



# Banner 9 Self-Service

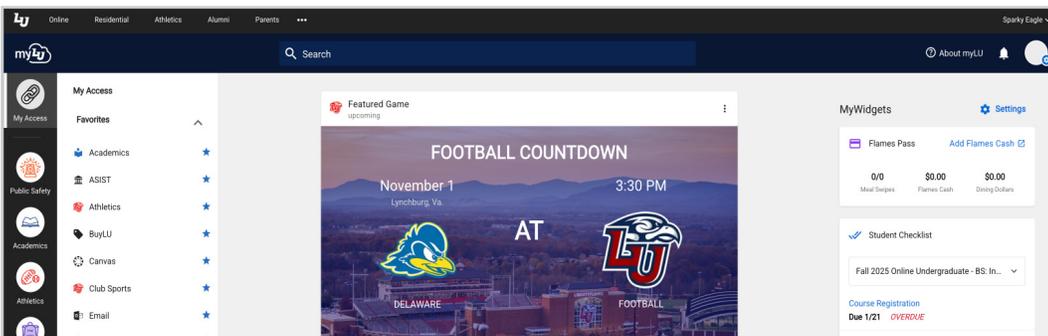
## SSB9

This guide provides an overview of how to navigate the **Faculty Module** within the SSB9 platform. The Faculty module provides access to the following information:

- [Accessing the Faculty Module](#)
- [Viewing the Faculty Detail Search](#)
- [Viewing the Advisee Search](#)
- [Viewing the Course Search Dashboard](#)
- [Viewing the Waitlist Summaries](#)

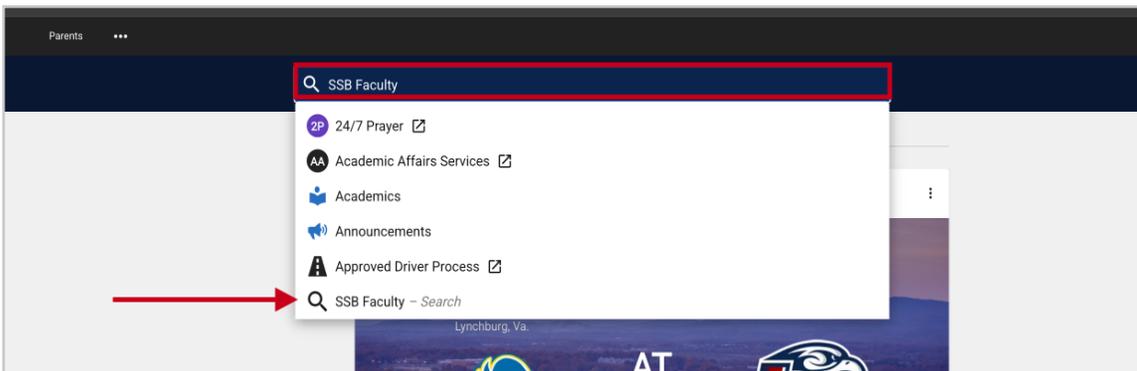
### Accessing the Faculty Module

1. To access the SSB Faculty module, navigate to **myLU.Liberty.edu** and sign in using your Liberty credentials.

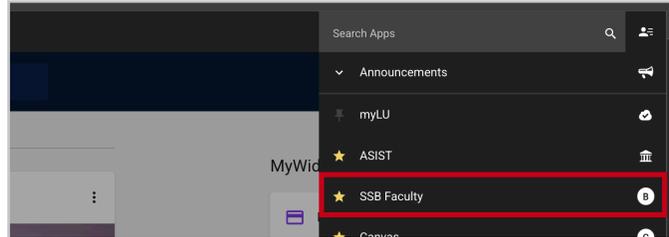
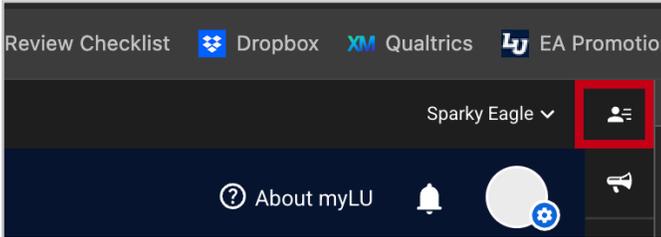


2. You can access the **SSB Faculty** module in two ways:

- **Option 1 : Use the Search Bar**
  - Locate the search bar at the top of the page
  - Type **SSB Faculty**
  - Select the module from the search results

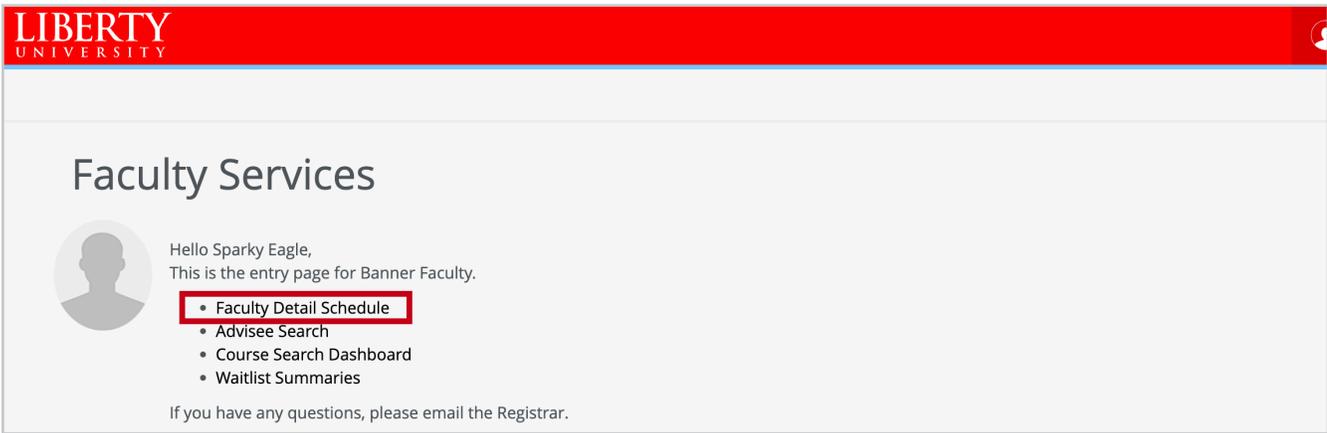


- **Option 2 : Use the Global Header**
  - Click the **Global Header** menu
  - Select **SSB Faculty** from the list
  - Select the module from the search results

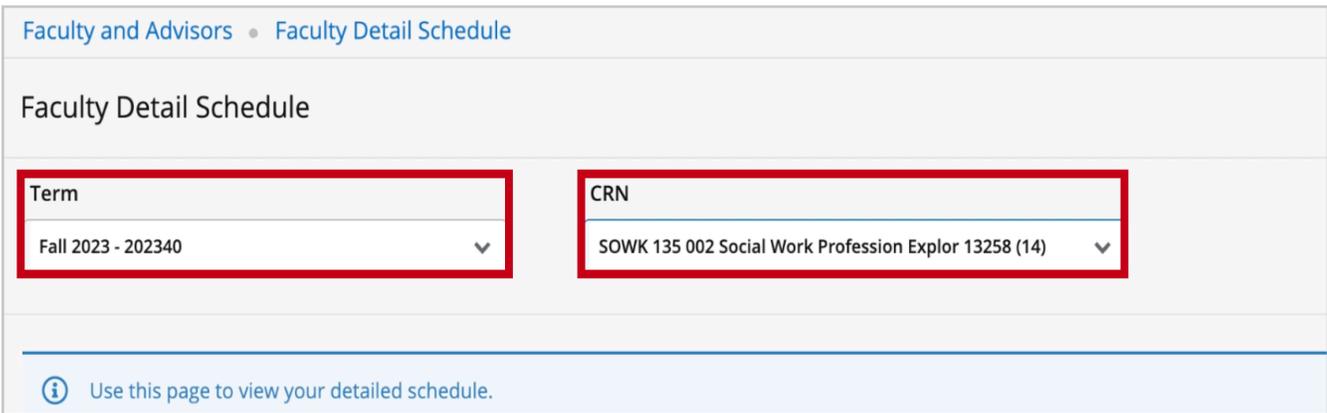


## Viewing the Faculty Detail Schedule

1. In the SSB Faculty Services module, click **Faculty Detail Schedule** to review faculty course details.



2. Select a **Term** and **CRN** from the dropdown menus to view your detailed schedule.



3. Your schedule details show:
  - A. Course Information
  - B. Scheduled Meeting Times
  - C. Enrollment Counts
  - D. Registration Authorization Codes

Faculty and Advisors > Faculty Detail Schedule

Course : SOWK 135 002 Social Work Profession Explor 13258 **A**

Associated Term Fall 2023	CRN 13258	Status Active	Available for registration 03/20/2023 - 08/25/2023
College School of Behavioral Sciences	Department Department of Social Work	Part of Term R	Credits 3
Campus Resident	Override No	Instructional Method Multiple Sites	Roster
Course Level Undergraduate			

Scheduled Meeting Times **B**

Type	From Time	To Time	Days	Where	Start Date	End Date	Schedule Type	Instructors
Class	15:15	16:55	Wed	Arthur S. DeMoss Learning Cntr 4364	08/21/2023	12/15/2023	Lecture	<input type="checkbox"/> Bernard PhD (P) <input type="checkbox"/> Cox <input type="checkbox"/> Zion Cross Selent <input type="checkbox"/> Wright

Enrollment Counts **C**

	Maximum	Actual	Remaining
Enrollment	16	14	2
Cross List	0	0	0

Results found: 2

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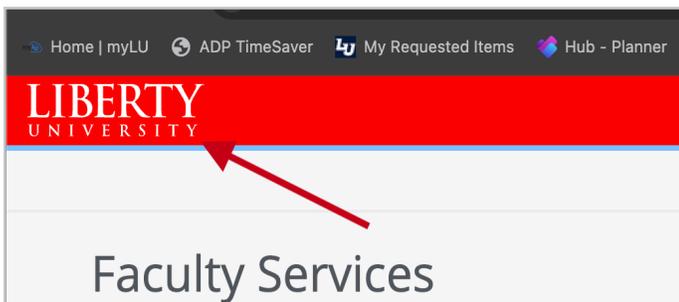
Registration Authorization Codes **D**

Authorization Code	Code Active	Student ID	Student Name	First Assigned Date
No Data Found				

Results found: 0

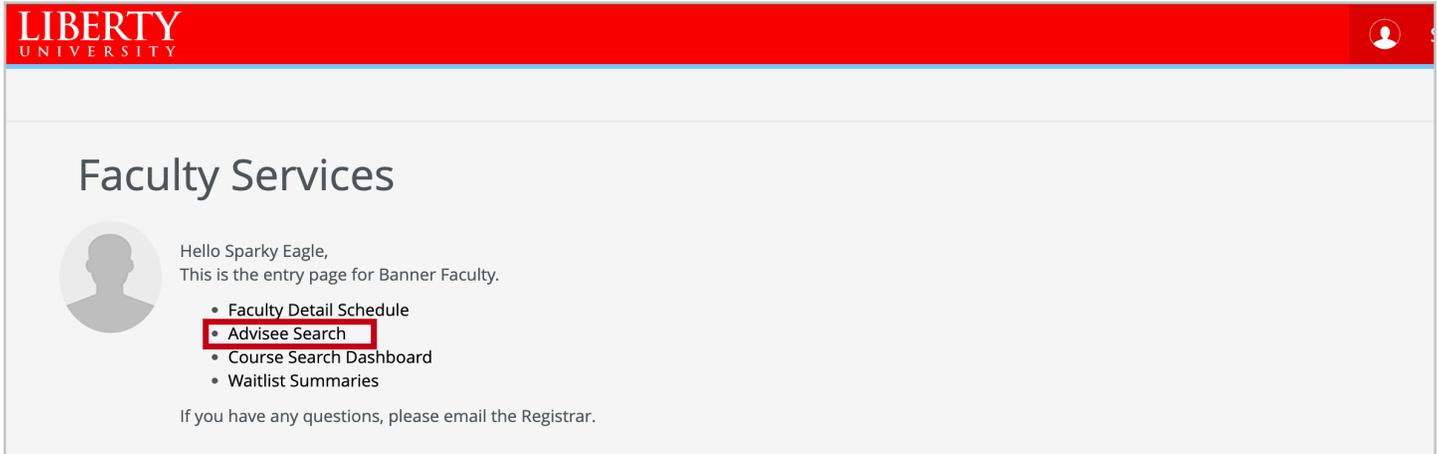
Page 0 of 0 Per Page 100

4. To return to the **Faculty Services** module, click the **Liberty University** icon in the header.



## Viewing the Advisee Search

1. Click **Advisee Search** to look up your advisee's information.



**LIBERTY UNIVERSITY**

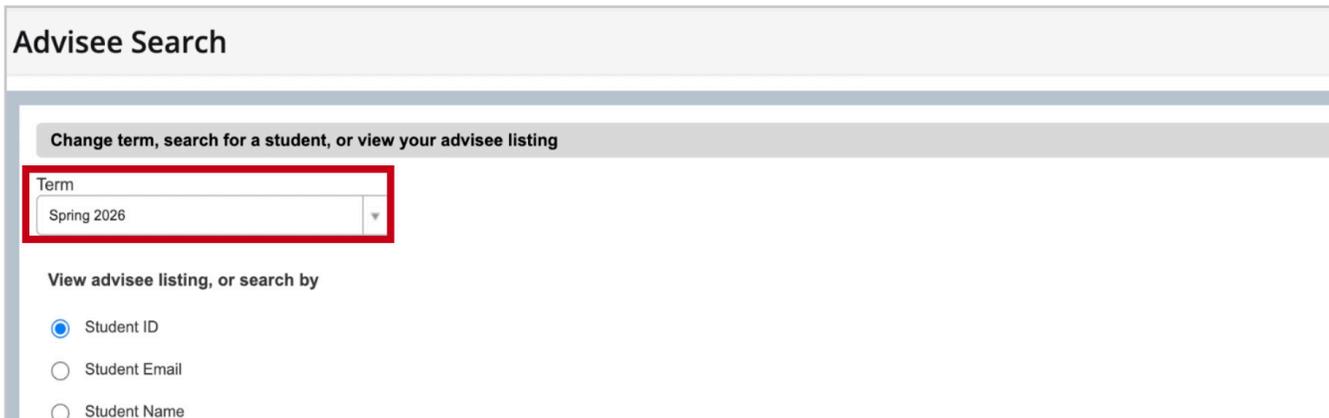
### Faculty Services

Hello Sparky Eagle,  
This is the entry page for Banner Faculty.

- Faculty Detail Schedule
- **Advisee Search**
- Course Search Dashboard
- Waitlist Summaries

If you have any questions, please email the Registrar.

2. Select a term from the **Term** dropdown menu.



### Advisee Search

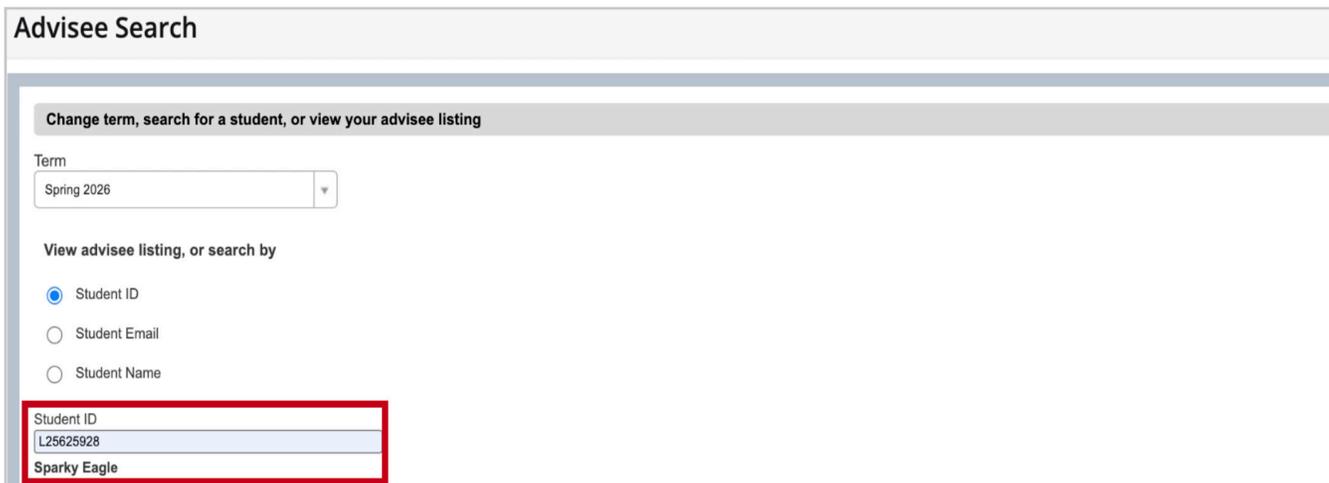
Change term, search for a student, or view your advisee listing

Term  
Spring 2026

View advisee listing, or search by

Student ID  
 Student Email  
 Student Name

3. Enter the student's LUID in the **Student ID** field.



### Advisee Search

Change term, search for a student, or view your advisee listing

Term  
Spring 2026

View advisee listing, or search by

Student ID  
 Student Email  
 Student Name

Student ID	L25625928
	Sparky Eagle

4. Click **View Profile**.

Student ID  
L25625928

**Sparky Eagle**

**View Profile** [View My Advisee Listing](#)

5. The **Student Profile** displays key student information.

**Student Profile - Sparky Eagle (L12345678)**

Term: Spring 2026 Standing: Overall Hours: 3 Holds:



**Sparky Eagle**

- Curriculum and Courses
- Prior Education and Testing
- Additional Links
- Academic Transcript**
- Registration and Degree Audit
- View Grades
- Degree/Certificate Completion Application
- Academic Standing Appeal Form
- Financial Aid

**Bio Information**  
Email: [sparkyeagle@liberty.edu](mailto:sparkyeagle@liberty.edu)  
Phone: Not Provided  
Gender: Female  
Date of Birth: 05/09  
Ethnicity: Not Hispanic or Latino  
Race: White  
Citizen: Yes  
Citizenship: US Citizen  
Emergency Contact: Eagle, Sparkette  
Emergency Phone: 802 235-2632

**General Information**  
Level: Graduate  
Class: Graduate  
Campus: LUO

**Graduation Information**  
Graduation Applications: [Active\(1\)](#)  
Awarded Degree: Bachelor of Science  
Term: Spring 2019  
Date: 05/11/2019

**CURRICULUM & HOURS**

Primary	Secondary	Hours
<b>Degree:</b>	Master of Arts	
<b>Level:</b>	Graduate	
<b>Program:</b>	MA: PROMO & VIDEO CONTENT-LUO	
<b>College:</b>	School of Communications & the Arts	
<b>Major:</b>	Promotion and Video Content	
<b>Department:</b>	Strategic & Personal Com	
<b>Minor:</b>	Not Provided	
<b>Admit Type:</b>	Liberty Applicant	
<b>Admit Term:</b>	Summer 2020	
<b>Catalog Term:</b>	Summer 2020	

**REGISTERED COURSES**

Not Registered

Total Hours | Registered Hours: 0 | Billing Hours: 0 | CEU Hours: 0 | Min Hours: Not available | Max Hours: Not available

6. To view additional academic information, click **Academic Transcript**.

Term: Spring 2026 Standing: Overall Hours: 3



**Sparky Eagle**

- Curriculum and Courses
- Prior Education and Testing
- Additional Links
- Academic Transcript**
- Registration and Degree Audit

**Bio Information**  
Email: [sparkyeagle@liberty.edu](mailto:sparkyeagle@liberty.edu)  
Phone: Not Provided  
Gender: Male  
Date of Birth: 05/09  
Ethnicity: Not Hispanic or Latino  
Race: White  
Citizen: Yes  
Citizenship: US Citizen  
Emergency Contact: Eagle, Sparkette  
Emergency Phone: 802 235-2632

**General Information**  
Level: Graduate  
Class: Graduate  
Campus: LUO

**Graduation Information**  
Graduation Applications: [Active\(1\)](#)  
Awarded Degree: Bachelor of Science  
Term: Spring 2019  
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**CURRICULUM & HOURS**

Primary	Secondary	Hours
<b>Degree:</b>	Master of Arts	
<b>Level:</b>	Graduate	
<b>Program:</b>	MA: PROMO & VIDEO CONTENT-LUO	
<b>College:</b>	School of Communications & the Arts	
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<b>Minor:</b>	Not Provided	
<b>Admit Type:</b>	Liberty Applicant	
<b>Admit Term:</b>	Summer 2020	
<b>Catalog Term:</b>	Summer 2020	

**REGISTERED COURSES**

Not Registered

Total Hours | Registered Hours: 0 | Billing Hours: 0 | CEU Hours: 0 | Min H

- You can review the student's degree details, clicking **Registration and Degree Audit**. This will launch the **Course Registration Tool**, allowing you to impersonate a student to review those details.

**Bio Information**  
 Email: [sparkyeagle@liberty.edu](mailto:sparkyeagle@liberty.edu)  
 Phone: Not Provided  
 Gender: Male  
 Date of Birth: 05/09  
 Ethnicity: Not Hispanic or Latino  
 Race: White  
 Citizen: Yes  
 Citizenship: US Citizen  
 Emergency Contact: Eagle, Sparkette  
 Emergency Phone: 802 235-2632

**General Information**  
 Level: Graduate  
 Class: Graduate  
 Campus: LUO

**Graduation Information**  
 Graduation Applications: [Active\(1\)](#)  
 Awarded Degree: Bachelor of Science  
 Term: Spring 2019  
 Date: 05/11/2019

**CURRICULUM & HOURS**

Primary	Secondary	Hours
Degree:	Master of Arts	
Level:	Graduate	
Program:	MA: PROMO & VIDEO CONTENT-LUO	
College:	School of Communications & the Arts	
Major:	Promotion and Video Content	
Department:	Strategic & Personal Com	
Minor:	Not Provided	
Admit Type:	Liberty Applicant	
Admit Term:	Summer 2020	
Catalog Term:	Summer 2020	

**REGISTERED COURSES**

Not Registered

Total Hours | Registered Hours: 0 | Billing Hours: 0 | CEU Hours: 0 | Min Hours: Not at

**Navigation Menu:**  
 Curriculum and Courses  
 Prior Education and Testing  
 Additional Links  
 Academic Transcript  
**Registration and Degree Audit**  
 View Grades

Course Registration | Course Search | Course Calendar | Completion Plan | Course History | Course Sequencing | Spring 2026

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Hello, Spark  
Online - Graduate

Let's Register for Courses!

Register For Spring 2026 Courses >

Spring 2026

- To impersonate a student, click your **Name** in the top right corner and select **Impersonate**.

Resources ▾ Sparky Eagle (L12345678) ▾

Course History | Course Sequencing | Spring 2026 ▾

Resources ▾ Sparky Eagle (L12345678) ^

Impersonate  
 Proxy Access Check  
 Sign Out

9. Enter the student's **LUID** and click **Impersonate User**.

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### Impersonate a User

Enter a username or LU ID Required

L00000000

Cancel Impersonate User

10. Click **Completion Plan** from the top of the page.

Course Registration Course Search Course Calendar **Completion Plan** Course History Course Sequencing Spring

11. The **Registration and Degree Audit** will show details like courses that are **Still Needed** and **Complete**.

Course Search Course Calendar **Completion Plan** Course History Course Sequencing Admin Spring 2026

NAME	LUID	CAMPUS	CURRENT DEGREE	PROGRAM YEAR	CLASSIFICATION	OVERALL GPA
Spark Flame	L00000000	Online	MA: Public Policy: Policy Studies Helms School of Government	2021-22	Graduate	4.0

**What-if Analysis**

ACADEMIC STANDING  
Good Standing

GRADUATION REQUIREMENTS

- Minimum Hours Overall: Currently: 36 Credits, Required: 36 Credits
- Minimum Graduation GPA: ✓ Required: 3.0 GPA
- Minimum Liberty and Not Used Credit: ✓ Currently: 18 Credits, Required: 18 Credits
- Degree Completion Application: ▲ Submit at the beginning of your final semester.

▲ All Requirements Met

### Course Requirements

Download Plan PDF Print Plan

Important: This degree plan is effective for those starting this degree program in fall 2021 through summer 2022. This degree plan will remain in effect for students who do not break enrollment or who do not change degree programs, concentrations, or cognates.

All Courses **⇒ Still Needed** In Progress **✓ Complete** 36/36 Credits Applied 0 Remaining

## Viewing the Course Search Dashboard

1. Click **Course Search Dashboard** to view all available courses and course information.

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Spa

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### Faculty Services

Hello Sparky Eagle,  
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- Faculty Detail Schedule
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- Course Search Dashboard
- Waitlist Summaries

If you have any questions, please email the Registrar.

2. To sort which courses are displayed, use the **filters** menu on the right side of the page.

LIBERTY
Welcome to Banner Section Data

Select	Term	CRN	SUBJ	CRSE	SEC	CMP	CRED	Title	Days	Time	Cap	Act	Rem	Wait A..	Wait C..	Instructor	Start Date	End Date	Lo
NR	202540	19500	ACCT	209	002	R	3	Survey of Accounting & Finance	TR	0945 1100	48	44	4	0	0	Elizabeth Koss Elizabeth Koss	8/18/2025	12/12/2025	SO
NR	202540	19500	ACCT	209	002	R	3	Survey of Accounting & Finance	TR	0945 1100	48	44	4	0	0	Grace Phillips (P)	8/18/2025	12/12/2025	SO
NR	202540	19556	ACCT	209	B01	D	3	Survey of Accounting & Finance	Null		28	26	2	0	0	John Churchill (P)	8/18/2025	10/10/2025	DL
NR	202540	19557	ACCT	209	B02	D	3	Survey of Accounting & Finance	Null		28	24	4	0	0	Hanna Sanko (P)	8/18/2025	10/10/2025	DL
NR	202540	19558	ACCT	209	B03	D	3	Survey of Accounting & Finance	Null		28	24	4	0	0	Ryan Ippolito (P)	8/18/2025	10/10/2025	DL
NR	202540	19559	ACCT	209	B04	D	3	Survey of Accounting & Finance	Null		28	23	5	0	0	Douglas Newson (P)	8/18/2025	10/10/2025	DL
NR	202540	19560	ACCT	209	B05	D	3	Survey of Accounting & Finance	Null		28	21	7	0	0	Hanna Sanko (P)	8/18/2025	10/10/2025	DL
NR	202540	19561	ACCT	209	B06	D	3	Survey of Accounting & Finance	Null		28	23	5	0	0	Joanne Jordan (P)	8/18/2025	10/10/2025	DL
C	202540	19562	ACCT	209	B07	D	3	Survey of Accounting & Finance	Null		0	0	0	0	0	Null	8/18/2025	10/10/2025	DL
C	202540	57735	ACCT	209	B08	D	3	Survey of Accounting & Finance	Null		0	0	0	0	0	Null	8/18/2025	10/10/2025	DL
C	202540	57736	ACCT	209	B09	D	3	Survey of Accounting & Finance	Null		0	0	0	0	0	Null	8/18/2025	10/10/2025	DL
NR	202540	50664	ACCT	209S	B01	D	0	ACCT 209 Supplemental Instruct	Null		9999	132	9867	0	0	Null	8/18/2025	10/10/2025	DL
NR	202540	10056	ACCT	211	001	R	3	Financial Principles	MWF	0815 0905	75	74	1	0	0	Elizabeth Koss Elizabeth Koss, Sophie Giuri..	8/18/2025	12/12/2025	SO
NR	202540	10056	ACCT	211	001	R	3	Financial Principles	MWF	0815 0905	75	74	1	0	0	Betty Lafon (P)	8/18/2025	12/12/2025	SO
C	202540	10057	ACCT	211	002	R	3	Financial Principles	MWF	0920 1010	75	76	-1	0	0	Elizabeth Koss Elizabeth Koss, Sophie Giuri..	8/18/2025	12/12/2025	SO
C	202540	10057	ACCT	211	002	R	3	Financial Principles	MWF	0920 1010	75	76	-1	0	0	Betty Lafon (P)	8/18/2025	12/12/2025	SO
C	202540	10058	ACCT	211	003	R	3	Financial Principles	MWF	1200 1250	75	75	0	0	0	William Smiley William Smiley	8/18/2025	12/12/2025	SO
C	202540	10058	ACCT	211	003	R	3	Financial Principles	MWF	1200 1250	75	75	0	0	0	Elizabeth Koss (P)	8/18/2025	12/12/2025	SO
C	202540	10059	ACCT	211	004	R	3	Financial Principles	MWF	1305 1355	75	75	0	0	0	Elizabeth Koss Elizabeth Koss, Esmeralda A.	8/18/2025	12/12/2025	SO
C	202540	10059	ACCT	211	004	R	3	Financial Principles	MWF	1305 1355	75	75	0	0	0	Betty Lafon (P)	8/18/2025	12/12/2025	SO
C	202540	10060	ACCT	211	005	R	3	Financial Principles	TR	0815 0930	75	75	0	0	0	Tessa Hackenbracht Tessa Hackenbracht	8/18/2025	12/12/2025	SO
C	202540	10060	ACCT	211	005	R	3	Financial Principles	TR	0815 0930	75	75	0	0	0	Elizabeth Koss (P)	8/18/2025	12/12/2025	SO
NR	202540	10061	ACCT	211	006	R	3	Financial Principles	MWF	1410 1500	75	74	1	0	0	Elizabeth Koss Elizabeth Koss, Tessa Hacke..	8/18/2025	12/12/2025	SO
NR	202540	10061	ACCT	211	006	R	3	Financial Principles	MWF	1410 1500	75	74	1	0	0	Grace Phillips (P)	8/18/2025	12/12/2025	SO
C	202540	10062	ACCT	211	007	R	3	Financial Principles	TR	1115 1230	75	75	0	0	0	Elizabeth Koss Elizabeth Koss, Esmeralda A.	8/18/2025	12/12/2025	SO

**Subject** (All) ▾

**Course Number** (All) ▾

**Section Number** (All) ▾

**Campus** (All) ▾

**Credits** (All) ▾

**Term** (All) ▾

**Instructor** (All) ▾

**Course Type** (All) ▾

**P-Term** (All) ▾

**College** (All) ▾

Historical Data

