

Field Experience Summary (FES) School Counseling Program Cumulative Field Experience Log

Candidate:			LU ID#:					
<p>Field Experience Semesters (3): <i>The rows below are for hours earned in the practicum and internship placements during enrollments in COSC 698/COUC 698 and COSC 699. The COSC 698/COUC 698 practicum and COSC 699 internship(s) are supervised by a licensed practitioner with clinical or school counselor supervision credentials and training. <u>Briefly</u> describe activities that support the columns to the right (diversity, exceptionalities, collaboration, etc.)</i> Practicum: <i>A minimum of 100 cumulative hours must be accrued during the semester: At least 40 hours must be “direct” service hours (see below.)</i> Internship: <i>A minimum of 300 cumulative hours must be accrued during the semester: At least 120 hours must be “direct” service hours (see below.)</i></p>								
List the Beginning & Ending Date of Practicum & Internship Placements:	Direct Hours	Indirect Hours	List Practicum and Internship Site(s) Name, City, and State for placement AND List Site Supervisor’s Name for placement:	Population Served	Christian, Public, Other	Diversity	Exceptionalities	Collaboration
TOTAL:								

Practicum _____ (at least 100 hours)

School Site _____ Clinical Site _____

TOTAL DIRECT: _____ (at least 40 hours)

TOTAL INDIRECT: _____

TOTAL HOURS: _____

TOTAL GROUP SUPERVISION HOURS: _____

Practicum Students accrue a minimum of 1.5 group supervision hours each week (WebEx with Liberty course professor.) Required: 21 hours *or more* synchronized group supervision with Liberty course professor.

TOTAL FACE-TO-FACE SUPERVISION HOURS: _____

In addition to group supervision hours, practicum students are required to participate in 1 hour of face-to-face with their site supervisor during each week of the semester of practicum. Required: 10 *or more* face-to-face site supervision hours.

Internship 1 _____ (at least 300 hours)

Elementary _____ Secondary _____

TOTAL DIRECT: _____ (at least 120 hours)

TOTAL INDIRECT: _____

TOTAL HOURS: _____

TOTAL GROUP SUPERVISION HOURS: _____

Internship students accrue a minimum of 1.5 group supervision hours each week (WebEx with Liberty course professor.) Required: 21 hours *or more* synchronized group supervision with Liberty course professor.

TOTAL FACE-TO-FACE SITE SUPERVISION HOURS: _____

In addition to group supervision hours, internship students are required to participate in 1 hour of face-to-face with their site supervisor during each week of the semester of internship. Required: 12 *or more* face-to-face site supervision hours.

Internship 2 _____ (at least 300 hours)

Elementary _____ Secondary _____

TOTAL DIRECT: _____ (at least 120 hours)

TOTAL INDIRECT: _____

TOTAL HOURS: _____

Direct Hours

Leading/Co-leading Small group Counseling/Individual Counseling

Individual Student Planning (career planning, personal planning, scheduling)

Leading/Co-leading Classroom Guidance Lessons

Assessment (when practicum student is directly interacting with the client/student to engage in the assessment.)

Large group activities that support Core School Counseling Curriculum (*examples*: Red Ribbon week activities whereby you are interacting directly with students on projects, Drug Awareness assembly given to students, other programs such as peer mediation/peer mentoring whereby you train and meet with students to facilitate mediation/mentoring sessions).

Indirect Hours

Maintaining case notes

Consultation/collaboration with stakeholders for the benefit of the client/student who is not present.

Observations of site supervisor implementing classroom guidance lessons, individual counseling, group counseling, etc.

Large group activities whereby you do not interact directly with students/clients, but only coordinate the activities. This includes planning and marketing the activity.

Other professional activities in which counselors engage on a daily basis in the practicum setting.

1 hour per week on-site supervision

1.5 hour per week Liberty Professor Supervision

TOTAL GROUP SUPERVISION HOURS: _____

Internship students accrue a minimum of 1.5 group supervision hours each week (WebEx with Liberty course professor.) Required: 21 hours *or more* synchronized group supervision with Liberty course professor.

TOTAL FACE-TO-FACE SUPERVISION HOURS: _____

In addition to group supervision hours, internship students are required to participate in 1 hour of face-to-face with their site supervisor during each week of the semester of internship. Required: 12 *or more* face-to-face site supervision hours.

Field Experience Cumulative Totals:

TOTAL HOURS _____ (minimum 700 hours)

TOTAL DIRECT _____ (minimum 280 hours)

I certify the above information is accurate to ensure I have both elementary and secondary school experience to be eligible for K-12 license/certification.

Student Signature _____

LU ID# _____

Date _____

Field Experience Rubric: School Counseling

Throughout the program, you need to select field experience settings, professional memberships, internship, and practicum experiences that allow you to complete the requirements on the **Field Experience Rubric** below. This rubric is **completed by you**. All rubric areas must have a minimum rating of “Acceptable” for licensure recommendation. One-year membership is required in a professional association for your endorsement area (e.g., ASCA, state and local school counseling organizations).

VDOE	CACREP	Candidate:				Date:	
		PLO	Setting	2 = Target Full credit	1 = Acceptable Partial credit	0 = Unacceptable Returned/No credit	Rating
SC- 3	IIB1, IIG2a-f, SCA6, IIG3, IIG3c, IIG4d, IIG5, IIG6, IIG7, IIG7f, IIG8f, SCD3, SCE1, SCE3, SCE4, SCF1, SCF3, SCH1	ADV-A 1-2 ADV-B 3-10 ADV-C 11-14	Christian School	Two or more field experiences in Christian school setting. The virtual field experience included in COSC 660 may count toward one experience.	Minimum of one field experience in Christian school setting. The virtual field experience included in COSC 660 may count toward one experience.	NO field experience in Christian school setting. The virtual field experience included in COSC 660 may count toward one experience.	
SC- 3	IIB1, IIG2a-f, SCA6, IIG3, IIG3c, IIG4d, IIG5, IIG6, IIG7, IIG7f, IIG8f, SCD3, SCE1, SCE3, SCE4, SCF1, SCF3, SCH1	ADV-A 1-2 ADV-B 3-10 ADV-C 11-14	Public School	Two or more field experiences in public school setting.	Minimum of one field experience in public school setting.	NO field experience in public school setting.	
SC- 3	IIB1, IIG2a-f, SCA6, IIG3, IIG3c, IIG4d, IIG5, IIG6, IIG7, IIG7f, IIG8f, SCD3, SCE1, SCE3, SCE4, SCF1, SCF3, SCH1	ADV-A 1-2 ADV-B 4-10 ADV-C 11-14	Other settings (alternative, private, charter, classical, etc.)	Field experiences with K-12 students in more than two different school settings (alternative, private, charter, classical, other).	Field experiences with K-12 students in one different school settings (alternative, private, charter, classical, other).	Field experiences with K-12 students in fewer than two different school settings (alternative, private, charter, classical, other).	
SC- 3	IIB1, IIG2a-f, SCA6, IIG3, IIG3c, IIG4d, IIG5, IIG6, IIG7, IIG7f, IIG8f, SCD3, SCE1, SCE3, SCE4, SCF1, SCF3, SCH1	ADV-A 1-2 ADV-B 3-10 ADV-C 11-14	Cultural Diversity (ethnicity, race, SES, gender, language, urban, rural).	Field experiences with K-12 students who represent more than two different aspects of cultural diversity (ethnicity, race, SES, gender, language, urban, rural).	Field experiences with K-12 students who represent a minimum of two different aspects of cultural diversity (ethnicity, race, SES, gender, language, urban, rural).	Field experiences with K-12 students who represent a fewer than two different aspects of cultural diversity (ethnicity, race, SES, gender, language, urban, rural).	

SC- 3	IIB1, IIG2a-f, SCA6, IIG3, IIG3c, IIG4d, IIG5, IIG6, IIG7, IIG7f, IIG8f, SCD3, SCE1, SCE3, SCE4, SCF1, SCF3, SCH1	ADV-A 1-2 ADV-B 3-10 ADV-C 11-14	Exceptionalities (MR, ED, LD, gifted, other)	Field experiences with K-12 students who represent more than two different categories of exceptionality (ID, ED, SLD, gifted, other).	Field experiences with K-12 students who represent two different categories of exceptionality (ID, ED, SLD, gifted, other).	Field experiences with K-12 students who represent fewer than two different categories of exceptionality (ID, ED, SLD, gifted, other).	
SC - 1	IIG1b, SCM1, SCM7	ADV-A 1-2 ADV-B 3-4, 8-10 ADV-C 11-14	Collaboration (colleagues/specialists, families, community resources)	Field experiences include collaboration with more than three of the following: (colleagues/specialists, families, community resources).	Field experiences include collaboration with all three of the following: colleagues/specialists, families, community resources).	Field experiences include collaboration with fewer than three of the following: colleagues/specialists, families, community resources.	
SC- 3	IIG1b, IIG1c, IIG1h, IIG1i, IIG1j, IIG2a-c, IIG2e-f, IIG3a-h, IIG5a-g, IIG6a-e, IIG7b, IIG7f, IIG7g, SCB1-2, SCD1-5, SCF1-4, SCG1-5, SCJ1-3, SCL1-3, SCN1-5, SCO1-2	ADV-A 1-2 ADV-B 3-10 ADV-C 11-14	Grades PreK-5	Field experiences include more than 100 hours in grades preK-6.	Field experiences include 100 hours in grades preK-6.	Field experiences include fewer than 100 hours in grades preK-6.	
SC- 3	IIG1b, IIG1c, IIG1h, IIG1i, IIG1j, IIG2a-c, IIG2e-f, IIG3a-h, IIG5a-g, IIG6a-e, IIG7b, IIG7f, IIG7g, SCB1-2, SCD1-5, SCF1-4, SCG1-5, SCJ1-3, SCL1-3, SCN1-5, SCO1-2	ADV-A 1-2 ADV-B 3-10 ADV-C 11-14	Grades 6-12	Field experiences include more than 100 hours in grades 7-12 setting.	Field experiences 100 hours in grades 7-12 setting.	Field experiences include fewer than 100 hours in grades 7-12 setting.	
SC- 9	IS	ADV-A 1-2 ADV-C 13-14	Professional organizations/Professional Liability Insurance	Membership and active participation in more than one professional organization for school counselors. Active memberships in ACA or ASCA is required for practicum and membership is ASCA required for internship.			
	IIG	ADV-A 1-2 ADV-B 3-10 ADV-C 11-14	Total hours for placement	Completed more than 700 hours total, including leading groups.	Completed 700 hours total, including leading groups.	Did not complete at least 700 hours total . Completing at least 700 hours is required to complete the program.	
	IIG1	ADV-A 1-2 ADV-B 3-10 ADV-C 11-14	Total direct hours for placement	Completed more than 280 direct hours total.	Completed 280 direct hours total.	Did not complete more than 280 direct hours total . Completing at least 280 hours is required to complete the program.	

