

How to Submit Your Assignments

Play Video

Introduction

This training document will demonstrate How to Submit Assignments within a Canvas course.

Instructions

Step 1: Once you are ready to submit an assignment in Canvas, locate your assignment in the Apply section of the module or in the Assignments tab in the navigation menu. Click on the assignment title to begin the submission process.

Module 7: Week 7 - Family Mediation				
Introduction				
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Lea	rn			
0D	Read: Barsky: Chapter 8 🕞			
0D	Read: Self Reflection: Looking Inward to Change Conflict			
00	Read: When Storytelling Hurts Conflict Resolution: Some Tips for Dispute Resolvers			
œ	Read: The 8 Keys to Resolving Family Conflict 🔁			
- III-	Watch: Conflict and Family Origin			
Apply				
P	Professional Issue Assignment Mar 30 100 pts Submit			
P	Personal Conflict Project: Part 3 - Reflections Assignment Mar 15 50 pts Submit			

Step 2: At the top of the assignment page, you will see important information, such as the **Title of the Assignment**, the **Due Date**, the **Number of Attempts**, and your **Next Steps**.



Step 3: Review the **Details** section for the **Assignment Instructions**, **Turnitin Information**, and the **LUO Submission Policy**. If your assignment includes a template and/or example, review these documents too.

Economic Indicator: Unemployment Assignment Due: Mon Jul 15, 2024 11:59pm	
Attempt 1 V In Progress NEXT UP: Submit Assignment	
Unlimited Attempts Allowed	
✓ Details	
To review the assignment information, click on the document name to view or download the document. Scroll to view or download the embedded	ł rubric.
Economic Indicator: Unemployment Assignment Instructions 👌	
Note: Your assignment will be checked for originality via the Turnitin plagiarism tool. For more information about Turnitin, click here.	
LUO Submission Policy	
The first submission of this assignment will be used for grading. If you need an exception to this policy, please contact your faculty member.	
Submit this assignment by 11:59 p.m. (ET) on Sunday of Module 3: Week 3.	

Step 4: Scroll down to review the Grading Rubric.

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Step 5: Use the **Submission Portal** to submit your assignment. You can submit your assignment by dragging and dropping your file or clicking **Choose a file to upload**.



Step 6: Once you have uploaded your assignment, click the check box to agree to the Turnitin End-User License Agreement, which is located in the bottom left corner of the Submission Portal. *



*Note: You will not be able to submit the assignment until you click the End-User License Agreement check box.

Step 7: Click the Submit Assignment button, which is located in the bottom right corner of the Submission Portal.



Step 8: The submitted assignment file will appear in the document viewer. Ensure this is the correct file. *

Résumé: Draft Assignment ^{Due: Mon Jul 15, 2024 11:39pm}	93/100 Points
Attempt 1 V O Review Feedback SUBMITTED: Jul 9, 2024 1:19pm 12	Attempt 1 Score: 93/100 57 View Feedback
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*Note: Only one submission attempt is allowed. Please reach out to your faculty member to request another submission attempt.

Step 9: You can add a submission comment by clicking on the **Add Comment** button in the top right corner of the document viewer.



Once your assignment has been graded, you can view the faculty feedback and your completed grading rubric on the assignment page.

Need Assistance?

To learn more about Canvas, visit www.Liberty.edu/Canvas.