Programs
Associate Professor of Education*

Russ Claxton, B.S., M.Ed., Ed.S., Ed.D.

*Chair, School of Education
Assistant Professor of Education*

Constance Pearson, B.A., M.S.E., Ed.D.

*Chair, School of Education
Professor of Education*

Amanda Rockinson-Szapkiw, B.S., M.A., Ed.D.

*Chair, Doctoral Research
Assistant Professor of Education*

Randall Dunn, B.A., M.Ed., Ed.D.

*Director, Educational Technology
Assistant Professor of Education*

Andrea Beam, B.S., M.A.T., Ed.S., Ed.D.

*Director, Secondary Education
Assistant Professor of Education*

Deanna L. Keith, B.A., M.Ed., Ed.S., Ed.D.

*Director, Special Education
Assistant Professor of Education*

Connie L. McDonald, A.A., B.S., M.Ed., Ed.S., Ph.D.

*Director, Program Specialist
Assistant Professor of Education*

Rita Schellenberg, B.S., M.Ed., Ph.D.

*Director, School Counseling Program
Associate Professor of Education*

Samuel J. Smith, B.A., M.A., Ed.D.

*Director, M.Ed. in Administration and Supervision
Associate Professor of Education*

FACULTY – RESIDENT

Professor

Black; Morgan; Pantana; Parker, K.; Pearson; Watson

Associate

Ackerman; Goodwin; Parker, L.; Shellenberg; Smith, S.J.; Swezey; Yocum

Assistant

Austin; Beam; Claxton; Dunn; Holder; Keith; McDonald; Rockinson-Szapkiw; Spaulding

FACULTY – ONLINE

Professor

Holland

Associate Professor

McCreight, Nichols

Assistant Professor

Angle, Baer, Bailey, Battige, Booth, Bragg, Brittain, Burton, Cates, Collins, Conner, Cox, Crites, Dorr, Duryea, Evans,

Fauber, Fowler; Goodgame, Gossett, Greiner, Haas, Harrison, Hervey, Hibbert, Holcomb, Holman, Holubz, Hutter, Jones, V., Jordan-White, Joy, Kimball, Kinniburgh, Kuhne, Lamport, Lester, Marino, McCastle, McClendon, McLemore, Michael-Chadwell, Montoya, Mullinex, Pritchard, Puga, Reason, C., Reason, L., Savage, Schneider, Scott, W., Shoemaker, Sims, Smith, C., Smith, A.M., Stanton, Stiles, Swafford, Tapper, Thomas, S., Tierce, Tobias, Woods, Woolard

PURPOSE

The School of Education (SOE) is committed to providing the highest quality Christian education based on the principles of God's Word. Our school, by virtue of its commitment to strengthening the mind, body and soul, educates the whole person as God created us. The school offers programs to prepare graduate students for careers in teaching, school administration, and school counseling.

Excellent teachers and leaders are an invaluable asset to the home, church, community, and nation. The Teacher Licensure Program at Liberty is designed to provide a program of study and pre-service experiences that will foster teaching excellence and stimulate improvements in teaching practices in Christian, public, and private schools. The program is designed for teacher candidates who are preparing to teach kindergarten, elementary, and middle school, as well as high school and college students. Those wishing to pursue careers in middle school, or high school teaching may do so in the following areas: biology, business, computer science, English, family and consumer sciences, history/social sciences, and mathematics. Comprehensive licensure may be completed in the following areas: music (vocal or instrumental), health/physical education, Spanish, special education, and teaching English as a second language.

DEGREE COMPLETION PLANS (DCP)

The Degree Completion Plans for the graduate programs in the School of Education are available online at <http://www.liberty.edu/registrar>.

Master of Arts in Teaching (M.A.T.)

The Master of Arts in Teaching degree program is designed for the purpose of initial teacher licensure.

PURPOSE

Liberty University strives to produce educators who model high academic, moral, and spiritual standards before their peers, and who have dedicated their lives to educational leadership. Concurrent with this goal, the graduate program offered by the School of Education is designed to prepare students for effective educational leadership in Christian, public, and private schools.

PROGRAM LEARNING OUTCOMES

A graduate of the Initial Licensure Master of Arts in Teaching program:

- A. **Knows** Christian values, moral dimensions, and ethical implications synthesized with academic knowledge
 1. Demonstrates a broad base of professional and general knowledge.
 2. Demonstrates knowledge of content in the endorsement area.
- B. **Implements** skills as a gift from God, because teaching is a calling from God

3. Integrates skills in speaking, writing, reading, and listening for effective classroom communication, peer leadership, and professional involvement.
 4. Designs and selects a variety of instructional strategies based on the developmental levels and individual needs of the learner.
 5. Applies knowledge of content areas and curriculum goals to design and supervise appropriate instruction.
 6. Enhances the success of all diverse learners, providing for special needs and diverse backgrounds.
 7. Manages classroom climate and procedures to motivate students and maximize learning.
 8. Integrates a variety of assessment strategies to improve student learning.
 9. Integrates appropriate technology and resources to support instruction and to facilitate professional development opportunities.
 10. Provides evidence of student learning at the grade level and content appropriate for the endorsement.
- C. *Believes and practices personal integrity, social responsibility, sensitivity to the needs of others, and the betterment of humanity consistent with our mission to prepare competent professionals with a biblical worldview for Christian, public, and private schools*
11. Models personal integrity and sensitivity to human needs.
 12. Demonstrates behaviors of a reflective practitioner and seeks opportunities for collaboration and professional development.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS

In addition to the general admission procedures, specific admission requirements for the *Master of Arts in Teaching* (M.A.T.) program are:

Programs that Lead to Initial Licensure

1. Earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.)
2. GPA of at least a 3.00 on a 4.00 scale (probationary admission is an option if the student has at least a 2.50). Students admitted on Academic Probation must take and pass GRST 500 – Introduction to Graduate Writing in their first semester.
3. **Technology Questionnaire** (available online) - Computer access and literacy in word processing, Internet, and e-mail are required for all graduate education students.
4. **TOEFL** (if applicable)

TRANSFER OF CREDIT

All graduate transfer credits are subject to the approval of the School of Education (SOE) Graduate Committee. Such courses must carry a grade of at least a B and be comparable to Liberty University graduate courses. Transfer credit will only be considered from institutions or schools accredited by an accrediting agency recognized by the U.S. Department of Education. With approval, up to six semester hours may be transferred into the M.Ed. and M.A.T. programs (up to 12 hours may be transferred into the M.Ed./School Counselor). It is the responsibility of each applicant to supply official transcripts along with a written request to have credit applied to the degree program. Transfer credits must have been completed within the previous five years. Courses used in the completion of an undergraduate or master's degree cannot be approved as a part of the coursework for

the M.Ed. or M.A.T. Credit for life experience and for correspondence courses will not be awarded at the graduate level.

GRADUATION REQUIREMENTS

In addition to other regulations governing graduation as stated in the Liberty University Catalog, M.A.T. students must meet the following requirements:

1. Complete a minimum of 36 semester hours for the M.A.T.
2. Maintain a 2.50 GPA to remain in the program with no more than two C's permitted. While all course grades are averaged into the GPA, course credit toward degree completion will not be granted for a grade of D or F. Students may petition the SOE Graduate Committee to repeat one course in which a C or below was received. The most recent grade will be calculated into the GPA. Any additional use of the repeat policy for a repeated course must be approved by the School of Education.
3. Additional requirements may be necessary depending upon the student's academic background. All contracts made between the SOE Program Director and the student upon acceptance into the degree program must be satisfied before the degree will be awarded.
4. Three courses (9 semester hours) must be completed on campus for the M.A.T. One course must be completed in residency within the first year. Thirty hours of coursework must be taken through Liberty.
5. The M.A.T. must be completed within five years.
6. Online students will be required to take the graduate writing assessment.
7. Submit a Graduation Application to the Registrar's Office at the beginning of the final semester.

LICENSURE GUIDELINES

The Teacher Licensure Program is designed to meet licensure requirements of the Commonwealth of Virginia in the student's approved specialization. In addition, students who complete the Teacher Licensure Program are eligible for the Association of Christian Schools International certificate. The Teacher Licensure Program has been officially approved by the Virginia Department of Education and the National Council for Accreditation of Teacher Education (NCATE). Approved programs include all initial licensure M.A.T. programs in Elementary, Secondary, or Special Education. Students entering the M.A.T. program must indicate their intention to pursue Virginia licensure when they apply for candidacy in the graduate program. Each concentration has licensure requirements beyond the master's degree. Upon completion of all requirements, the student must submit the licensure application and fee to Liberty's Teacher Licensure Office. Liberty's Coordinator of Teacher Licensure Records will submit the student's application packet to the Virginia Department of Education.

Additional Requirements for Virginia Licensure

Every applicant for teacher licensure in Virginia is required to answer two questions:

1. Have you ever been convicted of a felony?
2. Have you ever had a teaching license revoked/ suspended in another state?

Initial Elementary, Secondary, and Special Education

The student must:

1. Hold a bachelor's degree in a liberal arts area (or equivalent) from an institution that is accredited by an agency that is recognized by the U.S. Department of Education. Secondary licensure requires a major (or equivalent) in the endorsement area and the successful

completion of the Praxis II content exam for the area of endorsement;

2. Successfully complete Liberty's M.A.T. in Elementary, Secondary, or Special Education;
3. Obtain passing scores on all tests required for Virginia licensure; and
4. Complete a student teaching experience in the endorsement area or submit documentation of one year of successful full-time teaching experience in the endorsement area in any accredited public or nonpublic K-12 school.

Time Limit for School Licensure

1. Students must have completed all requirements necessary for school licensure within 5 years after completion of the graduate degree;
2. Students who have completed Liberty's M.A.T. and wish to return to Liberty University to complete the student teaching or internship required for licensure will be subject to the same five-year timeframe; and
3. Each case will be evaluated on an individual basis according to transcripts, program changes, time elapsed from completion of coursework, and recent experiences in the field of education.

Licensure in Other States

Students who have completed Liberty's M.A.T. may be eligible for licensure in other states by interstate agreement. Verification that the student has completed a state-approved program may be required for reciprocity with other states; therefore, it may be necessary for the student to complete the additional requirements listed above for Virginia licensure in order to qualify for reciprocity. Liberty's Teacher Licensure Office has addresses for the licensing agencies in other states and will assist in completing the appropriate forms. Some states require a state-specific course or test but will grant a provisional license so that the applicant can be employed while completing the additional requirements. It is the student's responsibility to obtain the appropriate forms from other states to submit to LU's Licensure Office.

For further licensure information, contact the Coordinator of Teacher Licensure Records (phone 1-800-522-6255, extension 2632 or 434-582-2632; e-mail: teacher@liberty.edu; fax 434-582-2468).

SCHEDULING RESIDENTIAL COURSES

Residential graduate classes are scheduled as one or two-week intensives during the summer, and in December and January. Weekend classes may be offered during fall and spring. Pre-class and post-class assignments are required for all intensive courses.

MASTER OF ARTS IN TEACHING (M.A.T.) COGNATES

Elementary Education
Secondary Education
Special Education

COURSE REQUIREMENTS

	<u>Semester Hours</u>
Core Courses	12
Cognate Courses	12
Professional Courses	12*
TOTAL	36*

*Additional hours may be required for Virginia Licensure

Programs of Study

Master of Arts in Teaching (M.A.T.) (36 hrs)

Elementary Education Cognate

Program Option: Online Format

Note: Upon completion of this program plan and passing the required Virginia assessments, you will be eligible for a Virginia license in this program's area of endorsement. Refer to www.liberty.edu/advisingguide.

Initial Education Core Courses (12 hrs)

EDUC 500	Advanced Educational Psychology	3
EDUC 504 ¹	Historical and Philosophical Foundations of Education	3
EDUC 518	Understanding Educational Research and Assessment	3
EDUC 521	Foundations of Exceptionality	3

Cognate Courses (12 hrs)

EDUC 530	Teaching Mathematics	3
EDUC 531	Teaching the Natural and Social Sciences	3
EDUC 554	Reading and Language Acquisition	3
EDUC 632 ¹	Language Acquisition and Instruction	3

Professional Courses (12 hrs)

EDUC 556	Teaching Content Area Reading	3
EDUC 623 ¹	Principles of Behavior Management	3
EDUC 571 ^{2,3}	Curriculum Fundamentals	3
EDUC 590, 591, 592 or 593 ^{2,4}	Student Teaching	3

Notes: Refer to the Elementary/Middle Content Competency Chart. Competencies must be met prior to student teaching. EDUC 673 or 676 may be added for Middle School endorsement.

¹ Residency Requirement (minimum 9 hrs)

² EDUC 571 & 590 fulfills residency requirement for **international** students

³ EDUC 571 to be taken the semester directly before or during student teaching.

⁴ Course and section number will be assigned during Gate 3 Application

Master of Arts in Teaching (M.A.T.) (36 hrs)

Secondary Education Cognate

(6-12 or Pre K-12 Subject Endorsement)

Program Option: Online Format

Note: Upon completion of this program plan and passing the required Virginia assessments, you will be eligible for a Virginia license in this program's area of endorsement. Refer to www.liberty.edu/advisingguide.

Initial Education Core Courses (12 hrs)

EDUC 500	Advanced Educational Psychology	3
EDUC 504 ¹	Historical and Philosophical Foundations of Education	3
EDUC 518	Understanding Educational Research and Assessment	3
EDUC 521	Foundations of Exceptionality	3

Cognate Courses (12 hrs)

EDUC 623 ¹	Principles of Behavior Management	3
EDUC 673 ¹	Curriculum and Methods for Middle School	3
EDUC 695	Directed Research	3
Choose one:		3

ENGL 533⁴ Teaching Writing Across the Curriculum

EDUC__^{4,5} Elective (500-600 level)

Professional Courses (12 hrs)

EDUC 535	Secondary Instructional Procedures	3
EDUC 556	Teaching Content Area Reading	3
EDUC 571 ^{2,3}	Curriculum Fundamentals	3
EDUC 590, 591, 592 or 593 ^{2,4}	Student Teaching	3

¹ Residency Requirement (minimum 9 hrs)

²	EDUC 571& 590 fulfills residency requirement for international students
³	EDUC 571 to be taken the semester directly before or during student teaching.
⁴	500/600 level content elective may be substituted
⁵	EDUC 554 required for TESL/Spanish
⁶	Course and section number will be assigned during Gate 3 Application.

NOTE: Candidates seeking licensure as secondary teachers should have completed a bachelor's degree with a major in the intended endorsement area, or a degree in a related field with courses similar to that required for a bachelor's degree in the field of study. Any deficiencies in course requirements must be addressed prior to student teaching. [See Content Competencies for subject area.] In addition, candidates must successfully complete the appropriate Praxis II content exam in the area of endorsement prior to student teaching.

Candidates seeking licensure at the middle school level should have completed a bachelor's degree with a strong background in one or more of the following four subject areas: English, History/Social Science, Mathematics, or Science. Any deficiencies in course requirements must be addressed prior to student teaching. [See Content Competencies for elementary/middle education.] In addition, candidates must successfully complete the appropriate Praxis II middle school content exam in the area(s) of endorsement prior to student teaching.

Master of Arts in Teaching (M.A.T.) (36 hrs)		
Special Education Cognate (General Curriculum Endorsement)		
Program Option: Online Format		
<i>Note: Upon completion of this program plan and passing the required Virginia assessments, you will be eligible for a Virginia license in this program's area of endorsement. Refer to www.liberty.edu/advisingguide.</i>		
Initial Education Core Courses (12 hrs)		
EDUC 500	Advanced Educational Psychology	3
EDUC 504 ¹	Historical and Philosophical Foundations of Education	3
EDUC 518	Understanding Educational Research and Assessment	3
EDUC 521	Foundations of Exceptionality	3
Cognate Courses (12 hrs)		
EDUC 524	Collaborating for Successful Inclusive Classrooms	3
EDUC 525	Collaborating for Successful Transitions	3
EDUC 622 ¹	Educational Assessment and Intervention	3
EDUC 623 ¹	Principles of Behavior Management	3
Professional Courses (12 hrs)		
EDUC 530	Teaching Mathematics	3
EDUC 554	Reading and Language Acquisition	3
EDUC 571 ^{2,3}	Curriculum Fundamentals	3
EDUC 590, 591, 592 or 593 ^{2,4}	Student Teaching	3
¹ Residency Requirement (minimum 9 hours)		
² EDUC 571 & 590 fulfills residency requirement for international students		
³ EDUC 571 to be taken the semester directly before or during student teaching.		
⁴ Course and section number will be assigned during Gate 3 Application.		

Master of Education (M.Ed.)

PURPOSE

Liberty University strives to produce educators who model high academic, moral, and spiritual standards before their peers, and who have dedicated their lives to educational leadership. Concurrent with this goal, the graduate program offered by the School of Education is designed to prepare students for effective educational leadership in Christian, public, and private schools.

PROGRAM LEARNING OUTCOMES

A graduate of the **Master of Education** program:

- A. **Knows** Christian values, moral dimensions, and ethical implications synthesized with academic knowledge
 1. Demonstrates a broad base of professional and general knowledge.
 2. Conceptualizes a broad spectrum of educational precepts, generalizations, practices, dispositions, points of view, and resources.
- B. **Implements** skills as a gift from God, because teaching/leadership is a calling from God
 3. Integrates skills in speaking, writing, reading, and listening for effective classroom communication, peer leadership, and professional involvement.
 4. Designs and selects a variety of instructional strategies based on the developmental levels and individual needs of the learner.
 5. Applies knowledge of content areas and curriculum goals to design and supervise appropriate instruction.
 6. Manages classroom climate and procedures to motivate students and maximize learning.
 7. Integrates a variety of assessment strategies to improve student learning.
 8. Integrates appropriate technology and resources to support instruction and to facilitate professional development opportunities.
 9. Demonstrates competence as a consumer of research findings and other information technology resources.
 10. Demonstrates skill in critical thinking, problem solving, decision making, and interpersonal skills.
- C. **Believes** and practices personal integrity, social responsibility, sensitivity to the needs of others, and the betterment of humanity consistent with our mission to prepare competent professionals with a biblical worldview for Christian, public, and private schools
 11. Models personal integrity and sensitivity to human needs.
 12. Enhances the success of all diverse learners, providing for special needs and diverse backgrounds.
 13. Demonstrates behaviors of a reflective practitioner and seeks opportunities for collaboration and professional development.
 14. Exerts confident leadership as well as accepts responsibility in the broad field of education.

M.Ed. in Teaching and Learning Cognates in Elementary Education, Middle Grades Education, or Special Education

PROGRAM SPECIFIC ADMISSION REQUIREMENTS

These programs do not lead to Licensure:

1. Earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.)
2. GPA of at least a 3.00 on a 4.00 scale

3. **Technology Questionnaire** (available online) - Computer access and literacy in word processing, Internet, and e-mail are required for all graduate education students.
4. **TOEFL** (if applicable)

M.Ed. in Administration/Supervision, School Counseling, or Program Specialist

Programs that Lead to Licensure:

1. Earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.)
2. GPA of at least a 3.00 on a 4.00 scale (probationary admission is an option if the student has at least a 2.50). Students admitted on Academic Probation must take and pass GRST 500 Intro to Graduate Writing in their first semester.
3. **Technology Questionnaire** (available online) Computer access and literacy in word processing, Internet, and e-mail are required for all graduate education students.
4. **TOEFL** (if applicable)

TRANSFER OF CREDIT

All graduate transfer credits are subject to the approval of the School of Education (SOE) Graduate Committee. Such courses must carry a grade of at least a B and be comparable to Liberty University graduate courses. Transfer credit will only be considered from institutions or schools accredited by an accrediting agency recognized by the U.S. Department of Education. With approval, up to six semester hours may be transferred into the M.Ed. and M.A.T. programs (up to 12 hours for the M.Ed./School Counselor). It is the responsibility of each applicant to supply official transcripts along with a written request to have credit applied to the degree program. Transfer credits must have been completed within the previous five years. Courses used in the completion of an undergraduate or master's degree cannot be approved as a part of the coursework for the M.Ed. or M.A.T. Credit for life experience and for correspondence courses will not be awarded at the graduate level.

GRADUATION REQUIREMENTS

In addition to other regulations governing graduation as stated in the Liberty University catalog, M.Ed. students must meet the following requirements:

1. Complete a minimum of 36 semester hours for M.Ed. (48 semester hours required for School Counseling concentration);
2. Maintain a 2.50 GPA to remain in the program, with no more than two C's permitted. While all course grades are averaged into the GPA, course credit toward degree completion will not be granted for a grade of D or F. Students may petition the SOE Graduate Committee to repeat one course in which a C or below was received. The most recent grade will be calculated into the GPA;
3. Additional requirements may be necessary depending upon the student's academic background. All contracts made between the Program Director and the student upon acceptance into the degree program must be satisfied before the degree will be awarded; and
4. Three courses (9 semester hours) must be completed on campus for the M.Ed. programs in Administration/Supervision, Program Specialist, and School Counseling. One course must be completed in residency within the first year. Thirty hours of coursework must be taken through Liberty.

5. No residence courses are required for the M.Ed. in Teaching and Learning.
6. Online students will be required to take the graduate writing assessment.
7. Time limits for degree completion:
 - a. M.Ed. School Counseling degree must be completed within 7 years
 - b. M.Ed. degree programs in Administration/Supervision and Program Specialist must be completed within 5 years.
8. Online students will be required to take the graduate writing assessment.
9. Submit a Graduate Application to the Registrar's Office at the beginning of the final semester.

LICENSURE GUIDELINES

The Teacher Licensure Program is designed to meet licensure requirements of the Commonwealth of Virginia in the student's approved specialization. In addition, students who complete the Teacher Licensure Program are eligible for the Association of Christian Schools International certificate. The Teacher Licensure Program has been officially approved by the Virginia Department of Education and the National Council for Accreditation of Teacher Education (NCATE). Approved programs for licensure for support personnel may be earned in the program through Administration/Supervision, Program Specialist, and School Counseling. Students entering the Master of Education program must indicate their intention to pursue Virginia licensure when they apply for candidacy in the graduate program. Each concentration has licensure requirements beyond the master's degree. Upon completion of all requirements, the student must submit the licensure application and fee to Liberty's Teacher Licensure Office. Liberty's Coordinator of Teacher Licensure Records will submit the student's application packet to the Virginia Department of Education.

NOTE: The M.Ed. program in Teaching and Learning is not a licensure program. It is meant for individuals who are already licensed, or for those who are not pursuing licensure.

Additional Requirements for Virginia Licensure

Every applicant for teacher licensure in Virginia is required to answer two questions:

1. Have you ever been convicted of a felony?
2. Have you ever had a teaching license revoked/ suspended in another state?

Administration and Supervision

The student must:

1. Complete three years of successful full-time experience as a classroom teacher in an accredited nonpublic or public school. (Work experience form required.);
2. Successfully complete Liberty's M.Ed. in Administration/Supervision;
3. Complete an internship as a school principal or submit documentation of one year of successful full-time experience as a principal or assistant principal in an accredited public or nonpublic school; and
4. Obtain a passing score on all tests required for Virginia licensure.

Program Specialist

The student must:

1. Complete three years of successful classroom teaching in which the teaching in the specialty area was/is an important responsibility. (Work experience form required.); and

2. Successfully complete Liberty's M.Ed. for Reading or Math Specialists which includes an internship.
3. Obtain passing scores on all tests required for Virginia licensure.

School Counseling

The student must:

1. Complete two years of successful full-time teaching or two years of successful experience in guidance and counseling. (Work experience form required.); and
2. Successfully complete Liberty's M.Ed. in School Counseling which includes an internship in preK-6 and grades 7-12).

Time Limit for School Licensure

1. Students must have completed all requirements necessary for school licensure within 5 years after completion of the graduate degree;
2. Students who have completed Liberty's M.Ed. and wish to return to Liberty University to complete the student teaching or internship required for licensure will be subject to the same five-year timeframe; and
3. Each case will be evaluated on an individual basis according to transcripts, program changes, time elapsed from completion of coursework, and recent experiences in the field of education.

Licensure in Other States

Students who have completed Liberty's M.Ed. may be eligible for licensure in other states by interstate agreement. Verification that the student has completed a state-approved program may be required for reciprocity with other states; therefore, it may be necessary for the student to complete the additional requirements listed above for Virginia licensure in order to qualify for reciprocity. Liberty's Teacher Licensure Office has addresses for the licensing agencies in other states and will assist in completing the appropriate forms. Some states require a state-specific course or test but will grant a provisional license so that the applicant can be employed while completing the additional requirements. It is the student's responsibility to obtain the appropriate forms from other states to submit to Liberty University's Licensure Office.

For further licensure information, contact the Coordinator of Teacher Licensure Records (phone 1-800-522-6255, extension 2632 or 434-582-2632; e-mail: teacher@liberty.edu; fax 434-582-2468).

MASTER OF EDUCATION (M.Ed.) PROGRAMS OF STUDY:

- Administration/Supervision Cognate
- Program Specialist Cognates:
 - Math Specialist
 - Reading Specialist
- School Counseling Concentration

COURSE REQUIREMENTS

	SEMESTER HOURS	
	School Counseling	Other Specializations
Core Courses	15	15
Concentration/Cognate Courses	21	12
Professional Courses	12	9*
TOTAL	48	36*

*Additional hours may be required for Virginia Licensure

**MASTER OF EDUCATION (M.Ed.)
TEACHING AND LEARNING COGNATES
(Non-Licensure):**

Early Childhood Education
Educational Law – Open to currently enrolled Liberty University School of Law students and Liberty University School of Law alumni only. *Please see the School of Law Dual Degree section of this Catalog.*
Educational Technology and Online Instruction
Elementary Education
General Education
Gifted Education
Middle Grades Education
Special Education

Programs of Study**Master of Education (M.Ed.) (36 hrs)****Administration and Supervision Cognate****Program Option: Online Format**

Note: Upon completion of this program plan and passing the required Virginia assessments, you will be eligible for a Virginia license in this program's area of endorsement. Refer to www.liberty.edu/advisingguide.

Advanced Education Core Courses (15 hrs)

EDUC 500	Advanced Educational Psychology	3
EDUC 518	Understanding Educational Research and Assessment	3
EDUC 521	Foundations of Exceptionality	3
EDUC 645 ¹	Foundations for Educational Leaders	3
EDUC 672	Curriculum Development	3

Cognate Courses (12 hrs)

EDUC 640	School Administration	3
EDUC 646	School-Community Relations	3
EDUC 647	School Law	3
EDUC 648	School Finance and Management	3

Professional Courses (9 hrs)

EDUC 641 ¹	Supervision of Instruction	3
EDUC ____ ¹	Elective (600 level)	3
EDUC 699	A01 Internship	3

¹ Offered in Residency

Master of Education (M.Ed.) (36 hrs)**Program Specialist Cognate:****Math Specialist Endorsement****Program Option: Online Format**

Note: Upon completion of this program plan and passing the required Virginia assessments, you will be eligible for a Virginia license in this program's area of endorsement. Refer to www.liberty.edu/advisingguide.

Advanced Education Core Courses (15 hrs)

EDUC 500	Advanced Educational Psychology	3
EDUC 518	Understanding Educational Research and Assessment	3
EDUC 521	Foundations of Exceptionality	3
EDUC 645 ¹	Foundations for Educational Leadership	3
EDUC 672	Curriculum Development	3

Cognate Courses (12 hrs)

EDUC 622 ¹	Educational Assessment and Intervention	3
EDUC 650 ²	The Specialist and the School Program	3
EDUC 652 ²	Current Issues in School Programs	3
EDUC 530	Teaching Mathematics	3

Professional Courses (9 hrs)

EDUC ____	Elective	3
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EDUC 641 ¹	<i>Supervision of Instruction</i>	3
EDUC 699	<i>A-03 Internship</i>	3
¹ Courses offered in Residency		
² EDUC 650 & 652 are taken the final semester. May be taken with EDUC 699-A03		

Master of Education (M.Ed.) (36 hrs)**Program Specialist Cognate:
Reading Specialist Endorsement****Program Option: Online Format**

Note: Upon completion of this program plan and passing the required Virginia assessments, you will be eligible for a Virginia license in this program's area of endorsement. Refer to www.liberty.edu/advisingguide.

Advanced Education Core Courses (15 hrs)

EDUC 500	<i>Advanced Educational Psychology</i>	3
EDUC 518	<i>Understanding Educational Research and Assessment</i>	3
EDUC 521	<i>Foundations of Exceptionality</i>	3
EDUC 645 ¹	<i>Foundations for Educational Leadership</i>	3
EDUC 672	<i>Curriculum Development</i>	3

Cognate Courses (12 hrs)

EDUC 622 ¹	<i>Educational Assessment and Intervention</i>	3
EDUC 650 ²	<i>The Specialist and the School Program</i>	3
EDUC 652 ²	<i>Current Issues in School Programs</i>	3
EDUC 554	<i>Reading and Language Acquisition</i>	3

Professional Courses (9 hrs)

EDUC 556	<i>Teaching Content Area Reading</i>	3
EDUC 641 ¹	<i>Supervision of Instruction</i>	3
EDUC 699	<i>A-03 Internship</i>	3

¹ Courses offered in Residency

² EDUC 650 and 652 are taken the final semester. May be taken with EDUC 699-A03.

Master of Education (M.Ed.) (48 hrs)**School Counseling Concentration****Program Option: Online Format**

Note: Upon completion of this program plan, initial license/experience, and passing the required Virginia Assessments, you will be eligible for a Virginia license in this program's area of endorsement. Refer to www.liberty.edu/advisingguide

Advanced Education Core Courses (15 hrs)

EDUC 500	<i>Advanced Educational Psychology</i>	3
EDUC 518	<i>Understanding Educational Research and Assessment</i>	3
EDUC 521	<i>Foundations of Exceptionality</i>	3
EDUC 672	<i>Curriculum Development</i>	3

Choose one:

EDUC 604	<i>Foundations of Education</i>	3
EDUC 645 ^{1&2}	<i>Foundations for Educational Leadership</i>	3

Concentration Courses (27 hrs)

COUN 501	<i>Counselor Professional Identity, Function and Ethics</i>	3
COUN 504	<i>Ethnicity, Families, and Counseling</i>	3
COUN 505 ¹	<i>Counseling Techniques and the Helping Relationship</i>	3
COUN 510	<i>Theories of Counseling</i>	3
COUN 522	<i>Career Development and Counseling</i>	3
COUN 512 ¹	<i>Structured Groups</i>	3
EDUC 611	<i>Child and Adolescent Counseling in the Schools</i>	3
EDUC 660	<i>Principles of School Counseling</i>	3
EDUC 661 ¹	<i>School Counseling Program Development and Evaluation</i>	3

Professional Courses (6 hrs)

EDUC 622 ¹	<i>Educational Assessment and Intervention</i>	3
EDUC 699	<i>A02 Internship</i>	3

¹ Offered in Residency

² Five intensives if EDUC 645 is taken

Programs of Study – Non Licensure**Master of Education (M.Ed.) (36 hrs)****Teaching and Learning: Early Childhood Education
Cognate (add-on endorsement only)****Program Option: Online Format**

Upon completion of this program, candidates with elementary license are eligible for Early Childhood for three- and four-year olds (add-on endorsement). Refer to www.liberty.edu/advisingguide.

Advanced Education Core Courses (15 hrs)

EDUC 500	<i>Advanced Educational Psychology</i>	3
EDUC 518	<i>Understanding Educational Research and Assessment</i>	3
EDUC 521	<i>Foundations of Exceptionality</i>	3
EDUC 604	<i>Foundations of Education</i>	3
EDUC 675	<i>Elementary Curriculum and Methods</i>	3

Cognate Courses (12 hrs)

EDUC 501	<i>Advanced Child Development</i>	3
EDUC 653	<i>Current Issues in Early Childhood Education</i>	3
EDUC 655	<i>Organization and Administration of Preschools</i>	3
EDUC 670	<i>Curriculum and Methods for Early Childhood</i>	3

Professional Courses (9 hrs)

EDUC 624	<i>Classroom Management</i>	3
EDUC 642	<i>Leadership and Supervision in Education</i>	3
EDUC 698	<i>Directed Practicum</i>	3

NOTE: No residency required for add-on endorsement

Master of Education (M.Ed.) (36 hrs)**Teaching and Learning: Gifted Education Cognate
(add-on endorsement only)****Program Option: Online Format**

Note: Upon completion of this program, candidates with initial license are eligible for Gifted Education (add-on endorsement). Refer to www.liberty.edu/advisingguide

Advanced Education Core Courses (15 hrs)

EDUC 500	<i>Advanced Educational Psychology</i>	3
EDUC 518	<i>Understanding Educational Research and Assessment</i>	3
EDUC 521	<i>Foundations of Exceptionality</i>	3
EDUC 604	<i>Foundations of Education</i>	3

Choose One:

EDUC 675	<i>Elementary Curriculum and Methods – OR</i>	3
EDUC 676	<i>Middle Grades Curriculum and Methods</i>	3

Cognate Courses (12 hrs)

EDUC 621	<i>Educational Assessment for Special Need</i>	3
EDUC 627	<i>Reading and Research in gifted Education</i>	3
EDUC 650	<i>The Specialist and the School Program</i>	3
EDUC 652	<i>Current Issues in School Programs</i>	3

Professional Courses (9 hrs)

EDUC 642	<i>Leadership and Supervision in Education</i>	3
EDUC ____	<i>500-600 Level elective</i>	3
EDUC 698	<i>Directed Practicum</i>	3

NOTE: No residency required for add-on endorsement

Master of Education (M.Ed.) (36 hrs)		
Teaching and Learning: Middle Grades Cognate (add-on endorsement only)		
Program Option: Online Format		
<i>Note: Upon completion of this program, candidates with elementary or secondary license are eligible to add Middle Grades (with content competencies and Praxis score met).</i>		
Advanced Education Core Courses (15 hrs)		
EDUC 500	Advanced Educational Psychology	3
EDUC 518	Understanding Educational Research and Assessment	3
EDUC 521	Foundations of Exceptionality	3
EDUC 604	Foundations of Education	3
EDUC 676	Middle Grades Curriculum and Methods	3
Cognate Courses (12 hrs)		
EDUC 601	Professional Development in Middle Grades Education	3
EDUC 602	Young Adolescents, Schools and Communities	3
EDUC 635	Teaching Science in the Middle School	3
EDUC 637	Teaching Social Studies in the Middle School	3
Professional Courses (9 hrs)		
EDUC 556	Content Area Reading	3
EDUC 642	Leadership and Supervision in Education	3
EDUC 698	Directed Practicum	3
Note: No residency required for non-licensure.		

Master of Education (M.Ed.) (36 hrs)		
Teaching and Learning: Educational Technology and Online Instruction Cognate		
Program Option: Online Format		
<i>Note: This is a non-licensure program. Refer to www.liberty.edu/advisingguide</i>		
Advanced Education Core Courses (15 hrs)		
EDUC 500	Advanced Educational Psychology	3
EDUC 518	Understanding Educational Research and Assessment	3
EDUC 521	Foundations of Exceptionality	3
EDUC 604	Foundations of Education	3
EDUC 672	Curriculum Development	3
Cognate Courses (15 hrs)		
EDUC 629	Technology and Diversity	3
EDUC 631	Foundations of Educational Technology and Online Learning	3
EDUC 633	Principles of Design and Management in Online Learning	3
EDUC 638	Leadership in Educational Technology	3
EDUC 639	Trends and Issues in Educational Technology	3
Professional Courses (6 hrs)		
EDUC 630	Technology Practices for Instructional Improvement	3
EDUC 698	Directed Practicum	3
Note: No residency required for non-licensure.		

Master of Education (M.Ed.) (36 hrs)		
Teaching and Learning: Elementary Education Cognate		
Program Option: Online Format		
<i>Note: This is a non-licensure program. Refer to www.liberty.edu/advisingguide</i>		
Advanced Education Core Courses (15 hrs)		
EDUC 500	Advanced Educational Psychology	3

EDUC 518	Understanding Educational Research and Assessment	3
EDUC 521	Foundations of Exceptionality	3
EDUC 604	Foundations of Education	3
EDUC 675	Elementary Curriculum and Methods	3
Specialization Courses (12 hrs)		
EDUC 556	Teaching Content Area Reading	3
EDUC 624	Classroom Management	3
EDUC 634	Teaching Science in the Elementary School	3
EDUC 636	Teaching Social Studies in the Elementary School	3
Professional Courses (9 hrs)		
EDUC 631	Foundations of Educational Technology and Online Learning	3
EDUC 642	Leadership and Supervision in Education	3
EDUC 698	Directed Practicum	3
Note: No residency required for non-licensure.		

Master of Education (M.Ed.) (36 hrs)		
Teaching and Learning: Special Education Cognate		
Program Option: Online Format		
<i>Note: This is a non-licensure program. Refer to www.liberty.edu/advisingguide</i>		
Advanced Education Core Courses (15 hrs)		
EDUC 500	Advanced Educational Psychology	3
EDUC 518	Understanding Educational Research and Assessment	3
EDUC 521	Foundations of Exceptionality	3
EDUC 604	Foundations of Education	3
Choose one:		
EDUC 675	Elementary Curriculum and Methods OR	3
EDUC 676	Middle Grades Curriculum and Methods	3
Cognate Courses (12 hrs)		
EDUC 524	Collaborating for Successful Inclusive Classrooms	3
EDUC 525	Collaborating for Successful Transitions	3
EDUC 621	Educational Assessment for Special Needs	3
EDUC 624	Classroom Management	3
Professional Courses (9 hrs)		
EDUC 642	Leadership and Supervision in Education	3
EDUC 698	Directed Practicum	3
Choose one of the following:		
EDUC 634	Teaching Science in the Elementary School	3
EDUC 635	Teaching Science in the Middle School	3
EDUC 636	Teaching Social Studies in the Elementary School	3
EDUC 637	Teaching Social Studies in the Middle School	3
Note: No residency required for non-licensure.		

Master of Education (M.Ed.) (36 hrs)		
Teaching and Learning: General Education Cognate		
Program Option: Online Format		
<i>Note: This is a non-licensure program. Refer to www.liberty.edu/advisingguide</i>		
Advanced Education Core Courses (15 hrs)		
EDUC 500	Advanced Educational Psychology	3
EDUC 518	Understanding Educational Research and Assessment	3
EDUC 521	Foundations of Exceptionality	3
EDUC 604	Foundations of Education	3
Choose one:		

EDUC 675	<i>Elementary Curriculum and Methods – OR</i>	3
EDUC 676	<i>Middle Grades Curriculum and Methods</i>	
Cognate Courses (12 hrs)		
EDUC__ ¹	<i>Choose four courses</i>	12
Professional Courses (9 hrs)		
EDUC__ ¹	<i>Elective</i>	3
EDUC 698	<i>Directed Practicum</i>	3
Choose one:		
EDUC 6__		3
EDUC 642	<i>Leadership and Supervision in Education</i>	
Note: No residency required for non-licensure.		
¹ Choose any 500-600 level EDUC course, not including EDUC 590, 591, 698 or 699		

Education Specialist (Ed.S.)

PURPOSE

The Education Specialist degrees with concentrations in Educational Law, Educational Leadership, and Curriculum and Instruction are designed to prepare competent effective leaders with a biblical worldview who will model high standards and assume a leadership role in the field of education. Leaders in the field of education are seen as those who assume a facilitating role in accomplishing the goals and objectives of an education system whether it is as a teacher, superintendent, principal, curriculum director, instructional supervisor, college instructor, or university administrator.

PROGRAM LEARNING OUTCOMES

A graduate of the Educational Specialist (Ed.S.) program:

A. ***Knows research competencies synthesized with Christian values, moral dimensions, and ethical implications.***

1. Makes broad distinctions between research philosophies and approaches.
2. Demonstrates an understanding of the practices that inform site-based research by interpreting and designing research.
3. Interprets how practitioners carry out inquiry and the issues faced, and can make inferences about research implications.

B. ***Implements leadership, teaching and learning competencies as a gift from God because teaching /learning is a calling from God***

4. Integrates skills in speaking, writing, reading, and listening for effective communication in educational settings.
5. Models citizenship through moral leadership and sensitivity to human needs.
6. Collaborates with various educational stakeholders in a variety of settings.
7. Selects appropriate technology and resources to support educational goals.
8. Utilizes highly effective educational strategies based on individual needs.
9. Uses a variety of assessment strategies to improve student learning.

C. ***Believes foundation competencies consistent with our mission to prepare competent professionals with a biblical worldview for Christian, public, and private schools***

10. Upholds high standards of competence and integrity, exercises sound judgment in the practice of the profession, and participates in activities of professional organizations relevant to their field.

REQUIREMENTS

Ed.S. students have the option of completing cognates in the areas of Educational Leadership, Educational Law* or Curriculum and Instruction. General requirements are as follows:

	Semester Hours
Foundation of Education Core	9
Research and Evaluation Core ¹	6
Cognate Courses	<u>15</u>
TOTAL	30

¹ A prerequisite graduate educational research course equivalent to EDUC 518 is required if not completed previously.

*The Educational Law Cognate is open to currently enrolled Liberty University School of Law students and Liberty University School of Law alumni only. Please see the School of Law Dual Degree section of this Catalog for more information.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS

In addition to the general admission procedures, specific admission requirements for the Ed.S. are listed below. The following items must be submitted to the Office of Graduate Admissions prior to registering for any graduate courses. Where noted, forms are available online at www.luonline.com.

1. **Graduate Status Record** (available online)
2. **Recommendations for Graduate Program.** This should be obtained from the **one** individual best qualified to answer questions concerning the applicant's professional, technical, and personal qualifications for graduate studies in education. The form is available online.
3. **Academic Records.** Applicants must submit an official transcript indicating successful completion of a master's degree program from an institution accredited by an accrediting agency recognized by the U.S. Department of Education. Transcripts should be sent directly to the Office of Graduate Admissions from all schools previously attended.
 - A master's degree in education (or a related area) is required before enrolling in doctoral-level coursework.
 - Applicants with a non-educational master's degree may be required to complete M.Ed. core courses (up to 12 additional hours) before taking any Ed.S. coursework.
 - Ed.S. applicants must have a cumulative GPA of 3.00 or above on graduate degree required for entrance to the program.
4. **Professional Vita.** Include degrees earned, educational experience, and career goals.
5. **Technology Questionnaire (available online).** Computer access and literacy in word processing, Internet, and e-mail are required for all graduate education students.
6. **The Test of English as a Foreign Language (TOEFL).** Liberty University is authorized under federal regulations to enroll non-immigrant alien students. Any person who is not a citizen or permanent resident of the United States and who desires to be admitted to the University must contact the Office of Admissions. Applicants must take the Test of English as a Foreign Language (TOEFL) if English is not their national language. An official score report must be forwarded to Liberty University before an admission decision will be made. The minimum acceptable score for admission is 600. Information regarding the TOEFL may be obtained from: Educational Testing Services; TOEFL Services; P.O. Box 6151; Princeton, NJ 08541, USA.

TRANSFER OF CREDIT

All graduate transfer credits are subject to the approval of the School of Education (SOE) Graduate Committee. Such courses must carry a grade of at least a B and be comparable to Liberty University graduate courses. Transfer credit will only be considered from institutions or schools accredited by an accrediting agency recognized by the U.S. Department of Education. With approval, up to six hours may be transferred into the Ed.S. program. It is the responsibility of each applicant to supply official transcripts along with a written request to have credit applied to the degree program. Transfer credits must have been completed within the previous five years. Courses from a completed degree will not be accepted as transfer (see exception below). Credit for life experience and for correspondence courses will not be awarded at the graduate level.

GRADUATION REQUIREMENTS

In addition to other regulations governing graduation, as stated in the Liberty University Catalog, Ed.S. graduates must:

1. Complete a minimum of 30 semester hours beyond the Master's degree.
2. Complete a minimum of 24 semester hours through Liberty.
3. Maintain a 3.00 GPA to remain in the program, with no more than one C permitted in program courses. While all course grades are averaged in the GPA, course credit toward degree completion is not granted for a grade of D or F. A student may repeat one course in which a C or below was received with the most recent grade to be calculated in the GPA. Any additional use of the repeat policy for a repeated course must have the approval of the School of Education.
4. Certain additional requirements may be necessary depending upon the student's academic background. Any and all contracts made between the SOE Graduate Committee and the student at the time of acceptance into the degree program must be satisfied before the degree will be awarded.
5. Online students will be required to take the graduate writing assessment.
6. Submit a Graduation Application to the Registrar's Office at the beginning of the final semester.

There are no on-campus residency requirements for the Ed.S. degree. However, students interested in pursuing the Ed.D. degree after completion of the Ed.S. should complete the residence course options, where available (EDUC 741 and 730 for the Teaching and Learning concentration and EDUC 741 and 747 for the Educational Leadership concentration). For students who choose the residence course options, EDUC 741 must be completed within the first year in the program with a minimum grade of "B".

NOTE: For students who plan to continue with the Ed.D. program beyond the Ed.S.: Although one C is permitted toward completion of the Ed.S. program, Grades lower than B will not count toward completion of the Ed.D.

TIME LIMITS FOR DEGREE COMPLETION

The time limit for completing the degree from the date of admission to the program is five years. Only in unusual circumstances may the student be granted an extension. Granting of an extension of time will usually result in additional requirements.

Any student who does not complete coursework within the permissible time limit for any reason, including discontinued enrollment, must reapply for admission. A student may reapply only once, and will be subject to the current standards and curriculum if readmitted. The SOE Graduate Committee will

determine if any precious courses are sufficiently time sensitive and must be repeated. Beginning with the date of readmission, the student's time limit for degree completion is determined by the number of hours remaining.

Programs of Study**Education Specialist (Ed.S.) (30 hrs)****Curriculum and Instruction Cognate****Program Option: Online Format**

Note: Licensure Option – Upon completion of this program plan including courses noted below¹, initial licensure/experience, and passing the required Virginia assessments, you will be eligible for a Virginia license in this program's area of endorsement. Refer to www.liberty.edu/advisingguide

Foundation of Education Core (9 hrs)

EDUC 701	Theories and Research in Educational Psychology	3
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EDUC 740	Leadership Principles and Ethics	3
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Choose one:

EDUC 703	Theories of Historical and Social Foundations of Education	3
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EDUC 741 ¹	Theories of Educational Leadership	
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Research and Evaluation Core (6 hrs)

Prerequisite: An Educational Research course equivalent to EDUC 518

EDUC 712	Advanced Education Statistics	3
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EDUC 718 ²	Advanced Research and Writing	3
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Cognate Courses (15 hrs)

EDUC 721	Issues and Trends in Exceptionality	3
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EDUC 771	Curriculum Theory	3
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EDUC ____ ³	600-700 level elective course	3
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EDUC ____ ³	600-700 level elective course	3
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Choose one:		3
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EDUC 730 ¹	Technology Practices for School Improvement	
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EDUC 746	Conflict Resolution	
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¹ Course offered in residency. No residence is required for the non-licensure program. Residence is required for licensure and is strongly recommended for those who plan to complete the Ed.D. after the Ed.S.

² Capstone course to be taken in final semester

³ 600 level courses are K-12 focus and may require field experience. Additional courses required for licensure are listed under the suggested course sequence notes

Education Specialist (Ed.S.) (30 hrs)**Educational Leadership Cognate****Program Option: Online Format**

Note: Licensure Option – Upon completion of this program plan including courses noted below¹, initial licensure/experience, and passing the required Virginia assessments, you will be eligible for a Virginia license in this program's area of endorsement. Refer to www.liberty.edu/advisingguide

Foundation of Education Core (9 hrs)

EDUC 701	Theories and Research in Educational Psychology	3
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EDUC 740	Leadership Principles and Ethics	3
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Choose one:

EDUC 703	Theories of Historical and Social Foundations of Education	3
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EDUC 741 ^{1,3}	Theories of Educational Leadership	
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Research and Evaluation Core (6 hrs)

Prerequisite: An Educational Research course equivalent to EDUC 518		
EDUC 712	Advanced Education Statistics	3
EDUC 718 ²	Advanced Research and Writing	3
Cognate Courses (15 hrs)		
EDUC 742	Educational Leadership and Public Relations	3
EDUC 746	Conflict Resolution	3
EDUC ____ ³	600-700 level elective course	3
EDUC ____ ³	600-700 level elective course	3
Choose one:		3
EDUC 745	Systems Analysis	
EDUC 747 ^{1,3}	Advanced School Law	
¹ Course offered in residency. No residence is required for the non-licensure program. Residence is required for licensure and is strongly recommended for those who plan to complete the Ed.D. after the Ed.S.		
² Capstone course to be taken in final semester		
³ 600 level courses are K-12 focus and may require field experience. Additional courses required for licensure: EDUC 641, 648, 672, 699-A01; may take one for 600-700 level elective. Equivalent course from master's is acceptable for EDUC 672.		

Doctor of Education (Ed.D.)

PURPOSE

The Doctor of Education degrees with concentrations in Educational Law*, Educational Leadership, and Curriculum and Instruction are designed to prepare competent effective leaders with a biblical world view who will model high standards and assume a leadership role in the field of education. Leaders in the field of education are seen as those who assume a facilitating role in accomplishing the goals and objectives of an education system whether it be as a superintendent, principal, curriculum director, instructional supervisor, college instructor, teacher, or university administrator.

PROGRAM LEARNING OUTCOMES

A graduate of the Doctor of Education (Ed.D.) program:

- A. **Knows** research competencies synthesized with Christian values, moral dimensions, and ethical implications.
 1. Makes broad distinctions between research philosophies and approaches.
 2. Demonstrates an understanding of the practices that inform site-based research by interpreting and designing research.
 3. Interprets how practitioners carry out inquiry and the issues faced, and can make inferences about research implications.
- B. **Implements** leadership, teaching and learning competencies as a gift from God because teaching /learning is a calling from God
 4. Integrates skills in speaking, writing, reading, and listening for effective communication in educational settings.
 5. Models citizenship through moral leadership and sensitivity to human needs.
 6. Collaborates with various educational stakeholders in a variety of settings.
 7. Selects appropriate technology and resources to support educational goals.
 8. Utilizes highly effective educational strategies based on individual needs.
 9. Uses a variety of assessment strategies to improve student learning.

- C. **Believes** foundation competencies consistent with our mission to prepare competent professionals with a biblical worldview for Christian, public, and private schools
 10. Upholds high standards of competence and integrity, exercises sound judgment in the practice of the profession, and participates in activities of professional organizations relevant to their field.

COURSE REQUIREMENTS

Ed.D. students have the option of completing concentrations in the areas of Educational Law*, Educational Leadership or Curriculum and Instruction. General requirements are as follows:

	Semester Hours
Leadership Core	12
Research and Evaluation Core ¹	12
Concentration Area	24
Dissertation	12
TOTAL	60

Note: 1

A prerequisite graduate educational research course equivalent to EDUC 518 is required if not completed previously.

*The Educational Law Concentration is open to currently enrolled Liberty University School of Law students and Liberty University School of Law alumni only. Please see the School of Law Dual Degree section of this Catalog for more information.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS

In addition to the general admission requirements, specific admission procedures for the Ed.D. are listed below. Submit the following items to the Office of Graduate Admissions prior to registering for any graduate courses. Where noted, forms are available online at: <http://www.liberty.edu/apply>.

- A. **Graduate Status Record** (available online)
- B. **Recommendations for Graduate Program.** These should be obtained from **two** individuals best qualified to answer questions concerning the applicant's professional, technical, and personal qualifications for graduate studies in education. The form is available online.
- C. **Graduate Record Examination (GRE) Score Report or a Miller Analogies Test (MAT) Score Report.**
 - a. A minimum GRE score of 900 or above (combination of verbal and quantitative scores) and a 4.0 on the analytical writing component is expected.
 - b. A minimum score of 400 or better on the MAT may be used instead of the GRE.
- D. **Academic Records.** Applicants must submit an official transcript indicating successful completion of a master's degree program from an institution accredited by an accrediting agency recognized by the U.S. Department of Education. Transcripts should be sent directly to the Office of Graduate Admissions from all schools previously attended.
- E. A master's degree in education (or a related area) is required before enrolling in doctoral-level coursework.
- F. Applicants with a non-educational master's degree may be required to complete M.Ed. core courses (up to 12 additional hours) before taking any Ed.D. coursework.
- G. Ed.D. applicants must have a cumulative GPA of 3.00 or above on graduate degree required for entrance to the program.

- H. **Professional Vita.** Include degrees earned, educational experience, and career goals.
- I. **Technology Questionnaire (available online).** Computer access and literacy in word processing, Internet, and e-mail are required for all graduate education students.
- J. **The Test of English as a Foreign Language (TOEFL).** Liberty University is authorized under federal regulations to enroll non-immigrant alien students. Any person who is not a citizen or permanent resident of the United States and who desires to be admitted to the University must contact the Office of Admissions. Applicants must take the Test of English as a Foreign Language (TOEFL) if English is not their national language. An official score report must be forwarded to Liberty University before an admission decision will be made. The minimum acceptable score for admission is 600. Information regarding the TOEFL may be obtained from: Educational Testing Services; TOEFL Services; P.O. Box 6151; Princeton, NJ 08541, USA.

TRANSFER OF CREDIT

All graduate transfer credits are subject to the approval of the School of Education (SOE) Graduate Committee. Such courses must carry a grade of at least a B and be comparable to Liberty University graduate courses. Transfer credit will only be considered from institutions or schools accredited by an accrediting agency recognized by the U.S. Department of Education. With approval, up to six hours may be transferred into the Ed.S. program and up to 15 semester hours may be transferred into the Ed.D. program. It is the responsibility of each applicant to supply official transcripts along with a written request to have credit applied to the degree program. Transfer credits must have been completed within the previous five years. Courses from a completed degree will not be accepted as transfer (see exception below). Credit for life experience and for correspondence courses will not be awarded at the graduate level.

Applicants who have previously completed an Educational Specialist (Ed.S.) or equivalent degree from an institution or school accredited by an agency recognized by the U.S. Department of Education will be considered for advanced standing in the Ed.D. program. This may include credit for up to 24 hours of actual coursework toward satisfaction of Ed.D. requirements. Where previous courses from an Ed.S. degree are appropriate, this entails credit for up to half of the actual courses required for the Ed.D.

GRADUATION REQUIREMENTS

In addition to other regulations governing graduation, as stated in the Liberty University catalog, Ed.D. students must meet the following requirements:

1. Complete a minimum of 60 semester hours beyond the master's degree for Ed.D. (including dissertation).
2. A minimum of 45 semester hours of coursework must be taken through Liberty.
 - Applicants who have previously completed an Education Specialist (Ed.S.) or equivalent degree from an institution accredited by an agency recognized by the U.S. Department of Education will be considered for advanced standing (up to 24 hours) in the Ed.D. program.
3. Maintain a 3.00 GPA to remain in the program, with no grade lower than B. While all course grades are averaged into the GPA, course credit toward degree completion is not granted for a grade of C, D or F. Students may repeat one course in which a C or below was received. The most recent grade will be calculated into the GPA. Any

additional use of the repeat policy for a repeated course must have the approval of the School of Education.

4. Satisfy all contracts made between the SOE Graduate Committee and the student upon acceptance into the degree program must be satisfied before the degree will be awarded.
5. Complete a minimum of 12 semester hours in residency; EDUC 741 must be completed in residency within the first year in the program with a minimum grade of "B". Ed.D. candidates must pass an on-campus comprehensive examination upon completion of the course requirements for the program of study.
6. Online students will be required to take the graduate writing assessment.
7. Submit a Graduation Application to the Registrar's Office at the beginning of the final semester.

COMPREHENSIVE EXAM

A comprehensive examination must be successfully completed prior to submission of the dissertation proposal. The exam process begins with EDUC 719, the final residential course. The remainder of the exam is administered online, after EDUC 719 is completed. The examinations are administered in the fall, spring, and summer. Students may have no more than two attempts at passing the comprehensive exam.

DISSERTATION

Before beginning the dissertation research, the doctoral dissertation committee must approve the research proposal. The dissertation is expected to exhibit scholarship, reflect mastery of technique, and make a distinctive contribution to the field of knowledge in which the candidate has specialized. A faculty committee of at least three (3) members, comprised of a major professor and at least two (2) other approved members is responsible for the general supervision of the doctoral dissertation. An on-campus defense of the dissertation is required for final approval.

TIME LIMITS FOR DEGREE COMPLETION

The time limit for completing the degree from the date of admission to the program is seven years for the Ed.D. Only in unusual circumstances may the student be granted an extension. Granting of an extension of time will usually result in additional requirements. Any student who does not complete coursework within the permissible time limit, for any reason including discontinued enrollment, must reapply for admission. A student may reapply only once, and will be subject to the current standards and curriculum. The SOE Graduate Committee will determine if any previous courses are sufficiently time sensitive and must be repeated. Beginning with the date of readmission, the student's time limit for degree completion is determined by the number of hours remaining.

SCHEDULING RESIDENTIAL COURSES

Residential graduate classes are scheduled as one week intensives during the summer, in December and January and weekend classes in fall and spring. Pre-class and post-class assignments are required for intensive courses and for many of the weekend courses. Required residential classes include EDUC 741, 730 and 919 for the Ed.D. with a concentration in Curriculum and Instruction, and EDUC 741, 747, and 919 for the Ed.D. with a concentration in Educational Leadership. It is strongly recommended that EDUC 919 be taken as a final residential course.

Programs of Study

Doctor of Education (Ed.D.)		
Curriculum and Instruction Concentration (60 hrs)		
Program Option: Online Format		
<i>Note: Licensure Option- Upon completion of this program plan including courses noted below⁶, initial license/experience, and passing the required Virginia assessments, you will be eligible for a Virginia license in this program's area of endorsement. Refer to www.liberty.edu/advisingguide</i>		
Leadership Core (12 hrs)		
EDUC 701	Theories and Research in Educational Psychology	3
EDUC 703	Theories of Historical and Social Foundations	3
EDUC 740	Leadership Principles and Ethics	3
EDUC 741 ^{1,3}	Theories of Educational Leadership	3
Research and Evaluation Core (12 hrs)		
Prerequisite: An Educational Research course equivalent to EDUC 518		
EDUC 712	Advanced Education Statistics	3
EDUC 715	Quantitative Methods of Research	3
EDUC 817	Qualitative Methods of Research	3
EDUC 919 ^{1,5}	Professional Writing for Publication	3
Concentration Area Courses (24 hrs)		
EDUC 721	Issues and Trends in Exceptionality	3
EDUC 730 ¹	Technology Practices for Instructional Improvement	3
EDUC 746	Conflict Resolution	3
EDUC 771	Curriculum Theory	3
EDUC 871	Investigations in Curriculum Change	3
EDUC ____ ⁸	600-800 level elective course	3
EDUC ____ ⁸	600-800 level elective course	3
Choose one:		
EDUC 735	Issues and Trends in Teaching and Learning (K-12)	3
EDUC 758	Teaching the College Student (Higher Education)	3
Dissertation (12 hrs)⁷		
EDUC 970	Comprehensive Exam	0
EDUC 980	Dissertation Prospectus	3
EDUC 989 ²	Dissertation Proposal and Research	6
EDUC 990 ⁴	Dissertation Defense	6
¹ Courses offered in residency (EDUC 741, 730, 919)		
² EDUC 989 must be taken a minimum of two times. Any student who is not ready for enrollment in EDUC 990 after completing the second enrollment EDUC 989 may be required, as determined by the student's dissertation chair, to repeat EDUC 989 until deemed ready for enrollment in EDUC 990.		
³ EDUC 741 must be earned with a grade of B or higher.		
⁴ EDUC 990 (Dissertation Defense) must be completed on campus; does not count toward residency requirements.		
⁵ EDUC 919 should be one of the final courses in the program; must be taken after completion of EDUC 715 and 817.		
⁶ 600 level courses are K-12 focus and may require field experience. Additional courses required for licensure are listed under the suggested course sequence notes.		
⁷ Once the student enters the Dissertation phase, he/she must maintain continuous enrollment (Fall, Spring and Summer semesters) until all degree requirements are completed		
⁸ EDUC 718 may not be used as an elective in the Doctor of Education		

Doctor of Education (Ed.D.) (60 hrs)		
Educational Leadership Concentration		
Program Option: Online Format		
<i>Note: Licensure Option- Upon completion of this program plan including courses noted below⁶, initial license/experience, and passing the required Virginia assessments, you will be eligible for a Virginia license in this program's area of endorsement. Refer to www.liberty.edu/advisingguide</i>		
Leadership Core (12 hrs)		
EDUC 701	Theories and Research in Educational Psychology	3
EDUC 703	Theories of Historical and Social Foundations	3
EDUC 740	Leadership Principles and Ethics	3
EDUC 741 ^{1,3}	Theories of Educational Leadership	3
Research and Evaluation Core (12 hrs)		
Prerequisite: An Educational Research course equivalent to EDUC 518		
EDUC 712	Advanced Education Statistics	3
EDUC 715	Quantitative Methods of Research	3
EDUC 817	Qualitative Methods of Research	3
EDUC 919 ^{1,5}	Professional Writing for Publication	3
Concentration Area Courses (24 hrs)		
EDUC 742	Educational Leadership and Public Relations	3
EDUC 745	Systems Analysis	3
EDUC 746	Conflict Resolution	3
EDUC 747 ¹	Advanced School Law	3
EDUC 840	Issues and Trends in Educational Leadership	3
EDUC ____ ⁸	600-800 level elective course	3
EDUC ____ ⁸	600-800 level elective course	3
Choose one:		
EDUC 848	Culture and Educational Leadership (K-12)	3
EDUC 849	College and University Administration	3
Dissertation (12 hrs)		
EDUC 970	Comprehensive Exam	0
EDUC 980	Dissertation Prospectus	3
EDUC 989 ²	Dissertation Proposal and Research	6
EDUC 990 ⁴	Dissertation Defense	3
¹ Course offered in residency (EDUC 741, 747, 919).		
² EDUC 989 must be taken a minimum of two times. Any student who is not ready for enrollment in EDUC 990 after completing the second enrollment in EDUC 989 may be required, as determined by the student's dissertation chair, to repeat EDUC 989 until deemed ready for enrollment in EDUC 990.		
³ EDUC 741 must be earned with a grade of B or higher.		
⁴ EDUC 990 (Dissertation Defense) must be completed on campus; does not count toward residency requirements.		
⁵ EDUC 919 should be one of the final courses in the program; must be taken after completion of EDUC 715 and 817.		
⁶ 600 level courses are K-12 focus and may require field experience. Additional courses required for licensure: EDUC 641, 648, 672, 699; may take two for 600-800 level electives. Equivalent course from master's is acceptable for EDUC 672.		
⁷ Once the student enters the Dissertation phase, he/she must maintain continuous enrollment (Fall, Spring and Summer semesters) until all degree requirements are completed.		
⁸ EDUC 718 may not be used as an elective in the Doctor of Education		

Department of Sport Management

Vicky-Lynn Martin, B.S., M.S., D.S.M.

Chair, Department of Sport Management

Associate Professor of Sport Management

Clark T. W. Zealand, B.S., M.A., Ph.D.

Director, Graduate Programs in Sport Management

Assistant Professor of Sport Management

FACULTY

Associate Professor

Blosser, Heisey, Martin, V.

Assistant Professor

Zealand

Master of Science in Sport Management (M.S.)

PURPOSE

The Master of Science degree is designed to prepare competent and effective leaders with a biblical worldview who will model high standards and assume a leadership role in the sport industry. Leaders in the field of sport management are seen as those who assume a facilitating role in accomplishing the goals and objectives of a business based administrative position in sport.

PROGRAM LEARNING OUTCOMES

The student will be able to:

1. Incorporate moral leadership and ethical decision-making within the sport management workplace in the context of a Christian worldview.
2. Demonstrate critical thinking skills in evaluating economic, environmental, cultural and social impacts on sport management issues.
3. Integrate theoretical knowledge with practical skills necessary for advanced career positions in sport management.
4. Demonstrate research skills in the area of sport management.
5. Demonstrate professional communication skills in written, oral, and technological venues.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS

In addition to the general admission procedures, specific admission requirements for the M.S. in Sport Management are listed below. The following items must be submitted to the Office of Graduate Admissions prior to registering for any graduate courses. Where noted, forms are available online at <http://www.luonline.com>.

1. Applicants should hold a 3.00 grade point average for undergraduate study. Applicants who do not meet this requirement may be considered for enrollment in the program but will be required to take GRST 500 – *Introduction to Graduate Writing*. This course is designed to give students the skills they need to complete successful written projects in Graduate level courses.
2. Curriculum and General Requirements. Students must choose either a thesis (36 hour) or non-thesis (internship) (36 hour) track.
 - A. Thesis track: students have the following requirements (15 hours) beyond the core courses:
 - Cognate – students must select either the Sport Administration or Outdoor Adventure Sport Cognate after consulting with the Graduate Program Director.

- SMGT 689– *Thesis Proposal and Research* (pass/fail) (3 hours)
 - SMGT 690 – *Thesis Defense* (3 hours)
- B. Non Thesis (Internship) track – students have the following requirements (15 hours) beyond core courses:
- Students whose primary interest lies in a career in the sport or recreation management may begin their internship upon completion of at least 21 hours of coursework.
 - The internship must consist of at least one full academic unit or 400 hours at a designated internship site.
 - At the conclusion of the internship, the student will provide a PowerPoint presentation to the faculty on all aspects of their internship activities and submit a copy of the presentation to the department.

GRADUATION REQUIREMENTS

In addition to other regulations governing graduation, as stated in the Liberty University Catalog, M.S. candidates must:

1. Successfully complete a comprehensive exam at the conclusion of all Sport Management core courses and before enrolling in the culminating activity. Comprehensive examinations are administered online in the fall, spring, and summer.
2. Complete 36 semester hours for the M.S. in Sport Management.
3. Complete a minimum of 30 semester hours through Liberty.
4. Students must maintain a 3.00 GPA to remain in the program, with no more than two Cs permitted. While all course grades are averaged into the GPA, course credit toward degree completion is not granted for a grade of D or F. Students may repeat one course in which a C or below was received. The most recent grade will be calculated into the GPA. Any additional use of the repeat policy for a repeated course must have the approval of the School of Education.
5. Students must successfully complete a comprehensive exam. The comprehensive exam will be made available after 21 hours have been completed.
6. Students entering the program, with less than a 3.00 GPA, are required to complete GRST 500.
7. May register SMGT 699 after the successful completion of 21 hours, and successfully passing the comprehensive exam.

Program of Study

Master of Science in Sport Management (M.S.) (36 hrs)

GENERAL STUDIES NON-THESIS COGNATE

Program Options: Online and Residential Formats

Core Courses

SMGT 501	<i>Social Issues in Sport Management</i>	3
SMGT 502	<i>Sport Marketing and Public Relations</i>	3
SMGT 503	<i>Ethics in Sport</i>	3
SMGT 504	<i>Foundations of Sport Ministry</i>	3
SMGT 505	<i>Legal Issues in Sports</i>	3
SMGT 506	<i>Economics and Financial Management of Sport</i>	3

EDUC 518	<i>Understanding Educational Research and Assessment</i>	3
GENERAL NON-THESIS COGNATE (15 hrs)		
Elective Courses (9 hrs)		
SMGT	Electives	9
Internship (6 hrs)		
SMGT 699 ¹	<i>Internship</i>	6
¹ May register for SMGT 699 after the successful completion of 21 hours and passing the comprehensive exam.		

Master of Science in Sport Management (M.S.) (36 hrs)		
OUTDOOR ADVENTURE SPORT NON-THESIS COGNATE		
Program Options: Online and Residential Formats		
Core Courses (21 hrs)		
SMGT 501	<i>Social Issues in Sport Management</i>	3
SMGT 502	<i>Sport Marketing and Public Relations</i>	3
SMGT 503	<i>Ethics in Sport</i>	3
SMGT 504	<i>Foundations of Sport Ministry</i>	3
SMGT 505	<i>Legal Issues in Sports</i>	3
SMGT 506	<i>Economics and Financial Management of Sport</i>	3
EDUC 518	<i>Understanding Educational Research and Assessment</i>	3
OUTDOOR ADVENTURE SPORT NON-THESIS COGNATE (15 hrs)		
SMGT 611	<i>Foundations of Outdoor Adventure Sport</i>	3
SMGT 612	<i>Outdoor Adventure Programming</i>	3
SMGT 613	<i>Leadership and Administration of Outdoor Adventure Sport</i>	3
SMGT 699 ¹	<i>Internship</i>	6
¹ May register for SMGT 699 after the successful completion of 21 hours and passing the comprehensive exam.		

Master of Science in Sport Management (M.S.) (36 hrs)		
OUTDOOR ADVENTURE SPORT THESIS COGNATE		
Program Options: Online and Residential Formats		
Core Courses (21 hrs)		
SMGT 501	<i>Social Issues in Sport Management</i>	3
SMGT 502	<i>Sport Marketing and Public Relations</i>	3
SMGT 503	<i>Ethics in Sport</i>	3
SMGT 504	<i>Foundations of Sport Ministry</i>	3
SMGT 505	<i>Legal Issues in Sports</i>	3
SMGT 506	<i>Economics and Financial Management of Sport</i>	3
EDUC 518	<i>Understanding Educational Research and Assessment</i>	3
OUTDOOR ADVENTURE SPORT THESIS COGNATE (15 hrs)		
SMGT 611	<i>Foundations of Outdoor Adventure Sport</i>	3
SMGT 612	<i>Outdoor Adventure Programming</i>	3
SMGT 613	<i>Leadership and Administration of Outdoor Adventure Sport</i>	3
SMGT 689 ¹	<i>Thesis Proposal and Research</i>	3
SMGT 690	<i>Thesis Defense</i>	3
¹ Any student who is not ready for enrollment in SMGT 690 after completing SMGT 689 may be required, as determined by the student's thesis chair, to repeat SMGT 689 until deemed ready for enrollment in SMGT 690.		

Master of Science in Sport Management (M.S.) (36 hrs)		
SPORT ADMINISTRATION NON-THESIS COGNATE		
Program Option: Online and Residential Formats		
Core Courses (21 hrs)		
SMGT 501	<i>Social Issues in Sport Management</i>	3
SMGT 502	<i>Sport Marketing and Public Relations</i>	3
SMGT 503	<i>Ethics in Sport</i>	3
SMGT 504	<i>Foundations of Sport Ministry</i>	3
SMGT 505	<i>Legal Issues in Sports</i>	3
SMGT 506	<i>Economics and Financial Management of Sport</i>	3
EDUC 518	<i>Understanding Educational Research and Assessment</i>	3
SPORT ADMINISTRATION NON-THESIS COGNATE (15 hrs)		
SMGT 631	<i>Sport Event and Facility Management</i>	3
SMGT 632	<i>Sport Development and Sales</i>	3
SMGT 633	<i>Management and Leadership in Sport Organizations</i>	3
SMGT 699 ¹	<i>Internship</i>	6
¹ May register for SMGT 699 after the successful completion of 21 hours and passing the comprehensive exam.		

Master of Science in Sport Management (M.S.) (36 hrs)		
SPORT ADMINISTRATION THESIS COGNATE		
Program Option: Online and Residential Formats		
Core Courses (21 hrs)		
SMGT 501	<i>Social Issues in Sport Management</i>	3
SMGT 502	<i>Sport Marketing and Public Relations</i>	3
SMGT 503	<i>Ethics in Sport</i>	3
SMGT 504	<i>Foundations of Sport Ministry</i>	3
SMGT 505	<i>Legal Issues in Sports</i>	3
SMGT 506	<i>Economics and Financial Management of Sport</i>	3
EDUC 518	<i>Understanding Educational Research and Assessment</i>	3
SPORT ADMINISTRATION THESIS COGNATE (15 hrs)		
SMGT 631	<i>Sport Event and Facility Management</i>	3
SMGT 632	<i>Sport Development and Sales</i>	3
SMGT 633	<i>Management and Leadership in Sport Organizations</i>	3
SMGT 689 ¹	<i>Thesis Proposal and Research</i>	3
SMGT 690	<i>Thesis Defense</i>	3
¹ Any student who is not ready for enrollment in SMGT 690 after completing SMGT 689 may be required, as determined by the student's thesis chair, to repeat SMGT 689 until deemed ready for enrollment in SMGT 690.		

Helms School of Government

Shawn D. Akers, B.A., M.A., J.D.

*Dean, Helms School of Government
Associate Professor of Government*

Stephen M. Parke, B.S., J.D., LL.M.

*Associate Dean, Helms School of Government
Associate Professor of Criminal Justice*

Ronald Miller, B.A., M.S.

*Associate Dean, Helms School of Government
Assistant Professor of Criminal Justice*

FACULTY

Professor

Bowers, Buzzy, Murphy, Samson

Associate Professor

Akers, Ferdon, Metallo, Parke

Master of Arts in Public Policy (M.A.)

PURPOSE

The Master of Arts in Public Policy (MAPP) is a joint venture of Liberty University School of Law and Liberty University's Helms School of Government.

Graduate level training pointedly designed to "impact the world" by training Christ-centered statesmen, leaders, scholars and policy makers, the MAPP will train its graduate to effectively shape policy in governmental, legislative, political, communications, managerial, academic, and international relations areas.

The Master of Arts in Public Policy provides access to faculty who are statesmen, leaders and policy makers and embody a Christ-centered philosophy that Liberty University ascribes to an imparts to a world in need of Christ's directed influence.

PROGRAM LEARNING OUTCOMES

The student will be able to:

1. Analyze, plan, and develop public policies and/or public policy initiatives for national, state, and local governmental organizations, international organizations, private entities, and/or non-governmental agencies.
2. Conduct quantitative and qualitative research on issues affecting federal, state and/or local legislative bodies.
3. Analyze impact of existing or proposed public policies on individuals, institutions, American society and/or international relations.
4. Analyze structure and operations of governments, corporations, for-profit, non-profit entities and the judiciary as they relate to public policy.
5. Apply appropriate analysis skills.

PROGRAM FORMAT

The M.A. in Public Policy will be offered entirely online with a few optional residential intensive sessions typically during times when the Liberty University School of Law is not in session, such as during the breaks or summer months.

GRADUATION REQUIREMENTS

In addition to other regulations governing graduation as stated in this Catalog, M.A. in Public Policy graduates must:

- Complete 39 total hours; 30 hours must be completed through Liberty University.
- Maintain a minimum cumulative GPA of 3.00.
- No more than two grades of C may be applied to the degree.
- No grades of D may be applied to the degree.
- Students must complete all work for the degree within five years of initial enrollment of the program.
- Online students are required to take the graduate writing assessment.
- Submit a Graduation Application to the Registrar's Office at the beginning of the final semester.

The faculty may change the requirements for the receipt of the M.A. in Public Policy, as well as the courses offered, at any time. A student will be subject to the graduation requirements of the Catalog at the time of the student's enrollment. A student who is not enrolled for a semester and who is later permitted to continue coursework will be subject to the graduation requirements of the Catalog at the time of the student's re-enrollment or resumption of classes.

Program of Study

Master of Arts in Public Policy (M.A.) (39 hrs)

Program Option: Online Format

Core Courses (18 hrs)

PPOL 501	<i>Foundations of American Governance: An Introduction to Public Policy</i>	3
PPOG 502	<i>Economics and Public Policy</i>	3
PPOG 503	<i>Political Philosophy</i>	3
PPOG 504	<i>Leadership, Statesmanship, and Governance¹</i>	3
PPOL 505	<i>Applied Public Policy Research Methods¹</i>	3
PPOG 506	<i>Introduction to Geopolitics¹</i>	3

Elective Courses² (21 hrs)

Choose from the following selected courses:

BUSI, COMS, EDUC, LAW³, PPOG, and PPOL

¹ Students are strongly encouraged to take PPOL 501, PPOG 502, and PPOG 503 before this course. The content of these courses will help set a foundation for the remaining Public Policy coursework.

² Approved electives include:

BUSI 500, 501, 512, 520, 550, 602, 604, 605, 606, 607, 620

COMS 520, 560, 622

EDUC 500, 518, 604, 631

LAW 501 (2 hrs), 502 (2 hrs), 531 (4 hrs), 532, 581, 585, 601, 605, 610, 645, 721, 725, 741, 743, 745, 755, 760, 761, 765

Any non-core **PPOG**; any non-core **PPOL**

³ Up to 9 hrs of **LAW** may be applied to this degree. **LAW** course options are only for students who are currently enrolled in Liberty University School of Law or Liberty University SOL alumni. Non-Liberty students pursuing a J.D. or have completed J.D. may be able to use up to 9 hours of Law Credit towards this degree pending review and approval by the Liberty University School of Law.

DEGREE COMPLETION PLANS (DCP)

The Degree Completion Plan for the M.A. in Public Policy is available online at <http://www.liberty.edu/registrar>.

School of Health Sciences

Ralph F. Linstra, B.S., M.Ed., Ed.D., C.H.E.S.

Acting Dean, School of Health Sciences

Chair, Department of Health Professions

Professor of Health Sciences

PURPOSE

The School of Health Sciences provides learning opportunities in the academic disciplines relating to man's physical well-being and scientific achievements. The School offers undergraduate instruction in athletic training, biology, chemistry, exercise science, health sciences, kinesiology, nursing, and physical education.

Department of Health Professions

Ralph F. Linstra, B.S., M.Ed., Ed.D., C.H.E.S.

Chair, Department of Health Professions

Professor of Health Sciences

Beverly S. Mahoney, R.N., B.S., M.S., Ph.D., C.H.E.S.,

F.A.S.H.A., F.A.A.H.E.

Associate Chair, Department of Health Professions

Director, Health Promotion Program

Professor of Health Promotion

Richard Lane, B.S., M.P.H., M.D.

Director, Master of Public Health Program

Professor of Health Sciences

FACULTY

Professor

Florence, Lane, Linstra, Mahoney

Associate Professor

Henderson, Lennon, Pickard

Master of Public Health (M.P.H.)

PURPOSE

The Master of Public Health program is for individuals wishing to impact the world for Christ through the ministry of health. The degree can enhance the professional preparedness of a recent college graduate or the seasoned professional. Physicians, nurses, health educators, lawyers and social workers are among the many professionals who have benefitted by augmenting their knowledge and skill base with a MPH degree.

PROGRAM LEARNING OUTCOMES

The student will be able to:

1. Design, develop, implement and evaluate strategies to improve individual and community health.
2. Interact with diverse individuals and communities to produce an intended public health outcome.
3. Create and communicate a shared vision for changing a public health outcome and propose solutions to organizational and community challenges.
4. Recognize system level properties and how they affect relationships among individuals, groups, organizations, communities, and environments.
5. Articulate and/or demonstrate the Christian worldview regarding ethical choices, values and professional practices in public health decisions.

Global Health Concentration

The student will be able to:

- Apply public and community health strategies in cross-cultural and global settings.

Health Promotion Concentration

The student will be able to:

- Assess, plan, implement, and evaluate health programming in community settings as well as administer health programs, serve as a resource person, and advocate for health and health education.

Nutrition Concentration

The student will be able to:

- Apply the principles of and incorporate best practices in human nutrition as they relate to public health, disease prevention and improved quality of life among various populations.

COURSE REQUIREMENTS

The Master of Public Health is a 42 hour program that offers three concentrations: Global Health, Health Promotion and Nutrition. Students complete 18 core hours in five disciplines: biostatistics, epidemiology, environmental health sciences, health policy and management, and social and behavioral sciences. These classes are combined with 24 credit hours in one of three concentrations: Nutrition, Health Promotion, and Global Health.

PROGRAM SPECIFIC ADMISSION PROCEDURES

In addition to the general admission requirements, admission to candidacy in the **Master of Public Health** program requires:

1. Earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.)
2. An undergraduate cumulative GPA of 2.50 or above (on a 4.00 scale)
3. Technology Questionnaire: Computer access and literacy for word processing, Internet, and e-mail are required for all graduate students. This form is available online.
4. TOEFL (if applicable)

Students who do not meet all of the above requirements may be admitted on a provisional basis for nine hours of graduate coursework. Students who do not meet the minimum GPA requirement may be admitted on Academic Probation status; these students must take and pass GRST 500 – *Introduction to Graduate Writing* in their first semester. Students who have less than an undergraduate 2.00 GPA will not be admitted to the program.

TRANSFER CREDIT

Students may transfer up to 12 graduate credit hours from an accredited institution subject to department approval. In order to transfer credit, students must have earned the minimum grade of B; and courses must have been completed within 10 years of the start date of the program.

GRADUATION REQUIREMENTS

1. Satisfactory completion of 42 total hours; 33 hours must be completed through Liberty University.
2. Students must complete all courses with a 3.00 or higher cumulative grade point average.
3. No more than two grades of "C" may be applied to the degree.

- No grades of "D" may be applied to the degree.
- Degree must be completed within five years.
- Resident students are required to pass the graduate writing assessment or complete GRST 500.
- Online students are required to take the graduate writing assessment.
- Submit a Graduation Application to the Registrar's Office at the beginning of the final semester.

Program of Study

Master of Public Health (M.P.H.) (42 hrs)		
Program Options: Online and Resident Formats		
Core Courses (18 hrs)		
HLTH 501	Biostatistics	3
HLTH 503	Principles of Epidemiology	3
HLTH 505	Principles of Environmental Health	3
HLTH 507	Public Health Administration	3
HLTH 509	Social and Behavioral Theory Applications in Public Health	3
HLTH 511	Research Methods in Public Health	3
Concentration Courses (24 hrs)		24
Global Health Concentration		
HLTH 620	Introduction to Global Health	3
HLTH 622	Primary Healthcare in Developing Countries	3
HLTH 623	Cultural Aspects of Health Behavior	3
HLTH 624	Sanitation in Developing Countries	3
HLTH 625	Prevention and Control of Infectious Disease	3
HLTH ¹	Electives	6
HLTH 698.2	Practicum	3
¹ Approved electives include: BUSI 500, 501,642; CLED 610; COMS 532; HLTH 550, 551, 552, 553, 554,556 , 656, 636, 637		
Health Promotion Concentration		
HLTH 630	Principles of Public and Community Health	3
HLTH 632	Health Program Planning	3
HLTH 633	Health Program Evaluation	3
HLTH 634	The Comprehensive School Health Program	3
HLTH 635	Health Agency Management	3
HLTH ¹	Electives	6
HLTH 694.3	Capstone Project	3
¹ Approved electives include: BUSI 500, 501,642; CLED 610; COMS 532; HLTH 550, 551, 552, 553, 554,556 , 656, 636, 637		
Nutrition Concentration		
HLTH 640	Principles of Nutrition	3
HLTH 642	Food-borne Illness Prevention	3
HLTH 643	Nutrition and Chronic Disease	3
HLTH 644	Diabetes, Obesity and Eating Disorders	3
HLTH 645	Performance Nutrition for the Physically Active	3
HLTH ¹	Electives	6
HLTH 694.4	Nutrition Capstone Project	3
¹ Approved electives include: BUSI 500, 501,642; CLED 610; COMS 532; HLTH 550, 551, 552, 553, 554,556 , 656, 636, 637		

DEGREE COMPLETION PLANS (DCP)

Degree Completion Plans for the Master of Public Health program are available online from the Registrar's webpage at <http://www.liberty.edu/registrar>.

Department of Nursing

Deanna C. Britt, R.N., B.S.N., M.S.N., Ph.D.

Chair, Department of Nursing

Professor of Nursing

Sharon J. Kopis, R.N., B.S.N., M.S., Ed.D.

Director of Graduate Studies in Nursing

Associate Professor of Nursing

FACULTY

Professor

Britt

Associate

Goodrich, Kopis, Sanders

Assistant

Brickhill, Giese, Little, Miller, L., Salladay, Tasker

Master of Science in Nursing (M.S.N.)

PURPOSE

Liberty University's Master of Science in Nursing program is founded on a Christian worldview and designed to prepare competent men and women in the field of nursing education as nurse educators and faculty members in schools of nursing. Graduates are equipped with the critical thinking skills, leadership, and knowledge needed to promote the profession of nursing through clinical practice, teaching, research, program development and implementation, and scholarship.

PROGRAM LEARNING OUTCOMES

The student will be able to:

- Provide complex nursing care to individuals, families, and selected populations.
- Integrate advanced practice nursing core knowledge into education practice.
- Able to assume an entry level faculty position in a school of nursing or function in the role of nurse educator in other health care related or community environments.
- Participate in research, scholarly activities such as writing for publication and formal presentations.
- Act in leadership roles within the health care and nursing education venues related to activities such as teaching, curriculum design and development, health promotion and disease prevention, development and evaluation of health policy, consultation, advocacy, and management of multidimensional nursing care in a variety of health care settings.
- Demonstrate an understanding of the importance of applying Christian principles to clinical nursing care and education practice.

ACCREDITATION

The Master of Science in Nursing program is accredited by the Commission on Collegiate Nursing Education (CCNE).

CERTIFICATION

The Master of Science in Nursing – Nurse Educator Cognate may meet the educational requirements of the National League of Nursing's Nurse Educator Certification.

Note: Certification and eligibility requirements are changed periodically by credentialing bodies and are out of the control of the academic institution. Credentialing bodies such as the National League of Nursing make the final determination to sit for any exams they may offer.

PROGRAM SPECIFIC ADMISSION PROCEDURES

All policies and procedures for admission to graduate programs as stated in this Catalog apply unless otherwise stated. The following criteria are established to encourage applications from qualified students who are highly motivated, self-directed, and academically competent to ensure selection of individuals who possess abilities that will enable them to successfully pursue graduate study in nursing. Each applicant must submit documentation to the Office of Graduate Admissions [gradadmissions@liberty.edu] that addresses the following criteria:

1. Graduate of a nationally accredited nursing program/school or its equivalent. Accrediting bodies include: Commission on Collegiate Nursing Education (CCNE).
2. Bachelor of Science in Nursing (B.S.N.) or a bachelor's degree in another discipline. Non-B.S.N. applicants with an RN may be admitted to the M.S.N. program but must satisfy requirements for the following undergraduate bridge courses: NURS 225, *Research in Nursing*; NURS 440, *Strategies for Community Health*; and NURS 490, *Leadership/Management in Nursing*. Bridge courses are not a prerequisite to admission into the M.S.N. program, but must be completed within the first year of admission to the M.S.N. program.
3. Introductory statistics course (math preferred) and an undergraduate course in health assessment are required. For those who did not complete these courses in their undergraduate programs, they may fulfill these requirements during the first two semesters of the M.S.N. program and must complete the statistics course prior to enrollment in NURS 500, *Research*; the undergraduate course for health assessment must be fulfilled prior to enrollment in NURS 505, *Advanced Health/Physical Assessment*.
4. Minimum cumulative undergraduate GPA of 3.00 on a scale of 4.00. Students whose undergraduate GPA is below 3.00 will be admitted on Academic Probation. These students are required to take and pass GRST 500 – *Introduction to Graduate Writing* in their first semester.
5. Nurses educated outside of the United States must submit the following documentation in order to be considered for admission:
 - a. Proof of valid and current RN licensure based on review by the Commission on Graduates for Foreign Nursing Schools (CGFNS) International [+1(215) 222-8454] (must hold a valid registered nurse license issued in one of the fifty University States. See #6.)
 - b. Pass the NCLEX Readiness Exam (offered by the CGFNS)
 - c. Undergraduate transcript evaluation report from the World Education System (WES) or the National Association of Credential Evaluation Services (NACES). This evaluation is required to determine equivalency of the applicant's nursing and baccalaureate degrees to nursing education programs offered by schools in the U.S.
 - d. TOEFL Scores.
Note: TOEFL is not required for students who obtained a baccalaureate degree in the United States or Canada.
6. Current registered nurse license in good standing without any sanctions or restrictions, actual or pending issued in one of the fifty United States.
7. Current American Heart Association Basic Life Support Healthcare Provider CPR card.

8. Must have one year of nursing practice as a registered nurse.
9. All students must be fully admitted into the MSN program to enroll in classes or if special student status must be approved through the Nursing Department.
10. Nurse Educator NURS 618, 619, 620 require a practicum, which must be completed within the United States.

EVALUATION OF TRANSFER CREDITS AND SPECIAL STUDENT STATUS**Transfer Policy**

With approval from the Department of Nursing Graduate Faculty Committee, students may transfer up to two graduate-level courses (total of six credit hours) from an appropriately accredited institution. In order to transfer credit hours, the student must have earned the minimum grade of B; the courses must have been completed within five years of the start date of the program. Students may receive transfer credit for graduate courses that were required for another completed master's degree. No correspondence or life experience study will be accepted for credit in the M.S.N. program.

Special Student Status

Students who are not degree candidates, but who are able to submit proof of current RN license and a minimum of one year of nursing practice as a registered nurse, may take up to twelve credit hours as a special student prior to being admitted to the M.S.N. program. Special-student status also enables students who may be able to successfully matriculate in the program but are not admitted because they do not fully meet admission criteria (e.g., borderline GPA) to enroll in graduate courses.

Upon successful completion of a maximum of twelve credit hours under special-student status, students must complete requirements for admission and be accepted as degree candidates to continue in the M.S.N. program.

Conditional admission is not a guarantee of full admission to a degree program. Federal and state financial aid is not available to students under conditional admission. Students are eligible for conditional admission, and may take up to twelve credit hours of course work upon the receipt of an approved application, proof that the student has a current registered nurse license, and a minimum of one year of nursing practice as a registered nurse.

COURSE REQUIREMENTS

The Master of Science in Nursing offers a nurse educator specialization. With faculty guidance students develop a program of study and practicum that reflects their nursing education interests. Full and part-time options are available. Each student should obtain an up-to-date copy of the *Graduate Nursing Student Handbook* (available online at Liberty University's M.S.N. website), for information about matriculation and progression in the M.S.N. program. The application information and forms are also available online.

PHYSICAL EXAMINATION/INSURANCE

Documentation that verifies professional malpractice insurance, current CPR card status, current physical examination, immunization status (i.e., measles, mumps and rubella (MMR), tuberculosis (TB) testing, Varicella titer or immunity, Hepatitis B), HIPAA and OSHA education verification and a Criminal Background Check must be submitted once students enroll in courses that include a practicum component. Additional requirements may be requested by the student-selected practicum facility sites.

Program of Study

Master of Science in Nursing (M.S.N.) (36 hrs)		
Nurse Educator cognate		
Program Option: Online Format		
Core Curriculum (12 hrs)		
NURS 500	<i>Research</i>	3
NURS 502	<i>Nursing Theory and Advanced Practice</i>	3
EDUC 500	<i>Advanced Educational Psychology</i>	3
EDUC 518	<i>Understanding Educational Research and Assessment</i>	3
Advanced Practice Core (9 hrs)		
NURS 504	<i>Advanced Pharmacology</i>	3
NURS 505 ¹	<i>Advanced Health/Physical Assessment</i>	3
NURS 506	<i>Advanced Physiology and Pathophysiology</i>	3
Nurse Educator Cognate Courses² (12 hrs)		
NURS 618	<i>Nursing Education I: Teaching Strategies and Evaluation</i>	3
NURS 619	<i>Nursing Education II: Curriculum Development</i>	3
NURS 620	<i>Nursing Education III: Advanced Practicum</i>	6
Elective Course (3 hrs)		
Elective ³		3
¹ NURS 505 requires a faculty approved MSN prepared preceptor who will proctor the final head-to-toe physical exam. ² All Track courses involve education practicum hours [minimum 200 hrs]. Students must obtain a nurse educator preceptor [doctorally prepared preferred] and complete all pre-practicum requirements prior to enrollment, see <i>Graduate Nursing Student Handbook</i> (available online at http://www.liberty.edu/index.cfm?pid=10516). ³ Any 500-600 level graduate courses from the disciplines of Nursing, Education, Business, Accounting, Counseling, Human Services, Seminary, etc. Please note prerequisite requirements prior to enrollment in elective courses.		

GRADUATION REQUIREMENTS

1. Satisfactory completion of all course and clinical requirements (minimum grade of B); total of 36 credit hours with a 3.00 or higher cumulative grade point average.
2. 30 hours must be completed through Liberty University.
3. Course repeat policy applied to one course only. Students will have the option to repeat one course if they earn a grade of C. To successfully complete the program, students must earn a minimum grade of B for all graduate courses.
4. Students who receive more than one C are automatically dropped from the program. Any D grade results in dismissal from program without option to repeat course.
5. Degree must be completed within five years.
6. Online students are required to take the graduate writing assessment.
7. Submit a Graduation Application to the Registrar's Office at the beginning of the final semester.

DEGREE COMPLETION PLANS (DCP)

Degree Completion Plans for the Master of Science in Nursing program are available online from the Registrar's webpage at <http://www.liberty.edu/registrar>.

School of Law

Mathew D. Staver, B.A., M.A., J.D.

Vice President and Dean, School of Law
Director, Liberty Center for Law and Policy
Professor of Law

Rena Lindevaldsen, B.A., J.D.

Associate Dean for Academic Affairs, School of Law
Associate Director, Liberty Center for Law and Policy
Associate Professor of Law

Joseph M. Wiegand, B.A., M.A., J.D., LL.M.

Associate Dean for Internal Affairs and Online Programs, School of Law
Adjunct Assistant Professor of Law

J. Matt Barber, B.S., M.A., J.D.

Associate Dean for Career and Professional Development, School of Law
Adjunct Assistant Professor of Law

Suzanne Caruso, B.S., M.B.A., J.D.

Associate Dean for External Affairs, School of Law
Assistant Field Instructor

FACULTY

Professor

Manns, Staver, Tuomala

Visiting Professor

Blackwell, Kline, Mouly, Reisman, Thomas, Udobong

Associate

Bell, Chrisman, Hesck, Lindevaldsen, Lucas, Rice, Spinden, Tompkins

Assistant

Dunbar, Gilbert, Martins, Sandez, Tchividjian

Instructor

Caruso, Rost, Thompson

PURPOSE

Liberty University School of Law exists to equip future leaders in law with a superior legal education in fidelity to the Christian faith expressed through the Holy Scriptures.

- **Equip future leaders in law.** Inspiring students and preparing them to excel and lead in their profession.
- **With a superior legal education.** Constructing and implementing an education characterized by excellence.
- **In fidelity to the Christian faith.** Adhering to the perspective that shaped the Western legal tradition.
- **Expressed through the Holy Scriptures.** Pursuing truth in a context of free thought and expression informed by a standard.

DISTINCTIVES

An emphasis on mastery of foundational legal subjects and skills. The objective of the School of Law is to equip and prepare students for success as legal professionals. Thus, there is an expectation by administration and faculty that students devote themselves with particular diligence to the subjects and skills identified as critical to professional excellence.

An emphasis on a rigorous and well-rounded intellectual life. Students are challenged intellectually at Liberty, not only with the technical aspects of law, but with a comprehensive and interdisciplinary approach to education and knowledge rooted in the Christian intellectual tradition. We firmly believe an educated lawyer should be thoroughly acquainted with the great thinkers and shapers

of Western civilization and the Western legal tradition. Liberty University School of Law trains students to think analytically, a skill that can be developed properly only through an interdisciplinary approach to analyzing ideas.

An emphasis on understanding the significance of constitutional government with a special emphasis on the history and meaning of the United States Constitution and other foundational organic documents.

An emphasis on clear and persuasive writing. Liberty University School of Law is the only law school in the country requiring lawyering skills each semester of a student's law school career. Liberty graduates must excel in writing—one of the lawyer's most powerful skills.

An emphasis on influential oral advocacy skills. A lawyer must be able to communicate effectively using the spoken word whether or not a litigation practice is an ultimate goal. Leaders in the legal profession know how to convincingly communicate with an audience. At Liberty, students focus on advocacy in many contexts and take part in demanding lawyering skills courses designed to develop oral communication skills.

An emphasis on teaching/mentoring. Liberty is a teaching law school. Members of the faculty are expected to display the highest degree of professional proficiency and scholarly research while prioritizing the teaching/mentoring role. Proficiency in teaching students is the Liberty law professor's first priority.

ACCREDITATION

Liberty University School of Law is fully accredited by the Council of the Section of Legal Education and Admissions to the Bar of the American Bar Association; 321 North Clark Street; Chicago, IL 60654-7598; 312.988.5000.

The American Bar Association (ABA) approval process is a thorough and careful process intended to ensure that law schools awarded approval meet all of the requirements set by the ABA to ensure a quality legal education.

Liberty University School of Law opened in August 2004 and completed the required full academic year to be eligible to apply for provisional approval by the ABA. On February 13, 2006, provisional approval was awarded. In March 2009, following the required two year provisional approval time frame, Liberty applied for full approval. On August 5, 2010, Liberty University School of Law was awarded full accreditation by the ABA.

Liberty University School of Law is one of only 200 ABA provisionally or fully approved law schools in the United States.

CURRICULUM GOALS

The overarching goal of the faculty in designing and adopting the curriculum is to further the Mission of the School of Law, that is to "equip future leaders in law with a superior legal education in fidelity to the Christian faith expressed through the Holy Scriptures."

The particular goals of the faculty in designing and adopting the curriculum are to:

1. Reflect the fundamental values upon which our legal system is based:
 - a. that there is a *corpus juris*, a body of law, in which courses are related to one another as a logically consistent, comprehensive whole;
 - b. that a government of laws is possible only where law reflects the truths that God has revealed to man and to which man is accountable; and

- c. that the preservation of the rule of law requires skillful and committed legal practitioners who are much more than mere technicians.
2. Require courses that develop the body of knowledge, set of skills and professional values in which every lawyer must be grounded.
3. Offer a range of electives that allows students to gain an introduction to various areas of law or to develop particular areas of competence.
4. Prepare leaders for success in the two main phases of their professional lives, the study of law, and the practice of law.
5. Prepare students to pass bar examinations in the states of their choice.

Juris Doctor (J.D.)

PROGRAM LEARNING OUTCOMES

The student will be able to:

1. Demonstrate mastery of foundational legal subjects.
2. Demonstrate proficiency in written skills required for legal practice.
3. Demonstrate proficiency in oral advocacy and communication skills required for legal practice.
4. Critically analyze and resolve legal issues.
5. Demonstrate an understanding of the significance of constitutional government, including the U.S. Constitution and other foundational organic documents.
6. Demonstrate professional behavior grounded in the biblical worldview in accordance with accepted legal standards.
7. Critically analyze legal issues from a distinctively Christian worldview.

SPECIFIC ADMISSION REQUIREMENTS

Admission to the Juris Doctor program at Liberty University School of Law is explained under separate cover in the Law School's viewbook/catalog, which can be requested through law@liberty.edu and is also located online at <http://law.liberty.edu>.

GRADUATION REQUIREMENTS

The faculty may change the requirements for receipt of the Juris Doctor (J.D.) degree, as well as the courses offered, at any time. A student will be subject to the graduation requirements of the catalog in force at the time of the student's enrollment. A student who is not enrolled for a semester and who is later permitted to re-enroll will be subject to the graduation requirements of the catalog in force at the time of the student's re-enrollment.

The law school confers the J.D. degree upon its graduates. The J.D. degree has not been conferred on a student until the law school has issued a final transcript marked "Degree Awarded." Students shall graduate upon satisfying the following requirements, which are not subject to variance or waiver unless otherwise provided in the Academic Policies and Procedures Statement:

1. The successful completion of 90 semester hours of course work, which shall include successful completion of all required courses and satisfaction of the rigorous writing requirements;

2. The maintenance of a cumulative grade point average of at least 2.00; and
3. The completion of six semesters in residence (or equivalent) as a full-time student. For purposes of the Policies and Procedures "semester" excludes both summer and interterm sessions.
4. The maximum period of time for a full-time law student to complete the requirements for the J.D. degree shall be 84 months.
5. Of the 90 credits required for graduation, no more than 12 credits may be acquired through independent studies, clinics, externships, clinics and co-curricular activities.

There shall be no unresolved report of violation of the Academic Honor Code or Personal Code of Honor, no pending conduct review committee proceedings, and no unremedied violation of the Academic Honor Code or Personal Code of Honor.

Program of Study

Juris Doctor (J.D.) (90 hrs)

Program Option: Resident Format

LAW 501	<i>Foundations of Law I</i>	2
LAW 502	<i>Foundations of Law II</i>	2
LAW 505	<i>Contracts I</i>	3
LAW 506	<i>Contracts II</i>	3
LAW 511	<i>Torts I</i>	3
LAW 512	<i>Torts II</i>	2
LAW 515	<i>Property I</i>	2
LAW 516	<i>Property II</i>	3
LAW 521	<i>Civil Procedure I</i>	3
LAW 522	<i>Civil Procedure II</i>	2
LAW 525	<i>Lawyering Skills I</i>	2
LAW 526	<i>Lawyering Skills II</i>	3
LAW 531	<i>Constitutional Law I</i>	4
LAW 532	<i>Constitutional Law II</i>	2
LAW 535	<i>Criminal Law</i>	3
LAW 541	<i>Criminal Procedure</i>	3
LAW 545	<i>Evidence</i>	3
LAW 561	<i>Business Associations</i>	3
LAW 565*	<i>Professional Responsibility</i>	2
LAW 571	<i>Lawyering Skills III</i>	2
LAW 572	<i>Lawyering Skills IV</i>	2
LAW 575	<i>Wills, Trusts, and Estates</i>	3
LAW 591+	<i>Taxation of Individuals</i>	3
LAW 595	<i>Lawyering Skills V</i>	3
LAW ____	<i>Lawyering Skills VI</i>	2-3
LAW Electives		25

* Must be taken in the second year (or during intensive session).

+ Must be taken fall or spring semester of second year or fall semester of third year

All Course Requirements subject to change.

Joint Degree Program with Helms School of Government

Shawn D. Akers, B.A., M.A., J.D.

*Dean, Helms School of Government
Associate Professor of Government*

Stephen M. Parke, B.S., J.D., LL.M.

*Associate Dean, Helms School of Government
Assistant Professor of Criminal Justice*

Master of Arts in Public Policy (M.A.)

PURPOSE

The Master of Arts in Public Policy (MAPP) is a joint venture of Liberty University School of Law and Liberty University's Helms School of Government.

Graduate level training pointedly designed to "impact the world" by training Christ-centered statesmen, leaders, scholars and policy makers, the MAPP will train its graduate to effectively shape policy in governmental, legislative, political, communications, managerial, academic, and international relations areas.

The Master of Arts in Public Policy provides access to faculty who are statesmen, leaders and policy makers and embody a Christ-centered philosophy that Liberty University ascribes to an imparts to a world in need of Christ's directed influence.

PROGRAM LEARNING OUTCOMES

The student will be able to:

1. Analyze, plan, and develop public policies and/or public policy initiatives for national, state, and local governmental organizations, international organizations, private entities, and/or non-governmental agencies.
2. Conduct quantitative and qualitative research on issues affecting federal, state and/or local legislative bodies.
3. Analyze impact of existing or proposed public policies on individuals, institutions, American society and/or international relations.
4. Analyze structure and operations of governments, corporations, for-profit, non-profit entities and the judiciary as they relate to public policy.
5. Apply appropriate analyses skills.

PROGRAM FORMAT

The M.A. in Public Policy will be offered entirely online with a few optional residential intensive sessions typically during times when the law school is not in session, such as during the breaks or summer months.

GRADUATION REQUIREMENTS

In addition to other regulations governing graduation as stated in this Catalog, M.A. in Public Policy graduates must:

- Complete 39 total hours; 30 hours must be completed through Liberty University.
- Maintain a minimum cumulative GPA of 3.00.
- Students must complete all work for the degree within six years of initial enrollment of the program.
- Online students are required to take the graduate writing assessment.
- Submit a Graduation Application to the Registrar's Office at the beginning of the final semester.

The faculty may change the requirements for the receipt of the M.A. in Public Policy, as well as the courses offered, at any time. A student will be subject to the graduation requirements of the Catalog at the time of the student's enrollment. A student who is not enrolled for a semester and who is later permitted to continue coursework will be subject to the graduation requirements of the Catalog at the time of the student's re-enrollment or resumption of classes.

Program of Study

Master of Arts in Public Policy (M.A.) (39 hrs)

Program Option: Online Format

Core Courses (18 hrs)

PPOL 501	<i>Foundations of American Governance: An Introduction to Public Policy</i>	3
PPOG 502	<i>Economics and Public Policy</i>	3
PPOG 503	<i>Political Philosophy</i>	3
PPOG 504	<i>Leadership, Statesmanship, and Governance¹</i>	3
PPOL 505	<i>Applied Public Policy Research Methods¹</i>	3
PPOG 506	<i>Introduction to Geopolitics¹</i>	3

Elective Courses² (21 hrs)

Choose from the following selected courses:

BUSI, COMS, EDUC, LAW³, PPOG, and PPOL

¹ Students are strongly encouraged to take PPOL 501, PPOG 502, and PPOG 503 before this course. The content of these courses will help set a foundation for the remaining Public Policy coursework.

² Choose from the courses listed here:

BUSI 500, 501, 512, 520, 550, 602, 604, 605, 606, 607, 620
COMS 520, 560, 622
EDUC 500, 518, 604, 631

LAW 501 (2 hrs), 502 (2 hrs), 531 (4 hrs), 532 (hrs), 581, 585, 601, 605, 610, 645, 721, 725, 741, 743, 745, 755, 760, 761, 765

Any non-core PPOG; any non-core PPOL

³ Up to 9 hrs of LAW may be applied to this degree. LAW course options are only for students who are currently enrolled in Liberty University School of Law or Liberty University SOL alumni. Non-Liberty students pursuing a J.D. or have completed J.D. may be able to use up to 9 hours of Law Credit towards this degree pending review and approval by the Liberty University School of Law.

DEGREE COMPLETION PLANS (DCP)

The Degree Completion Plan for the M.A. in Public Policy is available online at <http://www.liberty.edu/registrar>.

Dual Degree Programs

PURPOSE

Liberty University School of Law exists to equip future leaders in law with a superior legal education in fidelity to the Christian faith expressed through the Holy Scriptures. The dual degree programs with Liberty University prepare students for desired specializations that are natural corollaries to the study of law. This enhances the law graduate's ability to integrate their gifts, skills and interests into an expanding world.

DUAL DEGREE PROGRAMS

The following degree programs are available for dual enrollment to qualified applicants who are students pursuing the J.D. program at Liberty University School of Law or alumni of the Liberty University School of Law. The master's level programs will recognize, under certain circumstances, advanced standing or will accept select law school courses to meet certain academic requirements. See the section below on *Admission Requirements* for more information.

Liberty University College of Arts and Sciences Center for Counseling and Family Studies

- Master of Arts in Human Services (M.A.) Children, Families, and the Law Cognate

Department of History

- Master of Arts in History (M.A.), Thesis or Non-Thesis

Liberty University School of Business

- Master of Business Administration (M.B.A.)

Liberty University School of Education

- Masters of Education in Teaching and Learning (M.Ed.) Educational Law Cognate
- Education Specialist (Ed.S.) Educational Law Cognate
- Doctor of Education (Ed.D.) Educational Law Concentration

Liberty Baptist Theological Seminary and Graduate School

- Master of Arts in Religion (M.A.R.) Law Studies Cognate
- Master of Divinity (M.Div.) Law Studies Concentration

SCHOOL OF LAW DEGREE SEQUENCING

To pursue non-law courses in the dual degree programs during fall and spring semesters requires approval of the School of Law's Registrar and the Associate Dean for Academic Affairs. A Liberty Law student is able to pursue the non-law courses in a dual degree during Liberty University's winter sessions and summer sessions.

First-year law students are not permitted to take non-JD courses. It is the purview of the administration to limit a dual-degree participant's academic load while actively pursuing a J.D. if the current course load hinders the participant's course of study in the J.D. For further questions about the sequencing of a dual degree program see the School of Law's Registrar and the Associate Dean for Academic Affairs.

ADMISSIONS REQUIREMENTS

The dual degree programs are available for enrollment to students pursuing the J.D. program in the Liberty University School of Law or alumni of the Liberty University School of Law. The applicant must apply to and be accepted by the appropriate Liberty University Graduate School entity having met all that school's admission requirements for the non-J.D. degree. As each

department will have a distinct set of admission requirements, consult the School of Law's Registrar for details on specific criteria. The applicant makes application for a particular dual-degree through the School of Law's Registrar.

PROGRAM COSTS

Current Liberty University School of Law students pay a flat fee for fall and spring semester classes. This currently includes non-J.D. courses taken in one of the dual-degree programs up to an 18 hour cap. Taking non-J.D. courses during a fall and/or spring semester requires approval from the School of Law's Registrar and the Associate Dean for Academic Affairs.

Students enrolled in non-J.D. courses during the winter and/or summer terms will pay the tuition rate for the non-J.D. dual-degree program as published in the Expenses and Financial Policy section of this Catalog. Courses taken during the winter and/or summer terms are not covered by the School of Law tuition rate.

Dual Degree Programs of Study

College of Arts and Sciences **Center for Counseling and Family Studies**

Master of Arts in Human Services (30 hrs)

Children, Families, and the Law Cognate

Program Option: Online Format

Core Courses (18 hrs)

HSER 500	<i>Introduction to Human Services</i>	3
COUN 502	<i>Human Growth and Development</i>	3
COUN 506	<i>Integration of Psychology and Theology</i>	3
HSER 508	<i>Studies in Interpersonal Communication</i>	3
HSER 509	<i>Multicultural Issues in Human Services</i>	3
HSER 511	<i>Group Dynamics</i>	3

Children, Families, and the Law Cognate (12 hrs)

Select any combination from the following LAW courses:

LAW 501	<i>Foundations of Law I</i>	2
LAW 502	<i>Foundations of Law II</i>	2
LAW 531	<i>Constitutional Law I</i>	4
LAW 532	<i>Constitutional Law II</i>	2
LAW 601	<i>Family Law</i>	3
LAW 605	<i>Children and the Law Seminar</i>	2
LAW 610	<i>Child Abuse and the Law</i>	2
LAW 725	<i>School Law Seminar</i>	2
LAW 765	<i>Sexual Behavior and the Law</i>	2
LAW 821	<i>Mediation</i>	2

Graduation Requirements:

- Complete 30 total hours; 24 hours must be completed through Liberty University
- 2.50 GPA or higher
- Coursework with a grade below C will not count toward the degree
- Degree must be completed within 5 years
- Resident students are required to pass the graduate writing assessment or complete GRST 500
- Online students are required to take the graduate writing assessment
- Submit Graduation Application at beginning of final semester

School of Business

Master of Business Administration (M.B.A.) (45 hrs)

Program Options: Online and Resident Format

Core Courses (36 hrs)

BUSI 512	Managerial Information Technology	3
BUSI 520	Strategic Marketing Management	3
BUSI 530	Managerial Finance	3
LAW 561	Business Associations ¹	3
BUSI 600	Business Research Methods	3
BUSI 601	Accounting for Decision Making	3
BUSI 604	International Business	3
BUSI 610	Organizational Design and Structure	3
BUSI 620	Global Economic Environment	3
BUSI 642	Contemporary Issues in Human Resource Management	3
BUSI 650	Operations Management	3
BUSI 690	Policy and Strategy in Global Competition	3
Elective Courses for those pursuing a J.D. with, or hold a completed J.D. from, Liberty University School of Law		
Select at least 9 hrs from the following LAW courses:		
LAW 615	Taxation of Estates and Gifts	3
LAW 621	Estate Planning	3
LAW 637	Basic Uniform Commercial Code	3
LAW 641	Taxation of Businesses	3
LAW 643	Mergers and Acquisitions	2
LAW 644	Securities Regulation	2
LAW 645	Business Planning	3
LAW 648	Law of Nonprofits ²	2
LAW 651	Real Estate Transactions and Development	3
LAW 655	Bankruptcy	3
LAW 661	Intellectual Property	3
LAW 745	International Business Transactions	2
LAW 781	Employment Law	3

¹ May satisfy BUSI 561 and count towards core hours vs. elective hours

² May be satisfied as an independent study, if necessary.

Graduation Requirements:

- Complete 45 total hours ; 33 hours must be completed through Liberty University
- 3.00 GPA
- No more than two (2) grades of C may be applied to the degree
- Degree must be completed within 5 years
- Online students are required to take the graduate writing assessment
- Submit Graduation Application at the beginning of the final semester

School of Education

Master of Education: Teaching and Learning (M.Ed.) (36 hrs)

Educational Law Cognate

Program Option: Online Format

Advanced Education Core Courses (15 hrs)

EDUC 500	Advanced Educational Psychology	3
EDUC 518	Understanding Educational Research and Assessment	3
EDUC 521	Foundations of Exceptionality	3
EDUC 645	Foundations for Educational Leaders ¹	3
EDUC 672	Curriculum Development (Elementary/Secondary)	3

Master of Arts in History (30 hrs)

Thesis Option

Program Option: Resident Format

Core Courses (12 hrs)

HIST 500	Historical Methods	3
HIST 501	Historiography	3
HIST 550	Reading Seminar in American History	3
HIST 551	Reading Seminar in Modern European History	3

Elective Courses 6 hrs

Choose two (2) 500-600 level courses from HIST/HIEU/HIUS/HIWD

LAW COURSES 6 hrs

Select any combination from the following courses:

LAW 501	Foundations of Law I	2
LAW 502	Foundations of Law II	2
LAW 531	Constitutional Law I	4
LAW 532	Constitutional Law II	2
LAW 581	Jurisprudence	3
LAW 585	Legal History	3

Thesis Option (6 hrs)

HIST 689	Thesis Proposal and Research	3
HIST 690	Thesis Defense	3

Graduation Requirements:

- Complete 30 total hours; 24 hours must be completed through Liberty University MA History program
- 3.00 GPA or higher
- Thesis required
- Grades of C are not permitted in the Core area
- Degree must be completed within 5 years
- Resident students are required to pass the graduate writing assessment or complete GRST 500
- Submit Graduation Application at beginning of final semester

Master of Arts in History (36 hrs)

Non-Thesis Option

Program Option: Resident Format

Core Courses (12 hrs)

HIST 500	Historical Methods	3
HIST 501	Historiography	3
HIST 550	Reading Seminar in American History	3
HIST 551	Reading Seminar in European History	3

Elective Courses 12 hrs

Choose four (4) 500-600 level courses from HIST/HIEU/HIUS/HIWD

LAW COURSES 12 hrs

Select any combination from the following courses:

LAW 501	Foundations of Law I	2
LAW 502	Foundations of Law II	2
LAW 531	Constitutional Law I	4
LAW 532	Constitutional Law II	2
LAW 581	Jurisprudence	3
LAW 585	Legal History	3

Graduation Requirements:

- Complete 36 total hours; 24 hours must be completed through Liberty University MA History program
- 3.00 GPA or higher
- Grades of C are not permitted in the Core area
- Degree must be completed within 5 years
- Resident students are required to pass the graduate writing assessment or complete GRST 500
- Submit Graduation Application at beginning of final semester

Cognate Courses (12 hrs)		
<i>Select a maximum of 12 hrs from the following courses:</i>		
LAW 601	Family Law	3
LAW 605	Children and the Law Seminar	2
LAW 648	Law of Nonprofits ²	2
LAW 661	Intellectual Property	3
LAW 705	First Amendment Law Seminar	2
LAW 725	School Law Seminar	2
LAW 781	Employment Law	3
LAW 785	Land Use and Zoning	2
Professional Courses (9 hrs)		
EDUC ____	500-600 level elective course ¹	3
EDUC 698	Directed Practicum	3
Choose one:		3
EDUC ____	600 level elective course ¹	
EDUC 642	Leadership and Supervision in Education	
¹ Required in residence.		
² May be satisfied as an independent study if necessary.		
NOTE: This is a non-licensure program.		
Refer to www.liberty.edu/advisingguide . Admission to the Liberty University School of Law is accepted as admission to the M.Ed.		
Graduation Requirements:		
<ul style="list-style-type: none"> Complete 36 total hours ; 30 hours must be completed through Liberty University 2.50 GPA No more than two courses with a grade of C Online students are required to take the graduate writing assessment Submit Graduation Application at the beginning of the final semester 		

Educational Specialist (Ed.S.) (30 hrs)		
Educational Law Cognate		
Program Option: Online Format		
Foundations of Education Core Courses (9 hrs)		
EDUC 701	Theories and Research in Educational Psychology	3
EDUC 740	Leadership Principles and Ethics	3
Choose one:		3
EDUC 703	Theories of Historical and Social Foundations of Education	3
EDUC 741	Theories of Educational Leadership ^{1,3}	
Research and Evaluation Core Courses (6 hrs)		
Prerequisite: An EDUC research course equivalent to EDUC 518		
EDUC 712	Advanced Educational Statistics	3
EDUC 718	Advanced Research and Writing ²	3
Cognate Courses (15 hrs)		
<i>Select a maximum of 12 hrs from the following LAW courses:</i>		
LAW 601	Family Law	3
LAW 605	Children and The Law Seminar	2
LAW 648	Law of Nonprofits ⁴	2
LAW 661	Intellectual Property	3
LAW 705	First Amendment Law Seminar	2
LAW 725	School Law Seminar	2
LAW 781	Employment Law	3
LAW 785	Land Use and Zoning	2
Choose one:		3
EDUC 742	Educational Leadership and Public Relations	
EDUC 745	Systems Analysis	
¹ Course offered in residency. No residence is required for the non-licensure program. Residence is required for licensure and is strongly recommended for those who plan to complete the Ed.D. after the Ed.S.		

² Capstone course to be taken in final semester.	
³ 600 level courses are K-12 focus and may require field experience. Additional courses required for licensure: EDUC 641, 648, 672, 699-A01	
⁴ May be satisfied as an independent study if necessary.	
NOTES: Licensure Option:	
Upon completion of this program plan including courses noted above ³ , initial licensure/experience, and passing the required Virginia assessments, a student will be eligible for a Virginia license in this program's area of endorsement. Refer to www.liberty.edu/advisingguide .	
Admission to the Liberty University School of Law is accepted as admission to the Ed.S.	
Students who have previously obtained a J.D. from Liberty University may use conferred LAW credit towards the completion of this degree. Students who do not have a sufficient number of applicable LAW credits must take additional LAW electives to fulfill the requirement.	
Graduation Requirements	
<ul style="list-style-type: none"> Complete 30 total hours; 24 hours must be completed through Liberty University 3.00 GPA No more than two courses with grades of C Degree must be completed within 5 years Submit Graduation Application at the beginning of the final semester 	

Doctor of Education (Ed.D.) (60 hrs)**Educational Law Concentration****Program Option: Online Format****Foundations of Education Core Courses (12 hrs)**

EDUC 701	Theories and Research in Educational Psychology	3
EDUC 703	Theories of Historical and Social Foundations of Education	3
EDUC 740	Leadership Principles and Ethics	3
EDUC 741	Theories of Educational Leadership ^{1,3}	3

Research and Evaluation Core Courses (12 hrs)**Prerequisite: An EDUC research course equivalent to EDUC 518**

EDUC 712	Advanced Educational Statistics	3
EDUC 715	Quantitative Methods of Research	3
EDUC 817	Qualitative Methods of Research	3
EDUC 919	Professional Writing and Research ^{1,5}	3

Concentration Courses (24 hrs)*Select a maximum of 15 hrs from the following LAW courses:*

LAW 601	Family Law	3
LAW 605	Children and The Law Seminar	2
LAW 648	Law of Nonprofits ⁶	2
LAW 661	Intellectual Property	3
LAW 705	First Amendment Law Seminar	2
LAW 725	School Law Seminar	2
LAW 781	Employment Law	3
LAW 785	Land Use and Zoning	2
EDUC ____	700-800 level elective course	3
Choose one:		3
EDUC 742	Educational Leadership and Public Relations	
EDUC 745	Systems Analysis	
Choose one:		3
EDUC 848	Culture and Educational Leadership	
EDUC 849	College and University Administration	

Dissertation (12 hrs)

EDUC 970	Comprehensive Exam	0
EDUC 980	Dissertation Prospectus	3
EDUC 989	Dissertation Proposal and Research ²	3
EDUC 990	Dissertation Defense ⁴	3

¹	Required in residence
²	EDUC 989 will be taken at least twice in order to achieve 6 credits. Continuous enrollment in EDUC 989 (3 credits per semester) is required until the candidate is approved to register for EDUC 990
³	EDUC 741 must be earned with a grade of B or higher.
⁴	EDUC 990 (Dissertation Defense) must be completed on campus; does not count toward residency requirements.
⁵	EDUC 919 should be one of the final courses in the program; must be taken after completion of EDUC 715 and 817.
⁶	May be satisfied as an independent study if necessary.
NOTE: This is a non-licensure program. Refer to www.liberty.edu/advisingguide . Admission to the Liberty University School of Law is accepted as admission to the Ed.D.	
Graduation Requirements	
<ul style="list-style-type: none"> Complete 60 total hours; 45 hours must be completed through Liberty University* 3.00 GPA No more than two courses with grades of C³ Degree must be completed within 7 years Three courses required in residency¹ Passing score on Comprehensive Exam Successful defense of Dissertation Submit Graduation Application at the beginning of the final semester 	
* Applicants who have previously completed an Educational Specialist (Ed.S.) or equivalent degree from an institution accredited by an agency recognized by the U.S. Department of Education will be considered for advanced standing (up to 24 hours) in the Ed.D. program. Students who have earned an Ed.S. degree through Liberty are permitted to apply up to 27 hours (as applicable) from that degree toward the Ed.D.	

Liberty Baptist Theological Seminary and Graduate School

Master of Arts in Religion (MAR) (45 hrs)	
Law Studies Cognate	
Program Options: Online and Resident Formats	
MAR Core Courses	(30 hrs)
Choose one:	3
NBST 521	New Testament Orientation I
NBST 522	New Testament Orientation II
Choose one:	3
OBST 591	Old Testament Orientation I
OBST 592	Old Testament Orientation II
Choose two 500-600 level electives from:	
NBST/OBST/NGRK/OTCL	6
Choose one 500-600 level CHHI elective	3
THEO 525	Systematic Theology I
THEO 530	Systematic Theology II
Choose one 500-600 level APOL/THEO elective	3
EVAN 565	Contemporary Evangelism
Choose one:	3
GLST 500	Global Studies Survey
GLST 650	Intercultural Communication and Engagement
Law Studies Cognate¹	(15 hrs)
Required Courses (10 hrs)	
LAW 501	Foundations of Law I
LAW 502	Foundations of Law II
LAW 531	Constitutional Law I
LAW 532	Constitutional Law II

Electives		(5 hrs)
<i>Select from the following courses:</i>		
LAW 581	<i>Jurisprudence</i>	3
LAW 585	<i>Legal History</i>	3
LAW 601	<i>Family Law</i>	3
LAW 605	<i>Children and the Law Seminar</i>	2
LAW 648	<i>Law of Non-Profits²</i>	2
LAW 705	<i>First Amendment Law Seminar</i>	2
LAW 725	<i>School Law Seminar</i>	2
LAW 755	<i>Bioethics and the Law</i>	3
LAW 760	<i>Public Policy Lawyering Skills</i>	2
LAW 781	<i>Employment Law</i>	3
LAW 785	<i>Land Use and Zoning</i>	2
LAW 821	<i>Mediation</i>	2
¹ To satisfy the law concentration, students choose 15 hrs. from the courses listed		
² May be satisfied as an independent study if necessary.		
Graduation Requirements:		
<ul style="list-style-type: none">• Complete 45 total hours; 33 hours must be completed through Liberty University• 2.00 GPA• Degree must be completed within 5 years• Resident students will be required to pass the graduate writing assessment or complete GRST 500• Online students will be required to take the graduate writing assessment• Submit Graduation Application at the beginning of the final semester		

Master of Divinity (M.Div.) (93 hrs)

Law Studies Concentration

Program Option: Online Format

Foundational Studies (33 hrs)		
CHHI 520	History of Christianity I	3
CHHI 525	History of Christianity II	3
CHHI 694	History of Baptists	3
NBST 521	New Testament Orientation I	3
NBST 522	New Testament Orientation II	3
NBST 652	Hermeneutics	3
OBST 591	Old Testament Orientation I	3
OBST 592	Old Testament Orientation II	3
THEO 525	Systematic Theology I	3
THEO 530	Systematic Theology II	3
Choose one 500-600 level APOL/THEO elective		3
Professional Studies (26 hrs)		
DSMN 500	Discipleship Ministries	3
EVAN 565	Contemporary Evangelism	3
HOMI 501	Preparation of the Sermon	3
PLED 520	Spiritual Formation	3
PLED 625	Ministry Matters: Preventing Ministry Failure	3
Choose one of the following (3 hrs):		
GLST 500	Global Studies Survey	
GLST 650	Intercultural Communication and Engagement	
LAW 501	Foundations I ¹	2
LAW 502	Foundations II ¹	2
LAW 531	Constitutional Law I ¹	4
Select a New Testament Language Track (9 hrs)		
GREEK TRACK		
NGRK 620	Greek Syntax ²	3
Choose one 600 level NGRK exegesis elective		3
Choose one 600 level NGRK elective		3

- OR -		
ENGLISH BIBLE TRACK		
NGRK 506	Greek Language Tools	3
Choose two 500-600 level NBST/NGRK electives		6
Select an Old Testament Language Track (9 hrs)		
HEBREW TRACK		
OTCL 510	Beginning Hebrew	3
OTCL 530	Hebrew Syntax	3
OTCL 635	Hebrew Exegesis	3
- OR -		
ENGLISH BIBLE TRACK		
OTCL 505	Hebrew Language Tools	3
Choose two 500-600 level OBST/OTCL electives		6
LAW STUDIES CONCENTRATION (16 hrs)		
Choose from the following LAW courses:		
LAW 532	Constitutional Law II	2
LAW 581	Jurisprudence	3
LAW 585	Legal History	3
LAW 601	Family Law	3
LAW 605	Children and the Law	2
LAW 648	Law of Nonprofits ³	2
LAW 705	First Amendment Law Seminar	2
LAW 725	School Law Seminar	2
LAW 755	Bioethics and the Law	3
LAW 760	Public Policy Lawyering Skills	2
LAW 781	Employment Law	3
LAW 785	Land Use and Zoning	2
LAW 821	Mediation	2
¹	Open only to M.Div. – Law Studies students	
²	NGRK 500 & 501 are prerequisites for NGRK 620 for students who have not had undergraduate Greek.	
³	May be satisfied as an independent study if necessary.	
Graduation Requirements:		
<ul style="list-style-type: none">• Complete 93 total hours; 48 hours must be completed through Liberty University• 2.00 GPA• Degree must be completed within 10 years• Resident students will be required to pass the graduate writing assessment or complete GRST 500• Online students will be required to take the graduate writing assessment• Submit Graduation Application at the beginning of the final semester		

ADDITIONAL INFORMATION

For more information on program requirements, program learning outcomes, and course descriptions, please see the respective sections of this Catalog for the College of Arts and Sciences, School of Business, School of Education, Helms School of Government or Liberty Baptist Theological Seminary and Graduate School.

Liberty Baptist Theological Seminary and Graduate School

Elmer Towns, B.A., M.A., Th.M., M.R.E., D.Min.

Vice President and Co-Founder

*Dean, Liberty Baptist Theological Seminary and Graduate School
and School of Religion*

Distinguished Professor of Systematic Theology

David Hirschman, Th.B., M.A.R., M.Div., D.Min.

*Associate Dean, Liberty Baptist Theological Seminary and
Graduate School*

Assistant Professor of Religion

John A. Durden, B.S., M.Div., Ph.D.

Chair, Department of Theological Studies

Director, Master of Arts in Religion Program

Associate Professor of Theology

Chet Roden, B.A., M.Div., Ph.D.

Chair, Department of Practical Studies

Assistant Professor of Biblical Studies

Anthony Chad Thornhill, B.S., M.A.R., M.Div.

Chair, Department of Biblical Studies

Instructor of Religion

Charlie Davidson, B.S., M.Div., D.Min.

Director, Doctor of Ministry Program

Director, Master of Divinity – Military Chaplaincy

Associate Professor of Chaplaincy Studies

Rodney Dempsey, B.S., M.R.E., D.Min.

Director, Master of Arts in Christian Ministry

Director, Master of Arts in Theological Studies

Associate Professor of Educational Ministries

David B. Earley, B.A., M.Div., D.Min.

Director, Center for Ministry Training

Associate Professor of Pastoral Ministries

C. Daniel Kim, B.A., B.D., S.T.M., Th.D.

Director of Korean Student Enrollment

*Distinguished Professor of Church History and Intercultural
Studies*

Kevin K. King, Sr., B.S., M.Div., D.Min., Ph.D.

Director, Master of Divinity Program

Associate Professor of Church History and Homiletics

Michael R. Mitchell, B.S., M.A.C.M., Ed.D.

Chair, Curriculum Committee; Assessment Coordinator

Associate Professor of Christian Leadership

Elias S. L. Moitinho, B.S., M.R.E., M.A., Ph.D.

Director, Master of Arts in Pastoral Counseling

Associate Professor of Counseling

Leo Percer, B.A., M.Div., M.A., Ph.D.

*Director, Doctor of Philosophy in Theology and Apologetics
Program*

Associate Professor of Biblical Studies

Ed Smither, B.A., M.A.R., M.Div., Ph.D.

Director, Master of Arts in Global Studies Program

Associate Professor of Church History and Intercultural Studies

Vernon M. Whaley, B.A., M.C.M., M.A., D.Min., Ph.D.

Director, Master of Arts in Worship Program

Director, Center for Worship

Chair, Department of Worship and Music Studies

Professor of Worship and Music Studies

Gary Yates, B.A., Th.M., Ph.D.

Director, Master of Theology Program

Associate Professor of Biblical Studies

FACULTY - RESIDENTIAL

Distinguished Professor

Hindson, Kim, Towns

Distinguished Research Professor

Habermas

Professor

Benham; Chung; Clinton; Diemer, Jr.; Freerksen; Hawkins,
R.; Mitchell, D.; Morrison; Schmitt; Whaley; Wheeler, D.

Associate

Dempsey; Durden; Earley; Fanning; Kaleli; King; Mitchell, M.;
Nemitz; Percer; Pettus; Smith, C.F.; Smither; Yates

Assistant

Davidson; Hirschman; Roden

Instructor

Thornhill

FACULTY – ONLINE

Assistant

Adeyemi; Ajayi; Alexander, D.; Baker; Barksdale; Bishop;
Briedenbaugh; Brown, W. E.; Burrell; Campbell, W. T.;
Chiavone; Choi; Church; Davis, J. F.; Dixon; Earls;
Faulkenbury; Faulls; Fay; Fisher, Jr.; Fitzgerald; Forrest;
Garner; Ginn; Gowins; Goza; Graves, G.; Greer; Guest;
Halcombe, R.; Hammond, G.; Heiser; Hester; Hicks, D.;
Higley; Hobbs; Holdridge; Holland, R.; Jacobs; Jones, M. D.;
Joseph; Kendall; Kim, J.; Kitchens; Klauber; Ladd; Landers;
Lester; Lowman; Lucas; Luter; Maas; Mann, J.; Mappes;
McAlhaney; McDonald, D. R.; McDonald, L. S.; McLean;
Moody; Moosbrugger; Munton; Olender; Olsen; Pace;
Pederson; Poplin; Powell; Reynolds, B.; Schnittjer; Shanks;
Sheard; Smith, A. J.; Smith, A. C.; Snavelly; Stacy; Steffen;
Street; Subash; Sulfridge; Thompson, A.; Tomlin; Victor;
Vidu; Vlach; Waechter; Waller; Warner; Warren, D.;
Wetmore; Whaley, R.; White, D.; Wilhite, D.; Wilson, D.;
Woo; Wood; Wright, C. T.

HISTORY

The history of Liberty Baptist Theological Seminary (LBTS) and Graduate School is part of the history of Thomas Road Baptist Church and is one of the schools established by this church. The other schools are Liberty Christian Academy, Willmington School of the Bible, and Liberty University. The Seminary is an outgrowth of the vision of Dr. Jerry Falwell, the founding pastor of the Thomas Road Baptist Church. Dr. Falwell believed in Christian education. He believed that one of the most effective means of winning millions to Christ is by training young men and women to serve the Lord in aggressive, evangelical, soul-winning Baptist churches as pastors, staff, and members. The University was founded to help achieve that goal.

Another need, however, still existed. Professional, graduate level training was needed for graduates of Liberty University and other colleges desiring graduate theological education as preparation for ministries in churches similar to Thomas Road Baptist Church.

Founded as Lynchburg Baptist Theological Seminary in September 1973, it began with an enrollment of 41 students with Dr. Jerry Falwell as President and Chancellor. Thirty-eight years later, Liberty Baptist Theological Seminary and Graduate School demonstrates that a seminary can be built on faith, dedication, and the blessings of God, from Whom comes Truth.

In 1975, the Seminary was given approval by the State Council of Higher Education for Virginia to grant graduate degrees.

The Graduate School was established to provide graduate level education for entrance into academic circles for graduate work at the doctoral level.

Liberty Baptist Theological Seminary and Graduate School provides quality, well-rounded education, based on academic excellence, emanating from the belief that Christian education should be superior, not inferior, to that provided by other schools. The Seminary was founded upon the principle that a person's most effective ministry will be in conjunction with a local church.

VISION

The vision of LBTS is to equip Christians to reach the entire world through aggressive New Testament church evangelism.

DISTINCTIVES

The Seminary and Graduate School is characterized by commitment to the fundamental doctrines of the faith and providing significant experiences to develop practical ministry skills.

Scholarship is of the most exacting type. Students are taught and are expected to produce at the graduate level.

Evangelism is a primary emphasis. Every faculty member and student is expected to manifest a concern for lost souls and to be a soul winner according to the gifts God has given him.

Church planting and church growth are major emphases at Liberty. Not only is church expansion a biblical mandate, it is a science at LBTS.

Practical learning-by-doing is a part of every student's life. The Seminary trains students primarily for service in Baptist churches.

While the Graduate School retains these distinctives, its programs are more suitable for advanced continuing education or personal enrichment and are not designed for pastoral training.

The combination of the above emphases is what makes Liberty Baptist Theological Seminary and Graduate School unique.

The Mission of LBTS

Liberty Baptist Theological Seminary and Graduate School exists to come alongside the local church and help it fulfill the Great Commission. In accordance with the mission of Liberty University and within the historic Baptist tradition, Liberty Baptist Theological Seminary and Graduate School provides graduate and professional programs that train persons for traditional, Christian ministry positions. Together with the Graduate School (GS), LBTS offers programs designed to equip people for lay ministry, personal enrichment, church, mission and denominational leadership, and advanced scholarly research.

As a Christian community, LBTS and GS seeks to cultivate spiritual growth and faithful service to Christ and His church. As an academic community, LBTS and GS seeks to educate and impart knowledge and requisite skills to men and women for service and leadership in Christian ministry. As a service community, LBTS and GS seeks to respond to the needs of local churches and Christian ministries as they participate in worship, world-wide evangelism, discipleship and scholarship.

Program Goals and Objectives

In keeping with its stated mission, Liberty Baptist Theological Seminary and Graduate School strives to achieve the following institutional goals.

Personal Goals

COMMITMENT

We seek to provide an environment in which students are encouraged to strengthen their commitment to Christ, certify their call to service, and develop an abiding love for God and His Word.

LIFESTYLE

We seek to develop a lifestyle of actively communicating the Christian faith through personal integrity, evangelistic witness, and responsible scholarship.

SOCIAL RESPONSIBILITY

We seek to foster an awareness of the Christian's responsibility to be a productive member of society and to be responsive to the needs and concerns of diverse cultures.

Academic Goals

KNOWLEDGE

We seek to develop cognitive skills for ministry and scholarship through rigorous interaction with the biblical text and disciplines related to professional vocation.

UNDERSTANDING

We seek to provide theological, historical, and intellectual understandings necessary for a self-conscious, critical, and Christian response to the world.

Vocational Goals

RELATIONSHIPS

We seek to develop communicative, administrative, and relational skills necessary for professional competence.

ETHICS

We seek to provide opportunities for students to explore the moral dimensions and ethical implications of their chosen vocation.

EVANGELISM

We seek to cultivate sensitivity to others and a concern for world evangelization through local church ministries and vigorous defense of the gospel.

CHURCH GROWTH

We seek to develop biblical and scientific expertise in establishing, developing, and sustaining growing churches and ministries.

Programs of Study

The programs of the Seminary are open equally to all men and women who meet the entrance requirements. Our purpose is to provide educational experiences for personal enrichment or professional training. We encourage the students to be all they can for God, and we are confident He will direct them to places of service. However, it is important for our students to know that we are a training agency not an ordaining agency. Ordination is the responsibility of a local church or, in some cases, a denominational body, each of which has its own criteria. Women need to be advised that few opportunities presently exist for ordination of women among Baptist churches and Liberty Baptist Theological Seminary supports the Baptist Faith and Message as amended by the Southern Baptist Convention of June 2000. There are a broad variety of positions on both ordination and staff employment of divorced persons among churches which may impact our ability to place such students. As a seminary, we will assist all of our students with placement, but we cannot guarantee it, nor will we attempt to influence the policies of churches.

Korean Language Assistance Program (KLAP)

KLAP is a program designed to help Korean students who have a TOEFL score below 550 (PBT: Paper-based), 213 (CBT: Computer-based), or 80 (iBT: Internet-based), which is the score that the catalogue requires for those whose mother tongue is not English for admission to Liberty Baptist Theological Seminary (LBTS).

This program provides language assistants to the classes designated as KLAP courses so that they can help Korean students who need assistance in communication with the instructor on the lecture and course-related issues. Language assistants clarify and facilitate the communication within the framework of the KLAP courses, between the instructor and Korean students with a TOEFL score below 550, 213, or 80.

KLAP offers Theological English for Korean Students (THEK) courses for those students who need training in English in this program.

Students in KLAP (Korean Language Assistance Program) will be required to take all four THEK courses until they retake TOEFL and score at least 550, 213, or 80. Otherwise they will not be graduated in their major program in Seminary.

Center for Ministry Training

The Center for Ministry Training is an innovative, fully integrated training center; encompassing academic, social, and administrative functions and exists as a medium to provide services and space that meet the unique needs of Seminary and ministry students, all of which will enable adequate training, experience and placement possibilities.

SUPERVISED FIELD MINISTRY EXPERIENCE

The Center for Ministry Training provides opportunities that allow LBTS students to apply what they learn in the classroom to practical ministry. All full-time residential Seminary students are required to successfully complete 40 hours of approved field ministry experience each semester.

EVALUATION OF TRANSFER CREDITS

Credit toward the master's-level Seminary degrees (excluding the Th.M.) will be given for those courses taken at an institution in which a grade of C or better was earned and which are equivalent to courses offered at the Seminary. Transfer credit into these Seminary programs is limited by the residency requirement of 30 semester hours. The Liberty Baptist Theological Seminary will accept no more than three courses of transfer that were completed more than ten years prior to application of transfer of credit. Transfer credit into either the Th.M. or D.Min. program is limited to six hours in which the student has received a grade of B or better. Internship credit is not transferable.

Only courses and degrees from institutions accredited by accrediting agencies recognized by the Department of Education will be evaluated for transfer credit. (e.g., SACS, TRACS, ABHE, etc.).

SEMINARY ADVANCED PLACEMENT

Liberty University School of Religion students admitted to the Seminary may petition the Seminary Dean for permission to substitute advanced electives for select foundational courses that are a significant duplication of course content covered in similar courses taken by the student at the undergraduate level.

INSTITUTIONAL CHALLENGE EXAMINATIONS (ICE)

To apply for credit by examination, other than Advanced Placement, a student must submit the request to the Seminary. Such requests are subject to the following guidelines:

1. Requests are to be submitted to the Associate Dean.
2. The minimum passing score for graduate courses is set at 86%.
3. The majority of the course work for any program of study must be earned through Liberty University. The minimum number of hours which must be completed through Liberty for each degree program is noted in this section in the information pertaining to each program.

4. A student must have a majority of his coursework taken through the Seminary. Examples for Seminary degrees:
 - a. For the 36-hour M.A. degrees, a student may apply no more than 6 hours from all other sources toward the degree – a minimum of 30 hours must be taken in Liberty coursework.
 - b. For the M.A.R. degree, a student could apply up to a total of 12 hours from all other sources toward the degree – a minimum of 48 hours must be taken in Liberty coursework.
 - c. For the M.Div. degree, a student could apply no more than a total of 45 hours from all other sources toward the degree – a minimum of 48 hours must be taken in Liberty coursework.
5. A student may not take the Institutional Challenge Exam if the course has previously been taken or is currently being taken.
6. ICE may not be taken during the drop/add period.
7. ICE **cannot** be taken after classes begin in the student's final semester.
8. Successful completion requires a \$45 administration fee for transcript recording.
9. Only the following courses may be challenged:

CHHI 520	NGRK 500	OBST 592	THEO 525
CHHI 525	NGRK 501	OTCL 505	THEO 530
NBST 521	NGRK 506	OTCL 510	
NBST 522	OBST 591	OTCL 530	

Master of Arts in Christian Ministry (M.A.C.M.)

PURPOSE

The *Master of Arts in Christian Ministry* degree is designed to address the needs of students looking for a single-track seminary degree. Its focused nature allows students to pursue a degree that allows them to specialize in their area of interest and equips graduates with specialized knowledge in the area of interest.

PROGRAM LEARNING OUTCOMES

The student will be able to:

1. Categorize the essential foundations of ministry.
2. Organize an effective administrative structure for ministry.
3. Develop a curricular program, including an implementation plan, for ministry in a local congregation.
4. Design a plan for equipping others to participate in and contribute to ministry programs.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS

In addition to the general admission procedures, applicants to the *Master of Arts in Christian Ministry* program must meet the following requirements:

- Earned baccalaureate degree or its equivalent (in any field) from an institution accredited by an agency recognized by the U.S., Department of Education (e.g., SACS, TRACS, ABHE, etc.). Applicants who hold a prior degree from an unaccredited institution may be considered for admission on Academic Probation; students admitted on Academic Probation are required to take and pass GRST 500 – *Introduction to Graduate Writing* their first semester.
- First-time applicants are asked to submit a written recommendation from a pastor.
- Minimum undergraduate GPA of 2.00 (on a 4.00 scale)
- Questionnaire/Personal Statement

GRADUATION REQUIREMENTS

In addition to the other regulations governing graduation, students must meet the following requirements:

- Complete 36 hours; 30 hours must be completed through Liberty University.
- 2.00 GPA.
- Degree must be completed within 5 years.
- Resident students will be required to pass the graduate writing assessment or complete GRST 500.
- Online students will be required to take the graduate writing assessment.
- Submit a Graduation Application to the Registrar's Office at the beginning of the final semester.

Program of Study

Master of Arts in Christian Ministry (M.A.C.M.) (36 hrs)		
Program Options: Online and Resident Formats		
Core Courses (27 hrs)		
CLED 510	<i>Biblical Foundations of Leadership</i>	3
CHHI 520	<i>History of Christianity I</i>	3
DSMN 500	<i>Discipleship Ministries</i>	3
EVAN 565	<i>Contemporary Evangelism</i>	3
GLST 500	<i>Global Studies Survey</i>	3
NBST 525	<i>New Testament Introduction</i>	3
OBST 590	<i>Old Testament Introduction</i>	3
THEO 510	<i>Survey of Christian Doctrine</i>	3
WRSP 510	<i>Biblical Foundations of Worship</i>	3
Elective Courses (9 hrs) - Choose three 500-600 level Seminary courses or an Area of Personal Interest		
Notes: Students who pursue a Master of Arts in Religion (MAR) degree after the completion of this degree may transfer a maximum of 27 hrs from this degree into the MAR		
When selecting an Area of Personal Interest the student should be mindful of the prerequisites listed in the academic catalog		

Recommended Areas of Personal Interest

Marketplace Chaplaincy		
CHPL 500	<i>Introduction to Chaplaincy Ministry</i>	3
HOMI 501	<i>The Preparation of the Sermon</i>	3
PACO 500	<i>Introduction Pastoral Counseling</i>	3
Pastoral Counseling		
PACO 500	<i>Introduction Pastoral Counseling</i>	3
PACO 507	<i>Theology and Spirituality in Counseling</i>	3
PACO 603	<i>Premarital/Marital Counseling</i>	3
Pastoral Ministries		
PACO 500	<i>Pastoral Counseling</i>	3
HOMI 501	<i>The Preparation of the Sermon</i>	3
PLED 635	<i>Theology of Pastoral Ministries</i>	3
Worship		
WRSP 520	<i>The Role of the Worship Leader</i>	3
WRSP 530	<i>Principles of Leadership for the Worship Leader</i>	3
WRSP 540	<i>Current Issues in Worship Ministry</i>	3
Evangelism and Church Planting		
EVAN 500	<i>Church Growth I: Spiritual Factors of Church Growth</i>	3
EVAN 550	<i>Church Growth IV: Church Planting</i>	3
EVAN 660	<i>Leading a Healthy, Growing, Multiplying Church</i>	3

Church Ministry		
DSMN 505	<i>Church Administration</i>	3
DSMN 630	<i>Small Group Ministries</i>	3
EVAN 660	<i>Leading a Healthy, Growing, Multiplying Church</i>	3

Global Studies		
GLST 531	<i>Introduction to Islam</i>	3
GLST 650	<i>Intercultural Communication and Engagement</i>	3
GLST 657	<i>History of Global Christianity</i>	3

Leadership		
CLED 520	<i>The Life of the Leader</i>	3
CLED 610	<i>Team Leadership and Conflict Resolution</i>	3
CLED 620	<i>Vision and Strategic Planning</i>	3

Liberty University en Español

The Seminary also offers the Master of Arts in Christian Ministry program online through Liberty University en Español. Additional information can be accessed online at <http://www.luonline.com/index.cfm?PID=21499>.

Master of Arts in Ethnomusicology (M.A.)**PURPOSE**

The *Master of Arts in Ethnomusicology* equips students to work in a diverse global society using the medium of music, including: foundational scholarship (history and theory), skill development (analysis and technology), performance of non-Western music, and practical application through field experience and independent research. The program at Liberty University fits well with the institution's emphasis on intercultural studies and its stated aim to "contribute to a knowledge and understanding of other cultures". Music is a universal form of expression in which cultures of the world capture the essence of their worldview, and it is the system of memory in which cultural history and religious belief is recorded. The Master of Arts in Ethnomusicology provides musicians, social scientists, and worship leaders, music educators, ministers of music and church leaders an understanding of ethnic music culture that facilitates the use of indigenous music in cross-cultural communication, ministry, and research.

PROGRAM LEARNING OUTCOMES

The student will be able to:

1. Synthesize various historical and contemporary theories of ethnomusicology.
2. Integrate Christian principles into the use of indigenous music in worship, discipleship and evangelism.
3. Demonstrate knowledge of non-Western systems of music through cultural and theoretical analysis, including application of technology.
4. Demonstrate acquisition of beginning to intermediate performance skill in a selected area of ethnic music.
5. Apply ethnomusicology principles through practical experience and research.

COURSE REQUIREMENTS

The *Master of Arts in Ethnomusicology* requires the completion of 42 hours of graduate coursework. Students complete their course of study using a blended delivery system of 16-week online courses combined with on campus summer intensives. Students who do not have an undergraduate course in world music must complete ETHM 511 – *Introduction to Ethnomusicology* in addition to the 42 hours required.

PROGRAM SPECIFIC ADMISSION PROCEDURES

In addition to the General Admission Procedures outlined in this Catalog, applicants to our *Master of Arts in Ethnomusicology* program must have:

1. An earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.).
2. An undergraduate cumulative GPA of at least 3.00 (on a 4.00 scale). Applicants who do not meet this requirement may be considered for enrollment in the program on a probationary basis. These students are required to take and pass GRST 500 – *Introduction to Graduate Writing* in their first semester.
3. One recommendation.
4. Students seeking admission to the program must perform an audition that demonstrates musical proficiency sufficient to meet the requirements of the degree.
5. An interview with the Coordinator of Ethnomusicology.
6. Statement of purpose essay.
7. Students will need to verify accessibility of adequate technology to complete requirements as specified by Liberty University Online.

TRANSFER CREDIT

Transfer students will be required to submit transcripts for evaluation as per the normal process established by the University. Students may transfer up to nine hours of coursework. In addition, transfer students will be required to perform an entrance interview and audition with the Coordinator of Ethnomusicology.

GRADUATION REQUIREMENTS

1. Successful completion of all course and thesis requirements (42 semester hours). Students must complete all courses with a 3.00 or higher cumulative GPA.
2. Students must complete 30 semester hours through Liberty University.
3. No more than two (2) grades of C may be applied to the degree.
4. No grade of D may be applied to the degree.
5. Degree must be completed within seven years.
6. Students are required to take the graduate writing assessment.
7. Students must submit a Graduation Application to the Registrar's Office at the end of the final semester.

Program of Study

Master of Arts in Ethnomusicology (M.A.) (42 hrs)		
Program Option: Online Format		
Foundations Core (33 hrs)		
ETHM 512 ¹	<i>Field of Ethnomusicology</i>	3
ETHM 513	<i>Anthropology of Music</i>	3
ETHM 514	<i>Organology</i>	3
ETHM 515	<i>Music, Orality and Storytelling</i>	3
ETHM 530	<i>Worship and Culture</i>	3
ETHM 531	<i>Resources and Materials in Ethnomusicology</i>	3
ETHM 560 ²	<i>Ethnic Music Performance</i>	3
ETHM 613	<i>Applied Ethnomusicology</i>	3
ETHM 650	<i>Research Methods in Ethnomusicology</i>	3
ETHM 688	<i>Field Experience in Ethnomusicology</i>	3
ETHM 690	<i>Master's Thesis/Project Defense</i>	3
Elective Courses (9 hrs)		
Choose one elective from:		
ETHM 500	<i>Ethnic Music Theory</i>	
ETHM 600	<i>Transcription and Analysis of Non-Western Music</i>	

Choose two electives from:

ETHM 540	<i>Seminar in Ethnic Music: Islam</i>
ETHM 541	<i>Seminar in Ethnic Music: India</i>
ETHM 542	<i>Seminar in Ethnic Music: Native America</i>
ETHM 543	<i>Seminar in Ethnic Music: Africa</i>
ETHM 544	<i>Seminar in Ethnic Music: Latin America</i>
ETHM 545	<i>Seminar in Ethnic Music: Middle East</i>
ETHM 546	<i>Seminar in Ethnic Music: China</i>
ETHM 547	<i>Seminar in Ethnic Music: Southeast Asia</i>
ETHM 548	<i>Seminar in Ethnic Music: Indonesia</i>
ETHM 549	<i>Seminar in Ethnic Music: Eastern Europe</i>

¹ ETHM 511 is an additional requirement for those who have not completed an undergraduate world music course.

² Ethnic Music Performance arrangements are made by the individual student (often in their country of service) and must be pre-approved by the Coordinator of Ethnomusicology who also supervises and evaluates student achievement according to the requirements specified in the syllabus.

DEGREE COMPLETION PLANS (DCP)

The Degree Completion Plan for the Master of Arts in Ethnomusicology program is available online at <http://www.liberty.edu/registrar>.

Master of Arts in Global Studies (M.A.)**PURPOSE**

The *Master of Arts in Global Studies* program seeks to prepare students for effective engagement in intercultural careers and service. Students are trained in both intercultural theory (i.e., history, anthropology, worldview studies) and practice (i.e., communication). The degree offers two tracks of study: an academic track with culminates in a thesis, or a practical track which concludes with an extended practicum.

PROGRAM LEARNING OUTCOMES

The student will be able to:

1. Articulate a biblical theology of mission.
2. Analyze the inventory of culture (customs, values, worldview, history) of a given host people.
3. Construct a plan for engaging in Christian mission in a manner that is biblically authentic and relevant to the host culture.
4. Employ critical thinking skills in addressing current questions in missiology.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS

In addition to the General Admission Procedures outlined in this Catalog, applicants to the *Master of Arts Global Studies* program in the Seminary must have:

- Earned baccalaureate degree or its equivalent (in any field) from an institution accredited by an agency recognized by the U.S., Department of Education (e.g., SACS, TRACS, ABHE, etc.). Applicants who hold a prior degree from an unaccredited institution may be considered for admission on Academic Probation; students admitted on Academic Probation are required to take and pass GRST 500 – *Introduction to Graduate Writing* their first semester.
- First-time applicants are asked to submit a written recommendation from a pastor.
- Minimum undergraduate GPA of 2.00 (on a 4.00 scale)
- Questionnaire/Personal Statement

GRADUATION REQUIREMENTS

In addition to the other regulations governing graduation, students enrolled in the *Master of Arts Global Studies* program must meet the following requirements:

- Complete 36 hours; 30 hours must be completed through Liberty University.
- 3.00 GPA
- No more than two grades of C may be applied to the degree
- No grade of D may be applied to the degree
- Degree must be completed within 5 years.
- Resident students will be required to pass the graduate writing assessment or complete GRST 500.
- Online students will be required to take the graduate writing assessment.
- Submit a Graduation Application to the Registrar's Office at the beginning of the final semester.

Program of Study

Master of Arts Global Studies (M.A.) (36 hrs)		
Thesis Option		
Program Options: Online and Resident Formats		
Foundational Studies (12 hrs)		
THEO 605	<i>Theology of Global Engagement</i>	3
THEO 675	<i>Contextualization and Global Theology</i>	3
NBST	Elective	3
OBST	Elective	3
Global Studies Courses (18 hrs)		
GLST 500	<i>Global Studies Survey</i>	3
GLST 699	<i>Global Studies Internship</i>	3
GLST	Electives	12
Thesis (6 hrs)		
GLST 680 ¹	<i>Research Methods</i>	3
GLST 690	<i>Thesis Defense</i>	3
¹ Any student who is not ready for enrollment in GLST 690 after completing GLST 680 may be required, as determined by the student's thesis chair, to take GLST 689, and may be required to repeat GLST 689 until deemed ready for enrollment in GLST 690.		

Master of Arts Global Studies (M.A.) (36 hrs)		
Practicum Option		
Program Options: Online and Resident Formats		
Foundational Studies (12 hrs)		
THEO 605	<i>Theology of Global Engagement</i>	3
THEO 675	<i>Contextualization and Global Theology</i>	3
NBST	Elective	3
OBST	Elective	3
Global Studies Courses (18 hrs)		
GLST 500	<i>Global Studies Survey</i>	3
GLST	Electives	15
Practicum (6 hrs)		
GLST 699	<i>Global Studies Internship</i>	6

Master of Arts in Pastoral Counseling (M.A.)

PURPOSE

The Master of Arts in Pastoral Counseling equips students to minister as non-professional counselors in ministry settings such as the church staff and benevolence ministries. This degree does not lead to licensure as a professional counselor.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS

In addition to the general admission procedures, applicants to the *Master of Arts in Pastoral Counseling* must meet the following requirements:

- Earned baccalaureate degree or its equivalent (in any field) from an institution accredited by an agency recognized by the U.S., Department of Education (e.g., SACS, TRACS, ABHE, etc.). Applicants who hold a prior degree from an unaccredited institution may be considered for admission on Academic Probation; students admitted on Academic Probation are required to take and pass GRST 500 – *Introduction to Graduate Writing* their first semester.
- First-time applicants are asked to submit a written recommendation from a pastor.
- Minimum undergraduate GPA of 2.00 (on a 4.00 scale)
- Questionnaire/Personal Statement

GRADUATION REQUIREMENTS

In addition to the other regulations governing graduation, students enrolled in the *Master of Arts in Pastoral Counseling* program must meet the following requirements:

- Complete 36 hours; 30 hours must be completed through Liberty University
- 2.00 GPA
- Degree must be completed within 5 years
- Resident students will be required to pass the graduate writing assessment or complete GRST 500
- Online students will be required to take the graduate writing assessment
- Submit a Graduation Application to the Registrar's Office at the beginning of the final semester

Program of Study

Master of Arts in Pastoral Counseling (36 hrs)		
Program Options: Online and Resident Formats		
Core Curriculum (21 hrs)		
Choose one:		3
NBST 521	<i>New Testament Orientation I</i>	
NBST 522	<i>New Testament Orientation II</i>	
NBST 525	<i>New Testament Introduction</i>	
Choose one:		3
OBST 590	<i>Old Testament Introduction</i>	
OBST 591	<i>Old Testament Orientation I</i>	
OBST 592	<i>Old Testament Orientation II</i>	
Required:		
CHHI ____	Elective 500-600 level	3
THEO 525	<i>Systematic Theology I</i>	3
THEO 530	<i>Systematic Theology II</i>	3
EVAN 565	<i>Contemporary Evangelism</i>	3
Choose one:		3
APOL 500	<i>Introduction to Apologetics</i>	
EVAN 500	<i>Church Growth I: Spiritual Factors of Church Growth</i>	
GLST 500	<i>Global Studies Survey</i>	
GLST 650	<i>Intercultural Communication and Engagement</i>	
Pastoral Counseling Courses (15 hrs)		
PACO 500	<i>Introduction to Pastoral Counseling</i>	3
PACO 507	<i>Theology and Spirituality in Counseling</i>	3
PACO 603	<i>Premarital/Marital Counseling</i>	3
Choose one:		3
PACO/COUN	500-600 level Elective	3
Choose one:		3
DSMN 601	<i>Ministry of Teaching</i>	
HOMI 501	<i>Preparation of the Sermon</i>	
HOMI 611	<i>Expository Preaching</i>	
PLED 655	<i>Communication in Christian Ministry</i>	

Master of Arts in Theological Studies (M.A.T.S.)**PURPOSE**

The 36-hour *Master of Arts in Theological Studies* (M.A.T.S.) degree program will provide the student with the theological foundation to serve more effectively in the local church, community, and world contexts. The M.A.T.S. may be used as a foundational degree towards admission into the 60-hour M.A.R. or 93-hour M.Div. degree programs.

PROGRAM LEARNING OUTCOMES

The student will be able to:

1. Evaluate a worldview based upon established theological principles
2. Integrate critical thinking skills in the practice of Christian scholarship.
3. Synthesize the principles of Christian ministry.
4. Interpret issues that foster the development of a personal theology and worldview.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS

In addition to the general admission procedures, applicants to the *Master of Arts in Theological Studies* program must meet the following requirements:

- Earned baccalaureate degree or its equivalent (in any field) from an institution accredited by an agency recognized by the U.S., Department of Education (e.g., SACS, TRACS, ABHE, etc.). Applicants who hold a prior degree from an unaccredited institution may be considered for admission on Academic Probation; students admitted on Academic Probation are required to take and pass GRST 500 – *Introduction to Graduate Writing* their first semester.
- First-time applicants are asked to submit a written recommendation from a pastor.
- Minimum undergraduate GPA of 2.00 (on a 4.00 scale)
- Questionnaire/Personal Statement

GRADUATION REQUIREMENTS

In addition to the other regulations governing graduation, graduates of the *Master of Arts in Theological Studies* program must meet the following requirements:

- Complete 36 hours; complete a minimum of 30 hours through Liberty University.
- Required 2.00 GPA.
- Degree must be completed within 5 years.
- Resident students must pass the graduate writing assessment or complete GRST 500.
- Online students will be required to take the graduate writing assessment.
- Submit a Graduation Application to the Registrar's Office at the beginning of the final semester.

Program of Study

Master of Arts in Theological Studies (M.A.T.S.) (36 hrs)		
Program Options: Online and Resident Formats		
Core Courses (27 hrs)		
APOL 500	<i>Introduction to Apologetics</i>	3
CHHI 520	<i>History of Christianity I</i>	3
EVAN 565	<i>Contemporary Evangelism</i>	3
GLST 500	<i>Global Studies Survey</i>	3
NBST 525	<i>New Testament Introduction</i>	3
NBST 652	<i>Hermeneutics</i>	3
OBST 590	<i>Old Testament Introduction</i>	3

PHIL 550 ¹	<i>Introduction to Philosophy of Religion</i>	3
THEO 510	<i>Survey of Theology</i>	3
Elective Courses (9 hrs)		
Choose three 500-600 level Seminary courses or an Area of Personal Interest		
Notes: Students who pursue a Master of Arts in Religion (MAR) degree after the completion of this degree may transfer a maximum of 27 hrs from this degree into the MAR		
When selecting an Area of Personal Interest the student should be mindful of the prerequisites listed in the academic catalog		

Recommended Areas of Personal Interest

Theology		
THEO 525	<i>Systematic Theology I</i>	3
THEO 530	<i>Systematic Theology II</i>	3
THEO 626	<i>Doctrine of God</i>	3
Biblical Studies		
OBST 605	<i>Genesis</i>	3
OBST 633	<i>Isaiah</i>	3
NBST 655	<i>John</i>	3
Church History		
CHHI 657	<i>History of Global Christianity</i>	3
CHHI 686	<i>History of Fundamentalism</i>	3
CHHI 692	<i>American Christianity</i>	3

Master of Arts in Worship Studies (M.A.)**PURPOSE**

The *Master of Arts in Worship Studies* is a 45-hour graduate program sponsored jointly by the Department of Music and Worship Studies in the School of Religion and the Liberty Baptist Theological Seminary. It will allow students to study and practice context-specific biblical and theological competencies in worship, worship theories practical to the local church and research to enhance individual leadership roles in worship. The goal is to develop knowledge and expertise to function in a variety of worship cultures and contexts within the evangelical community. Students will receive training in qualitative and quantitative research methods.

PROGRAM LEARNING OUTCOMES

The student will be able to:

1. Build a worship strategy based on biblical, theological, and philosophical foundations of worship.
2. Evaluate theological, musical, cultural, and ecclesiastical standards for the worship leader.
3. Apply principles of critical contextualization to current issues confronting worship leaders in the evangelical tradition.
4. Analyze various roles for the worship leader.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS

In addition to the general admission procedures, applicants to *Master of Arts in Worship Studies* must meet the following requirements:

- Earned baccalaureate degree or its equivalent (in any field) from an institution accredited by an agency recognized by the U.S., Department of Education (e.g., SACS, TRACS, ABHE, etc.)
- Worship/Music Experience Record: those without a Bachelor's in music or worship must show life experience in worship. This form will be a requirement for all applicants.
- First-time applicants are asked to submit a written recommendation from a pastor.

- Minimum undergraduate GPA of 2.00 (on a 4.00 scale). Applicants who hold a prior degree from an unaccredited institution may be considered for admission on Academic Probation; students admitted on Academic Probation are required to take and pass GRST 500 – *Introduction to Graduate Writing* their first semester.
- Questionnaire/Personal Statement

GRADUATION REQUIREMENTS

In addition to the other regulations governing graduation, graduates of the **Master of Arts in Worship Studies** program must meet the following requirements:

- Complete 45 hours; complete a minimum of 33 hours through Liberty University.
- Required 2.00 GPA.
- Degree must be completed within 5 years.
- Resident students must pass the graduate writing assessment or complete GRST 500.
- Online students will be required to take the graduate writing assessment.
- Submit a Graduation Application to the Registrar's Office at the beginning of the final semester.

Programs of Study

Master of Arts in Worship Studies (45 hrs)		
CHURCH PLANTING COGNATE		
Program Options: Online and Resident Formats		
Biblical and Theological Foundations		
WRSP 510	<i>Biblical Foundations of Worship</i>	3
WRSP 635	<i>Building a Theology of Worship</i>	3
THEO 530	<i>Systematic Theology</i>	3
Choose one:		3
NBST 521	<i>New Testament Orientation I</i>	
NBST 525	<i>New Testament Introduction</i>	
NBST 652	<i>Hermeneutics</i>	
OBST 590	<i>Old Testament Introduction</i>	
OBST 592	<i>Old Testament Orientation II</i>	
OBST 610	<i>Psalms</i>	
OBST 620	<i>The Poetry of the Old Testament</i>	
Worship Studies		
WRSP 501 ¹	<i>The Dynamics of Corporate Worship</i>	3
WRSP 540	<i>Current Issues in Worship Ministry</i>	3
WRSP 551 ¹	<i>Building a Balanced Worship Ministry</i>	3
WRSP 645 ¹	<i>The Role of the Pastor with the Worship Leader</i>	3
Choose one:		3
CHHI 692	<i>American Christianity</i>	
CHHI 694	<i>History of Baptists</i>	
CHURCH PLANTING COGNATE (15 hrs)		
EVAN 550	<i>Church Planting</i>	3
EVAN 610	<i>Methods and Models of Ministry</i>	3
EVAN 660	<i>Healthy Church Leadership</i>	3
EVAN 670	<i>Strategic Prayer and Spiritual Warfare</i>	3
WRSP 545 ¹	<i>Global Worship</i>	3
Practical Theology in Worship		
EVAN 565	<i>Contemporary Evangelism</i>	3
¹ Offered as an intensive		

Master of Arts in Worship Studies (45 hrs)

ETHNOMUSICOLOGY COGNATE

Program Option: Online Format

Biblical and Theological Foundations

WRSP 510	<i>Biblical Foundations of Worship</i>	3
WRSP 635 ¹	<i>Building a Theology of Worship</i>	3
THEO 530	<i>Systematic Theology</i>	3

Choose one:

NBST 521	<i>New Testament Orientation I</i>	3
NBST 525	<i>New Testament Introduction</i>	
NBST 652	<i>Hermeneutics</i>	
OBST 590	<i>Old Testament Introduction</i>	
OBST 592	<i>Old Testament Orientation II</i>	
OBST 610	<i>Psalms</i>	
OBST 620	<i>The Poetry of the Old Testament</i>	

Worship Studies

WRSP 501 ²	<i>Dynamics of Corporate Worship</i>	3
WRSP 540	<i>Current Issues in Worship Ministry</i>	3
WRSP 545 ²	<i>Global Worship</i>	3
WRSP 551 ²	<i>Building a Balanced Worship Ministry</i>	3
CHHI 694	<i>History of Baptists</i>	3

ETHNOMUSICOLOGY COGNATE (15 hrs)

ETHM 511 ¹	<i>Introduction to Ethnomusicology</i>	3
ETHM 512	<i>Field of Ethnomusicology</i>	3
ETHM 513	<i>Anthropology of Music</i>	3
ETHM 514	<i>Organology</i>	3
ETHM 613	<i>Applied Ethnomusicology</i>	3

Practical Theology in Worship

EVAN 565	<i>Contemporary Evangelism</i>	3
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¹ Students who have already taken ETHM 511 or an equivalent course prior to enrolling at Liberty University may substitute a course from the ETHM 540 series.

² Offered as an intensive

Master of Arts in Worship Studies (45 hrs)

LEADERSHIP COGNATE

Program Options: Online and Resident Formats

Biblical and Theological Foundations

WRSP 510	<i>Biblical Foundations of Worship</i>	3
WRSP 635	<i>Building a Theology of Worship</i>	3
THEO 530	<i>Systematic Theology II</i>	3

Choose one:

NBST 521	<i>New Testament Orientation I</i>	3
NBST 525	<i>New Testament Introduction</i>	
NBST 652	<i>Hermeneutics</i>	
OBST 590	<i>Old Testament Introduction</i>	
OBST 592	<i>Old Testament Orientation II</i>	
OBST 610	<i>Psalms</i>	
OBST 620	<i>The Poetry of the Old Testament</i>	

Worship Studies

CHHI 694	<i>History of Baptists</i>	3
WRSP 502	<i>History and Philosophy of Worship</i>	3
WRSP 540	<i>Current Issues in Worship</i>	3
WRSP 545 ¹	<i>Global Worship</i>	3
WRSP 610	<i>Tools and Techniques of Contemporary Worship</i>	3

LEADERSHIP COGNATE (15 hrs)

WRSP 501 ¹	<i>The Dynamics of Corporate Worship</i>	
WRSP 520	<i>The Role of the Worship Leader</i>	
WRSP 530	<i>Principles of Leadership for the Worship Leader</i>	
WRSP 551	<i>Building a Balanced Worship Ministry</i>	
WRSP 645 ¹	<i>The Role of the Pastor with the Worship Leader</i>	

Practical Theology in Worship	3
EVAN 565 <i>Contemporary Evangelism</i>	
Offered as an intensive	

DEGREE TRANSFER:**M.A. DEGREES INTO THE M.A.R. PROGRAM**

Students who earn M.A. degrees in the Seminary may pursue the Master of Arts in Religion (M.A.R.) and apply 27 of the hours from the M.A. toward the M.A.R.

Students desiring the additional degree must complete a Change of Program form in the Registrar's Office.

Master of Arts in Religion (M.A.R.)**PURPOSE**

The *Master of Arts in Religion* degree program is appropriate as an entry level and general professional degree in religion. It is designed to give the student intensive study in the Scriptures and the essential truths of the Christian message.

The program is profitable for pastors and ministry leaders who wish to have a firm scriptural undergirding for service in Christian ministry. The program also provides an opportunity for potential advanced studies in a program such as the 93-hour M.Div. or a D.Ed.Min. degree.

PROGRAM LEARNING OUTCOMES

The student will be able to:

- Explicate the origin and contents of the Bible, as it informs the Christian faith.
- Compose a discipleship ministry strategy for Christian ministries.
- Categorize the critical components of Christian ministry.
- Devise a plan for personal growth, development, and service.

Marketplace Chaplaincy Cognate

The student will be able to:

- Explicate the Chaplain's responsibilities within a ministry context.

Pastoral Counseling Cognate

The student will be able to:

- Design a pastoral counseling strategy for use in the local context of soul-care.

Pastoral Ministry Cognate

The student will be able to:

- Prepare a biblically based sermon.

Biblical Studies

The student will be able to:

- Interpret biblical texts utilizing exegetical and scholarly resources

Church Ministry

The student will be able to:

- Evaluate the effectiveness of all local church's administrative practices

Evangelism and Church Planting

The student will be able to:

- Design a comprehensive strategic plan for reaching a target audience.

Global Studies

The student will be able to:

- Articulate a biblical theology of mission.

Leadership

The student will be able to:

- Analyze the aspects of theological, spiritual, and human development that influenced the lives of noted Christian leaders.

Worship

The student will be able to:

- Compose a written synthesis of the biblical and theological foundations of worship.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS

In addition to the general admission procedures, applicants to the *Master of Arts in Religion* program must meet the following requirements:

- Earned baccalaureate degree or its equivalent (in any field) from an institution accredited by an agency recognized by the U.S., Department of Education (e.g., SACS, TRACS, ABHE, etc.).
- First-time applicants are asked to submit a written recommendation from a pastor.
- Minimum undergraduate GPA of 2.00 (on a 4.00 scale). Applicants who hold a prior degree from an unaccredited institution may be considered for admission on Academic Probation; students admitted on Academic Probation are required to take and pass GRST 500 – *Introduction to Graduate Writing* their first semester.
- Questionnaire/Personal Statement

DEGREE CANDIDACY

Degree Candidacy is granted when the student completes all prerequisites and is in good academic standing.

GRADUATION REQUIREMENTS

In addition to the other regulations governing graduation, graduates of the *Master of Arts in Religion* program must meet the following requirements:

- Complete 60 hours; complete a minimum of 33 hours through Liberty University.
- 2.00 GPA.
- Degree must be completed within seven years.
- Resident students will be required to pass the graduate writing assessment or complete GRST 500.
- Online students will be required to take the graduate writing assessment.
- Submit a Graduation Application to the Registrar's Office at the beginning of the final semester.

DEGREE TRANSFER:**M.A.R. DEGREE INTO THE M.DIV. PROGRAM**

Students who pursue a Master of Divinity (M.Div.) degree after the completion of the M.A.R. degree may transfer a maximum of 45 hours from this degree into the M.Div. ***This does not apply to the 72-hour track of the M.Div.-Chaplaincy degree***; students who have completed M.A.R. degrees may not pursue the 72-hour track.

Program of Study**Master of Arts in Religion (M.A.R.) (60 hrs)*****Program Options: Online and Resident Formats*****Core Courses (48 hrs)**

APOL 500	<i>Introduction to Apologetics</i>	3
CHHI 520	<i>History of Christianity I</i>	3
CHHI 525	<i>History of Christianity II</i>	3
CLED 510	<i>Biblical Foundations of Leadership</i>	3
DSMN 500	<i>Discipleship Ministries</i>	3
DSMN 601	<i>Ministry of Teaching</i>	3

EVAN 565	<i>Contemporary Evangelism</i>	3
GLST 500	<i>Global Studies Survey</i>	3
NBST 521	<i>New Testament Orientation I</i>	3
NBST 522	<i>New Testament Orientation II</i>	3
NBST 652	<i>Hermeneutics</i>	3
OBST 591	<i>Old Testament Orientation I</i>	3
OBST 592	<i>Old Testament Orientation II</i>	3
PLED 520	<i>Spiritual Formation</i>	3
THEO 525	<i>Systematic Theology I</i>	3
THEO 530	<i>Systematic Theology II</i>	3
COGNATE COURSES¹ (12 hrs)		
Select from: Marketplace Chaplaincy, Pastoral Counseling, or Pastoral Ministry*		
¹ When selecting cognate courses, the student should be mindful of the prerequisites listed in the academic catalog		
* Students who select the Pastoral Ministry Cognate have the option to choose four 500-600 level Seminary courses or courses from the recommended Areas of Personal Interest.		

MARKETPLACE CHAPLAINCY COGNATE		
CHPL 500	<i>Introduction to Chaplaincy Ministry</i>	3
CLED 620	<i>Vision and Strategic Planning</i>	3
HOMI 501	<i>The Preparation of the Sermon</i>	3
PACO 500	<i>Introduction Pastoral Counseling</i>	3

PASTORAL COUNSELING COGNATE		
PACO 500	<i>Introduction Pastoral Counseling</i>	3
PACO 506	<i>Integration of Psychology and Theology</i>	3
PACO 507	<i>Theology and Spirituality in Counseling</i>	3
PACO 603	<i>Premarital/Marital Counseling</i>	3

PASTORAL MINISTRY COGNATE		
Choose four 500-600 level Seminary courses or an Area of Personal Interest	12	

Recommended Areas of Personal Interest

Biblical Studies		
NBST 654	<i>Hebrews</i>	3
NBST 655	<i>Gospel of John</i>	3
OBST 605	<i>Genesis</i>	3
OBST 633	<i>Isaiah</i>	3

Church Ministry		
DSMN 505	<i>Church Administration</i>	3
DSMN 630	<i>Small Group Ministries</i>	3
EVAN 660	<i>Leading a Healthy, Growing, Multiplying Church</i>	3
HOMI 501	<i>Homiletics</i>	3

Evangelism and Church Planting		
EVAN 500	<i>Church Growth I: Spiritual Factors of Church Growth</i>	3
EVAN 510	<i>Church Growth II: Evangelism and Church Growth</i>	3
EVAN 550	<i>Church Growth IV: Church Planting</i>	3
EVAN 660	<i>Leading a Healthy, Growing, Multiplying Church</i>	3

Global Studies		
GLST 531	<i>Introduction to Islam</i>	3
GLST 650	<i>Intercultural Communication and Engagement</i>	3
GLST 657	<i>History of Global Christianity</i>	3
GLST 699	<i>Global Studies Internship</i>	3

Leadership		
CLED 520	<i>The Life of the Leader</i>	3
CLED 610	<i>Team Leadership and Conflict Resolution</i>	3
CLED 620	<i>Vision and Strategic Planning</i>	3
DSMN 505	<i>Church Administration</i>	3

Pastoral Ministry		
HOMI 501	<i>The Preparation of the Sermon</i>	3
PACO 500	<i>Pastoral Counseling</i>	3
PLED 625	<i>Preventing Church Ministry Failure</i>	3
PLED 635	<i>Theology of Pastoral Ministries</i>	3

Worship		
WRSP 510	<i>Biblical Foundations of Worship</i>	3
WRSP 520	<i>The Role of the Worship Leader</i>	3
WRSP 530	<i>Principles of Leadership for the Worship Leader</i>	3
WRSP 540	<i>Current Issues in Worship</i>	3

Program of Study

Master of Arts in Religion (M.A.R.) (45 hrs)

WORSHIP STUDIES COGNATE

Program Option: Online Format

Core Courses	(30 hrs)
Choose one:	3
NBST 521	<i>New Testament Orientation I</i>
NBST 522	<i>New Testament Orientation II</i>
Choose one:	3
OBST 591	<i>Old Testament Orientation I</i>
OBST 592	<i>Old Testament Orientation II</i>
Choose two 500-600 level electives from:	
NBST/OBST/NGRK/OTCL	6
Choose one 500-600 level CHHI elective	3
THEO 525	<i>Systematic Theology I</i>
THEO 530	<i>Systematic Theology II</i>
Choose one 500-600 level APOL/THEO elective	3
EVAN 565	<i>Contemporary Evangelism</i>
Choose one:	3
GLST 500	<i>Global Studies Survey</i>
GLST 650	<i>Intercultural Communication and Engagement</i>

WORSHIP STUDIES COGNATE (15 hrs)

WRSP 510	<i>Biblical Foundations of Worship</i>
WRSP 520	<i>Role of the Worship Leader</i>
WRSP 530	<i>Principles of Leadership</i>
Choose one 500-600 level WRSP elective	
Choose one:	
DSMN 601	<i>Ministry of Teaching</i>
ETHM	<i>Elective</i>
HOMI 501	<i>Preparation of the Sermon</i>
HOMI 611	<i>Expository Preaching</i>
PLED 655	<i>Communication in Christian Ministry</i>

Master of Arts in Religion – Law Studies Cognate

The Law Studies Cognate in the 45-hour Master of Arts in Religion program is available to currently enrolled Liberty University School of Law students or Liberty University School of Law alumni only. For more details see the School of Law section of this Catalog.

GRADUATION REQUIREMENTS

In addition to the other regulations governing graduation, graduates of the 45-hour Master of Arts in Religion program must meet the following requirements:

- Complete 45 hours; complete a minimum of 33 hours through Liberty University.
- 2.00 GPA
- Degree must be completed within five years
- Resident students will be required to pass the graduate writing assessment or complete GRST 500
- Online students will be required to take the graduate writing assessment
- Submit a Graduation Application to the Registrar's Office at the beginning of the final semester

DEGREE TRANSFER:**M.A.R. DEGREE INTO THE M.Div. PROGRAM**

Students having graduated with the M.A.R. degree may transfer all 45 hours, as applicable, into the Master of Divinity program. See the Master of Divinity section of this Catalog for details. Students desiring the additional degree must complete a Change of Program form in the Registrar's Office.

DEGREE COMPLETION PLANS (DCP)

The Degree Completion Plans for the Master of Arts in Religion program are available online at <http://www.liberty.edu/registrar/>.

Master of Divinity (M.Div.)**PURPOSE**

The *Master of Divinity* degree is designed to help men and women prepare for professional Christian Ministry in local church and para-church settings. The following options are available in the Master of Divinity program:

- Academic/Pre-Ph.D. Cognate
- Chaplaincy (72 hr. and 93 hr.) Concentration
- Law Studies Concentration*
- Missional Studies Cognate
- Pastoral Ministries Cognate
- Professional Ministries Cognate
- Theological Studies Cognate

*The Law Studies concentration is available to currently enrolled Liberty University School of Law students or Liberty University School of Law alumni only. For more details see the School of Law section of this Catalog.

PROGRAM LEARNING OUTCOMES

The student will be able to:

1. Interpret biblical passages using advanced research skills and original biblical languages.
2. Address contemporary issues in pastoral ministry in light of biblical principles.
3. Compose a public presentation explaining selected Scriptures.
4. Construct a strategic plan for a comprehensive ministry program.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS

In addition to the general admission procedures, applicants to the *Master of Divinity* program must meet the following requirements:

- Earned baccalaureate degree or its equivalent (in any field) from an institution accredited by an agency recognized by the U.S., Department of Education (e.g., SACS, TRACS, ABHE, etc.)
- First-time applicants are asked to submit a written recommendation from a pastor.

- Minimum undergraduate GPA of 2.00 (on a 4.00 scale). Applicants who hold a prior degree from an unaccredited institution may be considered for admission on Academic Probation; students admitted on Academic Probation are required to take and pass GRST 500 – *Introduction to Graduate Writing* their first semester.
- Questionnaire/Personal Statement

DEGREE TRANSFER:**M.A. OR M.A.R. INTO THE M.Div. PROGRAM**

Students having graduated with the Seminary M.A., or M.A.R. degree may transfer all 36, 45, or 60 hours respectively, as applicable, into the Master of Divinity Program. ***This does NOT apply to the 72- hour M.Div./Chaplaincy.*** Students desiring the additional degree must complete a Change of Program form in the Registrar's Office.

DEGREE CANDIDACY (M.A.R., M.Div.)

Degree Candidacy is granted when the student completes all prerequisites and is in good academic standing.

GRADUATION REQUIREMENTS

In addition to the other regulations governing graduation, graduate of the *Master of Divinity* program must meet the following requirements:

- Complete 93 semester hours; complete a minimum of 48 hours through Liberty University
- Chaplaincy 72 hour program; complete a minimum of 39 hours through Liberty University
- 2.00 GPA
- Degree must be completed within 10 years
- Resident students will be required to pass the graduate writing assessment or complete GRST 500
- Online students will be required to take the graduate writing assessment
- Submit a Graduation Application to the Registrar's Office at the beginning of the final semester

Programs of Study**Master of Divinity (M.Div.) (93 hrs)****ACADEMIC/PRE-PH.D. COGNATE****Program Option: Resident Format Only****Foundational Studies (30 hrs)**

CHHI 520	<i>History of Christianity I</i>	3
CHHI 525	<i>History of Christianity II</i>	3
CHHI 694	<i>History of Baptists</i>	3
NBST 521	<i>New Testament Orientation I</i>	3
NBST 522	<i>New Testament Orientation II</i>	3
NBST 652	<i>Hermeneutics</i>	3
OBST 591	<i>Old Testament Orientation I</i>	3
OBST 592	<i>Old Testament Orientation II</i>	3
THEO 525	<i>Systematic Theology I</i>	3
THEO 530	<i>Systematic Theology II</i>	3
Choose two 500-600 level: APOL/THEO electives		6

Professional Studies

DSMN 500	<i>Discipleship Ministries</i>	3
EVAN 565	<i>Contemporary Evangelism</i>	3
HOMI 501	<i>Preparation of the Sermon</i>	3
PLED 520	<i>Spiritual Formation</i>	3
PLED 625	<i>Ministry Matters</i>	3
Choose one of the following:		3
GLST 500	<i>Global Studies Survey</i>	
GLST 650	<i>Intercultural Communication and Engagement</i>	

Choose one of the following:	3
DSMN 505 <i>Church Administration</i>	
PLED 635 <i>Theology of Pastoral Ministry</i>	
PACO 500 <i>Pastoral Counseling</i>	
Choose one of the following:	3
EVAN 510 <i>Church Growth II: Evangelism and Church Growth</i>	
EVAN 550 <i>Church Planting</i>	
EVAN 670 <i>Spiritual Warfare</i>	
GLST 650 <i>Intercultural Communication and Engagement</i>	
Choose one of the following:	3
CLED 510 <i>Biblical Foundations of Leadership</i>	
EVAN 660 <i>Leading a Healthy Church</i>	
DSMN 605 <i>Christian Leadership</i>	
GREEK TRACK – NT Language (9 hrs)	
NGRK 620 ¹ <i>Greek Syntax</i>	3
Choose a 600 level NGRK exegesis elective	3
Choose a 600 level NGRK elective	3
HEBREW TRACK – OT Language (9 hrs)	
OTCL 510 <i>Beginning Hebrew</i>	3
OTCL 530 <i>Hebrew Syntax</i>	3
OTCL 635 <i>Hebrew Exegesis</i>	3
ACADEMIC/PRE-PH.D COGNATE	
THEO 680 ² <i>Research Methods</i>	3
THEO 690 <i>Thesis Defense</i>	3
Choose two 500-600 level electives from:	6
APOL/CHHI/NBST/NGRK (600 level only), OBST/OTCL or THEO (600 level only)	
¹ NGRK 500 & 501 are prerequisites for NGRK 620 for students who have not had undergraduate Greek.	
² Any student who is not ready for enrollment in THEO 690 after completing THEO 680 may be required, as determined by the student's thesis chair, to take THEO 689 Thesis Proposal and Research, and may be required to repeat THEO 689 until ready for enrollment in THEO 690.	

Master of Divinity (M.Div.) (93 hrs)	
Chaplaincy Concentration	
Program Options: Online and Resident Formats	
Foundational Studies (30 hrs)	
Professional Studies (24 hrs)	
Select a New Testament Language Track: (9 hrs)	
GREEK TRACK	
NGRK 620 ¹ <i>Greek Syntax</i>	3
Choose a 600 level NGRK exegesis elective	3
Choose a 600 level NGRK elective	3
- OR - ENGLISH BIBLE TRACK	
NGRK 506 <i>Greek Language Tools</i>	3
Choose two 500-600 level: NBST/NGRK electives	6
Select an Old Testament Language Track: (9 hrs)	
HEBREW TRACK	
OTCL 510 <i>Beginning Hebrew</i>	3
OTCL 530 <i>Hebrew Syntax</i>	3
OTCL 635 <i>Hebrew Exegesis</i>	3
- OR - ENGLISH BIBLE TRACK	
OTCL 505 <i>Hebrew Language Tools</i>	3
Choose two 500-600 level: OBST/OTCL electives	6
Chaplaincy Concentration (21 hrs)	
CHPL 500 <i>Introduction to Chaplaincy Ministry</i>	3
CHPL 696 <i>Chaplaincy and Pastoral Ministries</i>	3
OR	
PLED 635 ² <i>Theology of Pastoral Ministry</i>	3
CHPL 600 <i>Chaplain Ministry of US Military</i>	3
CLED 620 <i>Vision and Strategic Planning</i>	3

PACO 500 <i>Introduction to Pastoral Counseling</i>	3
PACO 603 <i>Premarital/Marital Counseling</i>	3
PACO 604 <i>Crisis Counseling</i>	3
¹ NGRK 500 & 501 are prerequisites for NGRK 620 for students who have not had undergraduate Greek.	
² Credit for PLED 635 can be applied to either the Professional Studies requirement or the Chaplaincy Concentration requirement.	
³ Only graded course work from accredited institutions will be eligible for transfer	

Master of Divinity (M.Div.) (72 hrs)

Chaplaincy Concentration

Program Options: Online and Resident Formats

Church History (6 hrs)	
CHHI 520 <i>History of Christianity I</i>	3
CHHI 525 <i>History of Christianity II</i>	3
Discipleship Ministries (6 hrs)	
DSMN 500 <i>Discipleship Ministries</i>	3
DSMN 601 <i>Ministry of Teaching</i>	3
Theology and Apologetics (9 hrs)	
THEO 525 <i>Systematic Theology I</i>	3
THEO 530 <i>Systematic Theology II</i>	3
Choose one 500-600 level APOL/THEO Elective	3
Evangelism and Missions (9 hrs)	
EVAN 565 <i>Contemporary Evangelism</i>	3
GLST 500 <i>Global Studies Survey</i>	3
GLST 650 <i>Intercultural Communication and Engagement</i>	3
Biblical Studies Core (12 hrs)	
NBST 521 <i>New Testament Orientation I</i>	3
NBST 522 <i>New Testament Orientation II</i>	3
OBST 591 <i>Old Testament Orientation I</i>	3
OBST 592 <i>Old Testament Orientation II</i>	3
Chaplaincy Concentration (30 hrs)	
CHPL 500 <i>Introduction to Chaplaincy Ministry</i>	3
CHPL 696 <i>Chaplaincy and Pastoral Ministries</i>	3
OR	
PLED 635 <i>Theology of Pastoral Ministry</i>	3
CHPL 600 <i>The Chaplain Ministry of the United States Military</i>	3
CLED 510 <i>Biblical Foundation of Leadership</i>	3
CLED 520 <i>The Life of the Leader</i>	3
CLED 620 <i>Vision and Strategic Planning</i>	3
HOMI 501 <i>Preparation of the Sermon</i>	3
PACO 500 <i>Introduction to Pastoral Counseling</i>	3
PACO 603 <i>Premarital/Marital Counseling</i>	3
PACO 604 <i>Crisis Counseling/Brief Therapy</i>	3
¹ Only graded course work from accredited institutions will be eligible for transfer	

Master of Divinity (M.Div.) (93 hrs)

MISSIONAL STUDIES COGNATE

Program Options: Online and Resident Formats

Foundational Studies (36 hrs)	
Professional Studies (27 hrs)	
Select a New Testament Language Track: (9 hrs)	
GREEK TRACK	
NGRK 620 ¹ <i>Greek Syntax</i>	3
Choose a 600 level NGRK exegesis elective	3
Choose a 600 level NGRK elective	3
- OR - ENGLISH BIBLE TRACK	
NGRK 506 <i>Greek Language Tools</i>	3

<i>Choose two 500-600 level</i> NBST/NGRK electives	6
<i>Select an Old Testament Language Track: (9 hrs)</i>	
HEBREW TRACK	
OTCL 510 <i>Beginning Hebrew</i>	3
OTCL 530 <i>Hebrew Syntax</i>	3
OTCL 635 <i>Hebrew Exegesis</i>	3
-OR- ENGLISH BIBLE TRACK	
OTCL 505 <i>Hebrew Language Tools</i>	3
<i>Choose two 500-600 level</i> OBST/OTCL electives	6
MISSIONAL STUDIES COGNATE (12 hrs)	
<i>Choose four 500-600 level</i> courses from:	12
APOL/CHHI/EVAN/HOMI or GLST electives	
¹ NGRK 500 & 501 are prerequisites for NGRK 620 for students who have not had undergraduate Greek.	

Master of Divinity (M.Div.) (93 hrs)**PASTORAL MINISTRIES COGNATE****Program Options: Online and Resident Formats****Foundational Studies (36 hrs)****Professional Studies (27 hrs)***Select a New Testament Language Track: (9 hrs)***GREEK TRACK**NGRK 620¹ *Greek Syntax* 3*Choose a 600 level* NGRK exegesis elective 3*Choose a 600 level* NGRK elective 3**-OR- ENGLISH BIBLE TRACK**NGRK 506 *Greek Language Tools* 3*Choose two 500-600 level* 6

NBST/NGRK electives

*Select an Old Testament Language Track: (9 hrs)***HEBREW TRACK**OTCL 510 *Beginning Hebrew* 3OTCL 530 *Hebrew Syntax* 3OTCL 635 *Hebrew Exegesis* 3**-OR- ENGLISH BIBLE TRACK**OTCL 505 *Hebrew Language Tools* 3*Choose two 500-600 level* OBST/OTCL electives 6**PASTORAL MINISTRIES COGNATE (12 hrs)***Choose four of the following courses not already taken:*PLED 635 *Theology of Pastoral Ministry*HOMI 521, 522, 591 – *Preaching Labs*HOMI 610 *Great Preachers*HOMI 612 *Evangelistic Preaching*DSMN 505 *Church Ministries*PACO 500 *Pastoral Counseling*PACO 507 *Theology and Spirituality in Counseling*PACO 603 *Premarital/Marital Counseling*¹ NGRK 500 & 501 are prerequisites for NGRK 620 for students who have not had undergraduate Greek.**Master of Divinity (M.Div.) (93 hrs)****PROFESSIONAL MINISTRIES COGNATE****Program Options: Online and Resident Formats****Foundational Studies (36 hrs)****Professional Studies (27 hrs)***Select a New Testament Language Track: (9 hrs)***GREEK TRACK**NGRK 620¹ *Greek Syntax* 3*Choose a 600 level* NGRK exegesis elective 3*Choose a 600 level* NGRK elective 3**-OR- ENGLISH BIBLE TRACK**NGRK 506 *Greek Language Tools* 3

<i>Choose two 500-600 level</i> NBST/NGRK electives	6
<i>Select an Old Testament Language Track: (9 hrs)</i>	
HEBREW TRACK	
OTCL 510 <i>Beginning Hebrew</i>	3
OTCL 530 <i>Hebrew Syntax</i>	3
OTCL 635 <i>Hebrew Exegesis</i>	3
-OR- ENGLISH BIBLE TRACK	
OTCL 505 <i>Hebrew Language Tools</i>	3
<i>Choose two 500-600 level</i> OBST/OTCL electives	6
PROFESSIONAL MINISTRIES COGNATE (12 hrs)	
<i>Choose four 500-600 level electives from:</i>	
CHPL, CLED, CMIN, DSMN, ETHM, EVAN, HOMI, GLST, PACO, PLED, WRSP or YOUT	
¹ NGRK 500 & 501 are prerequisites for NGRK 620 for students who have not had undergraduate Greek.	

Master of Divinity (M.Div.)**THEOLOGICAL STUDIES COGNATE****Program Options: Online and Resident Formats****Foundational Studies (36 hrs)****Professional Studies (27 hrs)***Select a New Testament Language Track: (9 hrs)***GREEK TRACK**NGRK 620¹ *Greek Syntax* 3*Choose a 600 level* NGRK exegesis elective 3*Choose a 600 level* NGRK elective 3**-OR- ENGLISH BIBLE TRACK**NGRK 506 *Greek Language Tools* 3*Choose two 500-600 level* NBST/NGRK electives 6*Select an Old Testament Language Track: (9 hrs)***HEBREW TRACK**OTCL 510 *Beginning Hebrew* 3OTCL 530 *Hebrew Syntax* 3OTCL 635 *Hebrew Exegesis* 3**-OR- ENGLISH BIBLE TRACK**OTCL 505 *Hebrew Language Tools* 3*Choose two 500-600 level* OBST/OTCL electives 6**THEOLOGICAL STUDIES COGNATE (12 hrs)***Choose four 500-600 level electives from:*

APOL, CHHI, THEO

¹ NGRK 500 & 501 are prerequisites for NGRK 620 for students who have not had undergraduate Greek.**DEGREE COMPLETION PLANS (DCP)**

The Degree Completion Plans for the Master of Divinity program are available online at <http://www.liberty.edu/registrar/>.

Master of Theology (Th.M.)**PURPOSE**

The *Master of Theology* degree program will provide additional training beyond the Master of Divinity degree in preparation for full-time Christian service. Through course work, scholarly research, and logical and critical writing, the Th.M. will provide advanced preparation for those called to service in theological education or those planning to pursue degree programs at the doctoral level.

PROGRAM LEARNING OUTCOMES

The student will be able to:

1. Select and design a scholarly research project.
2. Assess alternative views of Scripture and theology.
3. Synthesize a personal and biblical systematic theology.
4. Defend Christian theology from a biblical perspective.

Biblical Studies Cognate

The student will be able to:

- Exegete and interpret biblical texts.

Church History and Theology Cognate

The student will be able to:

- Critique the findings of biblical and theological research and their repercussions upon the theory and practice of Christian ministry.

Practical Theology Cognate

The student will be able to:

- Assess critical theological issues utilizing proper theological methods.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS

In addition to the general admission procedures, the following requirements will govern admission into the *Master of Theology* program:

1. The applicant must have earned a Master of Divinity or its equivalent from an approved institution.
2. The applicant must have attained a cumulative GPA of 3.00 or above (on a 4.00 scale) in the Master of Divinity program. Applicants who do not meet this criterion may be considered for admission on Academic Probation. Students admitted on Academic Probation must take and pass GRST 500 – *Introduction to Graduate Writing* their first semester.
3. Ordinarily, satisfactory completion of at least nine semester hours of coursework or its equivalent in Hebrew and at least nine semester hours coursework or its equivalent in Greek are required. Students may be admitted without the language requirements depending on their areas of concentration.
4. First-time applicants are asked to submit a written recommendation from a pastor.
5. Seminary Questionnaire/Personal Statement

ADMISSION TO CANDIDACY

Admission to candidacy for the Th.M. program will be granted upon completion of 12 semester hours of course work with a cumulative GPA of 3.00 and approval of the student's advisor. The degree must be completed within five years from the date of original matriculation.

GRADUATION REQUIREMENTS

In addition to the other regulations governing graduation, Th.M. graduates must meet the following requirements:

1. Must complete 30 semester hours of course work with a cumulative GPA of 3.00.
2. A minimum of 24 semester hours must be completed through Liberty University.
3. No more than two (2) grades of C may be applied to the degree.
4. No grades of D may be applied to the degree.
5. Must complete a unified program of study as follows:
 - a. A core of 12 hours to be selected from courses in Biblical Studies, Historical Studies and Theological Studies.
 - b. 18 semester hours must be taken as follows: A specialization of 12 hours; plus 6 hours elective (non-thesis program) or THEO 680 and a thesis. The specialization is a unified program of study constructed by the student with the consultation and approval of the program director.
 - c. All courses for the Th.M. degree plan must be taken at the 600 level or higher.

6. Degree must be completed within five years.
7. Resident students are required to pass the graduate writing assessment or complete GRST 500.
8. Online students are required to take the graduate writing assessment.
9. Submit a Graduation Application to the Registrar's Office at the beginning of the final semester.

Cognates include: Biblical Studies, Church History and Theology, and Practical Theology.

All 12 hours of the cognate must be in the same area. Ordinarily the student will include language studies (ancient or modern) related to the specialization. Language courses must be taken in keeping with the standards for language studies of all graduate programs of Liberty University.

Program of Study**Master of Theology (Th.M.) (30 hr)****Thesis Track****Program Option: Online and Resident Formats****Core Courses (12 hrs)**

CHHI	<i>Elective</i>	3
NBST	<i>Elective</i>	3
OBST	<i>Elective</i>	3
THEO	<i>Elective</i>	3

COGNATE COURSES (12 hrs)¹

- **Biblical Studies:** (NBST, NGRK, OBST, OTCL)
- **Church History and Theology:** (APOL, CHHI, PHIL, THEO)
- **Practical Theology:** (CHPL, CLED, CMIN, COUN², DSMN, ETHM, EVAN, HOMI, GLST, PACO, PLED, YOUT)

Thesis (6 hrs)

THEO 680 ³	<i>Research Methods</i>	3
THEO 690 ⁴	<i>Thesis Defense</i>	3

¹ The student is to work out a unified course of study in consultation with and approval of the advisor.

² COUN 801, 980 and 985 may be used as electives. Other 800-900 level COUN courses may be used only with approval from the Director of the Th.M. program. Resident and Online Th.M. students need to contact the Liberty University Online Transfer Evaluation Office to initiate the process of obtaining this approval.

³ Any student who is not ready for enrollment in THEO 690 after completing THEO 680 may be required, as determined by the student's thesis chair, to take THEO 689 *Thesis Proposal and Research*, and may be required to repeat THEO 689 until deemed ready for enrollment in THEO 690.

⁴ Thesis required

THESIS REQUIREMENTS FOR TH.M. DEGREE

With the approval of the student's advisor and the mentor, a student may write a thesis of 10,000 words (minimum) that follows the latest edition of Kate L. Turabian's *A Manual for Writers of Term Papers, Theses and Dissertations*. The project must meet all designated deadlines and receive a minimum grade of B. A graduate faculty member selected in consultation with both student and advisor will function as a mentor of the thesis and will monitor the progress during the various stages of writing (from the selection of a topic to the final draft). Both the mentor and a second reader must approve the thesis. Two copies of the approved final draft thesis must be submitted electronically to the Integrated Learning Resources Center. Three semester hours credit will be given for the thesis. The student opting to write a thesis must also include a course in research methods in the overall program.

Master's Thesis Schedule

October 1	Approval of thesis topic by Thesis Committee.
November 1	Submission of Thesis Prospectus to Mentor and Reader(s).
December 1	Last possible day for submission of late Thesis prospectus, if the student plans to appeal for extension of the Thesis Prospectus deadline
January 15	Submission of the first draft of the Thesis
February 15	Last day for return of first draft with corrections to the student from Mentor and Reader(s).
March 15	Submission of corrected draft to Mentor and Reader(s). Include copies of initial draft with suggested corrections of them
April 1	Return of corrected draft to student.
April 30	Submission of final draft.
Early May	Final grade on Thesis due on date when grades are due.

Master of Theology (Th.M.) (30 hr)**Non-Thesis Track****Program Option: Online and Resident Formats****Core Courses (12 hrs)**

CHHI	<i>Elective</i>	3
NBST	<i>Elective</i>	3
OBST	<i>Elective</i>	3
THEO	<i>Elective</i>	3

COGNATE COURSES (12 hrs)¹ 12

- **Biblical Studies:** (NBST, NGRK, OBST, OTCL)
- **Church History and Theology:** (APOL, CHHI, PHIL, THEO)
- **Practical Theology:** (CHPL, CLED, CMIN, COUN², DSMN, ETHM, EVAN, HOMI, GLST, PACO, PLED, YOUT)

Elective Courses (6 hrs)³ 6

¹ The student is to work out a unified course of study in consultation with and approval of the advisor.

² COUN 801, COUN 980 and COUN 985 may be used as electives. Other 800-900 level COUN courses may be used only with approval from the Director of the Th.M. program. Resident and Online Th.M. students need to contact the Liberty University Online Transfer Evaluation Office to initiate the process of obtaining this approval.

³ Students must choose electives from disciplines within their chosen concentration.

DEGREE COMPLETION PLANS (DCP)

The Degree Completion Plan for the Master of Theology is available online at <http://www.liberty.edu/registrar/>.

Doctor of Ministry (D.Min.)**PURPOSE**

The *Doctor of Ministry* degree offers pastors, missionaries and other church leaders an opportunity for professional and personal growth. It is designed to enhance one's knowledge and skills in the practice of ministry. Students will have the opportunity to interact with recognized church leaders, to explore new ministry perspectives, to evaluate their ministry, to increase their vision and to crystallize their understanding of the purpose and goals of ministry.

The program is composed of 33 semester hours involving two semesters of THEO 989 (6 hrs) and THEO 990, Thesis Project Defense (3 hrs).

PROGRAM LEARNING OUTCOMES

The student will be able to:

1. Synthesize a comprehensive and critical theory of ministry.
2. Analyze the effect of the program on personal and professional growth.
3. Assess the effectiveness of a ministry plan.
4. Design ministry programs that relate to the disciplines studied.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS

In addition to the general admission procedures, applicants to the *Doctor of Ministry* degree program must meet the following specific requirements:

1. A Master of Divinity degree, or its equivalent, from an appropriately accredited theological seminary with a cumulative GPA of 3.00 or above (on a 4.00 scale).
2. A vita showing three years of experience in a full-time ministry position after receiving the Master of Divinity degree. Exceptions to this must be approved by the Dean.
3. A current place of ministry where the student can successfully carry out a ministry-related project. International students who file under the I-20 may be allowed to complete their residency course work without this requirement. However, they must complete their thesis project in the context of a full-time ministry.
4. References from three colleagues in the ministry with respect to the applicant's moral, spiritual, and professional qualifications.
5. Ecclesiastical Endorsement indicating the agreement of the church (or employing organization) with the applicant's participation in the Doctor of Ministry program.
6. A detailed Statement of Purpose for pursuing the program.

INITIAL ADMISSION (D.Min.)

An applicant to the Doctor of Ministry program who has a Master of Divinity degree or its equivalent and has at least three years of full-time ministry experience, but who does not meet all of the other entrance requirements, may be granted Initial Admission status. A student in this category may attend for one semester only (six semester hours maximum). After this one semester, the student must meet the requirements to qualify for Provisional Acceptance. Provisional Acceptance is attainable by completing all admissions requirements. Full candidacy is discussed in the section below. Also, see the section on the Doctor of Ministry program for more details.

ADVANCEMENT TO CANDIDACY (D.Min.)

Candidate status is granted when all admissions criteria have been met, 15 hours of coursework have been completed, and a formal proposal for the thesis project has been submitted.

SEMINARY CONTINUATION FEE

Students enrolled in the D.Min. program who are unable to take classes during a semester will be charged a \$30 continuation fee. Students who remain inactive for more than three semesters will be automatically dropped from the program and will be required to reapply in order to be readmitted to the program.

SEMINARY ADMINISTRATION FEE

Students in the D.Min. program who enroll in at least one intensive each Spring, Summer, or Fall term, including the Thesis Project courses, will be charged \$50.

GRADUATION REQUIREMENTS

In addition to the other regulations governing graduation, graduates of the D.Min. program must meet the following requirements:

1. Must complete 33 semester hours of course work, including the thesis project, with a cumulative GPA of 3.00. The student must earn no more than one grade of C, and may repeat up to 6 semester hours of coursework under the repeat policy.
2. No grades of D may be applied to the degree.
3. A minimum of 27 hours must be completed through Liberty University.
4. Must complete the thesis project with a minimum grade of B.
5. Degree must be completed within seven years.
6. Submit a Graduation Application to the Registrar's Office at the beginning of final semester.

Doctor of Ministry Thesis Schedule

¹ April 1 ² August 1 ³ December 1	A formal proposal will be submitted during the program's second phase. The candidate will provide a 15-20 page prospectus of the thesis project, including an extensive bibliography. The proposal must be submitted by April 1, one year before graduation.
¹ August 1 ² December 1 ³ April 1	The first chapter will be submitted to the Director of the Doctor of Ministry Program. This is required before the candidate proceeds to the following chapters. All drafts must be prepared in conformity to the latest edition of Turabian's: <i>A Manual for Writers of Term Papers, Thesis and Dissertations</i> .
¹ November 1 ² March 1 ³ July 1	The first complete draft will be submitted to the Director.
¹ March 1 ² July 1 ³ November 1	The completed thesis project will be submitted to the Director. The oral defense will be held approximately one month later. One library copy along with electronic copy of thesis on CD will be submitted to the Director.
¹ March graduation ² September graduation ³ January graduation	

Program of Study

Doctor of Ministry (D.Min.) (33 hrs)

General Program

Program Option: Residential and Online Format

Core Seminars (9 hrs)

EVAN 851	<i>Twenty-First Century Techniques and Tools for the Revitalization of the Church</i>	3
COUN 852	<i>Growth and Development of the Contemporary Minister</i>	3
DSMN 876	<i>Creative Ministry Uses for the Computer</i>	3

Elective Support Seminars (15 hrs)

Choose five 800-900 level courses from the following disciplines:

APOL/CHHI/CLED/CMIN/COUN ¹ /DSMN/EVAN/HOMI/GLST/NBST/OBST/PLED/THEO/WRSP	15
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Thesis Project (9 hrs)²

DMIN 989 ³	<i>Thesis Project, Proposal and Research</i>	3
DMIN 989 ³	<i>Thesis Project, Proposal and Research</i>	3
DMIN 990 ⁴	<i>Thesis Project Defense</i>	3

¹ COUN 801, COUN 980, and COUN 985 may be used as electives. Other 800-900 level COUN courses may be used only with approval from the Director of the D.Min. program. Students need to contact the Liberty University Online Transfer Evaluation Office to initiate the process of obtaining this approval.

² Once the student enters the Thesis Project phase, he/she must maintain continuous enrollment (Fall, Spring and Summer semesters) until all degree requirements are completed.

³ DMIN 989 must be taken a minimum of two times. Any student who is not ready for enrollment in DMIN 990 after completing the second enrollment in DMIN 989 may be required, as determined by the student's thesis project chair, to repeat DMIN 989 until deemed ready for enrollment in DMIN 990.

⁴ Thesis required (grade of B or higher).

Doctor of Ministry (D.Min.) (33 hrs)

Program Option: Residential and Online Format

Area of Personal Interest Options (9 hrs) – see below

Evangelism and Church Growth
Expository and Evangelistic Preaching
Pastoral Counseling
Pastoral Leadership and Management
Worship Studies

Core Seminars (9 hrs)

EVAN 851	<i>Twenty-First Century Techniques and Tools for the Revitalization of the Church</i>	3
COUN 852	<i>Growth and Development of the Contemporary Minister</i>	3
DSMN 876	<i>Creative Ministry Uses for the Computer</i>	3

Elective Support Seminars (6 hrs)

Choose two 800-900 level courses from the following disciplines:

APOL/CHHI/CLED/CMIN/COUN ¹ /DSMN/EVAN/HOMI/GLST/NBST/OBST/PLED/THEO/WRSP	6
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Thesis Project (9 hrs)²

DMIN 989 ³	<i>Thesis Project, Proposal and Research</i>	3
DMIN 989 ³	<i>Thesis Project, Proposal and Research</i>	3
DMIN 990 ⁴	<i>Thesis Project Defense</i>	3

¹ COUN 801, COUN 980, and COUN 985 may be used as electives. Other 800-900 level COUN courses may be used only with approval from the Director of the D.Min. program. Students need to contact the Liberty University Online Transfer Evaluation Office to initiate the process of obtaining this approval.

² Once the student enters the Thesis Project phase, he/she must maintain continuous enrollment (Fall, Spring and Summer semesters) until all degree requirements are completed.

³ DMIN 989 must be taken a minimum of two times. Any student who is not ready for enrollment in DMIN 990 after completing the second enrollment in DMIN 989 may be required, as determined by the student's thesis project chair, to repeat DMIN 989 until deemed ready for enrollment in DMIN 990.

⁴ Thesis required (grade of B or higher).

Recommended Areas of Personal Interest

Evangelism and Church Growth (9 hrs)

Choose three of the following courses:

EVAN 910	<i>Spiritual Factors of Church Growth</i>
EVAN 930	<i>Revivals and Church Growth</i>
EVAN 950	<i>Leading a Healthy Church</i>
EVAN 970	<i>Building a Dynamic Church Evangelism Strategy</i>
PLED 910	<i>Principles and Practices of Prayer</i>

Expository & Evangelistic Preaching (9 hrs)	
HOMI 960	<i>Biblical Hermeneutics and Exposition</i>
HOMI 966	<i>Expository Preaching Practicum</i>
HOMI 967	<i>Evangelistic Preaching Practicum</i>
Pastoral Counseling (9 hrs)	
COUN 801	<i>Pastoral Care and Counseling</i>
COUN 980	<i>Ministering to Troubled Families</i>
COUN 985	<i>Pastoral Counseling Couples in Distress</i>
Pastoral Leadership & Management (9 hrs)	
PLED 970	<i>Pastoral Leadership</i>
DSMN 972	<i>Managing the Local Church</i>
CLED 974	<i>Developing Lay Leadership</i>
Worship Studies (9 hrs)	
Choose three courses from the following:	
WRSP 801	<i>The Dynamics of Corporate Worship</i>
WRSP 820	<i>The Role of the Worship Leader</i>
WRSP 840	<i>Current Issues in Worship Ministry</i>
WRSP 851	<i>Building a Balanced Worship Ministry</i>
WRSP 935	<i>Building a Theology of Worship</i>
WRSP 945	<i>The Role of the Pastor with the Worship Leader</i>

DEGREE COMPLETION PLANS (DCP)

The Degree Completion Plans for the Doctor of Ministry program are available online at <http://www.liberty.edu/registrar/>.

Doctor of Philosophy in Counseling (Ph.D.)

The College of Arts and Sciences offers the Doctor of Philosophy in Counseling degree with two concentrations: Professional Counseling and Pastoral Care and Counseling. The Ph.D. in Counseling with the concentration in Pastoral Care and Counseling is offered in cooperation with Liberty Baptist Theological Seminary and Graduate School. Students in Liberty Baptist Theological Seminary and Graduate School are encouraged to consider this program as a possible doctorate following the completion of a Seminary masters degree.

See the College of Arts and Sciences section of this Catalog for more details concerning this program.

Doctor of Philosophy in Theology and Apologetics (Ph.D.)**PURPOSE**

The *Doctor of Philosophy in Theology and Apologetics* degree will prepare professional scholars and Christian community leaders at the highest level of scholarship. Trained by a qualified academic faculty, graduates with the Ph.D. in Theology and Apologetics will be prepared to serve as faculty in academic institutions and as scholars and theologically and biblically informed leaders for the church and community. This is a 57 semester hour program: 48 hours of seminar work; six (6) hours for dissertation proposal and research; and three (3) hours for dissertation defense.

As with all programs of the Seminary and Graduate School the Ph.D. program will seek to provide an environment in which students in the context of open research and inquiry will be encouraged to strengthen their faith and certify their calling to service at the highest academic and professional levels. Students will be mentored within an academic environment that fosters an awareness of the Christian's responsibility as a member of society who is responsive to the needs and concerns of diverse cultures and conflicting ideals.

The program is set within the context of a conservative evangelical academic community in which students are challenged to develop the cognitive skills requisite to a rigorous interaction with biblical, theological, historical, and philosophical understandings necessary for a self-conscious, critical, and Christian response to the world. In this setting, students will have the opportunity to become part of a community of scholars in which they can develop the concomitant skills necessary for relational and professional competence. The Ph.D. will further encourage students to explore the moral and ethical dimensions of their chosen field of study. Moreover, the program is designed to inculcate sensitivity to others and a concern for world evangelization through a vigorous defense of the gospel and a lifestyle of personal integrity and responsible scholarship.

With its mix of traditional and non-traditional delivery formats, the Ph.D. is designed to attract and retain students who desire flexibility in their schedules, breadth of exposure, and professional training in theology and apologetics. The teaching options will attract a diverse and dedicated mix of faculty and students facilitating rich interaction between future academic professionals and church leaders. The cognates are designed to further meet the needs of persons seeking studies in biblical or historical studies.

PROGRAM LEARNING OUTCOMES

The student will be able to:

1. Design an original research project that adds to the knowledge base of the discipline.
2. Appraise an apologetic argument or a theological method.
3. Critique the place of evidence in apologetic methods of inquiry.
4. Contrast an evangelical view of Scripture and theology with an alternative view.

Ph.D. Concentrations

The student will be able to:

- Evaluate interpretive methods and approaches to the biblical texts and concepts (Biblical Studies Cognate).
- Analyze the impact of historical figures and movements in Christian thought (Historical Studies Cognate).

PROGRAM SPECIFIC ADMISSIONS REQUIREMENTS

In addition to general requirements for admission to Liberty Baptist Theological Seminary and Graduate School, applicants for admission to the *Doctor of Philosophy in Theology and Apologetics* must submit the following for review:

1. An earned Master of Divinity or a Master of Theology with a thesis or a Master of Arts with a thesis.
2. An earned grade point average of 3.25 on a scale 4.00 in all previous graduate work.
3. Miller Analogy Test (MAT) results. The GRE may be substituted in special cases at the director's approval. If an applicant's scores are older than two years, then the applicant must submit new scores.
4. A writing sample that must meet the following criteria:
 - a. A minimum 30-page paper (excluding cover page, table of contents and bibliography). A chapter from a Master's thesis may be submitted if it meets the 30-page minimum. It is preferable, but not required, that the subject area be in the area of theology or apologetics.
 - b. Either submission must conform to the latest *Turabian Manual for Writers* AND standard English Grammar and Composition Form.
5. A Personal Statement, Doctrinal Agreement, and Honor Code Document. Included with these documents must be

the name of the applicant's current church and the name of a pastor who is familiar with the applicant's church life.

6. The student must have a pastoral recommendation as well.
7. A one-page essay on reasons for pursuing a Ph.D. in Theology and Apologetics.
8. Two Academic References. All applicants must submit letters of recommendation from two professors with whom they studied at the graduate (master's degree) level. These recommendations need to be on school letterhead and have the professors' signatures.
9. Professional vita including degrees earned, ministry experience, and/or teaching experience and career goals.

The applicant must understand that before the end of the second year of admission, the student must pass a proficiency exam in German and French or Latin. Seminars in the Biblical Studies area will require one year of Greek and one year of Hebrew on their transcripts. Admissions for the Fall are due by May 1.

TRANSFER CREDIT

Transfer hours may not exceed 6 credit hours for the Ph.D. program. Transfer credits are considered on a case-by-case basis and must have been completed as Ph.D. course work within the previous 10 years from a regionally accredited program to be accepted. Courses with a recorded grade of C or below will not be accepted. Correspondence studies or life experiences will not be accepted for transfer credit.

PROGRAM REQUIREMENTS

Language Requirements. In addition to the other factors relating to participation in the Ph.D. in Theology and Apologetics those pursuing a cognate must meet language requirements. A biblical language competency is required for those applicants who plan to focus on Biblical Studies as their cognate field. Students must meet any language requirements prior to their second year in the program.

Active Enrollment. To maintain active enrollment, students must enroll in course work each semester.

Residency Requirement. Liberty Baptist Theological Seminary and Graduate School does not have a residency requirement in the traditional sense of requiring students to uproot and move to the physical campus in Lynchburg. Using an intensive model, students may come to the Liberty University campus or another designated location for a time of group study with a professor. A cohort model will be encouraged by requiring students to register each semester for classes through aggressive advising so that students who begin together will be directed to continue through the program together, meeting regularly and by connecting via the online learning facilities of Liberty University.

Distance Options. Liberty Baptist Theological Seminary and Graduate School proposes to offer Ph.D. courses using the modular format so that students who are living near the campus or who are living at a distance can meet the program requirements. Students will be required to be on campus to take campus-based modular courses, to take their comprehensive exams over a two-day period, and to defend their dissertations.

ADMISSION INTO DOCTORAL CANDIDACY

Students who successfully complete the required 48 hours of doctoral course study with a grade point average of 3.25 or higher in the doctoral course studies will be eligible to take comprehensive examinations in the major field and chosen recommended cognate field. These exams may be written or oral, as determined by the student's mentor. Upon passing of the comprehensive examinations, the student is admitted to doctoral candidacy and may proceed toward developing a dissertation thesis and writing the dissertation

under the supervision of a faculty supervisor and two faculty readers (the dissertation committee).

Students may graduate with the Doctor of Philosophy in Theology and Apologetics upon the successful completion of their dissertation requirement and upon the recommendation of the faculty.

GRADUATION REQUIREMENTS

In addition to general regulations governing graduation, *Doctor of Philosophy in Theology and Apologetics* graduates must meet the following requirements:

- Complete 57 total hours; minimum of 51 hours must be completed through Liberty University.
- Successful completion of the Research and Language Competency.
- Successful completion of Comprehensive Exam.
- Minimum 3.00 GPA.
- Degree must be completed within 7 years.
- Submit a Graduation Application to the Registrar's Office at the beginning of the final semester.

Program of Study

Doctor of Philosophy in Theology and Apologetics (Ph.D.) (57 hrs)

Program Option: Resident and Online Format

Language Competency (0 hrs)

German Examination (required)

Choose one:

French Examination

Latin Examination

Research Competency (3 hrs)

RTCH 900 *Research Methods and Teaching in Christian Higher Education* 3

Theology & Apologetics (27 hrs)

APOL 910 *Apologetic Method* 3

APOL 920 *Miracles* 3

THEO 900 *Theological Method* 3

THEO 904 *Bibliology* 3

Choose five 900 level Theology or Apologetics Seminars (15 hrs) 15

Concentration Field (18 hrs)

Choose six 900-level courses: *Apologetics (APOL), Biblical Studies¹ (NBST/ OBST), Church History (CHHI), or Theology (THEO)*

Recommendation: Choose one discipline for all six seminars.

Comprehensive Examinations (0 hrs)

Theology/Apologetics

Cognate Field

Dissertation² (9 hrs)

DISS 989³ *Dissertation Proposal and Research* 3

DISS 989 *Dissertation Proposal and Research* 3

DISS 990 *Dissertation Defense* 3

¹ A Biblical Studies Cognate requires 6 hrs of Greek 605 or higher or the equivalent.

² Once the student enters the Dissertation phase, he/she must maintain continuous enrollment (Fall, Spring and Summer semesters) until all degree requirements are completed.

³ DISS 989 must be taken a minimum of two times. Any student who is not ready for enrollment in DISS 990 after completing the second enrollment in DISS 989 may be required, as determined by the student's dissertation chair, to repeat DISS 989 until deemed ready for enrollment in DISS 990.

Courses of Instruction – Graduate Programs

NOTE: Some courses may have additional fees. For a list of course fees please refer to <http://www.liberty.edu/registrar>

ACCOUNTING

ACCT 511 *Advanced Business Law for Accountants* 3 hours

Prerequisite: ACCT 531

This advanced course seeks to equip the student with an in-depth understanding of business law specifically as it relates to the legal issues that are encountered by certified public accountants. This course is designed to further the students' knowledge and understanding of the law in such areas as the Uniform Commercial Code, contracts, securities regulation, organizational structure and formation, ethics, the Sarbanes-Oxley Act, property and insurance, and other forms of government regulation of business.

ACCT 521 *Advanced Cost Accounting* 3 hours

Prerequisite: ACCT 531

This course will examine the importance of analyzing and managing costs; activity-based management, process costing and cost allocation; planning and decisions making, and evaluating and managing performance. This course is designed primarily for accounting/finance majors who seek careers or are already employed in for profit corporations or not for profit organizations as public (such as CPAs) or private (such as controllers and/or CMAs or CFMs) accounting/business leaders in a fast changing, highly technically oriented society.

ACCT 531 *Accounting Information Systems* 3 hours

Prerequisites: ACCT 211, 212, 301, 302, 401 or ACCT 412, 404. This is the first course in the MSA.

This course builds upon the student's existing basic knowledge of how accounting information systems function in today's business environment. It strongly emphasizes the internal control features necessary to provide accurate and reliable accounting data as it looks at how accounting information is recorded, summarized, and reported in both manual and computerized systems. Internal control as it applies to production processes as required by Rule 404 of the Sarbanes-Oxley Act of 2002 is part of this course.

ACCT 612 *Tax Research and Jurisprudence* 3 hours

Prerequisite: ACCT 511, 531

This innovative course seeks to equip the student with an in-depth understanding of the best tax research methods while providing the student with the opportunity to analyze the statutory and judicial doctrines that collectively give rise to the conceptual framework of tax law. The students will engage in tax research that will give them the opportunity to understand, analyze, and apply these familiar tax doctrines to a host of sophisticated and contemporary fact patterns.

ACCT 622 *Advanced Auditing* 3 hours

Prerequisite: ACCT 612

This advanced course provides students with actual applications of auditing procedures by exploring cases in which auditing was prominent and includes: Auditor's Ethical Responsibilities, Auditor's Responsibility to Detect Fraud, Event leading to creation of the Public Company Accounting Oversight Board (PCAOB) and Classic Court Cases affecting auditors.

ACCT 632 *Advanced Financial Accounting Theory* 3 hours

Prerequisite: ACCT 612

This advanced course in financial accounting theory presents an in-depth analysis of the historical development of accounting theory and its application to current and future accounting issues. The course utilizes a case approach that provides a blend of theory, practice, and research. The course enhances critical thinking skills

by synthesizing the professional accountant's understanding and knowledge of accounting theory with the resolution of real world accounting problems. The course incorporates a global perspective with respect to the development and analysis of accounting standards.

ACCT 642 *Accounting Ethics* 3 hours

Prerequisite: ACCT 622, 632

This course evaluates accounting ethics research in the context of a Christian world view perspective and in relation to the development of the profession's code of professional conduct. The course examines the major ethical systems that exist today and distinguishes those that are compatible with a Christian world view to enable the student to develop a sound framework for ethical decision making. The course present an in-depth analysis of the two prevailing ethical systems (rule deontology and utilitarianism) advocated for the accounting profession and examines their appropriateness in resolving accounting ethics dilemmas as they relate to the profession's code of conduct. The course also presents an ethical decision making model based on the profession's code of professional conduct that is compatible with a Christian worldview.

ACCT 697 *Special Topics in Accounting* 3 hours

Topics of special interest not included in the regular department offerings. May be taken more than once, but no topic may be repeated.

APOLOGETICS

APOL 500 *Introduction to Apologetics* 3 hours

This course surveys the basic issues in apologetics such as apologetic method, the biblical basis for apologetics, and the relationship between faith and reason. Then it turns to consideration of various apologetic issues, including the inerrancy of the Bible, the resurrection of Jesus Christ, and the existence of God. Finally, the student will be exposed to major worldviews extant today and will consider responses to modern apologetic challenges to Christianity, such as postmodernism, and religious pluralism.

APOL 560 *Introduction to Global Apologetics* 3 hours

A contrast between the truth-claims of the major world religions and the uniqueness of Christian theistic apologetics, both in content and method.

APOL 570 *Apologetics to Far Eastern Religions* 3 hours

An intensive study of the major Pan-Asiatic world religions, including Confucianism, Shinto, and Daoism. The student will learn to present a Christian apologetic specific to these systems, including minor sects and ancestral worship.

APOL 580 *Apologetics to Near Eastern Religions* 3 hours

An intensive study of the major Indian and Sanskrit world religions, including Hinduism, Buddhism, Sikhism and Jainism. The student will learn to present a Christian apologetic specific to these systems, including the related African animism.

APOL 590 *Apologetics to Middle Eastern Religions* 3 hours

An intensive study of the major Middle Eastern world religions, including Islam, modern Judaism, Zoroastrianism, and Baha'i. The student will learn to present a Christian apologetic specific to these systems, including minor sects.

APOL 597 *Seminar in Apologetics* 1 to 3 hours

APOL 610 *Miracles* 3 hours

Presents a detailed study of contemporary denials of miracles, emphasizing the resurrection of Jesus and the part it plays in Christian apologetics and theology.

- APOL 689** *Thesis Project Proposal and Research* 3 hours
APOL 690 *Thesis Defense* 3 hours
APOL 695 *Directed Research in Apologetics* 1 to 3 hours
 Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of Apologetics.
APOL 697 *Seminar in Apologetics* 1 to 3 hours
 An intensive study in a specific subject of Apologetics. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.
APOL 900 *Reading Seminar in Apologetics* 3 hours
 A reading seminar which focuses on the basic literature in the field.
APOL 910 *Apologetic Method* 3 hours
 A seminar critically examining various methods and taxonomies of apologetics. A detailed study of major Christian apologetic methodologies, as espoused by representative thinkers, from New Testament times to the present. Emphasis is placed on the structure and defense of various systems, including the formulation of a personal apologetic strategy.
APOL 920 *Miracles* 3 hours
 A seminar examining classic and modern arguments against the miraculous with special attention to the resurrection of Jesus Christ.
APOL 930 *The Problem of Evil, Pain and Suffering* 3 hours
 A seminar examining the problem of evil in classical theology and apologetics. Theodicies from the time of the Church Fathers down through the modern era, as well as serious challenges to Christian theism, from both philosophy and apologetics, will be critically examined.
APOL 940 *Modern Apologetic Issues* 3 hours
 A seminar examining current issues in apologetics, including pluralism, open theism, the validity/historicity of the biblical documents, and the validity of religious truth claims.
APOL 950 *Global Apologetics.* 3 hours.
 A seminar on apologetic approaches to major religions.
APOL 965 *Apologetics in the Church* 3 hours
 A course especially designed to deal with current issues in Christian evidences, so that the pastor can apply the results to preaching, teaching and evangelism.
APOL 995 *Directed Research in Apologetics* 1 to 3 hours
 Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of Apologetics.
APOL 997 *Seminar in Apologetics* 1 to 3 hours
 An intensive study in a specific subject of Apologetics. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

BIOLOGY

- BIOL 515** *Cell Biology* 4 hours
 (3 hours lecture; 3 hours lab)
 Prerequisites: BIOL 200, 207, 208, 301 and CHEM 301
 A study of the organization and function of living matter at the cellular level. Special emphasis will be given to the integration of molecular and cellular interactions for the maintenance of life.
BIOL 518 *Vertebrate Natural History* 4 hours
 (3 hours lecture; 3 hours lab)
 Prerequisites: BIOL 200, 207 and 208
 A study of the life history of the vertebrates with special emphasis on their taxonomy, life cycles, and ecological relationships. Vertebrates native to central Virginia will receive special attention.

- BIOL 595** *Special Problems in Biology* 1 to 4 hours
 Prerequisites: Sixteen hours of Biology and consent of instructor and Department Chairman.

The preparation of a paper based on library, laboratory, and/or field research of a problem selected after consultation with the Biology faculty. Limited to students planning to pursue graduate studies in Biology. Only 4 hours may count toward the Biology major.

- BIOL 597** *Special Topics in Biology* 1 to 3 hours

BUSINESS

- BUSI 500** *Organizational Behavior* 3 hours

Prerequisites: BUSI 561 or ACCT 511, BUSI 604

This course discusses managerial competence in understanding the human output of organizations from the viewpoints of individual, group, and organizational systems levels. Emphasis is given to assessing one's personality and values and to applying course material to one's work environment.

- BUSI 501** *Executive Leadership and Management* 3 hours

Prerequisite: BUSI 500

This course provides a comprehensive perspective on leadership and management, from both an historical and current practices perspective. The link between management and leadership is examined and the application of leadership theory is explored.

- BUSI 502** *Servant Leadership* 3 hours

Prerequisite: BUSI 501

This course examines the concept of servant leadership from the perspective of leadership theory and applied biblical integration. The course will impart the philosophy of servant leadership.

- BUSI 503** *Leadership Theory* 3 hours

Prerequisite: BUSI 502

This course broadly surveys the body of leadership literature with heavy emphasis on the major practical theories. All leadership theories are evaluated in the light of biblical reasoning.

- BUSI 504** *Leading Organizational Change* 3 hours

Prerequisite: BUSI 503

Students in this course will study the impact of change on an organization and stakeholders and the dynamics of change in order to lead organizational change efforts. The course reviews the literature for the best practices relating to organizational change and organizational learning.

- BUSI 512** *Managerial Information Technology* 3 hours

Prerequisite: BUSI 600

This course is designed to provide the essential tools needed for the effective management of information technology. The objective is to build a basic understanding of the value and uses of information systems for business operation, management decision-making, and strategic advantage. While not designed as a course in computer literacy, the course does include topics that develop skills as managers and users of information systems technology, rather than as producers of information systems technology.

- BUSI 520** *Strategic Marketing Management* 3 hours

This course is designed to provide the student with a working knowledge of the steps involved in the analytical and decision-making processes involved in formulating, implementing and controlling a strategic marketing program for a product market entry.

- BUSI 530** *Managerial Finance* 3 hours

A treatment of the theory and practice of financial decision making in the firm, with emphasis on the practical application of financial analysis, the course is based on the principle that a firm should be managed to increase the wealth of its shareholders. The target audience is managers, at all levels and in all functional areas. Beginning with an overview of financial analysis, the course topics

include financial management, capital investment decisions, financing decisions, and managing for value creation. Importance is placed on the concept of the time value of money.

BUSI 550 *Effective Executive Communication* 3 hours
Prerequisite: BUSI 500

Executives in professional organizations are expected to solve problems and make decisions, but ultimately, they must communicate them effectively to a variety of stakeholders. This course is designed to integrate knowledge of the pervasive impact of computer and other information technologies with time-honored communications principles to enable students to maximize their effectiveness in diverse and technologically dynamic business environments.

BUSI 560 *Corporate Responsibility* 3 hours
Prerequisite: BUSI 500

This course is designed to provide the student with a working knowledge of issues such as the role of business in society, the nature of corporate responsibility, business ethics practices, and the complex roles of government and business in the global economic community. That is, it presents the “non-economic” strategy that a company must have to survive in tomorrow’s business world. Underlying this, of course, is the importance of personal character and the Christian worldview.

BUSI 561 *Legal Issues in Business* 3 hours

This course provides the student with a foundational knowledge of the legal issues that both start-up and established business enterprises face. Armed with this wisdom, the student will assess an organization’s need for competent legal advice from an experienced professional in matters of contracts, corporations, employment, insurance, intellectual property, international trade, leases, limited liability organizations, partnerships, and homeland security concerns.

BUSI 600 *Business Research Methods* 3 hours
Prerequisite: BUSI 561, 604

Business research is a systematic inquiry whose objective is to provide information to solve managerial problems. This course is an introduction on how to do business research with an emphasis on applied problem solving. It has a major focus on problem identification and analysis, problem solving strategies and communication skills.

BUSI 601 *Accounting for Decision Making* 3 hours
Prerequisite: BUSI 600

This is a graduate level course in cost management with a strategic cost emphasis. The course presents an in-depth study of contemporary management techniques used by managers in a contemporary business environment. The balanced scorecard, critical success factors, and strategic analysis are emphasized and integrated with other decision making techniques in this accounting course.

BUSI 602 *Non-Profit Management* 3 hours
Prerequisite: BUSI 560

Leaders of non-profit organizations must understand their role in the diverse political, social and economic contexts in which they will lead. This course provides a comprehensive understanding of how to lead a non-profit organization. Students will examine governance, key concepts and the stakeholders involved in non-profit management.

BUSI 603 *Entrepreneurship* 3 hours

This course is directed toward preparing those considering starting or acquiring a business. Students will examine the managerial, technical and financial challenges of entrepreneurship. In-depth studies of the entrepreneurial requirements for success and the methods of entering a business are covered.

BUSI 604 *International Business* 3 hours

The purpose of the course is to prepare managers to compete successfully in the global economy. The rapidly changing economic, political, technological and cultural environments will be studied as a foundation for understanding how to compete in differing environments, utilizing the resources available to the enterprise in managing the various functional areas of business.

BUSI 605 *Environment of International Business* 3 hours
Prerequisite: BUSI 604

The course provides in-depth perspectives concerning the nature of international business and the environment in which it is conducted, including international trade, foreign direct investment, the relationship between international organizations and international business, the international monetary system, and international environmental forces (socio-cultural, natural resources, economic, political, legal, financial, labor).

BUSI 606 *Global Financial Markets* 3 hours
Prerequisite: BUSI 605

This course provides an overview of international financial markets and how they operate and interrelate. The structure, characteristics, and issues for markets in the Americas, Europe, Africa/Middle East, and Asia/Pacific will be identified.

BUSI 607 *Developing Global Markets* 3 hours
Prerequisite: BUSI 605

This course provides an organizational analysis framework within which a firm’s market-based global operations can be analyzed, understood, and undertaken. Particular focus will be placed on international competitive strategy, the assessment of global markets, modes of entry, workforce planning and development, and global operations and supply chain management.

BUSI 610 *Organizational Design and Structure* 3 hours
Prerequisite: BUSI 600

This course provides graduate-level instruction regarding the design, redesign, and implementation of effective organizations. Special emphasis is placed on the analysis, planning, implementation, and evaluation of both the social and technical systems of organizations with emphasis on the structural changes necessary to improve and maintain productivity and quality of work life.

BUSI 612 *Marketing Promotions* 3 hours
Prerequisite: BUSI 520

This course guides students in understanding and the application of key promotional theories, strategies and tactics associated with organizations whose unique product mix demands the highest levels of promotions. Students will get a solid foundation of the theory, design and application of promotion techniques and practices that are dedicated to increasing brand awareness and top line sales growth.

BUSI 613 *Supply Chain Management* 3 hours
Prerequisite: BUSI 520

This course will provide learners with a solid foundation of the theory and application of supply chain management techniques and practices that are dedicated to providing customers with superior value. Course topics include supply chain network design, facility planning, capacity planning, globalization and outsourcing, information technology, and global issues in supply chain management.

BUSI 614 *Marketing Research* 3 hours
Prerequisite: BUSI 520

This course will provide learners with a solid foundation of the theory, evaluation and application of marketing research techniques and practices. Students will apply marketing research through the use of tools and techniques to include data collection and report-generation software.

BUSI 620 *Global Economic Environment* 3 hours

Prerequisite: BUSI 600

This course covers the tools of microeconomics useful in the analysis of producer and consumer behavior. The economics of demand, production and cost, and pricing and output decisions in a market system form the core of an approach adapted to the challenges faced by managers in the private, public, and nonprofit sectors of the economy. The coverage is from the domestic, as well as global perspectives.

BUSI 642 *Contemporary Issues in Human Resource Management* 3 hours

Prerequisite: BUSI 620

A practical approach designed for the general manager that provides a knowledge base in basic human resource topics, as well as an in-depth analysis of important current issues in the field. Through text readings, case studies, experiential exercises, Internet activities, and research, students will learn to synthesize and integrate theory with application and evaluate the effectiveness of an organization's human resources.

BUSI 643 *Workforce Planning and Employment* 3 hours

This course will examine the changing nature of the labor market, including conceptual, operational, and the legal issues. Discussion and activities will focus on the legal, ethical, and economic factors affecting recruitment, selection, placement, and appraisal. Students will learn to synthesize theory with application and evaluate the effectiveness of an organization's workforce planning and employment strategies. Understanding strategic organizational considerations and developing decision-making skills related to the staffing process will be emphasized through text readings, case studies, experiential exercises, and secondary research.

BUSI 644 *Human Resources Development* 3 hours

This course integrates theory with a practical approach to the topic of human resources development (HRD) with a focus on the design, implementation, and management of employee orientation, training, and career development programs. A comprehensive view of the concepts, processes, and philosophies of training and development is presented in this course. Emphasis is placed on current trends and research related to the various aspects of the human resource development function. Students will discuss the history and future of HRD, strategies, methods, materials, and measurement of training programs, as well as apply the processes involved in designing, developing, and implementing appropriate and effective training programs.

BUSI 645 *Compensation Management* 3 hours

The course will focus on the critical issues related to the strategic management of the organization's compensation and benefit system. Topics discussed will include the components and strategic analysis of compensation systems, bases for pay, designing compensation systems, legally required and discretionary employee benefits, and contemporary strategic compensation challenges. Students will learn to apply tools for decision-making complex, compensation related environments, as well as design, develop, and implement compensation strategies that achieve value-added results, thereby enabling organizations to more effectively and efficiently achieve their goals.

BUSI 650 *Operations Management* 3 hours

Prerequisite: BUSI 620

This course provides graduate-level instruction regarding the concepts and analytic methods that are useful in understanding the management of a firm's operations. Special emphasis will be placed on familiarizing the student with the problems and issues confronting operations managers, and providing the student with language, concepts, insights and tools to deal with these issues in order to gain competitive advantage through operations. Because

the course deals with the management of "processes," it applies to both for-profit and non-profit organizations, to both service and manufacturing organizations, and to virtually any functional area or industry.

BUSI 680 *Advanced Project Management I* 3 hours

Prerequisite: BUSI 650

This is the first of a two-course series covering advanced topics in Project Management, cross-referenced with PMBOK concepts. Topical coverage includes: project selection and definition, aligning projects with organizational strategy/structure/culture, estimating project times and costs, developing the project plan, managing risk, and scheduling resources and costs.

BUSI 681 *Advanced Project Management II* 3 hours

Prerequisite: BUSI 680

This is the second of a two-course series covering advanced topics in Project Management, cross-referenced with PMBOK concepts. Topical coverage includes: reducing project duration, leading and managing project teams, outsourcing, progress and performance measurement and evaluation, project closure, and agile project management.

BUSI 682 *Global Project Management* 3 hours

Prerequisite: BUSI 681

Advanced coverage of Project Management concepts and techniques as applied to various political, cultural, and geographic settings. Topical coverage may include: outsourcing initiatives, the global integrated logistics support process, virtual global software projects, developing multinational teams, risk assessment in global projects, and program/project portfolio management.

BUSI 690 *Policy and Strategy in Global Competition* 3 hours

Prerequisite: BUSI 620

This capstone course integrates the concepts, techniques, and knowledge of all areas of business administration. Therefore, it may be taken only after the student has completed thirty-nine hours in the program. This course may not be substituted for or transferred in from another institution. This course is the capstone course and must be taken in the final term of enrollment.

BUSI 697 *Special Topics in Business* 3 hours

Topics of special interest not included in the regular department offerings. May be taken more than once, but no topic may be repeated.

CHURCH HISTORY**CHHI 520 *History of Christianity I*** 3 hours

A study of the first fifteen centuries of historical Christianity. Includes the rise of the church under persecution, orthodoxy vs. heresy, doctrinal developments, the rise of the Roman Papacy and opposition to it during the Middle Ages, and the events leading up to the Protestant Reformation.

CHHI 525 *History of Christianity II* 3 hours

A study of historical Christianity from the Sixteenth Century to the present. Includes the major personalities, events, and results of the Protestant Reformation, the rise of modern denominationalism, modern Roman Catholicism, the ecumenical movement and current developments. Special attention is given to the development of American Christianity.

CHHI 597 *Seminar in Church History* 1 to 3 hours**CHHI 635 *Patristic and Ancient Heresy*** 3 hours

A study of the rise of the Christian movement through the first six centuries (A.D. 30-600). Includes periods of persecutions, heretical developments and attempts to preserve doctrinal purity, the determination of the canon, ecclesiastical developments, the union of church and state, the role of church councils, and the expansion of the authority of the bishop of Rome,

CHHI 645 Directed Research in Church History 1 to 3 hours

Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of Church History.

CHHI 654 Classical Reformation 3 hours

A study of the magisterial phase of Protestant Reformation, especially as promoted in Germany, Switzerland, Scotland and England. Special emphasis will be placed on one of its major personalities: Luther, Zwingli, Calvin, Knox or the Anglicans and Puritans.

CHHI 657/ GLST 657 History of Global Christianity 3 hours

This course explores the historic expansion of global Christianity from the first century to the present day. Attention will be given to cultural contexts, key personalities, and movements that contributed to the spread and identity of global Christianity.

CHHI 662 Historical Development of Christian Theology 3 hours

The doctrinal development of the early church fathers and the Greek apologists, the doctrinal construction in the Nicene and post-Nicene period, and the further development and divisions in the Middle Ages, the Reformation Period, and the Modern Era.

CHHI 664 History of Evangelism 3 hours

A study of evangelism from New Testament times to the present. Emphasis is given to evangelism in the life and ministry of Jesus and the Apostles. Attention will be given to the Reformation in Europe, the Great Awakening in England and America, and more recent revivals of evangelism.

CHHI 679 Medieval European Christianity 3 hours

A study of evangelical groups that appeared before the Reformation, with attention to their doctrines, practices, and influences.

CHHI 685 Free Church History and Thought 3 hours

A survey of the background, development, personalities, issues and results of the Anabaptist phase of the Reformation of the Sixteenth Century and its particular impact on the rise of the English Baptists.

CHHI 686 History of Fundamentalism 3 hours

The historical development of the Fundamentalist Movement, especially in Twentieth Century America. Its background, theology, methodology, and current state will be covered.

CHHI 690 Thesis 3 hours**CHHI 692 American Christianity** 3 hours

A study of the beginnings of Christianity in America to the present. Includes the European background, colonial Christianity, the first Great Awakening, the rise of the United States, the separation of church and state, the second Great Awakening, the development of religious diversity, the impact of the Civil War on religion, denominational development, the impact of immigration and industrialization, and the modern period.

CHHI 694 History of Baptists 3 hours

A survey of the background and rise of English Baptists, including their progress from the seventeenth century in England until the present day. Includes a survey of the rise of Baptists in America in the seventeenth century and their progress to the present. Includes various Baptist groups, large and small, of differing theological persuasions, denominational and independent.

CHHI 695 Directed Research 1 to 3 hours**CHHI 697 Seminar in Church History** 3 hours

An intensive study in a specific subject of Church History. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

CHHI 698 Non-Resident Thesis No Credit**CHHI 940 Seminar in American Fundamentalism and Evangelicalism** 3 hours

This course offers a historical and theological investigation into the origins, theological trends, major issues and figures, and institutions of American Fundamentalism and Evangelicalism. American Fundamentalism and Evangelicalism will be examined in relation to theological liberalism, modernism, postmodernism, Pentecostalism, and Roman Catholicism. The course will attempt to place American Fundamentalism and Evangelicalism in the context of various theological, political, and social tensions of the twentieth century and to reveal their current shape in the 21st Century.

CHHI 941 Augustine 3 hours

A seminar that would consider Augustine's life, philosophy, theology, and legacy. His ministry in the context of 4th-5th century Roman Africa (with its politics, philosophy, social movements) will be explored. While readings would comprise some key secondary sources (Brown, Frend), a key component would be interacting with primary sources (Confessions, City of God, On the Trinity, Letters and Sermons).

CHHI 942 Patristic Exegesis 3 hours

A seminar studying the approach to Scripture of the church fathers in the first five centuries. While reading sermons and commentaries from exegetes like Origen, Ambrose, Augustine, Basil, Gregory of Nyssa, Gregory of Nazianzus, Athanasius and Augustine, the Alexandrian and Antiochene schools of interpretation will be considered.

CHHI 943 The Latin Fathers 3 hours

A concentrated study into the work and theology of the Latin church fathers including Lactantius, Tertullian, Cyprian, Ambrose, Augustine and Jerome, among others.

CHHI 945/ THEO 945 Seminar in Modern Theologies and Theologians 3 hours

This seminar focuses on the work of select theologians and theological movements since the 18th Century. This seminar may be repeated as subject matter varies.

CHHI 948 Reading Seminar in Historical Theology 3 hours

A seminar focused on reading classic texts in Historical Theology.

CHHI 995 Directed Research 1 to 3 hours**CHHI 997 Seminar in Church History** 3 hours

An intensive study in a specific subject of Church History. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

CHAPLAINCY MINISTRY**CHPL 500 Introduction to Chaplaincy Ministry** 3 hours

Examines the theological and cultural issues of a formal and informal ministry setting. Explores the similarities and differences among the various types of chaplaincies. Gives attention to ministry in religiously pluralistic, multicultural and multi-staff environments. Emphasizes skills, strategies and character traits necessary for effective ministry.

CHPL 600 The Chaplaincy Ministry in the United States Military 3 hours

An intensive study of the theological/practical and military justification of the military chaplain. Attention is directed to discovering the major themes associated with military chaplains as members of a fighting force and ministry in a pluralistic environment. Additional research will be accomplished through personal interviews with active duty and reserve warriors and how chaplains relate and conduct ministry to this group.

CHPL 696 Chaplaincy and Pastoral Ministries 3 hours

Prerequisite: CHPL 500

This course provides an overview of the numerous ministries provided by military and industrial chaplains and pastors of the local

church. The procedures, protocol and the “how to” do these ministries will be covered. Emphasis will be on collaborative learning experiences so that students can learn how to care effectively for their congregation and their community at large.

CHPL 698 *Chaplaincy Practicum* 1 to 3 hours
Prerequisites: CHPL 500 and 696

CRIMINAL JUSTICE

CJUS 500 *Criminal Justice Integration* 3 hours

This course focuses on the interdependency of organizations and agencies in the criminal justice system. Specifically, the course will examine the competing roles of law enforcement, courts, prosecution, defense counsel, etc., in the pursuit of justice.

CJUS 520 *Administration of Justice Organizations* 3 hours

This course is designed to familiarize the student with the theoretical and practical management perspectives embraced by the American criminal justice system. This will address the nature of criminal justice organizations, individual and group behavior within those organizations, processes inherent in those organizations, and areas of criminal justice reform.

CJUS 550 *Topics and Trends in Criminal Justice* 3 hours

This course focuses upon contemporary topics and trends in the criminal justice arena. Topics will include: substantive and procedural changes in criminal law from a federal perspective utilizing case law, professional law enforcement organization reviews, and law review articles. Additionally, the course will identify and evaluate research trends of the National Institute of Justice, i.e., corrections, technology development, homeland security, and white collar/financial crime.

CJUS 697 *Special Topics in Criminal Justice* 1 to 3 hours

CHRISTIAN LEADERSHIP

CLED 510 *Biblical Foundations of Christian Leadership* 3 hours

This course explores the topic of leadership from a biblical and theological perspective. Essential biblical principles bearing on the purpose and character of leadership will be examined. Instances of leadership in the Old and New Testaments will be analyzed within their biblical context, and in terms of contemporary understanding of leadership, with a special focus on the leadership of Jesus Christ as seen in the New Testament.

CLED 520 *The Life of the Leader* 3 hours

This course will focus upon the life of the leader and how the emotional, ethical, mental, moral, psychological, and spiritual well-being of the leader has an effect upon leadership effectiveness. Significant personal reflection will be undertaken in an effort to help the leader recognize the unique personal dimensions that hinder personal effectiveness as a leader.

CLED 610 *Team Leadership and Conflict Resolution* 3 hours

This course will focus on building and sustaining decision making teams, mentoring, delegating, resolving conflict, and handling and overcoming opposition. Extensive time will also be devoted to improving the individual's and the group's repertoire of styles of communication skills with a view of functioning more effectively and efficiently as a team leader in handling routine and crisis situations.

CLED 620 *Vision and Strategic Planning* 3 hours

Effective organizations have learned how to sustain and implement a strong strategic vision that is based on core values.

This course will examine how leaders can use creative and systematic processes to develop shared vision, communicate it to internal and external groups, and translate it through strategic planning processes into effective action. Leading theories of vision and strategic planning in organizations will be examined.

CLED 630 *The Art of Developing Leaders* 3 hours

A truly effective leader understands the relationship between the organization's success and the ability to develop other leaders within the organization. This course will examine how leaders are recognized and developed. Skills necessary for mentoring others as leaders will be explored and developed.

CLED 695/995 *Directed Research* 1 to 6 hours

CLED 698 *Christian Leadership Practicum* 1 to 3 hours

CLED 974 *Developing Lay Leadership* 3 hours

An intensive study is made of selecting the right persons, proper enlisting procedures, and training programs for lay leadership. Special attention is given to preparing job descriptions with qualifications and selecting the right laymen for the positions. Local church Bible institutes and other lay leadership training programs, including in service training programs, are examined. (Formerly DSMN 974)

CHILDREN'S MINISTRY

CMIN 500 *Foundations for Children's Ministry* 3 hours

This course addresses the underlying principles and the essential practices of an effective ministry to children, from evangelism to edification and discipleship.

CMIN 600 *Nurture and Formation of Children* 3 hours

As ministers to children, today's Christian educators in home, church, and school can benefit from an exploration of these formative components of a child's life. This course will help the student to understand and facilitate these dimensions of growth and development and assist him or her in shaping strategies for instructing children in the nurture and admonition of the Lord.

CMIN 610 *Discipleship and Education of Children* 3 hours

This course is an examination of the procedures and processes utilized to impress the life of God and the lifestyle it fosters upon the community's youngest members. The course will focus first upon child evangelism strategies, then will proceed to a discussion of educational philosophy and psychology, teaching methods and materials, and instructional resources for promoting growth and development in our youngest disciples.

CMIN 650 *Administration of Children's Ministries* 3 hours

Building upon biblical models of leadership and extracting principles and practices from contemporary examples of efficient and effective management, this course will provide the children's minister with the tools necessary to administer a program for church, school, camp, or club, etc.

CMIN 660 *Resources for Children's Ministries* 3 hours

Children's ministers today must equip and provide themselves with the necessary “tools of the trade.” This course will expose the student to a wide-range of ministry resources and tools – from curricular plans to ministry programs to equip and prepare ministers for their service to children.

CMIN 698 *Children's Ministry Practicum* 1 to 3 hours

COMMUNICATION STUDIES

COMS 510 *Rhetorical Theory* 3 hours

An historical survey and study of the major contributions to rhetorical theory in the Western tradition. Attention is given to Greek and Roman rhetorical theory and theories prevalent in the Middle Ages and Renaissance.

COMS 513 *Public Discourse in Retrospect* 3 hours

A study of Anglo-American public discourse from Colonial times to the present. Focus on speakers, writers, and social movements in their socio-political, cultural, and rhetorical significance.

COMS 520 *Communication Theory* 3 hours

Intensive study of current theories, research, and trends in communication.

COMS 522 Interpersonal Communication Theory and Practice 3 hours

Analysis of theories and research of the relationships between communication and factors such as self-concept, gender, culture, language, paralanguage, and competence in a variety of interpersonal contexts.

COMS 524 Small Group Communication Theory and Practice 3 hours

An analysis of theories, research, and practice of small group communication in various contexts.

COMS 530 Mass Media Theory 3 hours

Intensive study of current theories, research, and trends in mass media.

COMS 532 Approaches to Media Technologies 3 hours

This course examines established and emerging media technologies used by various organizations in communicating specific messages to diverse audiences.

COMS 542 Communication in Christian Ministry 3 hours

A practical and theoretical course designed to strengthen communication competencies of students in the Christian ministry environment. Concepts of communication theory are applied to ministry contexts.

COMS 544 Great Preachers and Preaching 3 hours

A study of the preaching methods and persuasive practices of preachers who have had effective pulpit ministries. Attention is given to both biographical and textual studies examining the rhetorical methods used to accomplish specific goals from the pulpit.

COMS 550 Communication Education Theory 3 hours

The theories and skills needed to manage the communication environment in the classroom. Exposes graduate students to the principles and practices of teaching college communication courses. (Required for all graduate teaching assistants.)

COMS 552 Leadership Communication 3 hours

Study of communication theory, research, and practice related to leadership in ministry, business, and other public contexts.

COMS 554 Argument and Persuasion 3 hours

An analysis of theories, research, and practice of techniques designed to change attitudes, beliefs, and behavior in various communication contexts.

COMS 556 Audience Analysis and Measurement 3 hours

An examination of the practice, interpretation, and implications of audience research, and the implications it has on communication content. Students will explore among others the topics of demographics, psychographics, and media marketing and research.

COMS 558 Listening and Nonverbal Communication 3 hours

An analysis of theories and research of listening and factors that influence competence and the theoretical foundations of nonverbal communication.

COMS 560 Communication and Conflict 3 hours

Analysis of theories and research of the role of communication in conflict in interpersonal, group, organizational, and societal contexts. Emphasis on individual communication styles and competence in the management of conflict.

COMS 562 Web-based Communication 3 hours

This course explores contemporary technologies including interactive television, broadband, and the Internet.

COMS 564 Family Communication 3 hours

Family Communication is a theoretical overview of communication functions and issues in a variety of contexts within families. Family Communication will include the study and development of effective communication skills in the highly complex, challenging, and diverse family setting.

COMS 568 Creative Communication 3 hours

This course is an exploration of the creative process in communication contexts. Through research on creativity and through experiential learning, students will examine professional and personal applications of the creative process in the contexts of public life, education, business, and ministries. Students will apply problem-solving strategies and creative communication to selected environments.

COMS 612 Rhetorical Criticism 3 hours

Investigation of public address through historical and rhetorical critical methods assessing human use of symbols to manage and coordinate social action.

COMS 618 Visual Rhetoric 3 hours

This course focuses on contributions of rhetorical studies towards understanding the persuasive power of visual images, including photography, graphics, moving images, material art, memorials, and architectural forms.

COMS 620 Rhetoric and Popular Culture 3 hours

Exploration of the intersection of rhetorical studies and popular culture. Focus on the application of rhetorical analysis and critical engagement with popular culture.

COMS 622 Organizational Communication Theory and Practice 3 hours

Analysis of theories and research of historic and current communication practices within a variety of organizational contexts.

COMS 624 Intercultural Communication 3 hours

Analysis of theories and research of communication between people from various generational, racial, ethnic, regional, and international cultures.

COMS 632 Politics and Media 3 hours

An overview of the historic and current interaction between media and politics and an examination of potential effects. Students will develop and design a practical application.

COMS 634 Religion and Media 3 hours

An overview of the historic and current interaction between media and religion and an examination of potential effects. Students will develop and design a practical application.

COMS 638 Media Management 3 hours

A study of management theories and practices related to programming, personnel, promotion, legal, ethical, and economic issues facing mass media organizations.

COMS 643 Topics in Religious Communication 3 hours

A study of theoretical and practical communication issues relevant to the religious communication context. Topic areas will vary from semester to semester depending on a given focus for the semester. Potential areas for discussion include: Faith Reason and Communication; A Study of Religious Symbols; The Rhetoric of Billy Graham; The Modernist/Fundamentalism Movements; The Rhetoric of Evolution; etc.

COMS 644 Communication of Revival and Reform 3 hours

A study of the communication practices used in revival and reform movements.

COMS 652 Organizational Communication Consulting 3 hours

Analysis of theories and research of consulting practices within organizations. Emphasis on establishing a consultant-client relationship, the investigation of communication within an organization, the design of descriptive evaluations and prescriptive applications, the development and presentation of written and oral proposals, and the facilitation of seminars, workshops, and other activities.

COMS 654 Communication and Change 3 hours

Analysis of theories and research of the role of communication in the introduction, prediction, and management of change in a variety of contexts. Emphasis on personal and

corporate communication competence and strategies related to change.

COMS 656 *Media Strategies* 3 hours

A study of the historic and futuristic uses of mass communication. Students will design strategies for potential applications of print and electronic media

COMS 658 *Public Relations and Advertising* 3 hours

This course allows graduate students to explore marketing communication, specifically public relations and advertising. This course is taught from an Integrated Marketing Communication (IMC) perspective. IMC incorporates public relations, advertising, marketing, sales, event promotion/sponsorship, etc. into one unified campaign with a common theme or element. This course focuses on the theory, models, and findings from research in marketing, communication, and management that are relevant to the design and evaluation of advertising.

COMS 680 *Communication Research Methods* 3 hours

The study and practice of the design, interpretation and evaluation of qualitative and quantitative research methods. A product of the course will be a formal thesis or project proposal.

COMS 689 *Thesis Proposal and Research* 3 hours

COMS 690 *Thesis Defense* 3 hours

Intended to demonstrate a student's ability to carry out original research using one of three class research methods: historical-critical (qualitative), descriptive (qualitative and quantitative), or experimental (quantitative). Thesis may be designed to answer practical research questions, theoretical, or ethical issues of interest to scholars and professionals in the communication field.

COMS 691 *Project* 6 hours

Intended to demonstrate a student's ability to apply learning from the graduate program in a campaign or other major project completed for an actual client.

COMS 697 *Special Topics* 3 hours

Topics of special interest not included in the regular department offerings. May be taken more than once, but no topic may be repeated.

COUNSELING

COUC courses are open to Ph.D. students only

COUC 700 *Theology and Counseling* 3 hours

This is a study of evangelical, theological and ethical perspectives and their impact on pastoral and professional counseling. Particular emphasis is placed on biblical themes related to human nature, its ideal vs. its present condition, and the divine design for its restoration, health, and destiny.

COUC 705 *Philosophy of Religion and the Helping Professions* 3 hours

This course examines several issues that are commonly addressed in both philosophy of religion and counseling, like the problem of evil, the nature of persons, and the issue of religious doubt.

COUC 710 *Advanced Group Counseling* 3 hours

Students review counseling leadership styles in task-oriented and personal growth groups. Current research on group counseling models and application is critiqued. Emphasis is placed upon leadership behaviors that are most facilitative to the group process.

COUC 715 *Applied Counseling Theories* 3 hours

A review and critique of counseling theories. Research regarding counseling theory constructs, along with their application in different settings and populations, is reviewed.

COUC 720 *Family Development* 3 hours

A review of family therapy models, with special emphasis placed upon family change issues over the life span. Specifically,

research is reviewed on family assessment, the family life cycle, and family pathology in the developmental context.

COUC 725 *Counseling Religious Clients* 3 hours

Counseling issues and special needs of religious clients are discussed, including philosophical and value differences and ethical issues. Students are encouraged to review techniques and therapy styles for different religious groups.

COUC 730 *Issues in Integration* 3 hours

Current trends and themes in integration literature are reviewed. Special emphasis is given to current philosophical, theological, and psychological bases of integration, models of integration, and future themes.

COUC 735 *Spirituality and Identity* 3 hours

The Christian counselor must be in good spiritual as well as emotional and psychological health in order to assist those needing healing. Personal psychological assessment of each student will take place during this course. This course is intended to provide an opportunity for self-examination, as well as to suggest ways the counselor may sustain good spiritual health while assisting others in a broken world.

COUC 740 *Advanced Research Design* 3 hours

A review of the process and method of developing and conducting research. Emphasis will be placed upon the application of methods for development and preparation of the doctoral proposal.

COUC 745 *Intermediate Statistics and Quantitative Research* 3 hours

An examination of both quantitative and qualitative designs for research to assist the student in preparing a research proposal for discussion and critique in class. Each student will submit a formal written proposal.

COUC 815 *Empirically Supported Treatments* 3 hours

Evidence-based or empirically supported practice involves "the integration of the best available research with clinical expertise in the context of patient characteristics, culture, and preferences" (APA, 2005). In this course, students will explore and understand how science informs clinical practice in the field of counseling with the goal of translating learning into ethical, effective, and biblically grounded clinical practice.

COUC 870 *Quantitative Research and Advanced Statistics Seminar* 3 hours

The course is designed to assist dissertators in clarifying, developing, and completing their dissertations by examining both the methodological and practical issues involved in quantitative research designs and advanced, multivariate statistical methods. Under the supervision of the instructor, students will present their own dissertation research ideas to the seminar participants for discussion, critique, and advice. Specific attention will be given to insuring that students craft research questions that build upon previous research and then selecting an appropriate research design and statistical analytic strategy. Concerns about internal and external validity will be addressed, as well as measurement issues, data quality, statistical power, and effects sizes. Additionally, institutional guidelines regarding thesis and dissertation policies and procedures, the Human Research Review Committee application, publication options, timelines, committee membership, etc., requirements will be reviewed.

COUC 871 *Advanced Qualitative Research Seminar* 3 hours

The course is designed to assist dissertators in clarifying, developing, and completing their thesis by examining both the philosophical and methodological issues of qualitative research. Under the supervision of the instructor, students will present their own work to the seminar participants for discussion, critique, and advice. Additionally, institutional guidelines regarding thesis and dissertation policies and procedures, the Human Research Review

Committee application, publication options, timelines, committee membership, etc., requirements will be reviewed.

COUNSELING

COUN 501 *Counselor Professional Identity, Function, and Ethics* 3 hours

This course introduces students to concepts regarding the professional functioning of counselors and marriage and family therapists, including history, roles, professional organizations, ethics, legalities, standards, and credentialing. Current issues in the practice of counseling and marriage and family therapy in a variety of professional settings are explored.

COUN 502 *Human Growth and Development* 3 hours

This course includes a survey of the organic, social, and psychological factors that influence the development of personality. It seeks to understand what makes a person distinctively different along with a critical evaluation of various theories of personality development, particularly as they relate to questions of values and religious commitment.

COUN 503 *Research and Program Evaluation* 3 hours

Prerequisite: MATH 201 or equivalent

Students learn the importance of scientific inquiry in the fields of counseling and marriage and family therapy. Emphasis is on research methods (designs, statistical analysis, needs assessment, and program evaluation) and locating, interpreting, and evaluating research and program evaluation articles that inform evidence-based practice. Ethical and cultural relevance is also addressed.

COUN 504 *Social and Cultural Foundations in Counseling* 3 hours

This course focuses on the contribution of ethnic background to family makeup and functioning. Major ethnic groups are studied along with the counseling, social justice, and advocacy approaches appropriate to each. In a similar fashion, the overarching cultural context of relationships, including factors such as age, gender, sexual orientation, religious and spiritual values, mental and physical characteristics, education, family values, socioeconomic status, and within group as well as between group cultural differences are examined. Theories of multicultural counseling, identity development, pluralistic trends, and systems-oriented intervention strategies (couple, family, group, and community) are considered. Counselor cultural self-awareness and the role of counseling in eliminating biases, prejudice, oppression, and discrimination are emphasized.

COUN 505 *Counseling Techniques and the Helping Relationship* 3 hours

Prerequisites: COUN 501 and 502

This experiential and didactic course provides students an understanding of effective interventions from individual, relational, and systems perspectives. Students also examine personal characteristics and their effect on individual, couple, and family counseling using case discussion and analysis.

COUN 506 *Integration of Psychology and Theology* 3 hours

Students critically examine the implications of a Christian worldview for counseling and marriage and family practice. Ethical issues relevant to the use of spiritual and religious interventions with individuals, couples, and families are considered, along with current research related to spirituality and counseling.

COUN 507 *Theology and Spirituality in Counseling* 3 hours

An examination of the content, comprehensiveness, and validity of several counseling theories that have been developed by prominent Christian counselors.

COUN 510 *Theories of Counseling* 3 hours

Prerequisites: All undergraduate prerequisite requirements must be completed before beginning COUN 510

This course provides an intensive look at selected theories of counseling and psychotherapy. Theoretical and empirical foundations of individual, relational, and systemic approaches are examined. Students are encouraged to begin to define their own theoretical approach to their work with individuals, couples, and families.

COUN 512 *Group Process* 3 hours

Prerequisites: COUN 501 and 502

This course enables students to understand the types of groups, their purpose, development and dynamics, counseling theories, and group counseling methods and skills. Ethical and legal considerations of group counseling are also explored. Students are required to participate in small groups for educational and self-assessment purposes.

COUN 521 *Individual Appraisal* 3 hours

Prerequisites: COUN 501, 502 and 503

A survey of the appraisal methods in counseling, marriage and family therapy, and education is given. Basic psychometric properties of these are also examined along with issues related to the use and interpretation of tests. Emphasis is on the use of tests by counselors, marriage & family therapists, and educators.

COUN 522 *Career Development and Counseling* 3 hours

Prerequisites: COUN 501 and 502

This course provides students an understanding of career development and related life factors. Students study career development theory and decision-making models, procedures for planning and conducting effective job searches, assessment instruments and techniques relevant to career planning and decision-making, and the use of career information. Emphasis is placed on understanding the interrelationships between career development and career decision-making and such factors as God's calling, family, socio-economic status, leisure, individual interests and abilities, and other life roles.

COUN 597 *Seminar* 1 to 3 hours

COUN 601 *Marriage and Family Counseling I* 3 hours

Prerequisites: COUN 501, 502

This course considers the dynamics of marriage and family relationships from a systems perspective. The emphasis is on understanding family and other systems theories, the structure and function of marriage, various aspects of the marital relationship and family systems, and models of family and systemic interventions.

COUN 602 *Marriage and Family Counseling II* 3 hours

Prerequisites: COUN 501, 502 and 601

This course is an experiential exploration of selected, major treatment approaches utilized in premarital, marital and family counseling. Development of practical skills, interventions and techniques constitute the primary focus.

COUN 603 *Premarital and Marital Counseling* 3 hours

Prerequisites: COUN 501, 502

This course introduces students to a variety of approaches that have been developed for thorough premarital counseling. The course also teaches students a conceptual model for understanding the variety of ways marriages can become dysfunctional, and introduces them to short-term methods that can be used when those kinds of problems develop.

COUN 604 *Crisis Counseling and Brief Therapy* 3 hours

An examination of the theory and practice of crisis intervention and approaches to brief therapy.

COUN 610 *Human Sexuality* 3 hours

An analysis of the physiological, psychological, cultural, and religious aspects of a wide range of topics in the area of human sexuality. Emphasis is on the development of an understanding and appreciation of the role of sexuality in individuals, couples, and families throughout the various phases of the life cycle.

COUN 611 *Counseling Children and Their Families* 3 hours

Prerequisites: COUN 501, 502

The developmental and psychological needs and problems of children are examined through the analysis of personality types and family structure. Counseling techniques (e.g. play therapy) for children are also examined.

COUN 620 *Counseling Adolescents and Their Families* 3 hours

Prerequisites: COUN 501, 502

This course examines the transitions of adolescence emphasizing family, social, spiritual/moral, and physical issues. Counseling theories and practices for working with adolescents are explored. Opportunities for application of theory are provided.

COUN 625 *Psychopharmacology and Counseling* 3 hours

Prerequisites: COUN 501, 502, 503, 510, 512, and 601

This course is designed to teach the prospective counselor about the history and development of psychopharmacologic agents, the biochemical nature of the central nervous system and its relationship to psychopharmacology. The legitimate use of medications and their importance for treatment are also examined.

COUN 630 *Gerontology and Counseling* 3 hours

Prerequisites: COUN 501, 502 and 504

This course acquaints the counselor with the issues and problems unique to the elderly in American society. Topics such as suffering, societal attitude, and family structure are examined.

COUN 646 *Psychopathology and Counseling* 3 hours

Prerequisites: COUN 501, 502, 503 and 510

This course studies various forms of psychopathology, etiological factors, differential diagnoses, and current therapeutic approaches. Students are introduced to the DSM, with attention also given to relational and systemic considerations.

COUN 667 *Clinical Diagnosis and Treatment Planning* 3 hours

Prerequisites: COUN 501, 502, 503, 505, 510, 521, and 646

Students become knowledgeable of the principles of clinical diagnosis and the development of treatment plans. The current edition of the Diagnostic and Statistical Manual is emphasized, with consideration also given to dimensional, relational, and systemic issues important in diagnosis and treatment planning.

COUN 668 *Capstone Project* 3 hours

Prerequisite: Students in the 30-hour track may enroll in COUN 668 only during their final semester of studies

COUN 687 *Counseling Women* 3 hours

This course examines the most common problems women bring to counseling, including both developmental and situational crises. It explores biblical perspectives and the most effective treatments for these situations.

COUN 691 *Substance Abuse: Diagnosis, Treatment and Prevention* 3 hours

Prerequisites: COUN 501, 502, 503, 504, 505, 506, 507, 510, 512, 521, 522, 601, 646, and 667

A course designed to introduce the student to current counseling and treatment techniques for substance abuse. Emphasis is placed on etiological factors, physiological and psychological effects, and related behaviors.

COUN 695 *Directed Research in Counseling* 1 to 3 hours

Prerequisite: Offered to M.A. and Th.M. students or by permission of instructor and advisor

Designed for advanced students in good standing who have demonstrated an ability to work on their own. Students will work with the instructor in developing a proposal for guided research in a specified area of counseling.

COUN 697 *Seminar in Counseling* 3 hours

An intensive study of a specific subject in counseling. This course allows variation in the approach and content of the regular curriculum.

COUN 698 *Practicum* 3 hours*

Prerequisites: COUN 501, 502, 503, 505, 506, 507, 510, 512, 521, 601, 646, and 667

*This course may be repeated.

Students will complete counseling and counseling related experiences under supervision of an approved supervisor in a professional setting. The primary focus is the development of counseling skills. Student counseling performance is evaluated throughout the practicum.

COUN 699 *Counseling Internship* 3 hours*

Prerequisites: COUN 501, 502, 503, 505, 506, 507, 510, 512, 521, 601, 646, 667, and 698 (if in 48-hr degree)

*This course may be repeated.

This course requires student participation in a supervised counseling experience in an approved site. While gaining direct service experience with clients, students regularly meet with an approved onsite supervisor. Student counseling performance is evaluated throughout the internship.

COUN 711 *Diagnosis and Treatment of Addictive Behaviors* 3 hours

Prerequisites: Ph.D. student or M.A. student who has completed COUN 501, 502 and 503

The psychological and psychosocial effects of various drugs are examined, along with current information about the effects of addictive patterns and behaviors on individuals, couples, and families. Emphasis is placed on counseling skills and techniques from individual, relational, and systemic perspectives in working with various types of addictive behaviors.

COUN 712 *Psychopharmacology* 3 hours

Prerequisite: Ph.D. student or M.A. student who has completed COUN 646

This course is a study of neurology, brain-behavioral relationships, diseases, injuries, and psycho-pharmacology. The effects of psychotropic drugs on individuals are examined and Pastoral Care and Counseling treatments are developed.

COUN 713 *Community Systems Counseling: Programs and Practice* 3 hours

Prerequisite: Ph.D. student or M.A. student who has completed COUN 646

Principles of service delivery in community agencies is reviewed, including roles and functions of counselors, trends in community systems, problems, and special populations.

COUN 714 *Counseling Supervision* 3 hours

Prerequisite: Ph.D. student or M.A. student who has completed COUN 699

Theory, practice, and experience of supervision for counselors in training are reviewed. Students apply principles and theory while supervising other students, as well as being supervised themselves.

COUN 716 *Consultation and Counseling* 3 hours

Prerequisite: Ph.D. student or M.A. student who has completed COUN 646

Consultation strategies in working with individuals and groups are surveyed. Topics, problems, and research are taken from counseling, adult education, community service agencies, and instructional technology.

COUN 747 *Teaching and Learning* 3 hours

The course is designed to address the need for counselor educators to operate within a biblically framed pedagogy. To do so, the course examines established and emerging teaching and learning perspectives and practices, viewed through the lens of Scripture, as foundational for developing and reflectively practicing a personal philosophy of education. Participants will be expected to reflect on their own learning, as well as dialogue with others, to build a meaningful education learning community.

COUN 797 Counseling Seminar 3 hours

An intensive study in a specific subject of Professional Counseling. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

COUN 800 Personality Testing 3 hours

Prerequisites: COUN 521 and 646

Use and application of personality assessment instruments are discussed, including projective tests with individuals. Students learn testing procedures as well as application of results and use in diagnosis and treatment planning.

COUN 801 Pastoral Care and Counseling in the New Millennium Church 3 hours

This course presents an overview of the field of pastoral care and counseling in the local church setting.

COUN 805 Advanced Psychopathology and its Treatment 3 hours

Prerequisite: COUN 646

This course presents a comprehensive examination of the major psychiatric disorders contained in the Diagnostic and Statistical Manual of Mental Disorders, including Personality Disorders and Character Flaws. Students will learn multi-axial diagnosis and develop treatments for these disorders.

COUN 806 Cognitive-Behavioral Therapy 3 hours

Prerequisite: COUN 646

An overview of theoretical foundations of cognitive-behavioral therapy. Students learn the assessment, conceptual framework, strategic focus, and technical details of how cognitive-behavioral therapy is conducted.

COUN 820 Advanced Readings in Pastoral Care and Counseling 1 to 3 hours

An advanced reading class of an approved subject area in pastoral care and counseling.

COUN 850 Advanced Theory in Career Development 3 hours

Prerequisite: COUN 522

A thorough grounding in current career development theories and application is provided. Special attention is given to career development, career counseling with special populations, and decision-making models.

COUN 852 Growth and Development of the Contemporary Minister 3 hours

An in-depth look at the person in the ministry. Extensive testing will form the foundation for this course and the results of the testing will be used to develop a growth profile for the individual student.

COUN 875 Advanced Family Counseling 3 hours

Advanced theoretical foundations and intervention for the practice of marriage and family therapy. Emphasizes intervention for couples and families in conflict. Treatment strategies and goals for intervention in specific areas of family conflict are described. Supervision of current cases is employed.

COUN 980 Ministering to Troubled Families 3 hours

This course presents a biblical-theological base for resolving issues related to marriage and family problems developed within the context of the current American lifestyle.

COUN 985 Pastoral Counseling with Couples in Distress 3 hours

Provides an in-depth study of marital distress and dissolution, theory, intervention strategies, and factors central to marital stability, growth, and health.

COUN 989 Dissertation Proposal and Research 6 hours

Preparation for research and writing of the Dissertation.

COUN 990 Dissertation Defense 3 hours**COUN 995 Directed Research** 3 to 6 hours

An individually selected research project or tutorial under supervision of the student's advisor.

COUN 997 Counseling Seminar 3 to 6 hours

Prerequisite: COUN 646

An intensive study in a specific subject of Professional Counseling. This course allows variation in the approach and content of the regular curriculum, and often will be used by visiting professors.

COUN 998 Advanced Practicum 3 hours

Supervised practice of counseling. Focus is on the skills and development of the counselor under the supervision and guidance of staff in that setting. Students will actively participate in counseling situations with individuals and groups.

COUN 999 Internship in Counseling 6 hours

Work with individual or groups in practical situations under the supervision and guidance of staff in that setting. Open only to doctoral students or by consent of the department.

DISSERTATION**DISS 989 Dissertation Proposal and Research** 3 hours**DISS 990 Dissertation Defense** 3 hours**DOCTOR OF MINISTRY****DMIN 989 Thesis Project Proposal and Research** 3 hours**DMIN 990 Thesis Project Defense** 3 hours**DISCIPLESHIP MINISTRIES****DSMN 500 Discipleship Ministries** 3 hours

This course will examine the biblical, general and specific steps to enable a person first to be a disciple. Then will discover systems, biblical principles, and methods that create a disciple making context. The systems will cover both the macro level and the micro level. Once this has been discovered and discussed the student will select a disciple making system and create a micro-level disciple making plan for a local church.

DSMN 505 Church Administration 3 hours

A study of administrative principles and practices for the local church. The course examines staff, finances, buildings, and public relations in churches and integrates material from both religious and secular sources.

DSMN 597 Seminar in Educational Ministries 1 to 3 hours**DSMN 601 Ministry of Teaching** 3 hours

A practical study of the New Testament ministry of teaching with emphasis given to the philosophy, principles, and practices of teaching-learning situations, with experience in preparation and presentation and organization of teacher education courses.

DSMN 605 Christian Leadership 3 hours

This course examines the functions or tasks of leadership: planning, organizing, directing, staffing, and controlling. A unit is included on time management and personal planning for the Christian worker. The emphasis is to improve leadership abilities of the students and to prepare them to develop leadership in others.

DSMN 615 Educational Programs in the Southern Baptist Convention 3 hours

The course will introduce the structure, programs, curriculum, and terminology of the Southern Baptist Convention. It is designed especially for students desiring to work in a Southern Baptist Church.

DSMN 620 Strategic Driven Ministries 3 hours

Strategic Driven Ministries prepares the individual to not only understand how a purpose driven strategy works within a local church, but it also enables the student to put a purpose driven strategy into practice. The student will examine core biblical passages and create a clear vision/ mission/values statement.

Particular attention will be given to how to measure success in a Purpose Driven model.

DSMN 630 *Small Group Ministries* 3 hours

Ministry of Small Groups prepares the individual to serve and equip the church to embrace, plan for, implement and evaluate small group ministry. In addition to helping establish a clear biblical basis for small groups, this course is divided into two distinct, but related, topics. The first aspect deals with the issue of organizing and ministering small group ministry. The second aspect deals with the dynamics related to small group leadership. The focus is on one leader and one group.

DSMN 695 *Directed Research in Educational Ministries* 1 to 3 hours

Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specific area.

DSMN 697 *Seminar in Educational Ministries* 3 hours

An intensive study in a specific subject of educational ministries. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

DSMN 698 *Discipleship Ministry Practicum* 1 to 3 hours

DSMN 876 *Creative Ministry Uses for the Computer* 3 hours

An introduction to computer usage in the local church. The application of personal computers to the needs of the local church (word processing, financial management, pastoral care, sermon preparations, and evangelism) will be studied. Various software and hardware manufacturers will be examined. The course project will consist of implementing computer programs into the student's ministry.

DSMN 972 *Managing the Local Church* 3 hours

A detailed study will be made of managing staff, finances, and buildings of a local church. Students will have an opportunity to evaluate critically the management systems in their place of ministry.

DSMN 978 *Media in the Ministry* 3 hours

This course will explore the alternative ministry uses of the electronic media. Experience will be provided in preparing and producing Christian programs and spot messages.

DSMN 995 *Directed Research in Educational Ministries* 1 to 3 hours

Prerequisite: Offered to M.A. and Th.M. students or by permission of instructor and advisor

Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specific area.

DSMN 997 *Seminar in Educational Ministries* 3 hours

An intensive study in a specific subject of educational ministries. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

EDUCATION

EDUC 500 *Advanced Educational Psychology* 3 hours

An overview of the contributions of psychology to the teaching-learning process. Topics include learning theory, individual differences, motivation, human development, exceptionality, teaching methodology, measurement and evaluation.

EDUC 501 *Advanced Child Development* 3 hours

An examination of physical, cognitive, spiritual and social/emotional development, and guidance of a young child.

EDUC 504 *Historical and Philosophical Foundations of Education* 3 hours

A comprehensive survey of the historical and philosophical development of education. Emphasis is placed upon analysis of religious and public educational trends in the past and present. The candidates will be required to formulate a personal, Christian world view philosophy.

EDUC 506 *Tests and Measurements* 3 hours

Focuses on the development of the ability to evaluate and interpret standardized tests, and to construct, evaluate and interpret the results of teacher-made tests.

EDUC 507 *Educational Statistics* 3 hours

Prerequisite: EDUC 506 or equivalent course in tests and measurements

An examination of descriptive statistics and basic inferential statistical techniques. Also, hypothesis testing, confidence intervals and correlation techniques will be studied.

EDUC 512 *Structured Groups* 3 hours

This course enables students to understand the types of groups, their purpose, development, and dynamics, counseling theories, and group counseling methods and skills with an emphasis on structured group work in the elementary and secondary schools. Participation in small groups is required for educational and self-assessment purposes. Offered in intensive format.

EDUC 518 *Understanding Educational Research and Assessment* 3 hours

Overview of the nature of research on human development, learning, and pedagogical knowledge and skills. Topics include current trends and issues in education, skills in data collection and assessment, and application of research in the school setting.

EDUC 521 *Foundations of Exceptionality* 3 hours

Prerequisite: EDUC 500 or equivalent

A comprehensive course dealing with the characteristics of children and youth with disabilities and topics related to models of service delivery, documentation procedures, and legal/ethical issues. Recommended as the first special education course.

EDUC 524 *Collaborating for Successful Inclusive Classrooms* 3 hours

Prerequisite: EDUC 500 or equivalent

A study of the types and characteristics of students with learning disabilities. Emphasis will be placed on classroom intervention strategies. Field experience required.

EDUC 525 *Collaborating for Successful Transitions* 3 hours

Prerequisite: EDUC 500 or equivalent

A study of the characteristics of students with intellectual disabilities. Curriculum and techniques will be investigated to enable achievement of individual potential academically, socially, and functionally.

EDUC 526 *Principles and Practices in Gifted Education* 3 hours

Prerequisite: EDUC 500 or equivalent

Candidates will explore the characteristics of gifted students as well as the emotional, academic, and social needs of gifted learners, with emphasis on those from special populations. Theories and strategies for differentiating curriculum designed for gifted students in heterogeneous and homogeneous groups will be analyzed.

EDUC 530 *Teaching Mathematics* 3 hours

Prerequisite: EDUC 500 or equivalent

An in depth study of the theory and processes of teaching mathematics to students in preschool through eighth grade, the course includes the instructional process in the area of numeration, operations and computations, geometry and logic. Candidates will participate in hands-on, modeled instruction, will construct and

demonstrate models and teaching tools, and will complete a research project.

EDUC 531 *Teaching the Natural and Social Sciences* 3 hours

Prerequisite: EDUC 500 or equivalent

Using a thematic approach, the integration of sciences with other areas of the curriculum is the focus of this course. Candidates will participate in hands-on demonstration in the areas of biological and physical science, chemistry, geography, political science, and history. Candidates will generate and implement a thematic teaching unit which includes instructional activity in each of eight subject areas.

EDUC 533/ ENGL 554 *Teaching Writing Across the Curriculum* 3 hours

This course investigates theories and applications of writing to learn, using writing as a means of learning in the English classroom and within the disciplines.

EDUC 535 *Secondary Instructional Procedures* 3 hours

Prerequisite: EDUC 500 or equivalent

A course in secondary methodology focusing on competencies associated with individualizing instruction, grouping students for cognitive subject-matter learning, and preparing advanced organizers for cognitive instruction. An emphasis will be placed on transferring theory into practice through selection and use of materials appropriate for the secondary classroom.

EDUC 554 *Reading and Language Acquisition* 3 hours

Prerequisite: EDUC 500 or equivalent

A study of foundations of reading and language acquisition principles, techniques, and materials for developmental reading programs. Field experience required.

EDUC 556 *Teaching Content Area Reading* 3 hours

Prerequisite: EDUC 500 or equivalent

Develops instructional competencies necessary for teaching reading and study skills essential in learning the concepts of content subjects. Applicable to teaching in grades 4-12.

EDUC 571 *Curriculum Fundamentals* 3 hours

Prerequisite: To be taken the semester directly before student teaching or during student teaching

An introduction to basic concepts and issues related to curriculum design, development, change and evaluation.

EDUC 590 *Student Teaching I: Local* 3 hours

Prerequisite: Completion of all program course work.

Co-teaching with a responsible classroom teacher in an accredited K-12 institution and participation in professional activities. Applies what has been learned to the actual process of teaching and guiding K-12 students. Offers practice in all phases of teacher responsibility. Lab fee.

EDUC 591 *Student Teaching II: Local* 3 hours

Prerequisite: Completion of all program coursework and employment as a full-time K-12 teacher

Teaching in an accredited K-12 institution and participation in related professional activities. Applies what has been learned to the actual process of the classroom for which the candidate has been employed. Lab fee.

EDUC 592 *Student Teaching I: External* 3 hours

Prerequisite: Completion of all program course work.

Co-teaching with a responsible classroom teacher in an accredited K-12 institution and participation in professional activities. Applies what has been learned to the actual process of teaching and guiding K-12 students. Offers practice in all phases of teacher responsibility. Lab fee.

EDUC 593 *Student Teaching II: External* 3 hours

Prerequisite: Completion of all program coursework and employment as a full-time K-12 teacher

Teaching in an accredited K-12 institution and participation in related professional activities. Applies what has been learned to the actual process of the classroom for which the candidate has been employed. Lab fee.

EDUC 601 *Professional Development in Middle Grades Education* 3 hours

This class will heighten Middle Grade Educators' understanding of their personal pedagogy by encouraging reflective practice through individualized and collaborative professional development opportunities.

EDUC 602 *Young Adolescents, Schools and Communities* 3 hours

An overview of the characteristics and issues related to transcendence and their implications for educational practice. Understanding of preadolescent physical, social, emotional, intellectual, and spiritual development will be applied to school processes and the teacher's interaction with middle school students and families.

EDUC 603 *Comparative Education* 3 hours

A study of selected national systems of education in their differing cultural settings, with particular reference to administration, curriculum development and educational opportunity.

EDUC 604 *Foundations of Education* 3 hours

This course is a comprehensive survey of the historical development of education. Emphasis is placed on American education and the emergence of the Christian School Movement.

EDUC 611 *Child and Adolescent Counseling in the Schools* 3 hours

This course focuses on counseling theories and techniques used with children and adolescents in the school setting (e.g., play therapy, solution-focused counseling). The school counselor's role is examined. Field experience required.

EDUC 618 *Applications of Educational Research* 3 hours

Prerequisite: EDUC 518 or equivalent

Principles and techniques in the utilization of research methods to solve problems and answer questions in educational settings. This course requires completion of a major research project, along with demonstration of skills in using technology as a tool in qualitative and quantitative educational research and assessment.

EDUC 620 *Organization and Design of Gifted Education Programs* 3 hours

Candidates will examine model programs for gifted students that include organizational strategies for heterogeneous and homogeneous groupings. The study will include programs that are field specific, integrated content, and extracurricular models. Strategies for securing funding for gifted programs will be explored.

EDUC 621 *Educational Assessment for Special Needs* 3 hours

This course examines the processes and strategies for assessing students with special needs.

EDUC 622 *Educational Assessment and Intervention* 3 hours

A study of the techniques and procedures of educational identification and intervention strategies, collaboration, and referral. Field experience required.

EDUC 623 *Principles of Behavior Management* 3 hours

An examination of the principles of behavior management as applied to children and youth in the classroom setting. Positive approaches for dealing with behavior problems are emphasized. Contemporary research in the area is analyzed and discussed.

EDUC 624 Classroom Management 3 hours

This course will explore research for instructional approaches and methods for classroom management. Emphasis will be placed on management styles and the various methods associated with those styles.

EDUC 627 Reading and Research in Gifted Education 3 hours

Candidates will explore the contemporary issues and research in gifted education including the systematic gathering, analyzing, and reporting of formative and summative data and current issues on a local, state, and national level.

EDUC 629 Technology and Diversity 3 hours

Prerequisites: EDUC 500, 518, 521, 604, 672; EDUC 631

This course focuses on the nature of individual learners as it impacts instructional design with the use of technology in education. Specifically, the course covers topics on tools, methods and approaches to meet learning needs of children with special learning, those of differing socioeconomic and cultural backgrounds, and those of varying learning styles and preferences. The course attempts to bridge the gap between theoretical implications and practical applications of diversity considerations in the context of educational technology integration.

EDUC 630 Technology Practices for Instructional Improvement 3 hours

Prerequisites: EDUC 500, 518, 521, 604, 672

This course has students research and engage best practices in educational technology usage for the purposes of inclusion in instructional practice for student learning and for assessment of student achievement as a result of instruction. Student practice and demonstrate competency in using productivity tools for professional and pedagogical practice. Further, students will develop means of effectively using technologies for communication and collaboration to improve teaching and learning.

EDUC 631 Foundations of Educational Technology and Online Learning 3 hours

Prerequisites: EDUC 500, 518, 521, 604, 672

An introduction to the historical, theoretical, and philosophical foundations of educational technology and online learning systems; an overview of education technologies including online, classroom, and administrative; and an examination of effective techniques for teaching and learning within these systems.

EDUC 632 Language Acquisition and Instruction 3 hours

A study of the major perspectives on the acquisition of oral and written language, including language differences and difficulties; methods of evaluating oral and written language performance; and strategies for improving the quality and quantity of oral and written language in classroom settings. Field experience required. (Formerly EDUC 532)

EDUC 633 Principles of Design and Management in Educational Technology and Online Learning 3 hours

Prerequisites: EDUC 500, 518, 521, 604, 672; EDUC 631

This course is designed to assist the education professional in developing a solid foundation in instructional design and current research. The student will develop the skills and knowledge to advance their instructional effectiveness in varied settings through application of technology theory and practice.

EDUC 634 Teaching Science in the Elementary School 3 hours

Contemporary methods and research for teaching science to elementary-aged students.

EDUC 635 Teaching Science in the Middle School 3 hours

Contemporary methods and research for teaching science to middle school students.

EDUC 636 Teaching Social Studies in the Elementary School 3 hours

An analysis of trends and practices of teaching social studies in the elementary school. An emphasis will be made on how to transfer theory into practice through preparation of activities and materials appropriate for the elementary classroom and critical reflection on those very materials and approaches. Students will plan instruction considering student-based diversity, instructional demands of the field and the best integration of other tools and disciplines. Teaching candidates will be required to prepare these instructional elements focused on the Virginia Standards of Learning.

EDUC 637 Teaching Social Studies in the Middle School 3 hours

An analysis of trends and practices of teaching social studies in the middle school, and its contextual relationship to elementary and secondary instruction in social science. An emphasis will be made on how to transfer theory into practice through preparation of activities and materials appropriate for the elementary classroom and critical reflection on those very material and approaches. Students will plan instruction considering student-based diversity, instructional demands of the field and the best integration of other tools and disciplines.

EDUC 638 Leadership in Educational Technology 3 hours

Prerequisites: EDUC 500, 518, 521, 604, 672; EDUC 631

This course will examine the roles of leadership in community, leadership in administration and leadership in the schools from a Christian worldview. This course will provide educators with both the theoretical and the practical considerations for planning and implementing technology, particularly computer applications, in schools. Basic concepts of technology and planning that use systems theory are presented. Emphasis is placed on the importance of the total application of technology as opposed to any individual component, be it hardware, software, facilities, personnel, or finances. This course will form a foundation from which educators will provide leadership and become agents for realizing the powerful potential of technology in their schools.

EDUC 639 Trends and Issues in Educational Technology 3 hours

Prerequisites: EDUC 500, 518, 521, 604, 672; EDUC 631

Trends and Issues examines current trends in the research area of educational technology, having students engage literature to understand theoretical underpinnings of the field, current research projects in effect, and future trends as technology in learning evolves as a practice and as a research interest. The course uses foundational concepts of learning in the fields of psychology, sociology and educational research to understand critical implications of the current body of literature.

EDUC 640 School Administration 3 hours

An examination of the administration roles in the design, implementation and improvement of the total educational program in private and public schools. Specific areas of study include curriculum and instruction, pupil and staff personnel, student activities, school organization and management.

EDUC 641 Supervision of Instruction 3 hours

Methods, theories and research applying to supervision at all levels of education: analyses made concerning the work of curriculum directors, general supervisors, special supervisors, supervising principals department heads; study of supervisory methods, current plans for staff utilization and use of instructional materials; and stress on evaluation of educational programs and the effects of supervision.

EDUC 642 Leadership and Supervision in Education 3 hours

Methods, theories and research applying to supervision and leadership at the elementary school level of education: analyses made concerning the work of curriculum directors, general supervisors, special supervisors, and department heads; study of supervisory methods current plans for staff utilization and use of instructional materials; and stress on evaluation of educational programs and the effects of supervision.

EDUC 645 Foundations for Educational Leaders 3 hours

A study in the philosophy, precepts, and principles of education applied to Christian leadership in the educational setting. Emphasis is placed on self-investigation and analysis of leadership skills, strengths, and styles.

EDUC 646 School-Community Relations 3 hours

Prerequisite: 6 hours in the core area of the program

Concepts and specific techniques in school-community relations involving the development and maintenance of purposeful programs of communication and collaboration between school personnel and the community. Includes appropriate field projects relating theory to practice.

EDUC 647 School Law 3 hours

Prerequisite: 6 hours in the core area of the program

An examination of the legal aspects of education affecting administrators, teachers, students, parents and board members; various forms of liability; separation of church and state.

EDUC 648 School Finance and Management 3 hours

Prerequisite: Six hours in the core area of the program

Basic methods of school finance and business management and principles of plant, finance, budgeting and accounting will be discussed. Federal and State regulations and grants will be studied.

EDUC 650 The Specialist and the School Program 3 hours

Prerequisite: EDUC 530 or 554 or 627 or equivalent course.

Program Specialists: To be taken the semester directly before or during internship.

An investigation of research-based intervention for school programs. The role of the specialist in relationship to the total school program is also examined (including reading, math, and gifted, specialists). Field experience required.

EDUC 652 Current Issues in School Programs 3 hours

Prerequisite: EDUC 530 or 554 or 627 or equivalent course.

Program Specialists: To be taken the semester directly before or during internship.

An examination of current standards and exploration of controversies related to school programs (including reading, math, gifted specialists).

EDUC 653 Current Issues in Early Childhood Education 3 hours

Prerequisite: EDUC 670

An examination of current standards and exploration of controversies related to early childhood education.

EDUC 655 Organization and Administration of Pre-Schools 3 hours

Philosophy, objectives and methods for organizing and operating a kindergarten, nursery school, day-care center and play group for children below six years of age. Also includes the planning of pre-school facilities and the selection of equipment and personnel

EDUC 660 Principles of School Counseling 3 hours

This course studies the specialization of professional school counseling including foundations, history and current trends, and the roles of the school counselor in pluralistic schools with a systems-focus. Students are introduced to the ASCA Model as a framework for developing comprehensive, developmental school counseling programs. Field experience required.

EDUC 661 School Counseling Program Development and Evaluation 3 hours

This course is designed to examine the planning, development, organization, implementation, and evaluation of comprehensive developmental K-12 school counseling programs that promote access and equity for all students. Offered in intensive format.

EDUC 670 Curriculum and Methods for Early Childhood 3 hours

The course is designed to show current trends in curriculum organization, the effects of environment on learning and adapting curriculum content and methods to maturity level of the young child. Emphasis will be placed on designing individual educational programs for all children.

EDUC 671 Curriculum Evaluation 3 hours

A study of the curriculum evaluation process focusing on the beliefs and practices of curriculum evaluation, the relationship between evaluation and curriculum improvement, and the relationship between theory and practice of curriculum evaluation.

EDUC 672 Curriculum Development (Elementary/Secondary) 3 hours

A study of the construction, organization and function of the curriculum. Special attention is given to objectives, sequence, major problems and recent developments in each school program area.

EDUC 673 Curriculum and Methods for the Middle School 3 hours

A review of the history of education as it affects the development of the middle school. Emphasis on characteristics of preadolescents, personalizing curriculum for the middle school student, and strategies for motivating middle grades education and curriculum improvement planning to involve teachers and community.

EDUC 675 Elementary Curriculum and Methods 3 hours

An overview of the current issues and trends in the field of elementary teaching and curriculum.

EDUC 676 Middle Grades Curriculum and Methods 3 hours

An overview of the current issues and trends in the field of middle grades teaching and curriculum.

EDUC 690 Thesis Defense 3 hours

Prerequisite: EDUC 518 or permission of the instructor

Research project completed on an educational topic related to the concentration in the master's degree. Credit is not awarded until the thesis has been accepted.

EDUC 695 Directed Research 1 to 6 hours

Offers opportunity and challenge of self-directive, independent study; that is, it develops the individual's ability as an independent student and enables the student to pursue needed study or to pursue a particular interest (thesis or project). May be repeated for credit to a maximum of 6 hours.

EDUC 697 Seminar in Education 1 to 6 hours

Topics of special interest not included in the regular department offerings, may be taken more than once, but no topic may be repeated.

EDUC 698 Directed Practicum 1 to 6 hours

Prerequisites: Completed application and approval of Department Chair

A planned program of practice in an educational setting under the direct supervision of University faculty and/or appropriate school administrator. May be repeated to a maximum of six hours.

EDUC 699 Internship 1 to 6 hours

Prerequisites: Proposal submitted one semester in advance and approved by the Chair of the Graduate Program

Requires completion of the projects and minimum number of hours as specified in proposal. May be repeated to a maximum of

six hours. (A01: Administration/Supervision; A02: School Counseling; A03: Program Specialist)

NOTE: 700 level courses are only for students enrolled in the Ed.S. or Ed.D. program; 800 and 900 level courses are only for students in the Ed.D. program.

EDUC 701 *Theory and Research in Educational Psychology* 3 hours

Theories and research in educational psychology will be examined, including recent theories and research about classroom management, learning, motivation, diversity, exceptionalities, assessment, and teaching. Discussion, analysis of cases, examination of personal experiences in schools, cooperative projects, and other activities will also be included.

EDUC 703 *Theories of Historical and Social Foundations of Education* 3 hours

Advanced study covering the historical and philosophical principles and theories that have shaped education on a global basis.

EDUC 712 *Advanced Educational Statistics* 3 hours

Prerequisite: EDUC 518 or an equivalent course in educational research

This course involves an examination of descriptive statistics and basic inferential statistical techniques. Hypothesis testing, confidence intervals, analysis of variance, correlation techniques and nonparametric statistical methods will be discussed.

EDUC 715 *Quantitative Methods of Research* 3 hours

Prerequisite: EDUC 712

This course is designed for those planning to write a dissertation. An examination of quantitative designs for educational research topics will be considered. These are: Developing a research problem, Reviewing the Literature, The Hypothesis, Descriptive Statistics, Sampling and Inferential Statistics, Tools of Research, Validity and Reliability, Experimental Research Designs, Ex Post Facto Research, Correlational Research, Survey Research, Guidelines for Writing a Quantitative Research Proposal, and Interpreting and Reporting Results of Quantitative Research.

EDUC 718 *Advanced Research and Writing* 3 hours

This course will provide an overview of current educational research and its use as an inquiry tool. Students will apply professional writing skills by completing a final research project for the Ed.S. program, and by writing and submitting an article for publication.

EDUC 721 *Researching Issues and Trends in Exceptionality* 3 hours

A research oriented course that focuses on issues and trends that face the discipline of special education. The course utilizes research to analyze and examine through written discussions controversial issues in various areas of exceptionalities.

EDUC 730 *Technology Practices for Instructional Improvement* 3 hours

A study of technology practices as they impact the effectiveness of the education process and support educational activities including administration, instruction, service to students and parents, and support activities.

EDUC 735 *Issues and Trends in Teaching and Learning* 3 hours

An overview of the current issues and trends in the field of education, specifically targeting the area of teaching and learning.

EDUC 740 *Leadership Principles and Ethics* 3 hours

Candidates are engaged in an analysis of appropriate practices and principles related to leadership by exploring ethical issues and developing a biblical foundation for leadership practices.

EDUC 741 *Theories of Educational Leadership* 3 hours

A study of leadership styles and the resulting influence upon school personnel, community, and instructional innovation and curricular change within the system. Required residential course.

EDUC 742 *Educational Leadership and Public Relations* 3 hours

Prerequisite: EDUC 741

An investigation into the issues and practices of developing communication and relationships to enhance support for educational activities within and outside the school.

EDUC 745 *Systems Analysis* 3 hours

Prerequisite: EDUC 741

Explores the interaction of various organizational structures. Provides an introduction to the processes of communication power, interpersonal perception, inter-group relations, decision-making, and leadership.

EDUC 746 *Conflict Resolution* 3 hours

The effective means of solving conflicts are explored through conceptualizing and practicing interpersonal leadership skills, testing assumptions about other people, taking other people into account by listening and testing the meaning of what they have said.

EDUC 747 *Advanced School Law* 3 hours

An in-depth study into educational law and how social and cultural changes are directing how our courts act and react. A new global mind-set present in our high courts has and will continue to re-direct how our courts view many judicial rulings and from those considerations a new set of legal precedents will emerge impacting how our educational systems are viewed by those courts.

EDUC 758 *Teaching the College Student* 3 hours

A study of the nature of the college student from a sociological, cultural, and psychological perspective. Opportunity will be given to analyze, synthesize, and discuss ways to bring about maximum impact, growth and satisfaction.

EDUC 771 *Curriculum Theory* 3 hours

Addresses the theoretical constructs of the K-12 curriculum as related to the nature and function of curriculum, the curriculum development process, and curriculum evaluation procedures.

EDUC 817 *Qualitative Methods of Research* 3 hours

Prerequisite: EDUC 712

This course examines qualitative methods used in educational research, focusing primarily on participant-observation, asking questions, writing field notes, and on the transformation of these primary field data into written ethnographic documents. (Formerly EDUC 717)

EDUC 840 *Issues and Trends in Educational Leadership* 3 hours

A study of the current issues and trends related to the field of education leadership. Emphasis will be placed on research and analysis of practices related to effectiveness.

EDUC 845 *Policy Analysis* 3 hours

Prerequisite: Candidacy status

A study of the contemporary educational policy issues. Candidates will be required to assess and evaluate current education policies and implications for education effectiveness.

EDUC 848 *Culture and Educational Leadership* 3 hours

Prerequisite: EDUC 715, 817

This course deals with the complexities of multicultural issues in school systems by exploring the history, philosophy, and goals of multicultural education. Emphasis is given to the role of educational leaders in evaluating cultural issues in the context of a biblical worldview and developing practices that maximize the opportunities of cultural diversity.

EDUC 849 College and University Administration 3 hours

Prerequisite: EDUC 715, 817

A study of the administrative and organizational aspects of colleges and universities with emphasis on principle organizational components, and contemporary leadership issues.

EDUC 871 Investigations in Curriculum Change 3 hours

Prerequisite: EDUC 771 or equivalent

Review and evaluation of theories, models, and strategies for change; recognition and use of this knowledge as a practical guide to problem solving.

EDUC 872 Readings and Research in Curriculum 3 hours

Prerequisite: EDUC 771 or equivalent

Designed for candidates in advanced study with a research orientation. Content and emphasis will vary according to student needs and current issues.

EDUC 895 Advanced Directed Research 3 hours

Prerequisite: 12 hours of 600-800 level education courses and approval of instructor

Offers opportunity and challenge for advanced independent research to develop the individual's ability as an independent student and enable the student to pursue needed study or to pursue a particular interest (thesis or project). May be repeated for credit to a maximum of 6 hours.

EDUC 897 Advanced Seminar in Education 1 to 6 hours

Prerequisite: 12 hours of 600-800 level education courses and approval of instructor.

A study of selected topics relevant to current issues in education.

EDUC 919 Professional Writing and Research 3 hours

Prerequisite: EDUC 715, 817

Overview of writing and organizational skills necessary for completion of a dissertation and submission of articles for publication. Includes components of research design. (Formerly EDUC 719)

EDUC 970 Comprehensive Exam *No Credit

A comprehensive examination must be taken no earlier than completion of the course requirements for the program of study. The comprehensive examinations must be successfully completed prior to submission to the dissertation proposal. *Tuition charged for a one hour course.

EDUC 980 Dissertation Prospectus 3 hours

Prerequisite: EDUC 919

Required of all candidates for the Doctor of Education degree. Completion and review of the dissertation prospectus under the supervision of a dissertation consultant.

EDUC 989 Dissertation Proposal and Research 3 hours

Prerequisite: EDUC 919

Required of all candidates for the Doctor of Education degree. Following successful completion of the comprehensive exam, all candidates for the Doctor of Education degree must register for the dissertation seminar each semester, including summer, until successful defense of the dissertation.

EDUC 990 Dissertation Defense 3 hours

Prerequisite: EDUC 970, 989

Required of all candidates for the Doctor of Education degree. Research is completed on an educational topic related to the concentration in the Ed.D. degree. Credit is awarded when the dissertation has been accepted.

ENGLISH**ENGL 501 Christian Poetics** 3 hours

This course assists the student in developing, through reading and discussion of salient critical texts, a distinctly Christian poetics: a set of principles by which the reader analyzes, interprets,

and evaluates literature in a manner consistent with a Biblical worldview.

ENGL 503 Bibliography and Research 3 hours

English 503 provides students with an introduction to graduate-level research and bibliography methods in the field of English. In addition, students will practice the primary forms of writing expected of graduate students.

ENGL 505 Advanced Literary Criticism 3 hours

An inquiry into the nature and functions of Anglo-American literary criticism and theory. A review of ancient, early Modern, and 18- and 19th-Century figures as context for analysis and critique of a selected recent theorist.

ENGL 507 Teaching Composition 3 hours

This course introduces composition studies—its theory, research, scholarship and pedagogy—and the teaching of academic composition classes. Students will engage in both theoretical and practical approaches to teaching writing. This course is required of all Graduate Teaching Assistants who plan to teach English composition classes at LU and must be taken prior to or concurrently with their first semester of teaching.

ENGL 510 Studies in Ancient Literature/Classics 3 hours

A study of the literature of the ancient Greek and Roman world, with the works studied each semester to be determined by the genre emphasized (epic, tragedy, comedy). The inquiry into the nature of this body of literature will revolve around an investigation of the poets' peculiar visions and the limits of the genre studied, with reference the theories of Aristotle and Plato regarding the nature and purpose of poetry and civil life.

ENGL 511 Christian Authors 3 hours

This course offers advanced study of selected authors, themes, or genres that either reflect or respond to Christian belief as well as analysis of the relationship of such texts to both Christian culture and the larger world.

ENGL 512 Seminar in British Authors 3 hours

This course explores the works and contexts, both critical and historical, of a major British author. Authors studied might include Chaucer, Spenser, Fielding, Thackeray, or Joyce, among others.

ENGL 513 Linguistics 3 hours

This course lays a foundation for studying and understanding not only English, but any language, primarily from the functional/typological approach, but also from the generative one. Principles will be learned via text analysis, breaking down a language into its basic constituents relative to its phonology, morphology, syntax and discourse.

ENGL 515 Studies in British Literature 3 hours

This course offers a focused study of a specific time period, genre, or major figure in British literature.

ENGL 517 Old English Literature 3 hours

This course is an introduction to Old English language, literature, and culture. It will focus on an introduction to the language itself with a central view to reading the literature of the Anglo-Saxon world. The course will therefore also involve an introductory study of Anglo-Saxon culture and the history of the Anglo-Saxon peoples.

ENGL 523 Shakespeare 3 hours

A study of selected works from the Shakespearean canon, with the chief focus each semester determined by genre (tragedy, comedy, or history).

ENGL 529 Studies in American Literature 3 hours

This course offers a focused study of a specific time period, genre, or major figure in American literature.

ENGL 532 Seminar in American Authors 3 hours

An in-depth study of the life and literary works of one major American writer who made significant contributions to the canon of American literature.

ENGL 533 *Advanced Grammar* 3 hours

Advanced Grammar will encompass the basic as well as the most complex constituents of the English language, not just in sentence structures, but in phonology, morphology, and discourse.

ENGL 537 *African-American Literature* 3 hours

This course is a study of selected African-American Literature from the Seventeenth-Century (including the vernacular tradition) through the present, introducing students to the literary, cultural, and historical contexts of selected works. The course focuses on each of the three major genres of poetry, prose, and drama from a representative sample of periods of African American literature - 17th Century, 18th Century, 19th Century, and 20th Century - in an attempt to show the breadth and variety of African-American literary tradition.

ENGL 550 *Nonfiction Writing* 3 hours

This course will survey various tools and techniques which assist in the writing of nonfiction works: essays, articles, memoirs, trade books, travelogues, biographies, etc. Exemplary nonfiction works will be reviewed. Attention will also be given to the roles of agents, editors, and publishers in the production of nonfiction literature. A significant portion of the course will be dedicated to the production of publishable works by the students.

ENGL 551 *Poetry Writing* 3 hours

Integrating instruction, exercise, and feedback on work from the instructor and classmates, this course teaches students techniques in producing publishable poetry as well as in creating a variety of poetic forms.

ENGL 552 *Fiction Writing* 3 hours

Integrating instruction, exercise, and feedback on work from the instructor and classmates, this course teaches students the craft of fiction writing with attention to setting, mood, theme, character, dialogue, plot, point of view, tone and style, description, technique, and publication.

ENGL 554/ *Teaching Writing Across the Curriculum* 3 hours
EDUC 533

This course investigates theories and applications of writing to learn, using writing as a means of learning in the English classroom and within the disciplines.

ENGL 562 *Text Analysis* 3 hours

This course is an in-depth examination and application of principles and practices of text analysis, both oral and written. Focus will be upon the full range of genres: narrative, procedural, hortatory, and expository discourse.

ENGL 564 *English as a Global Language* 3 hours

Assuming a general background in the histories of Old, Middle, and Modern English, this course focuses on the rise of English to a global language, beginning with the ages of exploration, science, and technology, and the rise of the political, economic, and cultural influences of English speaking peoples.

ENGL 595 *Directed Research* 3 hours

Prerequisite: Approval of program director is required

This course will allow a student to work individually with a professor or to take an approved course outside of the English program for credit.

ENGL 613 *Contemporary and Postmodern Literature* 3 hours

A study of contemporary (post-World War II) fiction, poetry, and/or drama and of postmodern world literature. Readings include American, English, and world literature.

ENGL 656 *World Literatures* 3 hours

This course is a study of selected western and non-western masterpieces from antiquity to the present.

ENGL 689 *Thesis Proposal and Research* 3 hours

This course is designed to help students complete their M.A. Thesis. It is expected that research for the thesis project will be

relevant to the student's study in the master's program and will make an academic contribution to the research in English.

ENGL 690 *Thesis Defense* 3 hours**ETHNOMUSICOLOGY****ETHM 500 *Ethnic Music Theory*** 3 hours

The study of non-Western theories of music, with an emphasis on both existing systems of art and folk music as well as systems without an articulated theory.

ETHM 511 *Introduction to Ethnomusicology* 3 hours

The study of traditions, belief systems and practices of world cultures as approached through the comparative study and analysis of the music cultures of contrasting ethnic groups. Specific cultures studied may vary each term.

ETHM 512 *Field of Ethnomusicology* 3 hours

The study of various philosophical approaches in the practice of ethnomusicology. Primary emphasis is given to research of the history of the discipline, comparative analysis, and readings of some major contributors in the field of ethnomusicology.

ETHM 513 *Anthropology of Music* 3 hours

Explore the anthropological side of ethnomusicology by examining a wide variety of theoretical and ethnographic approaches to music culture analysis.

ETHM 514 *Organology* 3 hours

The study of sound instrument classifications and characteristics, their use in Western and non-Western cultures, and the variety of contexts in which instruments are found. Emphasis is also given to recent approaches and uses in the field of organology.

ETHM 515 *Music, Orality and Storytelling* 3 hours

The examination of various strategies for using music to break down cultural barriers and build bridges for intercultural relationships, including chronological storytelling in cultures of oral tradition.

ETHM 530 *Worship and Culture* 3 hours

A study of worship as observed in biblical examples. Scriptural principles regarding worship are applied to the life of the individual and to individual responsibility in the corporate worship experience. Emphasis is on building a theological orientation for interculturality by understanding the nature of worship as the foundation for building interdependent relationships in the kingdom of God.

ETHM 531 *Resources and Materials in Ethnomusicology* 3 hours

Bibliographic research in the field of ethnomusicology. Students will identify, access, evaluate and interpret ethnomusicology resources and materials while performing research of the socio-musical culture of selected ethnic group(s).

ETHM 540 *Seminar in Ethnic Music: Islam* 3 hours**ETHM 541 *Seminar in Ethnic Music: India*** 3 hours**ETHM 542 *Seminar in Ethnic Music: Native America*** 3 hours**ETHM 543 *Seminar in Ethnic Music: Africa*** 3 hours**ETHM 544 *Seminar in Ethnic Music: Latin America*** 3 hours**ETHM 545 *Seminar in Ethnic Music: Middle East*** 3 hours**ETHM 546 *Seminar in Ethnic Music: China*** 3 hours**ETHM 547 *Seminar in Ethnic Music: Southeast Asia*** 3 hours**ETHM 548 *Seminar in Ethnic Music: Indonesia*** 3 hours**ETHM 549 *Seminar in Ethnic Music: Eastern Europe*** 3 hours

Concentrated study of a selected ethnic music culture. In scheduling each seminar, consideration will be given to student interest and the availability of appropriate guest musicians.

ETHM 560 *Ethnic Music Performance* 3 hours

Individual and/or ensemble performance in an ethnic music instrumental or vocal genre. The performance genre will be

arranged in cooperation with the Coordinator of Ethnomusicology, who will also approve the instrumental or vocal genre to be studied. A minimum of ten (10) 30-minute lessons, ten (10) 60-minute ensemble rehearsals, or a combination thereof is required for **each** of the three credits. May be repeated for credit.

ETHM 600 *Transcription and Analysis of Non-Western Music* 3 hours

Practice in the generative transcription and theoretical analysis of non-Western music systems, including etic and emic elements, systems of notation, and computer-assisted analysis.

ETHM 613 *Applied Ethnomusicology* 3 hours

The practice of ethnomusicology including: 1) a summary of technology and audio/video recording practices; 2) development of professional and intercultural relationships; 3) contextualization of music in worship, discipleship, and evangelism; 4) promoting the creation of indigenous Christian songs; 5) promoting the distribution of such songs through appropriate media; and, 6) introduction to other areas of "applied ethnomusicology."

ETHM 650 *Research Methods in Ethnomusicology* 3 hours
Prerequisite ETHM 531

Introduction to research methodologies in preparation for completion of the capstone project in ethnomusicology.

ETHM 688 *Field Experience in Ethnomusicology* 3 hours

Extended field experience in a cross-cultural setting providing for the on-site application and appraisal of skills learned in the classroom. The internship provides a basis for field research for the Master's Thesis or Project. The thesis advisor will be assigned in collaboration between the student and the Coordinator of Ethnomusicology.

ETHM 689 *Master's Thesis/Project Proposal and Research* 3 hours

Prerequisite ETHM 688

Completion of the Master's Thesis or Project. This course is required **each** semester following ETHM 688: Field Experience in Ethnomusicology **only** for students who have not made sufficient progress so as to demonstrate they will be able to complete the thesis or project within the time frame required in ETHM 690: Master's Thesis or Project Defense.

ETHM 690 *Master's Thesis/Project Defense* 3 hours
Prerequisite ETHM 688

The culmination of the degree program in the form of written and/or oral defense of the research thesis or application project. The final document should reflect the ability of the student to integrate the various facets of course preparation to practical research in the field of ethnomusicology or a field project.

EVANGELISM

EVAN 500 *Church Growth I: Spiritual Factors of Church Growth* 3 hours

An examination of spiritual factors of church growth such as prayer, fasting, revival, anointed preaching and worship. The student will analyze and develop programs to produce balanced growth in evangelism and discipleship.

EVAN 510 *Church Growth II: Evangelism and Church Growth* 3 hours

An introductory study in evangelism and church growth principles, stressing the biblical and theological basis of evangelism as reflected in and through the local church.

EVAN 530 *Church Growth III: Applied Church Growth - Case Studies* 3 hours

Prerequisite: EVAN 510

Student involvement in the process of evaluating the strengths, weaknesses and possible programs for growth of local churches. The principles of church growth are empirically applied

to an existing church, using the sociological research methods of case study.

EVAN 550 *Church Growth IV: Church Planting* 3 hours

An introduction to the skills and knowledge needed to plant a New Testament church "in culture." A survey is given of the various schools of church planting with an evaluation of their strengths and weaknesses.

EVAN 565 *Contemporary Evangelism* 3 hours

A study of the evangelistic imperative and various methods of personal witnessing. Particular emphasis is given to follow-up, discipleship, and memorizing key Bible verses.

EVAN 597 *Seminar in Evangelism* 1 to 3 hours

EVAN 610 *Church Planting Methods and Culture* 3 hours

This course combines study of various cross-cultural methods with exegesis of North American culture. In specific, focus will be given to methods deemed effective in reaching the "Builder," "Boomer," and "Buster" generations, with special emphasis on the millennial generation of North America.

EVAN 650 *Church Growth V: Cross Cultural Evangelism and Church Growth* 3 hours

A study of cross-cultural evangelism and church growth. Emphasis is placed on evangelizing and ministering in a pluralistic context.

EVAN 660 *Leading the Healthy, Growing, Multiplying Church* 3 hours

This course teaches the necessary areas of pastoral leaderships regarding church growth and health issues. It further addresses the process of church multiplication. A section of it would discuss church health and growth in the early years of a new church.

EVAN 670 *Strategic Prayer and Spiritual Warfare* 3 hours

This course addresses necessary aspects of angelology, personal prayer life, and holy living. It further helps the student form effective corporate church based prayer strategies.

EVAN 695 *Directed Research in Evangelism* 1 to 3 hours

Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specific area of evangelism.

EVAN 697 *Seminar in Evangelism* 3 hours

An intensive study in a specific subject of evangelism. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

EVAN 698 *Evangelism Practicum* 1 to 3 hours

EVAN 851 *Twenty-First Century Techniques and Tools for the Revitalization of the Church* 3 hours

A biblical and sociological investigation of the nature and mission of the Church in light of current trends and needs. An evaluation of emerging forms of ministry will be made. The student will evaluate his present ministry and its potential for future development.

EVAN 900 *Church Growth III: Applied Church Growth - Case Studies* 3 hours

Prerequisite: EVAN 510

Student involvement in the process of evaluating the strengths, weaknesses and possible programs for growth of local churches. The principles of church growth are empirically applied to an existing church, using the sociological research methods of case study.

EVAN 910 *Spiritual Factors of Church Growth* 3 hours

A study in the various aspects of the Christian life (types of Christian experiences) and of the biblical and theological basis of Christian experiences as reflected in and through local churches. The course includes a basic introduction to the various ministries and principles of Church Growth as related to Christian experiences and the correlation to ministry and Church Growth.

EVAN 930 *Revivals and Church Growth* 3 hours

An examination of the history of spiritual revival awakenings and their influence on the church life and growth. This course will study the sociological and spiritual milieu out of which these movements arose and what impact they had on cultural society. The class will seek to discover the theological and biblical principles of those movements and apply them to the contemporary church.

EVAN 950 *Leading the Healthy Church* 3 hours

This course is designed to show the student the skills needed for giving leadership in a healthy, growing, multiplying 21st century church. In addition to foundational pastoral leadership skills, emphasis will be placed on church health/growth, church planting, church multiplication, and postmodern ministry factors.

EVAN 970 *Building a Dynamic Evangelism Strategy* 3 hours

The class will explore various approaches to establishing a viable and dynamic evangelism strategy for the local church. There will be a special emphasis on biblical principles, evangelism planning, and multiplication as the core value.

EVAN 995 *Directed Research in Evangelism* 1 to 3 hours

Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specific area of evangelism.

EVAN 997 *Seminar in Evangelism* 3 hours

An intensive study in a specific subject of evangelism. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

GLOBAL STUDIES**(Formerly Intercultural Studies – ICST)****GLST 500 *Global Studies Survey*** 3 hours

An introduction to global engagement. This course explores the theoretical foundations and history of global engagement, as well as a basic introduction to culture and intercultural communication.

GLST 531 *Introduction to Islam* 3 hours

This course explores the historic rise and expansion of Islam as well as basic Muslim beliefs and practices. Attention is also given to the diversity within the world of Islam.

GLST 600 *Cultural Anthropology* 3 hours

An introduction to the discipline of cultural anthropology with particular emphasis on studying culture, worldview, and communication toward gaining insights for effective intercultural communication and engagement.

GLST 630 *Current Issues in Global Studies* 3 hours

This course addresses current trends and issues in global engagement, including controversial areas presently debated by practitioners and scholars.

GLST 650 *Intercultural Communication and Engagement* 3 hours

This course explores the process of intercultural communication and the transformation of communities.

GLST 657/ *History of Global Christianity* 3 hours
CHHI 657

This course explores the historic expansion of global Christianity from the first century to the present day. Attention will be given to cultural contexts, key personalities, and movements that contributed to the spread and identity of global Christianity.

GLST 680 *Research Methods* 3 hours

Bibliography and thesis research. Emphasis will be given to the formulation of the topic and thesis proposal.

GLST 681 *World Religions Survey* 3 hours

This course surveys the origin and growth of the major world religions and discusses their core beliefs, practices and worldviews.

GLST 689 *Thesis Project Proposal and Research* 3 hours**GLST 690 *Thesis Defense*** 3 hours**GLST 695 *Directed Research in Global Studies*** 1 to 3 hours

This course facilitates independent research on a topic agreed upon by professor and student.

GLST 697 *Seminar in Global Studies* 3 hours

This course will address a special topic or issue in global studies, especially those presented by visiting lecturers.

GLST 699 *Global Studies Internship* 3 to 6 hours

A practical field experience in intercultural global engagement under the supervision of an approved mentor. The field, mentor, and nature of service must be approved beforehand by the professor. To receive 3 hours credit, students must spend a minimum of 150 field hours (1 month full-time); to receive 6 hours credit, students must spend a minimum of 300 field hours (2 months full-time). While these represent minimum requirements, students are encouraged to spend 3-9 months on their internship.

GLST 995 *Directed Research in Global Studies* 1 to 3 hours

This course facilitates independent research on a topic agreed upon by professor and student.

GLST 997 *Seminar in Global Studies* 3 hours

This course will address a special topic or issue in global studies, especially those presented by visiting lecturers.

GOVERNMENT**GOVT 697 *Special Topics in Government*** 1 to 3 hours**GRADUATE STUDIES****GRST 500 *Introduction to Graduate Writing*** No Credit

This course is designed to give students the skills they need to complete successful written projects in graduate-level courses. Students who pass the course will demonstrate proficiency in the following areas: grammar, punctuation, syntax, diction, organization, revision, documentation, and topic development.

GRST 501 *Graduate Writing* No Credit

This elective course is designed to give students the skills they need to complete successful written projects in graduate-level courses. Students who pass the course will demonstrate proficiency in the following areas: grammar, punctuation, syntax, diction, organization, revision, documentation, and topic development.

EUROPEAN HISTORY**HIEU 550 *20th Century Germany*** 3 hours

This course covers the history and historiography of the German states from the early nineteenth century to the present. Study of the rise of German nationalism, pattern of German unification, and dissolution and reunification of Germany in the twentieth century provides the focus of this course. Students will also discuss cultural, religious, and gender issues.

HIEU 555 *Modern European Military History* 3 hours

This course examines of modern European military history from the French Revolution in 1789 until the present day as well as the historiography of the field. While focusing on conflicts in Europe, the course also examines European imperial wars. Demographic, industrial, social, and technical developments that shaped the pattern of European warfare provide the background for this class.

HIEU 570 18th Century Europe 3 hours

This course will examine the political, social, economic, and intellectual developments in selected European countries from the late seventeenth century to the end of the Napoleonic Era.

HIEU 580 19th Century Europe 3 hours

The course will cover the political, social, economic, and intellectual developments in selected European countries from the Congress in Vienna to the outbreak of World War I.

HIEU 590 20th Century Europe 3 hours

The political, military, social, economic and intellectual developments in selected European countries from 1914 through 1945 will be analyzed. Topics include causes of WWI, the Versailles Peace Conference, rise of Fascism and Communism, origins of World War II, the war, the holocaust, and end of WWII, setting the stage for the Cold War.

HIEU 595 Directed Research 3 hours

This course will allow a student to work individually with a professor to do extra readings on topics and/or specific issues related to European history and/or historiography.

HIEU 597 Special Topics in European History 3 hours

This course will allow a student to work individually with a professor to do research on a specific topic related to European history.

GENERAL HISTORY**HIST 500 Historical Methods** 3 hours

This course provides students with an opportunity to master the basic methods and tools of historical research and writing, covering every aspect of the process from the selection of a topic to the presentation of a highly polished paper.

HIST 501 Historiography 3 hours

This course will introduce the historiographical and theoretical approaches to the discipline of history. The course covers the history of historical writing, classic works of historiography, and methodological and interpretive approaches, with a special focus on a Christian philosophy of history.

HIST 520 Teaching History in College 1 hour

This course will introduce new graduate assistants to teaching in college with an emphasis on teaching history. It will be required of all graduate assistants during their first semester of receiving financial aid.

HIST 550 Reading Seminar in American History 3 hours

This course will introduce students to major fields and historiographical interpretations in American history.

HIST 551 Reading Seminar in Modern European History 3 hours

This course will introduce students to major fields and historiographical interpretations in Modern European history.

HIST 689 Thesis Proposal and Research 3 hours

This course will allow a student to work individually with the director of his/her thesis.

HIST 690 Thesis Defense 3 hours

This course will allow a student to defend his/her thesis.

UNITED STATES HISTORY**HIUS 510 American Colonial History** 3 hours

This course will provide a comprehensive examination of the political, economic, religious, cultural, and military developments from the founding of the thirteen colonies to the American Revolution.

HIUS 511 Colonial Virginia History 3 hours

Students in this course will explore and analyze the key political, economic, religious, cultural, and military developments from the founding of Virginia to the American Revolution.

HIUS 512 American Revolution 3 hours

The course covers American history during the War for Independence, focusing on the factors that prompted separation of the colonies from Great Britain, on the role of Christianity in the resistance and independence movements, and on the nature and genius of the American constitutional system of government.

HIUS 513 Jeffersonian America 3 hours

This course more precisely deals with the foundations of the American Republic, than Jefferson alone. It will survey the history of the United States from the ratification of the Constitution through the War of 1812. We will also briefly examine America under the Articles of Confederation and the Constitutional Convention in order to provide context. It will cover important political, military, religious, economic, cultural, and intellectual developments that affected the nation's history.

HIUS 519 Antebellum South 3 hours

This course will study all aspects of Southern life and civilization from the colonial period to secession with special emphasis on the effects of the institution of slavery and the formation of Southern nationalism.

HIUS 520 Civil War and Reconstruction 3 hours

This course is a comprehensive examination of the causes, course, and the significance of the American Civil War and Reconstruction.

HIUS 530 American Christian Heritage 3 hours

The course will explore American Christianity, emphasize its impact on American political, social, and cultural history, and evaluate the role of Christianity in influencing the American character.

HIUS 535 American Social and Intellectual History to 1865 3 hours

This course examines the significant religious, educational, literary, and scientific developments of the United States from the Colonial period through the Civil War.

HIUS 536 American Social and Intellectual History Since 1865 3 hours

This course examines the social and intellectual history of the United States from Reconstruction to the present.

HIUS 541 History of American Political Parties to 1896 3 hours

This course examines the origin and development of the American party system from the ratification of the Constitution to the election of William McKinley. Special emphasis is placed on U.S. presidential elections.

HIUS 542 History of American Political Parties Since 1896 3 hours

This course examines the party system's response to the emergence of the United States as a world power from the election of McKinley to the present. Special emphasis is placed on U.S. presidential elections.

HIUS 545 The Gilded Age 3 hours

This course will study American development from the Gilded Age to World War I with emphasis on the political and social consequences of urbanization, industrialization, and immigration.

HIUS 551 Studies in U.S. History (1898-1945) 3 hours

This course will examine American history from the Spanish-American War through World War II with a focus on major historical events and the arguments made by historians.

HIUS 552 Recent America (Since 1945) 3 hours

This course will examine U.S. history from the conclusion of World War II to the end of the 20th Century with a focus on major historical events and the arguments made by historians.

HIUS 570 American Diplomatic History 3 hours

Students in this course will examine the key historiographical literature concerning American diplomatic history since 1898. While emphasis will be placed on some of the more recent interpretations of issues, older analyses that have stood the test of time will also be examined.

HIUS 580 Modern American Military History 3 hours

Students in this course will examine the key historiographical literature concerning American military history since 1898. While emphasis will be placed on some of the newer interpretations of issues, older analyses that have stood the test of time will also be examined.

HIUS 595 Directed Readings 3 hours

This course will allow a student to work individually with a professor to do extra readings on topics and/or specific issues related to American history and/or historiography.

HIUS 597 Special Topics in United States History 3 hours

This course will allow a student to work individually with a professor to do research on a specific topic related to American history.

WORLD HISTORY**HIWD 571 Latin American History I** 3 hours

Students in this course will survey Iberian and Amerindian backgrounds, with special emphasis on the cultures of the Maya, Aztec, and Inca peoples. Students will study the epoch of European conquest and colonization including a description and analysis of the development of colonial institutions and the independence movements.

HIWD 572 Latin American History II 3 hours

This course deals with the colonial inheritance that influenced national development. Students will study the political, economic, and religious trends of the nineteenth century, the revolutionary forces in the 20th Century, and projections for the 21st Century.

HIWD 595 Directed Readings in World History 3 hours

This course will allow a student to work individually with a professor to do extra readings on topics and/or specific issues related to Latin American history and/or historiography.

HIWD 597 Special Topics in World History 3 hours

This course will allow a student to work individually with a professor to do research on a specific topic related to Latin American history.

HEALTH**HLTH 501 Biostatistics** 3 hours

The course prepares the student in the development and application of statistical reasoning and methods in addressing, analyzing and solving problems in public health; healthcare; and biomedical, clinical and population-based research.

HLTH 503 Principles of Epidemiology 3 hours

This course is a study of human population patterns of disease and injury and the application of this study to the control of health problems.

HLTH 505 Principles of Environmental Health 3 hours

The course is a study of environmental factors including biological, physical and chemical factors that affect the health of a community.

HLTH 507 Public Health Administration 3 hours

The course is a study of the behavioral, social and cultural factors related to population health disparities. The student will learn that research in this area contributes to the development and evaluation of public health policies, programs and services that promote and sustain healthy populations.

HLTH 509 Social and Behavioral Theory Applications in Public Health 3 hours

The course is a study of the behavioral, social and cultural factors related to population health disparities. The student will learn that research in this area contributes to the development and evaluation of public health policies, programs and services that promote and sustain health populations.

HLTH 511 Research Methods in Public Health 3 hours

This course prepares students to critically evaluate research protocols in public health. Students must be prepared to design practical research methodologies to evaluate contributing factors of contemporary health issues with measurable goals and objectives.

HLTH 620 Introduction to Global Health 3 hours

This course introduces the student to global health priorities and the roles of institutional players in resolving the issues. Multiple determinants of health such as economic, environmental, biological and cultural are addressed with an emphasis on the health needs of lesser economically developed nations.

HLTH 622 Primary Healthcare in Developing Countries 3 hours

This course addresses the delivery of essential health care to individuals, families and communities in lesser economically developed countries. Emphasis is on the utilization of community health care worker schemes and appropriate technology.

HLTH 623 Cultural Aspects of Health Behavior 3 hours

This course examines cultural perspectives on beliefs and health risk perception in relationship to health behavior. The cultural aspects of health care use through “healers” and health systems are also examined.

HLTH 624 Sanitation in Developing Countries 3 hours

This course examines environmental hygiene and health problems related to water supply and sanitation. Low cost methods as well as appropriate technology applied to sanitation are discussed.

HLTH 625 Prevention and Control of Infectious Diseases 3 hours

This course provides the student with the knowledge base necessary to understand the mechanisms of infectious disease transmission, to select specific preventive methodologies in the control of particular diseases and to communicate the rationale for the various control methods.

HLTH 626 Vaccines and Immunology 3 hours

Prerequisite: Completion of microbiology at the undergraduate level or HLTH 625

This course provides an overview of the immune system. The course will cover immune mechanisms believed to be related to vaccine induced disease protection. The course will examine vaccine development.

HLTH 630 Principles of Public and Community Health 3 hours

This course provides an overview of public health issues as they relate to community health promotion and disease prevention. Theories and models relevant to community health programming as well as the connections between local, state, and national public health initiatives are presented. Emphasis is placed on acquisition of pertinent public health data to enable practical, applied, community-wide planning and cooperation among varied stakeholders.

HLTH 632 Health Program Planning 3 hours

This course provides students with an overview of program planning, including methods for assessment, planning models and theories, and intervention strategies. Course content will focus on program planning in community settings.

HLTH 633 Health Program Evaluation 3 hours

Prerequisite: HLTH 632

This course provides an introduction to quantitative, qualitative, and ethnographic methods of evaluation for health education programming. A variety of health education evaluation topics are included. Students will be introduced to both formative and summative evaluation as well as principles of measurement.

HLTH 634 The Comprehensive School Health Education Program 3 hours

This course prepares students for employment as School Health Education Coordinators. The focus is on the integration of need assessments, parental involvement, health services, curriculum, counseling / guidance services, safe schools, physical education, nutrition, partnerships with community resources and program evaluation.

HLTH 635 Health Agency Management 3 hours

This course prepares students for employment as Executive Directors, Program Directors and / or House Managers of 501(c) (3) organizations. Topics include but are not limited to fund-raising, staffing, liability, budgeting, human rights issues, service coordination, and emergency preparedness.

HLTH 636 Controversial Health Education Issues 3 hours

Prerequisite: HLTH 634

This course focuses on many of the classroom and schoolyard issues confronting the public school Christian teacher in the 21st century. "Salt & Light" strategies in the spirit of 1 Peter 3:15 are included.

HLTH 637 Health Promotion for Aging Populations 3 hours

Prerequisite: HLTH 630

This course presents an analysis of contemporary issues that contribute to health risk factors for aging populations. Students will learn methods and strategies leading to health promotion and disease prevention for the elderly. Spiritual health and cultural issues are also addressed as they relate to aging, death, and dying.

HLTH 640 Principles of Nutrition 3 hours

This course reviews the basic principles of nutrition, the metabolism of proteins, fats, macro and micro nutrients and the role food choices play in health promotion and disease prevention.

HLTH 642 Food-borne Illness Prevention 3 hours

Prerequisite: HLTH 640

This course examines current research and governmental initiatives regarding food safety as well as "best practices" for food handling in foodservice systems.

HLTH 643 Nutrition and Chronic Disease 3 hours

Prerequisite: HLTH 640

This course reviews current research on the relationship of genetics, chronic disease and the role of medical nutritional therapy. The class also explores nutrition and the aging process with an emphasis on the interactions of physiological stages and lifestyle choices.

HLTH 644 Diabetes, Obesity and Eating Disorders 3 hours

Prerequisite: HLTH 640

This course examines the societal, family and psychological influences on eating behaviors, their contribution to the development of Type 2 Diabetes, Anorexia and Bulimia and a review of treatment options.

HLTH 645 Performance Nutrition for the Physically Active 3 hours

Prerequisite: HLTH 640

This course focuses on the role of nutrients and prescriptive diets in rehabilitation services, fitness and sport performance.

HLTH 550 Addictive Behaviors and Interventions 3 hours

This course explores the dynamics of chemical and non-chemical dependency including the psychological, physiological,

and spiritual bases of addiction. Intervention modalities will be discussed for various forms of addictions.

HLTH 551 Christian Ethics and Health Behavior 3 hours

This course reviews the Christian worldview and healthcare choices in the 21st century. Topics may include but are not limited to: genetic testing, eugenics, reproductive control, treating or terminating impaired infants, organ transplantation and euthanasia.

HLTH 552 Chronic Disease Prevention and Management 3 hours

This course is focused on the leading chronic disease indicators of morbidity and mortality in the United States, including cardiovascular disease, cancer, stroke, diabetes, and chronic obstructive pulmonary disease. Students will study prevention strategies using the ecological framework to examine individual, social, organizational, community, and population levels of prevention. Public health measures to reduce chronic disease will be emphasized.

HLTH 553 Grant Acquisition and Management 3 hours

This course acquaints students with the "soft" money world of private and public grants, promotes the development of grant writing skills and identifies the practical issues of managing a grant once acquired.

HLTH 554 Medical Terminology en Español 3 hours

Prerequisite: An Introduction to Spanish is recommended]

This course provides students with medical and health related vocabulary and terminology necessary to communicate with Spanish speakers with limited English proficiency.

HLTH 556 Politics and Health Policy 3 hours

This course examines the framework and concepts used in public health policy. Processes of formulation, implementation and change will be discussed. Evidence-based decision making will be discussed. The role of politics in relation to be health policy will be highlighted.

HLTH 694.3x Capstone Project 3 hours

Prerequisites: Completion of all other courses and permission of the Program Director

This course provides graduate students with the opportunity for one of the following options: (1) complete a paper that examines in detail a specific health promotion topic, including extensive literature review, critique of the problem, conclusions and recommendations for further study; (2) create an in depth applied project relevant to the students' specific interests; (3) publish a book; or (4) complete a special project focused on a specific health promotion topic. All Capstone projects must represent original work and be academically rigorous.

HLTH 694.4x Nutrition Capstone Project 3 hours

Prerequisites: Permission of the Program Director

Students select special problem topics of personal interest and independently design hypothetical behavioral programs for implementation. Each Project must include current scientific and behavioral research as a basis for the design.

HLTH 698.2x Practicum 3 hours

Prerequisites: Completion of core and track courses

In this experience the student applies knowledge and skills related to global health in a supervised cross-cultural setting.

HOMILETICS**HOMI 501 Preparation of the Sermon** 3 hours

A basic study of the principles of sermon construction: selecting and interpreting of the text, forming sermon objectives, structuring sermons for content and style, and preaching the sermon.

HOMI 521 New Testament Preaching Lab I 1 hour

This course is designed to teach the student proper methodology in organizing and presenting messages from the New

Testament Gospels, General Epistles, and Revelation. The student is alerted to particular voice and communication problems and is given opportunity to remedy them throughout the course of the semester.

HOMI 522 *New Testament Preaching Lab II* 1 hour

This course is designed to teach the student proper methodology in organizing and presenting messages from the New Testament Book of Acts and the Pauline Epistles. The student is alerted to particular voice and communication problems and is given opportunity to remedy them throughout the course of the semester.

HOMI 591 *Old Testament Preaching Lab I* 1 hour

This course is designed to teach the student proper methodology in organizing and presenting messages from the Pentateuch and historical books of the Old Testament. The student is alerted to particular voice and communication problems and is given opportunity to remedy them throughout the course of the semester.

HOMI 592 *Old Testament Preaching Lab II* 1 hour

This course is designed to teach the student proper methodology in organizing and presenting messages from the poetic and prophetic books of the Old Testament. The student is alerted to particular voice and communication problems and is given opportunity to remedy them throughout the course of the semester.

HOMI 597 *Seminar in Homiletics* 1 to 3 hours

HOMI 610 *Great Preachers and Their Preaching* 3 hours

A study of Christian history's outstanding preachers. Special attention is given to their lives, their sermons, and their homiletical methods.

HOMI 611 *Expository Preaching* 3 hours

A study in the preparation of expository sermons. Attention is given to the types of expository preaching: paragraph, parable, biographical, etc. A study of the methods of interpretation, the formula of expository sermon outlines, and the preaching of expository sermons.

HOMI 612 *Evangelistic Preaching* 3 hours

A study of the preparation and preaching of soul-winning sermons. This course will briefly survey the principles of evangelistic preaching as a special class of preaching. The second half of the course will consist of intensive investigation of selected evangelistic preachers and their sermons, using the seminar method in the classroom. There will be some practice in the preparation and evaluation of evangelistic sermons. There will be no classroom experience in sermon delivery.

HOMI 695 *Directed Research in Homiletics* 1 to 3 hours

Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of homiletics.

HOMI 697 *Seminar in Homiletics* 1 to 3 hours

An intensive study in a specific subject of homiletics. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

HOMI 698 *Homiletics Practicum* 1 to 3 hours

HOMI 960 *Biblical Hermeneutics and Exposition* 3 hours

A study of the principles for an accurate interpretation and an appropriate application of Scripture. Problems created by various literary forms, cultural differences, and theological issues will be considered.

HOMI 966 *Expository Preaching Practicum* 3 hours

A course in expositional preaching in which the student both prepares a sermon calendar for a year's preaching and preaches through a book of the New Testament. The student shares his work of preparation with others in the class so that each one gathers a

sermon reservoir on the book selected. There are both pre- and post-class assignments.

HOMI 967 *Evangelistic Preaching Practicum* 3 hours

A course in the preparation and preaching of evangelistic sermons. Evangelistic preaching as presented in the New Testament will be studied as a foundation. Historically significant revivals and evangelistic preachers will be studied and compared with a model of evangelistic-expository preaching that will be the focus of the course. Special issues will include the role of the local church in preparing for evangelistic preaching, interaction with an audience, and the role of the Holy Spirit.

HOMI 995 *Directed Research in Homiletics* 1 to 3 hours

Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of homiletics.

HOMI 997 *Seminar in Homiletics* 1 to 3 hours

An intensive study in a specific subject of homiletics. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

HUMAN SERVICES

HSER 500 *Introduction to Human Services* 3 hours

This course explores the historical context and the current structure of the Human Service field. Students will be exposed to the primary intervention strategies utilized in human services including interviewing, case management and facilitating groups. The special populations served in the Human Service profession will be examined. Topics including values and ethical dilemmas, the social welfare system, diversity, program planning, organizing and changing systems, legal issues, staying current and avoiding burnout will be considered.

HSER 508 *Studies in Interpersonal Communication* 3 hours

An interactive learning experience designed to equip students with a comprehensive understanding of self and the "listening-to-understanding" skills which facilitate improved interpersonal communications in establishing and maintaining relationships with God and others.

HSER 509 *Multicultural Issues in Human Services* 3 hours

This course examines contemporary scholarship on race/ethnic relations and addresses issues of racial/ethnic identities, gender inequality, and disability discrimination. It will examine social stratification by looking at various public policy arenas, social institutions, and the history of group marginalization. The course employs case studies, various readings, and theoretical and empirical literature on racial/ethnic relations, gender, and disability issues.

HSER 511 *Group Dynamics* 3 hours

This course involves the study of human beings in relationship to other persons, singularly and in groups. The course explores-in theory and through in-class exercises—the real-life application of various aspects of group dynamics including (but not limited to) leadership, motivation, perception, power, and decision-making.

LAW

LAW 501 *Foundations of Law I* 2 hours

An introduction to the theological and philosophical foundations of law, including the Augustinian concept of antithetical thinking; the Creator/creature distinction; the development of higher/natural law thinking; the basis for the distinction between the judicial and prudential methods of analysis; the origins and jurisdictional boundaries of family, church, and state; the schools of jurisprudence; and the biblical basis for the fundamental principles underlying the several courses that comprise the basic curriculum.

LAW 502 Foundations of Law II 2 hours

Prerequisite: LAW 501

An introduction to the historical and political background of the Western legal tradition; the impact of canon law and higher law influences on the development of the common law; the development of the respective jurisdictional bases of family, church, and state, and historical struggle between them; and the influence of Christian and secular worldviews on the application of American law, with a particular emphasis on the influences on the Founding Fathers and the drafters of the Declaration of Independence and the Constitution.

LAW 505 Contracts I 3 hours

A study of the history of the development of the common law of contracts, and statutory variances from the common law, particularly the Uniform Commercial Code. It focuses on legal theories for enforcing promises or preventing unjust enrichment; and principles controlling the formation, modification, and enforceability of contracts.

LAW 506 Contracts II 3 hours

Prerequisite: LAW 505

A study of the legal principles dealing with performance, remedies for nonperformance or threatened nonperformance, excuses for nonperformance, rights of nonparties to enforce contracts, assignment of rights, and delegation of duties.

LAW 511 Torts I 3 hours

A study of intentional torts against persons and property and the privileges thereto. It focuses on the basic principles of negligence and other standards of care.

LAW 512 Torts II 2 hours

Prerequisite: LAW 511

A survey of the remaining issues in negligence including particular duties of landowners, damages, joint and several liability, and defenses. It also deals with products liability, wrongful death, vicarious liability, and nuisance.

LAW 515 Property I 2 hours

A study of the fundamental precepts applicable to real and personal property. Aspects of real property covered are possessory estates and interests, as well as joint and concurrent ownership.

LAW 516 Property II 3 hours

Prerequisite: LAW 515

A study of the rights, duties, and liabilities of landlords and tenants; acquisition, ownership, and transfer of property; rights of possession; donative transactions; issues in the conveyancing system; and governmental regulations.

LAW 521 Civil Procedure I 3 hours

An introduction to the rules and principles that dictate the process by which civil disputes are resolved by courts. A study of the judicial process and of the relationship between the procedural and substantive law; pleadings; principles of jurisdiction, including jurisdiction over subject matter and persons, and service of process; and an introduction to the allocation of jurisdiction between the state and federal courts and the law to be applied in state courts and federal courts.

LAW 522 Civil Procedure II 2 hours

Prerequisite: LAW 521

A continuation of Civil Procedure I with a focus on pleadings, joinder of parties and claims, discovery, motions, trial, post-trial matters, and the binding effects of adjudications.

LAW 525 Lawyering Skills I 2 hours

An introduction to the law library and basic legal research; interviewing clients; drafting basic pleadings; fundamentals of legal writing; fundamentals of statutory and case analysis; oral communication skills; drafting an objective memorandum of law.

LAW 526 Lawyering Skills II 3 hours

Prerequisite: LAW 525

A continuation of Lawyering Skills I with an increased level of sophistication in researching, analysis and writing; drafting basic transactional documents; drafting a memorandum of law; oral argument. (Research component of this course to be taught during an intensive week prior to the start of the spring semester, 2012.)

LAW 531 Constitutional Law I 4 hours

An analysis of the basic principles of constitutional law, including the nature of a written constitution, the covenantal framework of the U.S. Constitution, the Marshall legacy and judicial review, theories of interpretation, and principles of interpretivism. Emphasis is given to the distribution of governmental powers in the federal system; separation of powers; the federal commerce, taxing, and foreign affairs powers; intergovernmental relations; due process; and equal protection.

LAW 532 Constitutional Law II 2 hours

Prerequisite: LAW 531

A study of the history and development of the first amendment and the body of constitutional law including the doctrines of freedom of speech, press, peaceable assembly, the right to petition the government for the redress of grievances, and the religion clauses.

LAW 535 Criminal Law 3 hours

An introduction to the general principles, sources, and purpose of criminal law, including the following doctrinal issues that apply to crimes in general: the act requirement, the *mens rea* requirement, causation, liability for attempted crimes, accomplice liability, defenses, and criminal code interpretation.

LAW 541 Criminal Procedure 3 hours

An introduction to the limitations imposed on law enforcement activities by the Fourth, Fifth, and Sixth Amendments of the U.S. Constitution as applied to the states through the Fourteenth Amendment. The course considers the criminal justice process from investigation through arrest and initial court appearance.

LAW 545 Evidence 3 hours

An introduction to the law of evidence and the rules and principles governing its admission within the context of the adversarial trial system. Emphasis is placed upon mastering the Federal Rules of Evidence, examination and cross-examination of witnesses, functions of the judge and the jury, and burden of proof. (NOTE: This course is a prerequisite for Virginia Third-Year Practice.)

LAW 561 Business Associations 3 hours

An examination of agency, partnership, and corporation concepts with emphasis on the rights and obligations of partners; and the formation, management, and operation of for-profit and nonprofit corporations.

LAW 565 Professional Responsibility 2 hours

A study of the authority and duties of lawyers in the practice of their profession as advocates, mediators, and counselors; and of their responsibility to the courts, to the bar, and to their clients, including a study of the various ABA standards of professional conduct. (NOTE: This course is a prerequisite for Virginia Third-Year Practice; it must be taken in the spring semester of the student's second year or during an intensive session.)

LAW 571 Lawyering Skills III 2 hours

Prerequisite: LAW 526

Students continue the pretrial development of a case. A major focus is on drafting and arguing pretrial motions, in particular motions in limine in a civil trial. Students also further develop skills of interviewing and witness preparation, examining witnesses, negotiating settlements and pretrial agreements. The

frameworks. Proprietorships, partnerships, limited partnerships, limited liability companies, business trusts, close corporations and professional corporations are covered. Particular emphasis is on the practical aspect of the organization, operation, purchase, and sale of a business, and other matters related to the role of a practicing lawyer in business affairs.

LAW 648 *Law of Nonprofits* 2 hours

This course includes the study of the state and federal law affecting nonprofit entities, churches and parachurch ministries. Topics covered include formation, exempt purposes, private inurement, board governance, compensation, fundraising and financial regulation, charitable contributions, lobbying, political activity, electioneering, unrelated business income, employment law, church-specific matters, and international law, activities and structure.

LAW 651 *Real Estate Transactions and Development* 3 hours
Prerequisites: LAW 515, 516

A course in the application of real property law, covering deeds, mortgages, leases, land contracts, real estate closings, and financing in the context of simple transactions; and of the development of a shopping plaza or housing complex.

LAW 655 *Bankruptcy* 3 hours

Prerequisite: LAW 561

A course covering the history and philosophy of the Bankruptcy Acts and Bankruptcy Rules as interpreted by the United States Supreme Court and the other inferior courts. It includes relief under chapters 7, 11, and 13 of the Bankruptcy Code; complaints; motions; and applications. It deals extensively with the rights and duties of debtors and creditors.

LAW 661 *Intellectual Property* 3 hours

An introduction to the basic principles of the law of copyrights, trademarks, patents, and unfair competition. An overview of the U.S. legal systems that protect creations of the mind: inventions, trade secrets, artistic creations, computer software, brand names, and image/persona, with primary focus on patent, copyright, trademark, and trade secret law. It serves as a basic building block for more advanced intellectual property courses.

LAW 665 *Entertainment Law* 2 hours

An introduction to the basic legal, business, and financial aspects of the entertainment industry including comparisons and contrasts between the motion picture, television, literary, music, and digital industries. In addition to covering general legal concepts relevant to the entertainment industry, students will achieve an understanding of selected topics and transactions germane to this area of law. Customs and practices within the entertainment industry and various legal scenarios will be examined.

LAW 705 *First Amendment Law Seminar* 2 hours

Prerequisites: LAW 531, 532

A study of the history and development of the First Amendment and the body of Constitutional law including the doctrines of freedom of religion, speech, press, peaceable assembly, the right to petition the government for a redress of grievances, and the balance between church and state.

LAW 711 *Federal Jurisdiction* 3 hours

Prerequisite: LAW 531

A study of the federal judicial system. Topics include separation of powers; federalism; Congressional power to curtail federal jurisdiction; the case and controversy requirement as it relates to doctrines of standing, ripeness, and mootness; sovereign immunity; Congressional power to abrogate Eleventh Amendment immunity; *Ex Parte Young* doctrine; Section 1983 litigation; absolute and qualified immunity in suits against state and federal officers; and abstention doctrine. An analysis of the Constitutional and legislative foundations of the judicial power of the U.S.

LAW 715 *Conflict of Laws* 2 hours

Prerequisite: LAW 531

A study of the conflicts arising in many cases that have connections with more than one state, or with a state and a foreign country, or that involve both state and federal interests. It explores the principles that courts use in selecting the proper law to apply in such cases under the American system of divided sovereignty – divided both horizontally among states and vertically between state and federal governments.

LAW 721 *State and Local Government* 3 hours

Prerequisite: LAW 531

An overview of the nature, structure, powers, and liabilities of state governments and their political subdivisions, including the interrelationships among administrative agencies and municipal, county, and state governments.

LAW 725 *School Law Seminar* 2 hours

Prerequisite: LAW 532

A survey of the law relating to public, private, and home education. Emphasis is placed on the legal framework for public education, the First Amendment and other Constitutional issues related to the public schools, and the nature of parental rights in the context of public education.

LAW 741 *International Law* 3 hours

Co-requisite: LAW 531

A survey of public international law, its nature, sources, and application. Addressed are: international agreements, international organizations, states and recognition, nationality and alien rights, territorial and maritime jurisdiction, state responsibility, and international claims including expropriation and the act of state doctrine, the laws of war, and the developing law of human rights.

LAW 743 *International Human Rights* 2 hours

Prerequisite: LAW 531

An introduction to complex legal issues in international human rights, including a discussion of the Christian and secular views of the source of individual rights, survey of selected human rights concerns, examination and analysis of international human rights treaties, the role of international and regional human rights systems, non-governmental organizations, international decisions of tribunals and human rights courts, and prevention of human rights violations. Learning method will be through research and seminar-type presentations.

LAW 745 *International Business Transactions* 2 hours

A study of selected international legal issues affecting or regulating multinational enterprise, foreign investment, the banking system, trade in goods and services, labor matters, intellectual property, sales transactions, transportation, and trade financing.

LAW 747 *Immigration Law and Policy* 2 hours

This course is an overview of immigration law and policy in the United States. Migration policy has long provoked controversy and has become even more contentious in the new era of homeland security since September 11, 2001. Immigration bills in Congress have been the subject of heated debates, particularly in recent years. However, to have a truly informed opinion on the subject, one must understand the history of immigration law in the United States, the statutory framework into which any new legislation must fit, and the legal process used to enforce U.S. immigration law. This course will examine federal immigration law and policy in a variety of its aspects--contemporary and historical, substantive and procedural, statutory and regulatory and constitutional--including the criteria for admission to the United States on a temporary or permanent basis, the grounds and process of deportation, the peculiar constitutional status of foreign nationals, the role of the courts in ensuring the legality of official action, and an introduction to refugee law.

LAW 755 Bioethics and the Law 3 hours

This course involves the study of law, policy and litigation issues relating to stem cell and cloning research, abortion, reproductive technologies such as *in vitro* fertilization, and euthanasia. Course material includes case study, legislative and regulatory reviews, the reports of specialized task forces and professional panels and historic analysis. The course will also review litigations and policy developments in these respective areas.

LAW 760 Public Policy Lawyering Skills 2 hours

A study of selected law skills involved in the public policy arena, drawn from the following areas: drafting legislation; drafting memoranda in support of legislation; planning and creating legal structures necessary to operate election campaigns, to comply with on-going campaign finance and disclosure laws, and to dissolve campaigns; planning and operating political campaigns and lobbying organizations; and complying with disclosure requirements by organizations that involve themselves in public policy matters.

LAW 761 Public Policy Survey 2 hours

An introduction to public policy that examines the effect of worldview on both the objects and means of creating public policy. The course will use substantive public policy, policy initiatives, bills, legislative history, case law, white papers, and public relation campaigns to provide an understanding of the various methods, tactics, and strategies used in transforming ideas into governing policy and will prepare students to analyze both the substance of public policy and the policy creation process.

LAW 765 Sexual Behavior and the Law 2 hours

A survey of the relationship between various types of human sexual behavior and law, including employment law, education law, criminal law, family law, civil rights legislation, and the constitutional guarantees of equal protection and freedom of religion, speech, and association. The course will explore sexual behavior and notions of sexual morality through a biblical, historical, and anthropological prism and consider how the law, public policy, and culture approaches the sexual choice people make.

LAW 771 Administrative Law 3 hours

Prerequisite: LAW 531

A study of the processes by which legislative and administrative policy is translated into law and applied by the responsible administrative agencies. Topics include analysis of informal and formal procedures, separation of powers, delegation, statutory construction, rule making, and adjudication.

LAW 775 Environmental Law 3 hours

A survey of statutory regulations applicable to the protection of the environment. Attention is directed to the role of the EPA and other administrative agencies in the development and implementation of environmental policy.

LAW 781 Employment Law 3 hours

A survey of common law and federal and state statutes regulating the relationship between an employer and an employee. Subjects include the hiring process, termination, terms and conditions of employment, disability unemployment, and retirement.

LAW 785 Land Use and Zoning 2 hours

A selective examination of governmental regulation of the use of real estate and of the land development industry. It is fundamentally a course in applied Constitutional and administrative law. While it includes the law of nuisance, zoning, density, growth, and subdivision controls, it is a vehicle for exploring the public regulation of business behavior in general, including various strategies for deregulation.

LAW 801 Remedies 3 hours

A study of the law of judicial remedies, both legal and equitable, focusing on the nature and scope of relief as distinguished from substantive and procedural law. The four major categories of remedies are addressed: damages, including measurement issues for both compensatory and punitive damages, and limitations on the damages remedy; restitution, including measurement issues and issues related to rescission, constructive trust, and equitable lien; injunctions, including issues relating to requirements for obtaining preliminary and permanent injunctive; and declaratory relief, including ancillary remedies to effectuate the relief obtained, and legal and equitable defenses.

LAW 803 Virginia Civil and Criminal Procedure 2 hours

Prerequisite: LAW 541

An overview of Virginia Civil Procedure and Virginia Criminal Procedure including their substantial variance from similar Federal Rules.

LAW 805 Insurance Law 3 hours

A study of the regulation of the insurance business, insurable interest, the insurance contract, the interests protected by contracts of insurance, construction of policies, rights under the policies, subrogation; and processing of claims and suits for insureds, claimants, and insurers.

LAW 815 Law Office Management 2 hours

An introduction to the establishment and management of a law office. It is designed to prepare the student for entry into the private practice of law, including ethical and personal pressures related to private law practice.

LAW 821 Mediation 2 hours

Prerequisite: LAW 595

A course on dispute resolution, building on the foundation of *Lawyering Skills V*, using a mixture of lecture, discussion, role-playing, and analysis of videotape. A lawyer's primary task is to resolve disputes. Most controversies never reach trial; rather, they are settled by agreement. The ability to negotiate and mediate effectively is crucial for all attorneys.

LAW 825 Advanced Trial Advocacy 3 hours

Prerequisites: LAW 545, 595

A course building on the foundation of *Lawyering Skills V*. Develops courtroom skills through simulated trials. Focus is on opening statement, direct and cross-examination, and closing argument.

LAW 831 Appellate Advocacy 2 hours

Prerequisites: LAW 525, 526

An introduction to the mechanics of appellate brief-writing and oral argument by engaging in simulated oral arguments. It is designed to develop clear and persuasive communication skills through written and oral advocacy. (NOTE: This course is offered in the fall semester and is designed for those who are interested in participating in Moot Court.)

LAW 832 Advanced Appellate Advocacy 1 hour

Prerequisites: Competed in the 2L/3L Liberty Cup Moot Court Tournament

This course requires research of unique legal issues, preparation of an appellate brief, preparation of at least two oral arguments, and participation in an intercollegiate moot court tournament. Successful completion of the course will be determined by the Moot Court Faculty Advisor based on the student's preparation for the tournament and demonstrated competence in both the written and oral skills. A student may earn only one credit in this course per semester, and a maximum of two credits total. Course credit is pass/fail.

LAW 851 Constitutional Litigation Clinic 2 hours

Prerequisites: *Permission of Instructor is required and availability is limited.*

Students will be provided a hands-on experience in Constitutional litigation representing actual clients and preparing and prosecuting a lawsuit at the trial and/or appellate level. Students share responsibility for the management of a case under supervision of a member of the faculty and licensed attorneys and staff with Liberty Counsel. Students will be expected to research, write legal arguments, and engage in critical thinking in order to prosecute a case. Coursework encompasses civil procedure, evidence, substantive law, law office management, ethics, and professional responsibility.

LAW 855 Prosecution Clinic 2 hours

Prerequisites: *Permission from the Bedford Commonwealth Attorney and Associate Dean for Academic Affairs; and Virginia Third-Year Practice Certificate required.*

Students will work under the direct supervision of the Bedford (Virginia) Commonwealth Attorney's Office and will be involved in all aspects of criminal prosecution. Students will be exposed to the role and responsibilities of a prosecutor while engaging in the hands-on experiences of a working prosecutor. Students will be encouraged to think critically about the prosecutor's role in the criminal justice system. The Clinic will also contain a classroom component where students will cover subject matter that includes: the role of the prosecutor, ethics, plea bargaining, motions and hearings, discovery and examination of witnesses. Students may conduct legal research and writing, write motions and briefs and give oral arguments.

LAW 861 Externship 2 to 3 hours*

Prerequisites: Second year standing; approval of the Associate Dean for Academic Affairs

Externs earn academic credit while working part time in government or nonprofit institutions. Externs work under the supervision of qualified and experienced attorneys who provide guidance and training in practical lawyering skills. Classroom component covers topics relating to the legal system, judicial process, and professionalism.

*The normal externship is for two credit hours. Three credit hours are approved only in special circumstances.

LAW 862 Criminal Law Externship 2 to 3 hours*

Prerequisites: Qualify for third year practice in Virginia; approval of the Associate Dean for Academic Affairs

Students earn academic credit while working part time with other students in a Commonwealth's Attorney's Office in Virginia under the supervision of an attorney in that office and a Liberty law professor. Students receive guidance and training in lawyering skills, interview and prepare witnesses for trial, and appear in court.

*The normal externship is for two credit hours. Three credit hours are approved only in special circumstances.

LAW 863 Judicial Clerks Externship 2 to 3 hours*

Prerequisites: Second year standing; approval of the Associate Dean for Academic Affairs

Students earn academic credit while working part time with other students under the supervision of a judge and his or her staff attorneys and a Liberty law professor. Students receive guidance and training in legal research and writing, write research memoranda, and draft opinions for judges.

*The normal externship is for two credit hours. Three credit hours are approved only in special circumstances.

LAW 868 Directed Research in Law and Policy 2 hours

Prerequisites: Second year standing; approval of the Associate Dean for Academic Affairs.

Includes components of an externship, with real-life, legal work generated by the client of a supervising externship attorney,

and an independent study, with research and writing course covering subject matter comparable to that in other academic activities.

LAW 871 Independent Study 1 to 3 hours

Prerequisites: Second year standing; approval of a professor-advisor and the Associate Dean for Academic Affairs; satisfy the requirements in §07.14 of the Academic Policies and Procedures.

A supervised research and writing course that covers subject matter comparable to that in other academic activities with minimum faculty guidance. Guidelines are published in the Academic Standards Policies and Procedures.

LAW 881 Law Review Candidacy 1 hour

Prerequisite: Second year standing; membership is by invitation only based upon the student's demonstration of advanced academic and writing ability and criteria set forth in the Liberty University Law Review Constitution

Participation in law review activities in the fall semester includes writing a note or comment judged to meet the acceptable or publishable standard, editing student written notes and comments, editing articles and other scholarly legal writings, and performing other editorial and staff duties pursuant to the Liberty University Law Review Constitution. P/NP grade.

LAW 882 Law Review Junior Staff 1 hour

Prerequisite: Second year standing; satisfactory completion of Law Review Candidacy

Participation in law review activities in the spring semester includes editing student written notes and comments, editing articles and other scholarly legal writings, and performing other editorial and staff duties pursuant to the Liberty University Law Review Constitution. P/NP grade.

LAW 883 Law Review Senior Staff I 1 hour

Prerequisite: Third year standing; satisfactory completion of Law Review Junior Staff

Participation in law review activities includes writing a comment judged to meet the acceptable or publishable standard, editing student written notes and comments, editing articles and other scholarly legal writings, and performing other staff duties pursuant to the Liberty University Law Review Constitution. P/NP grade.

LAW 884 Law Review Senior Staff II 1 hour

Prerequisite: Third year standing; satisfactory completion of Law Review Senior Staff I

Participation in law review activities includes editing student written notes and comments, editing articles and other scholarly legal writings, and performing other staff duties pursuant to the Liberty University Law Review Constitution. P/NP grade.

LAW 885 Law Review Editorial Board I 2 hours

Prerequisite: Third year standing; satisfactory completion of Law Review Junior Staff; elected as a member of the Liberty University Law Review Editorial Board

Participation in law review activities includes managing the law review, participating in the activities of the editorial board, writing a comment judged to meet the acceptable or publishable standard, editing and publishing student written notes and comments, reviewing, selecting, editing, and publishing articles and other scholarly legal writings, and performing other editorial and staff duties pursuant to the Liberty University Law Review Constitution. P/NP grade.

LAW 886 Law Review Editorial Board II 2 hours

Prerequisite: Third year standing; satisfactory completion of Law Review Editorial Board I; membership on the Liberty University Law Review Editorial Board

Participation in law review activities includes managing the law review, participating in the activities of the editorial board, editing and publishing student written notes and comments,

reviewing, selecting, editing, and publishing articles and other scholarly legal writings, and performing other editorial and staff duties pursuant to the Liberty University Law Review Constitution. P/NP grade.

LAW 901 *Advanced Bar Studies* 2 hours
Prerequisite: Third year standing.

Advanced Bar Studies is a skills development course that provides students with an intensive substantive review of selected legal material routinely tested on the bar examination. The course uses problems and exercises in a bar examination format to familiarize students with techniques for answering bar examination multiple choice questions.

MATHEMATICS

MATH 595 *Directed Research* 1 to 3 hours
MATH 597 *Seminar* 1 to 3 hours

NEW TESTAMENT BIBLICAL STUDIES

NBST 500 *The New Testament World* 3 hours
An intensive investigation of the historical, literary, and cultural milieu in which the New Testament revelation was given. Special attention will be given to the inter-testamental, Egyptian, Greek, and Roman sources that provide a framework for the understanding of the New Testament.

NBST 521 *New Testament Orientation I* 3 hours
A general introduction to the New Testament Gospels, General Epistles, and Revelation, emphasizing matters of text, canon, authorship, date, authorial purpose, and theme development. Also a special introduction, involving current issues of criticism and interpretation, such as the synoptic problem. The general principles of interpretation (hermeneutics) will be introduced as well as the special principles concerning parables, symbols and types, and prophecy.

NBST 522 *New Testament Orientation II* 3 hours
A continuation of NBST 521 with a general and special introduction of Acts and the Pauline Epistles. The study of hermeneutics will continue with emphasis upon word meaning, figures of speech, and other linguistic matters.

NBST 525 *New Testament Introduction* 3 hours
General introduction to the New Testament including the New Testament world, canonicity, textual criticism, inspiration, archaeological insights, and special introduction of the New Testament, including the synoptic problem.

NBST 597 *Seminar in New Testament Studies* 1 to 3 hours

NBST 651 *Life of Christ* 3 hours

Using a harmony of the Gospels as a basis, the life of Christ will be studied in the light of its historical background, geographical setting, political situation, and religious conditions. Special emphasis will be given to His mission and His message.

NBST 652 *Hermeneutics* 3 hours

An advanced course in hermeneutics including a study of the history of interpretation, both biblical and extra-biblical, and an examination of the current status of various interpretive approaches to the Scriptures.

NBST 654 *Hebrews* 3 hours

An intensive exegetical study of Hebrews. The course includes an investigation of the doctrines of Christ, especially His mediatorship and priesthood and the use of the Old Testament in this book. A verse-by-verse exposition will follow a brief study of authorship, background, destination and purpose.

NBST 655 *John* 3 hours

An intensive exegetical study of the Gospel of John, including an investigation of the uniqueness of this Gospel compared with the synoptic Gospels, and a study of the life and teachings of Christ which are distinctive in this Gospel.

NBST 668 *Romans* 3 hours

An intensive exegetical study of Paul's epistle to the Romans. The study includes an investigation of the doctrines of justification, sanctification, and proper Christian conduct. Advanced language students will be given opportunity to use their Greek skills. A verse-by-verse exposition will follow a brief study of authorship, background, destination, and purpose.

NBST 670 *Acts* 3 hours

An intensive study of the book of Acts, emphasizing its foundational importance to the New Testament epistles and showing the origin and establishment of the church. Attention is also given to the historical, geographical, and political background for Acts and the book's doctrinal significance for the church today.

NBST 675 *The Corinthian Correspondence* 3 hours

An expositional study of the two letters of Paul to Corinth. Special attention is directed to discovering the major doctrinal themes developed by Paul and how these are applied to the numerous personal and institutional problems of the first century Gentile church.

NBST 677 *Pastoral Epistles* 3 hours

An expository treatment of the epistles to Timothy and Titus, emphasizing the personal responsibilities and the public functions of the pastor as he administers the affairs of a local church. Attention is given to such introductory matters as date, authorship, occasion, and purpose.

NBST 679 *I & II Peter* 3 hours

An intensive study of I & II Peter. Attention is directed to discovering the major doctrinal themes developed by Peter, and how these are applied to the personal and institutional problems of the first-century church. Application will also be made to the personal and spiritual life of each class member and to the contemporary church.

NBST 682 *Revelation* 3 hours

An intensive historical, doctrinal, and critical study of the text of the book; the interpretation of the messages and visions of the Apocalypse with a consideration of the various approaches to the interpretation of this book.

NBST 690 *Thesis* 3 hours

NBST 695 *Directed Research in New Testament Biblical Studies* 1 to 3 hours

Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of the New Testament.

NBST 697 *Seminar in New Testament* 3 hours

An intensive study in a specific subject of the New Testament. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

NBST 698 *Non-Resident Thesis* No Credit

NBST 968 *Current Biblical and Theological Issues* 3 hours

A study of biblical and theological issues of contemporary significance. Attention will be given to the present-day representatives along with their literature and influence upon current Christianity.

NBST 900/ *Intertestamental Period* 3 hours
OBST 900

A seminar on the development of Jewish doctrine during the period between the Old and New Testaments. This seminar will focus on theological, philosophical, and political developments that set the stage for the coming of Christ in the first century. Areas of investigation could include the Dead Sea Scrolls, the Old Testament Apocrypha, or the writings commonly called Old Testament Pseudepigrapha.

NBST 910/ Uses of the Old Testament in the 3 hours**OBST 910 New Testament**

An intensive study of the historical, exegetical, and theological issues related to the use of the Old Testament in the New Testament, with special attention to the question of how the hermeneutics of the New Testament writers should impact Christian interpretation of Scripture.

NBST 935 Theology of Paul 3 hours

A seminar examining the theological themes expressed in the epistles of the Apostle Paul.

NBST 950 Special Topics in the New Testament 3 hours

An intensive study in a specific topic related to the New Testament. The emphasis in this study will be on directed reading and research in an area determined by the supervising instructor. This course allows a variation in approach and content and may be used to supplement areas already covered.

NBST 995 Directed Research in New Testament Biblical Studies 1 to 3 hours

Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of the New Testament.

NBST 997 Seminar in New Testament 3 hours

An intensive study in a specific subject of the New Testament. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

NEW TESTAMENT GREEK

NOTE: The student who is unable to pass the Greek entrance exam or who has had no previous Greek study must take Beginning Greek. Six hours credit will be granted but may not meet graduation requirements.

NGRK 500 Beginning Greek I 3 hours

Introduction to Greek grammar, vocabulary, and pronunciation for the beginning student.

NGRK 501 Beginning Greek II 3 hours

Prerequisite: NGRK 500 or equivalent

Continuation of Beginning Greek I. The student completes the study of grammar and begins a study of translation of the New Testament.

NGRK 506 Greek Language Tools 3 hours

An introduction to the biblical Greek alphabet, word formation, the verbal system, and syntax. Emphasis is placed on developing skills in the use of concordance and lexicons, as well as the use of various linguistic helps and differing English translations.

NGRK 605 New Testament Textual Criticism 3 hours

Prerequisite: Permission of instructor

A study of the materials, history, theories, and principles of textual criticism with application to selected textual problems.

NGRK 620 Greek Syntax 3 hours

An intermediate study of the function or syntax of Greek grammar, focusing upon case, tense, participles, infinitives, and clauses.

NGRK 640 Advanced Greek Grammar 3 hours

Prerequisites: one Greek Exegesis and NGRK 620 or consent of instructor

An intensive study of the syntax of New Testament Greek involving the reading of advanced level grammars and the inductive study of selected portions of the Greek New Testament.

NGRK 654 Greek Exegesis: Colossians 3 hours

Prerequisite: NGRK 620 or equivalent

An exegetical analysis of Colossians emphasizing the doctrinal error being confronted and the Apostle's delineation of the Christian truth.

NGRK 657 Greek Exegesis: Ephesians 3 hours

Prerequisite: NGRK 620 or equivalent

An exegetical analysis of Ephesians emphasizing the mystery of the Church as revealed to the Apostle Paul.

NGRK 660 Greek Exegesis: Galatians 3 hours

Prerequisite: NGRK 620 or equivalent

A careful investigation in Greek of the argument of the book of Galatians.

NGRK 670 Greek Exegesis: Philippians 3 hours

Prerequisite: NGRK 620 or equivalent

An exegesis of Paul's Epistle to the Philippians giving special attention to Christological passages.

NGRK 695 Directed Research in Greek 1 to 3 hours

Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of Greek.

NGRK 697 Seminar in Greek 3 hours

An intensive study in a specific area related to the Greek Bible. This course allows variation in the approach and content.

NURSING**NURS 500 Research** 3 hours

Prerequisites: Undergraduate research and an undergraduate statistics course. Passing score on GRAT or enrolled in GRST 500 concurrently.

This course expands upon research knowledge acquired at the baccalaureate level and focuses on in-depth study of the research process, theory-based research, data collection and analysis methods, and application of nursing and related research findings to nursing practice. The importance of evidence-based practice is emphasized. Quantitative and qualitative methodologies are examined.

NURS 501 Health Policy/Ethics 3 hours

This course examines policy decisions and related issues that shape the organization, financing, and implementation of health care services and delivery systems. Ethical, social, and political issues that affect the provision of health care, nursing services, communities, and society are critically analyzed. Dynamics related to the roles and influences of health care providers and consumers, government, and law are discussed. Advanced nursing practice and its impact on policy decision making and health care is emphasized.

NURS 502 Nursing Theory and Advanced Practice 3 hours

Emphasis is placed on the critique, evaluation, and utilization of nursing and other relevant theories that apply to advanced nursing practice and a comprehensive approach to care. Professional role development, interdisciplinary relationships, and issues relevant to advanced practice are studied.

NURS 503 Managing Population Health 3 hours

This course focuses on health behaviors of diverse populations and critical analysis of various theories of health promotion and clinical prevention. Health behaviors of different cultures and age groups are addressed, relevant nursing research on health promotion and clinical prevention are discussed, and new areas for nursing research are identified. Emphasis is placed on the promotion of health, prevention of illness, and environmental factors that impact health status. The importance of providing appropriate, individualized health care that is sensitive to the ethnic, racial,

gender and age differences within and across diverse populations is stressed and the role of the advanced practice nurse is emphasized.

NURS 504 *Advanced Pharmacology* 3 hours

Prerequisites: BSN or RN with bachelor's degree in another discipline and NURS 225, 440, 490; NURS 505, 506

This course is designed to expand the advanced practice student's knowledge of pharmacotherapeutics, which includes the cellular response level, for the management of individuals in the acute care and primary care setting. Broad categories of pharmacologic agents are examined. Skills to assess, diagnose, and manage a client's common health problems in a safe, high quality, cost-effective manner are emphasized.

NURS 505 *Advanced Health / Physical Assessment* 3 hours

Prerequisites: BSN or RN with bachelor degree in another discipline, NURS 225, 440, 490.

This course focuses on comprehensive physical assessment which includes in-depth health history, physical and psychological signs and symptoms, developmental stages, pathophysiologic changes, and psychosocial and cultural characteristics of the individual, family, and community as client. Enhancement of communication and observational skills are emphasized along with the development of sensitive and refined interviewing techniques. Students must obtain a master's prepared nurse preceptor who will proctor their final exam which is a comprehensive head-to-toe physical assessment.

NURS 506 *Advanced Physiology and Pathophysiology* 3 hours

Prerequisites: BSN, RN or Non-BSN degree, RN and NURS 225, 440 and 490

System-focused content addresses the normal physiologic and pathologic mechanisms of disease that serve as the foundation for advanced clinical assessment, decision-making, and management. Physiologic changes are compared and contrasted over the life span and developmental physiology, normal etiology, pathogenesis, and clinical manifestations of commonly found/observed altered health states and responses to illness and treatment modalities are examined.

NURS 508 *Advanced Critical Care I* 3 hours

Prerequisites: NURS 504, 505 and 506

Designed to enhance the ongoing development of knowledge for the advanced practice role of Critical Care Clinical Nurse Specialist. The American Association of Critical-Care Nurses (AACN) Synergy Model serves as the theoretical foundation of the course. The role of the Critical Care Clinical Nurse Specialist is explored along with spheres of influence. Nurse competencies of the Synergy Model include in-depth clinical judgment, clinical inquiry, and facilitator of learning. Advanced strategies for care of critically ill patients and their families are explored. Care of patients with critical alterations of the cardiovascular, pulmonary, hematological, and immunological systems are explored at an advanced level.

NURS 509 *Advanced Critical Care II* 3 hours

Prerequisite: NURS 508

This is the second in a series of two courses designed to enhance the ongoing development of knowledge for the advanced practice role of the Critical Care Clinical Nurse Specialist. The American Association of Critical-Care Nurses (AACN) Synergy Model serves as the theoretical foundation of the course. Nurse competencies of the Synergy Model include in-depth systems thinking, advocacy and moral agency, caring practices, and response to diversity. Professional development and expanded opportunities for the CNS are explored. Advanced strategies for care of patients and families with critical alterations of the neurological, gastrointestinal, and renal systems are explored at an advanced level. Various multisystem alterations are addressed.

NURS 519 *Strategies for End of Life Care* 3 hours

The focus of this course is to explore the multifaceted role of caring for the patient who has reached the end of life. Particular attention is given to providing sufficient knowledge to assure that the student will be prepared to facilitate the patient's comfort and quality of life. Other areas include ethical / legal issues, cultural perspectives on death and dying, grief, and death. Course content emphasizes the respectful treatment of the entire individual and the delivery of care with the love of Christ. (Elective course)

NURS 520 *Pain Management* 3 hours

This course emphasizes the development of the nurse as an advocate pertaining to pain management. Areas of study include societal bias, ethnic and gender biases related to pain management, ethical and legal considerations, and the nurse's role in the development of a therapeutic culture for pain management. This course will establish a sound foundation for nurses to take a leadership role in pain management. (Elective course)

NURS 618 *Nursing Education I: Teaching Strategies and Evaluation* 3 hours

Prerequisites: NURS 500, 504, 505, 506. Most coursework should be completed; see Nurse Educator DCP.

This course provides students with a variety of teaching strategies and evaluative approaches designed to promote a productive and effective learning environment. Selected teaching learning theories are examined and applied to the role of nurse educator and nursing education practice. Students establish nurse education practicum goals and objectives and are required to obtain a nurse educator preceptor. Practicum hours involve practical observational and hands-on experiences in both the clinical and classroom environments.

An educational site affiliation agreement with a student selected approved facility is secured and a practicum contract is developed and established with an approved nurse educator preceptor prior to enrollment in this course; practicum hours are initiated in NURS 618. Students must meet all pre-practicum requirements prior to enrollment in NURS 618; refer to *Graduate Nursing Handbook* for pre-practicum requirements.

NURS 619 *Nursing Education II: Curriculum Development* 3 hours

Prerequisites: NURS 618, EDUC 500

This course provides students with the fundamental knowledge and requisite skill set needed to effectively design, develop, implement, and evaluate nursing education focused curricula. Current trends in nursing education and accreditation are discussed; philosophies, conceptual frameworks, development of learning goals and objectives are examined and applied. Practicum hours continue.

NURS 620 *Nursing Education III: Advanced Practicum* 6 hours

Prerequisites: NURS 500, 618, 619, EDUC 518

This course is designed for students who elect to utilize their selected area of advanced practice knowledge and related practicum experiences by serving as nurse educators. Students are guided to continue working with preceptors to fulfill clinical and educational objectives that were developed and initiated in NURS 618. A research project that leads to the writing of a scholarly paper suitable for publication is required.

NURS 668 *Health/Wellness Capstone Project* 3 hours

Prerequisites: NURS 501, 503, 519. Students must be in the final semester of their Health Services degree program.

This capstone course is designed for health/wellness majors who are in the last semester of their Health Services graduate degree program. With guidance from the course professor, students will write a publishable paper, develop a health-oriented

program/intervention, or engage in a primary research project related to a selected health issue.

OLD TESTAMENT BIBLICAL STUDIES

OBST 590 Old Testament Introduction 3 hours

Deals with the two major subdivisions of OTI: (1) general introduction which involves the matters of text, canon, and the particular question of the date and authorship of the Pentateuch; and (2) special introduction relating to the treatment of the individual books of the Old Testament one-by-one, giving an account of authorship, date, purpose, and integrity. The goal of the course is to provide a basis for an introduction to the tools used in the Old Testament materials in their historical and theological context. (*Offered in online format only.*)

OBST 591 Old Testament Orientation I 3 hours

An examination of the current status of research in studies relative to the Pentateuch and Historical Books. Special attention will be given to biblical introduction, hermeneutics, and the acquiring of a strategic grasp of the historical setting, literary genres, and structure of each book, as well as areas of particular critical concern.

OBST 592 Old Testament Orientation II 3 hours

An examination of the current status of research in studies relative to the poetic and prophetic books. Special attention will be given to biblical introduction, hermeneutics, and the acquiring of a strategic grasp of the historical setting, literary genres, and structure of each book, as well as areas of particular critical concern.

OBST 597 Seminar in Old Testament Studies 1 to 3 hours

OBST 605 Genesis 3 hours

An examination of Genesis with particular emphasis on the major themes and events: creation, flood, patriarchal narratives, and the Abrahamic Covenant. Attention will be given to significant historical and archaeological details relative to the cultural milieu as well as to crucial theological concepts found in key chapters in the book.

OBST 609 Deuteronomy 3 hours

An intensive examination of Deuteronomic legislation in its historical and cultural setting.

OBST 610 Psalms 3 hours

An in-depth study of representative types of psalmic materials. Attention is given to questions of historical setting and literary form as they relate to major religious ideas and teachings.

OBST 615 Joshua-Kings 3 hours

A survey of the historical books of the Old Testament with a brief special introduction to each, followed by a detailed study of the history of Israel from the era of conquest to the era of restoration. Assigned work in the biblical materials.

OBST 620 The Poetry of the Old Testament 3 hours

A survey of the historical background, nature, and purpose of divine revelation in the poetic literature of the Old Testament. An analysis of the form and content of the poetic books of the Old Testament: Job through Song of Solomon, and Lamentations.

OBST 633 Isaiah 3 hours

Careful attention is given to the special introductory aspects of the book: 1) unity, authorship, date; 2) historical background; 3) themes, motifs, or emphasis; 4) purpose(s); and 5) literary features. A detailed exposition of the major portions of the text will be presented, especially the Messianic sections.

OBST 635 Jeremiah and Ezekiel 3 hours

A detailed investigation of two of Judah's great major prophets in the late kingdom and exilic periods, with special emphasis on their historical setting and literary compilation.

OBST 638 Daniel 3 hours

An intensive study of the book of Daniel. Attention will be given to the historical setting, questions of date and authorship, the nature of Hebrew prophecy, parallel eschatological passages, and basic teachings. The best critical literature will be utilized.

OBST 642 Pre-Exilic Minor Prophets 3 hours

An examination of Israel's prophets before the fall of Jerusalem in 586 B.C. Attention is given to their historic setting as well as to their message and theological relevance.

OBST 690 Thesis 3 hours

OBST 695/ Directed Research in Old 1 to 3 hours

OBST 995 Testament Biblical Studies

Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of Old Testament.

OBST 697/ Seminar in Old Testament 3 hours

OBST 997

An intensive study in a specific subject of the Old Testament. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

OBST 698 Non-Resident Thesis No Credit

OBST 910/ Uses of the Old Testament in the 3 hours

OBST 910 New Testament

An intensive study of the historical, exegetical, and theological issues related to the use of the Old Testament in the New Testament, with special attention to the question of how the hermeneutics of the New Testament writers should impact Christian interpretation of Scripture.

OBST 922 The Theology of the Torah 3 hours

A seminar examining the theological themes expressed in the Pentateuch and how these themes are developed in the larger canon of Christian Scripture.

OBST 950 Special Topics in the Old Testament 3 hours

An intensive study in a specific topic of interest related to the Old Testament. The emphasis in this study will be on directed reading and research in the designated topic.

OLD TESTAMENT COGNATE LANGUAGES

OTCL 505 Hebrew Language Tools 3 hours

An introduction to the biblical Hebrew alphabet, word formation, the verbal system, and syntax. Emphasis is placed on developing skills in the use of concordances and lexicons, as well as the use of various linguistic helps and differing English translations.

OTCL 510 Beginning Hebrew 3 hours

The basic elements of Hebrew grammar with stress upon morphology and vocabulary.

OTCL 530 Hebrew Syntax 3 hours

Prerequisite: OTCL 510 or its equivalent

A study of Hebrew tools and syntactical principles that will serve as guides to sound exegetical procedure.

OTCL 635 Hebrew Exegesis 3 hours

Prerequisite: OTCL 530 or its equivalent

The development of exegetical principles (including text critical, grammatical, historical, and theological factors) and their application to selected readings from the Hebrew Old Testament.

OTCL 638 Aramaic 3 hours

Prerequisite: One year of Classical Hebrew

The elements of Aramaic with reading of the biblical and extra-biblical texts.

OTCL 695 Directed Research in Hebrew 1 to 3 hours

Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will

work with the instructor in developing a proposal for guided research in a specified area of Hebrew.

OTCL 697/ Seminar in Old Testament Language 1 to 3 hours
OTCL 997

An intensive study in a distinctive language related to the Hebrew Old Testament. This course will vary considerably in approach and course content.

PASTORAL COUNSELING / COUNSELING

PACO 500 Introduction to Pastoral Counseling 3 hours

Introduces students to a model for short-term counseling that incorporates knowledge of and practice in facilitation skills, cognitive behavioral approaches, and biblical teaching.

COUN 506/ Integration of Psychology and Theology 3 hours
PACO 506

This course prepares students to counsel with a variety of religious clients, particularly religious clients who would define themselves as evangelical Christians. The course provides a systematic overview of Christian doctrines, a discussion of various theological viewpoints regarding those doctrines, and an examination of how psychological and theological concepts relate to each other.

COUN 507/ Theology and Spirituality in Counseling 3 hours
PACO 507

An examination of the content, comprehensiveness, and validity of several counseling theories that have been developed by prominent Christian counselors. (Formerly PACO 600).

COUN 597/ Seminar 1 to 3 hours
PACO 597

PACO 603 Premarital and Marital Counseling 3 hours

This course introduces students to a variety of approaches that have been developed for thorough premarital counseling. The course also teaches students a conceptual model for understanding the variety of ways marriages can become dysfunctional, and introduces them to short-term methods that can be used when those kinds of problems develop. (Formerly PACO 610)

PACO 604 Crisis Counseling and Brief Therapy 3 hours

An examination of the theory and practice of crisis intervention and approaches to brief therapy.

PACO 611 Counseling the Child and Their Families 3 hours

The developmental and psychological needs and problems of children are examined through the analysis of personality types and family structure. Counseling techniques (e.g. play therapy) for children are also examined.

PACO 620 Counseling the Adolescent and Their Families 3 hours

This course examines the transitions of adolescence emphasizing family, social, spiritual/moral, and physical issues. Counseling theories and practices for working with adolescents are explored. Opportunities for application of theory are provided.

COUN 630 Gerontology and Counseling 3 hours

Prerequisites: COUN 501, 502 and 504

This course acquaints the counselor with the issues and problems unique to the elderly in American society. Topics such as suffering, societal attitude, and family structure are examined.

PACO 687 Counseling Women 3 hours

This course examines the most common problems women bring to counseling, including both developmental and situational crises. It explores biblical perspectives and the most effective treatments for these situations.

COUN 695/ Directed Research in Pastoral 1 to 6 hours

PACO 695 Counseling

Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will

work with the instructor in developing a proposal for guided research in a specified area of counseling.

COUN 697/ Seminar in Pastoral Counseling 1 to 6 hours
PACO 697

An intensive study in a specific subject of counseling. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

COUN 698/ Practicum 3 hours
PACO 698

COUN 698 Prerequisites: COUN 501, 502, 503, 504, 505, 506, 507, 510, 512, 521, 522, 601, 646, and 667

Students will complete supervised counseling and counseling-related experiences in a professional setting. The primary focus is the development of counseling skills.

COUN 699/ Counseling Internship 6 hours
PACO 699

Prerequisites: COUN 606, 645, 660, and 661

This course offers student participation in a clinical experience under supervision in an approved agency along with supervision by a university faculty member.

PACO 989 Dissertation Proposal and Research 6 hours

Preparation for research and writing of the Dissertation.

PACO 990 Dissertation Defense 3 hours

COUN 995 Directed Research in Pastoral Counseling 1 to 6 hours

Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of counseling.

COUN 997 Pastoral Counseling Seminar 3 to 6 hours

An intensive study in a specific subject of pastoral care and counseling, this course allows variation in the approach and content of the regular curriculum, and often will be used by visiting professors.

COUN 998 Practicum in Pastoral Counseling 3 hours

Supervised practice of pastoral care and counseling, which focuses on the skills and development of the pastoral counselor under the supervision and guidance of staff in the pastoral counseling setting. Students will actively engage in pastoral counseling situations with individuals and groups.

COUN 999 Internship in Pastoral Counseling 6 hours

Work with individuals or groups in practical pastoral situations under the supervision and guidance of staff in that setting. Open only to doctoral students or by consent of the department.

PUBLIC ADMINISTRATION

PADM 501 Fundamentals of Public Administration 3 hours

This course explores the various theories and practices that have led to, and continue to dominate the profession of and study of public administration.

PADM 530 Politics, Strategies, and Initiatives of Community Economic Development 3 hours

This course will provide an overview of theoretical and practical approaches to community economic development.

PADM 550 Public Policy Analysis 3 hours

This course will examine the manner in which various worldviews affect American Public Policy, with particular emphasis on the contrast between the Judeo-Christian worldview and secular humanism, Marxism/Leninism, and Islamic Fundamentalism.

PHILOSOPHY**PHIL 550 *Introduction to Philosophy of Religion* 3 hours**

This course will acquaint the student with the central issues in the philosophy of religion. These include topics such as the status of revelation, the existence of God, the problem of evil, and religious language.

PHIL 597 *Seminar in Philosophy* 1 to 3 hours**PHIL 605 *The Existence of God* 3 hours**

An investigation and critique of the major arguments for God's existence from Plato to the present, and a discussion of their relation to theology and in particular, God's attributes.

PHIL 615 *The Problem of Evil* 3 hours

An examination of how the problem of evil arises along with some of the major historical and contemporary solutions. The course attempts to evaluate the current status of the debate and to construct a theodicy which is both theologically and philosophically acceptable.

PHIL 620 *Religious Language* 3 hours

A course designed to acquaint the student with the philosophical debate over the meaningfulness and factual significance of theological discourse. Primary focus will be the debate in contemporary discussions.

PHIL 625 *Religious Epistemology* 3 hours

This course investigates and critiques the major philosophical explanations of knowledge and their specific application to God, revelation, and religious experience.

PHIL 695/ *Directed Research in Philosophy* 1 to 3 hours
PHIL 995

Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of philosophy.

PHIL 697/ *Seminar in Philosophy* 3 hours**PHIL 997**

An intensive study in a specific subject of philosophy. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

PASTORAL LEADERSHIP**PLED 520 *Spiritual Formation* 3 hours**

This course focuses on the development of the spiritual life in ministry. Attention is given to the spiritual disciplines, the prayer life, and the biblical nature of calling, ministry and character.

PLED 597 *Seminar in Pastoral Ministries* 1 to 3 hours**PLED 625 *Ministry Matters: Preventing Ministry Failure* 3 hours**

This class will help the student (and their spouse) better prepare themselves for the rigors of 21st century ministry, avoid common pitfalls, and prevent potential problems. It will deal with such significant issues as setting realistic expectations, dealing with church boards, marriage, children, finances, burnt-out, stress, time management and more.

PLED 635 *Theology of Pastoral Ministry* 3 hours

A study of the different phases of the daily work of the pastor. Attention is given to the call, character, leadership, and responsibilities of the pastor. Opportunities are also given for the student to practice methods of pastoral work.

PLED 655 *Communication in Christian Ministry* 3 hours

A practical and theoretical course designed to strengthen communication competencies of students in the Christian ministry environment. Concepts of communication theory are applied to ministry contexts.

PLED 695 *Directed Research* 1 to 3 hours**PLED 697 *Seminar in Pastoral Ministries* 1 to 3 hours**

An intensive study in a specific subject of pastoral ministry. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

PLED 698 *Practicum in Pastoral Leadership* 1 to 3 hours

A practical field experience for international students in pastoral leadership under the supervision of an approved mentor.

PLED 699 *Internship* 3 to 6 hours

Prerequisites: DSMN 505, EVAN 510, 565, HOMI 501, 521, 591; PLED 635, PACO 500 or COUN 601

Internship involves supervised work in an applied ministry setting. Students continue to apply, adapt, and improve their skills in specialized ministry situations. Students work under the supervision of a qualified professional Christian worker.

PLED 910 *Principles and Practices of Prayer* 3 hours

A study in the various aspects of Christian prayer, 52 Ways to Pray, and of the biblical and theological basis of prayer as reflected in Scriptures. The course includes a basic introduction to the various ministries and principles using prayer in a local church.

PLED 961 *Contemporary Ethical Problems in Ministry* 3 hours

A study of the basis for making decisions that have ethical aspects and of specific ethical problems encountered in the pastoral ministry.

PLED 969 *Current Legal Matters Confronting the Pastor* 3 hours

An exploration of common law, statutory, regulatory and constitutional requirements, and restrictions for ministries. Significant issues involving such critical areas as contracts, torts, taxation, and governmental regulations will be discussed as they affect religious freedom.

PLED 970 *Pastoral Leadership* 3 hours

An advanced study of the personal leadership functions of the pastor. Planning, organizing, guiding, staffing, and controlling are studied and applied to the work of the pastor. Attention is focused on such topics as conflict management, decision-making, long-range planning, motivation, and interpersonal relationships.

PLED 995 *Directed Research* 1 to 3 hours**PLED 997 *Seminar in Pastoral Ministries* 1 to 3 hours**

An intensive study in a specific subject of pastoral ministry. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

PLED 998 *Practicum in Pastoral Leadership* 1 to 3 hours

A practical field experience for international students in pastoral leadership under the supervision of an approved mentor.

PUBLIC POLICY – GOVERNMENT**PPOG 502 *Economics and Public Policy* 3 hours**

This course will study markets and market failure, the effects of Public Policy on economics, the effects of economics on Public Policy, and the role of government in economic issues particularly in the areas of trade, enterprise, debt and taxation, from a biblical worldview. The class will emphasize the Judeo-Christian foundations and principles of economic activity.

PPOG 503 *Political Philosophy* 3 hours

This course studies the most influential political philosophers who substantially influence the Western political and legal thought processes, for better or worse, from ancient Greece, through Western European development and the American Founding era to the modern era.

PPOG 504 *Leadership, Statesmanship, and Governance* 3 hours

This course will provide an examination of the fundamentals and characteristics of diligent, principled-based servant leadership

from a Judeo-Christian perspective. This course will be as practical as it is philosophical.

PPOG 506 *Introduction to Geopolitics and International Diplomacy* 3 hours

Prerequisites: PPOL 501, PPOG 502, PPOG 503 are strongly encouraged, but not required

Introduction to Geopolitics and International Diplomacy will provide a Judeo-Christian perspective on international affairs; American foreign policy; international governments, groups, organizations and coalitions; sovereignty issues; the influence of Christianity and competing worldviews on the changing global arena; and the role of America in the world.

PUBLIC POLICY – LAW

PPOL 501 *Foundations of American Governance: An Introduction to Public Policy* 3 hours

This course provides a broad study of the philosophical, intellectual, political, and cultural influences on Western Society and examines the manner in which those influences have been and are being reflected in American Public Policy. More specifically, it will examine the manner in which various worldviews affect American Public Policy, with particular emphasis on the contrast between the Judeo-Christian worldview and Secular Humanism, Marxism/Leninism, and Islamic Fundamentalism.

PPOL 505 *Applied Public Policy Research Methods* 3 hours

Prerequisites: PPOL 501, PPOG 502, PPOG 503 are strongly encouraged, but not required

This course will study research methods, research strategies, and statistical analysis skills necessary to both produce and critically analyze research reports and data compilations used in forming public policy.

RESEARCH METHODS AND TEACHING

RTCH 900 *Research Methods and Teaching in Christian Higher Education* 3 hours

This course guides the student in the use of library materials, computerized databases, bibliographic resources as well as research strategies, dissertation topic selection, and familiarization with form and style for research papers and dissertations. Students will also be introduced to the processes involved in syllabus development, lesson planning, and evaluation of student progress for both live instruction and the distance learning environment.

SPORT MANAGEMENT

SMGT 501 *Social Issues in Sport Management* 3 hours

This course will examine the social institution of sport and its consequences for the North American society; the social organization from play to professional sport; violence and discrimination; women and ethnic minorities in sport; and the socialization implications from participation in sports.

SMGT 502 *Sport Marketing and Public Relations* 3 hours

This course is an examination of principles of marketing, promotion, sponsorship, public relations and licensing as it applies to the sport industry.

SMGT 503 *Ethics in Sport* 3 hours

This course offers an introduction to ethics within the sporting context. The values promoted within sport will be examined along with common ethical dilemmas faced by those involved in sport. The course will cover issues ranging from fair play to sportsmanship to Title IX and drug use for performance enhancement.

SMGT 504 *Foundations of Sport Ministry* 3 hours

This course will investigate the historical foundations and the current development, operation, and biblical justifications for sport ministry programs within church and parachurch organizations.

SMGT 505 *Legal Issues in Sport* 3 hours

This course provides an examination of risk management and the current legal principles which affect sport and recreation organizations.

SMGT 506 *Economics and Financial Management of Sport* 3 hours

This course provides a comprehensive synopsis of the application of economics and financial management used in the sport organization decision making context from both a macro and micro level.

SMGT 611 *Foundations of Outdoor Adventure Sport* 3 hours

This course will provide an in-depth examination of the philosophical, ethical, ecological, and cultural foundations of outdoor recreation and adventure sport. The emphasis is on studying the interaction of the participant in the experiential environment as it relates to the complex challenges faced by management professionals working in public, commercial and not-for-profit sport and recreation delivery systems.

SMGT 612 *Outdoor Adventure Programming* 3 hours

This course offers a consideration of the history, theory, design and management, as well as current issues and trends in outdoor and adventure-based programs. Special attention will be given to developing an understanding of principles and methodologies of outdoor curricula, as well as implementation, risk management, and group dynamics in outdoor programs.

SMGT 613 *Leadership and Administration of Outdoor Adventure Sport* 3 hours

This course is a critical analysis of the historic development, current status, and changing patterns of public policy in outdoor recreation, adventure sport and eco-tourism. A majority of the course will focus on leadership and strategic planning relating to land use and community engagement for outdoor organizations.

SMGT 631 *Sport Event and Facility Management* 3 hours

This course will examine the current research related to planning, funding, and operating sporting events and sport/recreation facilities.

SMGT 632 *Sport Development and Sales* 3 hours

This course will provide practical professional sales techniques needed to form a framework for strategic account management. Subsequently, the dynamics associated with building and fostering relationships necessary for a vibrant development office will be thoroughly examined.

SMGT 633 *Management and Leadership in Sport Organizations* 3 hours

This course will provide application for the development of skills necessary to be an effective and efficient leader regarding communication, motivation and corporate decision making. The role of human resources and leadership theory in an atmosphere of complexity and diversity will be explored.

SMGT 689 *Thesis Proposal and Research* 3 hours

Prerequisite: Successfully pass the Comprehensive Examination.

This course is designed to help students complete their M.S. thesis. It is expected that research for the thesis project will be relevant to the student's specialization area and will make an academic contribution to the literature in Sport Management.

SMGT 690 *Thesis Defense* 3 hours

Prerequisites: Successfully pass the Comprehensive Examination; consent of instructor.

Intended to demonstrate a student's ability to carry out original research. Thesis may be designed to answer practical research questions, theoretical, or ethical issues of interest to scholars and professionals in the sport management field. Credit is not awarded until the thesis has been accepted.

SMGT 699 Internship 6 hours

Prerequisites: 21 hours completed; consent of instructor; successfully pass the Comprehensive Examination.

Placement with a sport or recreation management organization for a controlled learning experience with the student's career specialization area. A minimum of 400 hours are required at an approved internship site.

THEOLOGICAL ENGLISH FOR KOREAN STUDENTS**THEK 500 English Communication Skills** 3 hours

The course is designed for Korean students who have previously studied English, but desire to attain higher levels of fluency and greater mastery of English structure. English communication is a necessary skill for students to perform in the seminary classes. This, this course will assist students in developing the four language skills- listening, speaking, reading, and writing. The course incorporates the use of a wide variety of exercise materials and covers a broad range of goals, which include mastering sentence structures, understanding and minimizing grammatical errors, and ultimately producing fluency in communication.

THEK 501 English Writing Skills 3 hours

This course is designed for Korean seminary students whose native language is other than English. Students will learn effective writing techniques in a workshop setting. This course will introduce the basics of academic writing including grammar and syntax, and students will practice writing a variety of academic assignments. The course is designed to improve qualities of students' academic writing through plan, draft, and revision.

THEK 502 English Reading Skills I 3 hours

This course is designed for Korean student who need to improve their English knowledge and skills. As the first two courses on reading comprehensions, it will build student's vocabularies, idioms, grammar, and sentence patterns. The technique of diagramming sentences will also be introduced in order to aid students' grasp of the reading material. Daily exercise in English will be emphasized throughout the course.

THEK 503 English Reading Skills 2 3 hours

Prerequisite: THEK 502 and either THEK 500 or 501

This course purposes to help Korean students who desire to let students practice their reading and comprehension skills, it will continue to enhance students' ability to comprehend the reading material. Grammar and syntax will be reviewed when necessary. Some theology and ministry related articles will be used to get students acquainted with theological, pastoral, and ministerial vocabularies and to raise the quality of students' seminary study overall.

THEOLOGY**THEO 501 Patristic and Medieval Christian Thought** 3 hours

A study of the early development of Christian ideas from their background in the Greco-Roman world, Judaism, and the Scriptures, through the apostolic fathers, the apologists, and the early struggles toward doctrinal clarity and purity. In the latter half of the course, attention will be given to the establishment of papal supremacy, the rise and subsequent decline of the scholastic Christianity, and the conceptual factors leading toward the Renaissance and Reformation.

THEO 502 Renaissance and Reformation Christian Thought 3 hours

A study of the renewal of cultural and intellectual activity in Europe from the later Middle Ages through the Renaissance, Protestant Reformation, Roman Catholic Counter Reformation, rise of capitalism, scientific revolution, and the Enlightenment.

THEO 503 Modern and Contemporary Christian Thought 3 hours

A study of thought from Enlightenment trends to contemporary theological and philosophical developments. The latter subject includes Nineteenth Century liberalism, Twentieth Century new-orthodoxy, existentialism, and post-existential trends such as secular, liberation, and hope theologies. Attention is also given to recent philosophical movements such as logical positivism, linguistic analysis, and process thought. The course stresses the history of major ideas, the system of formative scholars, and the conservative alternative.

THEO 510 Survey of Christian Doctrine 3 hours

A survey of the field of biblical doctrine. Each of the following doctrines will be examined: the Bible, God the Father, Christ, the Holy Spirit, Man, Sin, Salvation, the Church, and Last Things.

THEO 525 Systematic Theology I 3 hours

A course beginning the study of systematic theology with special attention given to prolegomena the doctrines of Scripture, God, angels, humanity and sin.

THEO 530 Systematic Theology II 3 hours

A course completing the study of systematic theology with special attention given to the doctrines of the person and work of Christ, the Holy Spirit, salvation, the church, and last things. Such issues as nature and extent of salvation, the origin, nature and future of the church, and the eternal state are explored.

THEO 597 Seminar in Theology 1 to 3 hours**THEO 605 Theology of Global Engagement** 3 hours

This course explores a biblical foundation and theology for Christian mission. Beginning with a rigorous interaction with the Old and New Testaments, the key aspects of mission theology will be explored as well as how theology of mission relates to other key themes in theology. The seminar will also consider how theology of mission affects mission practice.

THEO 610 Biblical Theology 3 hours

A study of the nature, history and current trends in biblical theology. Each semester there will be a special focus given to specific areas in Old Testament biblical theology or New Testament Biblical theology.

THEO 620 Ecclesiology/Eschatology 3 hours

A study of the nature of the Church and the doctrine of Last Things. In ecclesiology, a major emphasis will be Baptist ecclesiology. Eschatology will focus particularly on the concept of the Kingdom and on the rapture of the Church.

THEO 626 Doctrine of God 3 hours

A study of the existence, nature, and attributes of the triune God. Contains a study of such doctrines as the decree of God, Creation, the providence of God, and the doctrine of the Trinity.

THEO 630 Problems and Issues in Eschatology 3 hours

A discussion of several issues challenging the church today in relation to dispensational hermeneutics, the rapture, the tribulation, the millennial kingdom, the future of the church, and the nations, as well as recent attempts to coordinate Bible prophecy with current events.

THEO 635 Seminar in Contemporary Theological Issues 3 hours

Designed to isolate and discuss major theological issues within the various major heads of systematic theology. Specific problems to be discussed will vary with the discretion of the professor, but issues such as free will and determinism, the nature of man, and the rapture of the Church are indicative of the kinds of issues to be discussed.

THEO 641 Advanced Bibliology 3 hours

A detailed study of the whole area of Bibliology. Special emphasis will be placed on contemporary conceptions of such doctrines as Revelation and Inspiration. An in-depth analysis of the

contemporary debate over the inerrancy and authority of Scripture will be included.

THEO 642 *Advanced Christology* 3 hours

A detailed examination of the Person, nature, and works of Jesus Christ. Focus will be not only on traditional issues in Christology, but also on contemporary discussions in the field, both within orthodoxy and outside it.

THEO 644 *Johannine Theology* 3 hours

Prerequisite: Offered to M.A. and Th.M. students or by permission of instructor and advisor

A course focusing on the unique contributions of John to each of the major areas of history, symbolism, language and journalistic style of development. From the course, the student will correlate the unique Johannine principles of theologizing and hermeneutics, as well as the particular contributions John makes to New Testament theology.

THEO 650 *Ethics and Christian Ministry* 3 hours

A study of the methodology and practice of biblical ethics as applied to such issues as abortion, euthanasia, in-vitro fertilization, capital punishment, government, war, race relations, marriage, divorce, personal and ecclesiastical separation, and worldly amusements.

THEO 654 *Pneumatology* 3 hours

A comprehensive study of the Person and work of the Holy Spirit. The activities of the Holy Spirit are traced through the Old and New Testaments, with special attention to His ministry to Christ, to the Church, and to the individual Christian.

THEO 675 *Contextualization and Global Theology* 3 hours

This course considers the process of communicating a Christian worldview in a manner that is faithful to Scriptures and relevant to the world's cultures. In part, this involves the process of exegeting or probing culture for spiritual themes. In addition, this course explores the process of doing theology in a global context. (Formerly ICST 675)

THEO 678 *Western and New Religions* 3 hours

The history, doctrines, and present state of the major cults such as Mormonism, Christian Science, Jehovah's Witnesses and Seventh Day Adventism. The course will also include a study of the Occult Movement. Emphasis is placed on the errors of these groups and on methods and materials for confronting them effectively.

THEO 680 *Research Methods* 3 hours

Bibliography and thesis research. Emphasis will be given to the formulation of the topic and thesis proposal.

THEO 689 *Thesis Project Proposal and Research* 3 hours

THEO 690 *Thesis Defense* 3 hours

THEO 695 *Directed Research in Theology* 1 to 3 hours

Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of theology.

THEO 697 *Seminar in Theological Studies* 3 hours

An intensive study in a specific subject of theology. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

THEO 900 *Seminar in Theological Method* 3 hours

Analyzes theological methods in various theological traditions and persuasions. Different types of biblical, systematic, and contemporary theologies will be scrutinized. Particular attention will be given to the significance of theological sources including revelation, tradition, and culture and to their role in theology.

THEO 901 *Contemporary Issues in the Doctrine of God* 3 hours

A Seminar on the Doctrine of God with special attention to modern issues on the topic, such as Open Theism, the knowability

of truths about God, proper basicity and the justification of God's existence, and the problem of evil.

THEO 904 *Bibliology* 3 hours

An examination of the doctrine of scripture with attention to its inerrancy, and inspiration, along with a consideration of the matter of inscripturated revelation and the nature of religious language.

THEO 905 *Christology in Contemporary Theological Perspective* 3 hours

A study of recent trends in Christological method and understanding including process christologies, the Jesus Seminar, and the "new search" for the historical Jesus.

THEO 908 *Reading Seminar in Systematic Theology* 3 hours

The purpose of this reading seminar is to provide a base-line of readings in systematic theology focusing on reading classic texts significant to or exemplary of systematic theology. Students will read about thirty books and treatises, reading both scholarly and popular work throughout the history of the church. Students will evaluate, critique, and write critical reviews of assigned works evaluating, comparing and synthesizing their respective contribution to the development of the discipline and relation to contemporary evangelical theological concerns.

THEO 945/ *Seminar in Modern Theologies and CHHI 945 *Theologians** 3 hours

This seminar focuses on the work of select theologians and theological movements since the 18th Century. This seminar may be repeated as subject matter varies.

THEO 946 *Contemporary Theology* 3 hours

An examination and critical analysis of theologians and theological movements since 1945. Topics include Liberation and Feminist Theologies as well as Open Theism, and the work of Paul Tillich, Jurgen Moltmann, John A. T. Robinson, and Harvey Cox. This seminar focuses on the work of select theologians and theological movements since the eighteenth century. This seminar may be repeated as subject matter varies. This seminar will focus on the Twentieth and early Twenty-first Centuries.

THEO 995 *Directed Research in Theology* 1 to 3 hours

Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of theology.

THEO 997 *Seminar in Theological Studies* 3 hours

WORSHIP STUDIES

WRSP 501 *The Dynamics of Corporate Worship* 3 hours

This course involves a study of the dynamic influences of personal, biblical, historical, professional, and practical worship to the corporate ministry of the local church. Application is made to the presentation and influence of singing, praying, preaching, evangelism, and the great modern revival movements on corporate worship in the church today. Graduate students complete a personal assessment that relates honest, genuine, unhindered, and biblical worship to their own responsibility to music, prayer, evangelism, preaching, and corporate ministry.

WRSP 502 *History and Philosophy of Worship* 3 hours

This is a study of the history of worship from the Old Testament, the early church, through the modern period. Emphasis is given to changes in worship practices resulting from the Reformation, the Great Awakenings, revival movements, large evangelistic crusades of the 1940s and 1950s, Jesus Movement, and the Praise and Worship movement.

WRSP 510 *Biblical Foundations of Worship* 3 hours

A study of the principles of worship as found in the Old and New Testaments. Includes study of the Tabernacle as a model of

worship, worship in the lives of biblical characters, and the biblical roots of worship practices developed by the early church.

WRSP 520 *The Role of the Worship Leader* 3 hours

A study of the many and varied roles and relationships of the worship leader. Special emphasis is placed on the relationship between the worship leader and the pastor. Also considered are the relationships between the worship leader and other staff members, singers/instrumentalists, and the congregation.

WRSP 530 *Principles of Leadership for the Worship Leader* 3 hours

A study of the characteristics and responsibilities of a good leader as they relate to the worship leader. Planning, organizing, staff development, and decision-making are topics of consideration.

WRSP 540 *Current Issues in Worship* 3 hours

A study of the current trends and issues related to contemporary worship. Consideration is given to various worship models, worship evangelism, cross-cultural issues, and church worship in transition.

WRSP 545 *Global Worship* 3 hours

This course investigates the biblical mandate for world missions as applied to principles for worship leading to various cultures and ethnic regions. Application is made to the role and responsibility worship leaders have in developing partnerships between local churches and missionary endeavors through worship. Special attention is given to the relationship between worship, the glory of God, and the Great Commission.

WRSP 551 *Building a Balanced Worship Ministry* 3 hours

This is a course that looks at the various roles the worship leader holds within the mandates of the overall church mission. Consideration is given to the worship leader's relationship to the local church education and discipleship programs, missions and evangelism outreach ministries, preaching and teaching ministries, women's and men's ministries, children, youth and young adult ministries, and creative arts ministries.

WRSP 610 *Tools and Techniques for the Contemporary Worship Leader* 3 hours

A study of the current available resources and techniques employed by contemporary worship leaders. Consideration is given to practical issues related to rehearsal techniques, programming, MIDI technology, sound reinforcement, use of drama, and worship events.

WRSP 635 *Building a Theology of Worship* 3 hours

This course is a comprehensive study of the purpose and practice of a theology of worship in the local church. The study is divided into two parts: Cognitive theology that includes the understanding and discovery of a biblical theology of worship and music; and, practical application of theology which includes developing a strategy for teaching theology as a worship leader. The class is guided by a series of projects whereby students build a personal theology for private and public worship.

WRSP 645 *The Role of the Pastor with the Worship Leader* 3 hours

This is a study of the relationship between the pastor and minister of music/worship leader in a local church. Clarification of the biblical role a pastor has as "the worship leader" of his congregation is discussed. Responsibilities pastors and ministers of music/worship leaders have to the gospel ministry are defined and articulated. Leadership models are investigated in the light of team building and staff management. Practical application is made through class and small group case studies, interviews, on-location observations, and personal evaluation.

WRSP 690 *Thesis: Research and Writing in Worship* 3 hours

The thesis is a comprehensive paper written in a specific worship discipline and selected in consultation between the student

and approved faculty. It should illustrate a thorough understanding and mastery of research techniques and demonstrate a level of original discovery suitable for graduate work on the master's level. Students may not enroll in this class until the last semester of graduate work or until all other course requirements for the degree have been successfully completed.

WRSP 695 *Directed Research in Worship* 1 to 3 hours

Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of worship.

WRSP 697 *Seminar in Worship Studies* 3 hours

This course focuses on advanced worship practice within the evangelical and local church community. Student and faculty will work together to develop and tailor assignments to each student's individual preference, professional goals, and objectives for future practice as a worship leader. A major project illustrating the student's ability to apply learned theory to the practical outcomes of a local church is expected.

WRSP 698 *Worship Practicum* 1 to 3 hours

WRSP 801 *Corporate Worship* 3 hours

This course involves a study of the dynamic influences of personal, biblical, historical, professional, and practical worship as related to corporate ministries in the local church. Application is made to the presentation and influence of singing, praying, preaching, evangelism, and the great modern revival movement to 21st Century corporate worship. Doctoral students are required to complete a personal assessment that relates honest, genuine hindered, and biblical worship to their own responsibility to music, prayer, evangelism, preaching and corporate ministries. The course includes a short research project. Class time run concurrently with WRSP 501, *The Dynamics of Corporate Worship*, graduate intensives.

WRSP 820 *The Worship Leader* 3 hours

A study of the many and varied roles and relationships of the worship leader. Special emphasis is placed on the relationship between the worship leader and the pastor. Also considered are the relationships between the worship leader and other staff members, singers, instrumentalists, and the congregation. In addition to required reading, significant research within the evangelical community, and application to various worship ministries, students are required to complete 10 projects that integrate learned principles and practical application. (LU Online only).

WRSP 840 *Transitions in Worship* 3 hours

A study of the current trends and issues related to contemporary worship. Consideration is given to various worship models, worship evangelism, the place of worship in missions, multi-cultural issues, worship transitions, worship trends, and application of theological and biblical principles to worship practices. The course includes research of emerging church worship, a series of interview projects, and comparative study of popular music genres and contemporary praise and worship practices.

WRSP 851 *Balanced Worship* 3 hours

This is a course that looks at the various responsibilities worship leaders have in building balanced, well-conceived ministries with other entities in the church. Consideration is given to the worship leader's relationship to local church education and discipleship programs, missions and evangelism outreach ministries, preaching and teaching ministries, women's and men's ministries, children, youth and young adult ministries, and creative arts ministries. Doctorate students will compile a ministry pedagogy file to use in developing mentoring models for training worship leaders. Class times run concurrently with WRSP 551, *Building a Balanced Worship Ministry*, graduate intensive.

WRSP 935 *The Theology of Worship*

3 hours

This course is a comprehensive study of the purpose and practice of a theology of worship in the local church. The study is divided into two parts: cognitive theology that includes the understanding and discovery of a biblical theology of worship and music; and, practical application of theology which includes developing a strategy for teaching theology as a worship leader. The class is guided by a series of projects whereby students build a personal theology for private and public worship. Class times run concurrently with WRSP 635, *Building a Theology of Worship*, graduate intensive.

WRSP 945 *The Pastor and the Worship Leader*

3 hours

This is a study of the relationship between the pastor and minister of music/worship leader in a local church. Clarification of the biblical role a pastor has as “the worship leader” of his congregation is discussed. Responsibilities pastors and ministers of music/worship leaders have to the gospel ministry are defined and articulated. Leadership models are investigated in the light of team building and staff management. Practical application is made through class and small group case studies, interviews, on-location observations, and personal evaluation. Class times run concurrently with WRSP 645, *The Role of the Pastor with the Worship Leader*, graduate intensive.

WRSP 995 *Directed Research in Worship*

3 hours

Designed for the post-graduate, doctor of ministry student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of worship. Recommended as an elective in preparation for the Doctor of Ministry writing project.

WRSP 997 *Advanced Seminar in Worship Studies*

3 hours

This course focuses on a study of worship practices in the evangelical community. Student and faculty work together to develop and tailor assignment to each student’s individual preference, professional goals, needs, and objectives. A 30-50 page major paper demonstrating research ability must be completed. This major project must be practical in application to the student’s ministry.

YOUTH MINISTRIES**YOUT 510 *Foundations in Youth Ministries I***

3 hours

An introductory course designed to develop a basic philosophy of the youth ministry through an analysis of contemporary and historical youth ministry models.

YOUT 520 *Foundations in Youth Ministries II*

3 hours

Careful analysis of methods, curriculum, staffing, promotion, and facilities of the total youth program.

YOUT 597 *Seminar in Youth Ministries*

1 to 3 hours

YOUT 615 *The Role of the Youth Leader*

3 hours

A course designed to study leadership and management principles as they relate to the broad spectrum of a youth leader’s responsibilities. Issues such as personal piety, balancing family and ministry, finding the right ministry position, team building, and working with staff will be addressed. Special emphasis will be placed on helping the student integrate the cognitive with the practical to develop a personal paradigm of effective leadership.

YOUT 630 *Student Ministries*

3 hours

A study of the philosophy, principles, and practices of evangelizing and discipling middle and high school age students within the context of their own diverse cultures. Certain “axioms” and “paradigms” of adolescent ministry will be examined and evaluated for their effectiveness as tools for understanding and reaching students with the gospel.

YOUT 650 *Youth Practicum*

3 hours

A practical field experience under the supervision of a professional youth leader.

YOUT 660 *Advanced Youth Practicum*

3 hours

Prerequisite: YOUT 650

A continuation of YOUT 650.

YOUT 695/ *Directed Research in Youth Ministries*

1 to 3 hours

YOUT 995

Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of youth work.

YOUT 697/ *Seminar in Youth Ministries*

1 to 3 hours

YOUT 997**YOUT 698 *Youth Practicum***

1 to 3 hours

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B.B.A. University of Chattanooga; M.B.A., Stanford University; Ph.D, University of Arkansas. 1991–2000

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B.S., M.Ed., Georgia State University; Ed.D., Liberty University. 1999–2004

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A.B., B.S., Ashland College; M.A., University of Michigan; Ph.D., Kent State University; additional graduate work at Ohio State and American University. 1975–2001

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Provost Emeritus

B.A., University of South Dakota; M.A., University of Minnesota; Ph.D., University of Virginia; additional graduate study at the University of Minnesota. 1973–2010

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Battige, Sandy; B.M.E, M.Ed., Ph.D.

Assistant Professor of Education

B.M.E, M.Ed., Ph.D., Jacksonville University. At LU since 2010. (CLB)

Beam, Andrea; B.S., M.A.T., Ed.S., Ed.D.

Director, Secondary Education
Assistant Professor of Education

B.S., Old Dominion University; M.A.T., Norfolk State University; Ed.S., Ed.D., George Washington University. At LU since 2009.

Beavers, Lynnda S.; B.A., M.A., Ph.D.

Associate Professor of Communication Studies

B.A., Emory and Henry College; M.A., Ph.D., University of Kentucky. At LU since 1996.

Beck, W. David; B.A., M.A., Ph.D.

Professor of Philosophy

B.A., Houghton College; M.A., Trinity Evangelical Divinity School; Ph.D., Boston University; additional graduate study at the University of Rhode Island. At LU since 1978.

Bell, Bruce K.; B.A., M.A., Ph.D.

Associate Dean, College of General Studies

Professor of Business and Communication Studies

B.A., M.A., Penn State, Ph.D. Walden University. At LU since 1996.

Bell, Pamela Cole; B.A., J.D.

Director of Trial Advocacy

Associate Professor of Law

B.A., Stetson University; J.D., Stetson University College of Law. At LU since 2011.

Bender Long, Luanne F.; B.A., M.A., Ph.D.

Assistant Professor of Counseling

B.A., King's College; M.A., Eastern Mennonite University; Ph.D., Liberty University. At LU since 2007. (CLB)

Benham, John; B.M., M.A., Ed.D.

Coordinator, Ethnomusicology Programs

Professor of Worship and Ethnomusicology

B.M., Northwestern College; M.A., University of Minnesota; Ed.D., University of Northern Colorado. At LU since 2008.

Bishop, Jonathan D.; B.A., M.Div., Ph.D.

Assistant Professor of Evangelism

B.A., Auburn University; M.Div., Ph.D., The Southern Baptist Theological Seminary. At LU since 2008. (CLB)

Bjerke, Jennifer J.; B.A., M.A., Ph.D.

Assistant Professor of Counseling

B.A., Cedarville University; M.A., Eastern Michigan University; Ph.D., Capella University. At LU since 2010. (CLB)

Black, Ellen Lowrie; B.S., M.Ed., Ed.D.

Professor of Education

B.S., Eastern Mennonite University; M.Ed., East Texas State University; Ed.D. Temple University; additional graduate work at Harvard University Graduate School of Education. At LU from 1988-1999; 2005-present.

Blackwell, Kenneth; B.S., M.A.

Visiting Professor of Law

B.S., M.A., Xavier University. At LU since 2009.

Blass, Homer; B.A., M.A., Ph.D.

Associate Professor of History

B.S., Tulsa University; M.A., University of Illinois-Urbana; Ph.D., University of Missouri-Columbia; additional work at United States Military Academy, West Point. At LU since 1983.

Blosser, Phillip; B.S., M.S., Ph.D.

Assistant Professor of Sport Management

B.S., Liberty University; M.S., Baylor University; Ph.D., Virginia Polytechnic Institute and State University. At LU since 2002.

Booth, Phyllis; B.A., M.S., Ed.D.

Assistant Professor of Education

B.A., Christopher Newport College of William and Mary; M.S., Old Dominion University; Ed.D., Christopher Newport College of William and Mary. At LU since 2007. (CLB)

Borland, James A.; B.A., M.Div., Th.M., Th.D.

Professor of Biblical Studies and Theology

B.A., Los Angeles Baptist College; M.Div., Los Angeles Baptist Theological Seminary; Th.M., Talbot Theological Seminary; Th.D., Grace Theological Seminary. At LU since 1977.

Bowers, Stephen; B.S., M.A., Ph.D.

Professor of Government

B.S., M.A., Ph.D., University of Tennessee. At LU since 2006.

Boyce, Jeff W.; B.S., M.B.A., Ph.D.

Assistant Professor of Business

B.S., Michigan Technological University; M.B.A., Ashland University; Ph.D., Capella University. At LU since 2008. (CLB)

Bragg, Rick; B.S., M.A., Ed.S., Ed.D.

Assistant Professor of Education

B.S., St. Francis University; M.A., University of Alabama; Ed.S., Lincoln Memorial University; Ed.D., St. Francis University. At LU since 2008. (CLB)

Brickhill, Cherie; B.A., B.S.N., M.S.N., Ed.D.

Assistant Professor of Nursing

B.A., B.S.N., M.S.N., University of Virginia; Ed.D., Liberty University. At LU since 2009. (CLB)

Briedenbaugh, Joel; B.A., M.Div., Ph.D.

Assistant Professor of Homiletics

B.A., Baptist College of Florida; M.Div., Ph.D., The Southern Baptist Theological Seminary. At LU since 2007. (CLB)

Brindle, Wayne A.; B.A., Th.M., Th.D.

Professor of Biblical Studies

B.A., Kansas Wesleyan University; Th.M., Th.D., Dallas Theological Seminary. At LU since 1981.

Britt, Deanna C.; R.N., B.S.N., M.S.N., Ph.D.

Chair, Department of Nursing

Professor of Nursing

R.N., Louise Obici School of Nursing; B.S.N., Liberty University; M.S.N., University of Virginia; Ph.D., Virginia Polytechnic and State University. At LU since 1987.

Brittain, Thomas J.; B.A., M.S., Ed.D.

Assistant Professor of Education

B.A., Liberty University; M.S., Nova Southeastern University; Ed.D., Liberty University. At LU since 2007. (CLB)

Brooks, Jeanne; B.A., M.A., Ph.D.

Assistant Professor of Counseling

B.A., M.A., Stephen F. Austin State University; Ph.D., North Central University. At LU since 2008.

Brooks, Steven W.; B.S., M.A., Ed.D.

Assistant Professor of Counseling

B.S., University of Maryland; M.A., Liberty University; Ed.D., University of Sarasota. At LU since 2007. (CLB)

Brown, William E.; B.A., M.Ed., M.Div., Ph.D.

Assistant Professor of Pastoral Theology

B.A., M.Ed., University of South Carolina; M.Div., New Orleans Baptist Theological Seminary; Ph.D., Southeastern Baptist Theological Seminary. At LU since 2008. (CLB)

Brunson, Kendrick; B.A., M.B.A., D.B.A.

Associate Professor of Business

B.A., Carson-Newman College; M.B.A., Wake Forest University; D.B.A., Northcentral University. At LU since 2006.

Burchard, Glenice A.; B.A., M.A., Psy.D.

Assistant Professor of Counseling

B.A., Oral Roberts University; M.A., Psy.D., Regent University. At LU since 2006. (CLB)

Burrell, Daniel L.; B.S., M.S., Ed.D.

Assistant Professor of Educational Ministries

B.S., Hyles Anderson College; M.S., Pensacola Christian College; Ed.D., Nova Southeastern University. At LU since 2006. (CLB)

Burton, Rebecca R.; B.S., M.Ed., Ed.D.

Assistant Professor of Education

B.S., Bowling Green State University; M.Ed., University of North Texas; Ed.D., Bowling Green State University. At LU since 2010. (CLB)

Buzzy, George; B.B.A., J.D.

Professor of Government

B.B.A., James Madison University; J.D., George Mason University School of Law. At LU since 2003.

Byars, Jonna L.; B.A., M.Ed., Ph.D.

Assistant Professor of Counseling

B.A., M.Ed., Ph.D., Texas Tech University. At LU since 2007. (CLB)

Campbell, W. Thomas T.; B.A., M.Div. Ph.D.

Assistant Professor of Church History

B.A., Oklahoma Baptist University; M.Div., Ph.D., Southwestern Baptist Theological Seminary. At LU since 2006. (CLB)

Caruso, Suzanne; B.S., M.B.A., J.D.

Associate Dean for External Affairs, School of Law

Assistant Field Instructor

B.S., M.B.A., Liberty University; J.D., Liberty University School of Law. At LU since 2009.

Cates, Anna; B.A., M.A., Ph.D.

Assistant Professor of Education

B.A., Ashbury College; M.A., Indiana State University; Ph.D., Ashbury College. At LU since 2007. (CLB)

Chara, Kathleen A.; B.A., M.S., Ph.D.

Assistant Professor of Counseling

B.A., Oral Roberts University; M.S., Northeastern State University; Ph.D., Capella University. At LU since 2009. (CLB)

Chiaivone, Michael L.; B.A., M.Div., Ph.D.

Assistant Professor of Theological Studies

B.A., Tennessee Temple University; M.Div., Ph.D., Southeastern Baptist Theological Seminary. At LU since 2006. (CLB)

Choi, Bong S.; B.Th., M.Div., Ph.D.

Assistant Professor of Biblical Studies

B.Th., Sung Kyul Christian University; M.Div., The Southern Baptist Theological Seminary; Ph.D., Temple University. At LU since 2008. (CLB)

Chrisman, Rodney D.; B.B.A., J.D.

Associate Professor of Law

B.B.A., Eastern Kentucky University, J.D., University of Kentucky College of Law. At LU since 2005.

Chung, Hyun “David”; B.A., M.Div., S.T.M., D.Min.

Professor of New Testament and Pastoral Ministries

B.A., Yon Sei University; M.Div., Liberty Baptist Theological Seminary; S.T.M., Dallas Theological Seminary; D. Min., Liberty Baptist Theological Seminary. Additional doctoral coursework at Dallas Theological Seminary. At LU since 1994.

Church, Keith D.; B.S., M.Div., Ph.D.

Assistant Professor of Theology

B.S., North Carolina State University; M.Div., Ph.D., Southeastern Baptist Theological Seminary. At LU since 2010. (CLB)

Claxton, Russ; B.S., M.Ed., Ed.S., Ed.D.

Chair, School of Education

Assistant Professor of Education

B.S., Liberty University; M.Ed., West Georgia University; Ed.S., University of Georgia; Ed.D., Liberty University. At LU since 2010. (CLB)

Cleaver, Kenneth G.; B.A., Th.M., Ph.D.

Associate Professor of Church History and Theology

B.A., Bryan College; Th.M., Dallas Theological Seminary; Ph.D., Trinity Evangelical Divinity School. At LU since 2005.

Clinton, Timothy; B.S., M.A., Ed.S., Ed.D., NCC, LPC, LMFT

Professor of Counseling and Pastoral Care

B.S., Liberty Baptist College; M.A., Liberty University; Ed.S., Ed.D., College of William and Mary; additional graduate studies at Lynchburg College, University of Virginia, and Liberty Baptist Theological Seminary. At LU 1986-98, 2001 – present.

Collins, Gail L.; B.S., M.A., Ed.D.

Assistant Professor of Education

B.S., Eastern Michigan University; M.A., Ed.D., Eastern Michigan University. At LU since 2008. (CLB)

Chara, Kathleen A.; B.A., M.S., Ph.D.

Assistant Professor of Counseling

B.A., Oral Roberts University; M.S., Northeastern State University; Ph.D., Capella University. At LU since 2009. (CLB)

Conner, Fred; B.S., M.Ed., Ed.S., Ed.D.

Assistant Professor of Education

B.S., Philadelphia College of the Bible; M.Ed., Lynchburg College; Ed.S., University of Virginia; Ed.D., Philadelphia College of the Bible. At LU since 2007. (CLB)

Cooper, Mary Ellen E.; B.A., M.A., Ph.D.

Assistant Professor of Counseling

B.A., Augusta State University; M.A., Liberty University; Ph.D., Walden University. At LU since 2006. (CLB)

Corsini, Kevin; B.B.A., Th.M., Ph.D.

Dean of the Graduate School

Administrative Dean for Graduate Programs

Assistant Professor of Counseling

B.B.A., University of Georgia; Th.M. Dallas Theological Seminary; Ph.D, Liberty University. At LU since 2006.

Corum, Richard; B.A., M.S., D.B.A.

Assistant Professor of Business

B.A., College of St. Francis; M.S., National Louis University; D.B.A., Nova Southeastern University. At LU since 2006. (CLB)

Cox, Joan; B.A., M.A., Ph.D.

Assistant Professor of Education

B.A., M.A., Ph.D., Northern Arizona University. At LU since 2010. (CLB)

Coy, Aubrey; B.A., M.A., Ed.D.

Assistant Professor of Counseling

B.A., University of Florida; M.A., Ed.D., Liberty University. At LU since 2011.

Crites, Tom (Larry); B.A., M.Div., Ed.D.

Assistant Professor of Education

B.A., Union University; M.Div., Southeastern Baptist Theological Seminary; Ed.D., Union University. At LU since 2009. (CLB)

Cross, Nicole M.; B.S., M.A., Ph.D.

Assistant Professor of Counseling

B.S., Sam Houston State University; M.A., University of Houston Clear Lake; Ph.D., Sam Houston State University. At LU since 2008. (CLB)

Croteau, David A.; B.A., M.Div., Th.M., Ph.D.

Assistant Professor of Biblical Studies

B.A., California State University, Fresno; M.Div., Golden Gate Baptist Theological Seminary; Th.M., Ph.D., Southeastern Baptist Theological Seminary. At LU since 2006.

Curtis, Carl C.; B.A., M.A., Ph.D.

Associate Professor of English

B.A., Texas A & M University; M.A., Ph.D., University of Dallas. At LU from 1985-1987; 2001 to present.

Daniel, Denise; B.S., M.A., Ph.D., LPC, RN

Director, Counseling Licensure Programs

Assistant Professor of Counseling

B.S., Dallas Baptist University; M.A., Dallas Theological Seminary; Ph.D., Regent University. At LU since 2006.

Davidson, Charlie; B.S., M.Div., D.Min.

Director, Doctor of Ministry Program

Director, Master of Divinity – Military Chaplaincy

Assistant Professor of Chaplaincy Studies

B.S., Liberty University; M.Div., D.Min., Liberty Baptist Theological Seminary. At LU since 2006.

Davis, Jama L.; B.S., M.A., Ph.D.

Assistant Professor of Counseling

B.S., Indiana Wesleyan University; M.A., Ball State University; Ph.D., Liberty University. At LU since 2007. (CLB)

Davis, James F.; B.S., M.Div., Th.M., Ph.D.

Assistant Professor of Biblical Studies

B.S., University of Wisconsin-Madison; M.Div., Th.M., Capital Bible Seminary; Ph.D., Dallas Theological Seminary. At LU since 2009. (CLB)

Davis, Michael A.; B.A., M.A., Ph.D.

Assistant Professor of History

B.A., University of Central Arkansas; M.A. University of Central Arkansas; Ph.D., University of Arkansas. At LU since 2005.

Deacon, Mary M.; B.S., M.A., Ph.D.

Assistant Professor of Counseling

B.S., Central Michigan University; M.A., Liberty University; Ph.D., University of Virginia. At LU since 2012.

Deel, Donald B.; B.D., M.Min., M.A., D.Min., Ph.D.

Assistant Professor of Counseling

B.D., Luther Rice Seminary; M.A., Liberty University; D.Min., Luther Rice Seminary; Ph.D., Liberty University. At LU since 2006. (CLB)

Dempsey, Rodney; B.S., M.R.E., D.Min.

Director, Master of Arts in Christian Ministry

Director, Master of Arts in Theological Studies

Associate Professor of Educational Ministries

B.S., Liberty University; M.R.E., D.Min., Liberty Baptist Theological Seminary. At LU since 2003.

DeWitt, Kristina L.; B.S., M.Ed., Ed.D.

Assistant Professor of Education

B.S., Mary Washington College; M.Ed., University of Mary Washington; Ed.D., George Mason University. At LU since 2009.

Diemer, Jr., Carl J.; B.S., M.Div., Th.D.

Professor of Church History and New Testament

B.S., Virginia Polytechnic Institute and State University; M.Div., Th.D., Southwestern Baptist Theological Seminary; additional graduate work at the University of Virginia. At LU since 1973.

Dixon, Robert J.; B.A., B.Th., M.Div., Ph.D.

Assistant Professor of Biblical Studies

B.A., Buffalo State College; B.Th., Lexington Baptist College; M.Div., Mid-America Baptist Theological Seminary; Ph.D., The University at Buffalo-SUNY. At LU since 2010. (CLB)

Dorr, Henry; B.S., M.A., Ph.D.

Assistant Professor of Education

B.S., University of Nebraska; M.A., Pacific Lutheran University; Ph.D., University of Nebraska. At LU since 2007. (CLB)

Duby, David; B.S., M.S., Ph.D.

Associate Professor of Business

B.S., M.S., Pensacola Christian College; Ph.D., Regent University. At LU since 2005.

Dumont, Karin; B.A., M.A., Ph.D.

Assistant Professor of Counseling

B.A., Pennsylvania State University; M.A., Ph.D., Liberty University. At LU since 2007. (CLB)

Dunbar, Cynthia; B.A., J.D.

Assistant Professor of Law

B.A., University of Missouri, Kansas; J.D., Regent University School of Law. At LU since 2009.

Dunn, Glenna; B.S., M.A., Ed.D.

Assistant Professor of Counseling

B.S., East Tennessee State University; M.A., Ed.D., Liberty University. At LU since 2007. (CLB)

Dunn, Randall S.; B.A., M.Ed., Ed.D.

Director, Educational Technology

Assistant Professor of Education

B.A., M.Ed., James Madison University; Ed.D., University of Bath, United Kingdom. At LU since 2005.

Durden, John A.; B.S., M.Div., Ph.D.

Chair, Department of Theological Studies

Director, Master of Arts in Religion Program

Associate Professor of Theology

B.S., University of South Florida; M.Div., Ph.D., Mid-America Seminary. At LU since 2010.

Duryea, John R.; B.S., M.S., Ed.D.

Assistant Professor of Education

B.S., New York Institute of Technology; M.S., Regent University; Ed.D., New York Institute of Technology. At LU since 2007. (CLB)

Earley, David B.; B.S., M.Div., D.Min.

Director, Center for Ministry Training

Associate Professor of Pastoral Ministries

B.S., Liberty University; MDiv, DMin, Liberty Theological Seminary. At LU since 2006.

Earls, Rodney D.; B.S., M.Div., M.R.E., S.T.M., Ph.D.

Assistant Professor of Evangelism

B.S., Liberty University; M.Div., M.R.E., Liberty Baptist Theological Seminary; S.T.M., Dallas Theological Seminary; Ph.D., Southwestern Baptist Theological Seminary. At LU since 2006. (CLB)

Evans, Amy L.; B.A., M.S.E., Ph.D.

Assistant Professor of Counseling

B.A., Northwestern College; M.S.E., Ph.D., University of Wisconsin. At LU since 2010. (CLB)

Evans, Timothy J.; B.A., M.A., Ph.D.

Assistant Professor of Counseling

B.A., Spring Arbor University; M.A., Ph.D., Liberty University. At LU since 2010. (CLB)

Evans, Verlyn; B.S., M.S., Ed.D.

Assistant Professor of Education

B.S., University of South Florida; M.S., Nova Southeastern University; Ed.D., University of South Florida. At LU since 2007. (CLB)

Fanning, Don; B.A., M.A., M.Div., D. Min.

Chair, Department of Intercultural Studies

Executive Director, Center for Global Ministries

Professor of Intercultural Studies

B.A., Bob Jones University; M.A., Pensacola Christian College; M.Div., Capital Bible Seminary; D. Min., Dallas Theological Seminary. At LU since 2001.

Farwell, Margo; B.A., M.A., Psy.D.

Assistant Professor of Counseling

B.A., St. Bonaventure University; M.A., Psy.D., Alfred University. At LU since 2008. (CLB)

Fauber, Anita; B.A., M.Ed., Ed.D.

Assistant Professor of Education

B.A., Bridgewater College; M.Ed., James Madison University; Ed.D., Bridgewater College. At LU since 2010. (CLB)

Faulkenbury, Terry L.; B.A., M.Div., D.Min.

Assistant Professor of Evangelism

B.A., Gardner-Webb University; M.Div., New Orleans Baptist Theological Seminary; D.Min., Liberty Baptist Theological Seminary. At LU since 2006. (CLB)

Fauls, Gregory S.; B.A., M.Div., Ph.D.

Assistant Professor of Evangelism

B.A., Western Kentucky University; M.Div., Ph.D., Southwestern Baptist Theological Seminary. At LU since 2010. (CLB)

Fay, Ronald C.; B.A., M.Div., Ph.D.

Assistant Professor of Biblical Studies

B.A., Calvin College; M.Div., Ph.D., Trinity Evangelical Divinity School. At LU since 2010. (CLB)

Ferdon, Gai; B.A., M.A., Ph.D.

Associate Professor of Government

B.A., Indiana Wesleyan University; M.A., Regent University; Ph.D., University of Leicester. At LU since 2007.

Ferreira, Cassandra J.; B.S., M.A., Ph.D.

Assistant Professor of Counseling

B.S., Virginia Interment College; M.A., Ph.D., Regent University. At LU since 2009. (CLB)

Ferreira, John; B.S., M.A., Ph.D.

Assistant Professor of Counseling

B.S., Old Dominion University; M.A., Ph.D., Regent University. At LU since 2007. (CLB)

Fischer, Kahlib J.; B.A., M.A., Ph.D.

Associate Professor of Government

B.A., Oral Roberts University; M.A., Ph.D., Regent University. At LU since 2006.

Fisher, Jr., James; B.S., M.Div., Ph.D.

Assistant Professor of Educational Ministries

B.S., University of Mobile; M.Div., Midwestern Baptist Theological Seminary; Ph.D., The Southern Baptist Theological Seminary. At LU since 2008. (CLB)

Fisher, Wyatt; B.A., M.A., Psy.D.

Assistant Professor of Counseling

B.A., University of Colorado; M.A., Psy.D., Regent University. At LU since 2005. (CLB)

Fitzgerald, Curtis W.; B.A., M.Div., S.T.M., Ph.D.

Assistant Professor of Biblical Studies

B.A., Tennessee Temple University; M.Div., Temple Baptist Theological Seminary; S.T.M., Ph.D., Dallas Theological Seminary. At LU since 2007. (CLB)

Florence, James E.; B.S., M.A., M.P.H., Dr.P.H., M.A.T.S.

Professor of Health Sciences

B.S., California Baptist College; M.A., M.P.H., Dr.P.H., Loma Linda University, School of Public Health; M.A.T.S., Southern Baptist Theological Seminary. At LU since 2012.

Foreman, Mark W.; B.M.Ed., M.A.B.S., M.A., Ph.D.

Professor of Philosophy and Religion

B.M.Ed., Westminster Choir College; M.A.B.S., Dallas Theological Seminary; M.A., Ph.D., University of Virginia. At LU since 1990.

Forrest, Bruce K.; B.A., M.A., M.Ed., D.Min.

Assistant Professor of Apologetics

B.A., Northwest Nazarene College; M.A., Western Evangelical Seminary; M.Ed., Northwest Nazarene University; D.Min., Liberty Baptist Theological Seminary. At LU since 2010. (CLB)

Fowler, Donald L.; B.A., M.Div., Th.M., Th.D.

Professor of Biblical Studies

B.A., Pillsbury Baptist Bible College; M.Div., Th.M., Th.D., Grace Theological Seminary. At LU since 1998.

Fowler, Rollen; B.A., M.S., Ph.D.

Assistant Professor of Education

B.A., Whitworth College; M.S., Eastern Washington University; Ph.D., Whitworth College. At LU since 2009. (CLB)

Fox, Ralph W.; B.S., M.A., Ph.D.

Assistant Professor of Counseling

B.S., M.A., Ph.D., Liberty University. At LU since 2006. (CLB)

Freerksen, James A.; B.A., M.Div., Th.M., Th.D.

Professor of Biblical Studies

B.A., Pillsbury Baptist College; M.Div., Th.M., Central Theological Seminary; Th.D., Grace Theological Seminary. At LU since 1978.

Freyre, Fabio; B.S., M.A., Ed.D., D.Min.

Associate Professor of Psychology

B.S., M.A., Liberty University; Ed.D., Argosy University. D.Min., Liberty Baptist Theological Seminary. At LU since 2003.

Gadomski, Marilyn L.; A.B., M.A., Ph.D.

Professor of Psychology

A.B., Marshall University; M.A., West Virginia College of Graduate Studies; Ph.D., Virginia Polytechnic Institute and State University. At LU since 1991.

Garcia, Reuben G.; B.A., M.A., Ph.D.

Assistant Professor of Counseling

B.A., M.A., Texas A&M University - Corpus Christi; Ph.D., Capella University. At LU since 2010. (CLB)

Garner, Rick D.; B.A., M.Div., D.Min.

Assistant Professor of Pastoral Ministry

B.A., The Criswell College; M.Div., D.Min., Beeson Divinity School. At LU since 2009. (CLB)

Garzon, Fernando L.; B.A., Psy.D.

Associate Professor of Counseling

B.A., Wake Forest University; Psy. D., Fuller Seminary. At LU since 2005.

Garzon, Mary; B.S., M.S., Ph.D.

Assistant Professor of Education

B.S., M.S., Radford University; Ph.D., Jacksonville Theological Seminary. At LU since 2007 (CLB)

Gates, George N.; B.A., M.Div., M.A., D.Min.

Assistant Professor of Counseling

B.A., Roberts Wesleyan College; M.Div., Asbury Theological Seminary; M.A., Marshall University; D.Min., Boston University. At LU since 2009. (CLB)

George, John; B.S., M.A., M.B.A., Ph.D.

Professor of Business

B.S., U.S. Military Academy, West Point; M.A., Liberty University; M.B.A., Ph.D., University of Alabama. At LU since 1990.

Gerdes, Darin; B.S., M.A., M.B.A., Ph.D.

Associate Professor of Business

B.S., Liberty University; M.A., M.B.A., Ph.D., Regent University. At LU since 2005.

Gho, Jaesook; B.S., M.A., M.S., Ph.D.

Assistant Professor of Counseling

B.S., Sanymyung University; M.A., Liberty University; M.S., Ph.D., Purdue University. At LU since 2004. (CLB)

Giammatteo, Leonard; B.S., M.S., Ed.D.

Assistant Professor of Counseling

B.S., Florida Southern College; M.S., Ed.D., Nova Southeastern University. At LU since 2007. (CLB)

Gianopulos, John; B.Ed., M.A.T.S., M.Ed., Ed.D.

Adjunct Professor of Religion

B.Ed., Chicago State University; M.A.T.S., North Park Seminary; M.Ed., Ed.D., Loyola University; additional graduate work at Oxford University, Princeton University and Howard University. At LU since 1995.

Giese, Karla; B.S.N., M.S.N., F.N.P.

Assistant Professor of Nursing

B.S.N., University of Wisconsin; M.S.N., F.N.P., Old Dominion University; doctoral studies at the University of Colorado. At LU since 2007. (CLB)

Gilbert, David E.; B.A., J.D.

Assistant Professor of Law

B.A., Bob Jones University; J.D., Columbia Law School. At LU since 2006.

Gilliland, Neil, R.; B.S., M.S., Ph.D.

Assistant Professor of Counseling

B.S., Ohio State University; M.S., Ph.D., Tennessee State University. At LU since 2010. (CLB)

Ginn, Jeffrey B.; B.A., M.Div., Ph.D.

Assistant Professor of Biblical Studies

B.A., Blue Mountain College; M.Div., Ph.D., Mid-America Baptist Theological Seminary. At LU since 2009. (CLB)

Goodgame, Thomasina; B.A., M.A., Ed.D.

Assistant Professor of Education

B.A., Morris Brown College; M.A., Clark/Atlanta University; Ed.D., Morris Brown College. At LU since 2007. (CLB)

Goodrich, Cynthia; R.N., B.S.N., M.S.N., Ed.D.

Associate Professor of Nursing

R.N., Hudson River Psychiatric Center; B.S.N., Russell Sage College; M.S.N., University of Virginia; Ed.D., Sarasota University, Gerontology Graduate Certificate; Lynchburg College. At LU since 1996.

Goodwin, Michelle; B.S., M.Ed., Ed.D.

Associate Dean, Licensure Programs, School of Education

Associate Professor of Education

B.S., Liberty University; M.Ed., Ed.D., University of Virginia. At LU since 2001.

Gorbett, Kelly L.; B.A., M.A., Ph.D.

Assistant Professor of Counseling

B.A., Tri-State University; M.A., Ph.D., Ball State University. At LU since 2009. (CLB)

Gossett, Kenneth D.; B.S., M.S., Ph.D.

Assistant Professor of Education

B.S., Oklahoma Christian College; M.S., University of Chicago; Ph.D., Oklahoma Christian College. At LU since 2008. (CLB)

Gowins, Robert A.; B.A., M.P.A., M.Div., Ed.D.

Assistant Professor of Educational Ministries

B.A., M.P.A., Western Kentucky University; M.Div., Ed.D., The Southern Baptist Theological Seminary. At LU since 2010. (CLB)

Goza, David L.; B.A., M.Div., Ph.D.

Assistant Professor of Church History

B.A., University of Oklahoma; M.Div., Ph.D., Southwestern Baptist Theological Seminary. At LU since 2007. (CLB)

Graves, Darlene R.; B.A., M.A., Ed.D.

Professor of Communication Studies

B.A., Biola University; M.A., California State University at Los Angeles; Ed.D., Portland State University. At LU since 2004

Graves, Garry D.; B.A., B.B.A., M.Div., Ph.D.*Assistant Professor of Theology*

B.A., B.B.A., University of Louisiana-Monroe; M.Div., Southwestern Baptist Theological Seminary; Ph.D., Mid-America Baptist Theological Seminary. At LU since 2009. (CLB)

Graves, Michael P.; B.A., M.A., Ph.D.*Professor of Communication Studies*

B.A., M.A., California State University at Los Angeles; Ph.D., University of Southern California. At LU since 2004.

Greer, Paul B.; B.S., M.A.R., M.Div., D.Min.*Assistant Professor of Pastoral Ministry*

B.S., Liberty University; M.A.R., Liberty Baptist Theological Seminary; M.Div., Emmanuel Theological Seminary; D.Min., Liberty Baptist Theological Seminary. At LU since 2009. (CLB)

Gregorio, Sergio; B.A., J.D.*Assistant Professor of Business*

B.A., Syracuse University; J.D., Howard University School of Law. At LU since 2007. (CLB)

Greiner, Connie; B.S., M.S., Ed.D.*Assistant Professor of Education*

B.S., Indiana University of Pennsylvania; M.S., Texas A&M University; Ed.D., Indiana University of Pennsylvania. At LU since 2010. (CLB)

Gribbin, William G.; B.S., M.Ed., Ph.D.*Professor of English*

B.S., M.Ed., Edinboro University of Pennsylvania; Ph.D., Pennsylvania State University. At LU since 1980.

Grice, Robert; B.S., M.S., Ph.D.*Assistant Professor of Counseling*

B.S., M.S., Troy State University; Ph.D., Liberty University. At LU since 2004. (CLB)

Guest, Steven W.; B.S.E.E., M.Div., Ph.D.*Assistant Professor of Biblical Studies*

B.S.E.E., Michigan Technological University; M.Div., Bethel Theological Seminary; Ph.D., The Southern Baptist Theological Seminary. At LU since 2010. (CLB)

Gulley, Leona; B.S., M.S., M.A., Ed.D.*Assistant Professor of Counseling*

B.S., Columbia Union College; M.S., Andrews University; M.A., Adventist University of the Philippines; Ed.D., Vanderbilt University. At LU since 2006. (CLB)

Gutierrez, IV, Ben; A.A., B.S., M.A.R., M.Div., Ph.D.*Administrative Dean for Undergraduate Programs**Professor of Religion*

A.A., B.S., Liberty University; M.A.R., M.Div., Liberty Baptist Theological Seminary; Ph.D., Regent University. At LU since 2001.

Haas, Joe; B.S., M.Ed., Ed.D.*Assistant Professor of Education*

B.S., University of Alabama; M.Ed., Middle Tennessee State University; Ed.D., University of Alabama. At LU since 2007. (CLB)

Habermas, Gary R.; B.R.E., M.A., Ph.D.*Chair, Department of Philosophy**Distinguished Research Professor of Apologetics and Philosophy*

B.R.E., William Tyndale College; M.A., University of Detroit; Ph.D., Michigan State University. At LU since 1981.

Halcombe, Rich; B.S., M.A.R.E., M.Div., D.Min.*Assistant Professor of Christian Leadership*

B.S., Berea College; M.A.R.E., M.Div., Southwestern Baptist Theological Seminary; D.Min., Trinity Evangelical Divinity School. At LU since 2007. (CLB)

Hammond, Geoffrey A.; B.A., D.Min.*Assistant Professor of Pastoral Ministries*

B.A., Spurgeon's College (UK); D.Min., Southwestern Baptist Theological Seminary. At LU since 2010. (CLB)

Harris, Mark R.; B.A., M.A., Ph.D.*Director, Graduate Studies in English**Associate Professor of English*

B.A., M.A., Kutztown University of Pennsylvania; Ph.D., Lehigh University. At LU since 2003.

Harrison, Rebecca; B.A., M.Ed., Ed.D.*Assistant Professor of Education*

B.A., Emmanuel College; M.Ed., University of Georgia; Ed.D., Emmanuel College. At LU since 2009. (CLB)

Hartman, Harvey D.; B.A., M.Div., Th.M., Th.D.*Professor of Biblical Studies*

B.A., Calvary Bible College; M.Div., Th.M., Th.D., Grace Theological Seminary; additional study at the Hebrew Union College-Nelson Glueck School of Archaeology (Israel). At LU since 1977.

Hawkins, Ronald E.; B.A., M.Div., Ed.S., D.Min., Ed.D.*Vice President for Academic Affairs and Vice Provost**Professor of Counseling and Practical Theology*

B.A., Barrington College; M.Div., Gordon-Conwell Theological Seminary; Ed.S., Lynchburg College; D.Min., Westminster Theological Seminary; Ed.D., Virginia Polytechnic Institute and State University; additional graduate work at Tveksbury State Hospital and Worcester State Hospital. Licensed Professional Counselor. At LU from 1978–1995; 2000 to present.

Hawkins, Scott; B.S., M.A., Ph.D.*Associate Dean for Behavioral Sciences, College of Arts and Sciences**Associate Professor of Counseling*

B.S., M.A., Ph.D., Liberty University. Additional graduate work at the United States Sports Academy. At LU since 2001.

Heady, Emily; B.A., M.A., Ph.D.*Dean, College of General Studies**Director, QEP Program**Associate Professor of English*

B.A., Ohio State University; M.A., Ph.D., Indiana University. At LU since 2005.

Heck, Timothy A.; B.A., M.A., M.A., Ph.D.*Assistant Professor of Counseling*

B.A., M.A., Cincinnati Christian University; M.A., Denver Seminary; Ph.D., Capella University. At LU since 2008. (CLB)

Heiser, Mike; B.A., M.A., Ph.D.*Assistant Professor of Biblical Studies*

B.A., Bob Jones University; M.A., Ph.D., University of Wisconsin-Madison. At LU since 2006. (CLB)

Heisey, Kevin; B.A., M.A., Ph.D.*Associate Professor of Sport Management*

B.A., Franklin and Marshall; M.A., University of Central Missouri; Ph.D., German Sport University. At LU since 2011.

Henderson, C. Anna; B.S., M.S., Ph.D., R.D., C.H.E.S.*Associate Professor of Health Sciences*

B.S., Albright College; M.S., Ph.D., Pennsylvania State University. At LU since 2012.

Hervey, Joy; B.A., Ed.M., Ed.D.

Assistant Professor of Education

B.A., Harvard College; Ed.M., Ed.D., Harvard University Graduate School of Education. At LU since 2010. (CLB)

Hesch, Joel D.; B.S., J.D.

Associate Professor of Law

B.S., Minnesota State University; J.D., The Catholic University of America, Columbus School of Law. At LU since 2006.

Hester, Malcolm O.; B.A., M.Div., Ph.D.

Assistant Professor of Theology

B.A., Samford University; M.Div., Ph.D., The Southern Baptist Theological Seminary. Additional studies at University of Kentucky-Lexington and Oxford University (UK). At LU since 2006. (CLB)

Hibbert, Tamika; B.S., M.S. Ed., Ed.S., Ed.D.

Assistant Professor of Education

B.S., York College; M.S. Ed., Brooklyn College; Ed.S., Argosy University; Ed.D., York College. At LU since 2010. (CLB)

Hickman, Scott O.; B.B.S., M.A., Psy.D.

Assistant Professor of Counseling

B.B.S., Hardin Simmons University; M.S., Psy.D., Biola University. At LU since 2009. (CLB)

Hicks, Don Q.; B.S., M.Div., D.Min.

Assistant Professor of Homiletics

B.S., Liberty University; M.Div., Midwestern Baptist Theological Seminary; D.Min., Liberty Baptist Theological Seminary. Additional studies at Mid-America Baptist Theological Seminary and The Southern Baptist Seminary. At LU since 2011. (CLB)

Hicks, Melanie A.; B.S., M.B.A., D.B.A.

Chair, Graduate Business Programs

Associate Professor of Accounting

B.S., Liberty University; M.B.A., Brenau University; D.B.A., Argosy University. At LU since 2005.

Higley, Bill; B.S., M.A.C.E., Ed.D.

Assistant Professor of Christian Leadership

B.S., Baptist Bible College; M.A.C.E., Dallas Theological Seminary; Ed.D., The Southern Baptist Theological Seminary. At LU since 2009. (CLB)

Hill, Abby R.; B.S., M.A., Ed.D.

Assistant Professor of Counseling

B.S., St. Joseph's College; M.A., Liberty University; Ed.D., Argosy University. Special Certificate in School Psychology - Capella University. At LU since 2007. (CLB)

Hill, Carol; B.A., M.C.M., D.M.M.

Associate Professor of Voice and Worship Studies

B.A., Lynchburg College; M.C.M., D.M.M., Southern Baptist Theological Seminary. At LU since 2003.

Hindson, Edward E.; B.A., M.A., Th.M., Th.D., D.Min., D.Phil., F.I.B.A.

Distinguished Professor of Religion and Biblical Studies

B.A., William Tyndale College; M.A., Trinity Evangelical Divinity School; Th.M., Grace Theological Seminary; Th.D., Trinity Graduate School of Theology; D.Min., Westminster Theological Seminary; D. Phil., University of South Africa; Fellow of the International Biographical Association (Cambridge, England); additional graduate study at Acadia University (Nova Scotia, Canada). At LU from 1974–1986, 1996 to present.

Hinkley, Patricia A.; B.S., M.A., Ed.D.

Chair, Center for Counseling and Family Studies

Associate Professor of Counseling

B.S., M.A., Liberty University; Ed.D., University of Sarasota; additional graduate work at Lynchburg College and University of Virginia. At LU since 1986.

Hinkson, Craig; B.S., M.A.T.S., M.A.Div., Ph.D.

Professor of Theology and Philosophy

B.S., Kansas State University; M.A.T.S., Bethel Seminary; M.A. Div., Ph.D., University of Chicago Divinity School. At LU since 1997.

Hinson, Victor; B.A., M.Div., M.A., Ed.D.

Chair, Center for Counseling and Family Studies

Associate Professor of Counseling

B.A., Gardner-Webb University; M.Div., Southeastern Baptist Theological Seminary; M.A., Liberty University; Ed.D., Argosy University. At LU since 1994.

Hinton, Jimmy C.; B.S., M.B.A., D.B.A.

Assistant Professor of Business

B.S., Jacksonville State University; M.B.A., Georgia State University; D.B.A., Argosy University. At LU since 2009. (CLB)

Hirschman, David; Th.B., M.A.R., M.Div., D.Min.

Associate Dean, Liberty Baptist Theological Seminary

Assistant Professor of Religion

Th.B., Baptist International Bible College; M.A.R., M.Div., D.Min., Liberty Baptist Theological Seminary. At LU since 2009.

Hobbs, John P.; B.A., M.Div., D.Min.

Assistant Professor of Counseling

B.A., Columbia International University; M.Div., New Orleans Baptist Theological Seminary; D.Min., Fuller Theological Seminary. At LU since 2006. (CLB)

Hobbs, Russell J.; B.A., M.A., Ph.D.

Assistant Professor of Theology

B.A., Moody Bible Institute; M.A., Trinity Evangelical Divinity School; Ph.D., Baylor University. At LU since 2007. (CLB)

Holcomb, Linda; B.A., M.A. Ed., Ed.S., Ed.D.

Assistant Professor of Education

B.A., Stetson University; M.A. Ed., Ed.S., Western Carolina University; Ed.D., Stetson University. At LU since 2009. (CLB)

Holder, David; B.S., M.Ed., Ph.D.

Assistant Professor of Education

B.S., Liberty University; M.Ed., Ph.D., University of North Texas. At LU since 2008.

Holdridge, Donald W.; B.S., M.Div., Th.M., Ph.D.

Assistant Professor of Biblical Studies

B.S., University of Rhode Island; M.Div., Th.M., Capital Bible Seminary; Ph.D., Dallas Theological Seminary. At LU since 2009. (CLB)

Holland, Clarence; B.S., M.S., M.Ed., Ed.D.

Professor of Education

B.S., Northeastern State College; M.S., Northeastern Oklahoma State University; M.Ed., Northeast State University; Ed.D., Northeastern State College. At LU since 2001. (CLB)

Holland, William Mark M.; B.A., M.Div., M.A., Ph.D.

Assistant Professor of Counseling

B.A., Southeastern Bible College; M.Div., Southeastern Baptist Theological Seminary; M.A., Ph.D., Liberty University. At LU since 2006. (CLB)

Holland, Rich A.; B.S.M.E., M.Div., Ph.D.

Assistant Professor of Theology

B.S.M.E., Virginia Polytechnic Institute and State University; M.Div., Ph.D., Southeastern Baptist Theological Seminary. At LU since 2008. (CLB)

Holman, Grania G.; B.A., M.Ed., Ed.S., Ed.D.

Assistant Professor of Education

B.A., M.Ed., Auburn University; Ed.S., University of Alabama; Ed.D., Auburn University. At LU since 2008. (CLB)

Holubz, Billie Jean; B.S., M.Ed., Ed.D.

Assistant Professor of Education

B.S., Bryan College; M.Ed., University of Pittsburgh; Ed.D., Bryan College. At LU since 2010. (CLB)

Hollis, David R.; B.A., M.R.E., Ed.D.

Assistant Professor of Counseling

B.A., Ontario Bible College; M.R.E., Liberty Baptist Theological Seminary; Ed.D., University of Sarasota. At LU since 2006. (CLB)

Hull, Kevin B.; B.A., M.A., Ph.D.

Assistant Professor of Counseling

B.A., University of South Florida; M.A., Ph.D., Liberty University. At LU since 2010. (CLB)

Huson, Donna J.; B.S., M.A., Ph.D.

Assistant Professor of Counseling

B.S., San Diego Christian College; M.A., Ph.D., Biola University. At LU since 2010. (CLB)

Hutter, Sarah; B.S., M.S., Ed.D.

Assistant Professor of Education

B.S., Houghton College; M.S., Regent University; Ed.D., Houghton College. At LU since 2008. (CLB)

Ice, Thomas; B.A., Th.M.

Executive Director, Pre-Trib Research Center

Associate Professor of Theology

B.A., Howard Payne University; Th.M., Dallas Theological Seminary; additional graduate work at the University of Wales. At LU since 2005.

Jackson, Deidra R.; B.A., M.A., Ph.D.

Assistant Professor of Counseling

B.A., Dillard University; M.A., Santa Clara University; Ph.D., Southern Illinois University. At LU since 2006. (CLB)

Jacobs, Paul D.; B.A., M.A., M.A., Ph.D.

Assistant Professor of Counseling

B.A., Ouchita Baptist University; M.A., Criswell College; M.A., Southwestern Baptist Theological Seminary; Ph.D., University of North Texas. At LU since 2009. (CLB)

Jeffries, Gene L.; B.A., M.Div., Th.D.

Assistant Professor of Practical Theology

B.A., Pittsburg State University; M.Div., Midwestern Baptist Theological Seminary; Th.D., Luther Rice University. At LU since 2006. (CLB)

Jenkins, Chalice C.; B.A., M.A., Ph.D.

Assistant Professor of Counseling

B.A., Rowan University; M.A., Argosy University; Ph.D., Capella University. At LU since 2009. (CLB)

Jenkins, David; A.S., B.A., M.A., Psy.D.

Coordinator of Clinical Training

Associate Professor of Counseling

A.S., Montreat-Anderson College; B.A., Covenant College; M.A., Western Conservative Baptist Seminary; M.A., Appalachian State University; Psy.D., George Fox College. At LU since 2003.

Jennings, Dennis L.; B.A., M.A., Ph.D.

Associate Professor of Psychology

B.A., Butler University; M.A., Ph.D., Stanford University. At LU since 2004.

Johnson, David L.; B.S., M.M., Ph.D.

Assistant Professor of Business

B.S., University of Illinois; M.M., Northwestern University; Ph.D., University of Minnesota. At LU since 2008. (CLB)

Johnson, Steve G.; B.A., Th.M., Ph.D.

Assistant Professor of Counseling

B.A., William Jennings Bryan University; Th.M., Dallas Theological Seminary; Ph.D., Texas Women's University. At LU since 2006. (CLB)

Johnson, Suzie A.; B.A., M.Ed., Ph.D.

Assistant Professor of Counseling

B.A., Eastern Washington University; M.Ed., Whitworth College; Ph.D., Capella University. At LU since 2009. (CLB)

Jones, Marvin D.; B.A., M.Div., S.T.M., D.Th.

Assistant Professor of Theology

B.A., Criswell College; M.Div., Southeastern Baptist Theological Seminary; S.T.M., Dallas Theological Seminary; D.Th., University of South Africa. At LU since 2009. (CLB)

Jones, Vivian; B.S., M.S., Ph.D.

Assistant Professor of Education

B.S., University of Florida; M.S., Troy University; Ph.D., University of Florida. At LU since 2009. (CLB)

Jordan-White, Barbara; B.A., M.A., Ph.D.

Assistant Professor of Education

B.A., M.A., Ph.D., University of South Florida. At LU since 2010. (CLB)

Joseph, James B.; B.A., M.T.S., Ph.D.

Assistant Professor of Biblical Studies

B.A., University of North Carolina; M.T.S., Hood Theological Seminary; Ph.D., Southeastern Baptist Theological Seminary. At LU since 2007. (CLB)

Joy, Donna; B.S., M.S., Ph.D.

Assistant Professor of Education

B.S., Towson University; M.S., Johns Hopkins University; Ph.D., Towson University. At LU since 2007. (CLB)

Joyce, Jill; B.S., M.Ed., Ph.D.

Assistant Professor of Counseling

B.S., West Chester University; M.Ed., University of Miami; Ph.D., Nova Southeastern University. At LU since 2009. (CLB)

Kaleli, Jones; B.A., M.A., Ph.D.

Associate Professor of Intercultural Studies

B.A., Columbia International University; M.A., Conservative Baptist Theological Seminary; M.A., M.Div. (equiv.), Ph.D., Fuller Theological Seminary. At LU since 2005.

Katz, Lawrence; B.S., M.S., Ph.D.

Assistant Professor of Counseling

B.S., University of Illinois; M.S., Indiana State University; Ph.D., Loyola University. At LU since 2007. (CLB)

Keith, Deanna, B.A., M.Ed., Ed.S., Ed.D.

Director, Special Education

Assistant Professor of Education

B.A., M.Ed., Lynchburg College; Ed.S., Ed.D., University of Virginia. At LU since 2008.

Kelly, Clifford W.; B.A., M.A., Ph.D.

Professor of Communication Studies

B.A., M.A., California State University; Ph.D., Bowling Green State University. At LU since 2006.

Kendall, Robert; B.S., Th.M., Th.D.

Assistant Professor of Biblical Studies

B.S., Centre College of Kentucky; Th.M., Th.D., Dallas Theological Seminary. At LU since 2008. (CLB)

Kilian, Marcus K.; B.A., M.A., M.Div., Psy.D.

Assistant Professor of Counseling

B.A., Fachhochschule Rheinland; M.A., Regent University; M.Div., Church of God Theological Seminary; Psy.D., Regent University. At LU since 2008. (CLB)

Kim, C. Daniel; B.A., B.D., S.T.M., Th.D.

Director of Korean Student Enrollment

Distinguished Professor of Church History and Intercultural Studies

B.A., Young Nam University of Taegu, Korea; B.D., Presbyterian Theological Seminary; S.T.M., New York Theological Seminary; Th.D., Dallas Theological Seminary. At LU since 1978.

Kim, Jae Duk; B.A., B.A., M.Div., Th.M., Ph.D.

Assistant Professor of Counseling

B.A., Chongshin University; B.A., Yonsei University; M.Div., Chongshin University; Th.M., Liberty Baptist Theological Seminary; Ph.D., Liberty University. At LU since 2006. (CLB)

Kim, Jaeshil, A.; M.A., Ph.D.

Assistant Professor of English

B.A., Chungnam University and Taejon, S. Korea; M.A., University of Wisconsin-Madison; Ph.D., University of California – Irvine. At LU since 2007.

Kim, Jintae; B.A., M.Div., Ph.D.

Assistant Professor of Biblical Studies

B.A., Seoul National University; M.Div., Alliance Theological Seminary; Ph.D., Westminster Theological Seminary. At LU since 2009. (CLB)

Kimball, Gary L.; B.S., M.Ed., Ed.S., Ed.D.

Assistant Professor of Education

B.S., Greenville College; M.Ed., University of South Florida; Ed.S., Nova University; Ed.D., Greenville College. At LU since 2009. (CLB)

King, Kevin; B.S., M.Div., D.Min., Ph.D.

Associate Professor of Historical Theology

B.S., Georgia State University; M.Div., Southeastern Baptist Theological Seminary; D.Min., Southern Baptist Theological Seminary; Ph.D., University of Pretoria, South Africa. At LU since 2009.

Kinniburgh, Leah; B.S., M.Ed., Ed.S., Ed.D.

Assistant Professor of Education

B.S., M.Ed., University of Montevallo; Ed.S., University of Alabama; Ed.D., University of Montevallo. At LU since 2010. (CLB)

Kitchens, Lester D.; B.A., M.Div., Th.D.

Assistant Professor of Pastoral Ministries

B.A., Georgia Southwestern University; M.Div., Th.D., New Orleans Baptist Theological Seminary. At LU since 2009. (CLB)

Kitzmiller, Elizabeth A.; B.A., M.Div., M.A., Ph.D.

Assistant Professor of Counseling

B.A., Georgia State University; M.Div., M.A., Ph.D., New Orleans Baptist Theological Seminary. At LU since 2008. (CLB)

Klauber, Martin I.; B.A., M.A., M.A., M.B.A., Ph.D.

Assistant Professor of Church History

B.A., State University of New York - Buffalo; M.A., Trinity Evangelical Divinity School; M.A., M.B.A., Ph.D., University of Wisconsin-Madison. At LU since 2010. (CLB)

Kline, Phillip; B.S., J.D.

Visiting Assistant Professor of Law

B.S., Central Missouri State University; J.D., University of Kansas. At LU since 2009.

Knight, Anita; B.S., M.A., Ph.D.

Assistant Professor of Counseling

B.S., Tennessee Technological University; M.A., Ph.D., Regent University. At LU since 2010.

Kopis, Sharon; R.N., B.S.N., M.S., Ed.D.

Director, Graduate Studies in Nursing

Associate Professor of Nursing

B.S.N., Liberty University; M.S., Virginia Commonwealth University; F.N.P., Old Dominion University; Ed.D., Argosy University. Parish Nurse Certificate, Medical College of South Carolina; Parish Nurse Educator Certificate, International Parish Nurse Resource Center. At LU since 1996.

Kramer, Jr., Cecil V.; B.S., M.A., M.Div., D.Min.

Interim Dean, School of Communication

Professor of Communication Studies

B.S., North Dakota State University; M.A., University of North Dakota; M. Div., Liberty Baptist Theological Seminary, D. Min., Bethel Seminary. At LU since 1981.

Kuhne, Gary; B.S., Prof. Cert., Ed.D.

Assistant Professor of Education

B.S., Pennsylvania State University; Prof. Cert, The Institute for Biblical Studies; Ed.D., Pennsylvania State University. At LU since 2008. (CLB)

Laatsch, Joel M.; B.A., M.A., Ed.S., Ed.D.

Assistant Professor of Counseling

B.A., M.A., Concordia University; Ed.S., Ed.D., Argosy University. At LU since 2009. (CLB)

Ladd, Steven W.; B.A., M.F.A., M.Div., Ph.D.

Assistant Professor of Theology

B.A., M.F.A., Georgia State University; M.Div., New Orleans Baptist Theological Seminary; Ph.D., Southwestern Baptist Theological Seminary. At LU since 2010. (CLB)

Lamport, Mark A.; B.S., M.A., Ph.D.

Assistant Professor of Education

B.S., Wheaton College; M.A., Wheaton Graduate School; Ph.D., Wheaton College. At LU since 2006. (CLB)

Landers, John M.; B.A., B.D., Ph.D., Ph.D.

Assistant Professor of Church History

B.A., Baylor University; B.D., Ph.D., Southwestern Baptist Theological Seminary; Ph.D., Texas Christian University. At LU since 2007. (CLB)

Lane, Donna E.; B.S., Ph.D.

Assistant Professor of Counseling

B.S., Emory University; Ph.D., Walden University. At LU since 2006. (CLB)

Lane, Richard; B.S., M.P.H., M.D.

Director, Master of Public Health Program

Professor of Health Sciences

B.S., University of Maryland; M.P.H., Tulane University; M.D. University of Maryland. At LU from 1989-2010; 2011 to present.

Larimore, Kenneth M.; B.A., B.Th, M.A./M.Div., M.S.W., Ph.D.

Assistant Professor of Counseling

B.A., B.Th, Kentucky Christian University; M.A./M.Div., Lincoln Christian Seminary; M.S.W., Ohio State University; Ph.D., Capella University. At LU since 2010. (CLB)

Lennon, Jeffrey; B.A., M.D., M.P.H., M.S.P.H., Ph.D.

Associate Professor of Health Sciences

B.A., The King's College; M.D., Cetec University; M.P.H., M.S.P.H., Ph.D., University of Alabama at Birmingham. At LU since 2008.

Lester, Brian K.; B.A., M.Div., Ph.D.

Assistant Professor of Biblical Studies

B.A., M.Div., Ph.D., Bob Jones University. At LU since 2007. (CLB)

Lester, Kimberly; B.S., M.S., Ed.S., Ed.D.

Assistant Professor of Education

B.S., Tennessee State; M.S., Fort Valley State University; Ed.S., Argosy University Ed.D., Tennessee State. At LU since 2007. (CLB)

Leverett, Gaylen P.; Th.G., B.A., M.A., M.Div., Ph.D.

Associate Professor of Theology

Th.G., B.A., Baptist Bible College; M.A., Liberty University; M.Div., Liberty Baptist Theological Seminary; Ph.D., Southeastern Baptist Theological Seminary. At LU since 1984.

Lewis, Stephany R.; B.S., M.S., Ed.D.

Assistant Professor of Counseling

B.S., Columbus State University; M.S., Troy University; Ed.D., Argosy University. At LU since 2009. (CLB)

Light, Andrew; B.A., M.A., Ph.D.

Professor of Business

B.A., National Cheng Chi University, Taipei, Taiwan; M.A., Ph.D., Ohio State University. At LU since 1985.

Lindevaldsen, Rena M.; B.A., J.D.

Associate Dean for Academic Affairs, School of Law

Associate Director, Liberty Center for Law and Policy

Associate Professor of Law

B.A., Michigan State University; J.D., Brooklyn Law School. At LU since 2005.

Linstra, Ralph F.; B.S., M.Ed., Ed.D., C.H.E.S.

Acting Dean, School of Health Sciences

Chair, Department of Health Professions

Professor of Health Sciences

B.S., The King's College; M.Ed., Ed.D., University of Massachusetts-Amherst. At LU since 1994.

Little, Kimberly; R.N., B.S.N., M.S.N., Ph.D.

Assistant Professor of Nursing

B.S.N., Lenoir-Rhyne College; M.S.N., Gardner Webb University; Ph.D., University of Nevada – Las Vegas. At LU since 2010.

Lowman, Buddy R.; Th.B., B.R.E., Th.M., D.Min.

Assistant Professor of Pastoral Ministries

Th.B., B.R.E., Piedmont Baptist College; Th.M., D.Min., Dallas Theological Seminary. At LU since 2006. (CLB)

Lucas, Roy; B.A., M.Div., M.A.R.E., Ph.D.

Assistant Professor of Biblical Studies

B.A., B.A., Oklahoma Baptist University; M.Div., M.A.R.E., Ph.D., Southwestern Baptist Theological Seminary. At LU since 2006. (CLB)

Lucas, Tory; B.A., J.D., LL.M.

Associate Professor of Law

B.A., Culver-Stockton College; J.D., Creighton University School of Law; LL.M., University of Missouri-Kansas City School of Law. At LU since 2011.

Luter, A. B.; B.S., Th.M., Ph.D.

Assistant Professor of Theology

B.S., Mississippi State University; Th.M., Ph.D., Dallas Theological Seminary. At LU since 2006. (CLB)

Maas, David; B.A., M.Div., M.Phil., Ph.D.

Assistant Professor of Biblical Studies

B.A., Wheaton College; M.Div., Covenant Seminary; M.Phil., Ph.D., Hebrew Union College. At LU since 2009. (CLB)

Maddox, Johnny E.; B.S., M.B.A., Ph.D.

Assistant Professor of Business

B.S., Western Carolina University; M.B.A., Southern Wesleyan University; Ph.D., Capella University. At LU since 2009. (CLB)

Mahoney, Beverly S.; R.N., B.S., M.S., Ph.D., M.C.H.E.S., F.A.S.H.A., F.A.A.H.E.

Associate Chair, Department of Health Professions

Director, Health Promotion Program

Professor of Health Promotion

R.N., Millard Fillmore Hospital; B.S. Johnson State College; M.S., Ph.D., Penn State University. At LU since 2004.

Mann, Douglas F.; B.A., M.A., Ph.D.

Associate Dean of the Graduate School

Associate Dean, College of Arts and Sciences

Associate Professor of History

B.A., Bryan College; M.A., Trinity Evangelical Divinity School; Ph.D., University of Georgia. At LU since 2006.

Mann, James; B.A., M.Div., Ph.D.

Assistant Professor of Biblical Studies

B.A., Oral Roberts University; M.Div., Ph.D., Southwestern Baptist Theological Seminary. At LU since 2009. (CLB)

Manns, Jr., F. Philip; B.S., J.D.

Professor of Law

B.S., University of Virginia; J.D., University of Maryland School of Law. At LU since 2006.

Mappes, David; B.A., Th.M., Ph.D.

Assistant Professor of Biblical Studies

B.A., Ottawa University; Th.M., Western Seminary; Ph.D., Dallas Theological Seminary. At LU since 2008. (CLB)

Marin, Maria S.; B.S., M.S.A., Ph.D.

Assistant Professor of Business

B.S., Central Michigan University; M.S.A., Central Michigan University; Ph.D., Capella University. At LU since 2009. (CLB)

Marino, Ralph; B.S., M.S., Ed.D.

Assistant Professor of Education

B.S., College of Saint Rose; M.S., State University of New York – Albany; Ed.D., The College of Saint Rose. At LU since 2008. (CLB)

Martin, Carey; B.S., M.F.A., Ph.D.

Associate Professor of Communication Studies

B.S., Northwestern University; M.F.A., Ph.D., Florida State University; additional graduate studies at Liberty University. At LU since 2007.

Martin, Edward N.; B.A., M.A., Ph.D.

Associate Chair, Department of Philosophy

Professor of Philosophy and Theology

B.A., Hillsdale College; M.A., Trinity Evangelical Divinity School; M.A., Ph.D., Purdue University. At LU since 2002.

Martin, Vicky-Lynn; B.S., M.S., D.S.M.

Chair, Sport Management

Associate Professor of Sport Management

B.S., Oral Roberts University; M.S., University of Tulsa; D.S.M., United States Sports Academy. At LU since 2005.

Martins, Joseph J.; B.A., J.D.

Assistant Professor of Law

B.A., University of Virginia; J.D., University of Tennessee College of Law. At LU since 2011.

Marx, Michael; B.A., M.B.A., Ed.D.

Assistant Professor of Business

B.A., Oral Roberts University; M.B.A., Louisiana State University; Ed.D., Regent University. At LU since 2010. (CLB)

Matthews, Alan L.; B.S., M.B.A., Ph.D.

Assistant Professor of Business

B.S., Southern Nazarene University; M.B.A., Oklahoma University; Ph.D., Nova Southeastern University. At LU since 2006. (CLB)

McAlhaney, Timothy M.; B.A., M.A., Ph.D.

Assistant Professor of Church History

B.A., Furman University; M.A., Ph.D., Southwestern Baptist Theological Seminary. At LU since 2009. (CLB)

McCarty, Jim D.; B.S., M.B.A., Ph.D.

Assistant Professor of Business

B.S., Indiana University; M.B.A., Eastern University; Ph.D., Capella University. At LU since 2008. (CLB)

McCastle, Yvonne; B.S., M.Ed., Ed.D.

Assistant Professor of Education

B.S., M.Ed., Ed.D., Southern University and A&M College. At LU since 2007. (CLB)

McChesney, Christopher S.; B.A., M.B.A., Ph.D.

Assistant Professor of Business

B.A., M.B.A., University of Colorado; Ph.D., Northcentral University. At LU since 2009. (CLB)

McClelland, Clive W.; B.A., M.A., Ph.D.

Professor of English

B.A., Texas Tech University; M.A., Ph.D., University of Texas, Arlington. At LU since 2003.

McClendon, Cristie; B.S., M.A., Ph.D.

Assistant Professor of Education

B.S., Texas Tech University; M.A., University of Texas; Ph.D., Texas Tech University. At LU since 2009. (CLB)

McCreary, Stanley; B.A., M.Div., S.T.M., Ph.D.

Assistant Professor of Counseling

B.A., St. Louis Christian College; M.Div., Lincoln Christian Seminary; S.T.M., Yale University; Ph.D., Alliant International University. At LU since 2006. (CLB)

McCreight, Carolyn; B.S., M.Ed., Ed.D.

Associate Professor of Education

B.S., University of Mary Hardin-Baylor; M.Ed., Texas A&M; Ed.D., University of Mary Hardin-Baylor. At LU since 2007. (CLB)

McDonald, Connie L.; A.A., B.S., M.Ed., Ed.S., Ph.D.

Director, Program Specialist, School of Education

Assistant Professor of Education

A.S. Southwest Community College; B.S., M.Ed., University of Southern Mississippi; Ed.S. Mississippi State University; Ph.D. University of Mississippi. At LU since 2006.

McDonald, Dennis R.; B.B.A., Th.M., Ph.D.

Assistant Professor of Theology

B.B.A., University of Texas; Th.M., Ph.D., Dallas Theological Seminary. At LU since 2007. (CLB)

McDonald, Larry S.; B.A., M.Div., Ph.D.

Assistant Professor of Theology

B.A., Mississippi College; M.Div., International School of Theology; Ph.D., Southeastern Baptist Theological Seminary. At LU since 2006. (CLB)

McFaul, Janis L.; B.A., M.S.A., Ph.D.

Assistant Professor of Business

B.A., Walsh College; M.S.A., Central Michigan University; Ph.D., The Union Institute and University. At LU since 2006. (CLB)

McIvor, Debra L.; B.A., M.Ed., Ph.D.

Assistant Professor of Counseling

B.A., Liberty University; M.Ed., Lynchburg College; Ph.D., Virginia Polytechnic and State University. At LU since 2007. (CLB)

McLaughlin, Colleen; B.S., M.S., Ph.D.

Associate Professor of Business

B.S., University of Central Texas; M.S. Tarlton State University; Ph.D., Capella University. At LU since 2005.

McLean, John; B.R.E., Th.M., M.A., Ph.D.

Assistant Professor of Biblical Studies

B.R.E., William Tyndale College; Th.M., Dallas Theological Seminary; M.A., Ph.D., University of Michigan. At LU since 2009. (CLB)

McLemore, Amy J.; B.S., M.Ed., Ed.D.

Assistant Professor of Education

B.S., University of Southern Mississippi; M.Ed., Central Michigan University; Ed.D., University of Southern Mississippi. At LU since 2010. (CLB)

Melton, Brian; B.S., M.A., Ph.D.

Associate Professor of History

B.S., Toccoa Falls College; M.A., Ph.D., Texas Christian University. At LU since 2003.

Metallo, Thomas J.; A.B., M.A., Ph.D.

Associate Professor of Government

A.B., Indiana Wesleyan University; M.A., Regent University; Ph.D., University of Miami. At LU since 2004.

Meyer, Allen D.; B.A., M.A., Ph.D.

Chair, Center for Counseling and Family Studies

Assistant Professor of Counseling

B.A., M.A., Bob Jones University; M.A., Ph.D., Indiana University. At LU since 2011.

Michael-Chadwell, Sharon; B.S., M.A., M.B.A., Ed.D.

Assistant Professor of Education

B.S., University of Texas; M.A., M.B.A., Webster University; Ed.D., University of Texas. At LU since 2009. (CLB)

Milacci, Fred; B.R.E., M.Ed., D.Ed.

Associate Professor of Research

B.R.E., Baptist Bible College; M.Ed., D.Ed., Penn State University. At LU since 2003.

Miller, Dave; B.S., M.Ed., Ph.D.

Assistant Professor of Counseling

B.S., M.Ed., Wayne State University; Ph.D., University of South Carolina. At LU since 2006. (CLB)

Miller, Linda; B.S.N., M.S.N., Ed.D.

Assistant Professor of Nursing

B.S.N., University of South Carolina; M.S.N., Ed.D., University of Virginia. At LU since 2008. (CLB)

Mills, Max G.; B.A., M.A., M.Div., Ph.D.

Assistant Professor of Counseling

B.A., Catawba College; M.A., M.Div., Grace College and Seminary; Ph.D., Liberty University. At LU since 2007. (CLB)

Mitchell, Daniel R.; B.A., Th.M., S.T.M., Th.D.

Professor of Theological Studies

B.A., Washington Bible College; Th.M., Capital Bible Seminary; S.T.M., Th.D., Dallas Theological Seminary. At LU 1976-1993, 1999-present.

Mitchell, Michael R.; B.A., M.A.C.E., Ed.D.

Chair, Seminary Curriculum Committee; Assessment Coordinator

Associate Professor of Christian Leadership

B.A., Biola College; M.A.C.E., Talbot Seminary; Ed.D., Southern Baptist Theological Seminary; additional study at Denver Seminary. At LU since 2005.

Moitinho, Elias S. L.; B.S., M.R.E., M.A., Ph.D.

Director, Master of Arts in Pastoral Counseling

Associate Professor of Counseling

B.S., South Brazil Baptist Theological Seminary; M.R.E., M.A., Ph.D., Southwestern Baptist Theological Seminary. At LU since 2011.

Montoya, Araceli; B.A., M.A., Ed.D.

Assistant Professor of Education

B.A., Arizona State University; M.A., Northern Arizona University; Ed.D., Arizona State University. At LU since 2009. (CLB)

Moody, Christopher B.; B.A., Th.M., Ph.D.

Assistant Professor of Theology

B.A., Texas A&M University; Th.M., Dallas Theological Seminary; Ph.D., Southwestern Baptist Theological Seminary. At LU since 2007. (CLB)

Mooney, Amy N.; B.S., M.S., Ph.D.

Assistant Professor of Counseling

B.S., University of West Florida; M.S., Troy State University; Ph.D., Capella University. At LU since 2008. (CLB)

Moore, Ed; B.S., M.B.A., Ph.D.

Professor of Business

B.S., Southern Illinois University; M.B.A., University of Phoenix; Ph.D., Capella University. At LU since 2007.

Moore, Robert L.; B.A., M.A., Ed.D.

Assistant Professor of Counseling

B.A., Tennessee Temple University; M.A., Middle Tennessee State University; Ed.D., Vanderbilt University. At LU since 2005. (CLB)

Moosbrugger, Dan P.; B.Th., M.Div., Ph.D.

Assistant Professor of Educational Ministries

B.Th., Florida Baptist University; M.Div., Southeastern Baptist Theological Seminary; Ph.D., Regent University. At LU since 2007. (CLB)

Morgan, Kathie; B.S., M.Ed., Ed.D.

Professor of Education

B.S., Liberty University; M.Ed., Ed.D., University of Virginia, additional graduate work at Oxford University. At LU since 1995.

Morrison, John; B.A., M.A., M.Div., Th.M., Ph.D.

Professor of Theology

B.A., University of Montana; M.Div., Th.M., Western Conservative Baptist Seminary; M.A., Ph.D., University of Virginia. At LU since 1983.

Mosholder, Eleanor; B.A., M.A., Ph.D.

Assistant Professor of Counseling

B.A., Saint Leo's College; M.A., Ph.D., Regent University. At LU since 2006. (CLB)

Mouly, Barbara; B.A., M.M., J.D.

Visiting Assistant Professor of Law

B.A., College of William and Mary; M.M., University of Maryland; J.D., George Mason University School of Law. At LU since 2007.

Mullen, Faith; A.D., B.A., M.A., Ph.D.

Interim Director, Master of Arts in Communication Studies

Associate Professor of Communication Studies

A.D., Grace College; B.A., Grace Bible College, M.A., Ph.D., University of Nebraska-Lincoln. At LU since 2003.

Mullen, William; B.A., M.Div., Ph.D.

Chair, Department of Communication Studies

Associate Professor of Communication Studies

B.A., Grace Bible College; M.Div., Grace Theological Seminary; Ph.D., University of Nebraska-Lincoln. At LU since 2002.

Müller, Paul; B.A., M.A., Ph.D.

Associate Professor of English and Linguistics

B.A., University of Tennessee; M.A., University of Texas at Arlington; Ph.D., Louisiana State University. At LU since 1991.

Mullinex, Erik; B.S., M.A.T., Ed.D.

Assistant Professor of Education

B.S., Eastern Michigan University; M.A.T., Marygrove College; Ed.D., Eastern Michigan University. At LU since 2009. (CLB)

Munton, Douglas W.; B.A., M.Div., Ph.D.

Assistant Professor of Pastoral Ministries

B.A., Wheaton College; M.Div., Ph.D., Southwestern Baptist Theological Seminary. At LU since 2008. (CLB)

Murphy, Charles; B.A., B.R.E., M.A., Ph.D.

Professor of Government

B.A., Oklahoma State University; B.R.E., Temple Baptist Seminary; M.A., Oklahoma State University; Ph.D., University of Tennessee. At LU since 2005.

Myers, Jimmy K.; B.A., M.A., Ph.D.

Assistant Professor of Counseling

B.A., Howard Payne University; M.A.; Ph.D., Liberty University. At LU since 2006. (CLB)

Myers, Mark; B.S., M.A.R., M.R.E.

Chair, Center for Counseling and Family Studies

Instructor of Counseling

B.S., Liberty University; M.A.R., M.R.E., Liberty Baptist Theological Seminary. At LU since 2009.

Nemitz, David; B.R.E, M.A., M.A., D.Min.

Director, Center for the Advancement of Faculty Excellence

Associate Professor of Religion and Instructional Design

B.R.E., Baptist Bible College of Pennsylvania; M.A., M.A., Dallas Theological Seminary; D.Min; Grand Rapids Theological Seminary. At LU since 2006.

Neto, Leon; B.C.M., B.M.Ed. M.M.

Assistant Professor of Guitar and Voice

B.C.M. Brazilian Northern Baptist Seminary; B.M.Ed Federal University of Pernambuco; M.M., Campbellsville University. At LU since 2006.

Nichols, Leldon W.; B.S., M.A., Ed.D.

Associate Professor of Education

B.S., Tennessee Temple College; M.A., University of Alabama; Ed.D., Tennessee Temple College. At LU since 2008. (CLB)

Niebuhr, Katherine H.; B.S., M.Ed., Ed.D.

Assistant Professor of Counseling

B.S., M.Ed., Ed.D., Auburn University. At LU since 2009. (CLB)

Nutter, James H.; B.A., M.A., M.Ed., D.A.

Director of Honors Program

Associate Professor of English

B.A., Tennessee Temple University; M.A., Marshall University; M.Ed., University of Virginia; D.A., University of Mississippi. At LU since 1985.

O'Hare, Carmela; B.A., M.A., Psy.D.

Associate Professor of Counseling

B.A., M.A., University of South Carolina; Psy.D., Regent University. At LU since 2006.

Olender, Robert G.; B.A., M.Div., Ph.D.

Assistant Professor of Biblical Studies

B.A., Florida Baptist Theological College; M.Div., Ph.D., Southeastern Baptist Theological Seminary. At LU since 2009. (CLB)

Olsen, Robert; B.A., M.Div., Ph.D.

Assistant Professor of Church History

B.A., North Carolina State University; M.Div., Ph.D., Southeastern Baptist Theological Seminary. At LU since 2008. (CLB)

Pace, Richard A.; B.A., M.A., Ed.D.

Assistant Professor of Counseling

B.A., Carson Newman College; M.A., Southwestern Theological Seminary; Ed.D., Lael College. At LU since 2006. (CLB)

Pace, Robert S.; B.A., M.Div., Ph.D.

Assistant Professor of Pastoral Ministries

B.A., North Carolina State University; M.Div., Ph.D., Southeastern Baptist Theological Seminary. At LU since 2009 (CLB)

Pangle, Mary; B.A., M.S., Ph.D.

Assistant Professor of Counseling

B.A., University of North Carolina – Asheville; M.S., Western Carolina University – Cullowhee; Ph.D., Walden University. At LU since 2006. (CLB)

Pantana, John J.; B.S., M.Ed., Ed.D.

Professor of Education

B.S., Bob Jones University; M.Ed., Georgia State University; Ed.D., University of Virginia. At LU since 1975.

Parke, Stephen M.; B.S., J.D., LL.M.

Associate Dean, Helms School of Government

Associate Professor of Criminal Justice

B.S., University of South Dakota; J.D., University of South Dakota School of Law; LL.M., the Judge Advocate General's School. At LU since 2006.

Parker, Frances R.; B.A., M.Ed., Ed.D.

Assistant Professor of Counseling

B.A., Eckerd College; M.Ed., Stetson University; Ed.D., Argosy University. At LU since 2009. (CLB)

Parker, Karen; B.A., M.S., Ed.D.

Dean, School of Education

Professor of Education

B.A., Tennessee Temple University; M.S., Florida International University; Ed.D., University of Miami. At LU since 1986.

Parker, Leonard W.; B.A., M.S., Ed.D.

Associate Professor of Education

B.A., Tennessee Temple University; M.S., Pensacola Christian College; Ed.D., Nova University. Additional work at Florida International University and Luther Rice Seminary. At LU since 1986.

Pawlowski, Lisa; B.S., Psy.D.

Assistant Professor of Counseling

B.S., Old Dominion University; Psy.D., Regent University. At LU since 2007. (CLB)

Pearson, Constance; B.A., M.S.E., Ed.D.

Chair, School of Education

Professor of Education

B.A., Tennessee Temple University; M.S.E., Illinois State University; Ed.D., University of Tennessee. At LU from 2004-2006; 2008-present.

Pederson, David J.; B.A., M.Div., Ph.D.

Assistant Professor of Intercultural Studies

B.A., Wheaton College; M.Div., Trinity Evangelical Divinity School; Ph.D., Evangelische Theologische Faculteit (Leuven, Belgium). At LU since 2010. (CLB)

Percer, Leo; B.A., M.Div., M.A., Ph.D.

Director, Ph.D. in Theology and Apologetics Program
Associate Professor of Biblical Studies

B.A., Union University; M.Div., Southern Baptist Theological Seminary; M.A., Western Kentucky University; Ph.D., Baylor University. At LU since 2004.

Perry, Tony J.; B.S., M.B.A., Ph.D.

Assistant Professor of Business

B.S., Bluefield College; M.B.A., American InterContinental University; Ph.D., Walden University. At LU since 2008. (CLB)

Peters, Clay; B.A., B.S., M.A., M.S.C.J., Ed.D., L.P.C.

Director, Master of Arts in Human Services

Associate Professor of Counseling

B.A., Thomas Edison State College; B.S., Regent's College; M.A., Liberty University; M.S.C.J., Tiffin University; Ed.D., University of Sarasota. At LU since 2003.

Pettus, David D.; B.S., M.Div., Ph.D.

Associate Professor of Biblical Studies

B.S., Southwest Baptist University; M.Div., Southwestern Baptist Theological Seminary; Ph.D., Baylor University. At LU since 2005.

Pickard, J. Vance; B.S., M.A.T., Ed.D., A.T.C.

Director, Athletic Training Education Program

Associate Professor of Health Sciences

B.S., University of Texas at El Paso; M.A.T., Western New Mexico; Ed.D., Sam Houston State University. At LU since 2003.

Pinkston, Deborah A.; B.S., M.S., Ph.D.

Assistant Professor of Counseling

B.S., Ouachita Baptist University; M.S., Troy State University; Ph.D., International Theological Seminary. At LU since 2010. (CLB)

Poirier, Dean; B.S., M.A., J.D.

Assistant Professor of Business

B.S., Bridgewater State College; M.A., Fairleigh-Dickinson University; J.D., University of North Carolina School of Law. At LU since 2006. (CLB)

Poplin, Wayne; B.A., Th.M., Th.D.

Assistant Professor of Biblical Studies

B.A., Wake Forest University; Th.M., Th.D., New Orleans Baptist Theological Seminary. At LU since 2009. (CLB)

Powell, Charles E.; B.S., Th.M., Ph.D.

Assistant Professor of Biblical Studies

B.S., Texas A&M University; Th.M., Ph.D., Dallas Theological Seminary. At LU since 2009. (CLB)

Powell, Diane; B.S., M.S., Ph.D.

Assistant Professor of Counseling

B.S., University of Missouri; M.S., University of Nebraska; Ph.D., St. Louis University. At LU since 2006. (CLB)

Preacher, Stephen P.; B.A., B.B.A., M.S., D.B.A.

Professor of International Business

B.A., Bob Jones University; M.B.A., M.S., National University; D.B.A., United States International University; additional graduate work at Westminster Theological Seminary. At LU from 1980 – 1986 and 2002 to present.

Price, J. Randall; B.A., Th.M., Ph.D.

Executive Director, Center for Judaic Studies

Professor of Jewish Studies

B.A., Texas State University; Th.M., Dallas Theological Seminary; Ph.D., University of Texas. At LU since 2007.

Prior, Karen S.; B.A., M.A., Ph.D.

Chair, Department of English and Modern Languages
Associate Professor of English

B.A., Daemen College; M.A., Ph.D., SUNY at Buffalo. At LU since 1999.

Pritchard, Tracey B.; B.S., M.Ed., Ed.D.

Assistant Professor of Education

B.S., Liberty University; M.Ed., Wilmington College; Ed.D., Liberty University. At LU since 2007. (CLB)

Provenzola, Thomas A.; B.R.E., Th.M., Ph.D.

Professor of Philosophy and Theology

B.R.E., William Tyndale College; Th.M., Dallas Theological Seminary; Ph.D., Trinity International University. At LU since 2004.

Pruitt, Randall; B.S., M.A., Ph.D.

Professor of Communication Studies

B.S., University of Wisconsin-Lacrosse; M.A., Regent University; Ph.D., Bowling Green State University. At LU since 2007.

Puga, Jose; B.S., M.Ed., Ed.D.

Assistant Professor of Education

B.S., University of Texas Pan America; M.Ed., University of Texas at Brownsville; Ed.D., University of Texas Pan America. At LU since 2008. (CLB)

Rackley, Jefferson Blake; B.A., M.A., Psy.D.

Assistant Professor of Counseling

B.A., Emmanuel College; M.A., Psy.D., Regent University. At LU since 2010. (CLB)

Rauch, Walter C.; B.S., M.A., Ph.D.

Assistant Professor of Business

B.S., Central Michigan University; M.A., Ph.D., Regent University. At LU since 2006. (CLB)

Reason, Casey; B.S., M.A., Ed.S., Ph.D.

Assistant Professor of Education

B.S., M.A., Bowling Green State University; Ed.S., University of Toledo; Ph.D., Bowling Green State University. At LU since 2008. (CLB)

Reason, Lisa; B.S., M.A., Ph.D.

Assistant Professor of Education

B.S., University of Toledo; M.A., Bowling Green State University; Ph.D., University of Toledo. At LU since 2008. (CLB)

Reisman, Judith; M.A., Ph.D.

Visiting Professor of Law

M.A., Ph.D., Case Western Reserve University. At LU since 2011.

Reynolds, Brad; B.A., M.Div., Ph.D.

Assistant Professor of Christian Leadership

B.A., The Criswell College; M.Div., Southeastern Baptist Theological Seminary; Ph.D., The College of William and Mary. At LU since 2009. (CLB)

Rice, Dwight C.; B.S., M.Div., Ph.D.

Assistant Professor of Counseling

B.S., Western Carolina University; M.Div., Mid-America Baptist Theological Seminary; Ph.D., Liberty University. At LU since 2010. (CLB)

Rice, Stephen M.; B.A., J.D.

Associate Professor of Law

B.A., Michigan State University; J.D. Thomas M. Cooley Law School. At LU since 2007.

Richmond, Shawn P.; B.S., M.A., Ph.D.

Assistant Professor of Business

B.S., M.A., University of Maryland; Ph.D., Capella University. At LU since 2010. (CLB)

Roberts, William E.; B.A., M.S., Ph.D.

Assistant Professor of Counseling

B.A., Southwestern University; M.S., Texas A&M University; Ph.D., Iowa State University. At LU since 2009. (CLB)

Robinson, Sue; B.S., M.Ed., Ph.D.

Assistant Professor of Counseling

B.S., Tarleton State University; M.Ed., Hardin Simmons University; Ph.D., Regent University. At LU since 2006. (CLB)

Rockinson-Szapkiw, Amanda; B.S., M.A., Ed.D.

Chair, Doctoral Research

Assistant Professor of Education

B.S., Huntington College; M.A., Ed.D., Regent University. At LU since 2009.

Roden, Chet; B.A., M.Div., Ph.D.

Chair, Department of Practical Studies

Assistant Professor of Biblical Studies

B.A., The Baptist College of Florida; M.Div., Ph.D., Southeastern Baptist Theological Seminary. At LU since 2009.

Rolen, Laura L.; B.A., M.S., Ed.S., Ph.D.

Assistant Professor of Counseling

B.A., University of Tennessee; M.S., Ed.S., Radford University; Ph.D., Virginia Polytechnic and State University. At LU since 2008. (CLB)

Rost, Grant; B.A., J.D.

Associate Lawyering Skills Legal Instructor

B.A., Ohio University; J.D., University of Akron School of Law. At LU since 2005.

Rumrill, Paul; B.A., M.M., D.M.A.

Assistant Professor of Worship and Music

B.A., M.M. University of Connecticut; D.M.A., Eastman School of Music. At LU since 2008.

Sadik, Sue S.; B.A., M.A., M.Ed., Ed.S., Ph.D.

Assistant Professor of Counseling

B.A., M.A., M.Ed., Ed.S., Ph.D., University of South Carolina. At LU since 2009. (CLB)

Saez, Megan E.; B.S., M.A., Ph.D.

Assistant Professor of Business

B.S., Lee University; M.A., Ph.D., University of Phoenix. At LU since 2009. (CLB)

Salladay, Susan; B.A., M.A., Ph.D.

Assistant Professor of Nursing

B.A., Whitman College; M.A., Boston College; Ph.D., Boston College. At LU since 2009. (CLB)

Samson, Steven Alan; B.A., M.A., Ph.D.

Professor of Government

B.A., M.A., University of Colorado; Ph.D., University of Oregon. At LU since 1998.

Sanders, Kenard; B.A., M.Ed., Ed.S., Ph.D.

Assistant Professor of Counseling

B.A., Clark Atlanta University; M.Ed., Ed.S., University of West Georgia; Ph.D., Auburn University. At LU since 2010. (CLB)

Sanders, Lynn ; R.N., B.S.N., M.S.N., Ed.D.

Director, RN to BSN Program

Associate Professor of Nursing

Diploma, Lynchburg General Hospital School of Nursing; B.S.N., Liberty University; M.S.N., University of Virginia; Ed.D., Sarasota University. At LU since 1993.

Sandez, Michael M.; B.A., J.D.

Assistant Professor of Law

B.A., University of San Diego; J.D., University of San Diego School of Law. At LU since 2008.

Satterlee, Anita; B.S., M.A., Ed.D.

Associate Dean, School of Business

Associate Professor of Business

B.S., Florida Southern College; M.A., Webster University; Ed.D., Liberty University. At LU since 2004.

Satterlee, Brian; B.S., M.S., Ed.D., D.B.A.

Chair, Department of Management, International Business, Human

Resources, and Marketing, School of Business

Professor of Business

B.S., Southwest University; M.S., Central Michigan, Ed.D., Nova Southeastern; D.B.A., University of Sarasota. At LU since 2001.

Saunders, Wallace S.; B.A., B.B.A., M.B.A., D.B.A.

Assistant Professor of Business

B.A., Washington Bible College; B.B.A., Northwood University; M.B.A., Liberty University; D.B.A., University of Sarasota. At LU since 2008. (CLB)

Savage, Jeffrey; B.S., MSA, Ed.D.

Assistant Professor of Education

B.S., Culver-Stockton College; MSA, Central Michigan University; Ed.D., Culver-Stockton College. At LU since 2007. (CLB)

Saxon, Timothy; B.A., M.Div., M.A., Ph.D.

Associate Professor of History

B.A., Averett College; M.Div., Southeastern Baptist Theological Seminary; M.A., Ph.D., University of Virginia. At LU since 2003.

Schellenberg, Rita; B.S., M.Ed., Ph.D.

Director, School Counseling Program

Associate Professor of Education

B.S., Christopher Newport University; M.Ed., College of William and Mary; Ph.D., Regent University. At LU since 2010.

Schmidt, Mark R.; B.S., M.A., Ph.D.

Professor of English

B.S., Dallas Bible College; M.A., University of Texas, Dallas; M.A., Wheaton College; Ph.D., University of Texas, Arlington. At LU since 2003.

Schmitt, Frank J.; B.A., M.R.E., Ed.D., M.B.A.

Professor of Educational Ministries

B.A., Samford University; M.R.E., Ed.D., New Orleans Baptist Theological Seminary; M.B.A., Lynchburg College. At LU since 1973.

Schneider, Charles; B.A., M.Ed., Ed.D.

Assistant Professor of Education

B.A., M.Ed., Ed.D., University of Virginia. At LU since 2000. (CLB)

Schnittjer, Gary E.; B.S., Th.M., Ph.D.

Assistant Professor of Theological Studies

B.S., Philadelphia Biblical University; Th.M., Ph.D., Dallas Theological Seminary. At LU since 2010. (CLB)

Schultz, Jonathan D.; B.S., M.B.A., D.B.A.

Assistant Professor of Business

B.S., Southwestern Assemblies of God University; M.B.A., Amberton University; D.B.A., Argosy University. At LU since 2010. (CLB)

Schultz, Roger; B.A., M.A., Ph.D.

Dean, College of Arts and Science

Professor of History

B.A., Bemidji State University; M.A., Trinity Evangelical Divinity School; Ph.D., University of Arkansas. Additional study at Bethel Theological Seminary. At LU since 2002.

Schwartz, Stuart H.; B.A., M.A., Ph.D.

Professor of Communication Studies

B.A., University of Connecticut; M.A., Fairfield University; M.A., Liberty Baptist Theological Seminary; Ph.D., Temple University. At LU since 2005.

Scott, Wesley; B.Th., M.R.E., Th.M., Ph.D., Ed.D.

Assistant Professor of Education

B.Th., Atlantic Baptist Bible College; M.R.E., Th.M., Ph.D., Bethany Theological Seminary; Ed.D., Atlantic Baptist Bible College. At LU since 2008. (CLB)

Shanks, Monte A.; B.A., Th.M., Ph.D.

Assistant Professor of Biblical Studies

B.A., University of South Florida; Th.M., Dallas Theological Seminary; Ph.D., The Southern Baptist Theological Seminary. At LU since 2009. (CLB)

Sheard, Daniel W.; B.A., M.C.S., Th.M., Ph.D.

Assistant Professor of Homiletics

B.A., Taylor University; M.C.S., Regent College; Th.M., Dallas Theological Seminary; Ph.D., Spurgeon's College (UK). At LU since 2009. (CLB)

Shelton, James B.; B.A., M.A., Ph.D., C.P.A.

Professor of Business

B.A. University of Maryland; M.A. Virginia Polytechnic Institute and State University; Ph.D., Virginia Commonwealth University. At LU since 1995.

Shoemaker, Judy; B.A., M.A., Ed.D.

Assistant Professor of Education

B.A., College of Wooster; M.A., St. Francis College; Ed.D., College of Wooster. At LU since 2007. (CLB)

Sibcy, Gary; B.A., M.A., Ph.D., LP, LPC, LMFT

Director, Ph.D. Program in Counseling

Director, Center for Research and Evaluation

Associate Professor of Counseling

B.A., M.A., Liberty University; Ph.D., The Union Institute. At LU since 2002.

Sims, Veronica; A.A., B.A., M.Ed., Ed.D.

Assistant Professor of Education

A.A., Essex County College; B.A., New Jersey City University; M.Ed., University of Phoenix; Ed.D., New Jersey City University. At LU since 2008. (CLB)

Small, Don K.; B.A., M.A./M.Div., M.S., Ph.D.

Assistant Professor of Counseling

B.A., M.A./M.Div., Cincinnati Christian University; M.S., Indiana University; Ph.D., Southern Baptist Theological University. At LU since 2009. (CLB)

Smith, A. Todd; B.S., M.F.A.

Chair, Department of Studio and Digital Arts

Associate Professor of Studio and Digital Arts

B.S., M.F.A., Radford University. At LU since 2002.

Smith, Albert W.; B.A., M.A., Ph.D.

Assistant Professor of Counseling

B.A., Baylor University; M.A., Ph.D., Southwestern Baptist Seminary. At LU since 2009. (CLB)

Smith, Angela M.; B.A., M.A., Ed.D.

Assistant Professor of Education

B.A., Arizona State University; M.A., Northern Arizona University; Ed.D., Arizona State University. At LU since 2006. (CLB)

Smith, Almer J.; B.A., M.Div., Ph.D.

Assistant Professor of Church History

B.A., Hardin-Simmons University; M.Div., Ph.D., The Southern Baptist Theological Seminary. At LU since 2006. (CLB)

Smith, Ashton C.; B.S., M.Div., D.Min.

Assistant Professor of Christian Leadership

B.S., Virginia Commonwealth University; M.Div., Southeastern Baptist Theological Seminary; D.Min., Luther Rice University. At LU since 2007. (CLB)

Smith, Charles; B.A., M.S., Ph.D.

Assistant Professor of Education

B.A., Southeastern University; M.S., Nova Southeastern University; Ph.D., Southeastern University. At LU since 2008. (CLB)

Smith, Charles Frederick; B.A., M.Div., Ph.D.

Associate Professor of Biblical Studies and Theology

B.A., Memphis State University; M.Div., Mid-America Seminary; Ph.D., Southwestern Seminary. At LU since 2004.

Smith, Rita P.; B.A., M.A., Ph.D.

Assistant Professor of Counseling

B.A., Morgan State University; M.A., Ph.D., University of Maryland at College Park. At LU since 2008. (CLB)

Smith, Samuel C.; B.A., M.A., Ph.D.

Associate Chair, Department of History

Associate Professor of History

B.A., M.A., Bob Jones University; Ph.D., University of South Carolina. At LU since 2004.

Smith, Samuel James; B.A., M.A., Ed.D.

Director, M.Ed. in Administration and Supervision

Associate Professor of Education

B.A., Mid-American Christian University; M.A., Grace Theological Seminary; Ed.D., Oklahoma State University. At LU since 2006.

Smither, Edward L.; B.A., M.A.R., M.Div., Ph.D.

Director, Master of Arts in Global Studies Program

Associate Professor of Church History and Intercultural Studies

B.A., North Carolina State University; M.A.R., M.Div., Liberty Theological Seminary; Ph.D. University of Wales, Lampeter. At LU since 2006.

Smylie, Kenneth L.; B.A., M.A., Ed.S., Ph.D.

Assistant Professor of Counseling

B.A., Ambassador University; M.A., Appalachian State University; Ed.S., Ph.D., University of Florida. At LU since 2005. (CLB)

Snavely, Bruce; B.S., M.Div., Ph.D.

Assistant Professor of Theological Studies

B.S., New England Baptist College; M.Div., Michigan Theological Seminary; Ph.D., Trinity College; University of Bristol (UK). At LU since 2010. (CLB)

Snead, David; B.A., M.A., Ph.D.

Chair, Department of History

Professor of History

B.A., M.A., Virginia Tech; Ph.D., University of Virginia. At LU since 2004.

Snodgrass, Deborah; B.S., M.Ed., Ed.D.

Assistant Professor of Counseling

B.S., East Coast Bible College; M.Ed., Winthrop University; Ed.D., Argosy University. At LU since 2007. (CLB)

Sones, Ronald T.; B.S., M.B.A., M.A., Ph.D.

Dean, School of Engineering and Computational Sciences

Professor of Computational Sciences

B.S., M.B.A., Baylor University; M.A., University of Richmond; Ph.D., Virginia Commonwealth University. At LU since 2004.

Sosin, Lisa S.; B.S., M.A., Ph.D., LLP, LPC

Associate Director, Ph.D. Program in Counseling

Assistant Professor of Counseling

B.S., State University of New York; M.A., Michigan School of Professional Psychology; Ph.D., Liberty University. At LU since 2008.

Spaulding, Lucinda; B.S., M.Ed., Ph.D.

Assistant Professor of Education

B.S., Old Dominion University; M.Ed., Roberts Wesleyan College; Ph.D., Regent University. At LU since 2009.

Spinden, Paul; B.S., M.A., J.D., LL.M.

Associate Professor of Law

B.S., Evangel College; M.A., Missouri State University; J.D., University of Missouri – Kansas City School of Law; LL.M., University of Virginia School of Law. At LU since 2009.

Stacy, Wayne R.; B.A., M.Div., Ph.D.

Assistant Professor of Biblical Studies

B.A., Palm Beach Atlantic College; M.Div., Ph.D., The Southern Baptist Theological Seminary. At LU since 2007. (CLB)

Stanley, Christopher M.; B.A., M.Div., S.T.M., Psy.D.

Assistant Professor of Counseling

B.A., St. Louis Christian College; M.Div., Lincoln Christian Seminary; S.T.M., Yale University; Psy.D., Rosemead School of Psychology. At LU since 2006. (CLB)

Stanton, Toni; B.S., M.Ed., Ed.D.

Assistant Professor of Education

B.S., M.Ed., Ed.D., University of South Alabama. At LU since 2009. (CLB)

Staten, Bridget H.; B.S., M.A., Ph.D.

Assistant Professor of Counseling

B.S., Albany State University; M.A., South Carolina University; Ph.D., Southern Illinois University Carbondale. At LU since 2009. (CLB)

Staver, Mathew D.; B.A., M.A., J.D.

Vice President and Dean, School of Law

Director, Liberty Center for Law and Policy

Professor of Law

B.A., Southern Missionary College (now Southern Adventist University); M.A., Andrews University; J.D., University of Kentucky College of Law. At LU since 1997.

Steffen, Daniel S.; B.A., M.S.W., Th.M., Ph.D.

Assistant Professor of Biblical Studies

B.A., Indiana University of Fort Wayne; M.S.W., University of Illinois-Champaign; Th.M., Ph.D., Dallas Theological Seminary. At LU since 2009. (CLB)

Stiles, Roger; B.A., B.D., M.S., Ed.D.

Assistant Professor of Education

B.A., Temple Baptist Seminary B.D., Tennessee Temple College; M.S., University of Tennessee; Ed.D., Tennessee Temple College. At LU since 2010. (CLB)

Stille, Kelly; B.A., M.A., Psy.D.

Assistant Professor of Counseling

B.A., Pitzer College; M.A., National College; Psy.D., California School of Professional Psychology. At LU since 2008. (CLB)

Street, James; B.A., Th.M., Ph.D.

Assistant Professor of Biblical Studies

B.A., Baptist Bible College; Th.M., Ph.D., Dallas Theological Seminary. At LU since 2007. (CLB)

Subash, William J.; B.Sc., B.D., M.A., S.T.M., Ph.D.

Assistant Professor of Biblical Studies

B.Sc., PSG College of Arts and Sciences (India); B.D., Union Biblical Seminary (India); M.A., S.T.M., Ph.D., Dallas Theological Seminary. At LU since 2010. (CLB)

Sulfridge, James H.; B.A., M.Div., Ed.D., Ph.D.

Assistant Professor of Educational Ministries

B.A., Clear Creek Baptist Bible College; M.Div., Ed.D., Ph.D., The Southern Baptist Theological Seminary. At LU since 2009. (CLB)

Sullivan, Gene; B.S., M.S., M.R.E., Ph.D., C.P.A.

Chair, Department of Accounting, Finance, and Economics

Professor of Accounting

B.S., M.S., Virginia Commonwealth University; M.R.E., Liberty Baptist Theological Seminary. Ph.D., Regent University. At LU since 1987.

Suttles, Daniel M.; B.R.E., B.M., M.M., D.M.A.

Assistant Professor of Worship and Music Studies

B.R.E., Piedmont Bible College; B.M., M.M. University of North Carolina at Greensboro; D.M.A., Southwestern Southern Baptist Theological Seminary. At LU since 2007.

Sutton, Thomas J.; B.A., M.Div., Ph.D.

Associate Professor of Christian Proclamation and Pastoral

Theology

B.A., University of South Alabama – Mobile; M.Div., Ph.D., Southwestern Baptist Theological Seminary. At LU since 2009.

Swafford, Karla; B.A., M.A., Ed.D.

Assistant Professor of Education

B.A., Georgia State University; M.A., University of Georgia; Ed.D., Georgia State University. At LU since 2009. (CLB)

Swezey, James; B.A., M.Ed., Ed.D.

Associate Professor of Education

B.A., Simpson University; M.Ed., Columbia International University; Ed.D., George Fox University. At LU since 2011.

Tapper, Paul; B.A., M.Ed., Ed.D.

Assistant Professor of Education

B.A., Dordt College; M.Ed., Texas A&M University; Ed.D., Dordt College. At LU since 2009. (CLB)

Tasker, Susan; B.S.N., M.S.N., Ed.D.

Assistant Professor of Nursing

B.S.N., University of Maryland; M.S.N., University of Maryland (UMAB); Ed.D., University of Phoenix. At LU since 2010. (CLB)

Taylor, Rebecca C.; B.A., M.A., Ph.D.

Assistant Professor of Counseling

B.A., M.A., Olivet Nazarene University; Ph.D., Capella University. At LU since 2008. (CLB)

Tchividjian, Basyle J.; B.A., J.D.

Assistant Professor of Law

B.A. Stetson University; J.D. Samford University, Cumberland School of Law. At LU since 2008.

Tetrault, Dave; B.S., M.Div., Ph.D.

Assistant Professor of Counseling

B.S., Clarkson College of Technology; M.Div., Golden Gate Baptist Theological Seminary; Ph.D., Liberty University. At LU since 2006. (CLB)

Thirtle, Michael; B.S., M.B.A., M.S., Ph.D.

Assistant Professor of Business

B.S., United States Air Force Academy; M.B.A., M.S., Wright State University; Ph.D., Frederick S. Pardee RAND Graduate School. At LU since 2007. (CLB)

Thomas, Charles N.; B.A., M.S., M.Div., D.Min.

Assistant Professor of Counseling

B.A., Atlanta Christian College; M.S., Oklahoma State University; M.Div., Emmanuel School of Religion; D.Min., Phillips Graduate Institute. At LU since 2006. (CLB)

Thomas, John C.; B.S., M.A., Ph.D., Ph.D.

Associate Professor of Counseling

B.S., M.A., Liberty University; Ph.D., University of South Carolina; Ph.D., Capella University; Graduate Certificate in Alcohol and Drug Studies, University of South Carolina. At LU since 2004.

Thomas, Sharon Breckenridge; B.A., J.D.

Visiting Associate Professor of Law

B.A., St. Mary's University; J.D., St. Mary's University School of Law. At LU since 2009.

Thomas, Shawntrice; B.S., M.S., Ed.D.

Assistant Professor of Education

B.S., University of Florida; M.S., Nova Southeastern University; Ed.D., University of Florida. At LU since 2008. (CLB)

Thompson, Alvin L.; B.S., Th.M., Ph.D.

Assistant Professor of Biblical Studies

B.S., Biola University; Th.M., Ph.D., Dallas Theological Seminary. At LU since 2008. (CLB)

Thompson, Scott E.; B.A., M.A., J.D.

Director, Center for Lawyering Skills, School of Law

Associate Lawyering Skills Legal Instructor

B.A., University of Iowa; M.A., Regent University School of Public Policy; J.D., Regent University School of Law. At LU since 2004.

Thornhill, Anthony Chad; B.S., M.A.R., M.Div.

Chair, Department of Biblical Studies

B.S., Liberty University; M.A.R., M.Div., Liberty Baptist Theological Seminary. Doctoral studies at Liberty Baptist Theological Seminary. At LU since 2009.

Tierce, Kenneth R.; B.M.E., M.M.Ed., Ed.D.

Assistant Professor of Education

B.M.E., Howard Payne University; M.M.Ed., North Texas State University; Ed.D., Howard Payne University. At LU since 2009. (CLB)

Tobias, Magdalene; B.A., M.A., M.Ed., Ph.D.

Assistant Professor of Education

B.A., Caribbean Union College; M.A., Siena Heights University; M.Ed., University of the West Indies; Ph.D., Caribbean Union College. At LU since 2009. (CLB)

Tomkins, Cynthia; B.A., J.D.

Associate Professor of Law

B.A., Wake Forest University; J.D., University of Cincinnati College of Law. At LU since 2011.

Tomlin, Gregory D.; B.A., M.A., Ph.D.

Assistant Professor of Church History

B.A., University of Arkansas; M.A., Southwestern Baptist Theological Seminary; Ph.D., Dallas Theological Seminary. At LU since 2006. (CLB)

Towles, Matthew D.; B.A., M.A., Ph.D.

Assistant Professor of English

B.A., Liberty University; M.A., Longwood College; Ph.D., University of Kentucky. At LU since 2007.

Towns, Elmer; B.A., M.A., Th.M., M.R.E., D.Min.

Vice President and Co-Founder, Liberty University

Dean, Liberty Baptist Theological Seminary and Graduate School and School of Religion

Distinguished Professor of Systematic Theology

B.A., Northwestern College; M.A., Southern Methodist University; Th.M., Dallas Theological Seminary; M.R.E., Garrett Theological Seminary; D.Min., Fuller Theological Seminary; D.D., Baptist Bible College. At LU from 1971 to 1973; 1978 to present.

Tuomala, Jeffrey C.; B.S., J.D., LL.M.

Professor of Law

B.S., The Ohio State University; J.D., Capital University Law and Graduate Center; LL.M., George Washington University National Law Center; additional studies at Ashland Theological Seminary. At LU since 2003.

Udobong, Edna; LL.B., B.L., LL.M., LL.M.

Visiting Assistant Professor of Law

LL.B., LL.M., University of Lagos; B.L., Nigerian Law School. LL.M., Harvard Law School. At LU since 2010.

Vandegriff, Stephen R.; B.S., M.A., D.Min.

Professor of Church Ministries

B.S., M.A., Liberty University; D.Min., Liberty Baptist Theological Seminary. At LU since 2000.

Vareene-Thomas, Jimletta Y.; B.S., M.S., Ed.D.

Assistant Professor of Counseling

B.S., Jacksonville University; M.S., Ed.D., Nova Southeastern University. At LU since 2006. (CLB)

Verga, Joseph, T.; B.A., M.A., Ph.D.

Assistant Professor of Counseling

B.A., Kings College; M.A., Ph.D., Fuller Theological Seminary. At LU since 2006. (CLB)

Victor, William M.; B.A., M.Div., Ph.D.

Assistant Professor of Biblical Studies

B.A., St. Louis University; M.Div., Ph.D., Southwestern Baptist Theological Seminary. At LU since 2006. (CLB)

Vidu, Adonis; B.A., M.Phil., Ph.D.

Assistant Professor of Theological Studies

B.A., Emmanuel Bible Institute; M.Phil., Bahe-Bolyai University (Romania); Ph.D., Nottingham University (UK). At LU since 2006. (CLB)

Vlach, Michael J.; B.S., M.Div., Ph.D.

Assistant Professor of Theology

B.S., University of Nebraska-Lincoln; M.Div., The Master's Seminary; Ph.D., Southeastern Baptist Theological Seminary. At LU since 2008. (CLB)

Waechter, Steven L.; B.A., M.Div., Ph.D.

Assistant Professor of Biblical Studies

B.A., Baylor University; M.Div., Ph.D., Mid-America Baptist Theological Seminary. At LU since 2009. (CLB)

Waldo, Robert Doug.; B.A., M.B.A., D.B.A.

Assistant Professor of Business

B.A., Palm Beach Atlantic University; M.B.A., D.B.A., University of Sarasota. At LU since 2008. (CLB)

Waller, Gary W.; B.S.P.E., M.R.E., Ph.D., Ph.D.

Assistant Professor of Educational Ministries

B.S.P.E., Baylor University; M.R.E., Ph.D., Southwestern Baptist Theological Seminary; Ph.D., University of North Texas. At LU since 2010. (CLB)

Warner, Daniel A.; B.A., Th.M., Ph.D.

Assistant Professor of Biblical Studies

B.A., Spurgeon Baptist College (UK); Th.M., Grace Theological Seminary; Ph.D., University of Bristol (UK). Additional doctoral studies at Florida State University. At LU since 2010. (CLB)

Warren, Debra P.; B.S., M.A., Ed.D.

Assistant Professor of Educational Ministries

B.S., Virginia Polytechnic Institute and State University; M.A., Southeastern Baptist Theological Seminary; Ed.D., Regent University. At LU since 2010. (CLB)

Warren, Jenny; B.A., M.Ed., Ph.D.

Assistant Professor of Counseling

B.A., Carson Newman College; M.Ed., East Tennessee State University; Ph.D., University of Tennessee. At LU since 2007. (CLB)

Washington, Daphne; B.S., M.A., Ph.D.

Assistant Professor of Counseling

B.S., University of Maryland; M.A., Trinity Theological Seminary; Ph.D., University of Minnesota. At LU since 2007. (CLB)

Watson, Scott; B.A., M.A., Ph.D.

Associate Dean, Advanced Programs, School of Education

Professor of Education

B.A., M.A., Ph.D., University of South Florida. At LU since 2004.

Weigand, Joseph M.; B.A., M.A., J.D., LL.M.

Associate Dean for Internal Affairs and Online Programs, School of Law

B.A., Michigan State University; M.A., Regent University School of Government; J.D., Regent University School of Law; LL.M., University of London, King's College. At LU since 2007.

Welch, Lori T.; B.S., M.A., M.S., Ph.D.

Assistant Professor of Counseling

B.S., Florida State University; M.A., Fielding Graduate Institute; M.S., Augusta State University; Ph.D., Fielding Graduate Institute. At LU since 2005. (CLB)

West, Patricia; B.S., M.Div., D.Min.

Assistant Professor of Counseling

B.S., Old Dominion University; M.Div., Regent University; D.Min., Fuller Theological Seminary. At LU since 2006. (CLB)

Westmeier, Arline M.; B.A., C.P.S., M.Th., M.Phil., M.P.S., Ph.D.

Assistant Professor of Counseling

B.A., State University of New York; C.P.S., M.Th., University of Aberdeen, Scotland; M.Phil., Drew University; M.P.S., Alliance Theological Seminary; Ph.D., Drew University. Registered Nurse, and Certified Traumatologist. At LU since 2006. (CLB)

Wetmore, Robert; B.A., M.Div., Th.M., Th.D.

Assistant Professor of Theology

B.A., Nyack College; M.Div., Th.M., Trinity Evangelical Divinity School; Th.D., Concordia Seminary, St. Louis. At LU since 2006. (CLB)

Whaley, Rodney D.; B.A., M.Div., M.A., D.Min.

Assistant Professor of Worship Studies

B.A. Freewill Baptist College; M.Div., Luther Rice Seminary; M.A., Middle Tennessee State University; D.Min., Liberty Baptist Theological Seminary. At LU since 2007. (CLB)

Whaley, Vernon; B.A., M.A., M.C.M., D.Min., Ph.D.

Chair, Department of Worship and Music Studies

Director, Master of Arts in Worship Studies Program

Professor of Worship and Music Studies

B.A., Free Will Baptist Bible College; M.A., Middle Tennessee State University; M.C.M., D. Min., Luther Rice Seminary; Ph.D., University of Oklahoma. At LU since 2005.

Wheeler, David A.; B.S., M.Div., Ph.D.

Assistant Director, Center for Ministry Training

Professor of Evangelism and Student Ministries

B.S., Tennessee Tech University; M.Div., Ph.D., Southwestern Baptist Theological Seminary. At LU since 2006.

Wheeler, H. William; B.A., M.S., Ph.D.

Associate Vice President for Institutional Effectiveness

Professor of Counseling

B.A. Eastern Nazarene College; M.S., Virginia Commonwealth University; Ph.D., Virginia Polytechnic Institute and State University; post-doctoral studies at Liberty Baptist Theological Seminary, University of Southern Mississippi, and Mississippi College. At LU from 1977-1988; 2008 to present.

White, Daniel L.; B.A., J.D.

Assistant Professor of Business

B.A., Texas Tech University; J.D., Liberty University School of Law. At LU since 2007. (CLB)

White, Douglas A.; B.A., M.R.E., Ed.D.

Assistant Professor of Educational Ministries

B.A., Houghton College; M.R.E., Trinity Evangelical Divinity School; Ed.D., The Southern Baptist Theological Seminary. At LU since 2009. (CLB)

White, William; B.S., M.A., Ph.D.

Assistant Professor of Business

B.S., M.A., Ball State University; Ph.D., Walden University. At LU since 2009. (CLB)

Widgeon, Angela; B.A., M.A., Ph.D.

Associate Professor of Communication Studies

B.A., University of Alabama at Birmingham; M.A., University of West Florida; Ph.D. University of Alabama. At LU since 2008.

Wiinamaki, Marcia K.; B.A., M.Ed., M.A., Psy.D.

Assistant Professor of Counseling

B.A., Cedarville University; M.Ed., Texas Tech University; M.A., Psy.D., George Fox College. At LU since 2005. (CLB)

Wilhite, Dennis M.; B.R.E., M.R.E., Ed.D.

Assistant Professor of Educational Ministries

B.R.E., Baptist Bible College; M.R.E., Grand Rapids Theological Seminary; Ed.D., Nova Southeastern University. At LU since 2007. (CLB)

Willert, Bert; B.S., L.L.M., J.D.

Assistant Professor of Business

B.S., University of Southern California; L.L.M., University of San Diego School of Law; J.D., Thomas Jefferson School of Law. At LU since 2007. (CLB)

Williams, Charity D.; B.S.W., M.Div., Th.M., Ph.D.

Assistant Professor of Counseling

B.S.W., Jacksonville State University; M.Div., Th.M., Ph.D., New Orleans Baptist Theological Seminary. At LU since 2008. (CLB)

Wilson, Douglas K.; B.S., M.Div., Ph.D.

Assistant Professor of Biblical Studies

B.S., Toccoa Falls College; M.Div., Ph.D., Mid-America Baptist Theological Seminary. At LU since 2009. (CLB)

Wilson, Joy; B.S., M.A., Ed.D.

Assistant Professor of Counseling

B.S., Northern Kentucky University; M.A., Cincinnati Christian University; Ed.D., University of Cincinnati. At LU since 2008. (CLB)

Wilson, Wayne; B.A., M.Div., D.Min.

Assistant Professor of Counseling

B.A., Georgetown College; M.Div., D.Min., Southern Baptist Theological Seminary. At LU since 2006. (CLB)

Windsor, Carl D.; A.A., B.A., M.A., Ph.D.

Professor of Communication Studies

A.A., North Central Michigan College; B.A., M.A., Michigan State University; Ph.D., Ohio State University. At LU since 1979.

Woo, Rodney W.; B.A., M.Div., Ph.D.

Assistant Professor of Biblical Studies

B.A., East Texas Baptist University; M.Div., Ph.D., Southwestern Baptist Theological Seminary. At LU since 2008. (CLB)

Wood, James A.; B.A., M.Div., Ph.D.

Assistant Professor of Christian Leadership

B.A., University of Mobile; M.Div., Southwestern Baptist Theological Seminary; Ph.D., Regent University. At LU since 2010. (CLB)

Woodard, Branson; B.A., B.S., M.A., D.A.

Professor of English

B.A., Free Will Baptist College; B.S., East Carolina University; M.A., Tennessee State University; D.A., Middle Tennessee State University. At LU from 1985 to 2003; 2005 to present.

Woods, Gary; B.S., M.Div., D.Min., Ed.D.

Assistant Professor of Education

B.S., Liberty University; M.Div., Southwestern Baptist Theological Seminary; D.Min., Southern California Seminary; Ed.D., Liberty University. At LU since 2008. (CLB)

Woolard, Linda J.; B.S., C.A.S., M.Ed., Ph.D.

Assistant Professor of Education

B.S., C.A.S., M.Ed., Ph.D., East Carolina University. At LU since 2008. (CLB)

Wright, C. T.; B.A., M.Div., Ph.D.

Assistant Professor of Evangelism

B.A., Shorter College; M.Div., Ph.D., Southwestern Baptist Theological Seminary. At LU since 2007. (CLB)

Wright, Jason G.; B.S., M.A., Ph.D.

Assistant Professor of Counseling

B.S., Lynchburg College; M.A., Ph.D., Liberty University. At LU since 2006. (CLB)

Yeager, Jonathan; B.A., M.C.S., Th.M., Ph.D.

Assistant Professor of History

B.A., Taylor University; M.C.S., Regent College, Th.M., Regent College; Ph.D., University of Sterling, Scotland. At LU since 2010.

Yates, Gary; B.A., Th.M., Ph.D.

Director, Master of Theology Program

Associate Professor of Biblical Studies

B.A., Washington Bible College; Th.M.; Ph.D., Dallas Theological Seminary. At LU since 2003.

Yocum, Russell; B.A., M.Ed., Ed.S., Ed.D.

Associate Professor of Education

B.A., University of Kentucky; M.Ed., Ed.S., Ed.D., University of West Florida. At LU since 2011.

Young, George A.; B.S., M.S., Ph.D.

Associate Professor of Business

B.S., M.S., Arizona State University; Ph.D., Michigan State University. At LU from 2004-2008; 2009-present.

Zapf, James L.; B.S., M.A., Ph.D.

Assistant Professor of Counseling

B.S., Grace College; M.A., Grace Theological Seminary; Ph.D., Walden University. At LU since 2007. (CLB)

Zealand, Clark; B.S., M.A., Ph.D.

Director, Graduate Programs in Sport Management

Assistant Professor of Sport Management

B.S., M.A., Liberty University; Ph.D., University of Waterloo – Ontario. At LU since 2008.

Financing the University

The Office of Development is designed to develop and foster lifelong relationships between the University and its constituents. By establishing opportunities for all graduates, friends, students, families, faculty, staff, corporations, and foundations to financially support the University, this office helps Liberty University maintain and enhance the outstanding quality of its faculty, students, programs, and facilities.

Provided below is an overview of ways to support Liberty University.

Development

Annual Fund, Outright Gifts, Matching Gifts, and Gifts in Kind

Annual gifts are contributions for the current, unrestricted use of the University or any of its colleges, schools, and programs. *Outright gifts* include contributions of cash, securities, and written pledges. Gifts of securities are credited at market value on the date the gift is delivered or postmarked. *Matching gifts* encourage charitable giving by matching their employees' contributions. *Gifts in kind* are gifts of tangible personal property, such as artwork, computers, real estate, and services, which may be used by Liberty University or sold for funds to help support our continuing efforts to provide an outstanding Christian higher education. Gifts in kind may provide substantial tax benefits.

Specific information on the above plans may be obtained by contacting:

Mr. Tom Arnold
Vice President for Development
1971 University Blvd.
Lynchburg, VA 24502
(866) 602-7983

FEDERAL AND STATE FUNDING

Liberty University does not receive any Federal or State funding other than Student Financial Aid, which is utilized only for eligible individual students. Eligible students may receive funds from Federal Pell Grants, Federal Supplemental Education Opportunity Grants, Federal Work Study Grants, Federal Family Education (Stafford and PLUS) Loans, Virginia Tuition Assistance Grants, and Virginia College Scholarship Assistance Program Grants.

The University has never accepted Federal or State funds for its operations, endowment, or capital funding projects.

Estate Planning

Bequests

Federal tax laws encourage *bequests* to qualified institutions like Liberty University, with an unlimited estate tax deduction for such legacies. Here is a sample form of bequest your attorney may adapt in preparing your will:

I give, devise and bequeath to Liberty University, a Virginia non-stock, non-profit corporation located in Lynchburg, Virginia 24502, ___% of my estate to be used for its general purposes.

Gift Annuity Agreements

Those who want to place a portion of their savings with the University and at the same time receive income for life may find that the Liberty University *Charitable Gift Annuity* meets their needs. The rate of return depends on the annuitant's age at the time the agreement is made.

Life Insurance, IRAs, and Pension Plans

A *paid-up life insurance policy* makes an excellent gift to Liberty University. The donor may receive significant tax benefits with this type of gift. *Traditional IRAs* and other *qualified pension plan assets* can be an excellent source of funding for charitable gifts. If these assets are transferred to an individual, the current value is subject to estate taxes, as well as federal and state income taxes (sometimes exceeding 80% of the value), but when designated to Liberty University, taxes are eliminated.

Real Estate

Land, homes, buildings, and other real property may be given to Liberty University as an outright gift or used to fund a life-income gift. A home may be given to the University and continue to be lived in throughout an individual's lifetime. This is called a "Life Estate." All such gifts of real estate and real property can benefit both the individual and the University.

Scholarships/Endowments

Gifts can be placed as a permanent endowment scholarship with the University. Each year the interest earned from the investment will provide tuition help for worthy students.

Trusts

Charitable Remainder Trusts (CRTs) are life income gifts. The remainder comes to the University after the passing of all income beneficiaries. Charitable Lead Trusts generate income for the University during the term of the trust, after which the assets are passed along to the heirs with significant tax savings.

Specific information on the above plans may be obtained by contacting:

Dr. Earl D. Sargeant
Director of Estate Planning
1971 University Boulevard
Lynchburg, Virginia 24502
(800) 543-5309

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