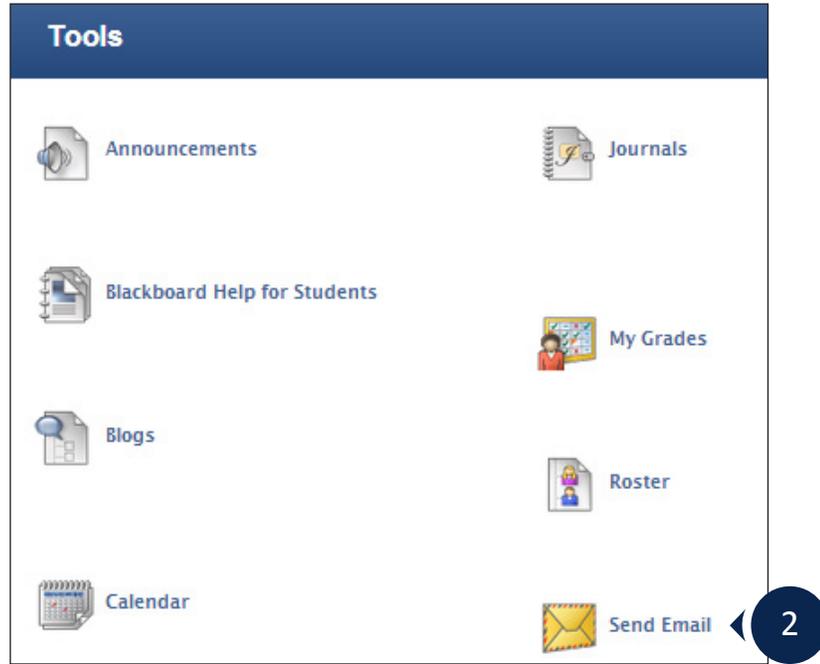


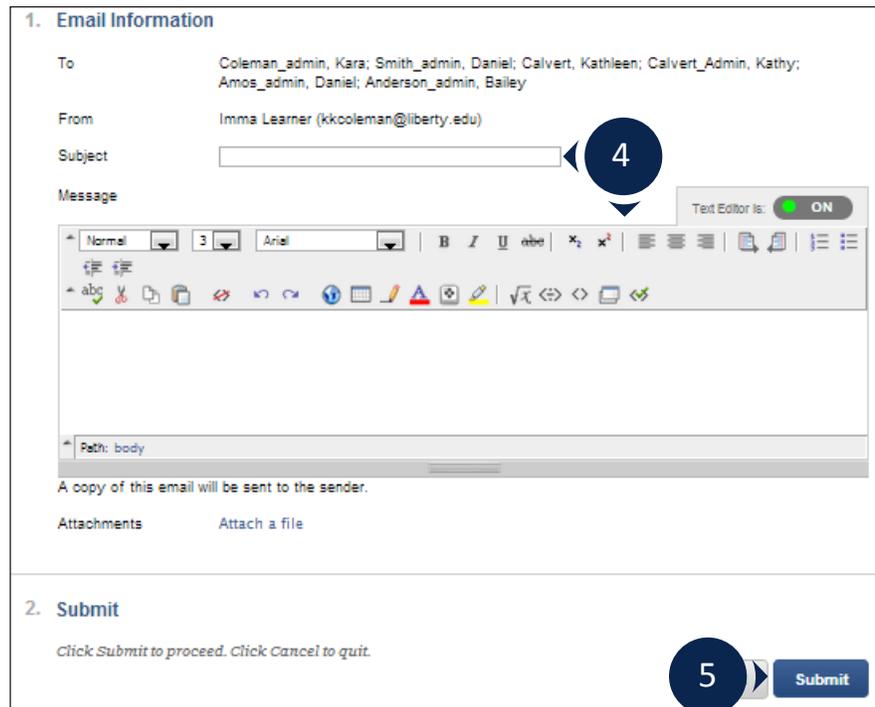
Emailing from Blackboard



1. Click on Grades/Tools.
2. Then, click on Send Email.



3. Next, from the list, choose whom you want to email.
4. Enter a subject and a message.
5. Click Submit.



Note: This email will be sent through your Liberty email address.