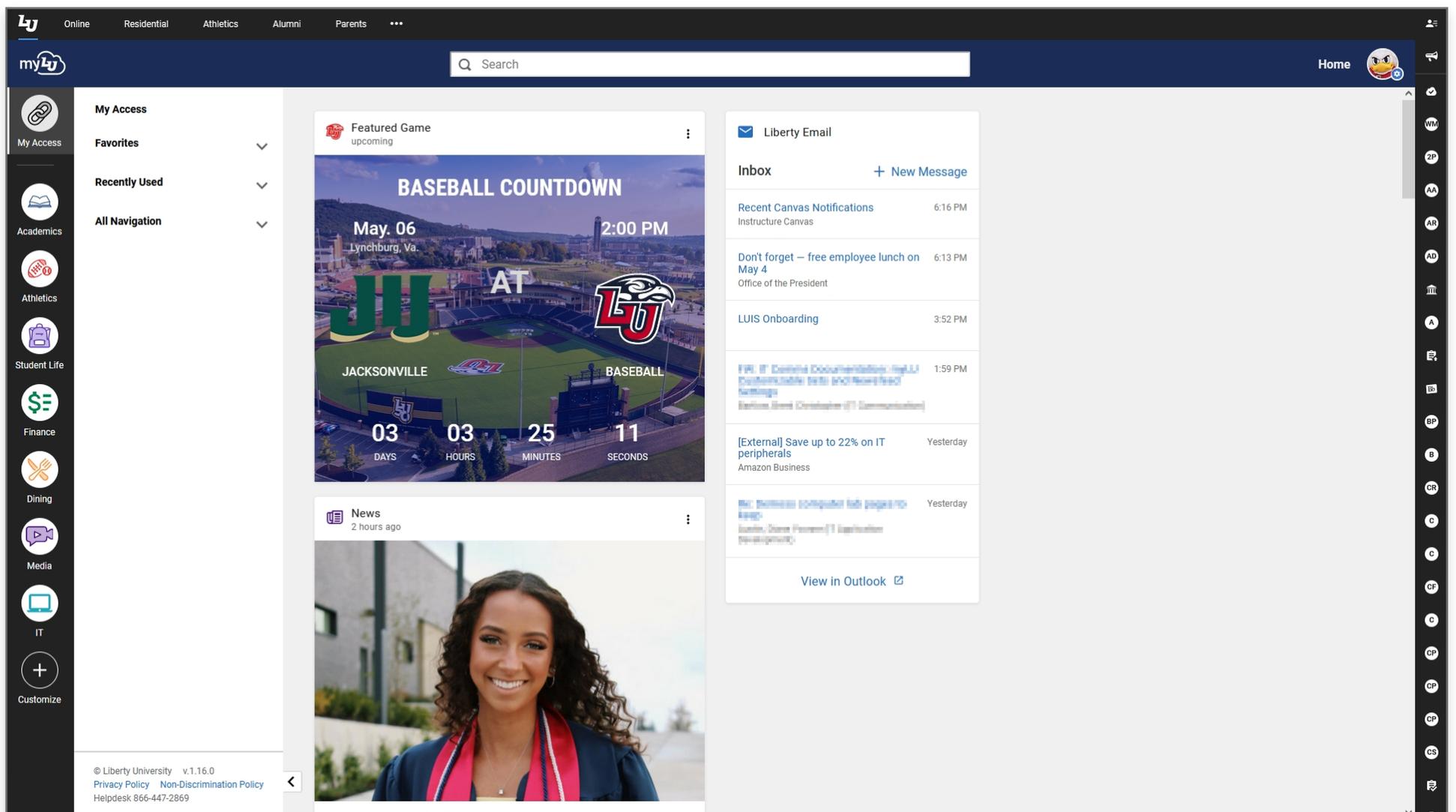




Digital Legacy Successors

Introduction



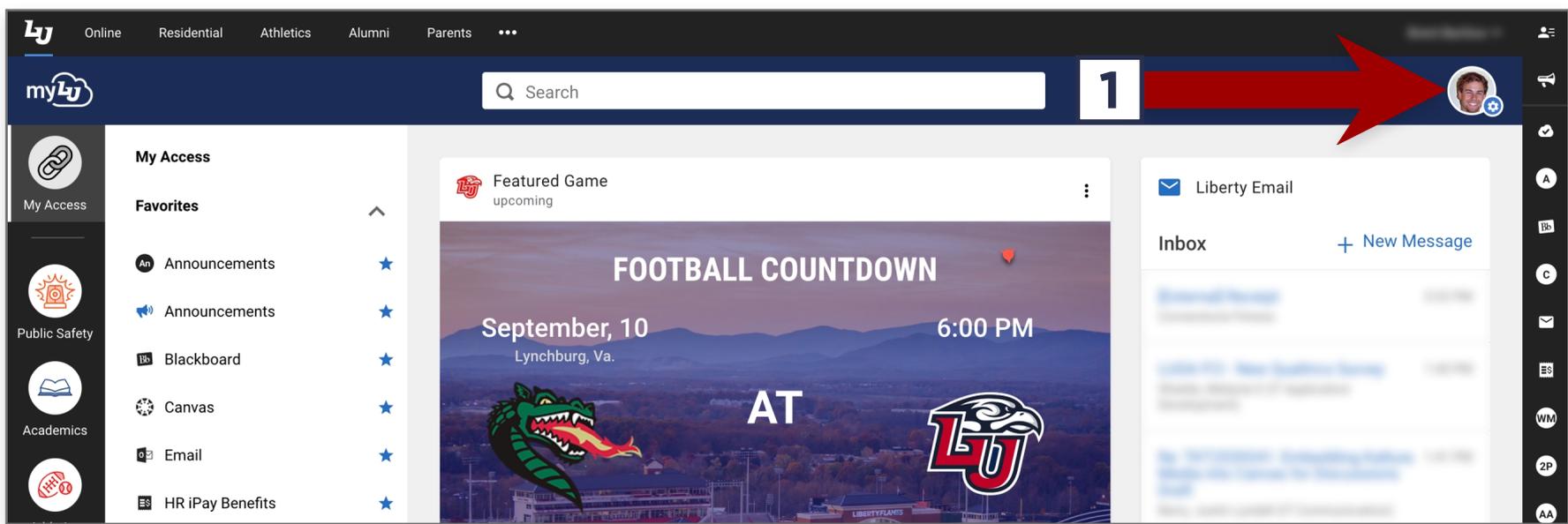
myLU now has an optional feature that allows current students to provide access to files, records, etc. to family members or other designated users in the event that you pass away. The **Digital Legacy Successor** feature allows you to grant them access post-mortem without having to go through a normal court process.

This is an optional process that does *not* grant direct access to a user's account, only to specific account content in the case of a family member passing away.

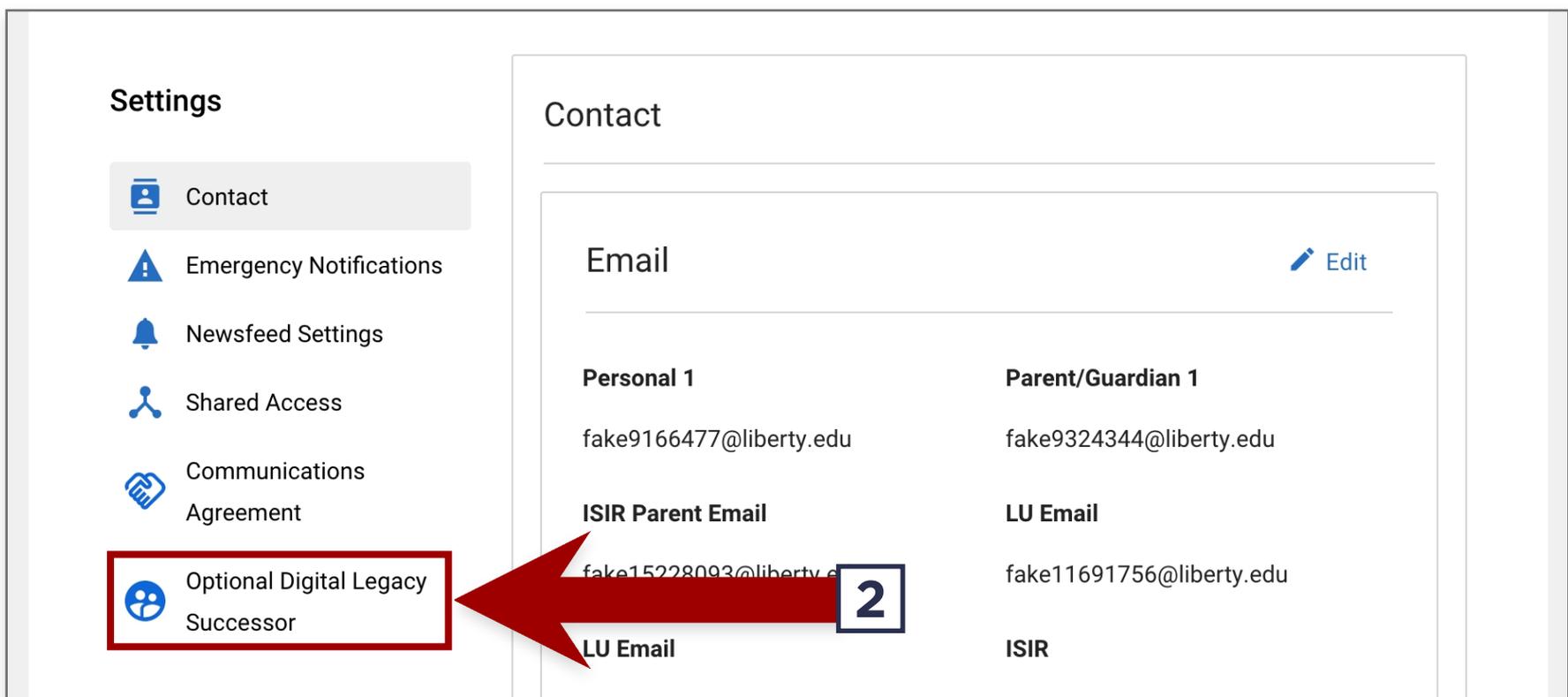


Adding, Editing & Removing Successors

1. To add a new successor, modify an existing successor, or remove a successor, **log into your myLU account** at mylu.liberty.edu and **click your Profile Button** in the upper-right corner.



2. In your **Profile Settings**, select **Optional Digital Legacy Successor**.





3. Click Add Successor.

Settings

- Contact
- Emergency Notifications
- Newsfeed Settings
- Shared Access
- Communications Agreement
- Optional Digital Legacy Successor

Optional Digital Legacy Successor Designation

In the event the I, [REDACTED] pass away, I hereby direct Liberty University to disclose to the following party of any/all of my education records including:

- Academic Records
- Financial Aid Records
- Student Account Records
- Student Conduct Records
- The Content of My Electronic Communications
- Other Electronic Records in Which I Have a Right or Interest

3 Add Successor

4. Fill in the designated successor's information. Please note that all fields marked with an asterisk are required.

4

First Name*

Last Name*

Email*

Phone*

Ext.

This is an international number.

Relationship*

Select a relationship
▼

Address Line 1*

Address Line 2



- Once you have filled out the information for the successor, you must electronically sign the form. **Type your name** and **enter your LUID** (the date will be automatically added for you) and click **Save Changes**.

I understand that this online tool allows me to modify or delete this authorization at all times, so this authorization will override a contrary direction by me in a will, trust, power of attorney, or other record.

Student Signature* Date*

08-31-2022

Student ID #*

Cancel

5

→

Save Changes

Please note that the information here MUST match what is on file for your account or you will not be able to proceed.



6. The successor will now appear in **myLU Settings** under **Optional Digital Legacy Successor**. You can add additional successors, and you can add, remove or modify an appointed successor at any time by clicking either **Edit** or **Remove Successor**.

Contact

Emergency Notifications

Newsfeed Settings

Shared Access

Communications Agreement

Optional Digital Legacy Successor

In the event the I, Brent Bartlow, pass away, I hereby direct Liberty University to disclose to the following party of any/all of my education records including:

- Academic Records
- Financial Aid Records
- Student Account Records
- Student Conduct Records
- The Content of My Electronic Communications
- Other Electronic Records in Which I Have a Right or Interest

FATHER

[Edit](#)

Signed on 08-31-2022

[Remove Successor](#)

[Add Successor](#)