

SAMPLE COURSE SYLLABUS

SCHOOL OF EDUCATION

EDUC 917: *QUALITATIVE ANALYSIS*

I. COURSE DESCRIPTION

This hands-on course thoroughly delves into qualitative analysis methods. Doctoral students will explore and manipulate several coding techniques while gaining a deeper understanding of the intricacies of increasing dependability and credibility of a qualitative research inquiry.

II. RATIONALE

The doctoral dissertation is the final academic requirement for the Educational Doctorate (Ed.D). This course provides doctoral students with crucial skills necessary for successful qualitative design and analysis.

III. PREREQUISITES

EDUC 817

IV. MATERIALS LIST

PLEASE SEE MBS DIRECT FOR UPDATED TEXTBOOK LIST.

Required:

American Psychological Association (2009). *Publication manual of the American Psychological Association* (6th ed.). Washington, DC: Author.

Patton, M. (2015). *Qualitative research & evaluation methods* (4th ed.). Thousand Oaks, CA: Sage Publications. ISBN: 978-1412972123

Schwandt, T. (2015). *The Sage dictionary of qualitative inquiry* (4th ed.). Thousand Oaks, CA: Sage Publications. ISBN: 978-1452217451

An electronic recording device.

Recommended:

Creswell, J. W. (2013). *Qualitative inquiry & research design: Choosing among five approaches* (3rd ed.). Thousand Oaks, California: Sage Publications. ISBN: 9781412995306.

Grbich, C. (2007). *Qualitative data analysis: An introduction*. New York, NY: Sage.

Silverman, D. (2011). *Interpreting qualitative data* (4th ed). Thousand Oaks, CA: Sage Publications.

V. MEASURABLE LEARNING OUTCOMES

The student will be able to:

- A. Discuss the ethical obligations of educational researchers
- B. Critically review and evaluate educational literature
- C. Demonstrate the ability to code data
- D. Use a theoretical framework to code data
- E. Create appropriate collection and analysis checks that increase trustworthiness

VI. COURSE REQUIREMENTS AND ASSIGNMENTS

PLEASE SEE SYLLABUS IN COURSE FOR DUE DATES AND ASSIGNMENTS.

- A. Course Requirement Checklist (CRC)
- B. Textbook Readings and Instructor Material
- C. Blackboard Introduction
- D. Chapter Outlines
- E. Journal Response
- F. Article Critique (2)
- G. Dissertation Critique
- H. Interview Transcription
- I. Reflective Memo (3)
- J. Group Presentation and Self-Reflection
- K. Reflective Essay
- L. Dispositions Self-Assessment

EVALUATION AND GRADING

Assignment	Due Date/Time (EST)	Points	Where
Pre-Intensive			
Course Requirement Checklist (CRC)	Due by WED the FIRST Week of the Term (May 11-17, 2015)	10	BB
Introduction	Sunday, 4 weeks prior to the first day of Intensive, by 11:59 p.m.	25	BB
Plagiarism Awareness Quiz	Sunday, 3 weeks prior to the first day of Intensive, by 11:59 p.m.	25	BB
Chapter Outlines/Quizzes	Sunday, 3 weeks, 2 weeks, 1 week, and 0 weeks prior to the first day of Intensive, by 11:59 p.m.	25 x 4	BB
Article Critiques	Due the first day of Intensive, by 8:30 a.m.	50 x 2	BB
Journal Exercise	Due the first day of Intensive, by 8:30 a.m.	50	BB & Class
During the Intensive			
Reflective Memos	Monday – Thursday, by 11:59 p.m.	50 x 3	BB
Interview Transcription	Thursday, by 11:59 p.m.	100	BB
Group Presentation	Friday	150	Class
Self-Reflection	Friday, by 11:59 p.m.	50	BB
Participation	Monday – Friday	80	Class
Post-Intensive			
Dispositions Self-Assessment	Sunday, 1 week after the last day of the Intensive by 11:59 p.m.	20	LiveText
Dissertation Critique	Sunday, 1 week after the last day of the Intensive by 11:59 p.m.	50	BB
Reflective Essay	Sunday, 1 week after the last day of the Intensive by 11:59 p.m.	100	BB
Total		1010	

VII. GRADING SCALE

A	960 - 1000	C	820 - 849
A-	940 - 959	C-	800 - 819
B+	920 - 939	D+	780 - 799
B	890 - 919	D	750 - 779
B-	870 - 889	D-	730 - 749
C+	850 - 869	F	< 730

VIII. COURSE POLICIES

- A. Late Assignments

Late assignments will only be accepted with prior approval from the instructor. You are to notify the instructor **by email** of any delay in assignment submissions and request an extension, either **before or the day** that the assignment is due. If notification of delayed submission is not **before or the day** that the assignment is due, the assignment will not be accepted. Assignments that are granted an extension will be scored with a 10% deduction daily. Assignments submitted more than one week after the due date will be given a zero. No assignments will be accepted after the last day of the course (when the last assignment is due). No Incompletes (I) due to a student's inability to meet the required work for this course will be given in this course. The instructor may offer the chance to resubmit an assignment; however, a 20% point deduction will be given.

B. Plagiarism

According to the plagiarism policy on academic integrity, plagiarism may result in failing the course. Plagiarism can also result in dismissal from the Ed.D program. Plagiarism on any project will automatically result in a zero. Please see the APA manual for information about plagiarism (including self-plagiarism) and how it is defined. Additionally, academic misconduct includes not only plagiarism, but academic dishonesty falsification. See *The Liberty Way* for specific definitions, penalties, and processes of reporting.

C. Attendance Policies

Your attendance and participation in each class session is vital for your learning; this is a very interactive and experiential class. You are expected to arrive on time, attend entire class meetings, and actively participate in discussions and demonstration activities. Lack of attendance, frequent tardiness, and lack of verbal participation in class will result in a reduction of participation points and will negatively affect your final grade. Lack of respect for the instructor or fellow classmates in any manner will also result in a reduction of participation points and can negatively affect your final grade. Furthermore, you are expected to check Blackboard daily during the intensive and actively participate in all assignments. To receive a passing grade, you must attend class every day during the intensives week. . Any missed classes will automatically result in final course grade of an "F." After a five minute grace period, students will lose 50 points per half hour for tardiness. This course is called an 'intensive' to depict its rigorous nature. You must plan travel to take into account possible delays. It is also advisable to reschedule your course if you become ill.

D. File Format

Assignments should all be attached as Microsoft Word documents (.doc).

E. E-mail Policy

Liberty University gives each student an email address. Many students use other email addresses as their preferred address. However, all students need to know that the University and instructor, when sending personal information or general information, will only utilize a student's university address. Therefore, students are responsible to regularly check for messages at their university e-mail. Additionally, students sending e-mail to the instructor should label it in the following manner: Course, last name, first name (i.e., EDUC917_Doe_John).

IX. Other Policies

A. Academic Misconduct

Academic misconduct is strictly prohibited. See The Graduate Catalog for specific definitions, penalties, and processes for reporting.

B. Disability Statement

Students with a documented disability may contact LU Online's Office of Disability Academic Support (ODAS) at LUOODAS@liberty.edu to make arrangements for academic accommodations.

C. Drop/Add Policy

Consult the Graduate Catalog for drop/add policies.

D. Dress Code

Students are expected to come to class dressed in a manner consistent with *The Liberty Way* and appropriate to the education profession. Class presentation requires professional dress.

E. Classroom Policies - Disruptive Behaviors

Computers are encouraged in class; however, the inappropriate use of technology and other disruptive behaviors will not be tolerated. Students who engage in misconduct are subject to the penalties and process outlined in the *Liberty Way*. Disruption or inappropriate use of technology will result in loss of participation points.