

Counseling Comprehensive Exam



Counseling Comprehensive Exam

- Required for all MA counseling students (except for the 30-hour Human Services degree program, MAAC, and School Counseling)
- Graduation requirement



Prerequisites

- **CEFS 500, 501, 502, 504, 505, 506, 510, 512, 515 (previously 503), 521, 522, 667 (602 for MFT)**
- **Hold a 3.0 GPA at time of registration**
- **Good standing in the program**



Two Part Exam

- **CPCE – Counselor Preparation Comprehensive Exam**
 - Published by the CCE (Center for Credentialing Education, an affiliate of the National Board of Certified Counselors)
- **Integration**
 - Specific to Liberty University

Both parts must be taken during the same subterm.

CPCE – 8 Core Content Areas

- Human Growth & Development
- Social and Cultural Foundations
- Helping Relationships
- Group Work
- Career & Lifestyle Development
- Appraisal
- Research and Program Evaluation
- Professional Orientation & Ethics
- 160 Multiple-Choice Questions
- 136 Questions are Graded
- 24 thrown out (3 per section) at random by CCE
- 4 Hour time limit

Integration

- Based on COUC/CEFS 506: Integration of Spirituality and Counseling
- 20 Multiple-Choice Questions
- Available on Blackboard: closed book, no proctor
- Be mindful: After 40 min the exam will submit itself

Integration Exam Policy

- If you DO NOT complete your Integration exam by the deadline:
 - You will receive a grade of "NP" (No Pass)
 - Will be counted against you as one of your three attempts.
 - If a student drops the Integration exam, they may not reschedule for a test date in the same sub-term.



Passing the Comp Exam

- **Must pass BOTH parts**
- **Passing Scores**
 - CPCE passing scores change depending on version
 - Version 100215: **70**/136
 - Version 100116: **69**/136
 - Version 100115: **70**/136
 - Version 100618: **73**/136
 - Integration: 14 out of 20

Retaking the Comp Exam

- **Passed one part, failed one part**
 - Retake only the part you did not pass
 - CPCE: pay the fee again
 - Integration: no extra charge to retake
- **Exam can only be taken once per semester**

Maximum Number of Attempts

- Students may take the COMP EXAM no more than **3 TIMES**.
- After 2 attempts, must wait at least one full term before the final attempt and complete a CTAP form
- If unable to pass after 3 attempts, you will need to transfer into the 30-hour Human Services degree program to attain your Master's degree.



Exam Fee

- CEFS 670 (CPCE)

- On-campus testing: **\$125** total

- **\$50** charge on student account for the CPCE each time you register
 - **\$75** charge through Pearson registration

- Offsite Testing: **\$150** paid directly to Pearson

- CEFS 671 (Integration)

- **\$0** charge for the Integration Exam



CPCE Study Tips

- No official study guide
- Any study materials developed for the NCE (National Counselor Exam)
 - <http://www.nbcc.org/Exams/Study#NCE> provides a list of study guides available for the NCE.
 - *Study Guide for the National Counselor Examination and CPCE* [Spiral-Bound] by Andrew A. Helwig
 - *Encyclopedia of Counseling* by Howard Rosenthal
 - This reference is available as an e-book through Liberty's Library and can be downloaded for 7 days.



Integration Study Tips

McMinn, M. R. (1996). *Psychology, theology, and spirituality in Christian counseling*. Carol Stream, IL: Tyndale House Publishers. ISBN: 0-8423-5252-X.

Entwistle, D. N. (2015). *Integrative approaches to psychology and Christianity* (3rd ed.). Eugene, OR: Wipf and Stock Publishers. 978-1498223485.

Integration Study Guide: on our webpage



Exam Results

- Students will receive scores immediately after completion of the exam
- Grades will be posted to Blackboard 6-8 weeks after the date of your exam



Registration Deadlines

- Students will email counselingcompexam@liberty.edu to register for CEFS 670/671
- Students MUST register by the A-term registration deadline
- If **not** completed financial check-in by the A-term deadline, the student will be **dropped** from the course and will have to wait to register for a test date in the following semester
- Students on the waiting list will take the place of a student who has been dropped



Registration Process (on-Campus)

- Once a student emails the COMP Exam Coordinator to register for the exam date of their choice, the COMP Exam Coordinator will check the student's prerequisites and register them for the corresponding courses. Then an instructional PDF will be provided by the coordinator.
- Students will follow the PDF instructions to complete their exam registration. Students will email the COMP Exam Coordinator a copy of their Pearson receipt.
- Students must be sure to save the **username and password** provided by Pearson as they will need it on test day.

Offsite Testing

- Students will email counselingcompexam@liberty.edu to request to register.
- The COMP Exam Coordinator will check their prerequisites and approve them to register for the exams.
- The COMP Exam Coordinator will then email the student a PDF that will assist them in the registration process with the CCE and Pearson.
- First the student will create an account with the CCE. Once they receive their candidate ID number emailed from Pearson, they will then create an account with Pearson.
- Once a student submits their registration and payment to Pearson, they will then email counselingcompexam@liberty.edu a copy of their receipt and exam date and the COMP Exam Coordinator will register the student for the corresponding CEFS 670/671 courses.

If a student doesn't show up for their scheduled exam:

- The student will lose the \$75 they paid to Pearson for on-campus and the \$150 for offsite.
- The student will be dropped from CEFS 670 and will be refunded the \$50 they paid to Liberty.
- The student will not lose an attempt for not showing up to the CPCE.

ODAS

Office of Disability Academic Support

- Setup **1 month** in advance
- LU Online Students: luoodas@liberty.edu
- Residential Students: wdmchane@liberty.edu
- Please allow extra time to have accommodations set up

Note: Disability accommodations are available to you for both the Integration exam as well as the CPCE exam when you take them on campus. You will need to email LUOODAS@liberty.edu to arrange the needed accommodations. However, whenever you choose to take the CPCE at an offsite location, Liberty University cannot guarantee that any offsite testing location would be able to provide accommodations.

Emailing Our Office



counselingcompexam@liberty.edu

- Email from your Liberty email account
- Your Name
- Student ID number

Keep calm and test on!