

CPCE Counseling Third Attempt Policy (CTAP) Form

Students who have failed the Integration Exam twice are required to **complete a CTAP form and prepare an additional minimum of one term (half a semester) before registering for their final attempt**. Please note the CTAP form must be completed and reviewed before students are eligible for their third and final attempt. Please fill out the CTAP form below and email the completed form to counselingcompexam@liberty.edu.

Student's Name: _____

LU ID: _____

GPA: _____

Please check reason(s) for two failed attempts.

Content Preparation

Emotion Regulation (stress/anxiety, etc.)

Disability Accommodations not met

Other (Please explain):

Please write your first two Integration Exam scores in the spaces below.

Attempt #1 _____

Attempt #2 _____

CTAP - Plan of Action

The following questions are designed so that you, the student, and the Center for Counseling & Family Studies may gain an understanding of your readiness to approach your final attempt at the Integration Exam. Once you submit this document along with the CTAP form, feedback will be provided. Please answer the following questions while meeting the word count associated with each:

Please describe with the utmost honesty your study plan, habits, and materials used in preparation for your previous attempts (in at least 100 words).

Please describe your study plan for your next attempt at the Integration Exam. Be as specific and realistic as possible (**100-200 words**).

Please provide a brief synopsis of what you learned in the course associated with the Integration Exam (COUC/CEFS 506):