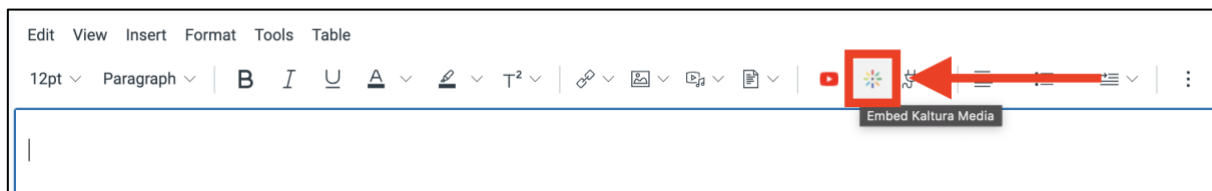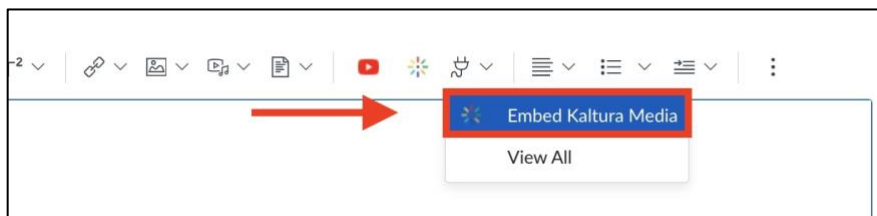# How to Submit a Video Presentation

Introduction

This training document will demonstrate how to embed a Kaltura video and upload a video presentation into your Canvas course for assignment submission.

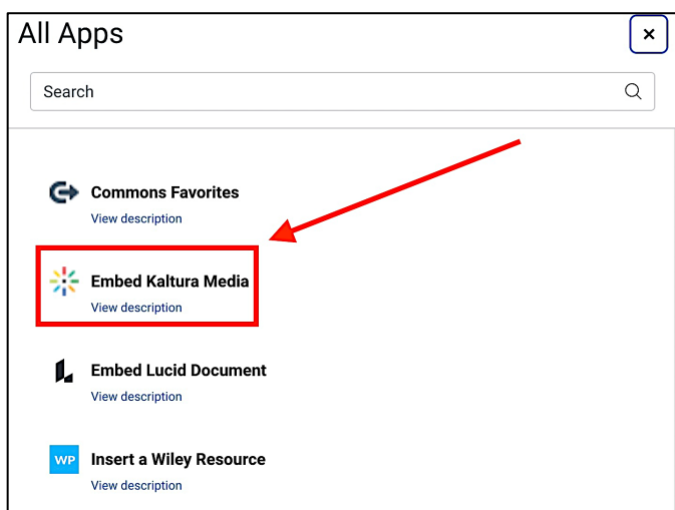## How to Submit a Video Presentation using the Embed Kaltura Media Process

Step 1: Once the assignment page opens, the recommended method to add a video is to use the **Embed Kaltura Media** options. To begin, click the **Embed Kaltura Media** icon. Then proceed to **Step 4**.

Step 2: If you do not see the Embed Kaltura Media option from the drop-down menu, click **Embed Kaltura Media** from the list.

Step 3: If you do not see **Embed Kaltura Media** from the drop-down menu, click **View All**, and then click **Embed Kaltura Media** from the list.
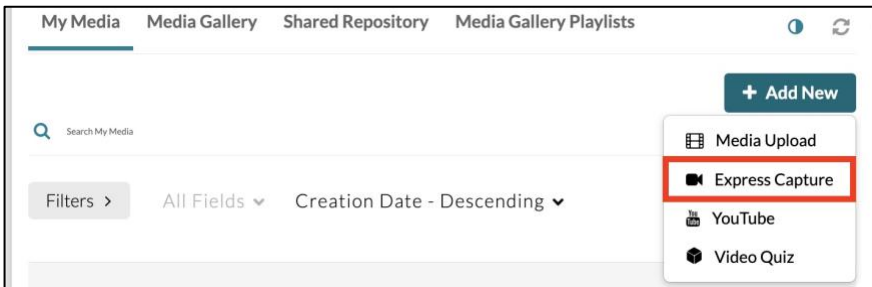
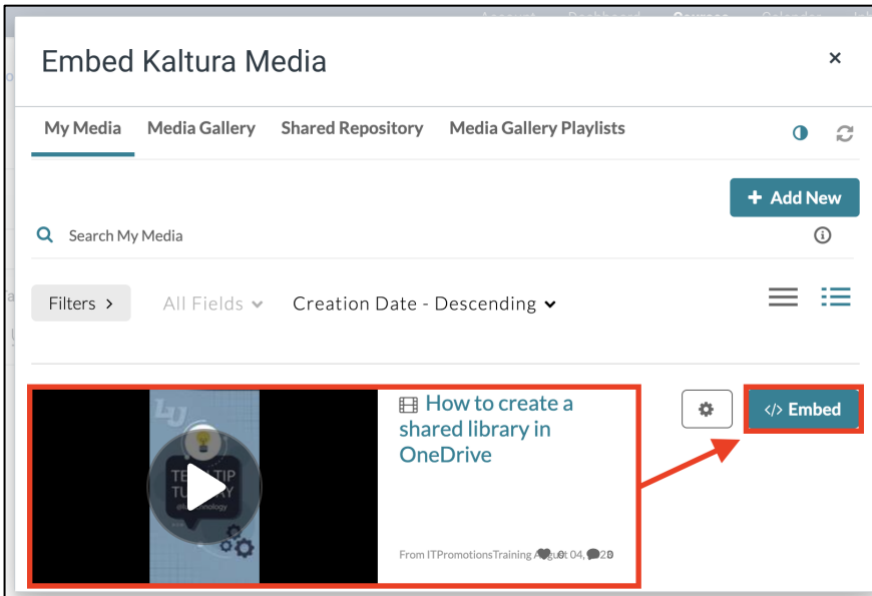**Step 4:** The **Embed Kaltura Media** window will open. There are three options to choose from:

▪ To upload an existing video from your computer, click the **+ Add New button**, then click **Media Upload**, and select the video you want to embed.
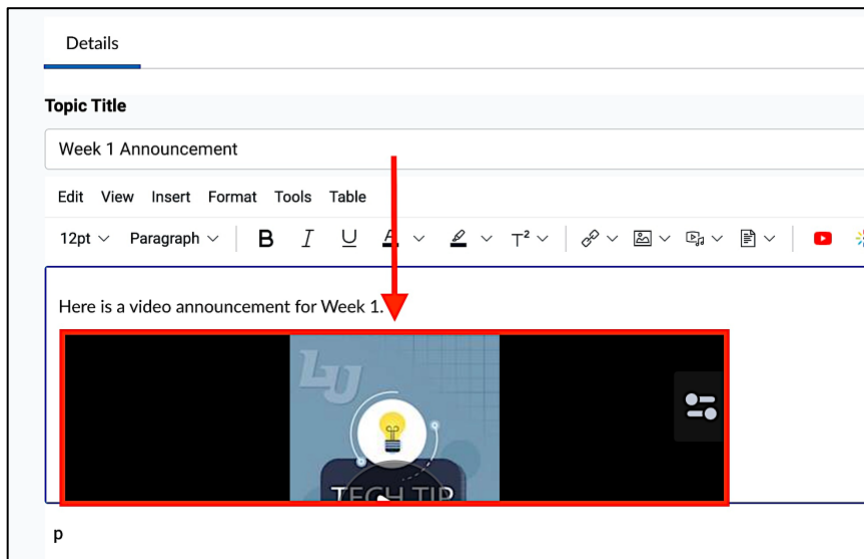

▪ To record a video directly from your computer, click **Express Capture** and a new window will open, allowing you to record.

▪ You can select an existing video from the list and then click **Embed**.

Step 5: The video file is now embedded and will load into the Canvas rich content editor.

Step 6: After embedding the video, **Save** or **Publish** the item you are working on.

Need Assistance?

To learn more about Canvas, please visit www.Liberty.edu/Canvas.