**CONTROLLED SUBSTANCES INVENTORY**

**INSTRUCTIONS:** Complete an initial inventory of zero upon receipt of initial registration. An inventory must be completed at least biennially (per DEA regulations). This record can be maintained electronically.

**CHECK THE APPROPRIATE OPTION:**  Initial  Biennial

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| **DEA INFORMATION** | | | |
| **DEA Registrant:** | **DEA Registration #:** | | **Date:** |
| **Time of Inventory:** | **Start of Business:** | | **Close of Business:** |
| **Street Address of Registration:** | | **LU Building & Room:** | |

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| **Name of Controlled Substance** | **Lot #** | **Schedule** | **Bulk/Finished** | **Number of Units/Volume** | **Acquired From (DEA #, Name, Address)** | **Date Acquired** |
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| **Conducted by:** | **Sign:** | **Date:** |
| **Witnessed by:** | **Sign:** | **Date:** |