

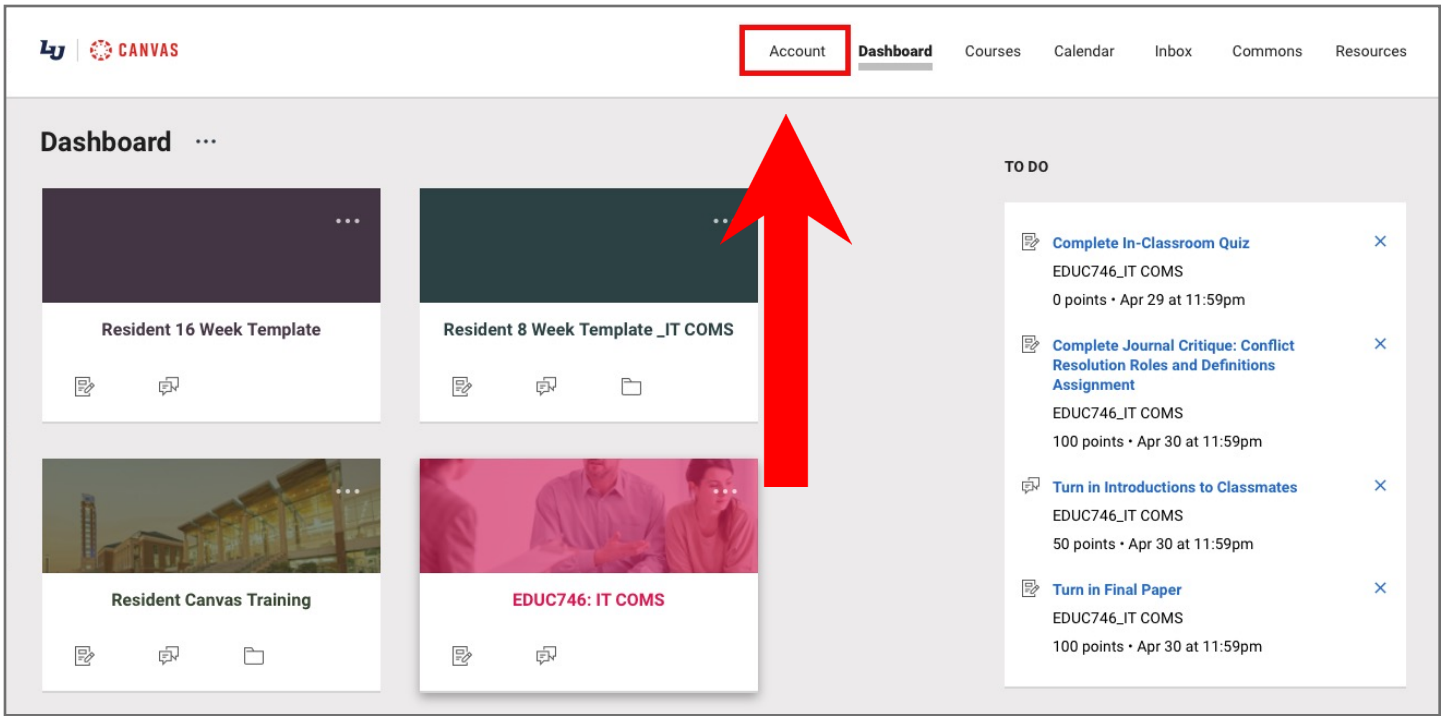


Canvas Profile Overview

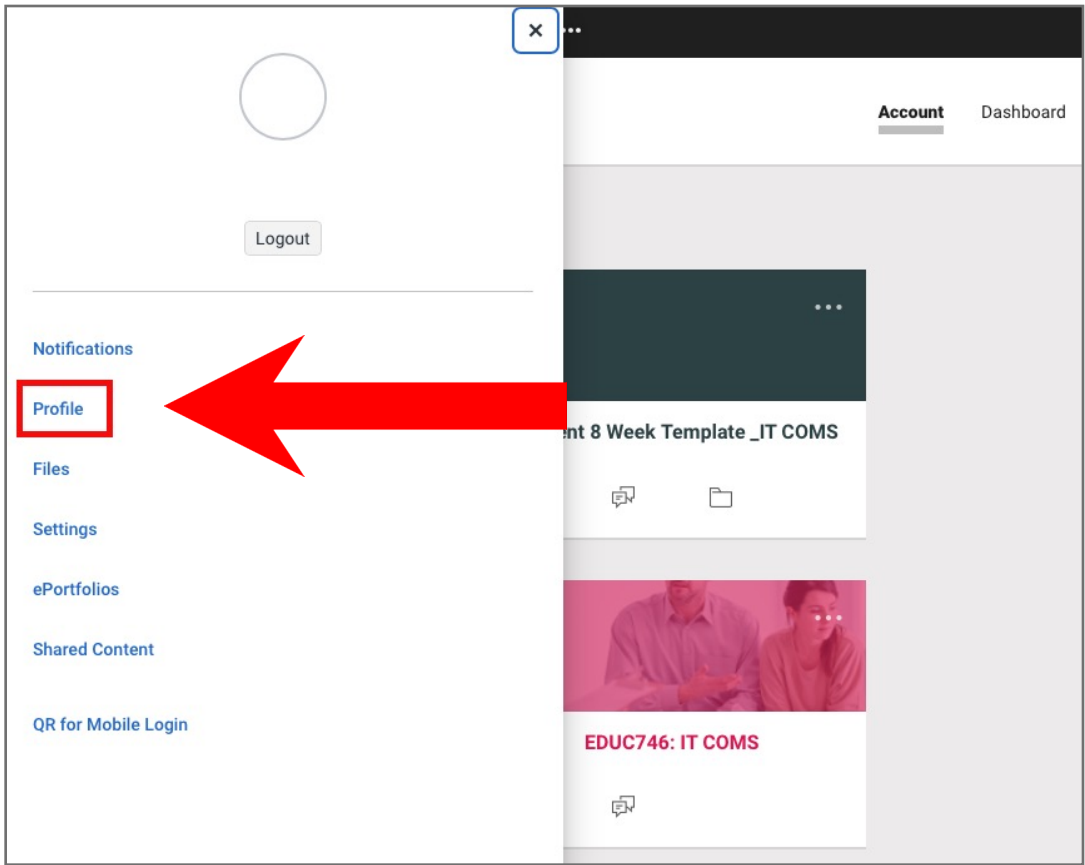
Introduction

The tutorial will provide you with a high level overview of your Canvas profile and some of the things that you can do in it.

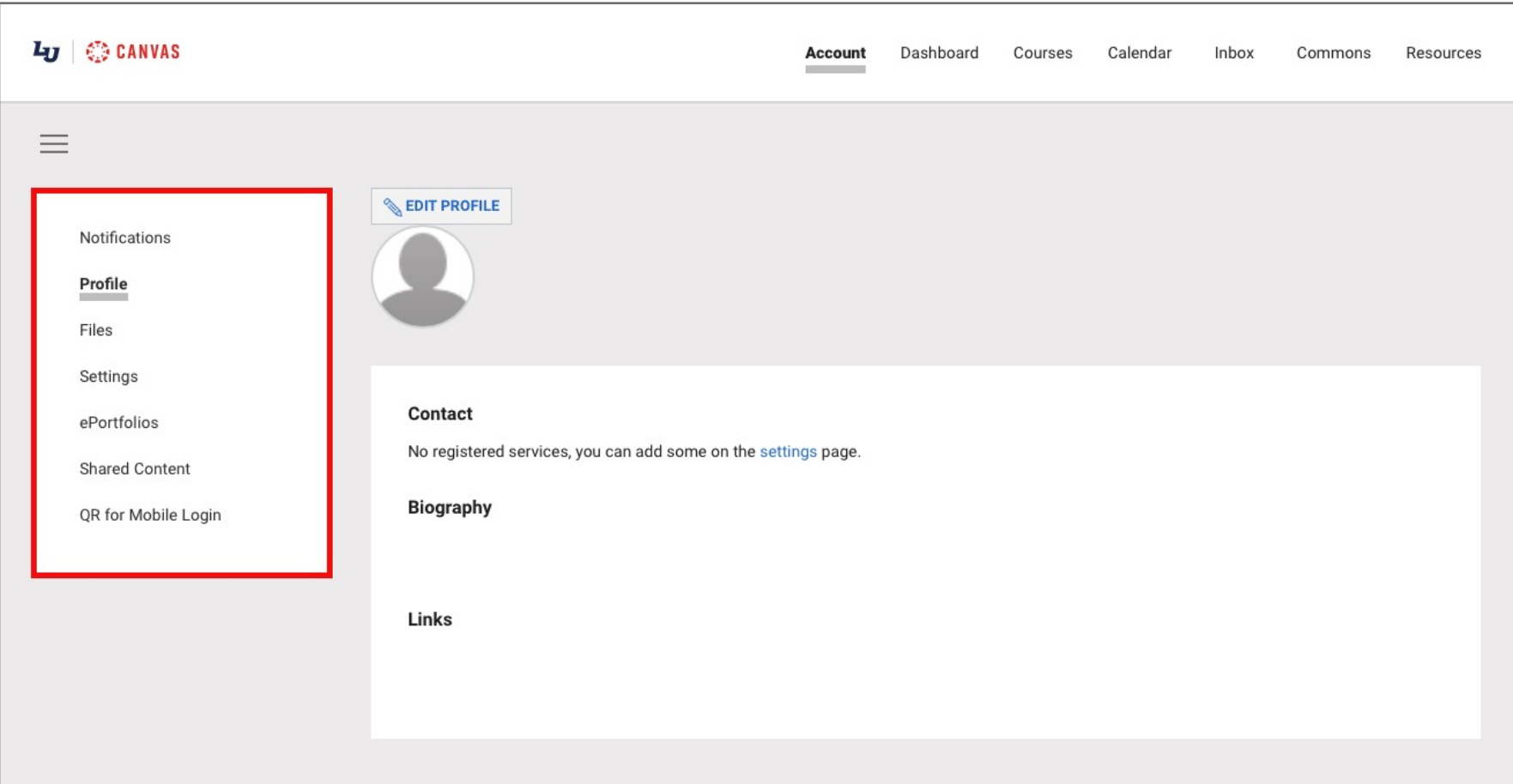
Step 1: From your Canvas Dashboard, select “Account”



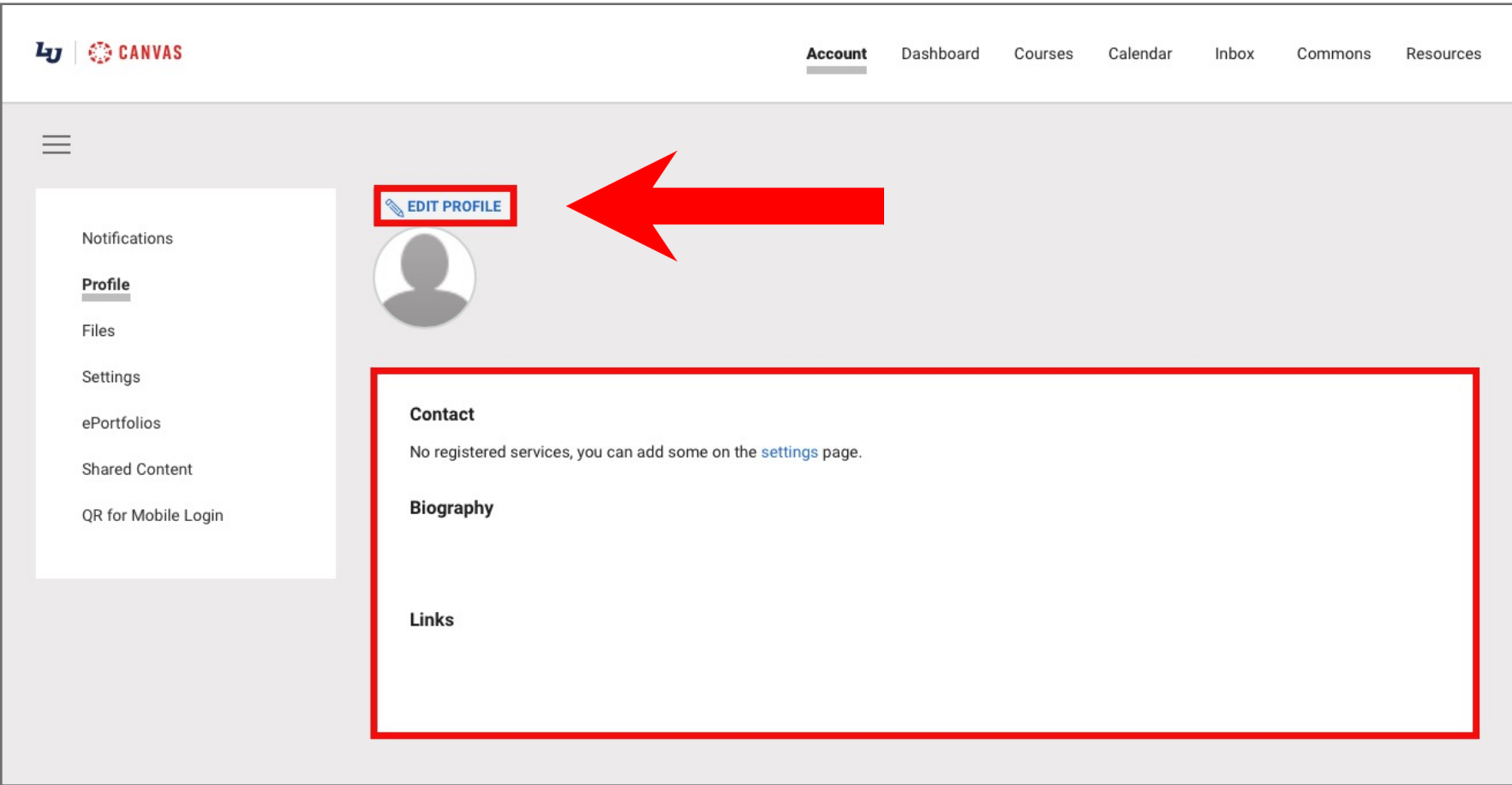
Step 2: Once the Account opens, click “Profile”



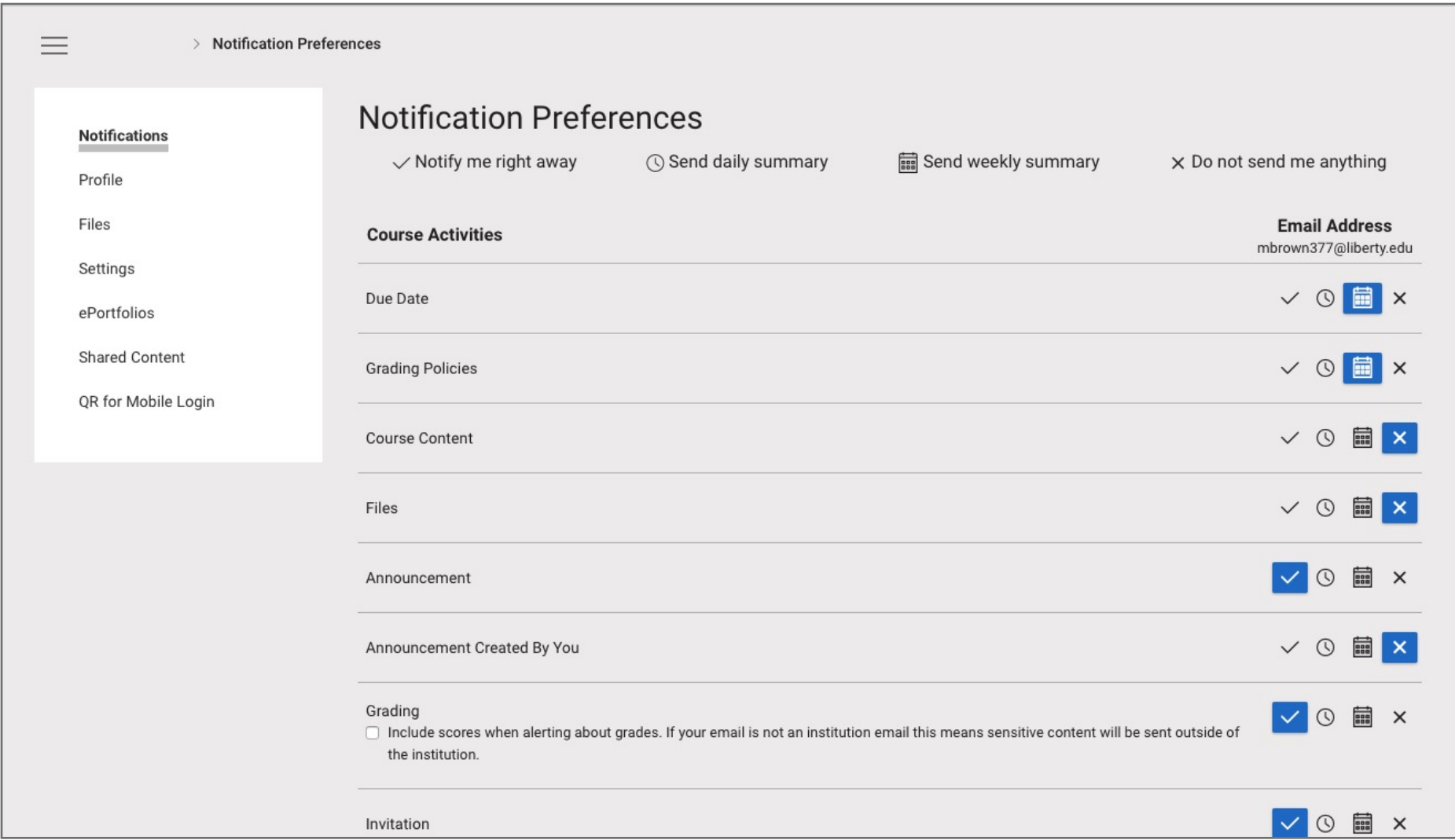
Step 3: On the “Profile” page you will be able to: **Edit your profile, edit notifications, view files, change your account settings, build ePortfolios, view shared content and access your Personal QR code for mobile login.**



Step 4: You can edit your profile to update your contact information, add links to important information and add a short biography about yourself. To edit your Profile, click the “Edit Profile Button”

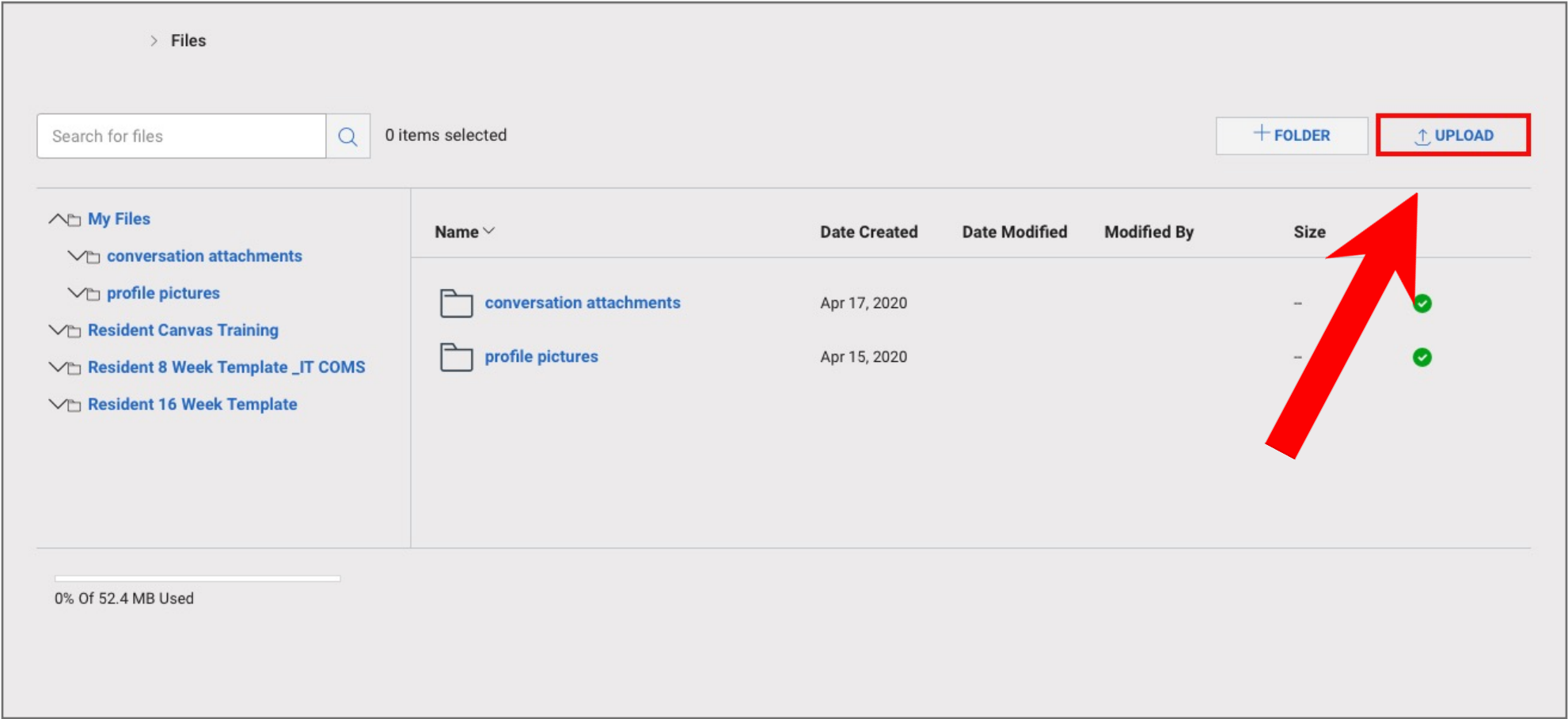


Step 5: On the “Notifications” page you will be able to adjust your notification preferences for: **Course Activities, Discussions, Conversations, Scheduling, Groups, Conferences and Alerts.**



Step 6: Files is where you will see anything that you previously uploaded. Files also allows you to upload new files which you can do by clicking “Upload”

Note: To create folder specific content, click “Folder”



Step 7: On the “Settings” page you can update your contact info and also view a list of your active integrations and Canvas features that you have enabled.

☰

Notifications

Profile

Files

Settings

ePortfolios

Shared Content

QR for Mobile Login

Full Name:

This name will be used for grading.

Display Name:

People will see this name in discussions, messages and comments.

Sortable Name:

This name appears in sorted lists.

Language:

System Default (English (US))

Time Zone:

Eastern Time (US & Canada)

WAYS TO CONTACT

EMAIL ADDRESSES

★

+ Email Address

OTHER CONTACTS

TYPE

+ Contact Method

Edit Settings

Download Submissions

Web Services

Canvas can make your life a lot easier by tying itself in with the web tools you already use. Click any of the services in "Other Services" to see what we mean.

☒ Let fellow course/group members see which services I've linked to my profile

Registered Services

No Registered Services

Other Services

Click any service below to register:

Approved Integrations:

These are the third-party applications you have authorized to access the Canvas site on your behalf:

APP	PURPOSE	DATES	
Kaltura		Expires: Never Last Used: Apr 27 at 11:14am	Details
Commons		Expires: Never Last Used: Apr 23 at 9:06am	Details

+ New Access Token

Feature Options

High Contrast UI

High Contrast enhances the color contrast of the UI (text, buttons, etc.), making those items more distinct and easier to identify. Note: Institution branding will be disabled.

Disable Celebration Animations

Underline Links

Course Set-up Tutorial

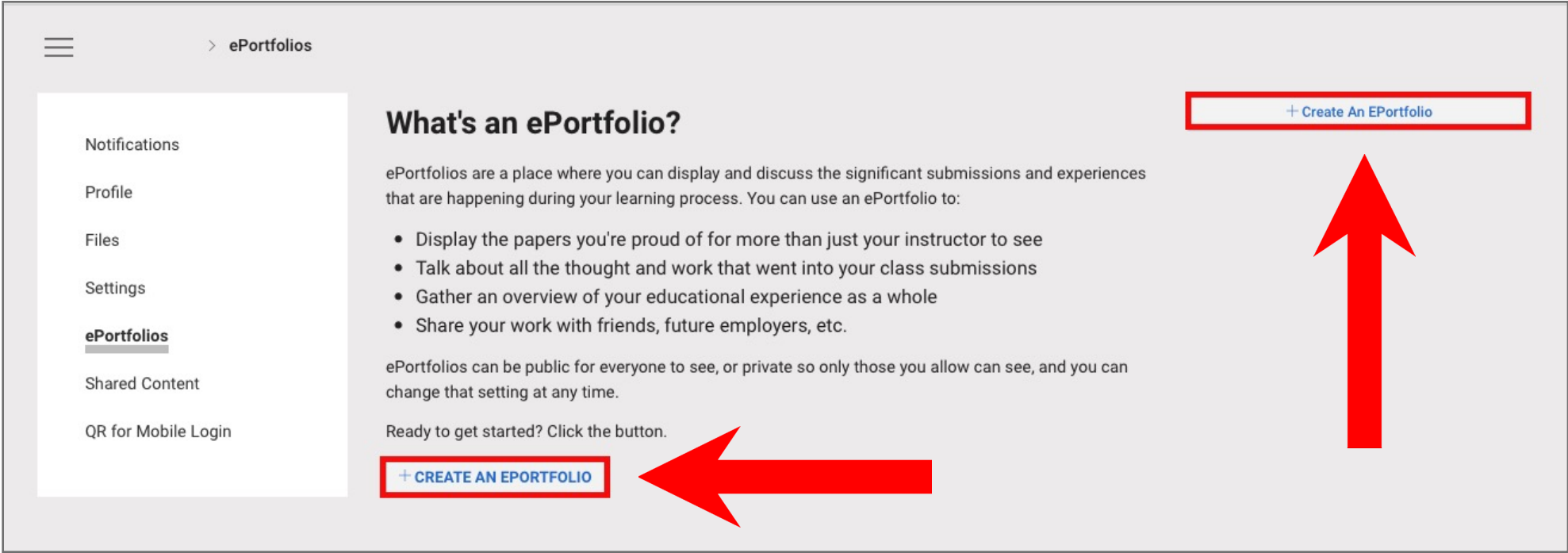
Include Byte-Order Mark in compatible spreadsheet exports

Use semicolons to separate fields in compatible spreadsheet exports

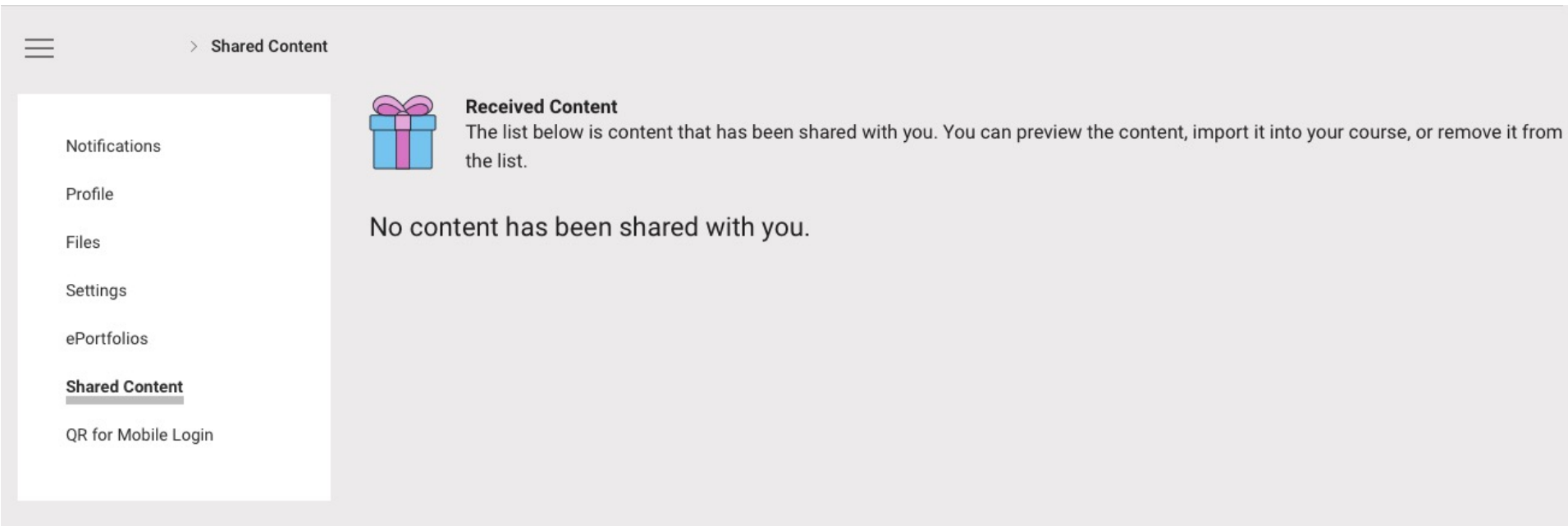
Autodetect field separators in compatible spreadsheet exports

Step 8: ePortfolios are a place where you can display and discuss the significant submissions and experiences that are happening during your learning process.

Note: To create ePortfolio content, click “ CREATE AN EPORTFOLIO”



Step 9: The “Shared Content” page will display any content that has been shared with you by another Canvas user.



Step 10: “QR for Mobile Login” allows you to log into your Canvas account from any Canvas Mobile App.

Note: *The QR code is only live for 10 minutes. After the ten minutes has expired you will need to refresh the page to receive a new custom QR code.*

