

LIBERTY UNIVERSITY TUTORING SERVICES

Tutoring Services Cancellation Policy

- **1-3 occurrences:** If a student cancels or fails to attend up to three tutoring appointments without giving at least 24 hours' notice, the student will receive a **reminder email** of the Tutoring Services cancellation policy.
- **4 occurrences:** If a student cancels or fails to attend four tutoring appointments without giving at least 24 hours' notice, the student will be required to **wait one month** before they are permitted to schedule their next tutoring appointment.
- **5 occurrences:** If a student cancels or fails to attend five tutoring appointments without giving at least 24 hours' notice, the student will **no longer** be **allowed** to schedule a tutoring appointment for the **remainder of the semester**.