

Practicum Quick Facts for Clinical Supervisors for students in Clinical Mental Health Counseling

Responsibilities of the Clinical Supervisor:

1. Provide an orientation with the agency and staff for the student unless the supervisor is off-site. This should include such items as agency policies, structure, personnel, and resources.
2. Ensure access to agency manuals, policy statements, and files as needed for the student.
3. Assist the student to refine details of Practicum activities appropriate to the specific setting.
4. Provide structure for the student to achieve Practicum objectives.
5. Establish weekly supervisory meetings with the student. The supervisor uses this time to hear student's self-report of Practicum activities, listen to session recordings, provide feedback, plan tasks, and discuss other aspects of the Practicum experience with the student.
6. Critique observed and recorded interviews. The supervisor shall have access to all recorded counseling sessions by the student (if they choose to have them recorded).
7. Provide evaluations of the student's counseling skills and progress by completing assessments in LiveText.
8. Initiate immediate contact with the student's Faculty Supervisor if problems are encountered with the student during the placement. Supervisor will speak biweekly to student's Faculty Supervisor.

Supervisor credential requirements:

The following licenses that typically qualify include: Licensed Professional Counselors (LPC), Licensed Mental Health Counselor (LMHC), Licensed Marriage and Family Therapists (LMFT), Licensed Clinical Psychologists (LCP), Licensed Clinical Social Workers (LCSW), Psychiatrists, and Ph.D. in Counselor Education and Supervision from an accredited university. Note: Students who plan to seek state licensure in a state other than Virginia upon graduation are responsible to know and understand any unique supervision requirements of their state licensure board.

Student hour requirements:

	Practicum:
Direct Client Contact:	40
Individual Supervision:	1 hour per week
WebEx Faculty Group Supervision	1.5 hours per week
Related Activities:	No minimum requirement
Total Practicum Hours	100

Description of categories:

Direct Client Contact includes hours:

- a. as a co-therapist in individual, marital, family, or group therapy,
- b. in intake interviews,

Individual Supervision includes:

- a. 1 hour per week of individual and/or triadic supervision with approved supervisor.

WebEx Faculty Group Supervision include:

- a. Case presentations

Related Activities include:

- a. *observing* counseling sessions conducted by experienced therapists at your site,
- b. informal therapeutic interactions with clients,
- c. staff meetings,
- d. counseling related administrative work,
- e. writing progress notes,
- f. filing counseling-related files & documents,
- g. telephone calls to clients,
- h. billing insurance companies