

Hiration - AI Interviews

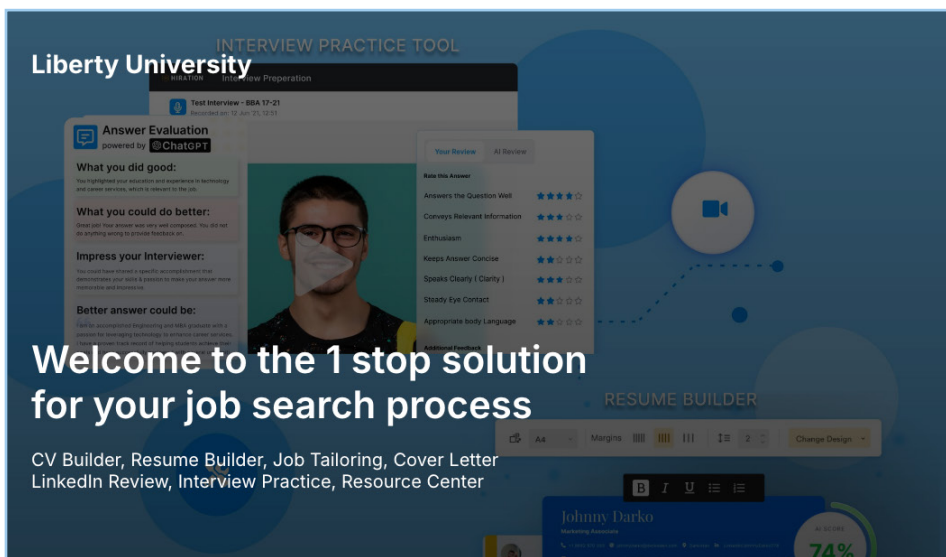
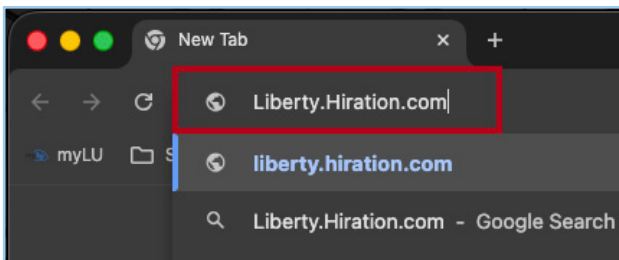
Hiration is an AI-powered career platform designed to help you prepare for job opportunities with confidence. In this training guide, you will learn how Hiration's Practice Interview feature helps you strengthen your interview skills through AI-generated practice questions, real-time feedback, and personalized insights.

This document contains the following sections:

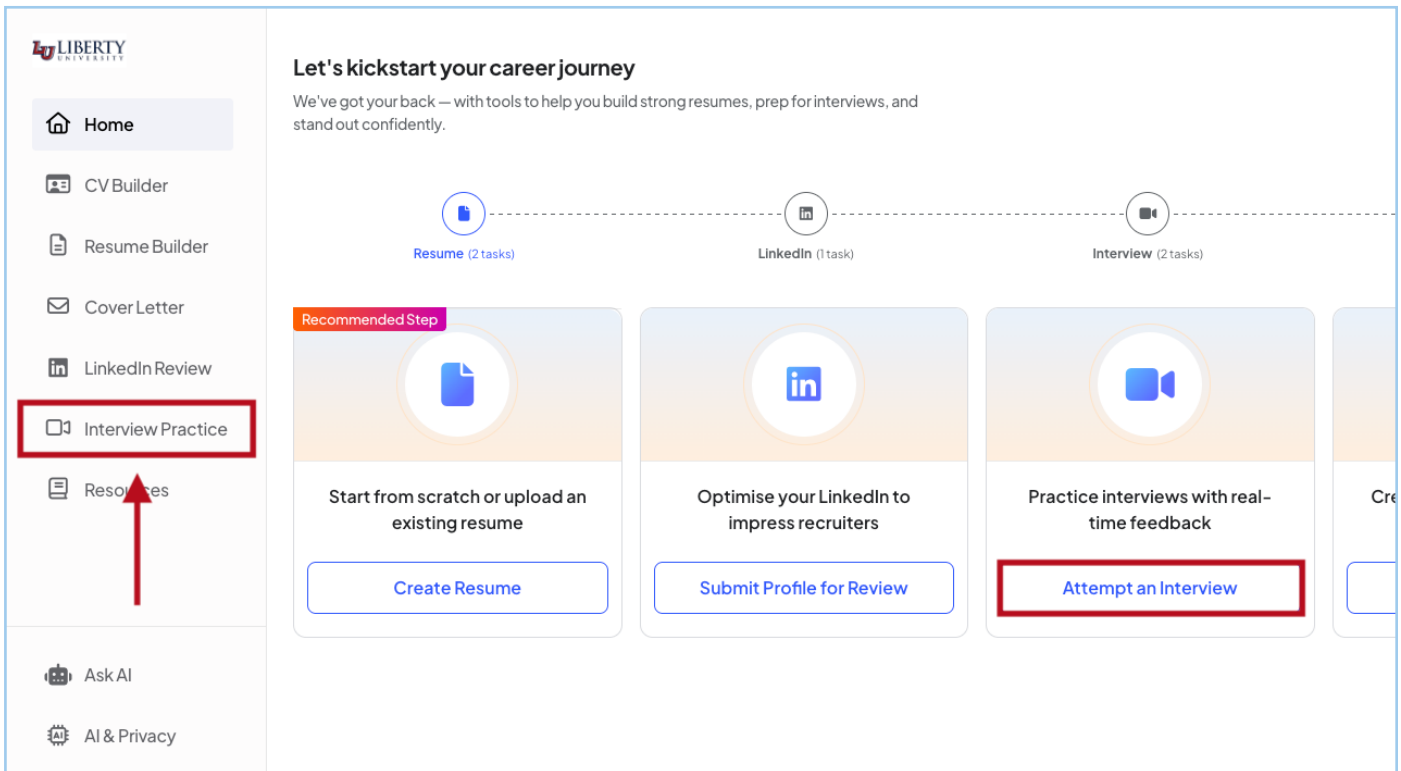
- [How to Access Hiration's Practice Interview Feature](#)
- [How to Set Up an Interview](#)
- [How to Navigate the AI Interview](#)
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- [How to Complete Self & Peer Review Reports](#)

How to Access Hiration's Practice Interview Feature

1. To begin, go to Liberty.Hiration.com, then click **Login to your career portal**.

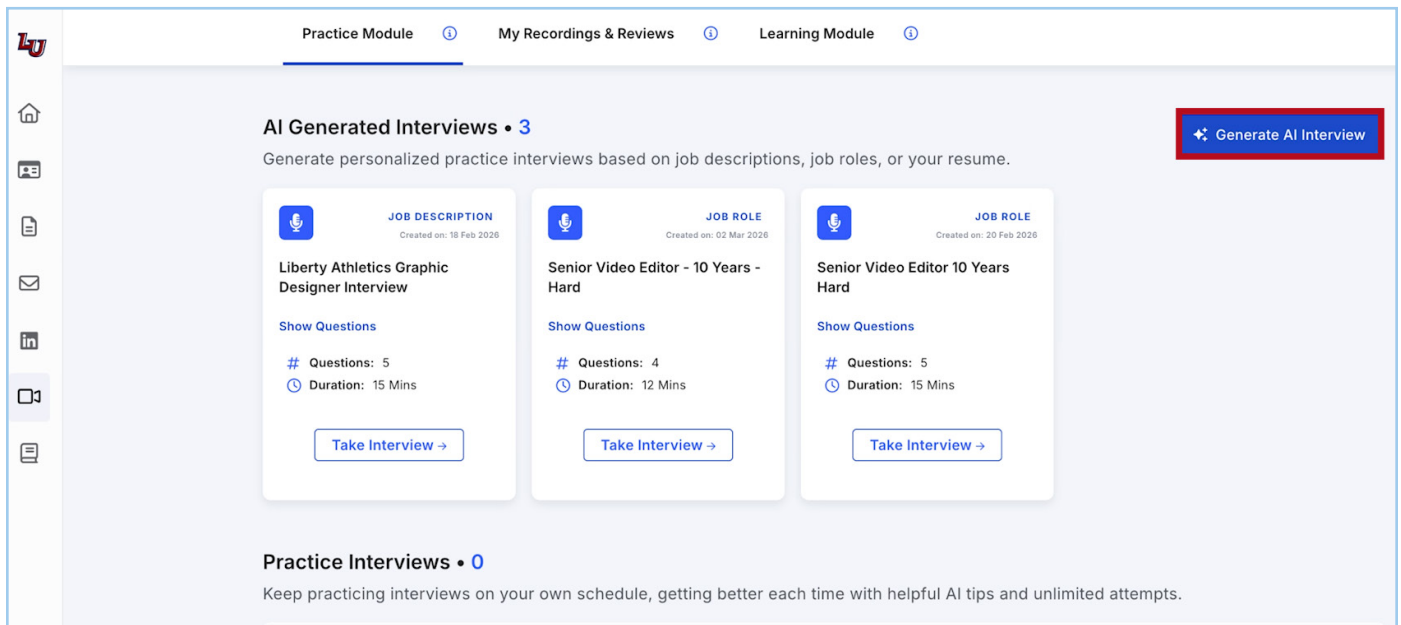


2. From the homepage, select **Interview Practice** in the left navigation menu or select **Attempt an Interview**.



How to Set Up an Interview

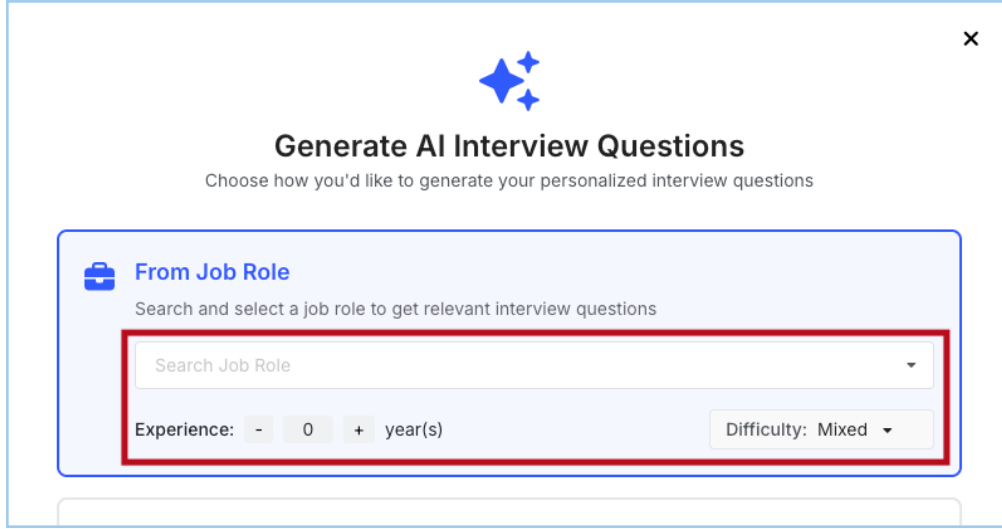
1. On the Interview page, select **Generate AI Interview**.



Note: If you haven't started or completed a previous interview, you will not have the Generate AI Interview button.

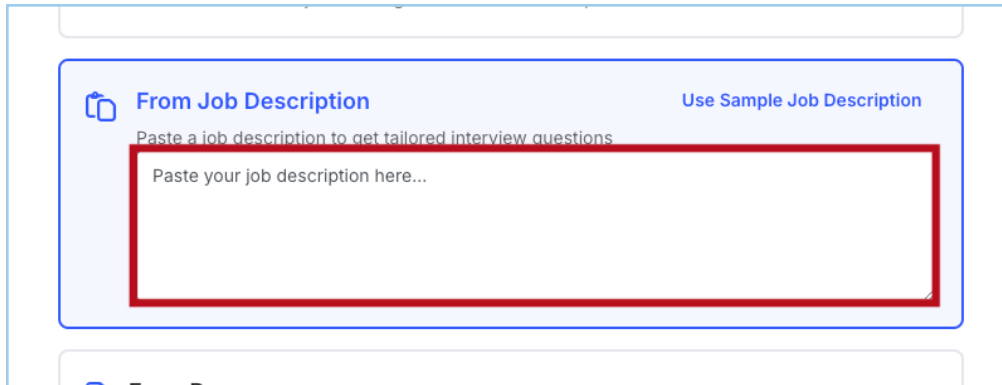
2. Select **one** of the question-generation methods:

- A. Choose **From Job Role**, then **search and select a job role**, set your years of experience, and choose a **difficulty level**.



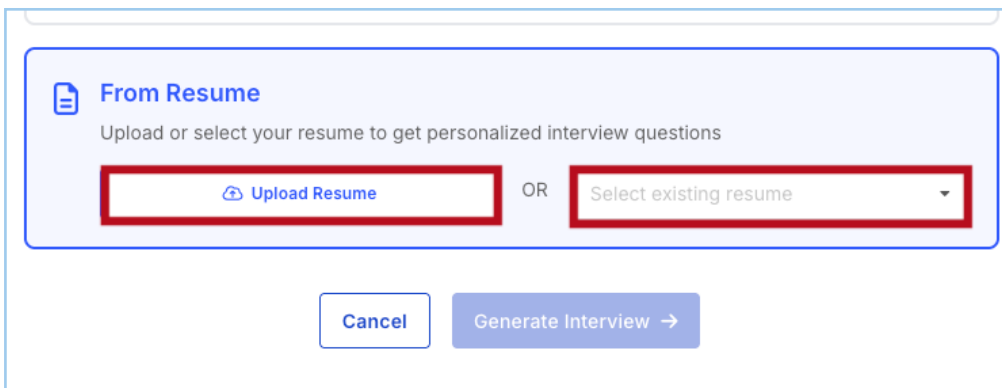
The screenshot shows a modal window titled "Generate AI Interview Questions" with a subtitle "Choose how you'd like to generate your personalized interview questions". The "From Job Role" method is selected, indicated by a briefcase icon. Below the title, there is a search bar labeled "Search Job Role" and a "Difficulty: Mixed" dropdown menu. The "Experience" field is set to "0 year(s)". A red box highlights the search bar, experience field, and difficulty dropdown.

- B. Choose **From Job Description**, locate a job description from a job posting, then copy and paste the description into the text box.



The screenshot shows the "From Job Description" method selected, indicated by a document icon. There is a link "Use Sample Job Description" in the top right. Below the title, there is a text box labeled "Paste your job description here...". A red box highlights the text box.

- C. Choose **From Resume**, then upload a resume from your device or select one previously uploaded in Hiration.



The screenshot shows the "From Resume" method selected, indicated by a document icon. Below the title, there is a text box labeled "Upload or select your resume to get personalized interview questions". There are two options: "Upload Resume" (with a cloud upload icon) and "Select existing resume" (with a dropdown arrow). A red box highlights both options. At the bottom, there are "Cancel" and "Generate Interview →" buttons.

Note: You can participate in any of the interview methods, but can only use one option per interview practice.

3. Once you've picked a method and entered all the details, click **Generate Interview**.

Generate AI Interview Questions
Choose how you'd like to generate your personalized interview questions

From Job Role
Search and select a job role to get relevant interview questions

Video Editor

Experience: - 10 + year(s) Difficulty: Easy

From Job Description
Paste a job description to get tailored interview questions

From Resume
Upload or select your resume to get personalized interview questions

Cancel **Generate Interview →**

Note: Interview generation may take up to a minute to process.

4. When your questions are ready, choose **View Generated Questions**.

Video Editor 10 Years Easy

Interview generated and ready for practice

View Generated Questions

Start Interview →

5. In the question preview, you can replace a question by selecting **Replace this question**, or add and remove questions by checking or unchecking **Practice this question**.

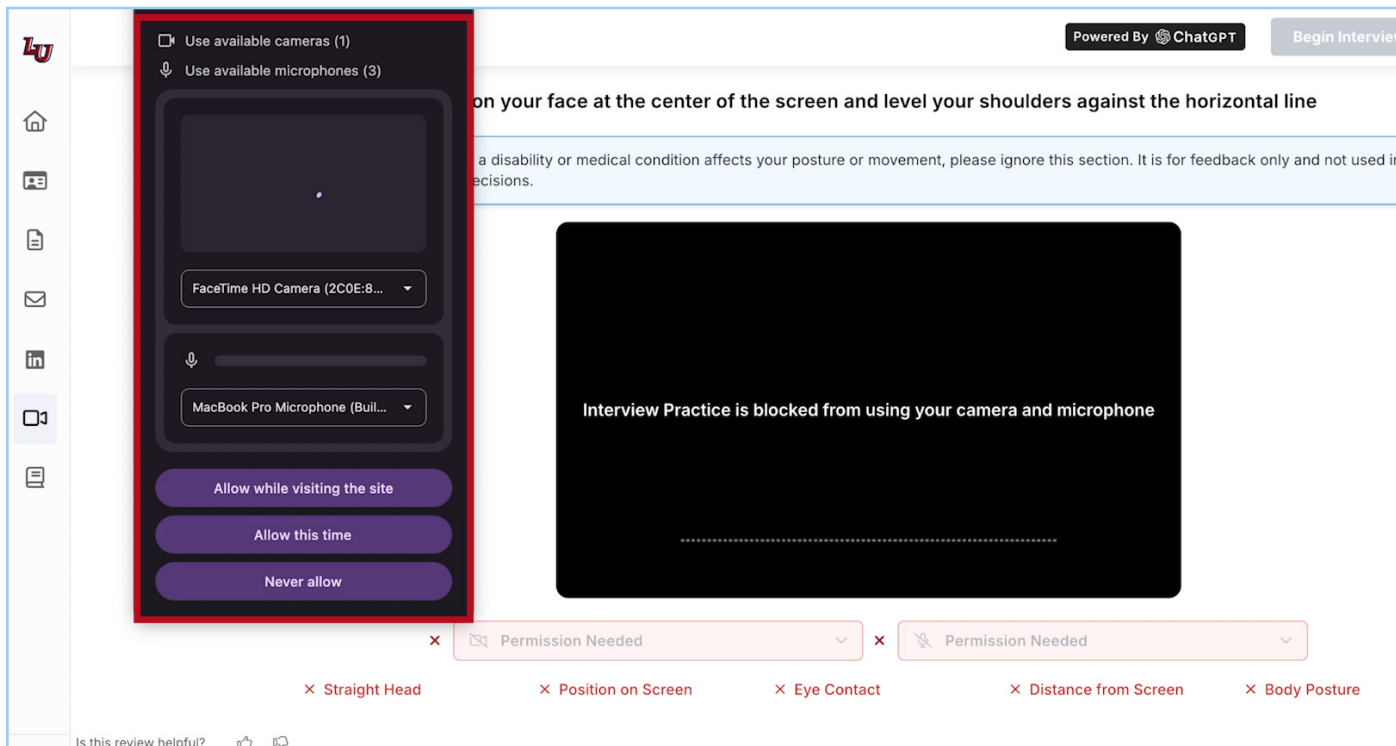
The screenshot shows an interview preview window titled "Video Editor 10 Years Easy". It indicates that the interview is generated and ready for practice. A "Hide Questions" button is visible, and it shows that 4/5 questions are selected for practice. The interface lists five questions, each with a "Practice this question" checkbox, a "Replace this question" button, and a "Is this question helpful?" feedback option. Red boxes and arrows highlight the "Replace this question" button for the first question and the "Practice this question" checkbox for the second question.

6. When you're ready to begin, click **Start Interview**.

This image shows a close-up of the interview preview interface. It highlights the "Practice this question" checkbox and the "Replace this question" button for the question about video editing software. Below this, a red arrow points to the "Start Interview" button, which is highlighted with a red box.

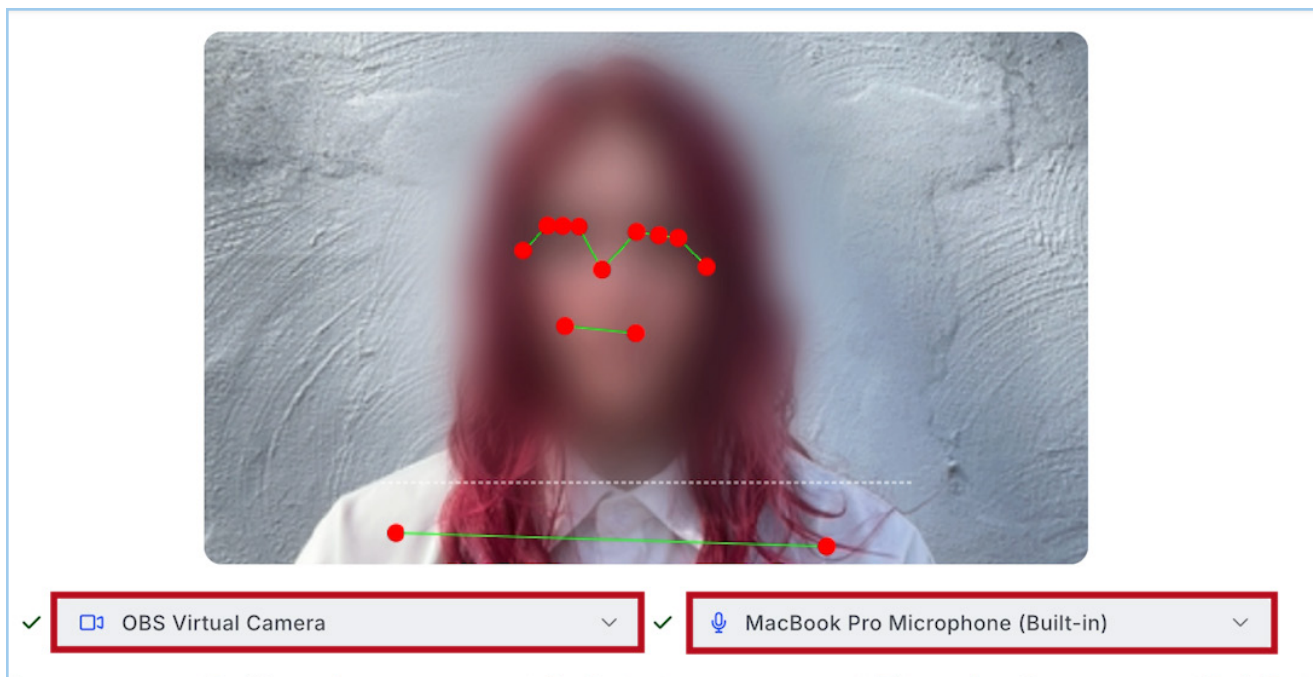
How to Navigate the AI Interview

1. Before you begin, your browser may prompt you to allow access to your camera.

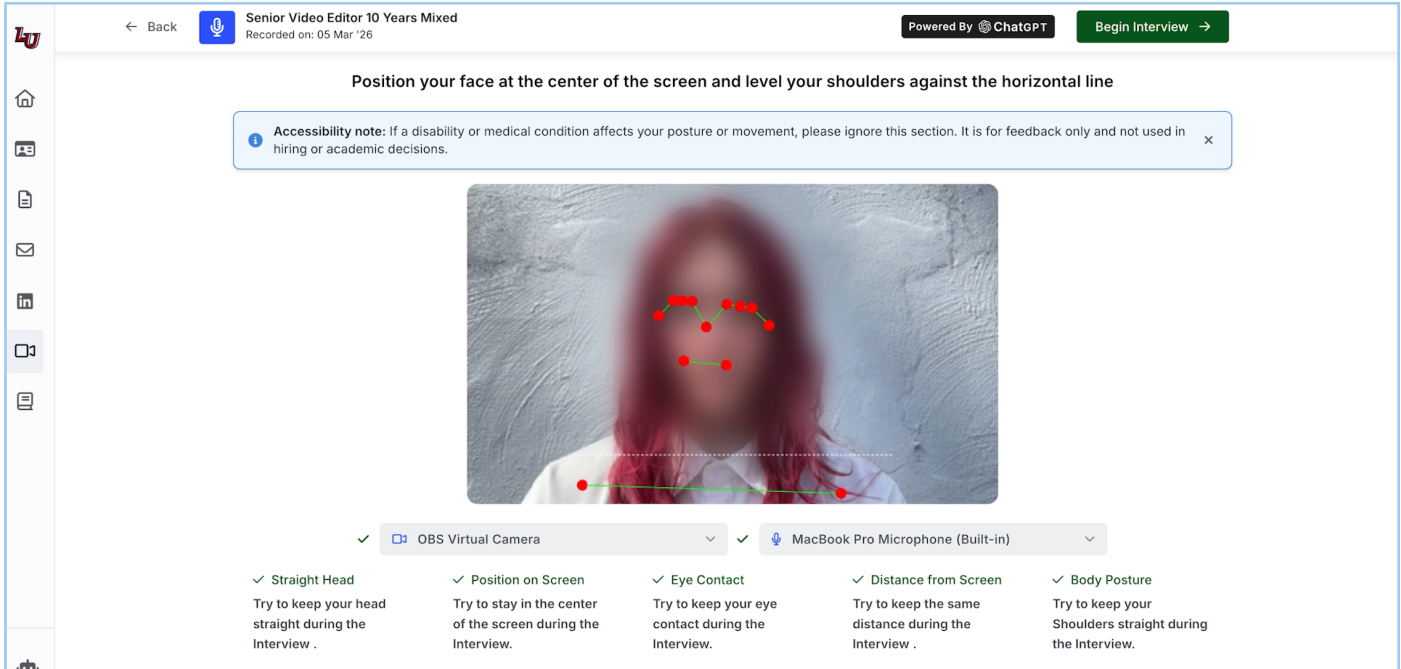


Note: You must allow camera access to use this feature.

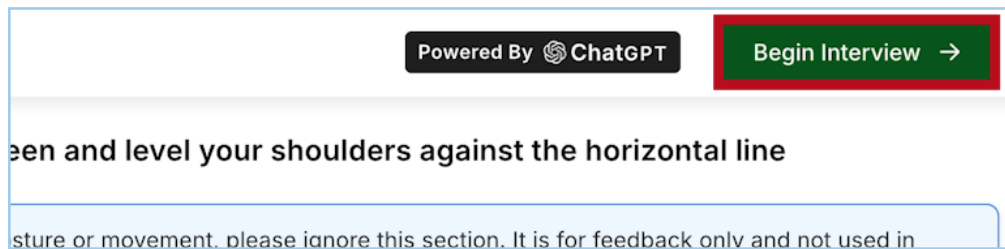
2. Use the dropdown menus to select your **camera** and **microphone** or keep the default options.



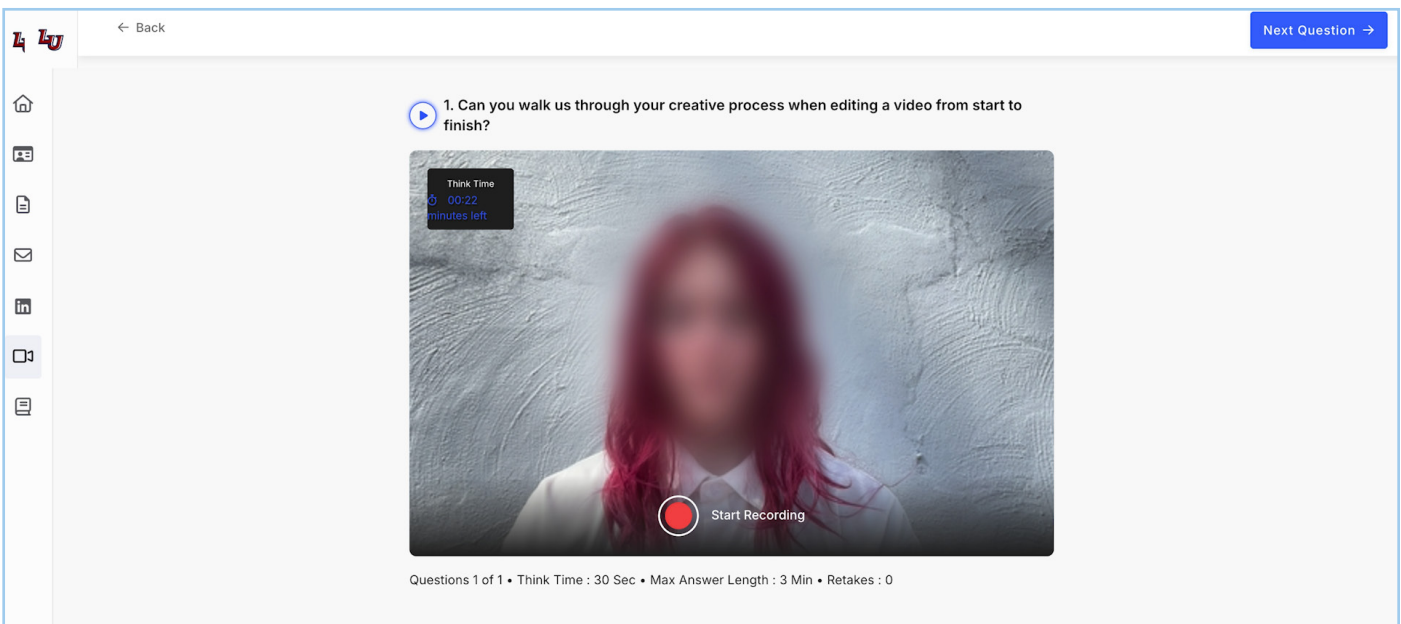
3. Follow the on-screen guides to position yourself so that the system can evaluate posture, eye contact, and other non-verbal indicators.



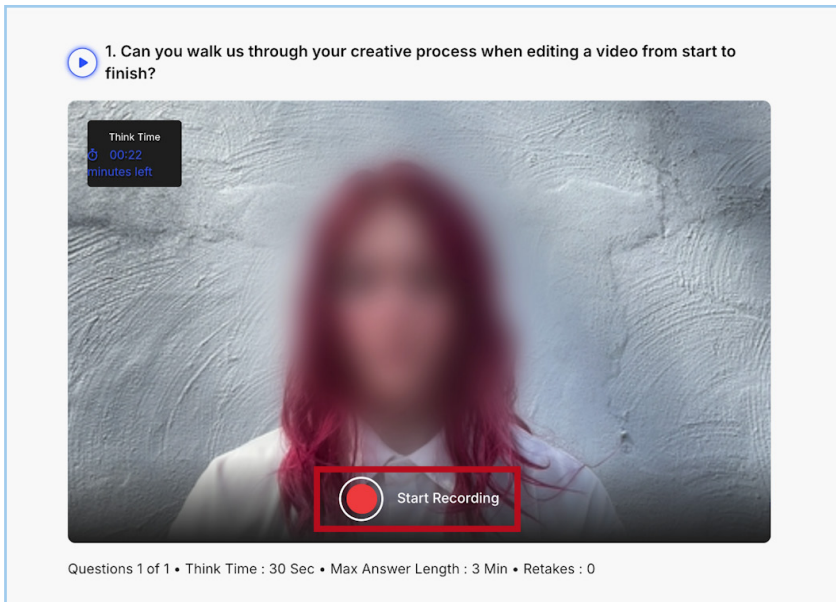
4. When you're positioned and ready to begin, click **Begin Interview**.



5. Once the interview has begun, the system will ask you questions out loud to simulate a mock interview experience.

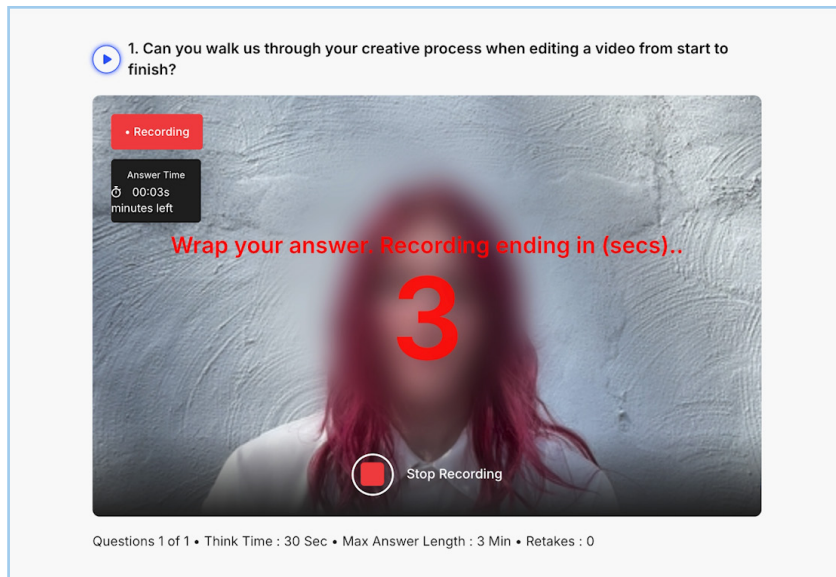


6. When ready to respond to the the question, click **Start Recording**.



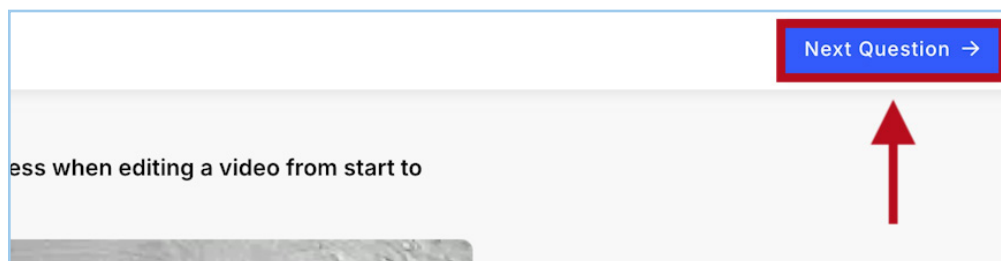
Note: If you forget to press record, the system will automatically start recording after 30 seconds.

7. You will see a countdown timer for each question, showing how much time you have left before the recording automatically ends.

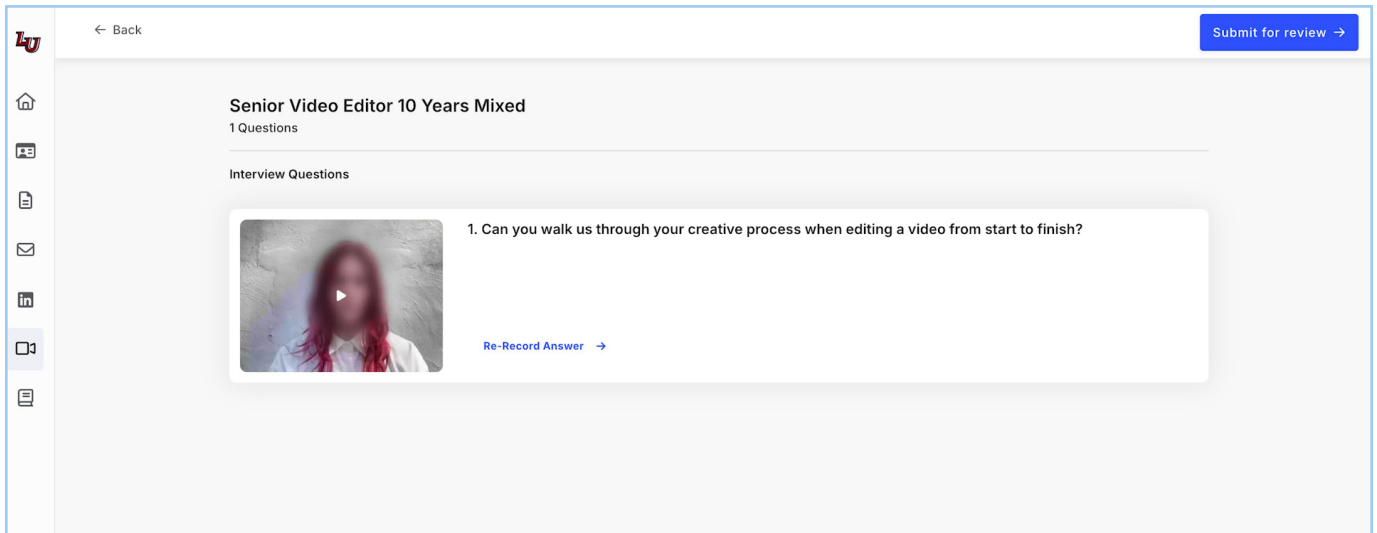


Note: Answer the question to the best of your ability until time runs out or you end the recording.

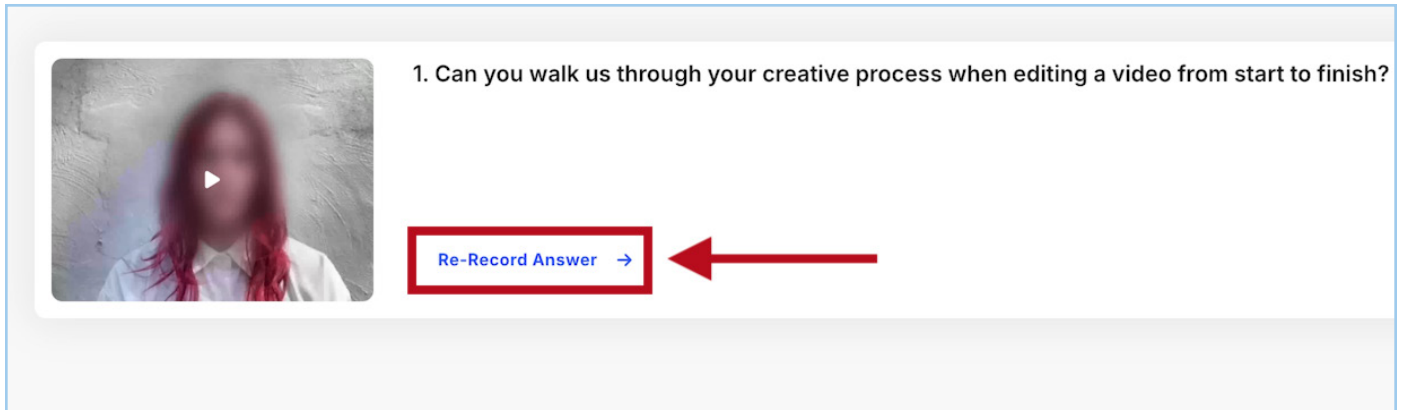
8. Click **Next Question** to continue through the interview until you complete all questions.



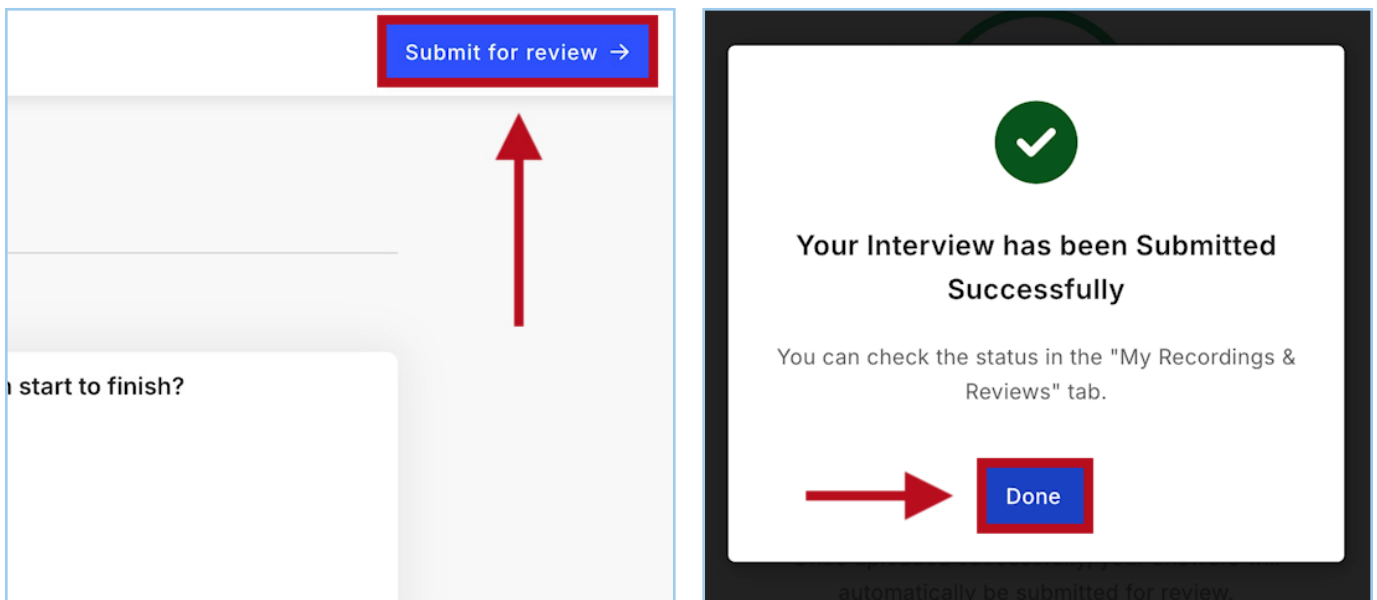
9. When the interview ends, you'll be brought to the **Interview Questions** page.



10. On the Interview Question page, you can rewatch your previous responses or select **Re-Record Answer** to try again.



11. When you are satisfied with your answers, click **Submit for Review**, then click **Done**.



12. You can check the status of your interview review under the **My Recordings & Reviews** tab. You will also receive an email when your feedback is ready to be viewed.

The screenshot shows a navigation bar with three tabs: 'Practice Module', 'My Recordings & Reviews' (highlighted with a red box), and 'Learning Module'. Below the navigation bar, there is a 'My Reviews' section with a dropdown menu set to 'All'. The main content area is titled 'INTERVIEW FROM JOB ROLE' and displays details for a 'Senior Video Editor 10 Years Mixed' interview. It includes a microphone icon, the job role, 'Questions • 3 Min', and 'Recorded on: 05 Mar '26'. A 'View Report →' button is located in the top right. Below this, there are three review options: 'AI Review' (with a 'Calculating' button and a note that the AI is calculating the score), 'Self Review' (with a 'Review Yourself' button), and 'Peer Review' (with a 'Share for Review' button). A small profile picture of a woman is visible on the left.

The screenshot shows an email notification from 'careerservices@hirationmails.com'. The subject is 'YOUR FEEDBACK IS READY'. The email body contains the following information:

- Header: careerservices@hirationmails.com <careerservices@hirationmails.co...> Yesterday at 4:59 PM
- To: [Redacted]
- Subject: YOUR FEEDBACK IS READY
- Body: Your interview review is complete. Here's how you did:
- Submitted on: 04 Mar 2026, 09:43 PM UTC
- Overall Score: 81/100
- Score Breakdown:
 - Body language & posture: 8/10
 - Speech quality: 9/10
 - Content: 64/80
- Text: This score is just the start. Your full review shows what's working and where to improve.
- Button: View full review and detailed feedback

How to Review the AI Report

1. To view the feedback of your **AI report**, go to your **My Recordings & Reviews** tab, then click **View Report**.

The screenshot shows the 'My Recordings & Reviews' section of a platform. At the top, there are tabs for 'Practice Module', 'My Recordings & Reviews', and 'Learning Module'. Below this, there's a 'My Reviews' section with a dropdown menu set to 'All'. The main content area is titled 'INTERVIEW FROM JOB ROLE' and features a recording for 'Senior Video Editor 10 Years Mixed'. The recording details include 'JOB ROLE', 'Questions • 3 Min', and 'Recorded on: 05 Mar '26'. A red arrow points to a 'View Report →' button in the top right corner of the recording card. Below the recording, there are three review options: 'AI Review' (with a 'Calculating' status), 'Self Review' (with a 'Review Yourself' button), and 'Peer Review' (with a 'Share for Review' button).

2. To review results for a specific question, click **View Report** next to the question.

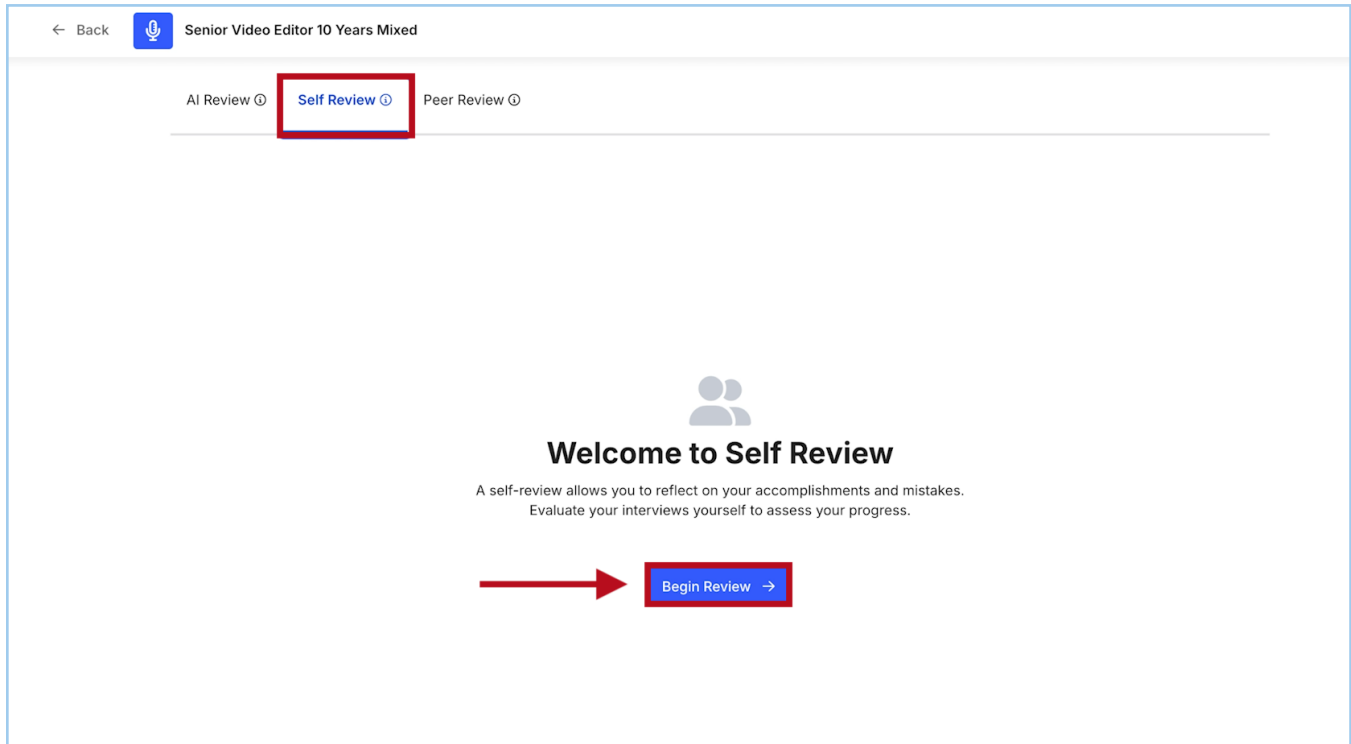
The screenshot displays the 'Questions • 1' section. The question is: '1. Can you walk us through your creative process when editing a video from start to finish?'. A red arrow points to a 'View Report →' button in the top right corner. Below the question, there are four evaluation metrics: 'Overall Score' (97.5 out of 100, Excellent Score), 'Answer Evaluation powered by ChatGPT' (Excellent Score), 'Speech Evaluation' (10 out of 10, Excellent Score), and 'Body Language' (7.5 out of 10, Excellent Score). Each metric is accompanied by a progress bar and a video thumbnail.

3. Use the **Previous** or **Next Question** buttons to move through your results.

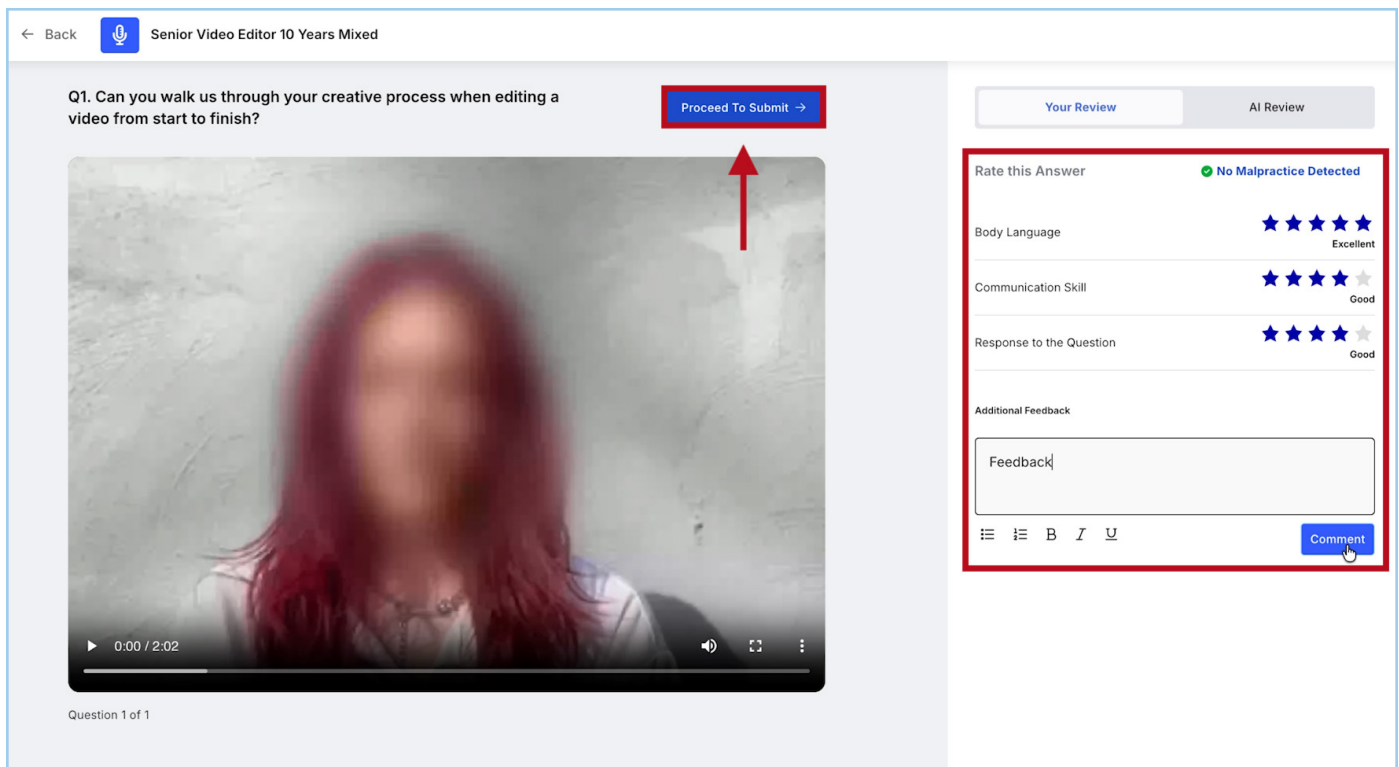
The screenshot shows the detailed results for the question: '1. Can you walk us through your creative process when editing a video from start to finish?'. At the top, there are navigation buttons: '← Previous Question' (highlighted with a red box and arrow) and 'Next Question →' (highlighted with a red box and arrow). The question is followed by a video thumbnail and four evaluation metrics: 'Overall Score' (97.5 Out Of 100, Excellent Score), 'Answer Evaluation by ChatGPT' (80 Out Of 80, Excellent Score), 'Speech Evaluation' (10 Out Of 10, Excellent Score), and 'Body language' (7.5 Out Of 10, Excellent Score). Below these metrics, there are two sections: 'ANSWER ASSESSMENT' and 'ANSWER GUIDANCE'. The 'ANSWER GUIDANCE' section includes the text 'What Would Have Impressed the Interviewer'.

How to Complete Self & Peer Report

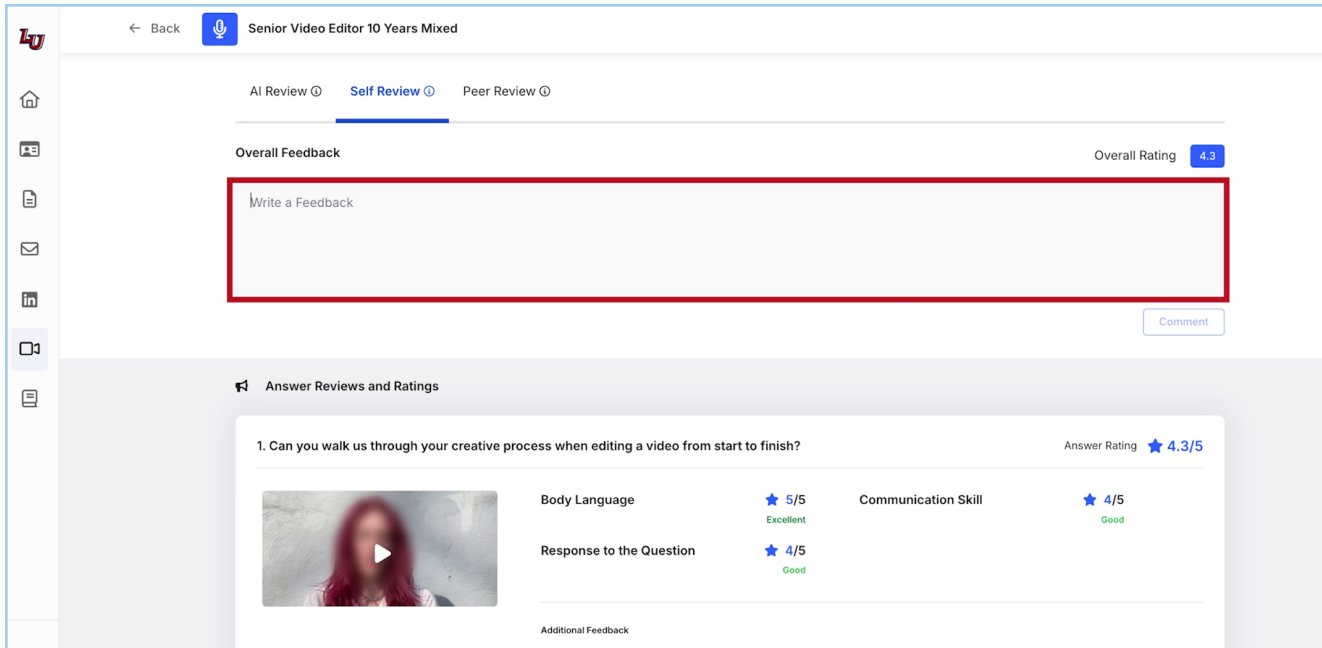
1. To start a self-review, select **Self Review**, then click **Begin Self Review**.



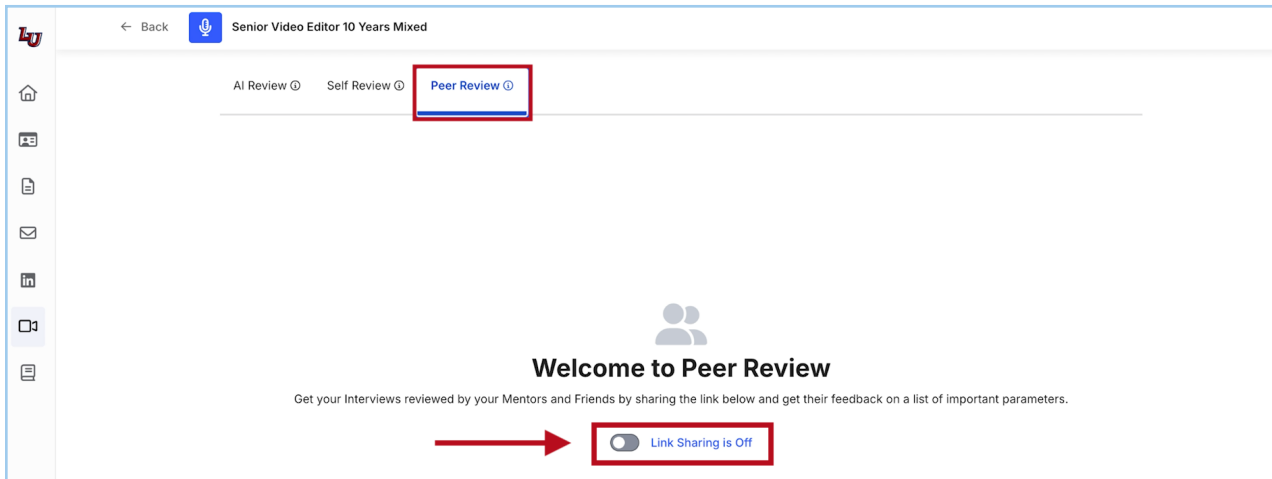
2. Evaluate each question and add comments, then click **Proceed to Submit**.



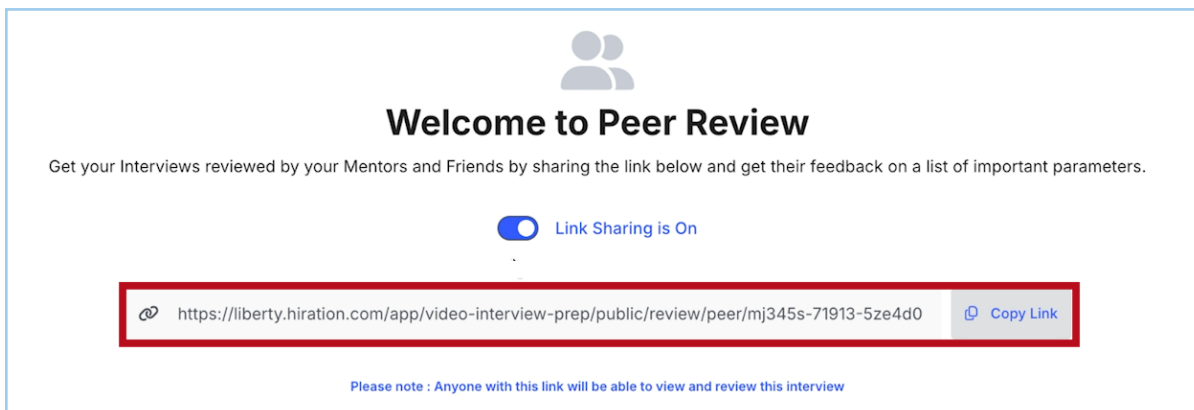
3. At the top of the page, you can leave **Overall Feedback**.



4. To share your interview for peer feedback, click **Peer Review** and enable **Link Sharing**.

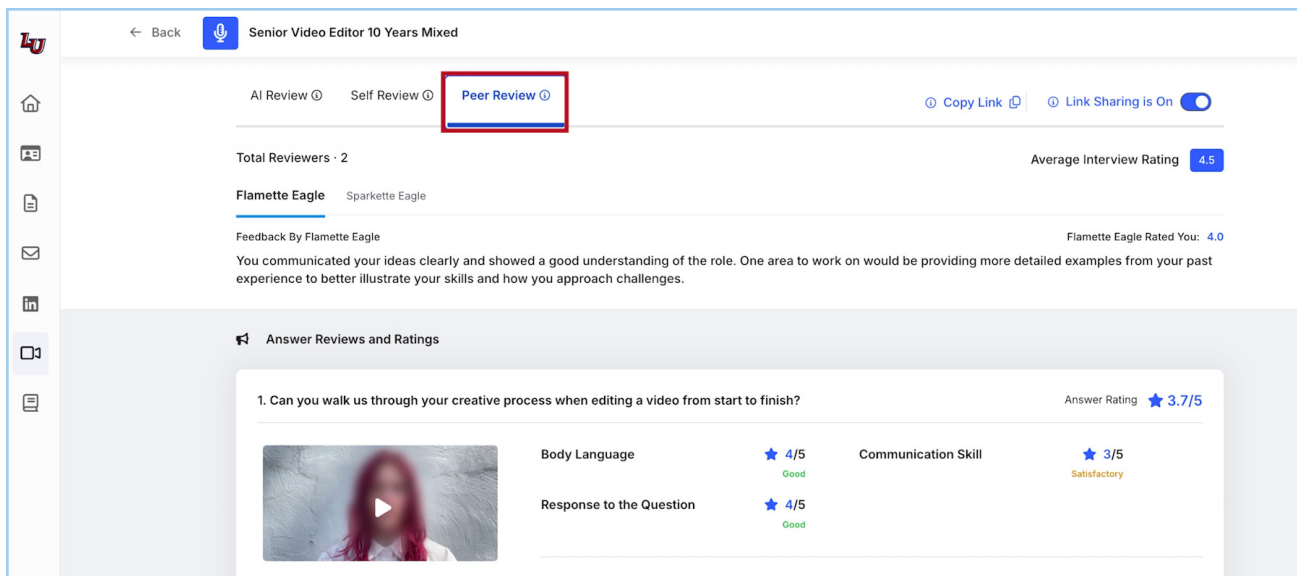


5. Copy the link and share it with your peers.

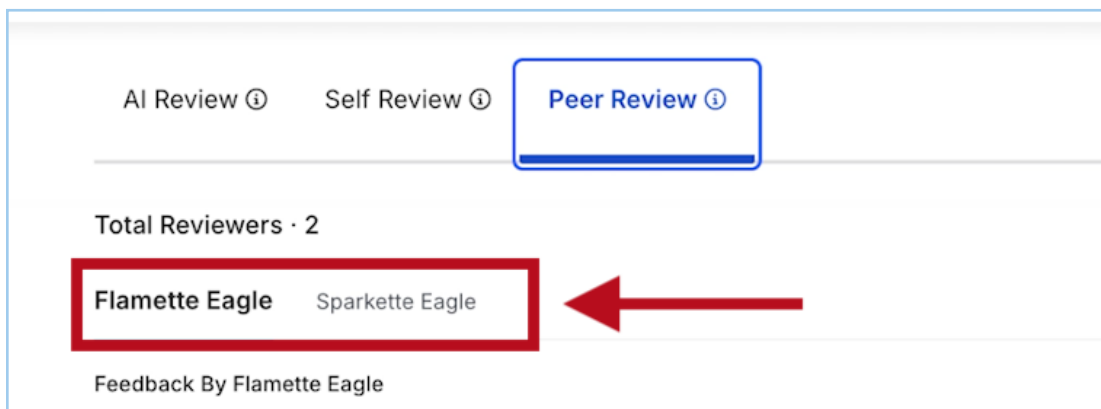


Note: Peers do not need a Hiration account to complete a review.

6. Once a peer submits feedback, you can view their responses in the **Peer Review tab**.

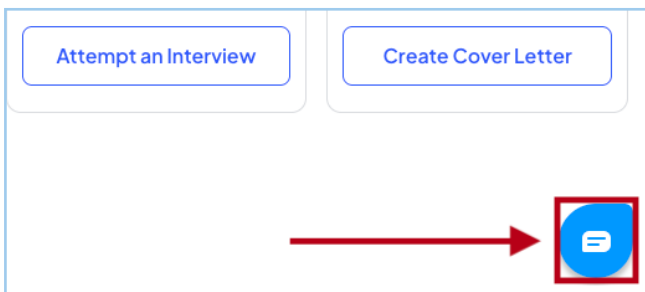


7. Click any **reviewer's name** to see their individual comments and scores.



Note: Interviews cannot be deleted, but you can retake and generate new interviews as many times as you'd like.

8. If you encounter technical issues during any step of this process, you can contact **Hiration Chat** at the bottom right corner of your screen at any time.



Need Assistance?

If you have any additional questions while using Hiration, please email Careers@Liberty.edu.