

Internship Plan for Placement (IPP) for the M.Ed. in School Counseling Program

Students must demonstrate a plan for internship that meets the following criteria:

- Meaningful chunks of time (at least 3-4 clock hours) that can be spent in the school counseling office.
- Hours must align with school day hours, Monday – Friday.
- A minimum of 300 hours is required to be completed in one semester.

Please chart the hours you plan to be in the school counseling office each week; must add up to 300 hours.

	Monday	Tuesday	Wednesday	Thursday	Friday	Total
Week 1						
Week 2						
Week 3						
Week 4						
Week 5						
Week 6						
Week 7						
Week 8						
Week 9						
Week 10						
Week 11						

Week 12						
Week 13						
Week 14						
Week 15						
Week 16						
						<u>TOTAL</u>

NOTE:

Students who cannot make this commitment will not be able to complete this degree program. The site supervisor may need to adjust the IPP to accommodate his or her hours on site. This will be done during the first week of placement. The site supervisor and student work together at that time to ensure at least 120 clock hours of direct service is served along with the opportunity to be observed on all competencies listed on the *Advanced Internship Assessment (AIA)*. The AIA is available on the M.Ed. in School Counseling online advising guide and in the COSC 699 course materials.

Internship Student Signature _____ **Date** _____

Internship Site Supervisor Signature _____ **Date** _____