

LIBERTY UNIVERSITY

Online Academy

Office of Student Support: Notification of Need Form

This form must be filled out in its entirety and be submitted to the Liberty University Online Academy Office of Student Support (LUOA Student Support).

In accordance with LUOA policy, the parent or legal guardian of a student must notify LUOA Student Support of the student's desire to request an academic accommodation. This form is provided to assist the student's parent or legal guardian in requesting accommodations for the student to ensure that he or she has equal access to LUOA educational programs and activities and is not discriminated against on the basis of his or her academic needs or disability. Requests for academic accommodations will be processed in accordance with applicable federal and state disability laws and regulations, including Section 504 of the Rehabilitation Act of 1973, and LUOA policy.

Note: In addition to this form, a student's parent or legal guardian must submit medical documentation from a qualified medical professional specifically describing the student's disability and how the disability affects the student before accommodations can be approved. LUOA Student Support will engage in an interactive process to determine appropriate accommodations. Submission of this form does not guarantee that accommodations will be approved.

Student's Name: _____ Name of Parent/Legal Guardian: _____ Address: _____

Phone Number: _____ Email Address: _____ Student ID Number: _____ Date: _____

I, _____, parent/legal guardian of _____, would like to notify LUOA Student Support of my student's disability.

Please describe the student's disability: _____

Please list any accommodations that you believe would help your student obtain equal access to LUOA programs and activities: _____

Parent/Legal Guardian Signature: _____ Date: _____