



New myLU

Introduction

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| My Access | Favorites | ^ | Return to myLu classic | | | l |
| | Academics | * | | Upcoming Assignments | | 1 |
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| Athletics | | | Scroll down for more information about what's new. | | | 6 |
| | All Navigation | ~ | | Liberty Email | | F |
| Student Life | e | | | Inbox + New Message | | F |
| \$ = | | | | RE: 25Live Video Friday | | E |
| Finance | | | Widgets and navigation links are now organized | | | e |
| | | | into Sets | he President's Christmas Reception is almost Inursday here! Office of the President | | E |
| П | © Liberty University | | sections will be added throughout the beta. To start, check out Academics | Re: 25Live Video Thursday | | 9 |
| | Privacy Policy Non-Discrimination Policy Helpdesk 866-447-2869 | < | to myLU Classic. | | | |
| Athletics Athletics Student Life Finance | Flames Pass All Navigation e © Liberty University Privacy Policy Non-Discrimination Policy Helpdesk 866-447-2869 | ~ | Welcome to the new myLU Private Beta! Scroll down for more information about what's new. Implement Implement< | Liberty Email Inbox + New Message RE: 25Live Video Friday The President's Christmas Reception is almost Thursday here! Office of the President Re: 25Live Video Thursday | | |

The newly designed myLU page consolidates commonly used links and resources into a single interface, allowing for easy access and a common look & feel on any device, including mobile devices. Navigation links, announcements, upcoming assignments and emails are all visible and accessible from the home page immediately after logging in to myLU. myLU has also been enhanced for mobile functionality. Additionally, pre-existing My Access links are still available in a list form or via a new categorical navigation menu on the left, allowing users to access and view any resource they need.







How to Access The New myLU

1. Navigate to https://www.liberty.edu/ and sign into your Liberty Account.

Alternatively, navigate to <u>https://mylubeta.liberty.edu</u> and sign in with your
2. Liberty or guest account.

To switch between New myLU and myLU Classic, click the appropriate link at the top of your myLU account page.







New Layout & Navigation

The New myLU has a new look and feel. Users will see access links, news cards and widgets, which are divided into columns.

| My Access | My Access Favorites | ~ | ← Return to myLU Classic | Academics | LMS 🖻 |
|---|---|---|--|--|-------------------------|
| Academics | Academics Recently Used Flames Pass | * | بن سیکی ج Welcome to the new myLU Private Beta! | Upcoming Assignme You have no upcoming assign View Assignments | ents ments. |
| Athletics Carlot Control Contr | All Navigation | ~ | Scroll down for more information about what's new. | Liberty Email Inbox RE: 25Live Video | + New Message Friday |

In the center of the page is the News Feed. Announcements, news cards, and information associated with widgets will appear here in this area.

To the right of the News Feed is the **Academics Card** and **Email Widget**.

To the left of the News Feed is the newly designed My Access links and Item Sets.







My Access Links & Item Sets

All links and resources previously under the My Access widget can be found to the left side of the News Feed on the New myLU page. Selecting one of these links will either open a new page or open the appropriate widget in the New myLU. Favorites and recently accessed will be shown first, while all other links can be found under "All Navigation". To mark a link as a Favorite, hover over the link you wish to favorite and click the star button. The favorited link will now appear under the Favorites drop-down. *Please note that favorited links will not appear under Recently Used*.

Additionally, new **Item Sets** of accessible links can now be found on the left side of the screen,

which will expand the options available when selected for the specific Set Items. You can re-arrange these item sets at will by clicking and dragging them into the preferred arrangement.







Academics, FlamesPass & Email Widgets

The new Academics Card within and to the right of the News Feed shows your upcoming assignments, courses and grades for any courses you are enrolled in. To view any upcoming or completed assignments, click the "View Assignments" button at the bottom of the widget. To access your courses directly, click "LMS" in the upper-right corner of the widget.

Below the Academics Card is the **Email Widget**, which allows you to see new emails you have received. To view any email, click on the email in the widget to view a preview of the message. To Reply, Reply All, or Forward an email while previewing it, click the respective button at the bottom of the message. To create a new email, click "**New Message**" in the top-right corner of the widget. To access your full email account, including advanced functionality, click "**View In Outlook**" at the bottom of the widget.



| 🞽 Liberty Email | |
|---|------------|
| Inbox + N | ew Message |
| RE: 25Live Video | Friday |
| The President's Christmas Reception is almost here! Office of the President | t Thursday |
| Re: 25Live Video | Thursday |
| Re: IS Christmas Party - Thank You Video | Thursday |
| IS Christmas Party - Thank You Video | Thursday |
| RE: 25Live Video | Wednesday |
| Re: JFL De-Stress (Ex-Tent) | Wednesday |







The **FlamesPass Card** is located among the News Cards in the middle of your screen. Here you can see your current balances for Flames Cash, dining and meal swipes in regards to your FlamesPass account.

| FlamesPass 6 days ago | | |
|--------------------------|----------------------------|--|
| | Flames Cash | |
| | Current Balance: \$0.00 | |







Profile

Similar to Classic myLU, you can view and edit your **Profile** information, including your contact information, notification preferences, Shared Access and others by clicking on your profile icon in the upper-right corner of the New myLU. To edit an information field, click "**Edit**" in the upper-right corner of that field.

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| Settings | Erre e il | | at the |
| | Email | | Edit |
| Notifications | Personal 1 | Parent/Guardian 1 | Edit |
| Notifications Security | Email Personal 1 fake10547550@liberty.edu | Parent/Guardian 1 fake1921582@liberty.edu | Edit |
| Notifications Security Delegate Access | Email Personal 1 fake10547550@liberty.edu LU AD SMTP Address | Parent/Guardian 1 fake1921582@liberty.edu ISIR Parent Email | Edit |
| Notifications Security Delegate Access Alumni | Email Personal 1 fake10547550@liberty.edu LU AD SMTP Address fake3849060@liberty.edu | Parent/Guardian 1 fake1921582@liberty.edu ISIR Parent Email fake8240588@liberty.edu | Edit |
| Notifications Security Delegate Access Alumni | Email Personal 1 fake10547550@liberty.edu LU AD SMTP Address fake3849060@liberty.edu LU Email fake10566196@liberty.edu | Parent/Guardian 1 fake1921582@liberty.edu ISIR Parent Email fake8240588@liberty.edu LU Email fake2769856@liberty.edu | Edit |

Please note that only information in the "Contact" section can be edited at this time.





Search

The new myLU includes a search feature that enables students, alumni, faculty and staff to search for articles and other information associated with the University.

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|------|---|-----------|------------|
| | Q Financial Aid | | r, |
| | | | . 29 |
| | Search Results for "Financial Aid" | | 盦 |
| × | | | e, |
| ~ | Student Financial Services Liberty University | | Bo |
| | https://www.liberty.edu/student-financial-services/ | | ₿ |
| | | | GR |
| | EAECA: Application for Einspeiel Aid L Ctudent Einspeiel Convises LL iberty University | | |
| | https://www.liberty.edu/student-financial-services/fafsa-application/ | | |
| | | | |
| | Financial Aid Forms and Eligibility Student Financial Services Liberty University | | ₽ |
| | https://www.liberty.edu/student-financial-services/financial-aid-eligibility-and-forms/ | | 8 |
| | Scholarships Student Financial Services Liberty University | | HH |
| | https://www.liberty.edu/student-financial-services/scholarships/ | | ES |
| | Basic Costs Student Financial Services Liberty University | | |
| | https://www.liberty.edu/student-financial-services/basic-costs/ | | |





Financial Aid

The new myLU also includes additional functionality for some of Liberty Universities core apps and systems, such as the ability to view **Financial Aid** or **Financial Check-In** information from inside myLU. You can view your awards summary, missing document messages, status, account status, refund information and other details relating to your Financial Aid from this category.

| my ly | Q Search | | Home 🤮 | |
|-----------------------|------------------------|-----------------------------|---|--|
| Finance | | | | |
| My Access Admin | | Thank you for trying myLU | Beta! | |
| \$E Financial Aid | | Return to myLU Classic | | |
| SF Financial Check In | | | | |
| Academics | \$₹ Financial Check In | | Fall 2020 🗸 | |
| Athletics | | | Status: Financial Check-In Not Complete | |
| | Summary of Account | Financial Check-In 🛙 | Refunds | |
| Student Life | Description: | Charges: Financial Credits: | | |
| Finance | Previous Balance | \$146.71 | No refunds data to display | |
| | Student Health Fee | \$170.00 | | |
| Dining | Inclusive Access Fee | \$228.00 | *This is a record of refunds processed | |

<u>To view your Financial Aid information:</u>

- Click the Finance category in the navigation pane on the left.
- 2. Select Financial Aid to view a preview of your Financial Aid status and other details.







<u>To view your Financial Check-In information:</u>

- **1.** Click the **Finance** category in the navigation pane on the left.
- 2. Select Financial Check-In to view a preview of your Financial Check-In status and other details.







Student Checklist

The new myLU now lets users check on their status of their **Student Checklist**. Students can view ToDo, upcoming & completed items, view multiple checklists and their due dates, and view error and information messages relating to their Checklists.

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|---------------|---|---|---------------------------------------|--------|
| | © CSER | | | |
| My Access | 🗢 CTE | Thank you for | trying myl II Retal | |
| | 🖾 DCPS | Return to | myLU Classic | |
| | * E*Value | | | |
| Academics | Liberty Champion | Student Checklist | Fall 2020 Online Graduat 🗸 | |
| @ 0 | 🗳 Library | | | |
| Athletics | 😒 LU Votes | To Do Completed Student Checklist 🛙 | Upcoming Student Checklist | |
| | 🛗 Online Academic Calendar | | | |
| Student Life | Online Writing Center | Course Registration 2 DUE 2 months left 8/12 | Financial Check-In 🗵 Due August 17 | |
| \$ = | 🛗 Residential Academic Calen | | | |
| Finance | 🐵 Residential Course Withdrawl | | | |
| | 😰 Residents Taking Online Cla | | | |
| Dining | ✓ Student Checklist | | | |
| Media | © Liberty University Privacy Policy Non-Discrimination Policy Helpdesk 866-447-2869 | | | |

To view your Student Checklist:

- **1.** Click the **Academics** category in the navigation pane on the left.
- 2. Select Student Checklist to view your current To Do, Completed and Upcoming Checklist items.









Degree Completion Plan

The newly updated **Course Registration: Degree Completion Plan Audit** can also be accessed from the updated myLU interface. Users can now view & register for classes and easily choose courses to fulfill their DPCA requirements all from inside the new tool.

<u>To view your Degree Completion Plan Audit or register for courses:</u>

- 1. Click the Academics category in the navigation pane on the left.
- 2. Select Course Registration to view a preview of your current courses, current requirements & register for courses (when available).









New Feature Card

New features will be rolled out over time as **Feature Cards**, such as the Student Onboarding Checklist, Announcements, DCPA and other new features.







Athletics

The new **Athletics** tab in myLU allows you to easily view and see Liberty Athletic news and scores, purchase game day tickets and view game-day parking information, view team rosters, view live streams and even lets you specify which types of sports you wish to view in the dropdown menu.



To view Athletics information:

- **1.** Click the **Athletics** category in the navigation pane on the left.
- 2. Select Athletics or Club Sports to view a preview scores and other Athletic information.



my myLU Portal





myLU Mobile App

The newly designed **myLU Mobile App** mirrors the myLU interface you see on your computer, meaning that the menus, item sets and cards you see in myLU will appear the same in both the desktop and mobile application.



To download the new myLU Mobile App, <u>CLICK HERE</u>.