ADVANCED ADVISORY COUNCIL – FALL MEETING: AGENDA
4:00 p.m., Wednesday, October 16, 2024
Location: Microsoft Teams

AAC Members:	**Accreditation Coordinator:** Nancy DeJarnette **Director of Advanced Licensure Programs:** Samuel J. Smith **Administration & Supervision (AS) Program Director:** Roger Dunnick **Math Specialist (MS) Program Director:** Vivian Jones **Reading Specialist (RS) Program Director:** Jessica Talada **School Counseling (SC) Program Director:** Summer Kuba **School Counselor Clinical Director:** Kerry Bowles **Online Chair for School & Clinical Counseling:** Stacey Lilley **Online Chair for School & Clinical Counseling:** Holly Johnson
Absent:	Talada; Lilley.
Guests:	N/A
Minutes recorded by:	Smith

HANDOUT MATERIALS
- [AAC Minutes from Spring 2024 Meeting: March 26, 2024](#)
- [PowerPoint for Fall 2024 Meeting: October 16, 2024](#)

PRESIDER: Smith

RECORDING: Video recording of the meeting is available at this ***link**.*

PRAYER: Dunnick

PROGRAM DIRECTOR UPDATES
- **Administration & Supervision:** Dunnick / Smith
  - Marla Behler is working on the following data reports:
    - Spring 2024 trial data tables for all course-embedded benchmark assessments.
    - 2022-2023 and 2023-2024 SLLA data tables.

- NELP Cycle 1 data collection will occur at the end of fall 2024 with analysis completed in spring 2024.
- Final NELP report is due March 2026.
- **Math Specialist:** Jones – Numbers continue to be relatively small. EDMS courses will be revised to update the curriculum to make it more current.
- **Reading Specialist:** Talada
  - The national Science of Reading movement continues to focus on a "return to the basics" in reading instruction. Our team maintains constant awareness of this movement and works to evaluate our coursework to ensure alignment to the Science of Reading and Virginia's guidelines for literacy instruction.
  - As program director, I've even been able to work with SOE to develop coursework related to literacy that will ensure that we are able to meet the Science of Reading requirements in states all over the country. We've developed EDLC 515 and a corresponding undergraduate course to meet these requirements.
- **School Counseling:** Kuba / Bowles – Licensure compliance has been a focus to ensure that all out-of-state requirements are met or are reciprocated.

DISCUSSION ITEMS

1. **NELP Timeline:** See the NELP Timeline in Appendix B at the end of the minutes. The timeline sets deadlines for data collection and analysis in preparation for the NELP report due in March 2026. Currently, we are waiting for the 2022-2023 and 2023-2024 SLLA Cycle 1 data report with completers only. The original data included non-completers. Also, we are waiting for a trial run of all NELP assessments from spring 2024.

2. **CORE Update:** DeJarnette – The transition from LiveText to CORE is going smoothly with expected adjustments as needed. Our team is working with CORE to ensure data reports are disaggregated as needed for CAEP.

3. **Data Analysis:** DeJarnette – See PowerPoint: [PowerPoint for Fall 2024 Meeting: October 16, 2024](#)

- **Advanced Licensure Enrollment**
  - Concern was voiced that requiring a Virginia initial license at admissions (through the Gate process) and an advanced Virginia license (at Gate 4) may negatively impact enrollment. As noted in the update above, the School Counseling program is meeting state requirements or ensuring reciprocity rather than requiring an application for a Virginia license at Gate 4; their program does not require an initial teaching license, so that is not an issue for the School Counseling program.
- **Pre-AIA & AIA:** Pre-AIA does not have an "Advanced" option of 4 points, so both means and percentages are lower than for the AIA.
  - Administration & Supervision: Trends that carry over from Pre-AIA to AIA:
    - Strongest rating continues to be for "Ethics & Professional Norms."

- - - "Operations & Management" continued to be a low rating for the Fall 2023 cycle but not for Spring 2024. It should be monitored further, but it is not a strong trend in these cycles.
    - Reading & Math Specialist: Performance is overall strong. With relatively low numbers, trends are difficult to identify.
    - School Counseling: High scores are for foundations, which includes ethics; this is true for both the Pre-AIA and the AIA.
- **VEAC Completer Survey**
  - Administration & Supervision
    - Highest
      - 3.75 – Professional, moral, & ethical standards; personal integrity.
      - 3.69 – What does this mean? "This competency did not apply to my preparation"? It is a preface to "Reflective understanding of moral and legal consequences." It appears that it might be a misplaced column header for a rating. If so, could this be corrected so it's not related to this particular competency?
    - Lowest
      - Data-driven decision-making.
      - Technology to support management and communication.
  - School Counseling
    - Highest: Professionalism; legal and ethical considerations.
    - Lowest
      - Student appraisal and assessment.
      - Research and evaluation skills.
  - Math Specialist
    - Highest
      - Measurement and evaluation.
      - Communication skills.
    - Lowest
      - Coaching and supporting teachers.
      - Organizing and supervising the reading program.
      - Research.
      - Technology.
  - Reading Specialist
    - Highest
      - Leadership and collaboration.
      - Communication.
      - Evaluation of structures and policies.
    - Lowest

- Technology.

4. **Discussion & Feedback:** DeJarnette

- **After reviewing the data sets, what are your initial thoughts?**
  - Ethics, foundations, and integrity are overall strengths.
  - School Counseling has already implemented changes in the Fall 2023 DCP for the new 60-hour program that addresses leadership, collaboration, consultation, etc. This should eventually lead to completers being more satisfied in their preparation for leadership. Although candidates tend to struggle with data and research, other changes have already addressed this. For example, COSC 661 is returning to an intensive format where students will receive in-person guidance regarding program development and evaluation. In COSC 612 (Advanced School Counseling Interventions) and COSC 662 (School Counselors as Leaders), revisions have already been implemented to strengthen in-depth research and leadership. It may be two years for these revisions to impact the VEAC Completer Survey.
- **What do you see as areas of strength for LU SOE programs?** – Ethics, foundations, equity, and integrity are overall strengths.
- **What do you see as areas for improvement for LU SOE programs?** – Overall areas for improvement include research, data-driven decision-making, and applications of digital technologies. Though candidates are exposed to data and are required to make data-driven decisions, the amount of data is much less than what completers experience in their new roles. Their adjustment from reviewing limited data as a candidate to the large amounts of data reviewed in their new role may lead to these low ratings.
- **In light of today's educational and cultural landscape, what do you see as an essential priority or skill development needed for candidate preparation?** – To fulfill Liberty University's mission, candidates are to be prepared to integrate faith principles and a biblical worldview into their careers. Considering today's educational and cultural landscape, this continues to be an increasing challenge.

Time of Adjournment: 4:50 p.m.

APPENDIX A: ACTION ITEMS

Action Item	Individual	Due
Review NELP Data Tables	Smith, Dunnick, and EDAS SMEs	See the NELP Timeline in Appendix B.

APPENDIX B: NELP Timeline

Number of Data Cycles

SLLA: The SLLA is highlighted in yellow because it is the only assessment requiring **three** data cycles: 2022-2023, 2023-2024, and 2024-2025.

EPP-created Assessments: Assessments highlighted in blue require only **two** cycles of data:

    Cycle 1, Fall 2024 (Term A for 699; Terms B-D combined for the others).

    Cycle 2, Spring 2025 (Term A for 699; Terms B-D combined for the others).

Disaggregation of Data into Two Sets

NELP DATA SET 1: GRAD CERT & M.ED.	CODE
Graduate Certificate in School Administration & Supervision (Licensure)	GADS
M.Ed. in Administration & Supervision	MEAS
NELP DATA SET 2: EXEC CERT, ED.S., & ED.D.	**CODE**
Executive Certificate in School Administration & Supervision (Licensure)	SADS
Ed.S. in Administration & Supervision -- Educational Leadership	ESAS
Ed.D. in Administration & Supervision -- Educational Leadership	EDAS

Tentative Schedule

Deadline	Responsible	Task	Status
October 2024	Behler	Data Report: **SLLA Cycle 1**, **2022-2023**	Data report is needed that includes only program completers, not all those who took the SLLA. Also, it needs to be broken down by subscores for each section of the SLLA. [The data report is currently in CAEP Data Cycle 8, but it includes non-completers. We have a list from Banner of completer names, and we have from ETS all results with subscores. We might use list of completers from

			Banner to strip out non-completers from the ETS report to get accurate subscores.]
November 2024	Smith/Dunnick	Analysis: **SLLA Cycle 1**, **2022-2023**	
October 2024	Behler	Data Reports: CORE Test Run from **Spring 2024** (Term A for EDAS 699; Terms B and D combined into one data report for all content courses) **Grad Cert & M.Ed.** • EDAS 640, School Improvement Plan 220726 • EDAS 641, Action Research & Observation Cycle 230328 • EDAS 645, Theory to Practice Exam BUILDING-LEVEL 210213 • EDAS 646, School-Community Resources Alignment 221008 • EDAS 647, Legal Entanglement Plan 230328 • EDAS 648, Financial Review (230528) • EDAS 699, Accountability Protocol Project (230110) * Grad Cert & M.Ed only **Exec Cert, Ed.S., & Ed.D. (Combine all three programs. There is no need for disaggregating the data by program.)** • EDAS 740, Theory to Practice Exam BUILDING-LEVEL 210213 • EDAS 741, School Improvement Plan 220726 • EDAS 742, School-Community Resources Alignment 221008 • EDAS 743, Action Research & Observation Cycle 230328 • EDAS 747, Legal Entanglement Plan 230328 • EDAS 748, Financial Review (230528) • EDAS 699, Accountability Protocol Project (230110) * Exec Cert, Ed.S., & Ed.D. only	
November 2024	Smith/Dunnick	Review CORE test data run from **Spring 2024** and make corrections accordingly.	
November 2024	Behler	Data Report: **SLLA Cycle 2**, **2023-2024**	
December 2024	Smith/Dunnick	Analysis: **SLLA Cycle 2**, **2023-2024**	
January 2025	Behler	Data Report: All seven **EPP-created Assessments, Cycle 1**, **Fall 2024** (Term A for 699; Terms B-D combined for the others).	

		Grad Cert & M.Ed.	
		• EDAS 640, School Improvement Plan 220726	
		• EDAS 641, Action Research & Observation Cycle 230328	
		• EDAS 645, Theory to Practice Exam BUILDING-LEVEL 210213	
		• EDAS 646, School-Community Resources Alignment 221008	
		• EDAS 647, Legal Entanglement Plan 230328	
		• EDAS 648, Financial Review (230528)	
		• EDAS 699, Accountability Protocol Project (230110)	
		Exec Cert, Ed.S., & Ed.D. (Combine all three programs. There is no need for disaggregating the data by program.)	
		• EDAS 740, Theory to Practice Exam BUILDING-LEVEL 210213	
		• EDAS 741, School Improvement Plan 220726	
		• EDAS 742, School-Community Resources Alignment 221008	
		• EDAS 743, Action Research & Observation Cycle 230328	
		• EDAS 747, Legal Entanglement Plan 230328	
		• EDAS 748, Financial Review (230528)	
		• EDAS 699, Accountability Protocol Project (230110) * Exec Cert, Ed.S., & Ed.D. only	
April 2025	Smith/Dunnick/SMEs	Analysis: All seven **EPP-created Assessments, Cycle 1**, **Fall 2024**	
June 2025	Behler	Data Report: All seven **EPP-created Assessments, Cycle 2**, Spring 2025 (Term A for 699; Terms B-D combined for the others).	
		Grad Cert & M.Ed.	
		• EDAS 640, School Improvement Plan 220726	
		• EDAS 641, Action Research & Observation Cycle 230328	
		• EDAS 645, Theory to Practice Exam BUILDING-LEVEL 210213	
		• EDAS 646, School-Community Resources Alignment 221008	
		• EDAS 647, Legal Entanglement Plan 230328	
		• EDAS 648, Financial Review (230528)	
		• EDAS 699, Accountability Protocol Project (230110)	
		Exec Cert, Ed.S., & Ed.D. (Combine all three programs. There is no need for disaggregating the data by program.)	
		• EDAS 740, Theory to Practice Exam BUILDING-LEVEL 210213	
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		• EDAS 742, School-Community Resources Alignment 221008 • EDAS 743, Action Research & Observation Cycle 230328 • EDAS 747, Legal Entanglement Plan 230328 • EDAS 748, Financial Review (230528) • EDAS 699, Accountability Protocol Project (230110) * Exec Cert, Ed.S., & Ed.D. only	
July 2025	Smith/Dunnick/SMEs	Analysis: All seven **EPP-created Assessments, Cycle 2**, **Spring 2025**	
September 2025	Behler	Data Report: **SLLA Cycle 3, 2024-2025**	
November 2025	Smith/Dunnick	Analysis: **SLLA Cycle 3**, **2024-2025**	
December 2025	Smith/Dunnick/SMEs	Draft NELP report completed.	
January 2026	Smith	Review and approval – DeJarnette	
February 2026	DeJarnette	Review and approval – IE	
March 2026	Smith	FINAL SUBMISSION of report to NELP	