

COUC 699 Internship Quick Facts for Clinical Supervisors for students in Clinical Mental Health Counseling Online degree

Responsibilities of the Clinical Supervisor:

1. Provide an orientation to the site for the student, including such items as policies, structure, personnel, and resources of the site.
2. Provide access to site manuals, policy statements, and files as needed.
3. Assist the student in refining details of fieldwork activities appropriate to the site.
4. Provide structure for the student to achieve fieldwork objectives.
5. Establish regularly scheduled supervisory meetings with the student to discuss therapeutic concerns, provide feedback, plan tasks, discuss other aspects of the fieldwork experience, and insure appropriate note-taking and record keeping.
6. Critique observed and/or recorded counseling sessions.
7. Provide periodically scheduled evaluations of the student's progress by completing assessments in LiveText.
8. Initiate immediate contact with the student's Faculty Supervisor if problems are encountered with the student during the placement.

Supervisor credential requirements:

The following licenses that typically qualify include: Licensed Professional Counselors (LPC), Licensed Mental Health Counselor (LMHC), Licensed Marriage and Family Therapists (LMFT), Licensed Clinical Psychologists (LCP), Licensed Clinical Social Workers (LCSW), Psychiatrists, and Ph.D. in Counselor Education and Supervision from an accredited university. Note: Students who plan to seek state licensure in a state other than Virginia upon graduation are responsible to know and understand any unique supervision requirements of their state licensure board.

Student hour requirements per semester	Internship I:	Internship II:
Individual Supervision:	1 hour per	1 hour per week
WebEx Faculty Group Supervision	1.5 hours per week	1.5 hours per week
Recommended Student hours per semester:		
Direct Client Contact	120	120
Related Activities:	155	155

Note: Students on a 2015-2016 and prior Clinical Mental Health Counseling Online DCP, please email internship@liberty.edu in regards to your hours requirements

Description of categories:

Direct Client Contact includes hours:

- a. as a co-therapist
- b. as a solo therapist in individual, marital, family, or group therapy
- c. in intake interviews

Individual Supervision includes:

- a. individual supervision with your supervisor

Group Supervision includes:

- a. On-Site group supervision counts towards Related Activities (supervisor meeting with three or more supervisees at the same time).
- b. Weekly WebEx Faculty Group Supervision: 1.5 hours per week for a minimum of 14 weeks per semester

Related Activities include:

- a. learning the policies and procedures of counseling agency,
- b. discussing clients or therapy-related issues with any of the agency staff,
- c. researching effective treatment strategies for clients,
- d. reviewing case notes, preparing for sessions, and writing up case notes after sessions,
- e. updating intake histories for ongoing clients with whom other therapists are working,
- f. learning to use the DSM-IV-TR effectively and accurately, and mastering the material in treatment planning books,
- g. researching issues or assisting supervisor in clinically related tasks.