

**POLICY REGARDING THE USE OF DMR SUBSEQUENT TO FCR FOR PROTOCOL  
MODIFICATION REQUESTS**

**PURPOSE:**

The purpose of this policy is to establish conditions under which Designated Member Review (DMR) may be used for verifying protocol modification requests after Full Committee Review (FCR). The following policy is advised by NOT-OD-09-035, released January 8<sup>th</sup>, 2009.

**POLICY:**

When the Full Committee requests modifications to a protocol submission prior to receiving approval, the committee may take the following actions regarding the use of DMR:

1. All IACUC Members are in Attendance at a convened FCR
  - a. If all IACUC members are in attendance at the meeting, the committee may vote to require modifications to secure approval and have the revised protocol reviewed by DMR, or by FCR.
2. All IACUC Members are not in Attendance at a convened FCR
  - a. Per this policy, a quorum of members present at a convened meeting may decide by unanimous vote to use DMR subsequent to FCR when modifications are needed to secure approval. However, any member of the IACUC may, at any time, request to see the revised protocol and/or request FCR of the protocol.
  - b. One or more designated reviewers shall be assigned by the Chair, and must conduct DMR as outlined in the IACUC Handbook.
    - i. All reviewers must be unanimous in their decisions, otherwise the protocol shall be returned to the full committee for continued review.