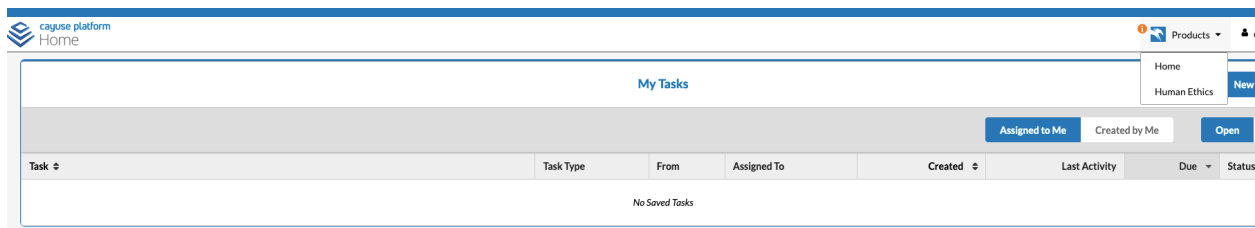


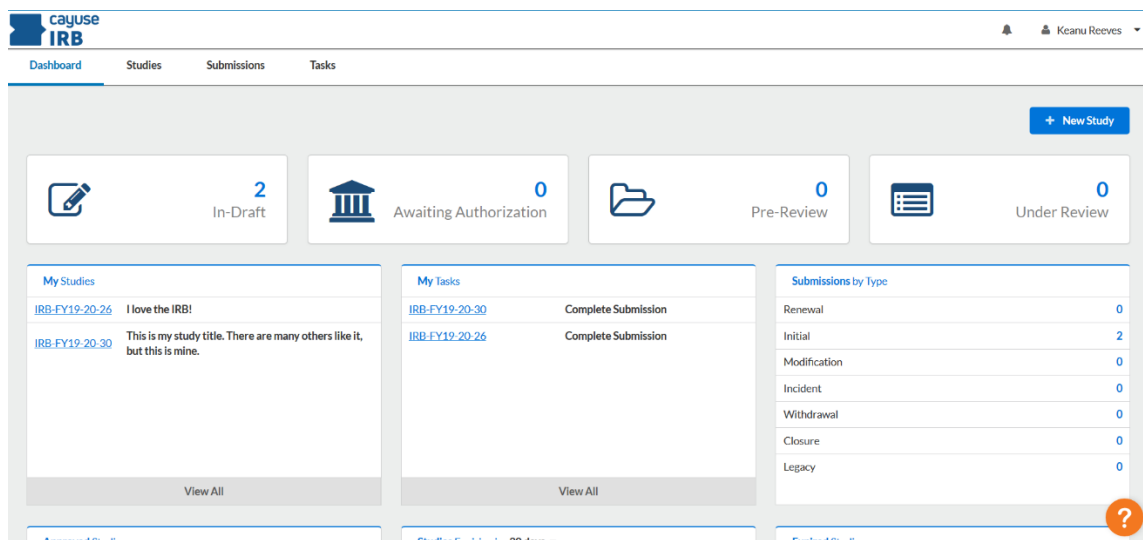
LU Cayuse Login Instructions & Troubleshooting Access Problems

How to Access Cayuse IRB:

1. Go to <https://lu.app.cayuse.com/>
2. Log in using your Liberty username and password.
 - If you cannot log in, please contact the IRB (irb@liberty.edu).
3. On the next screen, please click the down arrow next to **Products** and choose **Human Ethics**:



4. You should now be at the dashboard screen:



5. If you ever have questions while using Cayuse, contact the IRB. You can also click the orange question mark in the lower right corner. The help button has videos, a search feature, and may on occasion provide important announcements from Cayuse.

Troubleshooting Access to Cayuse:

If you are unable to access Cayuse IRB and receive the following message, the IRB office will need to create a profile in Cayuse for you:



Cayuse Research Suite

3.9.2

We're sorry. This account has been disabled on the Cayuse424 system.

To request a Cayuse profile, please follow the below instructions:

1. Please email irb@liberty.edu with your name, LU email address, and department name.
2. If you are an LU student researcher, please include the name, LU email address, and department name for your faculty sponsor in your request.

The IRB will then create a profile for you in Cayuse. You will receive email confirmation once your profile has been created. Cayuse updates overnight, so you will not typically have access to the system until the following day.