



### **Liberty Baseball Stadium User Guidelines**

The Liberty Baseball Stadium is home to the Liberty University Baseball program. The facility features 2,500 chairback seats, four indoor batting tunnels, four luxury suites, and a fully functional press area. Parking is available on-site outside of the stadium as well as auxiliary parking available across campus.

Groups outside of Liberty University are permitted to rent the complex to host their tournaments, games, and workouts. All rental requests must be coordinated through the Liberty University Events Office and Payton Scarborough with the Liberty University Baseball coaching staff. All rentals require a signed rental agreement, Certificate of Insurance, and payment of any applicable rental fees.

Liberty University reserves the right to place reasonable time, place, and manner restrictions on any activity conducted on Liberty University's campus.

#### **Event Guidelines:**

- All events are scheduled on a first-come, first-serve basis and are scheduled through the Liberty University Events Office ([events@liberty.edu](mailto:events@liberty.edu) or 434-592-3511).
- Liberty Athletics and Liberty Baseball reserve first priority when scheduling this facility.
- Event request forms for any events in the Liberty Baseball Stadium must be submitted at least one (1) month prior to the event to ensure availability of the space.
- All aspects of the event must be coordinated through the University Events Office and Payton Scarborough with the Liberty Baseball coaching staff. This includes event times (time the customer will enter the building, when doors will open, meet start/end time, etc.), number of games being played, parking needs, sound support needs, video board support needs, etc.
- The User must provide all equipment necessary to facilitate a tournament/event at the Baseball Stadium (i.e. bats, balls, gloves, etc.). Liberty Baseball equipment will not be available for customers to use. Unauthorized use of this equipment may result in additional fees and loss of future scheduling privileges.
- User must request use of the in-house sound systems for events hosted at the Baseball Stadium.
- User must request use of the video board system for events hosted at the Baseball Stadium.
- User is responsible for all guests and making sure that all policies are followed while participating in/attending events at the Liberty Baseball Stadium.
- User shall only have access to the areas of the Liberty Baseball Stadium that have been confirmed in their rental agreement. Access to all other areas of the facility, including the Baseball Operations Center, without prior approval is strictly prohibited.
- Only coaches, athletes, and event staff are permitted on the field level during the event. Parents and spectators must remain on the main concourse area or in the seating area of the facility.

- Food, including gum, sunflower seeds, and tobacco, is not allowed anywhere in the dugouts or on the field. Food and drink must be kept on the concourse area of the Liberty Baseball Stadium.
- No alcohol is permitted on Liberty University's campus.
- Liberty University reserves first priority to provide concessions for all events held at the Liberty Baseball Stadium. All concessions requests must be coordinated through Liberty University.
- All children must be supervised by an adult while in the Liberty Baseball Stadium.
- User is responsible for removing all belongings from the Liberty Baseball Stadium immediately following event. Items left will be discarded.
- All trash should be collected and placed in designated trash cans prior to leaving the facility.
- All events scheduled on Liberty University's campus must adhere to the University policies and procedures and abide by the Liberty Way.

**Game Policies:**

- Teams may stretch on the field 15 minutes prior to batting practice.
- Teams may warm up in the outfield 10 minutes prior to INF/OF.
- Pregame Timeline:

<b>Time Prior to First Pitch</b>	<b>Action Item</b>
1:30 – 1:00	Home Team Batting Practice
1:00 – 0:30	Visiting Team Batting Practice
0:30 – 0:20	Home Team INF/OF
0:20 – 0:10	Visiting Team INF/OF
0:10 – 0:05	Home Plate Meeting
0:00	First Pitch