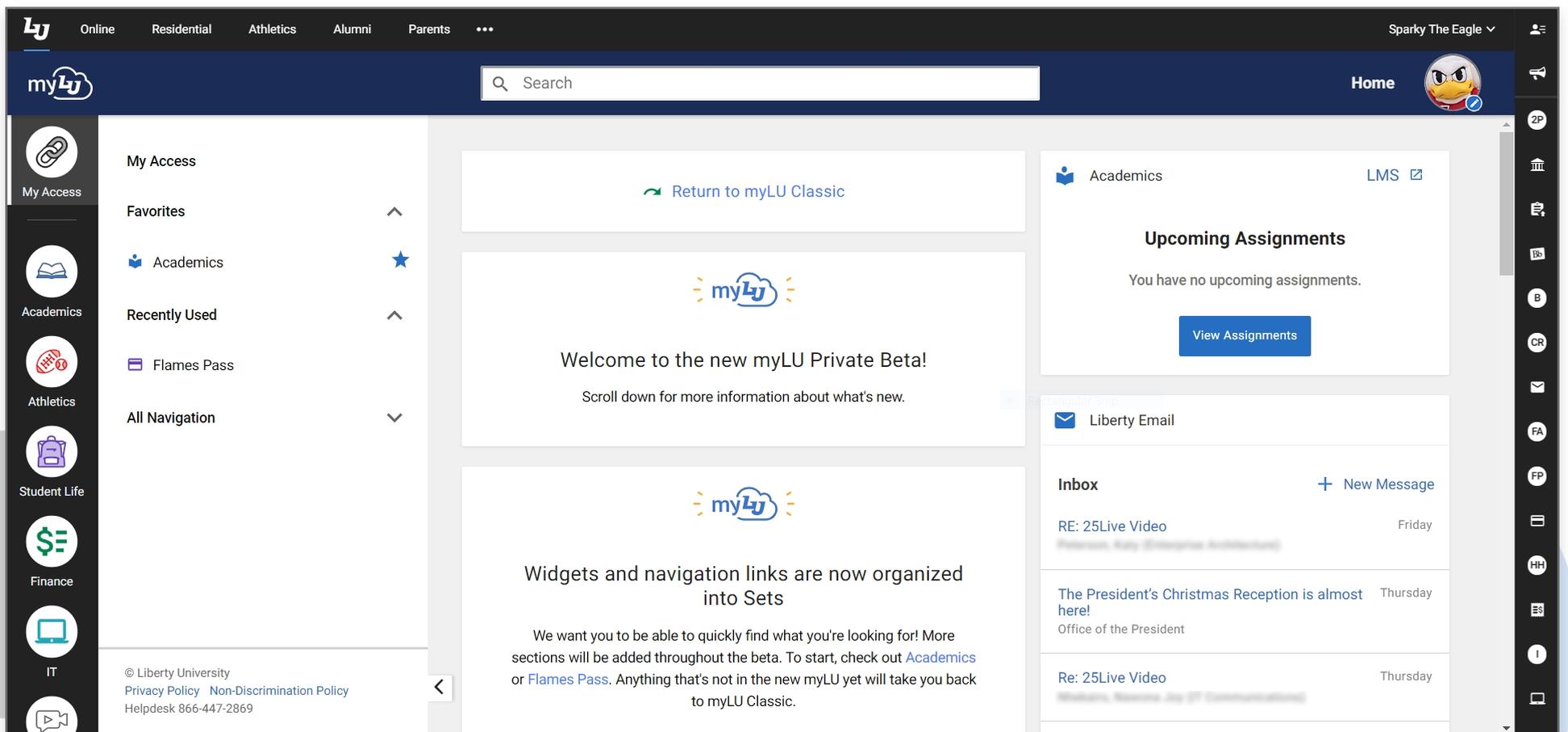




New myLU

Introduction



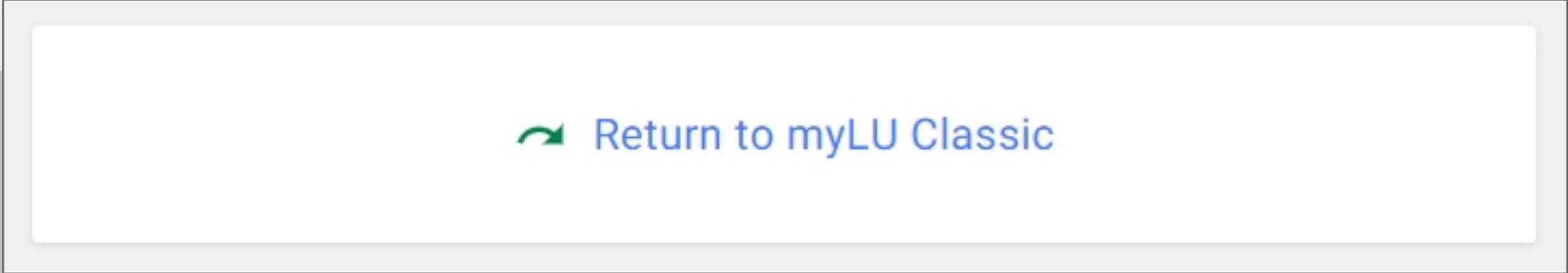
The newly designed myLU page consolidates commonly used links and resources into a single interface, allowing for easy access and a common look & feel on any device, including mobile devices. Navigation links, announcements, upcoming assignments and emails are all visible and accessible from the home page immediately after logging in to myLU. myLU has also been enhanced for mobile functionality. Additionally, pre-existing My Access links are still available in a list form or via a new categorical navigation menu on the left, allowing users to access and view any resource they need.



How to Access The New myLU

1. Navigate to <https://www.liberty.edu/> and sign into your Liberty Account.
Alternatively, navigate to <https://mylubeta.liberty.edu> and sign in with your
2. Liberty or guest account.

To switch between New myLU and myLU Classic, click the appropriate link at the top of your myLU account page.

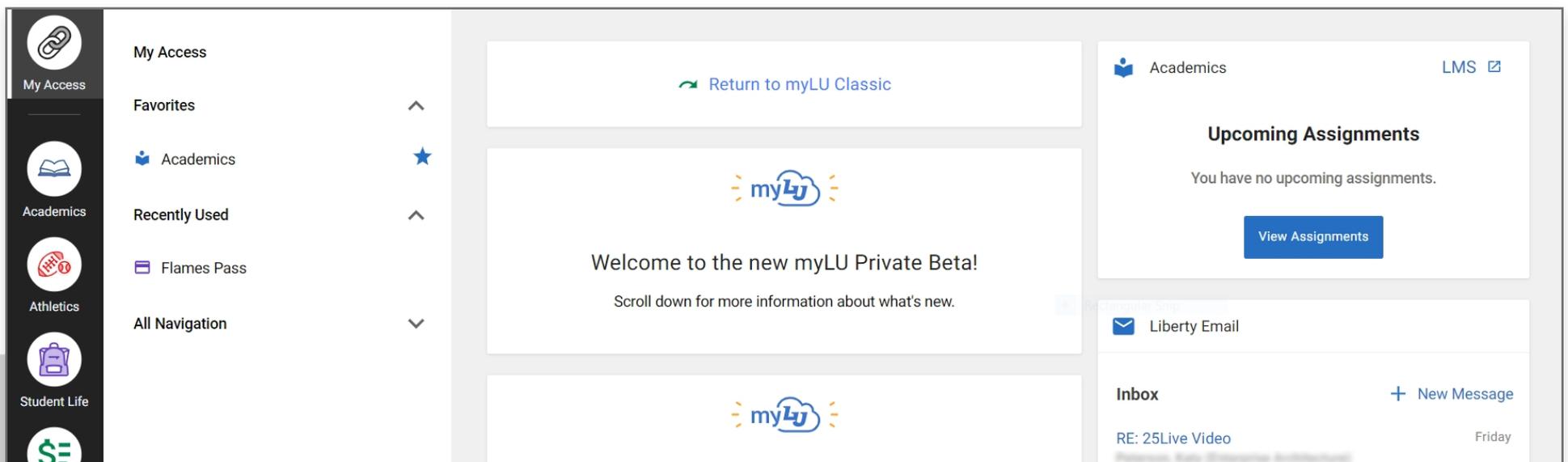


 [Return to myLU Classic](#)



New Layout & Navigation

The New myLU has a new look and feel. Users will see access links, news cards and widgets, which are divided into columns.



In the center of the page is the **News Feed**. Announcements, news cards, and information associated with widgets will appear here in this area.

To the right of the News Feed is the **Academics Card** and **Email Widget**.

To the left of the News Feed is the newly designed **My Access** links and **Item Sets**.

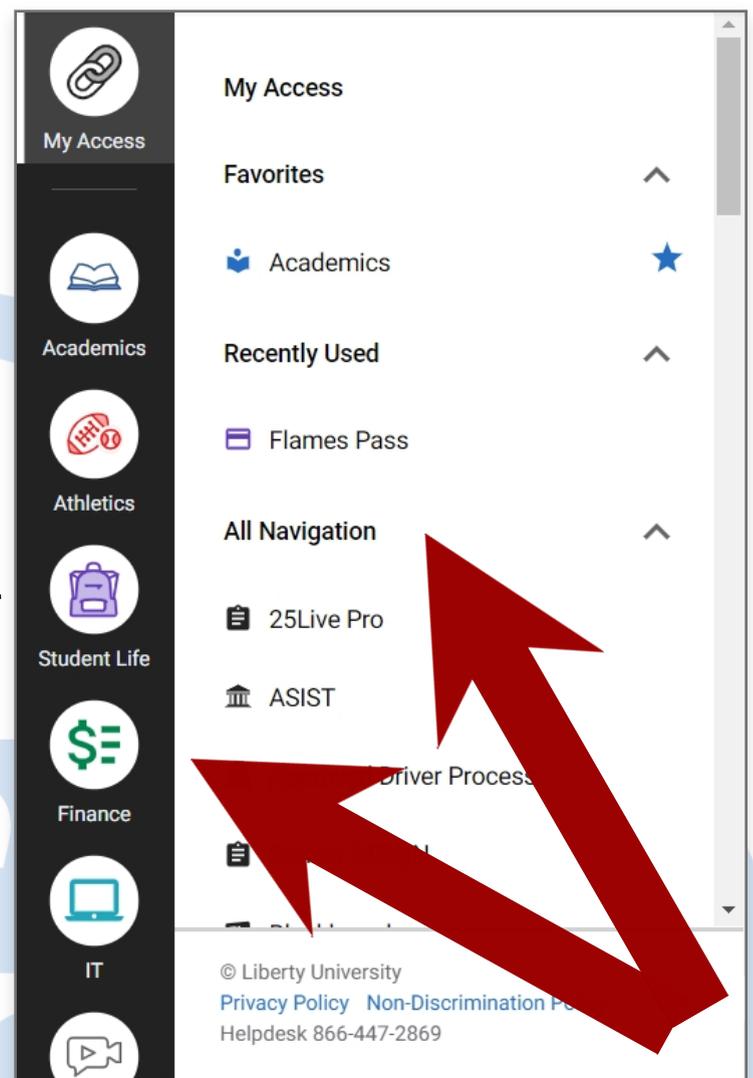


My Access Links & Item Sets

All links and resources previously under the My Access widget can be found to the left side of the News Feed on the New myLU page. Selecting one of these links will either open a new page or open the appropriate widget in the New myLU.

Favorites and recently accessed will be shown first, while all other links can be found under "All Navigation". To mark a link as a Favorite, hover over the link you wish to favorite and click the star button. The favorited link will now appear under the Favorites drop-down. *Please note that favorited links will not appear under Recently Used.*

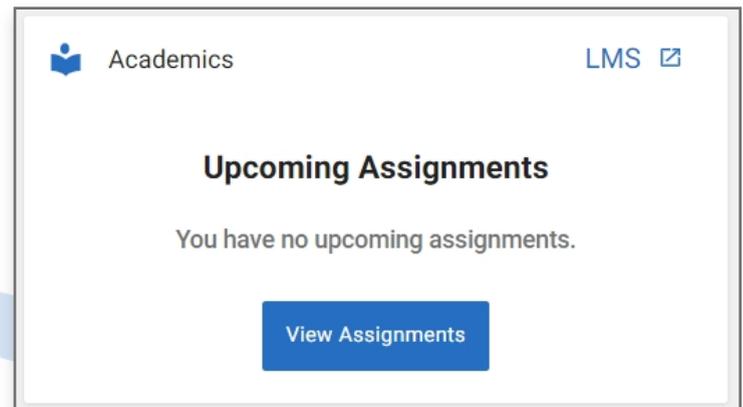
Additionally, new **Item Sets** of accessible links can now be found on the left side of the screen, which will expand the options available when selected for the specific Set Items. You can re-arrange these item sets at will by clicking and dragging them into the preferred arrangement.



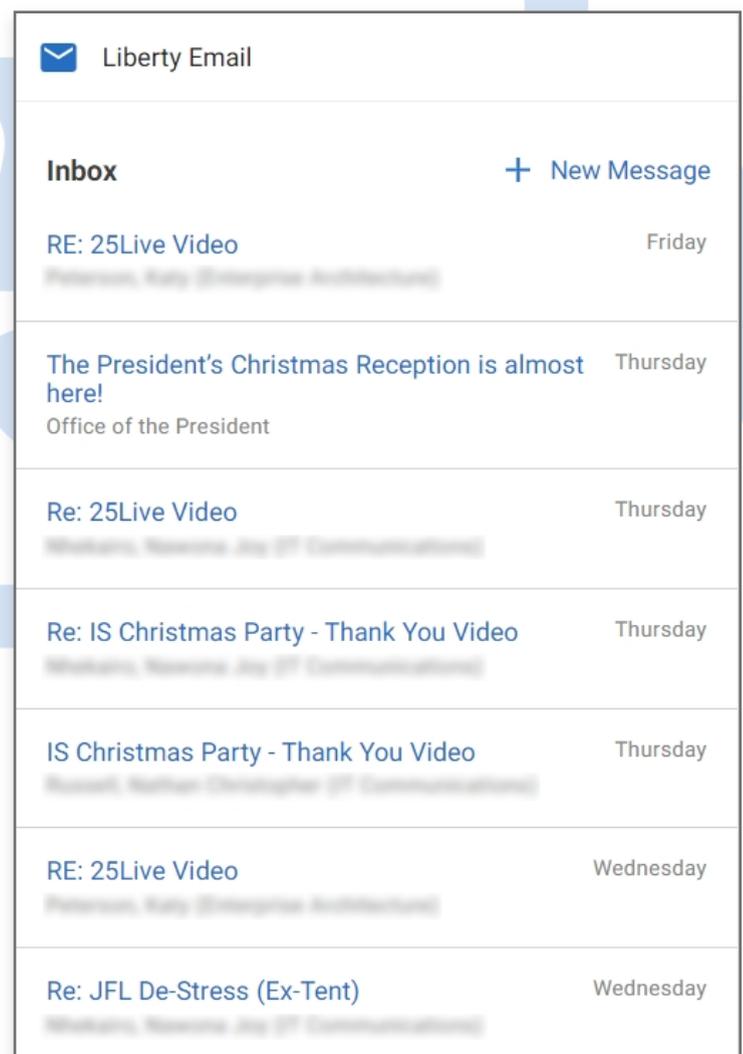


Academics, FlamesPass & Email Widgets

The new **Academics Card** within and to the right of the News Feed shows your upcoming assignments, courses and grades for any courses you are enrolled in. To view any upcoming or completed assignments, click the "**View Assignments**" button at the bottom of the widget. To access your courses directly, click "**LMS**" in the upper-right corner of the widget.



Below the Academics Card is the **Email Widget**, which allows you to see new emails you have received. To view any email, click on the email in the widget to view a preview of the message. To Reply, Reply All, or Forward an email while previewing it, click the respective button at the bottom of the message. To create a new email, click "**New Message**" in the top-right corner of the widget. To access your full email account, including advanced functionality, click "**View In Outlook**" at the bottom of the widget.





The **FlamesPass Card** is located among the News Cards in the middle of your screen. Here you can see your current balances for Flames Cash, dining and meal swipes in regards to your FlamesPass account.

FlamesPass
6 days ago

Flames Cash
Current Balance:
\$0.00





Profile

Similar to Classic myLU, you can view and edit your **Profile** information, including your contact information, notification preferences, Shared Access and others by clicking on your profile icon in the upper-right corner of the New myLU. To edit an information field, click "**Edit**" in the upper-right corner of that field.

The screenshot shows the myLU Profile page. At the top, there is a search bar. Below it is a profile card for 'Sparky The Eagle', Lead Cheerleader and Mascot, with a profile picture of a duck mascot and an edit icon. The main content area is titled 'Settings' and has a sidebar with options: Contact (selected), Notifications, Security, Delegate Access, and Alumni. The 'Contact' section is expanded to show an 'Email' table with an 'Edit' button in the top right corner.

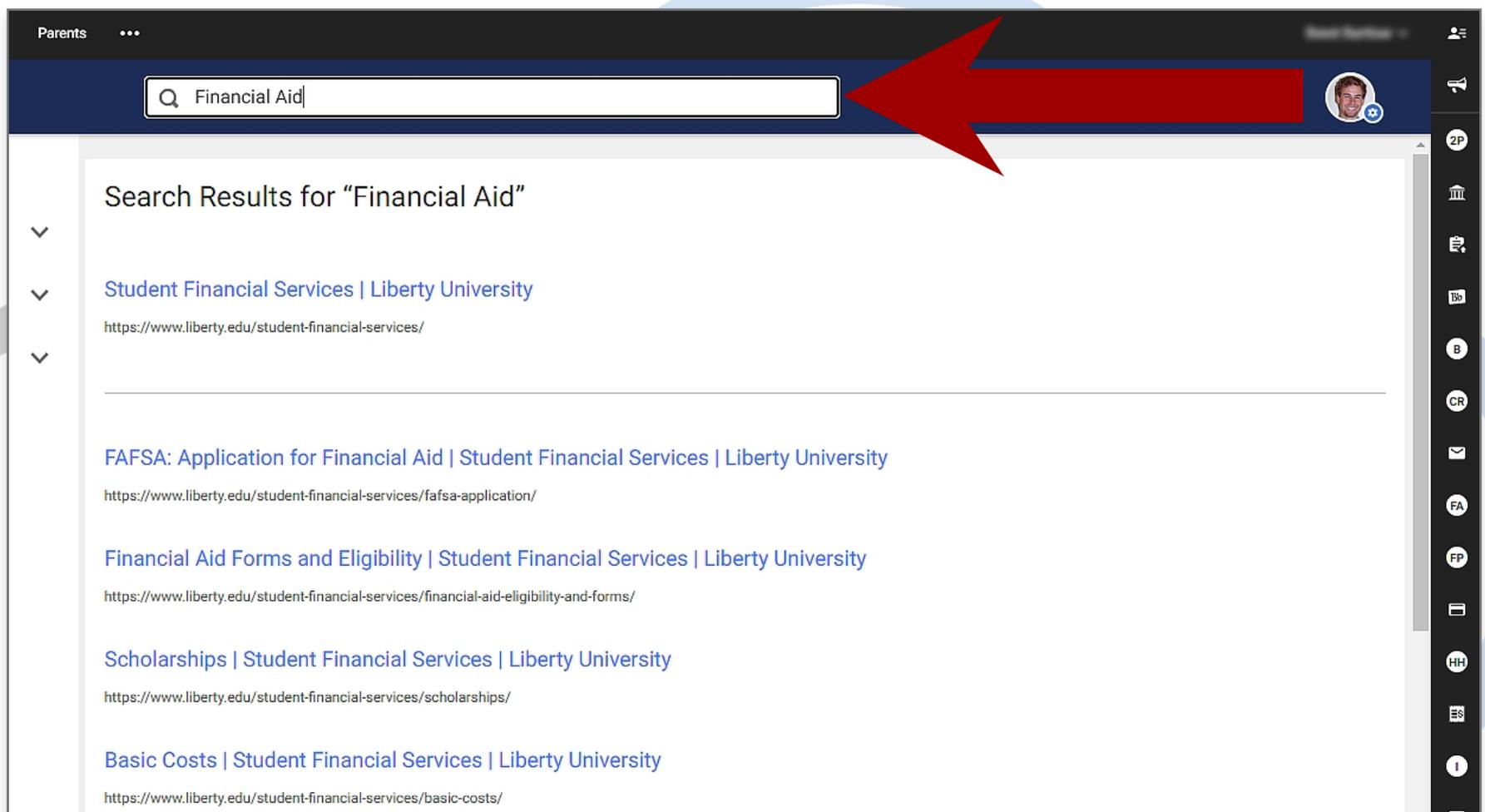
Email		Edit
Personal 1	fake10547550@liberty.edu	
LU AD SMTP Address	fake3849060@liberty.edu	
LU Email	fake10566196@liberty.edu	
ISIR	fake10929708@liberty.edu	
Parent/Guardian 1	fake1921582@liberty.edu	
ISIR Parent Email	fake8240588@liberty.edu	
LU Email	fake2769856@liberty.edu	

Please note that only information in the "Contact" section can be edited at this time.



Search

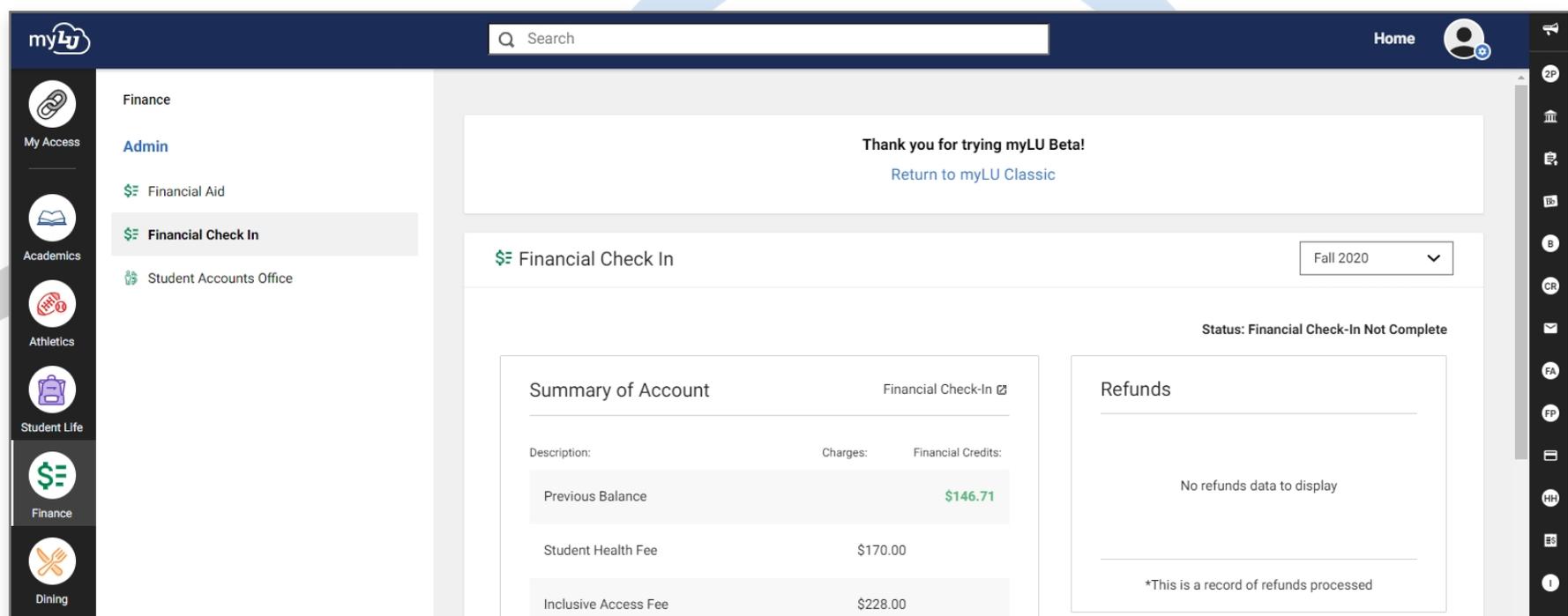
The new myLU includes a search feature that enables students, alumni, faculty and staff to search for articles and other information associated with the University.





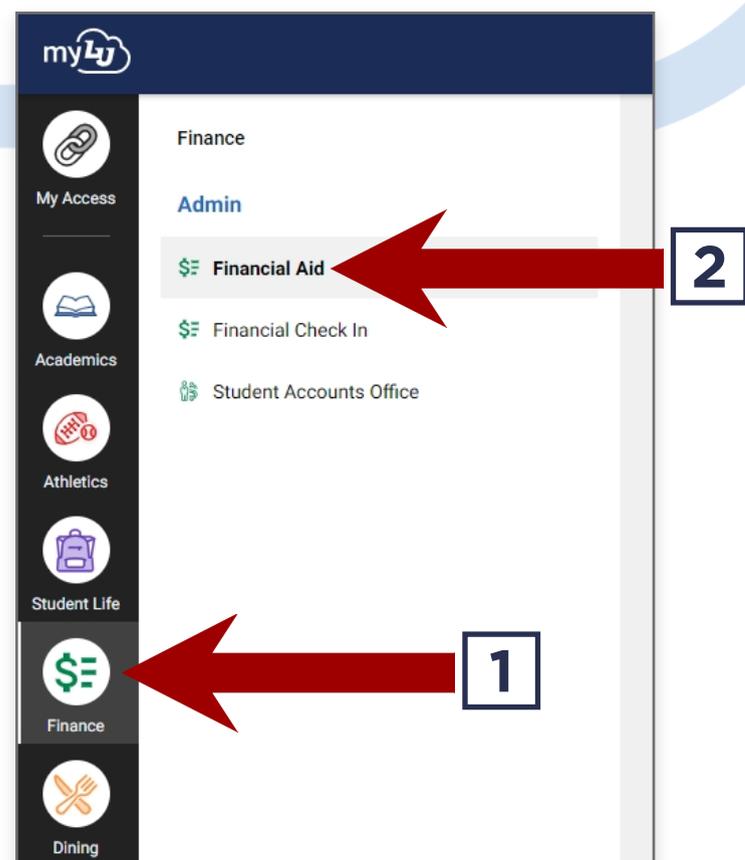
Financial Aid

The new myLU also includes additional functionality for some of Liberty Universities core apps and systems, such as the ability to view **Financial Aid** or **Financial Check-In** information from inside myLU. You can view your awards summary, missing document messages, status, account status, refund information and other details relating to your Financial Aid from this category.



To view your Financial Aid information:

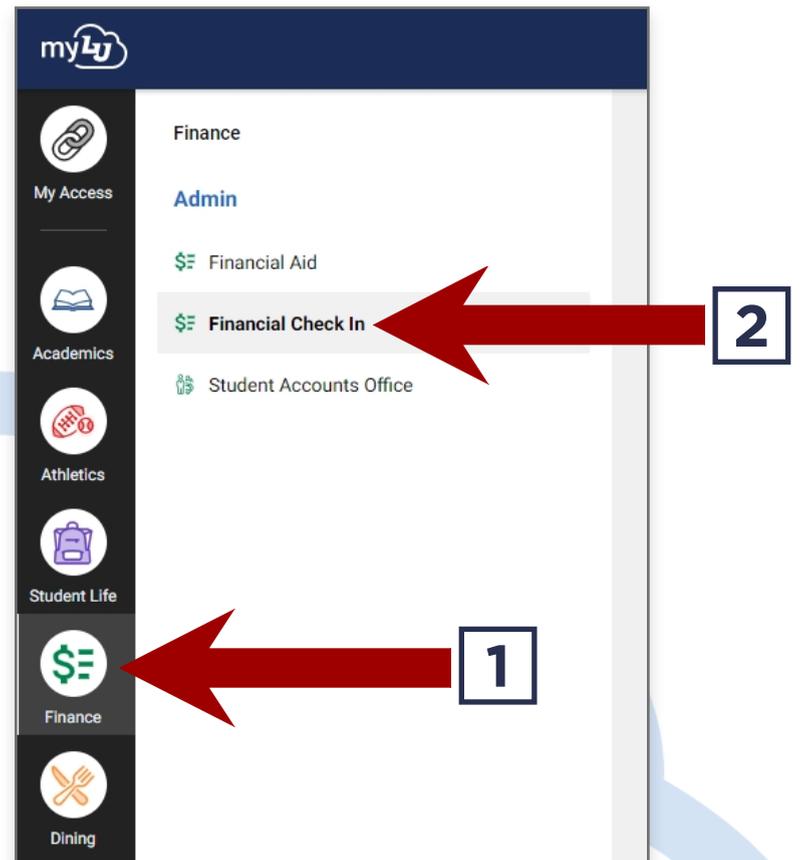
1. Click the **Finance** category in the navigation pane on the left.
2. Select **Financial Aid** to view a preview of your Financial Aid status and other details.





To view your Financial Check-In information:

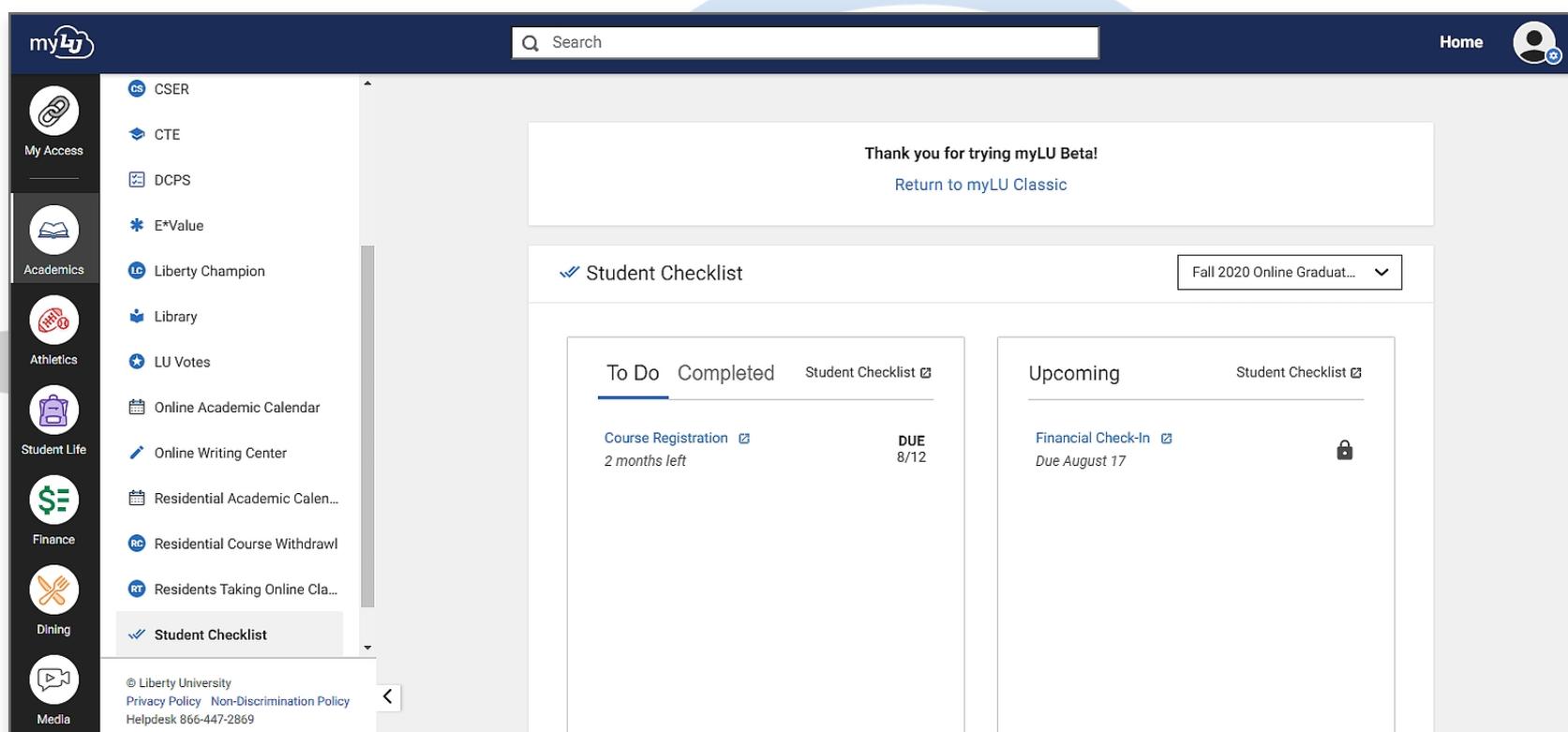
1. Click the **Finance** category in the navigation pane on the left.
2. Select **Financial Check-In** to view a preview of your Financial Check-In status and other details.





Student Checklist

The new myLU now lets users check on their status of their **Student Checklist**. Students can view To Do, upcoming & completed items, view multiple checklists and their due dates, and view error and information messages relating to their Checklists.



To view your Student Checklist:

1. Click the **Academics** category in the navigation pane on the left.
2. Select **Student Checklist** to view your current To Do, Completed and Upcoming Checklist items.



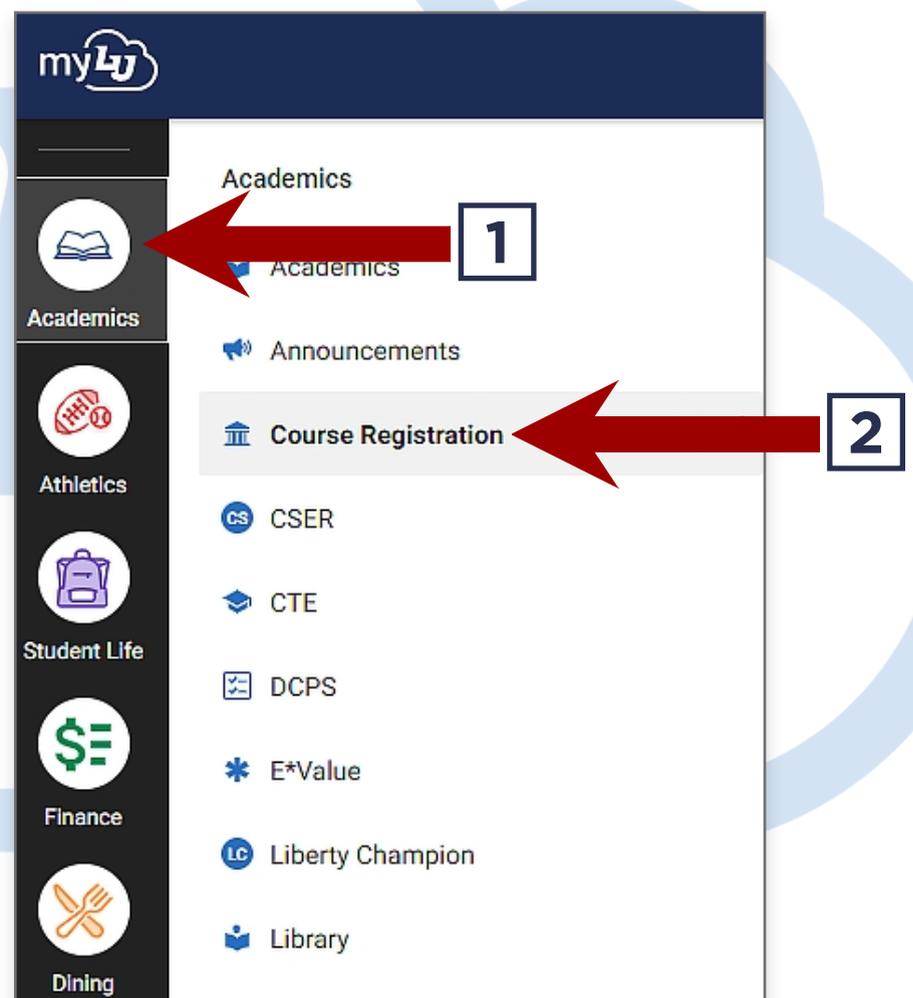


Degree Completion Plan

The newly updated **Course Registration: Degree Completion Plan Audit** can also be accessed from the updated myLU interface. Users can now view & register for classes and easily choose courses to fulfill their DPCA requirements all from inside the new tool.

To view your Degree Completion Plan Audit or register for courses:

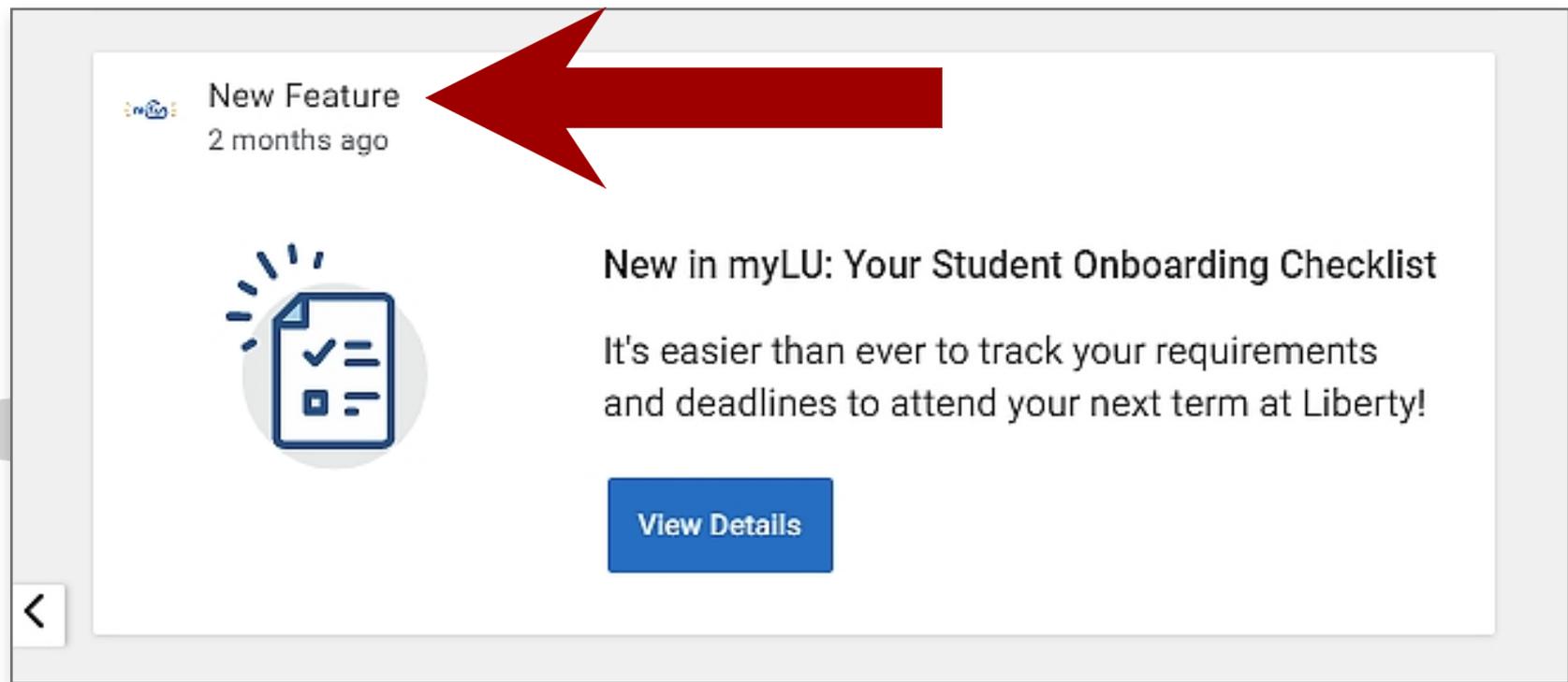
1. Click the **Academics** category in the navigation pane on the left.
2. Select **Course Registration** to view a preview of your current courses, current requirements & register for courses (when available).





New Feature Card

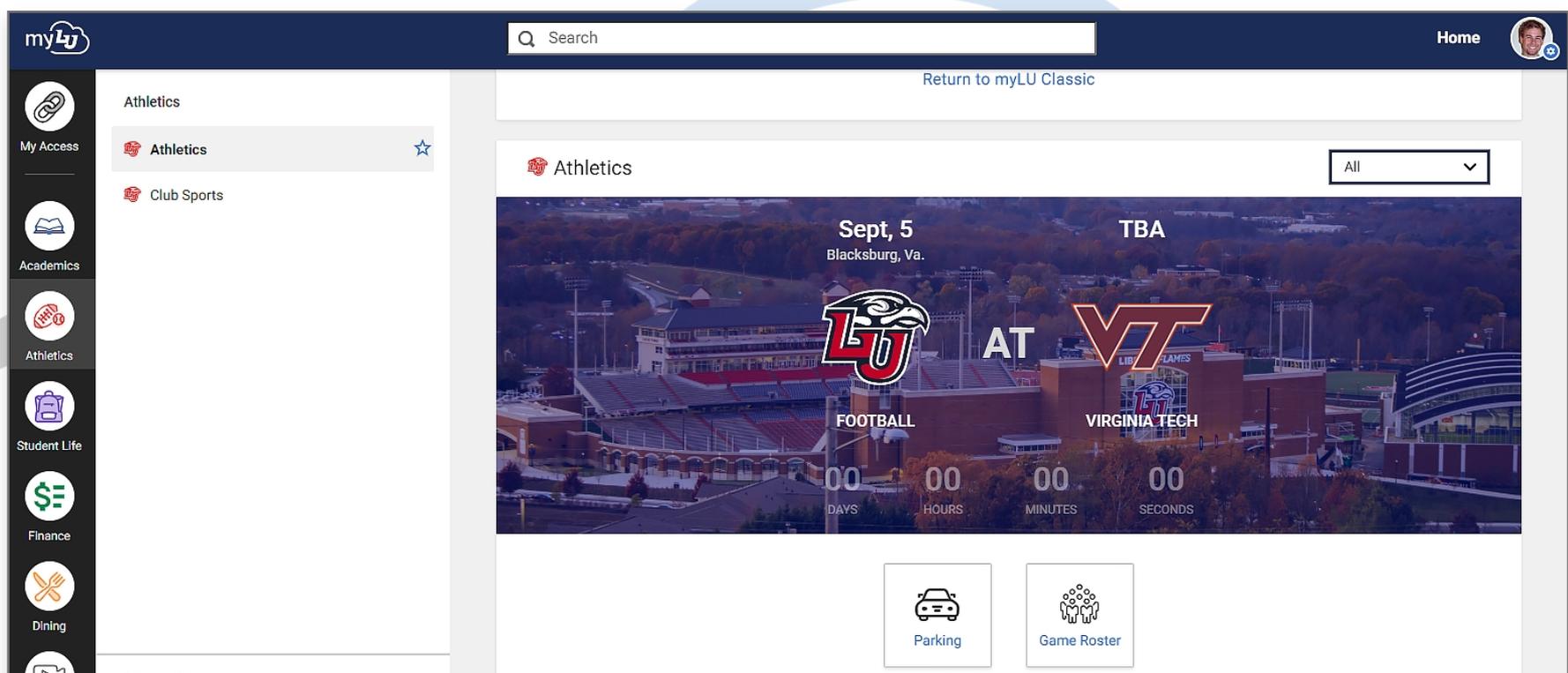
New features will be rolled out over time as **Feature Cards**, such as the Student Onboarding Checklist, Announcements, DCPA and other new features.





Athletics

The new **Athletics** tab in myLU allows you to easily view and see Liberty Athletic news and scores, purchase game day tickets and view game-day parking information, view team rosters, view live streams and even lets you specify which types of sports you wish to view in the dropdown menu.



To view Athletics information:

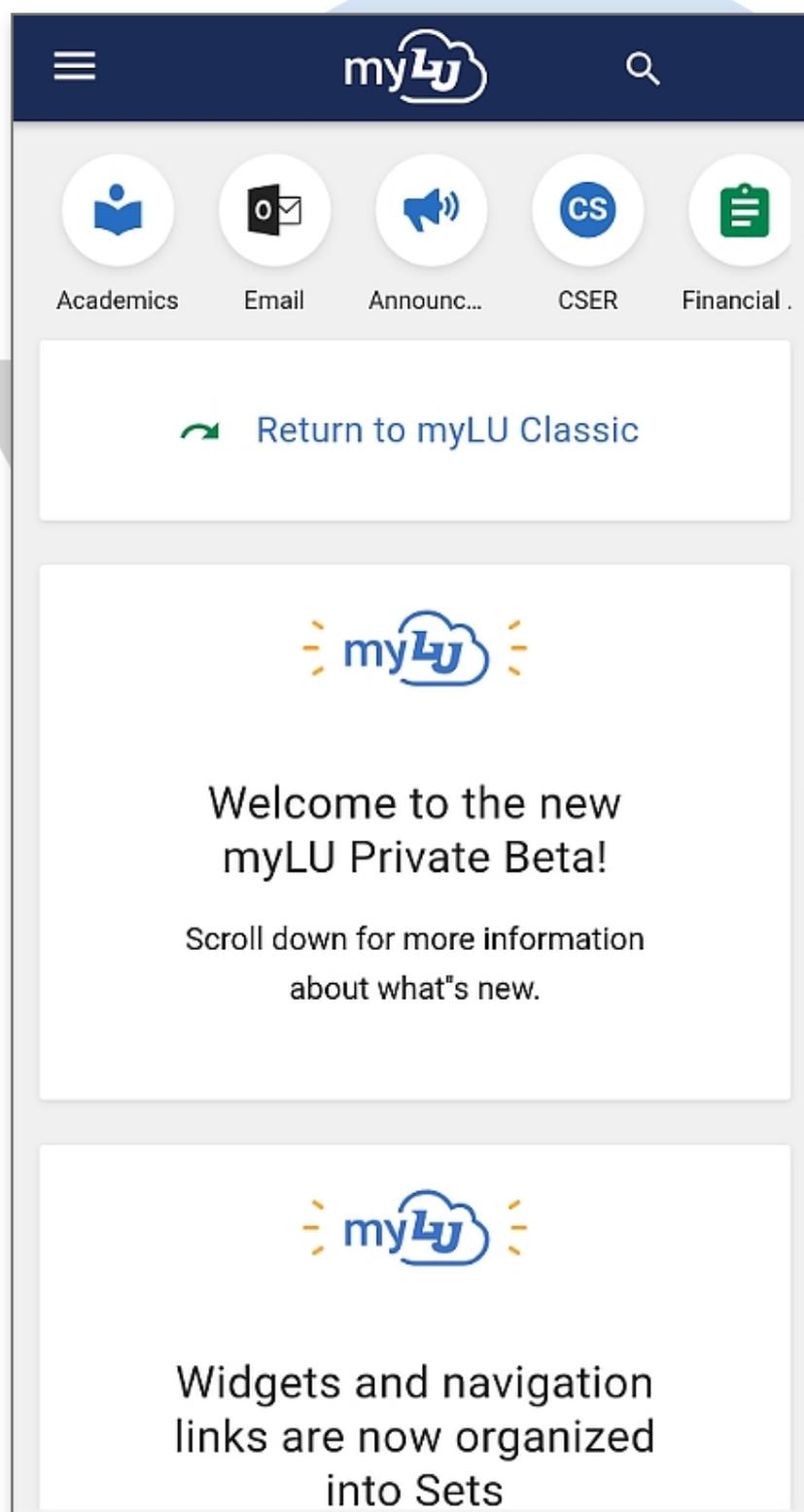
1. Click the **Athletics** category in the navigation pane on the left.
2. Select **Athletics** or **Club Sports** to view a preview scores and other Athletic information.





myLU Mobile App

The newly designed **myLU Mobile App** mirrors the myLU interface you see on your computer, meaning that the menus, item sets and cards you see in myLU will appear the same in both the desktop and mobile application.



To download the new myLU Mobile App, [CLICK HERE](#).