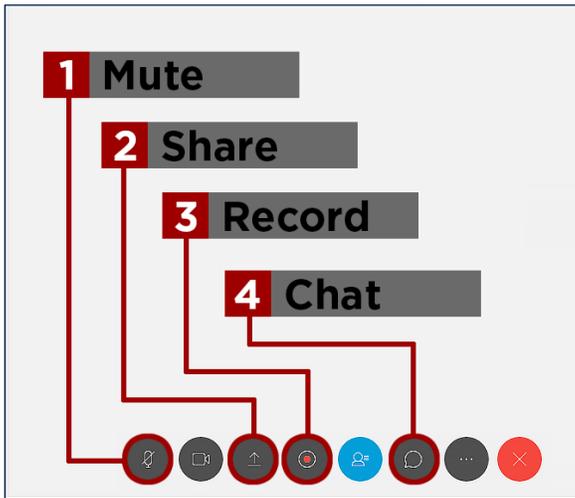




USING A VIDEO SYSTEM FOR WEBEX MEETINGS

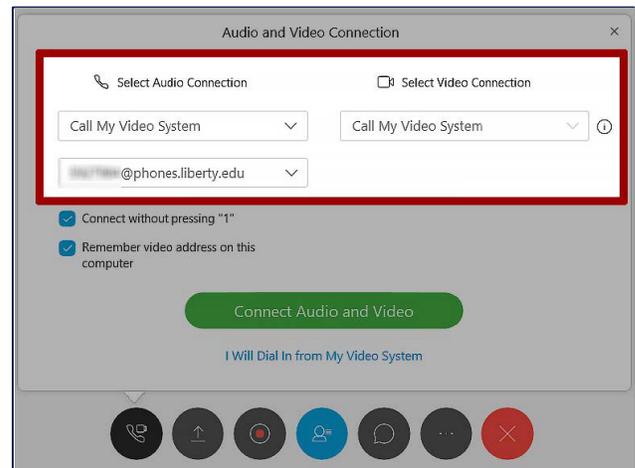
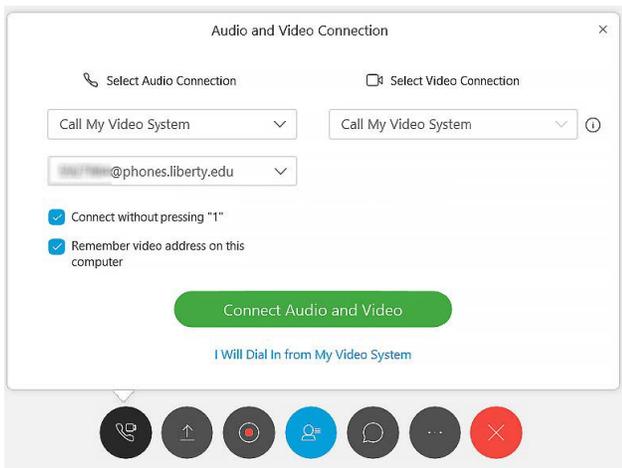
Meeting Control Panel



- Mute** - You can mute your audio from the video system as well as from your computer or mobile device.
- Share** - You can share your screen, application, or document from your computer or a mobile device with Webex Meetings installed.
- Record** - You can record your meeting and then view/share the video from *watch.liberty.edu*.
- Chat** - You can chat with other attendees who've joined the meeting, especially during audio setup.

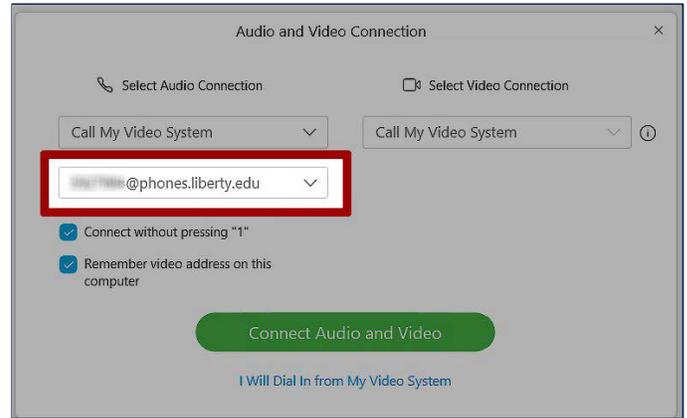
Connecting to the Video System

- Start a Webex Meeting as you would normally on a computer or mobile device.
- Once the **Audio and Video Connection** appears, select **Call My Video System** under *Select Audio Connection*; you may also designate the video system for the video feed.

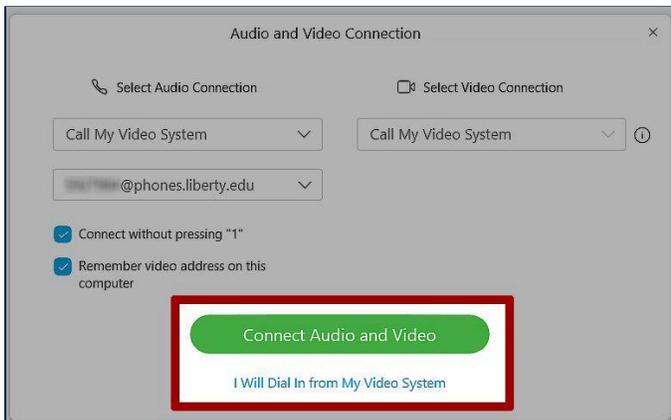


3. Type in the number, _____, in the second drop-down menu.

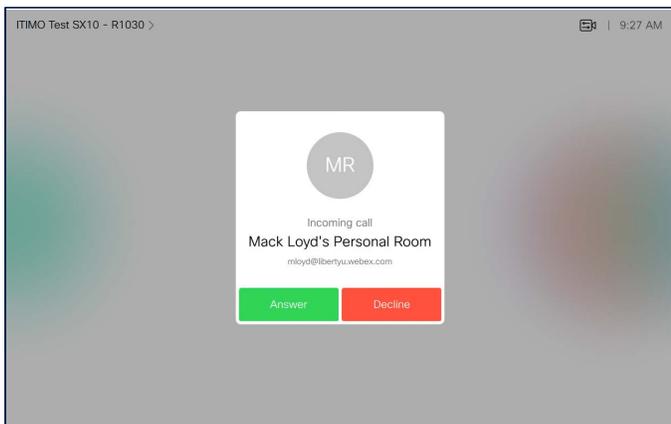
Note: This field may auto-populate if it recognizes the video system.



4. Then click the **Connect Audio and Video** button below.



5. Tap the **Answer** button on the video system, and your computer or mobile device will connect.



6. Others can join the meeting as they would in a typical Webex meeting either by invite or typing in the host's room and pin number.